



REGULAR MEETING (#06-19)

A Regular Meeting of the Council of the Village of Salmo to be held in Council Chambers at 423 Davies Avenue, Salmo, B.C. on **Tuesday, March 26, 2019 at 7:00 p.m.**

This is a public meeting place. By entering, you consent to photography, audio/visual recording and its release, publication or reproduction by the Village to be used for a variety of municipal purposes including web casting, news, or promotions.

AGENDA:

1. Call to Order

2. Adoption of Agenda

That the draft agenda of Regular Meeting #06-19 of Tuesday, March 26, 2019 be adopted as amended from *Council Procedure Bylaw No. 663, 2014 Schedule "B"* to include a Bylaw Review & Development section and a Public Question period.

3. Delegations

4. Adoption of the Minutes

- (1) That the draft minutes of Regular Meeting #05-19 of Tuesday, March 12, 2019 be adopted as presented. Pg.3

P5. Referrals from Delegations - NIL

6. Referrals from Prior Meetings

- (1) **March 12, 2019 - Salmo Valley Public Library Re: Bike Rack - #020**

That Council approve staff's recommendation that the bike rack be located at the back of the building rather than on the sidewalk due to insufficient room.

7. Bylaw Review & Development

- (1) **Village of Salmo Parks & Publicly-Owned Spaces Regulations Bylaw #700, 2019** Pg.9

That the "*Village of Salmo Parks & Publicly-Owned Spaces Regulations Bylaw #700, 2019*", having had three readings, be reconsidered and finally adopted.

8. Operational Reports

- (1) **Civic Works Department** Pg.25

That Council receive for information the written report provided by Civic Works Foreman Fred Paton dated March 21, 2019.

- (2) **Fire Department** Pg.27

That Council receive for information the written report dated March 1, 2019 provided by Fire Chief David Hearn for the period of January to February 2019.

- (3) **Bylaw Enforcement** Pg.29

That Council receive for information the written report on bylaw enforcement for the period of January to February 2019.

- (4) **Administration**
That Council receive for information the verbal report as presented by CAO Williams.
- (5) **Strategic Plan - NIL**
9. **Financial Reports**
- (1) **Accounts Payable** Pg.31
That Council receive for information the list of accounts payable cheques and electronic fund transfers from March 8, 2019 to March 21, 2019 totaling \$40,599.07; and,
That Council receive for information the credit card listing for the period of March 1 to March 21, 2019 totaling \$4,003.37. Pg.33
- (2) **Financial Statements** Pg.35
That Council receive for information the Treasurer’s Report for February 2019.
10. **Correspondence Requiring a Council Decision - NIL**
11. **Correspondence for Information Only**
That Council receive for information the following correspondence from:
- (1) **RDCK Re: Purchase of Lands Around Cottonwood Lake - #026** Pg.37
- (2) **Interior Health Re: Recall Notice - N7 Nitro Cold Brew Coffee from Cherry Hill Coffee - #027** Pg.39
- (3) **Volunteer Salmo - New Section on Website** Pg.41
12. **Member Reports & Inquiries**
- (1) **Councillor Endersby**
- (2) **Councillor Heatlie**
- (3) **Councillor Huser**
- (4) **Councillor Segall**
- (5) **Mayor Lockwood**
That Council receive for information the written report for the period of February 14 to March 26, 2019 by Mayor Lockwood regarding activity at the Regional District of Central Kootenay (RDCK) Board. Pg.45
That the verbal and written reports of Mayor and Council be received for information. Pg.47
13. **Public Question Period**
14. **Adjournment**

The next regularly scheduled Council meeting will be on April 9, 2019



The Corporation of the Village of Salmo

DRAFT

REGULAR MEETING #05-19 MINUTES

Minutes of the Regular Meeting of the Council of the Village of Salmo held in Council Chambers located at 423 Davies Avenue on Tuesday, March 12, 2019 at 7:00 p.m.

PRESENT:	Mayor Diana Lockwood Councillor Jennifer Endersby Councillor Jonathon Heatlie Councillor Jacquie Huser	Councillor Farrell Segall - electronically* CAO Anne Williams 10 Members of the Public
CALL TO ORDER:	The Mayor called the meeting to order at 7:00 p.m.	
AGENDA:		
R1-05-19	Moved and seconded, that the draft agenda of Regular Meeting #05-19 of Tuesday, March 12, 2019 be adopted as amended from <i>Council Procedure Bylaw No. 663, 2014</i> Schedule "A" to include an Administration Section, a Public Question period and <i>In Camera</i> items.	Carried.
DELEGATIONS:	NIL	
MINUTES:		
R2-05-19 REGULAR MEETING #03-19 February 12, 2019	Moved and seconded, that the draft minutes of Regular Meeting #03-19 of Tuesday, February 12, 2019 be adopted as presented.	Carried.
REFERRALS FROM DELEGATIONS:	NIL	
REFERRALS FROM PRIOR MEETINGS:	NIL	
POLICY DEVELOPMENT & REVIEW:	NIL	
ADMINISTRATION:		
R3-05-19 SUSTAINABLE SALMO OCP ECONOMIC DEVELOPMENT SURVEY REPORT	Moved and seconded, that Council receive for information the Sustainable Salmo OCP Economic Development Survey Report as prepared by CAO Williams.	Carried.
BYLAW DEVELOPMENT & REVIEW:		
R4-05-19 VILLAGE OF SALMO PARKS & PUBLICLY-OWNED SPACES REGULATIONS BYLAW #700, 2019 - FIRST READING	Moved and seconded, that the " <i>Village of Salmo Parks & Publicly-Owned Spaces Regulations Bylaw #700, 2019</i> " be given first reading.	Carried.
R5-05-19 VILLAGE OF SALMO PARKS & PUBLICLY-OWNED SPACES REGULATIONS BYLAW #700, 2019 - SECOND READING	Moved and seconded, that the " <i>Village of Salmo Parks & Publicly-Owned Spaces Regulations Bylaw #700, 2019</i> " be given second reading.	Carried.

R6-05-19
VILLAGE OF SALMO PARKS
& PUBLICLY-OWNED
SPACES REGULATIONS
BYLAW #700, 2019
- THIRD READING

Moved and seconded, that the *"Village of Salmo Parks & Publicly-Owned Spaces Regulations Bylaw #700, 2019"* be given third reading.

Carried.

ACCOUNTS PAYABLE:

R7-05-19

Moved and seconded, that Council receive for information the list of accounts payable cheques and electronic fund transfers from February 8, 2019 to March 7, 2019 totaling \$208,195.96; and,

that Council receive for information the credit card listing for the month of February 2019 totaling \$1,690.95.

Carried.

**CORRESPONDENCE
REQUIRING A COUNCIL
DECISION:**

R8-05-19
GRANT-IN-AID REQUEST:
ZONE 6 KOOTENAY
BOUNDARY 55+ GAMES -
#016

Moved and seconded, that Council approve the \$300 grant-in-aid request of the Zone 6 Kootenay Boundary 55+ Games to assist seniors in attending the 2019 55+ Games to be held in Kelowna, BC from September 10-14, 2019.

Carried.

R9-05-19
GRANT-IN-AID REQUEST:
SALMO & DISTRICT
HEALTHCARE AUXILIARY
SOCIETY - #017

Moved and seconded, that Council approve the grant-in-aid request of up to \$240 by the Salmo & District Healthcare Auxiliary Society for assistance with the removal and disposal of unwanted thrift store items.

Carried.

ASSOCIATION OF
KOOTENAY & BOUNDARY
LOCAL GOVERNMENT
(AKBLG) CONFERENCE -
APRIL 26-28, 2019

Moved and seconded, that Council discuss attendance to the AKBLG conference in Castlegar, BC from April 26-28, 2019 and resolve the number of attendees at a maximum cost of \$650 per individual.

Council discussed attending the AKBLG conference in Castlegar from April 26-28, 2019. As next year's conference will be in Kimberley, the cost will increase due to accommodation requirements.

R10-05-19
ASSOCIATION OF
KOOTENAY & BOUNDARY
LOCAL GOVERNMENT
(AKBLG) CONFERENCE -
APRIL 26-28, 2019

Moved and seconded, that Council send up to 5 representatives to the AKBLG conference in Castlegar, BC from April 26-28, 2019 at a maximum of \$650 per individual.

Carried.

R11-05-19
PARK RESERVATION
REQUEST: SALMO VALLEY
FARMERS MARKET
SOCIETY - #019

Moved and seconded, that Council provide permission in writing to the Salmo Valley Farmers Market for the use of the Knights of Pythias Park on May 12, 2019 and on Thursdays from June 27 to September 19, 2019 for the "Regular Farmers Market" as per Section 9 of the Village of Salmo Parks Use Bylaw No. 410; and further,

that Council's permission letter include an allowance for up to 25 vendors offering produce, arts, crafts and educational kiosks, as per Section 5 of the Village of Salmo Park Use Bylaw No. 410.

Carried.

SALMO VALLEY PUBLIC
LIBRARY RE: BIKE RACK -
#020

Moved and seconded, that Council approve the Salmo Valley Public Library's request to install a moveable bike rack on the sidewalk between both entrances to the Square Society building.

Council has requested that the matter be referred back to staff to look into the appropriate place for a bike rack.

R12-05-19
YMIR COMMUNITY
WATERSHED SOCIETY RE:
LETTER OF SUPPORT
R13-05-19
MARTIN VON HOLST,
VERNON COMMITTEE
CHAIR RE: RCMP
APPRECIATION DAY IN BC
- #022

Moved and seconded, that Council write a letter of support to the Ymir Community Watershed Society for the protection of their community water.
Carried.

Moved and seconded, that Council authorize the Mayor, on behalf of Council, to provide a letter of support to the RCMP Day Committee in their efforts to acknowledge February 1 as Royal Canadian Mounted Police Appreciation Day.
Carried.

R14-05-19
SALMO VALLEY FARMERS
MARKET RE: INSURANCE
COVERAGE - #024

Moved and seconded, that Council approve the Salmo Valley Farmers Market's request to be covered under the Village of Salmo's insurance with the understanding that they will pay for the cost.
Carried.

R15-05-19
SALMO LADIES CURLING
CLUB RE: SALMO DINNER
JACKET DONATION
REQUEST - #025

Moved and seconded, that Council approve the request to provide two Salmo Dinner Jackets to the Salmo Ladies Curling Club in support of the 2019 Ladies Bonspiel.
Carried.

Action Item: CAO to develop a policy on requests and how it would be handled.

**CORRESPONDENCE FOR
INFORMATION ONLY:**

R16-05-19
Moved and seconded, that Council receive for information the following correspondence from:

- (1) Valene Foster, Salmo Valley Public Library Re: Response to Letter Received for the Alternate Approval Process - #018
- (2) Salmo Valley Volunteer Long Service Award

Carried.

**MEMBER REPORTS &
INQUIRIES:**

COUNCILLOR ENDERSBY

Councillor Endersby reported that:

- The LGLA conference was incredibly educational.
- She attended the library meeting last night and the one issue that came up is the roof over the sidewalk is leaking. She believes it is the Square Society responsible for this as they own the building but two people have fallen quite hard with the ice build up there and she believes it may come back to the Village but this should be looked into. The library is also offering free GALE courses which are online college-type courses; they are looking into getting a library sign put along the highway; they are having a scrabble tournament in April; the STEAM Club is occurring every Saturday morning; and they are starting a book club.

COUNCILLOR HEATLIE

Councillor Heatlie reported that:

- He learned a lot from the speakers at the LGLA conference including the role of council and staff, and asset management.
- He has a call in to Chief Louie from the Ktunaxa clan as he is hoping to sit down with him to see how Salmo and the clan can work together.
- He met with the Arts Council a couple of weeks ago to brainstorm on how we can work together. Councillor Heatlie noted the owner of the Reno Motel is planning on opening an art gallery in an end unit of the motel.
- There is nothing to report from the fire hall.
- It is supposed to be a dry summer so he is going to get a jump start on WaterSmart and FireSmart programs.

COUNCILLOR HUSER

Councillor Huser reported that:

- She attended the Salmo Schools Facility meeting on February 13. Due to lack of funding from the Provincial government, the school is going back to the communities to see what they want. Some people want to keep the schools separate and some want a K-12. The next Salmo public meeting is on May 21 at 6:00 pm at the high school.
- On March 5, there was an in camera meeting regarding budgeting.
- On March 7, she attended the RDCK and Salmo budget meeting.
- The Recreation Commission meeting is on March 18.

COUNCILLOR SEGALL

Councillor Segall reported that:

- He thanked everyone for the opportunity to attend the conference.
- He is currently in Vancouver attending the BC Economic Development Conference. He noted there were important points for success including having a liaison person to act as a conduit between the Chamber, Council and the community; that every small or large win in the community should be recognized; and to try to encourage youth opportunities for schools. He would like Council to become a member of economic society and have a staff member attend the conference each year.

MAYOR LOCKWOOD

Mayor Lockwood reported that:

- At the LGLA conference, one of the things she took away is that communication is the most important thing in the event such as flooding. She noted she will be focused on this in the event of another disaster.
- She felt more people should have attended the Salmo Schools Facility meeting on February 13.
- She was impressed by Greg Moore at the conference and summarized the information he presented, especially the message of remembering the bigger picture and don't get stuck on the small stuff.
- Stuart Horn was here giving explanations on the budget. She noted that shared services will be going up 9.23% as of right now and will be increasing even more due to the negotiations of Cottonwood Lake.
- Garbage cans are not for household garbage. With spring on the way, animals are coming out and we don't need to attract them.

**R17-05-19
VERBAL & WRITTEN
REPORTS OF MAYOR AND
COUNCIL**

Moved and seconded, that the verbal and written reports of Mayor and Council be received for information.

Carried.

**PUBLIC QUESTION
PERIOD:
HEATHER STREET**

Ms. Street stated that the Square Society has been notified about the leak but the time of year doesn't allow for fixing this. She knows that a couple of individuals of the society have been looking into some roof material.

Ms. Street wanted to know about the insurance for the park. If she were to have a family reunion or have a group put music on in the park one night, she asked if everyone that uses the park is required to pay the \$250 insurance fee.

CAO Williams stated she would have to look into it but believes it covers events like that.

MAUREEN BERK

Ms. Berk stated last Council approved a \$300 grant-in-aid for the Harvest Share Program and issued a letter of support. This information was used for a grant application to CBT and they have just received notice that they have been approved. She thanked them for the support.

She also mentioned Councillor Heatlie speaking about building a relationship with the Ktunaxa Nation. She asked if council has considered doing a land

acknowledgement at a council meeting.

Mayor Lockwood said that Chief Louie spoke at the LGLA but at this point nothing has come to Council on the matter as of yet.

Ms. Berk mentioned that Community Services is also looking into it and they are going to meet with them in April. Community Services was told to just start the recognition process with a short statement although there is more involved.

Councillor Heatlie said that he is trying to work with them on this to establish a relationship.

Councillor Huser noted that maybe July 1 would be good for someone from the band to attend.

TODD TORRA

Mr. Torra commented that a name tag for Mayor Henderson picture and a picture of Mayor White in the Chambers.

RECESS:

Council called a recess at 8:20 p.m. and reconvened at 8:27 p.m.

IN CAMERA RESOLUTION:

R18-05-19

Moved and seconded, that the meeting be closed to the public under Section 90(1)(e)(j) of the *Community Charter*.

Carried.

RECONVENE OPEN MEETING:

The Regular Council meeting was reconvened at 9:15 p.m.

RISE & REPORT:

R19-05-19

CONTRACT BIDS FOR WWTP

Moved and seconded, that Council accept the Ninco proposal of \$197,750 + GST for construction of the buildings at the WWTP.

Carried.

ADJOURNMENT:

R20-05-19

Moved that the meeting be adjourned at 9:19 p.m.

Carried.

I hereby certify the preceding to be a true and correct account of the Regular Meeting of Council held on Tuesday, March 12, 2019.

Mayor

Chief Administrative Officer

THE CORPORATION OF THE VILLAGE OF SALMO

BYLAW #700 - PARKS & PUBLICLY OWNED SPACES REGULATIONS

WHEREAS pursuant to the Community Charter, Council may, by bylaw, regulate, prohibit and impose requirements in relation to the management of services and use of Parks and Public Spaces within the Village of Salmo and under the jurisdiction of the Village of Salmo, held by the said Village for pleasure, recreation, or community uses of the public.

The Municipal Council of the Corporation of the Village of Salmo, in open meeting assembled, enacts as follows:

1. INTERPRETATION

1.1 The headings contained in this bylaw are for convenience only and are not to be construed as defining, or in any way limiting, the scope or the intent of the provisions of this bylaw.

1.2 Definitions in this Bylaw:

Term	Definition
Boulevard	means that portion of a highway or street between the curb line and the adjoining property, or the lateral line of a roadway or lane and the adjoining property, be it either side, front and/or back. It includes, but is not limited to, sidewalks, flat land, slopes and ditches;
Bylaw Enforcement Officer	<p>means a person acting as any of the following are designated for the purposes of this Bylaw and the <i>Local Government Bylaw Notice Enforcement Act</i>:</p> <ul style="list-style-type: none"> a) Special constables, officers, members or constables of the RCMP; b) Bylaw Enforcement Officers appointed pursuant to the <i>Police Act</i> and <i>Community Charter</i>; c) Local Assistants to the Fire Commissioner under Section 6 of the <i>Fire Services Act</i>; d) Bylaw Enforcement Officers, peace officers, licensing inspectors, building inspectors, animal control officers or other persons acting in another capacity on behalf of the municipality or regional district for the purpose of enforcement of one or more of its Bylaws;

Term	Definition
Campground Park	means any area of land within the Village of Salmo set aside and dedicated as a Campground Park for the accommodation of tents, trailers, campers or other recreational motorhome vehicles;
Campground Caretaker	means the person or persons appointed by the Village to be the caretaker of Campground Parks in the Village;
Chief Administrative Officer	means the person appointed by Council to the Chief Administrative Officer's position for the Village and as defined in the Community Charter and the Village's Officer's Bylaw;
Community Facility	means a building, lands or recreation facility including but not limited to recreation centers, ice or curling rinks, ball diamonds, playgrounds, picnic shelters and other recreation facilities located in a Park or on any other land which the Village owns or controls by means of a lease, licence or other legal instrument that is intended for athletic, social, cultural or recreational use by members or visitors to the community;
Civic Works and Parks Supervisor	means the person appointed as such, from time to time, by the Village, and any person delegated to assist in carrying out duties under this bylaw;
Community Parks Reservation Form	means a form to book use of all or part of one of the Village's Community Facilities and/or apply for a Park Special Event Permit;
Council	means the Municipal Council of the Corporation of the Village of Salmo.
Driveway	means and includes any way or thoroughfare set apart and improved for the use of pedestrians, vehicular or animal traffic, within any park and shall include Roadway, Path, Underpass, Street, Road, Lane, Bridge, Viaduct or Overpass.
Fire Chief	means the person appointed yearly by Council as the Fire Chief for the Village and any duly authorized delegate;
Foreman	means the person appointed from time to time by the Chief Administrative Officer as Civic Works and Utilities Foreman for the Village and any duly authorized delegate;