



The Corporation of the Village of Salmo

REGULAR MEETING (#09-16)

A Regular Meeting of the Council of the Village of Salmo to be held in the Salmo Valley Youth and Community Centre at 206 Seventh Street, Salmo, B.C. on **Tuesday, June 14, 2016 at 7:00 p.m.**

AGENDA:

1. Call to Order

2. Adoption of Agenda

That the draft agenda of Regular Meeting #09-16 of Tuesday, June 14, 2016 be adopted as amended from Council Procedure Bylaw No. 663 Schedule "A" to include a Public Question period.

3. Delegations

- (1) Lana Bond, BC Emergency Health Services (BCEHS) Unit Chief, Station 426 Re: Community Paramedicine in Salmo**

4. Adoption of the Minutes

- (1)** That the draft minutes of Regular Meeting (#08-16) held on Tuesday, May 10, 2016 be adopted as presented.

5. Referrals from Delegations - NIL

6. Referrals from Prior Meetings

- (1) 2015 Annual Report & Audited Consolidated Financial Statements**

That Council receive for information the verbal report by Auditor Mike Gerrand; and,

That Council adopt the 2015 Annual Report including the audited consolidated financial statements.

- (2) 2015 Statement of Financial Information**

That Council approve the 2015 Statement of Financial Information as prepared by Chief Financial Officer Colin McClure and that a copy be forwarded to the Ministry of Community, Sport and Cultural Development.

- (3) Age-Friendly Community Planning & Projects Program**

That Council approve the draft Salmo Age-Friendly Action Plan dated June 3, 2016 prepared by Chief Administrative Officer Diane Kalen-Sukra in accordance with the guidelines and requirements of the Age-Friendly Community Planning & Projects Program.

7. Policy Development & Review

- (1) Official Community Plan Consultation Policy A-007**

That Council adopt the draft Official Community Plan Consultation Policy (OCP) A-007 as per section 475 of the *Local Government Act* to ensure sufficient

opportunity is provided to persons and organizations and authorities Council considers will be affected, for consultation; and,

That Council receive for information the poster titled “Sustainable Salmo: Exploring Our Future. Together.” encouraging public involvement in the OCP consultation process.

(2) Grant Application to Fund Preparation of Operations & Maintenance Manual, Wastewater Treatment Facility

That Council support the submission of a \$10,000 grant application to the Infrastructure Planning Grant Program to prepare an Operations and Maintenance manual for the Village of Salmo wastewater treatment facility; and,

That Council commit to providing \$2,500 as the Village of Salmo’s share of the project costs to be taken from the wastewater operating fund.

Note: The applicant has the ability to be funded to a maximum of \$10,000. The program will fund 100% of the first \$5,000 and 50% of the next \$5,000.

8. Bylaw Development & Review

(1) Salmo 2016 WaterSmart Ambassador

That Council receive for information the powerpoint presentation by Maya Sowinski, Salmo 2016 WaterSmart Ambassador, on the program to encourage watering efficiency and educate on water conservation within the Village of Salmo.

(2) Village of Salmo Sprinkling Regulations Bylaw No. 259, 1982

That Council approve watering regulations in the Village of Salmo from June 20, 2016 to August 31, 2016 as follows: (a) odd house numbers water on odd numbered days; (b) even numbered houses water on even numbered days; (c) manual sprinkling is allowed between the hours of 7 a.m. and 10 a.m., and 7 p.m. and 11 p.m.; and, (d) automatic sprinkling is allowed between the hours of 12 a.m. and 6 a.m.; and,

That Council advertise the attached Water Regulations and available assistance of the WaterSmart Ambassador for up to \$160 to be taken from the WaterSmart Ambassador grant funding.

(3) Regional District Of Central Kootenay Bylaw No. 2429

Pursuant to section 346 of the *Local Government Act*, we, the Council of the Village of Salmo, do hereby consent to the adoption of the Regional District of Central Kootenay’s Community Sustainable Living Service Establishment Amendment Bylaw No. 2429, 2014, a bylaw which amends Bylaw No. 2135 by removing participants from the service.

9. Accounts Payable

(1) That Council receive for information the list of accounts payable from May 6 to June 10, 2016 totaling \$107,453.39.

10. Correspondence Requiring a Council Decision

(1) Grant-In-Aid: Salmo Valley Youth & Community Centre - #147

That Council approve the grant-in-aid request of the Salmo Valley Youth & Community Centre for \$300 to support the cost in publishing “The True Cost of Convenience” weekly comic strip.

(2) “All Things Bike Festival” Postponement - #153

That Council direct Staff to issue a letter to West Kootenay BMX/Salmo Valley Trails Society advising that the \$300 grant-in-aid for the “All Things Bike Festival” must be returned to the Village of Salmo if the event does not take place by September 30, 2016.

(3) Salmo Celebration Society: Parade Permit Application - Street Closure Request

That Council provide permission in writing to the Salmo Celebration Society for the closure of the roads specified in the parade permit application on July 1, 2016 for the Canada Day parade as per section 18 (1) of the Village of Salmo Traffic Bylaw No. 660.

(4) Salmo Celebration Society: Park Reservation Request

That Council provide permission in writing to the Salmo Celebration Society for the use of the Knights of Pythias Park on July 1, 2016 for the Canada Day celebration as per Section 9 and 14 of the Village of Salmo Parks Use Bylaw No. 410; and further,

That Council’s permission letter include an allowance for up to 10 vendors and educational kiosks, as per Section 5 of the Village of Salmo Park Use Bylaw No. 410.

(5) Salmo Celebration Society: Fireworks Request

Whereas Fireworks Bylaw No. 515 requires that “no person shall set off fireworks within the Village limits without the express permission of the Council”; let it be resolved:

That Council give written permission to the Salmo Celebrations Society to set off fireworks within the Village limits on July 1, 2016 for the Canada Day Celebration.

(6) Salmo Valley Public Library: Road Closure Request

That Council approve the temporary road closure request for the parking stalls located in front of 104-4th Street and 106-4th Street on July 1, 2016 for the annual book sale.

(7) Imperial Oil Lease Agreement: Extension

WHEREAS the Village currently leases lands and premises from Imperial Oil at 419 Railway Avenue and 423 Railway Avenue and the lease terms expire May 31, 2018;

AND WHEREAS the Village wishes to extend the lease terms to May 31, 2021;

NOW THEREFORE COUNCIL RESOLVES THAT:

1. Pursuant to section 8(1) of the *Community Charter*, the Village is authorized to enter into and the Mayor and Deputy Mayor are authorized to execute the Extension and Amendment Agreements dated July 1, 2016.
2. The Mayor and Deputy Mayor are authorized to execute:
 - a. the Extension and Amendment Agreements dated July 1, 2016 for reference;
 - b. all other documentation necessary to give effect to the Extension and Amendment Agreements.

Sublease to Heritage Hub

WHEREAS the Village has provided notice of its intention to enter into a partnering agreement with Suzy Anderson d.b.a. Heritage Hub, and notice of disposition to grant a sublease to Heritage Hub, in accordance with the requirements of the *Community Charter*;

AND WHEREAS Heritage Hub and the Village agree to enter into a partnering agreement and sublease, pursuant to which the Village will provide assistance by way of waiver of rent and provision of community grants to Heritage Hub and Heritage Hub will provide municipal services on behalf of the Village to the residents of the Village and to the general public;

AND WHEREAS the Village has considered the services to be provided by Heritage Hub on behalf of the Village and believes the services to be of benefit to the public of the Village of Salmo;

NOW THEREFORE COUNCIL RESOLVES THAT:

1. Pursuant to section 8(1) and 21(a) of the *Community Charter*, the Village will provide assistance to Heritage Hub in the form of waiver of rent for the 59 month term of the sublease and community grants in the amount of \$17,500, and Heritage Hub will provide the municipal services as outlined in the Partnering Agreement;
2. Subject to obtaining the written consent of the lessor, Imperial Oil, the Village is authorized to enter into and the Mayor and CAO/Corporate Officer are authorized to execute the Partnering Agreement dated July 1, 2016.
3. The Mayor and CAO/Corporate Officer are authorized to execute:
 - a. the Partnering Agreement between the Village and Heritage Hub dated for reference July 1, 2016;
 - b. all other documentation necessary to give effect to the Extension and Amendment Agreements.

(8) Salmo Elementary School: Ideas to Make Salmo More Awesome - #175 & #176

That Council direct Staff to send letters back to Ms. Leeming's

Kindergarten/Grade 1 class and Ms. Koorbatoff's Grade 1/2 class thanking them for their presentation as well as referring to actions that have been or will be taken to make Salmo "more awesome".

(9) Royal Canadian Legion Veterans & Troops Support/Remembrance Ad - #185

That Council honour our Veterans by continuing its 1/10 page ad sponsorship in the annual Military Service Recognition Book, at a cost of \$260 from the grant-in-aid fund, whose proceeds go to helping support BC's Veterans assistance programs, BC's Military personnel and local Legion members as well as local youth programs.

(10) BC Food Systems Network Central Kootenay Regional Food Policy Project - #187

That Council resolve to create a formal link between the project activities of the Central Kootenay Regional Food Policy Project and the Village of Salmo by adding "Sustainability" to the Environment Council portfolio; and,

That Council direct Staff to issue a revised 2016 Portfolio/Duty & Committee Assignments sheet reflecting the expanded portfolio of "Environment & Sustainability".

11. Correspondence for Information Only

That Council receive for information the following correspondence from:

- (1) Relay for Life Re: The West Kootenay Relay For Life Event on Saturday, June 18, 2016 - #158**
- (2) School District No.8 Re: Long Range Facilities Plan and School Closure Meeting - #160**
- (3) Garth & Sonja Forsyth Re: Thank You to Village Office and Crew - #161**
- (4) Regional District of Central Kootenay Re: On Board Highlights May 19, 2016 - #162**
- (5) Community Energy Association Re: "Fueling the Kootenays" Electric Vehicle (EV) Charging Station Infrastructure Strategy - #170**
- (6) Wayne Stetski Re: Letter from BC Minister of Transportation Todd Stone in Response to MP Wayne Stetski's Letter of February 1, 2016 - #180**
- (7) Ministry of Environment Re: Key Changes That Are Now in Effect Under the Water Sustainability Act & New Regulations That Will Affect Local Governments - #184**

12. Member Reports & Inquiries

- (1) Councillor Danforth**
- (2) Councillor Dimock**
- (3) Councillor Heatlie**
- (4) Councillor Lockwood**
- (5) Mayor White**

That Council receive for information the written report dated Monday, June 13, 2016 by Mayor White regarding his attendance at the recent Federation of Canadian Municipalities Conference from June 3 to June 6, 2016.

That the verbal reports of Mayor and Council be received for information.

13. Public Question Period

14. Adjournment

The next regularly scheduled Council meeting will be on July 12, 2016