



## The Corporation of the Village of Salmo

### SPECIAL MEETING MINUTES

Minutes of the Special Meeting of the Council of the Village of Salmo held at the Salmo Valley Youth and Community Centre located at 206 Seventh Street on Tuesday, May 3, 2016 at 7:00 p.m.

- PRESENT:** Mayor Stephen White  
Councillor Dan Danforth  
Councillor Steve Dimock  
Councillor Jonathon Heatlie  
Councillor Diana Lockwood  
Chief Administrative Officer (CAO) Diane Kalen-Sukra  
14 Members of the Public
- CALL TO ORDER:** The Mayor called the meeting to order at 7:00 p.m.
- AGENDA:**  
1-503-16 Moved by Councillor Heatlie and seconded by Councillor Dimock,  
that the draft agenda of Special Meeting of Tuesday, May 3, 2016 be adopted  
as presented. Carried.
- MINUTES:**  
2-503-16 Moved by Councillor Heatlie and seconded by Councillor Dimock,  
that the draft minutes of Special Meeting of Monday, May 2, 2016 be adopted  
as presented. Carried.
- ITEMS:**  
3-503-16 Moved by Councillor Heatlie and seconded by Councillor Lockwood,  
PROPOSED BUDGET that Council receive for information the verbal and written report "2016-2020  
PRESENTATION Proposed Draft Financial Plan" dated May 3, 2016 as prepared by Chief  
Financial Officer Colin McClure. Carried.
- COUNCIL & PUBLIC  
INPUT:** *The Chair asked if there was any objection to relaxing the rules of order and  
Council Procedures Bylaw to allow combined Council and Public Input.  
There was no objection.*
- GLEN LIVINGSTON** Mr. Livingston commented that RDCK Area G Director Cunningham advised  
him that the raise in assessment values last year was due to the new Salmo  
Valley Estates seniors centre. CFO McClure commented that there may have  
indeed been an associated value lift.
- GERALD HUTCHMAN** Mr. Hutchman noted that the best way to raise revenue may be to increase  
taxable properties.
- COUNCILLOR LOCKWOOD** Councillor Lockwood questioned the allocation of expenses related to the  
Official Community Plan and RDCK community development funds. CFO  
McClure clarified their balances and sources.
- MERLE HANSON** Mr. Hanson asked how the Village would remain viable with the existing  
deficit position and a moderate 2 percent tax increase. He also questioned  
why there were not more funds dedicated to road paving in 2016. CFO  
McClure advised that there was not a deficit and explained recent accounting  
procedures which may have given rise to that impression. CAO Kalen-Sukra  
spoke of the continual operating savings that are found through regular audits  
of all services as well as the roads asset management planning that is taking  
place. Upon its completion, Council will have an objective long-term plan to  
renew road and underground utility infrastructure with regular annual budget  
allocations.
- GLEN LIVINGSTON** Mr. Livingston commented positively on the advance purchase of the Fast  
Attack Fire Truck in 2015.

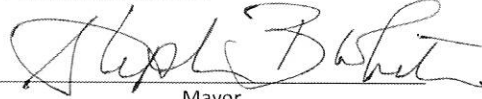
- JACQUIE HUSER Ms. Huser shared a reference from the agenda of the Special Council meeting of May 2<sup>nd</sup>, 2016 that may have given rise to the impression that there may be a deficit.
- MAYOR WHITE The Mayor explained that the resolutions to transfer funds from operating to reserves at the May 2<sup>nd</sup> Special Council meeting were accounting procedures related to best practices in accounting. He reiterated that there was no deficit, rather the fund transfer resolutions did not involve an expenditure, but a move of money from one pocket to a more appropriate pocket.
- COLIN MCCLURE CFO McClure explained that his financial work was related to the carrying forward of balanced from past years that were not allocated as appropriately as they could be.
- HENRY HUSER Mr. Huser sought to clarify that funds designated as capital upgrades in reserve were to remain in use for this purpose. CFO McClure confirmed this was the case and reiterated that reserves were being combined rather than repurposed.
- VIRGINNIA HARFMAN Ms. Harfman asked CFO McClure if he was saying that previous Council did not do their finances correctly. CFO McClure advised that it wasn't a question of doing things right or wrong, rather that he felt his financial methods were more effective. The Mayor reminded Ms. Harfmann that CFO McClure is the first Certified General Accountant the Village has had in the position of Chief Financial Officer.
- Ms. Harfman further asked why two Council members dissented on the vote to transfer funds to reserve on May 2, 2016. Councillor Danforth advised that he voted against the transfer because the CFO was not present for the meeting and his questions were not answered. CFO McClure advised that he had made himself available for a meeting regarding the matter, but that the meeting was not allowed to proceed due to the failure to secure unanimous consent to proceed.
- ANN HENDERSON Ms. Henderson stated that in her view the parcel tax was a most effective way to raise funds for reserve and asked why the parcel tax was being used for operations. CFO McClure advised that for some time now, the parcel tax has in fact been funding a portion of operations.
- HENRY HUSER Mr. Huser reiterated his concern that reserve funds be set aside for capital purposes and not used for operating. CFO McClure advised that the reserves are being used appropriately and the water reserve was in good shape, while the sewer reserve needed replenishment.
- VIRGINNIA HARFMAN Ms. Harfmann asked how the Mayor would deal with the dissention on Council. The Mayor described how all of Council is governed by the rules of order and that dissention is a natural part of the democratic process.
- COUNCILLOR DANFORTH Councillor Danforth stated that debate had been shut down.
- COUNCILLOR LOCKWOOD Councillor Lockwood asked about existing balances and funding sources for budgeted expenditures. CFO McClure listed the expenditures that were to be funded by gas tax funds.
- ANN HENDERSON Ms. Henderson asked if there were rules that governed how gas tax funds could be utilized. CFO McClure confirmed there were. CAO Kalen-Sukra advised that municipalities are required to report annually how gas tax funds are utilized.
- COUNCILLOR LOCKWOOD Councillor Lockwood asked about the total amount of legal funds expended in 2015. CFO McClure advised that it was \$65,000 from a budgeted amount of \$89,000. He advised that the additional expenditures in the account related to labour settlements.

**ADJOURNMENT:**  
4-503-16

Moved by Councillor Heatlie and seconded by Councillor Dimock,  
that the meeting be adjourned at 8:22 p.m.

Carried.

I hereby certify the preceding to be a true and correct account of the Special Meeting of Council held on  
Tuesday, May 3, 2016.



Mayor



Chief Administrative Officer