



# The Corporation of the Village of Salmo

## REGULAR MEETING #05-21 MINUTES

Minutes of the Regular Meeting of the Council of the Village of Salmo held electronically on Tuesday, March 9, 2021 at 7:00 p.m.

**PRESENT:**

Mayor Diana Lockwood	Councillor Farrell Segall
Councillor Jennifer Endersby	CAO Anne Williams
Councillor Jonathon Heatlie	Members of the Public - 1
Councillor Jacquie Huser	

**CALL TO ORDER:** The Mayor called the meeting to order at 7:00 p.m.

### **COUNCIL PROCEDURE BYLAW**

#### **#663, 2014:**

R1-05-21

Moved and seconded, that due to the exceptional circumstances created by the COVID-19 pandemic, that Council waive the requirements of *Council Procedure Bylaw #663, 2014* Section 8 Electronic Meetings, Parts (4) & (5), to allow all Council members to participate via electronic means in order to comply with provincially mandated physical distancing requirements and not holding public gatherings, and that provision be made for members of the public to listen electronically to the Council meeting.

Carried.

### **AGENDA:**

R2-05-21

Moved and seconded, that the draft agenda of Regular Meeting #05-21 of Tuesday, March 9, 2021 be adopted as amended from *Council Procedure Bylaw #663, 2014* Schedule "A" to include a Budget Discussion section, Committee Updates section, New Business section and a Public Question period.

Carried.

### **BUDGET DISCUSSION:**

R3-05-21

PAYING OUT PWA MFA LOAN

Council discussed the pros and cons of paying out the \$60,060 balance remaining on the MFA loan or renewing the current low interest rate of 1.05% for 5 years. Paying it out would deplete the reserve fund, while not paying it out would keep the reserve fund available for an emergency or other purchase.

Moved and seconded, that CFO Colin McClure be directed to renew the loan for another five years.

Carried.

PROPOSED CAPITAL PROJECTS

Council discussed each of the proposed Capital Projects to provide input to the CFO and CAO for budget preparation. (See Appendix A.)

### **COMMITTEE UPDATES:**

R4-05-21

Moved and seconded, that Council receive for information the update on the 75th Anniversary Media Select Committee.

75TH ANNIVERSARY MEDIA  
SELECT COMMITTEE REPORT

Carried.

**NEW BUSINESS:**

CANADA DAY 2021 DISCUSSION –  
TO HOLD OR NOT TO HOLD

Council discussed whether or not to hold Canada Day celebrations. No decision was reached.

**DELEGATIONS:**

NIL

**MINUTES:**

R5-05-21  
SPECIAL MEETING  
February 22, 2021

Moved and seconded, that the draft minutes of the Special Meeting of Monday, February 22, 2021 be adopted as presented.

Carried.

R6-05-21  
REGULAR MEETING  
February 23, 2021

Moved and seconded, that the draft minutes of Regular Meeting #04-21 of Tuesday, February 23, 2021 be adopted as presented.

Carried.

**REFERRALS FROM  
DELEGATIONS:**

NIL

**REFERRALS FROM PRIOR  
MEETINGS:**

DOT NIGHT DISCUSSION

Mayor Lockwood advised that DOT night had been discussed at the RDCK. Director Cunningham (Area G) and she were in favour of finding a way to have residents vote. However, they were overruled, and voting will be by committee again this year – 4 Area G residents and Salmo Council along with Mayor Lockwood and Director Cunningham.

**POLICY DEVELOPMENT &  
REVIEW:**

NIL

**BYLAW REVIEW &  
DEVELOPMENT:**

R7-05-21  
CEMETERY AMENDMENT BYLAW  
#729, 2021 – FIRST READING

Moved and seconded, that the “*Cemetery Amendment Bylaw #729, 2021*”, as amended, be given first reading.

Carried.

**MOTION TO EXTEND:**

R8-05-21

Moved and seconded, that the meeting be extended by 30 minutes.

Carried @ 9:27 p.m.

**ACCOUNTS PAYABLE:**

R9-05-21

Moved and seconded, that Council receive for information the list of accounts payable cheques and electronic fund transfers from February 19, 2021 to March 4, 2021 totaling \$79,940.27.

Carried.

**CORRESPONDENCE REQUIRING  
A COUNCIL DECISION:**

R10-05-21  
COLUMBIA BASIN TRUST RE:  
BROADBAND APPLICATION  
THROUGH COLUMBIA BASIN  
BROADBAND CORPORATION -  
#14

Moved and seconded, that Council provide a letter of support for Columbia Basin Broadband Corporation's application to the federal government's Universal Broadband Fund program.

Carried.

**CORRESPONDENCE FOR  
INFORMATION ONLY:**

R11-05-21

Moved and seconded, that Council receive for information the following correspondence from:

(1) Henry, Austin & Jacquie Huser Re: Train Station Project & Grant - #16

Carried.

**MEMBER REPORTS & INQUIRIES:**

COUNCILLOR ENDERSBY                      Councillor Endersby had nothing to report.

COUNCILLOR HEATLIE                      See Appendix B.

COUNCILLOR HUSER                      See Appendix B.

    Councillor Huser also requested a discussion be held about portfolios at an upcoming meeting.

COUNCILLOR SEGALL                      See Appendix B.

MAYOR LOCKWOOD                      See Appendix C.

    Mayor Lockwood noted that she had forwarded information to the Chamber of Commerce about a grant from ETSI (formerly SIDIT) for hiring a consultant for a year to work with an organization, such as the Chamber, to help get the community economically restarted. She was not aware if they applied or not.

R12-05-21  
VERBAL & WRITTEN REPORTS OF  
MAYOR AND  
COUNCIL

Moved and seconded, that the verbal and written reports of Mayor and Council be received for information.

Carried.

**PUBLIC QUESTION PERIOD:**                      NIL

**ADJOURNMENT:**  
R13-05-21

Moved, that the meeting be adjourned at 9:47 p.m.

Carried.

I hereby certify the preceding to be a true and correct account of the Regular Meeting of Council held on Tuesday, March 9, 2021.

Originally Signed By:

\_\_\_\_\_  
Diana Lockwood  
Mayor

\_\_\_\_\_  
Anne Williams  
Chief Administrative Officer

Appendix A

Capital Project Requests 2021 - DRAFT for Discussion

Note: All items are shown in the budget unless otherwise noted.

Working Date: March 9, 2021

Budget Line #	Item #	Account #	Project	Budget Location	Grant Pending	COVID Windfall \$533K	Grant Rec'd	Village	Total Cost	Comments
<b>Other Key Projects</b>										
454	1	10-23-1500-100	Contract Services - Asset Mgmt. Plan	admin	0	75,000	0	0	75,000	Consultant to pull all pieces together & develop long term plan, can also apply to CBT for \$10K planning grant
1077	4	10-27-5000-301	Materials & Supplies - Lions Park	Lions Park	4,000	0	0	1,000	5,000	Lions & KP baseball fields - 2nd year of upgrade to provincial standards
					4,000	75,000	0	1,000	80,000	
<b>General Fund Capital Projects</b>										
930	5	10-29-1000-000	Tennis Court Upgrades	by pool	20,000	0	0	0	20,000	In partnership with SD8 to repair tennis courts
#REF!	6	<del>10-29-1000-000</del>	<del>Salmo Train Stn.</del>	<del>Railway Ave.</del>	0	0	0	0	0	<del>Restoration of Salmo Train Stn. via C-ERIP Heritage Grant, req was \$501,120, rec'd \$135K</del>
930	7	10-29-1000-000	New Roof on Rec Centre	SVYCC	0	85,000	0	0	85,000	New roof needed - in Village's interests to repair
934	8	10-29-1002-301	Heritage Mine Project	Railway Ave.	0	0	17,034	4,600	21,634	balance of grant work & village equip, labour & 2 benches
937	9	10-29-1006-501	Art Wall Project	Lions Park	0	0	3,500	500	4,000	Art Wall remaining 2 murals covered by CBT grant & Village portion
954	10	10-29-1013-501	Firehall Upgrades - contract services	FH	0	0	0	46,000	46,000	\$13K finish mainroom flooring (completed already) , \$33K washroom updates - toilets, urinals, new stalls in women's
964	11	10-29-1015-501	Materials & Supplies - Cemetery	cemetery	0	0	0	10,000	10,000	Cemetery memorial wall & bench Project, incl. 4 benches @ \$1500 each approx
970	12	10-29-1016-501	Paving - Police Station Alley	FH alley	0	0	0	15,000	15,000	Paving of alley between police station and firehall - doing at the same time as RCMP parking lot
970	13	10-29-1016-501	Paving	various	0	0	0	30,000	30,000	patching - gas tax (diff than pothole filling)
978	14	10-29-1018-301	New CW Truck	CW	0	0	0	50,000	50,000	New small Pickup truck for CW dept to replace old sold off vehicle. Also enables them to social distance for covid policies.
1003	15	10-29-1023-301	Lion's Park Playground Grant (Formerly washroom grant)	Lions Park	0	0	32,397	12,603	45,000	New playground, park beautification for park users, Village labour & equip
1018	16	10-29-1025-550	New Sidewalks	various	0	0	0	25,000	25,000	Repair/Replace dangerous sidewalks - eg. Railway, Davies
1031	17	10-29-1028-301	Dyke Capital Work	dike	0	0	0	44,000	44,000	Extend rip rap at end of 9th across border into RDCK - Village is the responsible diking authority.
1031	18	10-29-1028-301	Dyke Capital Work	dike	0	0	0	35,000	35,000	placement of additional rip rap, vegetation management per plan, + engineer + \$3K annual report, +2k annual inspection
1035	19	10-29-1029-121	75th Anniversary Time Capsule & Video	office	5,000	0	0	0	5,000	\$3K time capsul, \$2K video funds from RDCK Director's budget
1037	20	10-29-1029-301	Office improvements	office	0	0	0	5,000	5,000	Insulate office roof and basement ceiling

Budget Line #	Item #	Account #	Project	Budget Location	Grant Pending	COVID Windfall \$533K	Grant Rec'd	Village	Total Cost	Comments
1039	21	10-29-1029-501	Lg Equip Storage Building Repairs	Lions Park	357,708	0	0	0	357,708	Reconfigure & repair old recycling bldg. & add public washroom
1040	22	10-29-1029-550	Office equipment	office	0	0	0	10,000	10,000	New copier for office, current at end of life, more costly to repair, parts hard to get
1053	23	10-29-1032-100	Land Survey costs	various	0	0	0	5,000	5,000	Village properties
1066	24	10-29-1035-501	Firehall equipment - 3rd pty charges	FH	0	0	7,000	0	7,000	struts - grant from FCABC - exact amount to be confirmed
1074	25	10-29-1037-121	KP Park Labour (for now)	KP Park	1,000,037	0	0	0	1,000,037	KP concession planning & design, grant applied for
			<b>Total General Fund Capital Projects</b>		<b>1,382,745</b>	<b>85,000</b>	<b>59,931</b>	<b>292,703</b>	<b>1,820,379</b>	
<b>Water Fund Capital Projects</b>										
1207	26	11-29-1100-100	Well Upgrades	Wells	0	0	0	16,500	16,500	\$15K Sayward & Glendale Well computer upgrades + \$1,500 eng
1240	27	11-29-2000-100	Reservoir Fence	Reservoir	0	0	0	27,000	27,000	for security (carry forward from 2019 & 2020)
1279	29	11-29-2600-301	Spare Pump and Motor	wells	0	0	0	7,000	7,000	Well pump spare replacement
			<b>Total Water Fund Capital Projects</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>43,500</b>	<b>43,500</b>	
<b>Sewer Fund Capital Projects</b>										
1384	31	12-29-1000-000	Unspecified allocation	sewer	0	0	0	23,000	23,000	Clarifier rebuild \$20K, + \$3K clarifier pump install
1390	32	12-29-1100-301	STP Upgrade - Materials & Supplies	sewer	0	0	0	2,566	2,566	Last part for WWTP upgrade - already installed Feb.
1391	33	12-29-1200-501	Engineering Services	sewer	0	0	0	1,200	1,200	Last part for WWTP upgrade - already installed Feb.
			<b>Total Sewer Fund Capital Projects</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>26,766</b>	<b>26,766</b>	
			<b>TOTAL OTHER &amp; CAPITAL PROJECTS</b>		<b>1,382,745</b>	<b>85,000</b>	<b>59,931</b>	<b>362,969</b>	<b>1,890,645</b>	
<b>Not in Budget Would Like to Have</b>										
	1	10-29-1024-501	Shop Maintenance/Upgrades (Staff Lunchroom)	Shop	0	60,000	0	0	60,000	Build small out building for staff to have a clean, sanitized and separate space to eat their lunch in.
	2		Park Maintenance	KP & Lions	0	0	0	0	0	Moveable sprinklers & hoses for ball fields
	3		Firehall Updates	FH				20,000	20,000	New floors in kitchen, office, bathrooms and hallway (same as just laid in hall)
	4		New reservoir		0	150,000	0	0	150,000	Realistic or not - much more expensive?
					0	210,000	0	20,000	230,000	
					<b>1,382,745</b>	<b>295,000</b>	<b>59,931</b>	<b>382,969</b>	<b>2,120,645</b>	

Budget Line #	Item #	Account #	Project	Budget Location	Grant Pending	COVID Windfall \$533K	Grant Rec'd	Village	Total Cost	Comments
<b>Summary of Windfall Grant Possible Spending (included in above proposed expenditures)</b>										
Amount Received									-533,000	
Spent 2020									4,500	4 laptops
507	1	10-23-1500-100	Contract Services - Asset Mgmt. Plan	admin	0	75,000	0	0	75,000	Consultant to pull all pieces together & develop long term plan, can also apply to CBT for \$10K planning grant
930	7	10-29-1000-000	New Roof on Rec Centre	SVYCC	0	85,000	0	0	85,000	New roof needed - in Village's interests to repair 4050 sq.ft.
Balance remaining after proposed spending									-368,500	

## **Appendix B - Councillor Reports**

**March 9, 2021**

### **Councillor Heatlie:**

KKTAC minutes for February 22/21

The KKTAC appointed Shawn Tomlin to Election officer to receive nominations for chair, vice chair and TAC representative.

Clara Reinhardt was elected chair and TAC representative Ron Oszust was elected vice chair.

The Ktunaxa “ethical space” workshop is March 17th @ 10-11:30am. I will attend if available.

### **Councillor Huser:**

On March 4<sup>th</sup>, I attended a Housing Workshop facilitated by the Salmo Community Resource Society, it was a great workshop with a lot of discussion about the needs of our community and future growth. The subcommittee that I was involved in discussed the need for the Village of Salmo to collaborate with organizations and/or developers to support all levels of housing needs from subsidized to market. This was an exciting workshop to see what the potential is for Salmo and Area – next meeting date in about a month - date to be confirmed.

### **Councillor Segall:**

Mar.4<sup>th</sup>:

Participated in the monthly Cannabis Economic Development Council zoom call.

The group has identified various focus groups as follows:

- Provincial Policies,
- Federal Policies,
- Regional Economic Development – for which I have joined,
- Kootenay Organic Certification standards.

Official public information is still being prepared.

Partly participated in the SCRS Housing seminar with Ms. Janet Morton

The subgroup I participated in discussed the need for progress on rezoning in the Village to make available more middle to low-income home ownership options.

The matter of Transit was also discussed which if improved could accommodate additional residential family homes in Area G giving access to community and other services.

Follow-up questions that need answers were the capacity of the Village water and sewer to accommodate additional housing.



*Diana L.D. Lockwood*  
*Mayor*

**Appendix C: Mayor/Director Report for February 19 – March 4, 2021**

Feb 22, Village of Salmo special meeting for Utilities. First three readings of the Utilities Bylaw that needs to set fees each year.

Feb 22, Salmo and Area G Rec Com meeting. Pool discussion about the phases for repairs. Budget talks and an update about the tennis courts rebuild through the School District.

Feb 23, Meeting with Sustane Technologies from Nova Scotia. As your Director for the RDCK I am looking at ways to deal with our garbage and recycling that would be a benefit to the Kootenays as a whole while reducing dump sites and travel for recycling material.

Feb 23, Incamera and a Regular Council Meeting

Feb 25, SIDIT/ETSI\_BC policy review meeting. SIDIT has successfully changed its name to Economic Trust of the Southern Interior BC. Our committee is reviewing all the Policies and Bylaws of this trust, set up in 2006 by the Provincial Government, to make sure they flow with each other. This trust is going in a different direction than it has previously, so read up on how this trust may help you.

Feb 25, Mayors Vaccine Roundtable with Interior Health. IHA gives the Mayors a heads up and the opportunity to ask questions that come up in communities each week while the vaccine is being rolled out.

Feb 26, RDCK Budget meeting. This meeting is for all RDCK services.

March 4, Housing meeting with Salmo Community and Resource Centre. Janet Morton did a presentation to the group about the different housing needs and ways of accomplishing a goal we as a community may set.

March 4, Mayors Vaccine Roundtable with Interior Health as above.