Are you a public works professional that is passionate about public service and contributing to your community? Do you thrive in a fast-paced environment, where constant improvement is the norm? This is a dynamic and exciting time in our community, and the perfect opportunity to join our team as the Manager of Operations.

Salmo is a beautiful Village of just over 1,100 friendly residents located in the Selkirk Mountains in the West Kootenays of British Columbia. Centrally-located between the cities of Nelson, Castlegar, and Trail, the Village of Salmo is the West Kootenays’ fastest growing municipality. Salmo offers affordable housing in a pristine environment, with four seasons of recreational opportunities for all ages. Salmo features a community centre, elementary and high school, library, outdoor swimming pool, ski hill, golf course and a state-of-the-art Wellness Centre. (www.salmo.ca)

Reporting to the Corporate Officer, the successful applicant will administer and oversee the day-to-day operation and maintenance of municipal infrastructure including water utilities, sanitary sewer collection system, storm drainage facilities, roads, parks, buildings and other public facilities. This position involves planning, organizing, coordinating, directing and reporting on all aspects of Public Works. The position covers a range of duties related to planning, directing, budgeting, quality and cost control, report preparation, regulatory compliance, training, supervision and safety issues. The successful candidate is expected to operate all heavy equipment on an as needed basis.

The successful candidate will be a results orientated professional that is passionate about public service and improving service delivery. Specifically, the candidate will have the ability and can demonstrate the following:

- Several years of progressively responsible experience in the municipal or related field and post-secondary education in Water Quality, Civil or Building Technology or related Trade Qualification;
- Office skills adequate to work effectively in a computerized office environment, including a knowledge of municipal bylaw enforcement procedures;
- Ability to thrive in a fast-paced environment and successfully deal with multiple priorities;
- Ability to develop and build systems and programs that support the effectiveness of the Public Works Department;
- Ability to build and maintain positive relationships with people within and outside the organization;
- Ability to exercise considerable independent judgment;
- Demonstrate flexibility.

A detailed job description can be obtained by emailing cao@salmo.ca. A cover letter and resume should be submitted in confidence, marked ‘Human Resources’ and must be received on or before March 7, 2014 at 4:30 p.m. at:

Village of Salmo
Attn: Mayor and Council
PO Box 1000
Salmo, BC V0G 1Z0
Email: info@salmo.ca
Fax: 250-357-9633

Only applicants short-listed for interviews will be contacted. We thank all candidates for their interest.