

	<b>OFFICIAL COMMUNITY PLAN (OCP) CONSULTATION POLICY</b>	
	<b>Policy Number: A-007</b>	
	<b>Section:</b> Administration	<b>Resolution No.:</b> 5-9-16
	<b>Amended by:</b>	<b>Effective Date:</b> 2016 06 09

**Purpose:**

The objective of this policy to ensure the consultation process utilized by the Village of Salmo during the rewrite of the Official Community Plan is comprehensive and in compliance with the *Local Government Act*.

**Background:**

The *Local Government Act* requires a local government adopting or amending an Official Community Plan to “provide one or more opportunities it considers appropriate for consultation with person, organizations and authorities it considers will be affected”. The Village of Salmo intends to exceed these minimum requirements and engage in a comprehensive public consultation process.

**Public Consultation Process:**

Consultation on the preparation and development of the Official Community Plan will occur as follows:

Early and Ongoing Consultation with Persons

- a. The Regional District of Central Kootenay (RDCK) will be invited to participate in the early stages of the planning process and will be consulted throughout the planning process.
- b. The Ktunaxa First Nation will be invited to participate in the early stages of the planning process and will be consulted throughout the planning process.
- c. The School Board, School District No.8 will be invited to participate in the early stages of the planning process and will be consulted throughout the planning process.
- d. The Minister of Agriculture, Minister of Highways, Agricultural Land Commission and Minister of Forests, Lands & Natural Resources will be invited to participate in the early stages of the planning process and will be consulted throughout the planning process.
- e. The general public, community organizations and businesses will be invited to participate in the early stages of the planning process and will be consulted throughout the planning process.

Consultation Process

- a. Consultation in the early stages of the planning process includes initial contact to apprise the person of the nature of the consultation process and the nature of the proposed amendment.
- b. Consultation throughout the planning process will include:
  - i. Invitation to participate in a broad survey for public input in key OCP areas; and,
  - ii. Invitation to participate in Thematic Working groups in key OCP areas to review survey results and provide input and commentary; and,
  - iii. Invitation to participate in Public Consultation Workshops in key OCP areas to further review survey results and provide input and commentary; and,
  - iv. Invitation to participate in a public hearing regarding the draft OCP plan.

**Procedure for Implementation:**

Information gathered during the public consultation process will be referred to the Technical Working Group to prepare a draft Official Community Plan. This draft plan will then be presented to Council and a public hearing will be held. Council will consider the proposed OCP in conjunction with the Village’s financial plan and any waste management plan. Adoption of the new OCP will be in accordance with the *Local Government Act*.

*Approved at the Regular Council (#09-16) meeting held on June 14, 2016.*