



The Corporation of the Village of Salmo

REGULAR MEETING #02-19 MINUTES

Minutes of the Regular Meeting of the Council of the Village of Salmo held at the Salmo Valley Youth and Community Centre located at 206 Seventh Street on Tuesday, January 22, 2019 at 7:00 p.m.

PRESENT: Mayor Diana Lockwood Councillor Farrell Segall
Councillor Jennifer Endersby CAO Anne Williams
Councillor Jonathon Heatlie 15 Members of the Public
Councillor Jacquie Huser

CALL TO ORDER: The Mayor called the meeting to order at 7:00 p.m.

MOMENT OF SILENCE: Council held a moment of silence in respect for Dan Danforth and community members who passed away over the holiday season.

AGENDA:
R1-02-19 Moved by Councillor Heatlie and seconded by Councillor Segall, that the draft agenda of Regular Meeting #02-19 of Tuesday, January 22, 2019 be adopted as amended from *Council Procedure Bylaw No. 663, 2014* Schedule "B" to include a Bylaw Review & Development section, a Public Question period, *In Camera* items and the addition of the Alpine Disposal & Recycling contract.

Carried.

DELEGATIONS:

SALMO VALLEY PUBLIC LIBRARY - VALENE FOSTER, BOARD CHAIR & TAYLOR CARON, LIBRARY DIRECTOR - #002

Valene Foster, Board Chair, and Taylor Caron, Library Director, presented Council with the Salmo Valley Public Library's five year budget, 2017 government support statistics, and 2018 library statistics. They explained where the funding comes from, that the library is overseen by a Board of Directors and they employ 8 people with an additional 3 students which are funded through grants. They noted that they are not asking for an increase in 2019 but have requested increases in their five year budget plan. Ms. Caron noted that of the active users, 46% are from RDCK and 53% are directly from the village.

The increase is primarily due to increased payroll expense, partly to allow the library to be open one additional day a week, to hire a part-time Page for 15 hours a week and to bring library wages up to. The RDCK/Salmo village grant represents 72% of the Library's revenue source.

Councillor Heatlie asked what kind of percentage of funding they would be looking for an increase. Ms. Caron responded that she didn't know the exact percentage but the full amount requested would be \$126,818 over the five years with the bulk of the increase being in 2020. They received \$89,678 in 2018. (An increase to \$126,818 by 2024 equals a 44.1% overall increase.) Councillor Heatlie also asked if they are planning on approaching the RDCK. Ms. Caron stated that they spoke with Hans Cunningham and he is in support of using the AAP process.

Councillor Segall asked for clarification on the minimum wage amount as the information is cut off. Ms. Caron noted that the wage would be minimum wage or a 3% increase.

Councillor Huser asked how they come up with their monthly numbers on the statistics. Ms. Caron responded that they use a particular software that tracks this information.

CAO Williams noted that the five year forecast shows an increase in revenues from the RDCK/Village grant but the other revenues are static. She questioned if the library was going to be fundraising or applying for grants from other places. Ms. Foster stated the other funding is from the Provincial government which has been frozen since 2009 so they haven't been able to get more.

Councillor Huser asked if they have looked into a corporate funder. Ms.

Caron said they can use a corporate funder for some programs but they can only be one-time donations, not for operational purposes.

Council thanked them for their presentation.

MINUTES:

R2-02-19
REGULAR MEETING
#18-18
December 11, 2018

Moved by Councillor Heatlie and seconded by Councillor Endersby, that the draft minutes of Regular Meeting #18-18 of Tuesday, December 11, 2018 be adopted as presented.

Carried.

REFERRALS FROM DELEGATIONS:

NIL

REFERRALS FROM PRIOR MEETINGS:

NIL

BYLAW DEVELOPMENT & REVIEW:

R3-02-19
COUNCIL PROCEDURE
BYLAW #663, 2014

Moved by Councillor Heatlie and seconded by Councillor Huser, that Council cancel the February 26, 2019 regular council meeting due to Council's attending the 2019 Elected Officials Seminar in Kimberley, B.C. from February 26 to February 28, 2019.

Carried.

R4-02-19
COUNCIL PROCEDURE
BYLAW NO. 663, 2014 -
2019 DEPUTY MAYOR
APPOINTMENT

The Chair asked Council members to put their names forward for the position of Deputy Mayor for the purposes of designating the annual appointment as required in section 9(1) of the "Council Procedure Bylaw No. 663, 2014".

Councillor Heatlie was acclaimed as Deputy Mayor for 2019.

R5-02-19
COUNCIL PROCEDURE
BYLAW NO. 663, 2014 -
2019 RDCK DIRECTOR
APPOINTMENTS

The Chair asked Council members to put their names forward for the positions of Regional and Alternate Director for the RDCK for the purposes of designating the appointment as required in section 61 of the "Council Procedure Bylaw No. 663, 2014".

Mayor Lockwood was acclaimed as the Regional Director and Councillor Segall was acclaimed as the Alternate Director.

R6-02-19
ALPINE DISPOSAL &
RECYCLING CONTRACT

Moved by Councillor Huser and seconded by Councillor Heatlie, that Council direct staff to enter into the contract with Alpine Disposal & Recycling at the rate of \$3.12 per household for 2019 and \$3.18 per household for 2020.

Carried.

OPERATIONAL REPORTS:

R7-02-19
CIVIC WORKS

Moved by Councillor Heatlie and seconded by Councillor Endersby, that Council receive for information the written report provided by Civic Works Foreman Fred Paton dated January 17, 2019.

Carried.

R8-02-19
FIRE DEPARTMENT

Moved by Councillor Heatlie and seconded by Councillor Huser, that Council receive for information the written report dated January 1, 2019 provided by Fire Chief David Hearn for the period of October to December 2018.

Carried.

R9-02-19
BYLAW ENFORCEMENT

Moved by Councillor Heatlie and seconded by Councillor Endersby, that Council receive for information the written report on bylaw enforcement dated January 17, 2019 for the period of November and December 2018.

Carried.

R10-02-19
ADMINISTRATION -
DISCUSSION OF CBT'S

The Columbia Basin Trust has opened a new round funding for public arts projects. Public Art Grants support the acquisition and installation of permanent art by Basin artists in public spaces in communities.

PUBLIC ART GRANT Moved by Councillor Heatlie and seconded by Councillor Segall, that Council direct staff into looking into public art project options with the possibility of applying for Columbia Basin Trust’s Public Art Grant in an effort to beautify Salmo. Carried.

**R11-02-19
ADMINISTRATION - CAO’S
WRITTEN REPORT** Moved by Councillor Heatlie and seconded by Councillor Endersby, that Council receive for information the written report by dated January 17, 2019 by CAO Williams. Carried.

STRATEGIC PLAN NIL

FINANCIAL REPORTS:

**R12-02-19
ACCOUNTS PAYABLE** Moved by Councillor Huser and seconded by Councillor Endersby, that Council receive for information the list of accounts payable cheques and electronic fund transfers from December 7, 2018 to January 17, 2019 totaling \$284,099.94; and, that Council receive for information the credit card listing for the month of December 2018 totaling \$455.31. Carried.

**R13-02-19
FINANCIAL STATEMENTS** Moved by Councillor Heatlie and seconded by Councillor Huser, that Council receive for information the Treasurer’s Report for December 2018. Carried.

**CORRESPONDENCE
REQUIRING A COUNCIL
DECISION:**

**R14-02-19
REGIONAL DISTRICT OF
CENTRAL KOOTENAY RE:
COMMUNITY INITIATIVES
AND AFFECTED AREA
PROGRAM - #001** Moved by Councillor Heatlie and seconded by Councillor Huser, that Council set the date for the distribution of Community Initiatives and Affected Areas Programs (CIP/AAP) funding for the Village of Salmo and for Area G, known as “Dot Night”, for Monday, April 1, 2019 at the large gymnasium at the Salmo Valley Youth and Community Centre. Carried.

**CORRESPONDENCE FOR
INFORMATION ONLY:**

R15-02-19 Moved by Councillor Heatlie and seconded by Councillor Endersby, that Council receive for information the following correspondence from:

- (1) Ministry of Education Re: 2019 Premier’s Awards for Excellence in Education - #003
- (2) Jacey Paton Re: Concerns on Clear Cutting of Cottonwood Lake and Apex Watershed - #004 (this is a ‘chain mail’ letter that was also received from Jen Smuck, Donna Milburn and Susan Chew)
- (3) RDCK Regional Energy Efficiency Program Presentation by Trish Dehnel & Carmen Proctor - #005

Carried.

**MEMBER REPORTS &
INQUIRIES:**

COUNCILLOR ENDERSBY Councillor Endersby reported that:

- She attended the library meeting on January 14, 2019 at which they discussed the alternate approval process (AAP) on grants.
- The school district Board of Directors is hosting a consulting meeting on February 13 at the Salmo Secondary School from 6:00 p.m. to 7:30 p.m.
- The library is hosting a literacy day this Saturday and includes an adult spelling bee.

- COUNCILLOR HEATLIE Councillor Heatlie reported that:
- The BearSmart, FireSmart and WaterSmart programs are not running right now so nothing to report in those areas.
 - There are no issues to report for the fire department.
 - He met with the Salmo Arts Council and they are currently discussing programs they would like to run.
 - He has received no communication from the Ktunaxa Kinbasket Local Government Treaty portfolio.

- COUNCILLOR HUSER Councillor Huser reported that:
- She helped with the Christmas market on December 14, which was a success.
 - She is still trying to figure out how it is going to work best for the civic works portfolio.
 - She is in the process of reviewing the Parks Regulation bylaw.
 - There is nothing to report for the parks and cemetery.
 - The Salmo Valley Youth & Community Centre (SVYCC) meeting was rescheduled for January 30.
 - She attended the Recreation Commission last night at which Mayor Lockwood was appointed chair for next year. They passed a recommendation that the Recreation Commission take over the operations of the Salmo Pool. She encouraged individuals to attend the Salmo Pool AGM on January 24 at 7:00 p.m. at the SVYCC. Councillor Huser also mentioned they reviewed the draft budget, which was similar to previous years, and mentioned there is \$10,000 in grant funding available to the community for recreation or cultural purposes which will be released in 2 intakes - one in spring and one in fall.

- COUNCILLOR SEGALL Councillor Segall reported that:
- He attended an EcoSociety meeting in Nelson on December 13.
 - He participated in the Christmas market on December 14.
 - On December 19, he attended Michelle Mungall’s luncheon in Nelson.
 - He attended the Cottonwood Lake public information session at the Rod & Gun Club in Nelson.
 - There has been no response from Ms. Mungall or Mr. Stetski on the transit petition.
 - He is making a planned presentation with the Chamber of Commerce regarding economic development on Monday.
 - The Seniors Transportation meeting was rescheduled for February 6.

- MAYOR LOCKWOOD Mayor Lockwood reported that:
- The Age-Friendly grant was received for this year and will be administered by the Seniors Coordinator through Salmo Community Services.
 - She attended her first Recreation Commission meeting and noted the importance of attending the Salmo Pool AGM so we know where the pool issue is going.
 - She is on the Transit Committee at RDCK and the Southern Interior Development Institution Trust Committee.
 - There has been no decision on the Cottonwood Lake as of yet.
 - Utility bills will be coming out shortly.
 - Stuart Horn, CAO for the RDCK, is presenting the budget for Area G and Salmo (services shared together) on March 7 at the Village office at 6:00 p.m.
 - Tomorrow is the first West Kootenay Hospital Board meeting in Castlegar.

R16-02-19
WRITTEN AND VERBAL
REPORTS OF MAYOR AND
COUNCIL Moved by Councillor Heatlie and seconded by Councillor Huser,
that the verbal and written reports of Mayor and Council be received for
information.

Carried.

CAO Williams thanked the Chamber of Commerce for the wonderful job on the Winter Market.

PUBLIC QUESTION

PERIOD:

TODD TORRA

Mr. Torra asked if there were any other groups looking for an AAP.

Mayor Lockwood stated there hasn't been another group that have come forward probably due to the fact that no one is out of their realm on their bylaw.

BOB BLACKWOOD

Mr. Blackwood asked about when accounts payable listing of 11 months of Accounts Payable not brought forward to meetings in 2017 and 2018 will be available.

Mayor Lockwood mentioned that there has been sickness in the office so it wasn't possible for this meeting. CAO Williams also noted that a new motion would have to be made as previous Council had passed a motion stating they would not be made available.

MOTION

Councillor Huser made a motion that Council release the 11 ½ months of accounts payable listing and place it on the website.

R17-02-19

Moved by Councillor Huser and seconded by Councillor Heatlie, that Council release the 11 ½ months of accounts payable listing and place it on the website.

Carried.

BOB BLACKWOOD

Mr. Blackwood stated he is quite concerned about the snow plowing over the underpass by YRB as the snow is being plowed when people are walking under it. He would like to see another snow fence put up for safety.

HEATHER STREET

Ms. Street asked if the bylaw officer is responsible for the handicap parking spots or if it was the duty of the RCMP.

CAO Williams stated that the bylaw officer has been asked to keep tabs on them and ticket as needed.

HENRY HUSER

Mr. Huser asked for clarification on the implied 25% increase request of the library as the difference in numbers is actually a 43% increase. He noted that if you add the garbage pick-up increase, it will make the full increase quite high.

HEATHER STREET

Ms. Street mentioned it is still hard to hear and wondered if the meetings could go back to the office as there are less people attending.

Mayor Lockwood stated they do want to move it back to the office so the February 12 meeting will be held there.

RECESS:

Council called a recess at 8:53 p.m. and reconvened at 9:00 p.m.

IN CAMERA RESOLUTION:

R18-02-19

Moved by Councillor Heatlie and seconded by Councillor Huser, that the meeting be closed to the public under Section 90(1)(c)(e) of the *Community Charter*.

RECONVENE OPEN MEETING:

The Regular Council meeting was reconvened at 9:59 p.m.

ADJOURNMENT:

R19-02-19

Moved by Councillor Heatlie, that the meeting be adjourned at 10:00 p.m.

Carried.

I hereby certify the preceding to be a true and correct account of the Regular Meeting of Council held on Tuesday, January 22, 2019.

Originally Signed By:

Diana Lockwood
Mayor

Anne Williams
Chief Administrative Officer