



The Corporation of the Village of Salmo

REGULAR MEETING (#01-16)

A Regular Meeting of the Council of the Village of Salmo to be held in the Salmo Valley Youth and Community Centre at 206 Seventh Street, Salmo, B.C. on **Tuesday, January 12, 2016 at 7:00 p.m.**

AGENDA:

1. Call to Order

2. Adoption of Agenda

That the draft agenda of Regular Meeting #01-16 of Tuesday, January 12, 2016 be adopted as presented.

3. Delegations - NIL

4. Adoption of the Minutes

(1) That the draft minutes of Regular Meeting (#26-15) held on Tuesday, December 8, 2015 be adopted as presented.

5. Referrals from Delegations - NIL

6. Referrals from Prior Meetings - NIL

(1) Regular Meeting #26-15 – RDCK Appointment Term

Whereas the language in Village of Salmo Council Procedures Bylaw 663 regarding the appointment of the Regional Director and Alternative Regional Director is contradictory with regard to term; and,

Whereas Section 784 of the *Local Government Act* states that the appointment of the municipal director is “at the pleasure” of Council and continues until “another director taking office in the original director’s place” rather than a definitive period of time; let it be resolved,

That Council agrees that the existing appointment of Mayor White as Regional Director and Councillor Lockwood as Alternate Director to the Board of the Regional District of Central Kootenay stands.

Note: Section 61 of the Council Procedure Bylaw states “Council shall appoint the Regional Director as well as an Alternative Director during the inaugural meeting in the election year, and at the 2nd meeting of the month following the election month.”

7. Policy Development & Review

(1) 2016 Portfolio/Duty & Committee Assignments

That Council approve the draft 2016 Portfolio/Duty & Committee Assignments dated January 12, 2016.

(2) Strategic Community Energy & Emissions Planning

That Council adopt the draft 5-year Village of Salmo Strategic Community Energy & Emissions Plan prepared in December of 2015 for immediate and ongoing implementation to meet our goal of community energy cost reduction of approximately 9% by 2020.

(3) Discrimination, Bullying & Harassment Policy CA-016

That Council approve the draft updated Village of Salmo Discrimination, Bullying & Harassment Policy CA-016 as required by Occupational Health & Safety (OHS) policies approved by WorkSafeBC and effective as of November 1, 2013.

(4) Wastewater Utility 20 Year Financial Master Plan

That Council approve the execution of the Agreement to direct source the consulting services of MMM Group for \$15,000 to produce a 20-Year Financial Master Plan for the Village of Salmo Wastewater Utility to: (a) identify and address why the facility costs several times higher per capita to operate than other BC communities, and (b) prepare a long-term financial strategy that will guide infrastructure reinvestment and improvements into the future.

An infrastructure planning grant is pending approval and if successful, will cover \$10,000 of the costs associated with the production of the Wastewater Utility Master Plan. The reasoning for this exceptional purchase as per Village of Salmo Purchasing Policy CA-011 is to ensure the study is produced in a timely way to meet the April 2016 deadline for Build Canada grant applications.

(5) Village of Salmo Organizational Chart

That Council receive for information the Village of Salmo Organizational Chart.

8. Bylaw Development & Review

(1) Council Procedure Bylaw No. 663

That Council direct the Chief Administrative Officer to revise and/or rewrite Village of Salmo Council Procedures Bylaw No. 663 to address language ambiguities and improvements around appointments, the setting of regular council meetings, agenda formats, electronic meetings and other matters.

9. Accounts Payable

That the list of accounts payable from December 4, 2015 to January 6, 2016 totaling \$54,138.25 be received for information.

10. Correspondence Requiring a Council Decision

(1) Grant-In-Aid: Salmo Valley Public Library - #230

That Council approve the \$250 grant-in-aid request of the Salmo Valley Public Library for Literacy Day on January 23, 2016.

(2) Email from Andrew Chewter Re: Sun Country Highway Electric Vehicle Chargers - #001

That Council approve the purchase and installation of a universal Electronic Vehicle (EV) charging station to accommodate non-Tesla EV owners up \$3,000 and to include signage and appropriate parking grounds.

(3) Association of Kootenay & Boundary Local Governments (AKBLG) 2016 Annual General Meeting

That Council approve the attendance of the Mayor and one Council member to attend this year's AKBLG annual general meeting scheduled for April 27-29,

2016 in Kimberly, B.C.

(4) Letter from RDCK Re: Participation in Local Government Awareness Week - 2016 - #006

That Council commit the Village to participate in activities to promote Local Government Awareness Week in May 2016.

(5) Grant-In-Aid: Salmo Baseball - #010

That Council approve the \$300 grant-in-aid request of the Salmo Baseball team to assist with league costs.

11. Correspondence for Information Only

That Council receive for information the following correspondence from:

- (1) Union of British Columbia Municipalities Re: 2016 Age-friendly Community Planning & Projects Program Grant Approval - #227**
- (2) Statistics Canada Re: Census Jobs 2016 - #232**
- (3) Local Government Leadership Academy Re: 2016 Leadership Forum - #243**
- (4) Union of British Columbia Municipalities Re: 2016 FireSmart Grant Approval - #002**
- (5) Letter from Stephanie Cadieux, Minister of Children and Family Development Re: Provincial Office for the Early Years - #004**
- (6) FireSmart Community Protection Achievement Certificate - #005**
- (7) Letter from RDCK Re: Appointment to Central Kootenay Invasive Plant Committee - #007**
- (8) Letter from RDCK Re: Appointments to West Kootenay Transit Committee - #009**

12. Member Reports & Inquiries

- (1) Councillor Danforth**
- (2) Councillor Dimock**
- (3) Councillor Heatlie**
- (4) Councillor Lockwood**
- (5) Mayor White**

That the verbal reports of Mayor and Council be received for information.

13. Adjournment

The next regularly scheduled Council meeting will be January 26, 2016.