



## VILLAGE OF SALMO

423 Davies Avenue, PO Box 1000

Salmo, B.C. V0G 1Z0

Telephone: (250) 357-9433 Email: [cao@salmo.ca](mailto:cao@salmo.ca)

[www.salmo.ca](http://www.salmo.ca)

July 27, 2018

Dear Candidate:

**Re: Village of Salmo Nomination Documents**

Please find enclosed a Candidate Nomination package compiled for your information. The package includes all of the documents you are required to file with the Chief Election Officer or Deputy Chief Election Officer should you decide to run as a candidate in the Village of Salmo municipal election. The included 'Candidate's Guide to Local Elections' contains valuable information to assist you in filing your nomination papers.

The following documents must be filed with the Chief Election Officer or Deputy Chief Election Officer during the **nomination period of 9:00 am, Tuesday, September 4, 2018 through 4:00 pm, Friday, September 14, 2018:**

- Nomination documents
- Other information provided by the Candidate
- Appointment of Candidate Financial Agent (if the Candidate is not acting as own Financial Agent)
- Appointment of Candidate Official Agent (if applicable)
- Elector Organization Endorsement documents (if applicable)
- Statement of Disclosure: Financial Disclosure Act

Qualifications for Candidates and Nominations are included in the 'Candidate's Guide'. Please note that the Nomination Period commences at 9:00 am, Tuesday, September 4, 2018 and ends at 4:00 pm on Friday, September 14, 2018. Declaration of candidates for the Village of Salmo municipal elections will be made as soon as reasonably possible following the close of nominations on Friday, September 14, 2018.

The Chief Election Officer, or designate, must receive nomination documents by 4:00 pm, Friday, September 14, 2018 at the Village of Salmo municipal office. Nomination documents may be delivered by hand, mail, email, fax or other delivery service. **The original paper copy of the documents must be received by 4:00 pm, Friday, September 21, 2018 or the nomination is deemed to be withdrawn.**

Village of Salmo  
2018 Local Government Elections Nomination Package

Nomination documents received by the Chief Election Officer, or designate, must be made available for public inspection in the local government offices during its regular office hours from the time of delivery (Section 89(7) of the Local Government Act).

**Forms to be completed:**

- C1 - Candidate Cover Sheet and Checklist Form
- C2 – Nomination Documents
- C3 – Other Information Provided by the Candidate
- C4 – Appointment of Financial Agent (if applicable)
- C5 – Appointment of Candidate Official Agent (if applicable)
- C6 – Appointment of Scrutineer (if applicable)  
(Note: Each candidate may appoint one scrutineer for each ballot box in use. Additional forms are available upon request.)
  
- Statement of Disclosure – Financial Disclosure Act
  
- E1 - Elector Organization Cover Sheet and Checklist Form (if applicable)
- E2 – Elector Organization Endorsement Documents (if applicable)
- E3 – Elector Organization Endorsement Documents: Declaration of Elector Organization Authorized Principal Official (if applicable)
- E4 – Consent of Elector Organization Responsible Principal Official(s) (if applicable)
- E5 – Other Information Provided by Elector Organization (if applicable)
- E6 – Appointment of Elector Organization Financial Agent (if applicable)
  
- Campaign Financing Disclosure Statement (Section 46, Local Elections Campaign Financing Act)  
Candidates **must complete the disclosure statement forms** provided by Elections BC and file them with Elections BC **by 4:00 p.m. on Friday, January 18, 2019**

**Information Package**

- Notice of Nomination
- Candidate's Guide to Local Elections
- Guide to Local Elections Campaign Financing in BC
- Local Government Act – Part 3 Electors and Elections (Available for viewing at the Village Office or on the web at [http://www.bclaws.ca/civix/document/id/lc/statreg/r15001\\_03#part3](http://www.bclaws.ca/civix/document/id/lc/statreg/r15001_03#part3))
- Local Elections Campaign Financing Act (Available for viewing at the Village office or on the web at <http://www.bclaws.ca/civix/document/id/lc/statreg/14018>)

## **Additional Information**

### ***Appointment of candidate representatives (LGA Section 102)***

(1) A candidate may appoint

(a) one individual to act as official agent of the candidate, to represent the candidate from the time of appointment until the final determination of the election or the validity of the election, as applicable, and

(b) scrutineers, to represent the candidate by observing the conduct of voting and counting proceedings for the election.

(2) An appointment as a candidate representative must

(a) be made in writing and signed by the person making the appointment,

(b) include the name and address of the person appointed, and

(c) be delivered to the chief election officer or a person designated by the chief election officer for this purpose as soon as practicable after the appointment is made.

(3) An appointment as a candidate representative may be rescinded only in the same manner as the appointment was made.

### ***Declaration of candidates***

Immediately after 4:00 p.m., on Friday, September 14, the Chief Election Officer will declare as candidates, everyone who has been nominated for elected office.

### ***Challenge of nomination***

A challenge of nomination can only be made by;

(1) a person who is an elector of the municipality for which the election is being held,

(2) another nominee in the same election, or

(3) the chief election officer

### ***Candidate withdrawal***

A candidate can withdraw by delivering a signed withdrawal to the Chief Election Officer at any time up until 4:00 p.m., Friday, September 21, 2018. If the Chief Election Officer is satisfied with the document's authenticity, he or she must accept the withdrawal.

After this deadline, a candidate can only withdraw by:

(1) delivering a signed request to the Chief Election Official, and

(2) receiving approval of the Minister

### ***List of electors***

Candidates are permitted to obtain a copy of the list of electors. Candidates must sign a statement that they will not inspect the list or use the information except for purposes of the election.

Should you have any questions regarding the content of this package, please contact:

Anne Williams, Chief Election Officer at (250) 357-9433

[cao@salmo.ca](mailto:cao@salmo.ca)

Brandy Jessup, Deputy Chief Election Officer at (250) 357-9433

[brandy.jessup@salmo.ca](mailto:brandy.jessup@salmo.ca)