



# VILLAGE OF SALMO

## APPLICATION FORM - Request to Hang Banner

The Village may erect banners for charitable groups or organizations to advertise events or activities taking place in the Village, subject to the availability of workers and equipment. The group or organization must complete this application form giving the specific dates requested (with alternate dates) and the wording of the banner.

Availability is on a first come, first serve basis. Space is granted for a one week period (Monday-Sunday), however may be granted for a longer period, subject to availability. The Village reserves the right to accommodate other banners during your approved dates if required. Requests should be received by the Village 15 days prior to the event to ensure the scheduling of time and resources are available.

Submission of this application does not guarantee that your banner will be erected.

***Please print clearly***

Organization or Group Name: \_\_\_\_\_

Contact(s): \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

State the purpose of the organization:  
\_\_\_\_\_

Wording on the Banner:  
\_\_\_\_\_

Week(s) requested (Monday-Sunday): \_\_\_\_\_

Alternate Week(s): \_\_\_\_\_

DONATION AMOUNT: \$ \_\_\_\_\_ Contributions will go towards labour & administrative costs.

**Once your application has been approved by our office, it will be returned to you. Please deliver your banner to the Village of Salmo Main Office on the Friday before the approved date, together with the approved Application and completed waiver of Liability Form. The Village of Salmo reserves the right to reject this application.**

\_\_\_\_\_  
Signature of Authorized Representative

\_\_\_\_\_  
Date

\_\_\_\_\_  
Chief Administrative Officer's Approval

\_\_\_\_\_  
Date

Completed forms can be faxed to (250)357-9633 or emailed to [info@salmo.ca](mailto:info@salmo.ca).



**THE CORPORATION OF THE VILLAGE OF SALMO**  
**RELEASE OF LIABILITY, WAIVER OF CLAIMS, ASSUMPTION OF  
RISKS AND INDEMNITY AGREEMENT**  
**BY SIGNING THIS DOCUMENT YOU WILL WAIVE CERTAIN  
LEGAL RIGHTS, INCLUDING THE RIGHT TO SUE**

**PLEASE READ CAREFULLY**

I/We \_\_\_\_\_, the undersigned, for myself, my heirs, executors, administrators, successors and assigns:

- (i) hereby release and forever discharge The Corporation of the Village of Salmo, its officers and employees from any and all actions, causes of action, claims, demands for, or by any reason of any damage, loss, injury or death, to person and property which heretofore has been, or hereinafter may be sustained in consequence of:

**HANGING A BANNER ON FOURTH STREET & RAILWAY AVENUE**

**FOR THE PERIOD \_\_\_\_\_ FOR THE PURPOSE OF PROMOTING  
AWARENESS OF \_\_\_\_\_.**

- (ii) hereby agree to indemnify and save harmless The Corporation of the Village of Salmo, its officers and employees from all claims and demands, actions, suits or other proceedings and from all loss and costs of any kind whether wholly or partially, which may be caused by or arise out of, or be in any way attributable to:

- (iii) I hereby agree to retrieve my banner from Village of Salmo Office upon removal. If the banner has not been retrieved within 48 hours, it will be delivered to the address supplied on the attached application by courier at my own expense. I also understand that any banners still in possession of the Village of Salmo 90 days after removal may be destroyed.

**FOR THE PERIOD \_\_\_\_\_ FOR THE PURPOSE OF PROMOTING  
AWARENESS OF \_\_\_\_\_.**

SIGNED AT SALMO BRITISH COLUMBIA, THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_\_\_\_.

\_\_\_\_\_  
Signature of Witness

\_\_\_\_\_  
Signature of Releasor

**NAME AND PHONE NUMBER OF CONTACT PERSON TO PICK UP BANNER:**

Name: \_\_\_\_\_ Phone No. \_\_\_\_\_