

	POTENTIAL EMERGENCY SITUATIONS POLICY	
	Policy Number: CW-013	
	Section: Operations	Resolution No.: 3-3-16
	Amended by:	Effective Date: 2016 02 09

Purpose:

The intent of this policy is to have a plan in place to refer to in case of a potential emergency, which might present a threat to the health of the residents of Salmo. This policy is for the purpose of situations that do not invoke the Emergency Plan.

Policy:

If anyone becomes aware of a possible health or safety problem with one of the Villages systems, (i.e.: break in at the water reservoir), they must notify the Civic Works Foreman and the Village Administrator as soon as possible. In the Administrator's absence or if the Administrator cannot be located, the Mayor must be notified.

The Civic Works Foreman will deal with immediate safety issues first (i.e.: shut off line to reservoir and start pump to supply water). The Administrator will then call each member of Council to arrange for an emergency meeting of Council. The Public Works Foreman and RCMP will be asked to attend the meeting.

Council will be briefed on the situation, then decide how / if to notify the residents and what further actions are to be taken to correct the situation.

The following list of notifications / actions to be taken will be used (not entirely or exclusively):

- Fax the local radio stations for their news broadcasts
- Pin up warning posters at the Post Office, the door of the Municipal Office, Kootenay Savings Credit Union
- Call Chamber and E-mail the public notice for distribution amongst members
- Alert PEP Coordinator of potential crisis

Initially approved on June 6, 2001.

Renumbered and confirmed on July 22, 2015 (Former Policy #RC 06/26/01 -01)

Renumbered on February 9th, 2016 (Former Policy #CW-013 RES #R4-722-15)