



# The Corporation of the Village of Salmo

## DEVELOPMENT VARIANCE PERMIT APPLICATION

**THE INFORMATION REQUESTED IN THIS FORM IS REQUIRED TO EXPEDITE THE APPLICATION AND ASSIST THE STAFF IN PREPARING A RECOMMENDATION.**

This form is to be completed in full and submitted with all requested information to the Village of Salmo, Box 1000, Salmo, B.C., V0G 1Z0 (Telephone: 357-9433).

### Applicant and Registered Owners

Applicant's Name: \_\_\_\_\_

Address: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Phone No.: \_\_\_\_\_ Cell No.: \_\_\_\_\_

Registered Owner's Name(s): \_\_\_\_\_

Address: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Phone No.: \_\_\_\_\_ Cell No.: \_\_\_\_\_

As owner(s) of the land described in this application, I / we hereby authorize:  
\_\_\_\_\_ to act as applicant in regard to  
this Development Variance Permit Application.

Owner's Signatures: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### **NOTE:**

- (1) A copy of a State of Title Certificate, or a copy of a Certificate of Indefeasible Title, dated no more than thirty (30) days prior to submission of the application must accompany the application as a proof of ownership.**
- (2) An Application Fee as set out in Schedule "B" (applicable section of which is attached) shall be made payable to the Village of Salmo and shall accompany the Application.**

- (3) Where the applicant is not the sole registered owner of the land described in this application, the authorization clause, noted above, must be completed and signed by the owner(s).
- (4) A dimensioned Sketch Plan drawn to scale showing the parcel(s) or part of the parcel(s) that is the subject of this application and the location of existing and proposed buildings, structures, uses, access roads, parking, driveways and any screening, landscaping and fences must accompany this application.

I / We \_\_\_\_\_ hereby make application for a variance of Section \_\_\_\_\_ of the Village of Salmo Zoning By-law No. 489, 2001 as follows:

The following information is to be provided:

- (1) Current Legal Description of the land in full:

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- (2) Location of the land (Street Address) :

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- (3) Present Zoning of the land: \_\_\_\_\_

- (4) Description of the existing Use / Development of the land:

.....

- (5) Description of the proposed Use / Development of the land:

.....

- (6) Do any buildings currently exist on the land?

Yes

No

If yes, list the use, size and date of construction:

	Use	Size	Date Constructed
a.	_____	_____	_____
b.	_____	_____	_____
c.	_____	_____	_____
d.	_____	_____	_____
e.	_____	_____	_____

(7) If applicable, provide the following information regarding the proposed building or addition:

a. **Size:**

*Width* \_\_\_\_\_ *Length* \_\_\_\_\_ *Area* \_\_\_\_\_

b. **Proposed setback from property lines:**

*Front* \_\_\_\_\_ *Rear* \_\_\_\_\_ *Side* \_\_\_\_\_

c. Maximum roof height: \_\_\_\_\_

d. Use or purpose: \_\_\_\_\_

(8) Reasons and comments in support of the application (use separate sheet if necessary):

(9) **Neighbouring Tenants**

The *Local Government Act* requires that owners and ‘tenants in occupation’ of the subject parcel and of neighbouring parcels be notified of the application for a Development Variance Permit.

**I / We hereby declare that all statements and information contained in the material submitted in support of this application are to the best of my/our belief true and correct in all respects.**

\_\_\_\_\_  
Applicants Signature

\_\_\_\_\_  
Owner’s Signature

**SCHEDULE "B"**

**APPLICATION FEES**

1. Every applicant for a Zoning By-law or Official Community Plan amendment shall, upon submission of his application pay a fee to the Village of Salmo in the amount of **FOUR HUNDRED, TWENTY-FIVE DOLLARS (\$425.00)**.
2. Every Zoning By-law amendment application that requires an amendment to the Official Community Plan shall be accompanied by an additional fee in the amount of **SEVENTY FIVE DOLLARS (\$75.00)**.
3. Should an application not proceed to the Council for consideration or not proceed to a Public Hearing, the application fee shall be refunded in full.
4. No refund shall be granted after the Council has authorized by resolution that a Public Hearing be held on an application.
5. The application fee for a Development Variance Permit shall be **ONE HUNDRED DOLLARS (\$100.00)**.