



# The Corporation of the Village of Salmo

## AMENDED REGULAR MEETING (#01-22)

A Regular Meeting of the Council of the Village of Salmo to be held in the Salmo Valley Youth and Community Centre at 206 Seventh Street, Salmo, B.C. on **Tuesday, January 11, 2022 at 7:00 p.m.**

*Complying with COVID-19 protocols, the public may attend in person or electronically. The meeting room is limited to 4 members of public on a first come, first served basis. Please email the CAO at [cao@salmo.ca](mailto:cao@salmo.ca) for details.*

**Traditional Lands Acknowledgement Statement:** We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

### AGENDA:

**1. Call to Order**

**2. Adoption of Agenda**

**RECOMMENDATION:**

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That the draft agenda of Regular Meeting #01-22 of Tuesday, January 11, 2022 be adopted as amended from *Council Procedure Bylaw #663, 2014* Schedule "A" to include a New Business section and a Public Question period.

**3. Delegations**

**(1) Salmo Valley Public Library Re: Proposed 2022 Library Budget - #101**

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**4. New Business**

**(1) Motions Regarding Dike Work Permitting Process**

**RECOMMENDATION:**

That a letter be sent to the AKBLG requesting a motion be brought forward at UBCM requesting that the Ministry of Forestry, Lands and Natural Resource Operations (FLNRO) Diking Authority and the federal Department of Fisheries (DFO) be encouraged work collaboratively together to streamline the currently onerous and conflicting dike work permitting process in order to realistically facilitate the repair and maintenance of dikes during the annual 'fish window';

And that the Provincial Government accept responsibility for funding dike maintenance in order to bring BC dikes up to regulatory requirements and proactively forestall catastrophic dike failures during weather events and spring freshet, and further, that copies of this letter be sent to all local governments in British Columbia encouraging Councils to express the same direction.

**(2) AKBLG Conference April 2022 – Decision on Attendance and Reminder of Resolution Due Date of February 18, 2022**

**(3) 1224003 B.C. Ltd. Re: Application for a Retail Cannabis Store**

**RECOMMENDATION:**

That Council supports the application of 1224003 B.C. Ltd. to open a retail cannabis store at 223 Railway Avenue, Salmo, BC as per Salmo Zoning bylaw #489 and recommends that the Liquor and Cannabis Control Branch grants the requested license to the applicant.

**5. Adoption of the Minutes**

**(1) RECOMMENDATION:**

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That the draft minutes of the Committee-of-the-Whole Meeting of Monday, December 8, 2021 be adopted as presented.

**(2) RECOMMENDATION:**

Pg.23

That the draft minutes of Regular Meeting #21-21 of Tuesday, December 14, 2021 be adopted as presented.

**6. Referrals from Delegations - NIL**

**7. Referrals from Prior Meetings**

**(1) Cemetery Working Group - Report & Discussion - #01**

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**8. Policy Development & Review - NIL**

**9. Bylaw Review & Development - NIL**

**10. Accounts Payable**

**RECOMMENDATION:**

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That Council receive for information the list of accounts payable cheques and electronic fund transfers from December 10, 2021 to January 6, 2022 totaling \$116,662.25.

**11. Correspondence Requiring a Council Decision**

**(1) Kayleigh Postmus, Community Living BC (CLBC) Kootenay Community Council  
Re: Request to Plant a Tree in Salmo - #104**

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**RECOMMENDATION:**

That Council approve the request for CLBC Kootenay Community Council to plant a tree in Salmo in honor of self-advocate leaders.

(Note: the location of the tree will need to be confirmed with staff for viability.)

**(2) District of Lillooet Re: BC Wildfires Petition - #106**

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**RECOMMENDATION:**

That Council direct staff to send a letter to MP Rob Morrison requesting the Provincial and Federal Governments provide better forest management and wildfire protection by assessing the current policies and guidelines to enhance those that are working and to re-evaluate and change those that are not.

**(3) Girl Guides of Canada's British Columbia Council Re: Guiding Lights Across BC  
February 22, 2022 - #03**

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**RECOMMENDATION:**

That Council approve the request of Girl Guides Canada’s British Columbia Council and support girl empowerment in BC this February 22, 2022 by lighting up an interior window with lights in the colour blue.

**12. Correspondence for Information Only**

**RECOMMENDATION:**

That Council receive for information the following correspondence from:

- (1) **District of North Saanich Re: Elected Officials – Parental Leave - #105** Pg.49
- (2) **UBCM Re: 2020 Age-Friendly Communities Program Final Payment - #02** Pg.53

**13. Member Reports & Inquiries**

- (1) **Councillor Endersby**
- (2) **Councillor Heatlie**
- (3) **Councillor Huser**
- (4) **Councillor Segall**
- (5) **Mayor Lockwood**

**RECOMMENDATION:**

That the verbal and written reports of Mayor and Council be received for information.

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**14. Public Question Period**

**15. Adjournment**

*The next regularly scheduled Council meeting will be on January 25, 2022*





DATE Nov. 30/21  
NO 101 TO MFC JAN 11/22  
FILE NO 7960-01

VILLAGE OF SALMO

### SCHEDULE "E" The Corporation of the Village of Salmo DELEGATION APPLICATION FORM

Delegate(s) Name: Taylor Caron, Judi Cozzetto, Janet Pierce

Mailing Address: PO Box 458

Email Address: tcaron@salmo.bc.libraries.coop Phone No.: (250) 357-2312

Delegation Status: (select one)

Representing a Group/Organization/Business Salmo Valley Public Library  
(Name of Group/Organization/Business)

Attending as an Individual

Council Date Requested for Meeting: Dec 14, 2021

Purpose of the Delegation Request:

To present proposed 2022 Library Budget.

Note:

- A copy of all information regarding the presentation **must** accompany this application.
- Delegation requests are subject to approval by the Mayor and Corporate Officer. Submission of an application is not a guarantee that you will be approved to appear before Council. Where the subject matter of a delegation pertains to legal matters, personnel, and/or private property issues, the Village of Salmo reserves the right not to approve the delegation.
- The Village of Salmo cannot guarantee you will be scheduled on the date requested

I/We acknowledge that only the above matter will be discussed during the presentation:

Signature: [Signature]

Date: Nov 26, 2021

This information is collected by the Village of Salmo in accordance with Section 124 of the *Community Charter* and is protected under the *Freedom of Information and Protection of Privacy Act*. The information will be used to facilitate processing this request to appear as a delegation before Council. Should you have any questions about the collection of this personal information, please contact the Village of Salmo, Corporate Officer at 250.357.9433.

The applicant, in the process of submitting or authorizing this application, hereby recognizes and accepts that this material will become available to the public as part of the application, review and approval process.  
[Signature] Applicant's Initials

Return completed form along with the information regarding the presentation to the Corporate Officer either by mail, in person, by fax, or by email

Completed forms can be faxed to (250)357-9633 or emailed to info@salmo.ca.

# SVPL 2022 Proposed Budget

## REVENUE

Including Operating Grants	Actual 2021	YTD (Oct 31)	Draft 2022	
RDCK/ Village Grant	\$ 90,949	\$ 90,949	\$ 93,223	2.50%
Library Services Branch	8,845	8,845	8,850	
BC Program Grants	9,717	9,717	9,720	
ILL Resource Sharing Grant	3,120	3,120	3,120	
Employment Grants:				
Canada Summer Jobs (Friends)			4,532	
School Works Student (College of the Rockies)			3,400	
Young Canada Works (Canada Council)			2,500	
Total Employment Grants	9,000	10,478		
Grants, Friends Programs			1,500	
Grants, Other	6,000	23,204	7,000	
<b>Total Grants</b>	<b>\$ 127,631</b>	<b>\$ 146,312</b>	<b>\$ 133,845</b>	

## Fundraising

Donations	6,300	6,697	8,000
Fundraising (T-shirts, etc.)	300	190	300
Magazine Drive	2,300	120	2,300
<b>Total Fundraising</b>	<b>\$ 8,900</b>	<b>\$ 7,007</b>	<b>\$ 10,600</b>

## General Revenue

Book Sales	400	946	800
Fines	600	461	600
Interest Income	300	118	200
Photocopy/Printing	700	808	800
<b>Total General Revenue</b>	<b>\$ 2,000</b>	<b>\$ 2,333</b>	<b>\$ 2,400</b>
<b>TOTAL REVENUE</b>	<b>\$ 138,531</b>	<b>\$ 155,652</b>	<b>\$ 146,845</b>

## EXPENSES

### Collection Expense

Books - Adult	5,000	4,860	5,500
Books - Junior	4,000	4,660	4,500
Audiovisual	1,200	71	1,000
Magazines	2,000	253	1,800
Newspapers	-	-	-
Online Databases	2,000	1,536	2,000
Cataloguing Supplies	750	385	700
<b>Total Collection Expense</b>	<b>\$ 14,950</b>	<b>\$ 11,765</b>	<b>\$ 15,500</b>

### Payroll Expenses

Wages & Salaries	\$ 72,467	\$ 57,287	\$ 73,524
Staff Medical Benefits			1,000
Student Employees:			
School Works Student	8,484	6,256	8,536
Young Canada Works (Canada Council)			3,952

## SVPL 2022 Proposed Budget

Canada Summer Jobs (Friends)	5,000	8,220	4,268
CPP Expense	3,300	3,187	3,578
EI Expense	1,750	1,648	1,997
WCB Expense	120	91	140
<b>Total Payroll Expense</b>	<b>\$ 91,121</b>	<b>\$ 76,689</b>	<b>\$ 96,995</b>

### Programming

Author Visits	200	75	200
Adult Programs incl Literacy	200	169	200
Summer Reading Club	100	125	100
Children's Programs	500	52	500
<b>Total Programming Expense</b>	<b>\$ 1,000</b>	<b>\$ 421</b>	<b>\$ 1,000</b>

### Administrative Expenses

Advertising			0
Bank Charges	100	3	100
Board Expense	100	5	100
Bookkeeper	2,300	969	2,000
Computer Hardware	-	4,846	-
Computer Software	3,000	1,249	3,200
Education & Training – Staff & Board	200	100	200
Fundraising Expense (T-shirts, etc.)	50	-	50
Furniture and Equipment	-	-	-
Memberships	800	503	900
Office Supplies	1,200	1,218	1,100
Photocopier (all inclusive)	2,720	2,346	2,720
Postage	2,200	2,216	2,800
Volunteer Expense	60		20
<b>Total Administrative Expense</b>	<b>\$ 12,730</b>	<b>\$ 13,454</b>	<b>\$ 13,190</b>

### Occupancy

Insurance	1,900	1,542	1,600
Internet	2,000	1,452	2,000
Janitorial	5,500	4,108	5,000
Maintenance	600	761	600
Rent	9,600	8,000	9,600
Security	150	132	150
Telephone	1,200	888	1,200
<b>Total Occupancy Expense</b>	<b>\$ 20,950</b>	<b>\$ 16,882</b>	<b>\$ 20,150</b>

### Transfer to Reserves (P Tatum Fund)

\$ 3,278

<b>TOTAL EXPENSE</b>	<b>\$ 140,751</b>	<b>\$ 122,489</b>	<b>\$ 146,835</b>
<b>OPERATING (DEFICIT) SURPLUS</b>	<b>\$ (2,220)</b>	<b>\$ 33,163</b>	<b>\$ 9</b>







**DRAFT**

The Corporation of the Village of Salmo

**COMMITTEE-OF-THE-WHOLE MINUTES**

Minutes of the Committee-of-the-Whole Meeting of the Village of Salmo held in the Salmo Valley Youth and Community Centre at 206 Seventh Street on Wednesday, December 8, 2021 at 6:00 p.m.

**PRESENT:** Mayor Diana Lockwood Councillor Farrell Segall  
Councillor Jonathon Heatlie CAO Anne Williams  
Councillor Jacquie Huser Members of the Public - 3

**REGRETS:** Councillor Jennifer Endersby

**CALL TO ORDER:** The Mayor called the meeting to order at 6:03 p.m.

**AGENDA:** Moved and seconded, that the draft agenda of the Committee-of-the-Whole meeting of Wednesday, December 8, 2021 be adopted as presented.  
CW1-1208-21

Carried.

**MOTION:** Moved and seconded, that members of the public be granted freedom of the floor.  
CW2-1208-21

Carried.

**ZONING BYLAW #717, 2021 DISCUSSION OF DISCUSSION POINTS:**  
Council discussed the Zoning Bylaw discussion points. See Appendix A.  
  
Note: As this is a working document, November 10<sup>th</sup> and 29<sup>th</sup> notes are also included.

**ADJOURNMENT:** The meeting adjourned at 8:41 p.m.

I hereby certify the preceding to be a true and correct account of the Committee-of-the-Whole meeting held on Wednesday, December 8, 2021.

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Mayor

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Chief Administrative Officer

## APPENDIX A - Zoning Bylaw #717 – Discussion Points for Council as of DECEMBER 8, 2021

The purpose of this document is to allow Council to review Draft #4 of the new zoning bylaw with a view to reaching agreement on significant updates to the previous bylaw #489. Some changes reflect objectives set in the OCP, others are issues that have come up with either existing or potential property owners or changes that just make common sense to make. Affected property owners will be advised of any proposed zone change to their property so that they may advise Council whether or not they agree with the change. Should they disagree, it is up to Council to decide if their reason is valid or to move ahead as planned. Once agreement is reached draft #5 will be produced

**Note:** Outstanding discussion items are the first items on the list. Items discussed and agreed on follow. All retain their original item #.

Item #	Part	Section	Text and/or issue Discussed on Date	Discussion Items
<b>ZONING CHANGES – see map attached</b>				
<p><b>Note:</b> All property owners affected by proposed property zone changes will be notified of any proposed change to their property and be given the opportunity to voice their opinion on the proposed change(s) in writing and at the Public Hearing for the bylaw after First Reading at Council. Any further changes to the bylaw based on property owner feedback, will be incorporated into the second reading of the new zoning bylaw. Any land use changes not included in OCP Bylaw #687's land use designations will require an amendment to the OCP which will be done concurrently with the zoning bylaw.</p>				
19.	5.8	5.8.2	<p><b>Primary Uses – Rural Resource (RR-1)</b></p> <p>What should be included in Primary Uses?  <b>Dec. 8, 2021 – Agreed - add the recommended primary uses plus hotel/motel/resort.</b></p> <p><b>Recusal:</b> Councillor Huser recused herself from the discussion of items 19 &amp; 20 due to a conflict of interest.                      6:03 pm - Councillor Huser exited meeting</p>	<p>Currently there are only two primary uses in this zone – single and two-family dwellings.</p> <p>In view of possible future development, do you want to add any or all of the following?</p> <ul style="list-style-type: none"> <li>• multi-family dwelling – apartments, condos</li> <li>• multi-family dwelling - single family townhomes</li> <li>• live/work dwelling</li> <li>• multi-unit live work dwelling</li> <li>• <b>motel/hotel/resort</b></li> </ul> <p><b>Recommendation:</b> Add additional primary uses.</p>
20.	5.8	5.8.3	<p><b>Secondary Uses – Rural Resource (RR-1)</b></p> <p>The secondary permitted uses in the RR-1 zone are:                      (a) forestry</p>	<p><b>Recommendation:</b> Add additional primary uses.</p> <p><b>Include the same or all of the following in secondary permitted uses for RR-1?</b></p> <ul style="list-style-type: none"> <li>(a) convenience store</li> <li>(b) professional, business or personal services establishment</li> <li>(c) social services centre</li> <li>(d) veterinary clinic, minor</li> <li>(e) public and private schools</li> <li>(f) churches</li> </ul>

Item #	Part	Section	Text and/or issue Discussed on Date	Discussion Items
21.	5.10	5.10.11	<p>(b) extraction of mineral resources, including preliminary grading, washing and crushing of materials, provided no further processing takes place on the site</p> <p>(c) home-based businesses</p> <p>(d) bed and breakfast accommodations</p> <p><b>Dec. 8, 2021 – Agreed include recommended secondary permitted uses, add agriculture back in and add restaurant/café/pub (food &amp; drink establishment). Include group homes major.</b></p> <p>6:30 pm - Councillor Huser returned</p>	<p>(g) child care facilities</p> <p>(h) laneway house</p> <p>(i) group homes, minor &amp; major</p> <p>(j) home based businesses</p> <p><b>Recommendation:</b> Include all of the above.</p> <p><b>Q. From Council comments -Why was agriculture removed?</b></p> <p><b>Add it back in</b> or not? The only area that is RR-1 is mountainous – is it practical to keep agriculture as a use or not? What kind of agriculture do you see someone having in the bounds of the Village on a hill? Agriculture is not a use in other zones. The Village is surrounded by, but not in the ALR.</p> <p><b>Recommendation:</b> Leave out.</p> <p><b>Discussion opened the possibility of greenhouse(s) or perhaps a vineyard.</b></p>
	5.10		<p><b>Site Coverage - Mixed Use Neighbourhood (C-1)</b></p> <p>(b) Commercial and live/work buildings and structures shall not cover more than 60% of the site in this zone.</p> <p><b>Dec. 8, 2021 – Agreed that the site coverage ratio in zone C-1 would be a maximum of 50% for commercial properties, 33% for residential.</b></p> <p><b>Council also discussed the implications of increased heavy vehicle traffic on Village roads. Restrictions are needed to protect Village roads from heavy trucks as they are not designed for such traffic.</b></p>	<p>In this zone, allowing up to 60% coverage for buildings with a commercial purpose – either partial or full – would provide existing residents or new lot owners the option to better accommodate a home-based business, but ensure each lot retains sufficient green space and melds into the neighbourhood.</p> <p>FYI - The Village Centre currently allows 90% for commercially developed properties (see next discussion point), but this site coverage would seem too high in a predominately residential area where the intent is not to replace the commercial core of the Village but enhance neighbourhood services in a relatively unobtrusive way.</p> <p>(Up to 70% coverage is permitted for Mixed Use Commercial (M-1) uses, 60% coverage for all uses in Service Commercial (C-2).)</p> <p><b>Recommendation:</b> 60% maximum coverage for commercial use in C-1, 33% for residential.</p>

Item #	Part	Section	Text and/or issue Discussed on Date	Discussion Items
22	5	5.12.9	<p>It was agreed that the Traffic Bylaw should be updated to ensure road restrictions and penalties are appropriate.</p> <p>Village Centre (C-3) site coverage</p> <p>What should be the maximum site coverage for commercial use in the Village Centre?</p> <p><b>Dec. 8, 2021 - Council agreed to leave it at a maximum 90%.</b></p>	<p>Site coverage for lots in bylaw #489 for this zone was maximum 90%. That grandfathered in existing properties but does not allow for required setbacks and off-street parking requirements for new builds. Changing it will not affect existing buildings, only new-builds.</p> <p><b>Recommendation:</b> Change to 70% maximum coverage for Village Centre C-3 commercial properties, 33% for residential.</p>
23.	5	5.12.2	<p>Village Centre (C-3) – live/work</p> <p><b>Dec. 8, 2021 – Agreed leave as is which would allow work/work.</b></p>	<p>A multi-family development could be built in this zone, as could a multiple or single live/work structure. Do you want to allow work/work as an option? i.e. two storey structures with separate businesses on each floor.</p> <p>Please note that we identified the need for more housing options in the OCP, which live/work provides, but that's not to say we couldn't be flexible, and if more residents are attracted to the village there will be a need for more business space.</p> <p><b>Recommendation:</b> Allow live/work and work/work structures in Village Centre zone C-3.</p>
24.		Map	<p>Lot bounded by Fourth Street, Baker Lane and un-named lane.</p> <p>Lot is currently half R-2 Estate Residential and half C-3 Village Centre.</p> <p><b>Dec. 8, 2021 – Agreed – re-zone to make the lot all C-3.</b></p>	<p><b>Rezone the lot to either all R-2 or all C-3?</b></p> <p>The split zoning affects development of the lot. It would be better if it was all one zone type. OCP Land-use is core commercial.</p> <p><b>Recommendation:</b> Re-zone the Estate Residential Portion to C-3 Village Centre in keeping with surrounding properties.</p>
25.			<p><b>Dec. 8, 2021 - After discussion it was agreed that R-1 properties in the block bounded by Davies, Third, Sayward and Fourth would be proposed as changing to C-3 Village Centre.</b></p>	<p>Councillor Heatlie suggested that all the properties currently zoned R-1 Single &amp; Two-Family Residential in the area bounded by Fourth Street, Davies Ave., First Street and Sayward Ave. be re-zoned C-3 Village Centre. This would provide more opportunity for commercial uses in the Village Centre.</p>

Item #	Part	Section	Text and/or issue Discussed on Date	Discussion Items
26.			<b>Dec. 8, 2021 – It was agreed that the use of storage containers/sea cans as accessory buildings would be removed from the Zoning Bylaw.</b>	The issue of using storage containers/sea cans as accessory buildings/storage sheds was revisited based on information received by the CAO from the Building Inspector and Building Manager at the RDCK concerning the dangers of using them and advising that they are subject to the BC Building Code and as such require a Building Permit for use.
27.			<b>Dec. 8, 2021</b> 8:39 pm - Councillor Huser recused herself due to conflict of interest.  <b>Agreed – the CAO will draft up the revised setbacks, site area &amp; frontage, for review by Mr.Huser and then Council.</b>  8:41 pm - Councillor Huser returned	Henry Huser enquired about combining the uses in C-3 Service Commercial into M-1 Mixed Use Commercial, and about defining the setbacks and frontages required.
<b>POINTS DISCUSSED at NOV. 10<sup>th</sup> &amp; 29<sup>th</sup> COTWS</b>				
1		Map (Pink Area)	<b>Per the OCP Bylaw #687, create a new zone category – Mixed Use Neighbourhood (C-1).</b>  <b>Agreed Nov. 10, 2021 create zone C-1 per the OCP.</b>  <b>All property owners in the affected area will be notified and once their input is received this will be re-evaluated if necessary.</b>  <b>Council also discussed property uses in C-1 and eliminated the following uses:</b> <ul style="list-style-type: none"> <li>● <b>Social services centre</b></li> <li>● <b>Private club</b></li> <li>● <b>Self-storage facility</b></li> </ul>	As per the new OCP, a large portion of Salmo on the west side of Glendale and up Woodland Drive that was formerly zoned R-1 and R-2 in the previous OCP & Zoning bylaws was designated as Mixed Use Residential (C-1) land use.  The new category remains primarily residential but allows for the mixing in of properties dedicated to, either fully or partially, businesses such as professional services or a corner store to be part of the neighbourhood.  Salmo currently has a very limited amount of commercial space available for small service type businesses. This reshaping of the zone will encourage live/work situations and/or a home conversion in to a small office suite or purpose-built structures. The smaller minimum lot size also allows some of the larger properties, such as up Woodland Drive, to more easily subdivide and provides the Village with the possibility of more taxable lots in the future.  Businesses such as metal shops, wood working shops, construction companies, and other businesses that make a lot of noise or have a lot of equipment to house remain excluded.  The proposed C-1 area has a several very large lots that could eventually be subdivided by their owners and incorporate new small business facilities

Item #	Part	Section	Text and/or issue Discussed on Date	Discussion Items
2			<p>Veterinary clinic, minor would be included in professional, business or personal services establishment, all of which are now included in live/work dwelling.</p> <p>Churches has changed to Places of Worship.</p> <p>Per the OCP Bylaw #687, create a new zone category <u>Environmental Reserve (RR-2)</u>.</p> <p>Agreed Nov. 10, 2021 – Create an Environmental Reserve RR-2 zone.</p>	<p>making it an ideal area for mixing in dedicated business buildings with the residential, with proper subdivision planning.</p> <p><b>Recommendation:</b> Create new Zone C-1 Mixed Use Neighbourhood as per the OCP Bylaw #687.</p>
3		<p>Rezone three areas of property as Environmental Reserves?</p> <p>Agreed Nov. 10, 2021 – Change #s 1 &amp; 2 at right to RR-2 Environmental Reserve.</p> <p>Leave #3 as a non-zone as property ownership cannot be substantiated.</p>	<p>As per the OCP, create a new zone category, primarily for wetlands, called Environmental Reserve RR-2. There are three areas. Two of the properties cannot be developed due to their soggy nature, the third is a gray area. It could be classed as this or something else (see next question). It wasn't in any category in the previous OCP or zoning bylaw.</p> <p><b>Recommendation:</b> Create new Zone RR-2 Environmental Reserve as per OCP Bylaw #687.</p> <ol style="list-style-type: none"> <li>The first piece is currently Rural (R-1) and is located at the edge of the village on the non-diked side of Erie Creek. It is at the very back of a farm that is in the RDCK and has no road access. Some of it is now creek bed and most of it floods to some degree in the spring freshet. The land is owned by the farmer.</li> <li>The second area is comprised of the village-owned wetland lots at the back of KP Park fronting on either Sayward Avenue or Baker Ave. Due to their wet nature making them undevelopable, the Village has acquired them via tax sale over the last several years. FLNRO &amp; Stream Keepers have been restoring the wetlands; annually removing noxious weeds and garbage. Officially making these properties an Environmental Reserve preserves their natural state but allows the Village to develop them sometime in the future as a Nature Centre, if one is wanted.</li> <li>The RAM shed property doesn't really fit well in any category. In the OCP it was slotted into Environmental Reserve. However, if Council wants to allow it to be developed or used differently in the future, it</li> </ol>	

Item #	Part	Section	Text and/or issue Discussed on Date	Discussion Items
4	5	Zoning Map	<p>Re-zone 3 properties, numbers 304, 306 and 312, on Davies to Single and Two Family Residential (R-1) from Village Centre (C-3)?</p> <p><b>Agreed Nov. 29, 2021 – Leave current zoning as is.</b></p>	<p>could be re-zoned Service Commercial (C-2) or Park (P-1).</p> <p><b>Recommendation:</b> Zone the three properties RR-2 Environmental Reserve.</p> <p>These are the three houses between Fourth and Third. Neighbours across the street are already R-1, although one does have a non-retail business associated with it. Village Centre currently allows them to be used as commercial properties. However, to protect the ambiance of the existing neighbourhood it might be better to change them to residential.</p> <p>For example, the middle property is for sale and is currently residential. We have had enquiries about tearing it down and putting in an auto restoration shop there, and another about covering the lot with multiple businesses. Given the condition of the home it will have to be torn down, but do you want to see, or think the neighbours would want to see, just a business located there? Allowable commercial coverage of the lot is up to 90%. Rezoning it residential would still allow a home-based business.</p> <p>Alternative to zoning change: Designate that these lots can only be used for residential purpose within this zone.</p> <p>What does Council want to see there? Residential or Commercial? Taking into consideration the neighbouring properties and the fact that business we allow in the Village Centre are not the same as the proposed businesses allowed in Mixed Use Residential (C-1) where commercial use is intended to blend in with the neighbourhood in the form of providing space for professional services and very limited retail such as a corner store.</p> <p><b>Recommendation:</b> Re-zone these three properties to R-1 Single &amp; Two-Family Residential.</p> <p><b>Note:</b> All landowners whose property may be re-zoned in this, or any other, category will be notified in writing of the proposed change and will be invited to express their opinion about the proposed change in writing. There will also be a public hearing to receive feedback.</p>

Item #	Part	Section	Text and/or issue Discussed on Date	Discussion Items
5		map	<p>Eso station – property currently split over two zones.  <b>Agreed Nov. 10, 2021 – change the C-3 portion to C-2.</b></p>	<p>Change the C-3 portion of the property at the corner of Railway and Sixth Street to C-2 Service Commercial to make the whole property the same zone. (This is the Eso station and Subway.)  <b>Recommendation:</b> Re-zone the C-3 portion to C-2.</p>
6		map	<p>Change Woodland Drive's zone from R-2 to the new category Mixed Use Neighbourhood (C-1)  <b>Agreed Nov. 10, 2021 – change from R-2 to C-1.</b></p>	<p>Woodland Drive presently consists of four large properties. Changing the zone gives the owners more flexibility as to what they want to do with the properties and opens up their options for subdivision.  <b>Recommendation:</b> Re-zone these properties to C-1 per the OCP.</p>
7		map	<p>Change all of the properties on south of the elementary school, west of Glendale Lagoon Road Village boundary, to Hwy 3/6 excluding the properties zoned R-3, RR-2 and C-2 and South of the R-3 zone on the east side of Glendale to Village boundary to Mixed Use Neighbourhood (C-1).  <b>Agreed Nov. 10, 2021 – change these properties to C-1.</b>  <b>All property owners in the affected area will be notified and once their input is received this will be re-evaluated if necessary.</b></p>	<p>Same reasons as #6.  <b>Recommendation:</b> Re-zone these properties to C-1 per the OCP.</p>
8		map	<p><b>Re-Zone all, not just some of, Single and Two-Family Residential (R-1), Estate Residential (R-2), Multi-Family Residential (RM-1), and Rural Resource (RR-1) residential to Mixed Use Neighbourhood (C-1)?</b>  <b>Agreed Nov. 10, 2021 – do not change all properties in these zones to C-1.</b></p>	<p><b>Should all residential areas be re-zoned to Mixed Use Neighbourhood (C-1)?</b>  Do you want to change all R-1, R-2, RM-1 and RR-1 to C-1 as well? This affects lot sizes and density and also uses in each zone and will require an OCP amendment as well as delaying #717 further while all the changes are made. As noted, the intent is to allow the establishment of small commercial establishments supplying services to residents to mix in with the residential neighbourhood in either purpose-built or existing structures.  Home-based businesses, minor are already allowed in R-1, R-2, RM-1 and RR-1. However, purpose-built structures or using existing secondary structures is</p>



Item #	Part	Section	Text and/or issue Discussed on Date	Discussion Items
9	5.8	5.8.5	<p>Reduce minimum lot size from 8 hectares (19.77 acres) to .2 hectares (.5 acres) – Rural Resource RR-1 (formerly just Rural)</p> <p><b>Agreed Nov. 10, 2021 – Reduce minimum lot size to .2 hectares (.5 acres).</b></p>	<p>not. Homeowners are still able to operate a wide variety of businesses from their homes.</p> <p><b>Recommendation:</b> Leave proposed change as per the OCP.</p> <p>While there are no plans to develop this area at present, reducing the minimum lot size in anticipation of any future development provides more flexibility in what can be done.</p> <p><b>Recommendation:</b> Allow downsizing to .2 hectares (.5 acres) lots.</p>
<b>POINTS DISCUSSED NOV. 29<sup>th</sup></b>				
10		Throughout	<p><b>Minimum Lot Width – Decrease to 9.14m (30') for zones R-1, R-2, C-1, C-3 and RM-1</b></p> <p><b>Agreed Nov. 29, 2021 – Allow existing 30' lots to develop, no new 30' lots.</b></p> <p><b>Minimum width for new lots in R-1, R-2, C-1 and RM-1 zones</b></p> <p><b>Agreed Nov. 29, 2021 – stay at 59'</b></p>	<p>A few years ago, an addendum was done to the Zoning bylaw to increase the minimum lot width to 18m (59') from 9.14m (30'). The consequence of which is that there are now multiple "orphan" lots scattered around town that can't be built on due to their lot width being only 30' - the original lot size most lots in the oldest parts of the Village were established at. Apparently, this was to prevent mobile homes being placed on them.</p> <p>However, while you may not want to see mobile homes on these lots, there is no reason they cannot have a nice house on a 30' x 120' lot and still meet the required setbacks and parking.</p> <p><b>Recommendation:</b> Change minimum lot width back to 30' and include caveat in bylaw that mobile homes are not permitted on these lots.</p> <p>If someone subdivides, do we want to allow new lots starting at 30' wide or keep new at 59' in zones R-1, R-2, C-1 and RM-1?</p> <p><b>Recommendation:</b> Set minimum width for new lots at 30' in R-1, R-2, C-1 and RM-1 zones.</p>
11.				<p>What do you want to see when we open up properties, provided they have the space, to the building of secondary accommodation in a separate structure from the primary dwelling, lot size permitting?</p> <p>a) Do we limit the height of a secondary structure to one storey if the principal structure is only one storey? <b>Can be 2 storeys.</b></p>
12.		Throughout	<p><b>Secondary Dwellings</b></p> <p>Laneway houses/cabins and Garage with a suite above – what to permit?</p> <p><b>Agreed Nov. 29, 2021</b></p>	

Item #	Part	Section	Text and/or issue Discussed on Date	Discussion Items
			<p>a), b) &amp; c) No, can be 2 storey, but only one secondary residence per property. Add a “building footprint” definition.</p> <p>Limit secondary dwelling footprint maximum size to 750 m<sup>2</sup>, or 900 ft<sup>2</sup> or 1,000 ft<sup>2</sup>?</p> <p>Or</p> <p>Should maximum sizes be smaller 65m<sup>2</sup> (699.7 ft<sup>2</sup>)</p>	<p>b) Do we permit a two-storey laneway house or only permit two stories if there is a garage or workshop on the ground floor and a suite above? <b>Can be two storeys.</b></p> <p>c) Could a two-storey laneway house consist of two suites? One up, one down? This would require room for one off-road parking spot for each suite. <b>One suite only.</b></p> <p><b>Note that</b> as new lots are created and developed the village will likely see more two-storey homes.</p> <p><b>Recommendations:</b></p> <ol style="list-style-type: none"> <li>1) Limit height to keep the secondary structure from overshadowing the primary.</li> <li>2) Only allow one secondary suite.</li> </ol> <p><b>Secondary Suites and Homes Maximum Footprint</b></p> <p>In the proposed bylaw the footprint for a secondary dwelling is restricted to a maximum of 92.9m<sup>2</sup> (1,000 ft<sup>2</sup>). Do we restrict all secondary accommodation structures or limit them by lot size or zoning and lot size? For example, all lots in R-1 and R-2 secondary accommodation structures are restricted to a maximum of 1,000 ft<sup>2</sup>, while lots in C-1 could use 1,000 ft<sup>2</sup> for lots between 4,995 – 8,998 ft<sup>2</sup> with lots over 836 m<sup>2</sup> (8,999 ft<sup>2</sup>) being restricted to a maximum footprint of 111.5m<sup>2</sup> (1,200 ft<sup>2</sup>). (Cabins are under 55.7 m<sup>2</sup> (600 ft<sup>2</sup>.)</p> <p>Also, is a maximum footprint of 92.9m<sup>2</sup> (1,000 ft<sup>2</sup>) too large for most properties? Should it be 83.6 m<sup>2</sup> (900 ft<sup>2</sup>)?</p> <p>The goal is to increase rental accommodation in Salmo, but not to build structures that overshadow the primary structure. The structures on each lot must still meet the density allowed for a lot in that zone – i.e. 33% residential coverage in most zones – and allow for one additional parking space.</p> <p>Do you want to restrict them to the same maximum footprints as Nelson does?</p>

Item #	Part	Section	Text and/or issue Discussed on Date	Discussion Items
13.			<p><b>Agreed Nov. 29, 2021 – 4 to 1 92.9m<sup>2</sup> (1,000 ft<sup>2</sup>) maximum</b></p>	<p><b>Recommendation:</b> <del>33.6</del> <b>92.9m<sup>2</sup> (1,000 ft<sup>2</sup>)</b> maximum for most properties provided other requirements are met, and up to 111.5m<sup>2</sup> (1,200 ft<sup>2</sup>) for lots over 836 m<sup>2</sup> (8,999 ft<sup>2</sup>).</p> <p><b>(Nelson uses:</b> The Building Footprint of a Laneway House shall not exceed the greater of:</p> <ul style="list-style-type: none"> <li>i. 65 sq. m. (699.7 ft<sup>2</sup>) in the case of a Laneway House exceeding 4.5m (14'9") in height;</li> <li>ii. 89 sq. m. (958 ft<sup>2</sup>) in the case of a Laneway House of a height of no more than 4.5m;</li> <li>iii. Eight (8) percent of the lot;</li> </ul> <p>Salmo has larger lots.)</p>
13.			<p><b>Allow Tiny Homes or not?</b>  <b>Agreed Nov. 29, 2021 – No for now – wait and see what community wants.</b></p>	<p>Tiny Homes could be used as laneway houses. However, so could similar sized RVs. They are both manufactured and mobile. Actual mobile homes are restricted to our mobile home parks.</p> <p>Do you want to see tiny homes and/or RVs used as laneway houses?</p> <p><b>Note:</b> They do not meet the minimum requirements for any type of principal residence and RVs are currently only allowed during a construction build period for up to 18 months (1-year initial permit, 6 month renewal). A tiny home would be considered an RV for construction accommodation purposes.</p>
14.	2	3.5 (c) 4.24.5	<p><b>Prohibited Uses in all zones –</b>                      Except where specifically permitted in this bylaw, the following uses, buildings and structures are prohibited in all zones:  <b>(c) Shipping containers/sea cans</b>  <b>Agreed Nov. 29, 2021</b>  <b>Allow up to 20 ft. sea cans for accessory use, not residential. One can only per residential lot.</b></p>	<p>Do you want to see sea cans/storage containers used as accessory buildings in all zones or limit their use to C-2 Service Commercial, C-3 Village Centre and M-1 Mixed Use Commercial?</p> <p><b>Options:</b></p> <ol style="list-style-type: none"> <li>1. Limit the use of Storage Containers to zones C-2, C-3 and M-1, and prohibit the use of sea cans/shipping containers as accessory dwellings or structures in residential zones.</li> <li>2. Place no restrictions on use and allow use in all zones.</li> </ol>

Item #	Part	Section	Text and/or issue Discussed on Date	Discussion Items
15.	5.4	5.4.9	<p>Encourage painting of them. Dec. 10, 2021 – item revisited, see Item #26</p>	<p>Minimum width is 6.0m (19'8") No change to minimum building widths for building lots with the exception of existing 30' lots being allowed a minimum width of 18'. Mobile homes only permitted in the existing Mobile Home parks. Minimum width is 6.0m (19'8") Leave as is. Recommendation: Do not change minimum building widths. (Keep in mind existing buildings are already grandfathered in.)</p>
15.	5.11	5.1.1.7	<p>Minimum Width of single, two-family and townhome dwellings Agreed Nov. 29, 2021 Minimum width of Service Commercial buildings Current is 6.0m (19'8") – increase or decrease?</p>	<p>This would apply to garages with a suite on the upper floor. (Keep in mind they have to meet other requirements like setbacks and parking.) 1. Do you want to allow a one-storey home to have a two-storey accessory building? Recommendation: Do not allow. A developer could apply for a variance if they felt that had valid reasons for a variance. 2. New homes can be built up to a maximum of 2 1/4 3 storeys (due to fire-fighting access). Limit height of accessory structures to a maximum of 2 storeys? This provides some balance of scale to the property and provides a clear-cut guide for developers. Recommendation: Limit the height of accessory buildings to a maximum of two storeys.</p>
16.		Throughout	<p>Maximum Height of 2-storey accessory buildings – What should be the maximum height? Agreed Nov. 29, 2021 Maximum height for secondary buildings is two storeys – see also Items # 10 &amp; 12. 3 stories = under 10.7m (35'1")</p>	<p>1. Do you want to allow a one-storey home to have a two-storey accessory building? Recommendation: Do not allow. A developer could apply for a variance if they felt that had valid reasons for a variance. 2. New homes can be built up to a maximum of 2 1/4 3 storeys (due to fire-fighting access). Limit height of accessory structures to a maximum of 2 storeys? This provides some balance of scale to the property and provides a clear-cut guide for developers. Recommendation: Limit the height of accessory buildings to a maximum of two storeys.</p>

Item #	Part	Section	Text and/or issue Discussed on Date	Discussion Items
17.	5.7	5.7.2	<p><b>Primary Permitted Uses - Multi-Family Residential (RM-1)</b></p> <p>(d) live/work dwellings - for example: business below/residence on top or business in front, residence in back of dwelling.</p> <p><b>Agreed Nov. 29, 2021 – leave as is, wait for public input</b></p>	<p>Do you want to allow live/work complexes in the area of the village zoned Multi-Family Residential or only multi-family townhomes or condos or single-family residences as the primary use?</p>
18.	5.7	5.7.3	<p><b>Secondary Permitted Uses – Multi-family (RM-1)</b></p> <p><b>Agreed Nov. 29, 2021 – Throughout draft of bylaw change proposed splitting of home-based business definitions back into Major and Minor, back to just home-based Business.</b></p>	<p><b>Question from Council Comments</b> - Why only home-based businesses, minor permitted in RM-1?</p> <p>Home-based Business, major allows use of a secondary building, while minor does not.</p> <p>This area is almost fully developed. We get complaints from residents when people run businesses that have equipment spread out and secondary structure used as a noisy business such as metal working or carpentry. Restricting this area to only in-home home-based businesses eliminates that issue.</p>





**REGULAR MEETING #21-21 MINUTES**

Minutes of the Regular Meeting of the Council of the Village of Salmo held electronically in Salmo, B.C. Tuesday, December 14, 2021 at 7:00 p.m.

**PRESENT:** Mayor Diana Lockwood Councillor Farrell Segall  
Councillor Jennifer Endersby CAO Anne Williams  
Councillor Jonathon Heatlie Members of the Public - 0  
Councillor Jacquie Huser

**CALL TO ORDER:** The Deputy Mayor called the meeting to order at 7:02 p.m.

**AGENDA:**  
R1-21-21 Moved and seconded, that the draft agenda of Regular Meeting #21-21 of Tuesday, December 14, 2021 be adopted as amended from *Council Procedure Bylaw #663, 2014* Schedule "A" to include a New Business section and a Public Question period.  
Carried.

**NEW BUSINESS:** NIL

**DELEGATIONS:** NIL

**MINUTES:**  
R2-21-21 Moved and seconded, that the draft minutes of Regular Meeting #18-21 of Tuesday, October 26, 2021 be adopted as amended.  
Regular Meeting Carried.  
November 23, 2021  
**Note:** See agenda package for applicable reports.

R3-21-21 Moved and seconded, that the draft minutes of Committee-of-the-Whole Meeting of Monday, November 29, 2021 be adopted as presented.  
COTW Carried.  
November 29, 2021

**REFERRALS FROM DELEGATIONS:** NIL

**REFERRALS FROM PRIOR MEETINGS:**  
R4-21-21 Moved and seconded, that Council recommends that the Chamber of Salmo & District Commerce select a Gary Oak tree for the Village to be located at Lions Chamber Commerce Park.  
Re: Tree Donation for Carried. 4-1  
75<sup>th</sup> Anniversary Councillor Segall recorded as opposed.

**POLICY DEVELOPMENT & REVIEW:** NIL

**BYLAW DEVELOPMENT & REVIEW:**

R5-21-21 Moved and seconded, that the “*Council Procedures Amendment Bylaw #704, 2021*” be given first reading. Carried.  
Council Procedures  
Amendment Bylaw  
#704, 2021 – First  
Reading

R6-21-21 Moved and seconded, that the “*Council Procedures Amendment Bylaw #704, 2021*” be given second and third reading. Carried.  
Council Procedures  
Amendment Bylaw  
#704, 2021 – Second &  
Third Reading

R7-21-21 Moved and seconded, that the “*Council Procedures Amendment Bylaw #704, 2021*”, having had three readings, be reconsidered and adopted. Carried.  
Motion  
Council Procedures  
Amendment Bylaw  
#704, 2021 – Adoption

**ACCOUNTS PAYABLE:**

R8-21-21 Moved and seconded, that Council receive for information the list of accounts payable cheques and electronic fund transfers from November 19, 2021 to December 9, 2021. Carried.

**CORRESPONDENCE REQUIRING A COUNCIL DECISION:**

R9-21-21 Moved and seconded, that Council delegates the authority to the CAO to provide comments and recommendations to the Liquor and Cannabis Regulation Branch (LCRB) on behalf of the village regarding applications for cannabis retail stores. Carried.  
Liquor and Cannabis  
Regulation Branch Re:  
Communication  
Authorization

R10-21-21 Moved and seconded, that Council supports the application of the Salmo Cannabis Corporation to open a retail cannabis store at 409a Railway Avenue, Salmo, BC as per Salmo Zoning bylaw #489 and recommends that the Liquor and Cannabis Control Branch grants the requested license to the applicant. Carried.  
Salmo Cannabis  
Corporation Re:  
Application for a Retail  
Cannabis Store

**CORRESPONDENCE FOR INFORMATION ONLY:**

R11-21-21 Moved and seconded, that Council receive for information the following correspondence from:  
(1) City of Pitt Meadows Re: Unfair Taxation Benefitting Railway and Industrial Operations - #100



- (2) BC SPCA Re: Offer of Support - Changes to Rodenticide Use in Salmo - #102
- (3) Forest Enhancement Society of British Columbia Re: Two Priorities Identified in the BC Government's April 6, 2021 Mandate - #103

Carried.

**MEMBER REPORTS & INQUIRIES:**

Councillor Endersby      Nothing to report.

Councillor Heatlie      Nothing to report.

Councillor Huser      See agenda package for report.

Councillor Segall      See agenda package for report.

Mayor Lockwood      See agenda package for report.

R12-21-21  
Verbal & Written  
Reports of Mayor &  
Council      Moved and seconded, that the verbal and written reports of Mayor and Council be received for information.

Carried.

**PUBLIC QUESTION PERIOD: NIL**

**ADJOURNMENT:**      Moved, that the meeting be adjourned at 7:35 p.m.

R13-21-21

Carried.

I hereby certify the preceding to be a true and correct account of the Regular Meeting of Council held on Tuesday, December 14, 2021.

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Mayor

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Chief Administrative Officer



Update and motion requests from the Cemetery Working Group:

Attached:

1. Recommended Memorial Wall design.
2. Quote for the Memorial Wall.
3. Photo of the recommended location of the Memorial Wall.

The motion requests from the Cemetery Working Group are:

1. That council approve the Trees to Timber design recommended by the Cemetery Working Group for the memorial wall to be erected at the Salmo Cemetery.
2. That council approve the amount of \$13,768.00 to build the Memorial Wall at the Salmo Cemetery and to put the approved amount in the 2022 budget.
3. That council approve the Trees to Timbers quote for the building of the memorial wall.

The Location the Working Group has chosen for the Memorial Wall is on the upper side of the main entrance into the cemetery, confirmation of the building location will need to be confirmed with Civic Works once Council has approved the design and costs, upon approval from the CAO for the Working Group to speak with the Civic Works Foreman with respect to this project.

The Working Group chose the wooden structure design so that it is consistent with the theme of Salmo, they feel that the wooden structures (bus stop, sign at the Village office) are part of our community's appeal and it would fit in at the Cemetery in the middle of the forest. We are coming to Council with one design & quote that has been chosen by the Working Group.

The Wall will have plaques attached to it (purchased through the Village office), the working group would like a column with a Veterans heading for veterans only (Military, RCMP, etc.). The particulars of the plaques (including pricing) are still being discussed, these will be finalized once a wall design is approved.

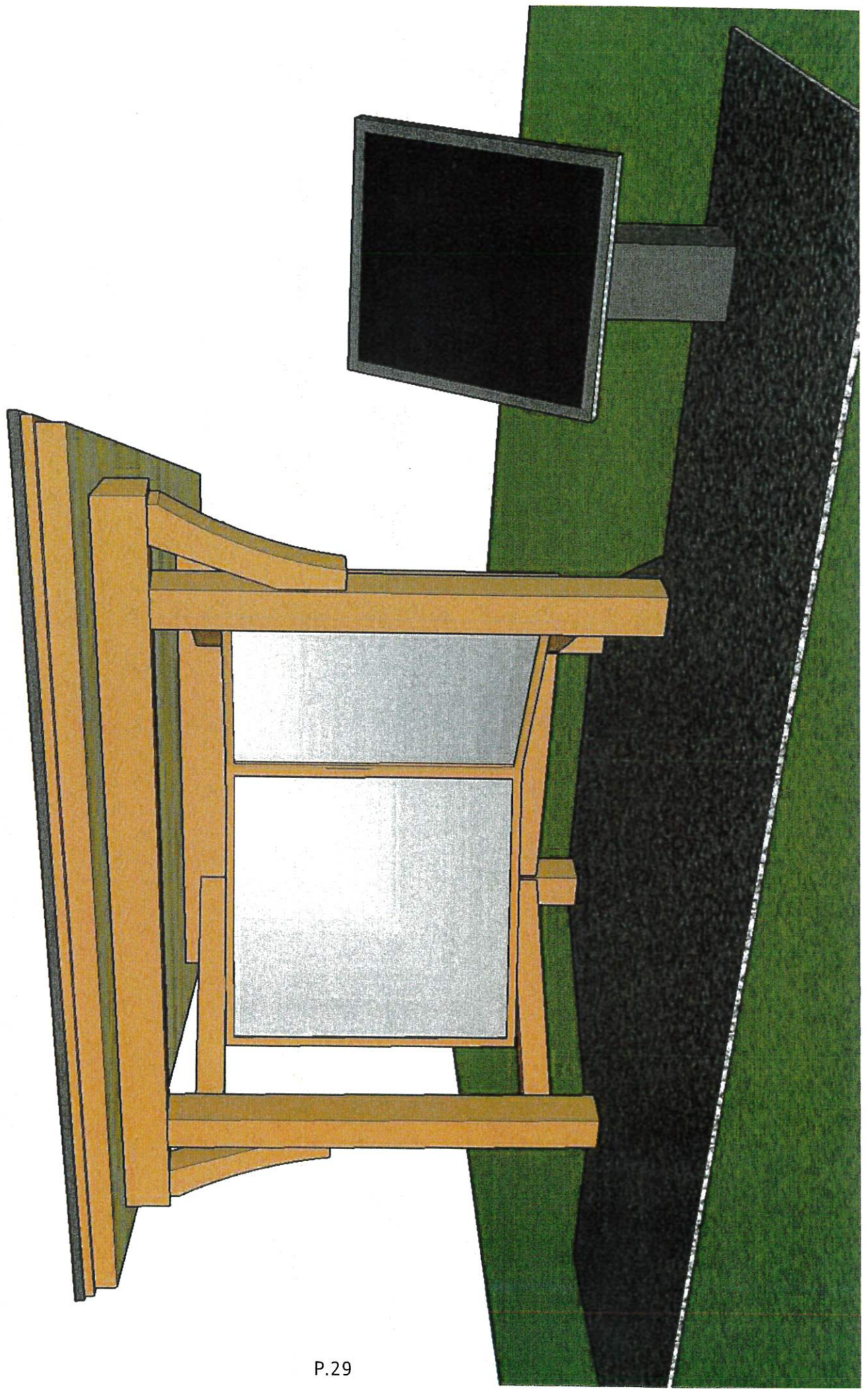
Once this wall is filled the Working Group feels that additional structures could be built lining the road into the cemetery with adequate spacing to not deter from the view and block visibility.

Future Projects:

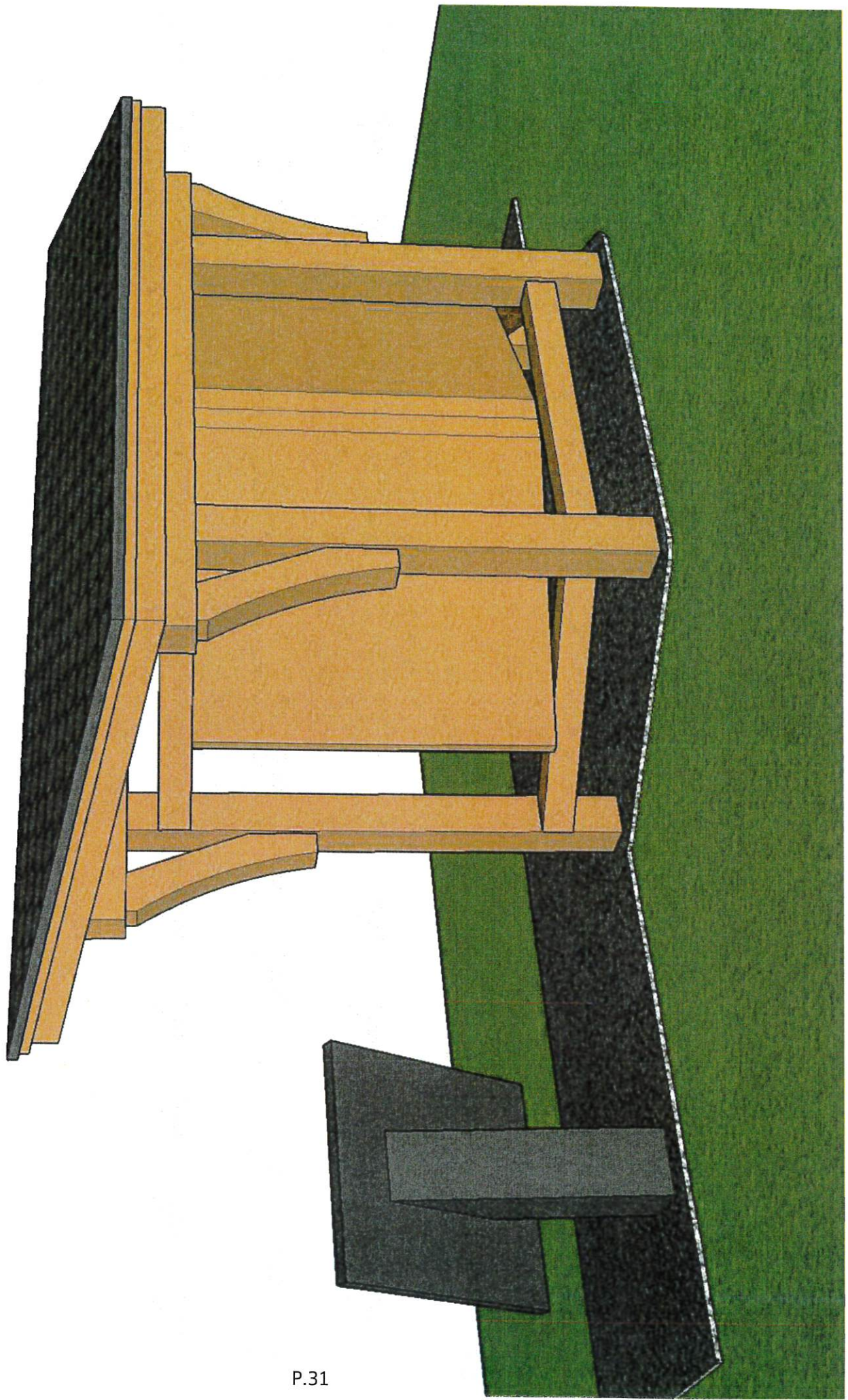
Councillor Segall is interested and willing to add a telephone somewhere at the cemetery so that people can speak to their loved ones while visiting the cemetery. The Working Group feels that the telephone should be located separate of the memorial wall so will be finding the ideal location in a month or two. I would like to thank CAO Williams for sending out the idea!

The Working Group would also like to build a sign with a cemetery map and a legend with the names of those buried in our cemetery, the map wouldn't need to be updated as often as the legend, the Working Group will work on the final plan design for this sign – something along the lines of the little sign shown beside the memorial wall in the attached Trees to Timbers design.















Box 282  
 Salmo BC  
 V0G 1Z0  
 250-505-2990

November 27, 2021

# Quote

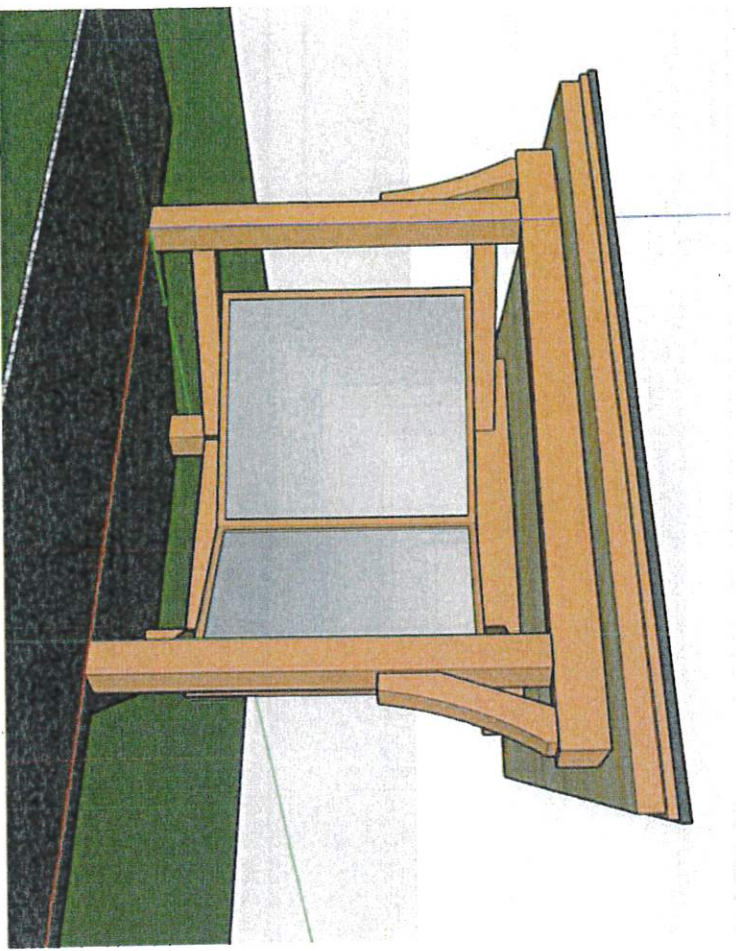
Quote: Village of Salmo Cemetary structure.

Description	material	bdft	price	per 1000 bdft	qty	
foundation- footings	soni tube		\$		40	
	footing material		\$		40	
	concrete		\$		200	
	sand gravel etc		\$		200	
	mini excavator		\$		400	
	post brackets (steel)		\$		400	
						sub total \$ 1,280
post and beam frame		bdft	price	per 1000 bdft	qty	
	8x8x10ft	54	\$ 2,500	1000	4	\$ 540
	8x10x16	106	\$ 2,500	1000	1	\$ 265
	8x10x12	80	\$ 2,500	1000	1	\$ 200
	4x8x8	22	\$ 2,500	1000	2	\$ 110
	6x6x10	30	\$ 2,500	1000	2	\$ 150
	6x6x12	36	\$ 2,500	1000	1	\$ 90
	timber screws		\$ 10		32	\$ 320
	1" oak dowels				25	\$ 25
	stain and brushes etc					\$ 150
						sub total \$ 1,850
rafters	2x6x8	8	\$ 2,500	1000	12	\$ 240
1/2" plywood			\$ 75		5	\$ 375
panneling (ceiling)	128 ft sq					\$ 550
facia	2x6x12	12	\$ 2,500	1000	8	\$ 240
facia	1x4x12	12	\$ 2,500	1000	8	\$ 240
roofing shingles	bundles		\$ 33		5	\$ 165
tar paper nails, screws etc						\$ 100
						sub total \$ 1,910

sign frame	2x4x10	7	\$	2,500	1000	4	\$	70	
	5x5x3/4 birch ply		\$	100		2	\$	200	
								sub total \$	270

labour	concrete form labour	1 day 2 guys	\$	65		16	\$	1,040	
	concrete mixing labour	1 day 2 people	\$	65		16	\$	1,040	
	prefab timber structure	1 guy 5 days	\$	65		40	\$	2,600	
	installation	2 guys 2 days	\$	65		32	\$	2,080	
	finishing (sanding staining)	1 guy 2 day	\$	65		16	\$	1,040	
								sub total	\$ 7,800

SUBTOTAL	\$ 13,110
GST 5%	\$ 658.0
PST 7%	0
TOTAL	\$ 13,768







Village of Salmo  
Accounts Payable December 10, 2021 to January 6, 2022

Cheque #	Pay Date	Vendor Name	Description	Paid Amount
015034	2021-12-16	Ace Courier Systems	Water Sample Shipping	\$58.13
015062	2021-12-23	Ace Courier Systems	Water Sample Shipping	\$34.76
015035	2021-12-16	Brandt Tractor Ltd.	Loader Maintenance	\$153.04
015063	2021-12-23	Commissionaires British Columbia	Bylaw Enforcement	\$346.92
015037	2021-12-16	Eclipse Inspection & Welding Services	Inspection Services	\$525.00
015069	2021-12-23	Fortis BC - Natural Gas	Natural Gas Expenses	\$1,485.25
015038	2021-12-16	Fortis BC Inc.	Electricity Expenses	\$43.62
015039	2021-12-16	Fulmore, Keri	Overpayment Refund	\$18.50
015060	2021-12-22	I.C.B.C.	2022 Liability Insurance	\$39.00
015061	2021-12-22	I.C.B.C.	2022 FD/Fleet Insurance	\$13,871.00
015064	2021-12-23	Kendrick Equipment (2003) Ltd.	Trackless Maintenance Supplies	\$254.23
015041	2021-12-16	Kootenay Industrial Supply Ltd.	Fire Dept Supplies	\$39.32
015043	2021-12-16	Lidstone & Company	Legal Services	\$544.50
015042	2021-12-16	Lordco Auto Parts	Shop Supplies	\$293.04
Pre-authorized Debit	2022-01-05	Municipal Finance Authority of BC	Short Term Fixed Payment	\$2,450.00
015044	2021-12-16	Ninco Construction Ltd.	Glendale Well Generator Enclosure/Lions Park Playground Installation	\$21,510.36
015065	2021-12-23	Northern Souvenirs 9133-4785 Que Inc.	SDJ Promotional Supplies	\$4,421.81
Pre-authorized Debit	2022-01-06	Province of BC	School Tax Remittance	\$4,817.07
EFT	2021-12-13	Receiver General for Canada	Payroll Remittance	\$11,574.60
015066	2021-12-23	Regional District of Central Kootenay	Building Permit Fees	\$401.85
015045	2021-12-16	Richlu Manufacturing	SDJ Promotional Inventory	\$1,628.55
Pre-authorized Debit	2022-01-04	Royal Bank Central Card Services	Service Fees	\$55.63
015049	2021-12-16	Salmo Valley Newsletter	Advertising	\$25.00
015048	2021-12-16	Salmo Valley Pharmacy	Community Beautification	\$67.49
015046	2021-12-16	Salmo Village Grocery	Gift Certificate/Office Supplies	\$116.31
015047	2021-12-16	Salmo Volunteer Fire Department	Bylaw #557 2021	\$1,840.00
015068	2021-12-23	Startup HVAC Solutions LTD	Annual Wellness Centre HVAC Inspections	\$2,994.76
015067	2021-12-23	Summit Truck & Equipment	IHC Plow Maintenance	\$36.25
015036	2021-12-16	Technical Safety BC	Safety Inspection	\$89.78
015050	2021-12-16	Telus Communications Inc.	Telephone/Fax/Internet Services	\$1,222.06
015070	2021-12-23	Tri-Valley Electric Ltd.	Annual Electrical Inspections/Water Distribution System, Well Maintenance	\$1,176.00
015051	2021-12-16	VHSporte	Promotional SDJ Supplies	\$489.83
Pre-authorized Debit	2022-01-04	Wester Financial Group (SAL)	Property Insurance	\$180.07
		Employee Benefits, Reimbursements and Salaries (PP25, PP26, Council 12)		\$43,858.52
		<b>Total:</b>		<b>\$116,662.25</b>





DATE Dec. 14/21  
NO 104 TO M&C-JAN 11/22  
FILE NO 0400-01  
VILLAGE OF SALMO

Nov 9, 2021

Dear Council of The Village of Salmo.

My name is Kayleigh Postmus, I am a member of the Community Living BC (CLBC) Kootenay Community Council. I am writing today to make a request for our Council to plant a tree in SALMO in honor of self-advocate leaders who have paved the way for people with diverse abilities in our community. We are especially keen to plant the tree in the green space in the down town.

The Kootenay Community Council is a group of people who work to break down barriers to inclusion and help make a difference in the lives of the people with diverse abilities. Our Council is one of 13 Councils across the province that are part of Community Living BC (CLBC). CLBC is the government agency that connects adults with developmental disabilities to the funded services and community support they need to live a good life.

Self- Advocacy is a rights movement led by people who have been labelled as having a developmental disability. An important part of our work is to promote the strengths and abilities of the people CLBC serves and to recognize and build the leadership of self advocates in our local communities. Self-advocates are re-shaping society to make sure people who have been labelled have the same rights and opportunities to contribute as everyone else.

As one way to bring awareness of this leadership our Council is requesting to plant trees in communities across the East and West Kootenays. We would choose a tree that requires very little upkeep and have a plaque made that reads: ***This tree symbolizes the roots that persons with diverse abilities have planted to keep our community solid and inclusive.*** Our Council can offer tree planters and pay to have plaques made for each tree.

We are very excited to partner with The Village of Salmo on this project. Please do let us know the best way to proceed with this request.

Thank-you very much for taking the time to read this letter. If you have any questions or ideas to share, please contact me directly. I look forward to hearing from you soon.

Sincerely,

Kayleigh Postmus on behalf of the CLBC Kootenay Community Council

Contact Information:

[goddo@teus.net](mailto:goddo@teus.net) – 250-231-7712







District of Lillooet

615 Main Street, PO Box 610, Lillooet, BC V0K 1V0

Tel: 250-256-4289 Fax: 250-256-4288

Lillooet.ca info@lillooet.ca

DATE Dec. 20/21  
NO 106 TO MÉC-JAN 1/2  
FILE NO 0400-60

VILLAGE OF SALMO

December 15, 2021

File #: 0400-20

Via email: brad.vis@parl.gc.ca

Brad Vis, MP for Mission-Matsqui-Fraser Canyon  
House of Commons  
Ottawa, Ontario K1A 0A6

To: Mr. Brad Vis:

RE: **BC Wildfires Petition**

---

The District of Lillooet (the "District") Councillor Laurie Hopfl has taken part in conversations with many stakeholders across our community regarding the needed changes to protect BC forests and every living thing in them.

On December 7, 2021, Councillor Hopfl made a notice of motion at the District Regular Council Meeting and sought Council support for a call to action as outlined in a petition, "BC Wildfires" that was signed by 46 Lillooet area residents.

The BC Wildfires petition, enclosed with this correspondence, is addressed to the Government of Canada and asks for the Government of BC and Canada to empower local persons, those working with licensees, industry and contractors, Indigenous communities, ranchers and workers such as fire fighters, forestry workers, and all those that see the day-to-day issues and have front line knowledge to provide feedback on the inconsistencies and shortcomings with regard to forest management and wildfire prevention in order to help bring about much-needed change.

Inspired by the Ontario government who assembled an 'All Hazards Agency' that employs people to manage fire, flood and slides, we believe that BC needs this type of agency as well.

We believe that impacts to lumber prices and job availability, mill closures, current and future mudslides, damage to critical habitat, and house insurance increases are trickle effects that will continue to have detrimental effects on BC's future if we do not make necessary changes to current forest practice procedures.

Consequently, the District of Lillooet calls upon the Provincial and Federal Governments to provide better forest management and wildfire protection by assessing the current policies and guidelines to enhance those that are working and to re-evaluate and change those that are not.

As such, the District Council passed resolution R-235-2021:

*THAT Mayor and Council accept the petition "BC Wildfires" for information;*

*AND THAT the petition be provided to the House of Commons and that MP Brad Vis may address the petition there;*

*AND THAT staff write a letter on behalf of Mayor and Council that reiterates and supports the points in the petition;*

*AND FURTHER THAT the letter be sent to the MLA, MP, and all Councils of BC communities.*

We respectfully request that you present the BC Wildfires petition to the Clerk of Petitions and upon receiving certification, to the House of Commons.

We invite other BC communities to adopt similar resolutions and join our efforts to bring about change in BC.

On behalf of Council, thank you for your consideration of this request.

Sincerely,



Mayor Peter Busse  
District of Lillooet

cc: All UBCM Member Local Governments  
Jackie Tegart, MLA for Fraser-Nicola  
encl. BC Wildfires petition

## BC Wildfires:

**Whereas:**

We are calling for better forest management and wildfire prevention as well as empowering Local People, working with Licensees, Industry & Contractors, Indigenous Communities, Ranchers, and boots on the ground workers such as Fire Fighters, Forestry workers, and all those that see day to day issues and have the frontline knowledge to provide feedback on the inconsistencies and can help to create change.

Ontario created an 'All Hazards Agency' that employs people to manage fire, flood and slides. We believe BC needs this too. Create full time, year around employment for forest restoration and management for fire fighters.






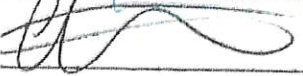
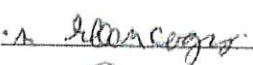


The trickle effect of lumber prices and availability along with jobs, mill closures, current and future mudslides, damage to critical habitat, and house insurance increases will have an alarming effect on BC's future if we don't change the current forest practice procedures.

We need to make a change to protect BC Forests and every living thing in it.

**Therefore:**

This petition is calling on our Provincial and Federal Governments to provide better forest management and wildfire protection by assessing the current policies and guidelines to enhance those that are working and to re-evaluate and change those that are not.

Reference: Youtube: 'A Valley Destroyed', The story of Monte Lake & Paxton Valley, Part 1 & 2

	NAME (PRINT)	ADDRESS (FULL Address and City)	EMAIL (PRINT)	SIGNATURE (SIGN)
1.	Renee Angus	1-2220 Hwy 99 N Lillooet BC		Renee Angus
2.	Jaqueline Bulel	697 Columbia St Lillooet, BC V0K1V0		
3.	B. Allen	7389 Hwy 12 Box 206X		
4.	D. Adolph	PO Box 264 1251 AVENUE 6 LILLOOET, B.C., V0K1V0, CA		
5.	L. Wattinson	PO Box 701 #3-118 11th Ave. Lillooet, BC V0K1V0		
6.	Jami Doyle	PO Box 1913 Lillooet BC V0K1V0		
7.	Chelsea Atkinson	PO Box 2007 Lillooet BC V0K1V0		
8.	Marcia Mascher	133 PINE RIDGE RD LILLOOET, BC V0K1V0		MASCHER Marcia
9.	Ellen COGGINS	PO BOX 1036 LILLOOET BC V0K1V0		
10.	Erna Storkan	Box 916 Lillooet BC V0K1V0		
11.	Sarah Russell	Box 1103 Lillooet, BC V0K1V0		

THEREFORE

NAME (PRINT)	ADDRESS (FULL Address and City)	EMAIL (PRINT)	SIGNATURE (SIGN)
Robin Jones	123 Main Avenue Mission		Robin Jones
12. Betty Crossler	415 Sumner Rd		E. J. Crossler
13. BARBARA WESTON	640 SUMNER		Barbara Weston
14. Paddy Weston	116-11 <sup>th</sup> AVE		P. Weston
15. ANITA LORD	652 MAIN ST		Anita Lord
16. Daryle Hayward	112 Hoey		Daryle Hayward
17. Shirley Hockley	2527 Transcan Lytton, BC Hwy		Shirley Hockley
18. Patrick Loring	2527 Transcan Lytton, BC Hwy		Patrick Loring
19. B. McCandless	Texas CK Hill		B. McCandless
20. Debbie Cunn	165 Ponderosa Hwy		Debbie Cunn
21. Jaro Tayan	Yalalom Rd 1990		Jaro Tayan
22. ANITA LORD FRICK RD	632 MAIN ST		Anita Lord
23. Ron Taylor	405 Kennedy Pk		Ron Taylor
24. Karine Jolly	689 Columbia		Karine Jolly
25. Wendy Barman	Box 1402, Jilloot		Wendy Barman
26. <del>Patricia</del>	11 11		<del>Patricia</del>
27. BRETT CARTER	WINNIPEG		Brett Carter
28. LACH MACDONALD	760 MOMA RD		Lach Macdonald
29. MAUREEN WHEAT	PO Box 2045 Jilloot B.C.		Maureen Wheat
30. Brian & Weeks BRIAN & WEEKS	270 TAYLOR RD.		Brian & Weeks

ONCE BOTH SIDES OF THIS PETITION ARE COMPLETED, PLEASE RETURN THIS PAGE POSTAGE-FREE TO:  
BRAD VIS, MEMBER OF PARLIAMENT – House of Commons, Ottawa, ON K1A 0A6

A paper petition must contain a minimum of 25 valid signatures with addresses. A petition must contain original signatures written directly on the document and not pasted, taped, photocopied or otherwise transferred to it. Each petitioner must sign (not print) their name directly on the petition and must not sign for anyone else. If a petitioner cannot sign because of illness or disability, this must be noted on the petition and the note signed by a witness.

PETITION TO THE GOVERNMENT OF CANADA

BC Wildfires:

Whereas:

We are calling for better forest management and wildfire prevention as well as empowering Local People, working with Licensees, Industry & Contractors, Indigenous Communities, Ranchers, and boots on the ground workers such as Fire Fighters, Forestry workers, and all those that see day to day issues and have the frontline knowledge to provide feedback on the inconsistencies and can help to create change.

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We need to make a change to protect BC Forests and every living thing in it.

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Reference: Youtube: 'A Valley Destroyed', The story of Monte Lake & Paxton Valley, Part 1 & 2

NAME (PRINT)	ADDRESS (FULL Address and City)	EMAIL (PRINT)	SIGNATURE (SIGN)
Robin Jones	123 Main Avenue Mission		Robin Jones
31. LAURIE HOPL	P.O. Box 1428 LILLOOET, BC.		Laurie Hoppl
32. G VANDERWOLF	P.O. Box 1358 LILLOOET		G. Vanderwolf IS.NET
33. Hannah Weeks	270 Taylor Rd Lillooet B.C.		H Weeks
34. WAYNE COOK	Box 1507 Lillooet, B.C.		Wayne Cook
35. Bob Armitstead	Lillooet BC		Bob Armitstead
36. Ron McKay	Lillooet BC		Ron McKay
37. Michael/Sam	Lypton BC		michael.com Michael/Sam
38. Maria Torneo	Lillooet		M. Torneo

ONCE BOTH SIDES OF THIS PETITION ARE COMPLETED, PLEASE RETURN THIS PAGE POSTAGE-FREE TO:  
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	NAME (PRINT)	ADDRESS (FULL Address and City)	EMAIL (PRINT)	SIGNATURE (SIGN)
39.	Bruce Lohnes	Po Box 1462 142 Deste Rd Lilloet		
40.	Judy Eluk	Box 2227 Lilloet		
41.	Keena Christanson	5809 Park Drive 100 Mile Hill, BC Box 417		
42.	RILEY SLABER.	REVELSTOKE, BC.		
43.	ANN LEECH	PO BOX 1868 LILLOET BC V0C 1V0		
44.	BARB WIERSE	160 D'este Rd		
45.	Ashton Martin	231 McEwen Road Lilloet		
46.	Norma Warren	335 Lilloet BC		

DATE JAN 10/22  
NO 03 TO MCC-JAN 11/2  
FILE NO 0230-01

**brandy.jessup@salmo.ca**

VILLAGE OF SALMO

**From:** cao@salmo.ca  
**Sent:** January 10, 2022 9:57 AM  
**To:** brandy.jessup@salmo.ca  
**Subject:** FW: Guiding Lights Across BC - Feb 22 2022



Anne Williams | Chief Administrative Officer  
Village of Salmo | Hub of the Kootenays  
423 Davies Avenue (PO Box 1000), Salmo BC V0G 1Z0  
o: 250.357.9433 e: [cao@salmo.ca](mailto:cao@salmo.ca) w: [www.salmo.ca](http://www.salmo.ca)

Join us on 

**From:** BC PR & Communications Adviser <bc-prcomm@girlguides.ca>  
**Sent:** January 6, 2022 9:14 PM  
**To:** cao@salmo.ca  
**Subject:** Guiding Lights Across BC - Feb 22 2022

Hi Mayor and Council,

On behalf of Girl Guides of Canada's British Columbia Council, I am writing to **ask for your support for girl empowerment in BC this February 22, by lighting up your building(s) with exterior lighting or interior window lights in the colour blue.** Blue is the well-known colour of Girl Guides and girls/women in BC have worn their blue Girl Guide uniforms with pride for many generations. Last year we had 85+ landmarks across the Province light up blue!

Every year on February 22, Girl Guides celebrate World Thinking Day, a day of international friendship. It is an opportunity to speak out on issues that affect girls and young women, celebrate the founding of Girl Guides, and be connected to the 10 million members around the world who are part of the Guiding movement.

Here in British Columbia, we have thousands of girls and women who are members of Girl Guides of Canada. We have Girl Guide programs in nearly every community in BC, and our girls/volunteers light up their communities year-round through leadership, community service, and efforts to create a *better world, by girls*. Girls typically participate in annual Thinking Day activities held on/around February 22. Due to the continuing effects of COVID-19, our usual large gatherings, campfire singalongs, community events, special camps, and other activities are impacted, and so this year will again look different than usual.

For Thinking Day 2022, we will be celebrating in a way that is COVID-friendly, keeps our communities safe, and brings a smile to the faces of girls, families, volunteers, and the public: [Guiding Lights Across British Columbia](http://www.girlguides.ca/guidinglightsacrossbc). This community initiative will light up outdoor landmarks, bridges, buildings, stadiums, and other illuminated locations, with blue lights, in celebration of the sisterhood of Guiding across BC and beyond, on February 22. A map of previous participating locations can be found at [www.girlguides.ca/guidinglightsacrossbc](http://www.girlguides.ca/guidinglightsacrossbc)

We will be mobilizing our members to admire these lit-up sites in ways that comply with COVID-19 rules (both from public health authorities and Girl Guides' own member safety protocols) in effect at that time, posting photos on social media, emailing our members with info about how to participate, and more. We are excited for this open-air opportunity that will enable everyone to safely celebrate.

Our Girl Guide members and broader network of supporters would be thrilled to have your landmarks lit up as part of Guiding Lights Across British Columbia, and to highlight your participation as part of this province-wide event. Please contact us at [bc-prcomm@girlguides.ca](mailto:bc-prcomm@girlguides.ca) to confirm your ability to participate in this February 22, 2022, activity.

Thank you for your support for Guiding in BC!

**Isabella Lee (she/her) | BC Public Relations and Communications Adviser**

BC Council, Girl Guides of Canada

[bc-prcomm@girlguides.ca](mailto:bc-prcomm@girlguides.ca) (cell) 778-677-6452

*I respectfully acknowledge that I live and work within the ancestral, traditional, and unceded territory of the Songhees, Esquimalt, and WSÁNEĆ Nations.*



Everything she wants to be.





DATE Dec. 16/21  
NO 105 TO M&C-JAN 11/2  
FILE NO 0400-60  
VILLAGE OF SALMO

Sent via email: [MUNI.Minister@gov.bc.ca](mailto:MUNI.Minister@gov.bc.ca)

December 15, 2021

File No. 0550-20

Honorable Josie Osborne  
Minister of Municipal Affairs  
PO Box 9056 Stn Prov Govt  
Victoria BC V8W 9E2

Dear Honorable Josie Osborne:

**Re: Elected Officials – Parental Leave**

At its meeting held November 15, 2021, the District of North Saanich Council approved its Council Maternity & Parental Leave Policy and passed the following resolution:

*“That a letter be sent to the Honourable Josie Osborne, Minister of Municipal Affairs, requesting the Provincial Governments urgent attention to the matter of parental leave provisions for elected officials, and further, that copies of this letter be sent to all local governments in British Columbia encouraging Councils to express the same direction.”*

The District of North Saanich Council requests the urgent attention from the Provincial Government to include provisions in the *B.C Community Charter* that enable Council members who are new parents to take time off without being disqualified from Council.

The Policy is enclosed for your information and should you have any questions please contact the undersigned.

A handwritten signature in black ink that reads "R Dumas".

Rachel Dumas  
Director of Corporate Services

cc: all BC municipalities  
Encl

# DISTRICT OF NORTH SAANICH

---

SECTION NO.	SECTION NAME:	POLICY NO.
<b>1000</b>	<b>LEGISLATIVE</b>	<b>1002.20</b>

---

**SUBJECT: COUNCIL MATERNITY & PARENTAL LEAVE**

---

## 1.0 POLICY:

This Council Policy provides guidance on eligibility, process and principles for leaves under section 125(7) of the *Community Charter* when a Member of Council is a new parent.

## 2.0 LEGISLATION:

The *Community Charter* does not contemplate a situation where a Member of Council would be on leave due to pregnancy or parental reasons.

Section 125(5) of the *Community Charter* provides as follows: If a council member is absent from council meetings for (a) A period of 60 consecutive days, or (b) 4 consecutive regularly scheduled council meetings, whichever is the longer time period, the council member is disqualified from holding office in accordance with subsection (6).

Section 125(7) of the *Community Charter* provides, "*disqualification under subsection (5) does not apply if the absence is because of illness or injury or is with the leave of the council.*"

## 3.0 SCOPE:

This Policy applies to District of North Saanich Members of Council.

## 4.0 DEFINITIONS:

**"Parent"** - A parent is defined as: a natural or adoptive parent; or a person who is in a relationship of some permanence with the natural or adoptive parent of the child and intends to treat the child as their own.

**"Maternity Leave"** – Maternity Leave is leave entitlement for a person giving birth to a child.

**"Parental Leave"** – Parental leave is leave entitlement for a parent.

## 5.0 NOTICE OF LEAVE:

Prior to taking maternity leave or parental leave, a Member of Council must give six (6) weeks' written notice to the Mayor and CAO of their intention to do so.

The Notice of Leave should include:

- the start date of the leave and the expected return date;

- information about any Council duties that the Member of Council requests continue to perform during the leave; and
- any workplace accommodations requested for the duration of the leave.

No Council motion is required for approval of the leave. The Notice of Leave will fulfill the requirement of Section 125(7) of the *Community Charter*.

## 6.0 LEAVES (In accordance with the *Employment Standards Act*):

### Maternity Leave

A Member of Council is eligible for a maternity leave, covering pre-and post-natal time, for a period of up to seventeen (17) consecutive weeks of unpaid leave (unless otherwise agreed upon by the employer and employee), which must be taken during the period that begins:

- (a) no earlier than 13 weeks before the expected birth date, and
- (b) no later than the actual birth date

and ends no later than the 17 weeks after the leave begins.

### Parental Leave

A Member of Council is eligible for parental leave if their spouse or partner has given birth, or if they have adopted a child.

A Member of Council is eligible for parental leave:

- (a) up to sixty-one (61) consecutive weeks of unpaid leave beginning immediately following the end of the maternity leave, unless the employer and employee agree otherwise;
- (b) for a parent who does not take maternity leave, up to sixty-two (62) consecutive weeks of unpaid leave beginning after the child's birth and within seventy-eight (78) weeks after that event;
- (c) for an adopting parent, up to sixty-two (62) consecutive weeks of unpaid leave beginning within seventy-eight (78) weeks after the child has been placed with the parent.

## 7.0 PRINCIPLES OF LEAVE:

By this policy, Council confirms its intention to provide a leave approval based on the following:

- (a) A Member of Council who takes leave pursuant to this policy shall not be disqualified from Council by being absent from Council meetings during the leave.
- (b) A Member of Council who takes maternity or parental leave pursuant to this Policy is not required to participate in Council meetings, public hearings and Council committee meetings or meetings of other bodies to which they are appointed by Council.
- (c) Despite being on maternity or parental leave, a Member of Council may attend any meeting of Council and exercise all rights and privileges of office. Such exercise of rights and privileges of office will not affect Council's leave approval.

(d) For the purposes of the minutes, a Member of Council absent from a meeting due to maternity or parental leave, shall be recorded in the minutes as on approved leave.

(e) During a Member of Council's maternity or parental leave, Council may authorize the temporary assignment of the Member's committee membership(s) or regional appointment(s). The Member of Council shall provide written notice to the Mayor and CAO of their intent to resume any of the Council-approved appointments.

(f) All memberships and appointments will be returned to the Member of Council at the end of their leave unless the membership(s) and appointment(s) expire before their return.

#### **8.0 COMPENSATION AND BENEFITS:**

(a) During the maternity or parental leave, the Member of Council will be compensated the difference between the EI benefit being received by the member and one hundred (100%) of their gross Council earnings. This benefit would be paid for the first seventeen (17) weeks of the leave, which includes the two (2) week EI waiting period.

(b) While on maternity or parental leave, the Member of Council will continue to participate in any benefit programs offered by the District.



January 7, 2022

Mayor Diana Lockwood and Council  
Village of Salmo  
PO Box 1000  
423 Davies Avenue  
Salmo, BC V0G 1Z0  
via email: [mayor.lockwood@salmo.ca](mailto:mayor.lockwood@salmo.ca)

DATE JAN 07/22  
NO 02 TO MFC-JAN 11/22  
FILE NO 1855-03  
VILLAGE OF SALMO

**RE: 2020 Age-Friendly Communities program (Stream 2: Intergenerational Approach to Aging)**

Dear Mayor Lockwood and Council,

Thank you for providing a final report and financial summary for the above-noted project. We have reviewed your submission and all reporting requirements have been met.

The final report notes a total actual project expenditure of \$15,000. Based on this, a payment in the amount of \$4,500 will follow shortly by electronic funds transfer. This transfer represents final payment of the grant and is based on 30% of the total reported expenditure (to a maximum of the approved grant of \$15,000) minus the initial payment of \$10,500 made in May 2020.

I would like to congratulate the Village of Salmo for undertaking this project and responding to the opportunity to develop and implement projects to facilitate the creation of age-friendly communities.

If you have any questions, please contact Local Government Program Services at 250.952.9177 or [sprynn@ubcm.ca](mailto:sprynn@ubcm.ca).

Sincerely,

Sasha Pryn  
Program Officer

cc. Anne Williams, CAO, Village of Salmo

*The Age-Friendly Communities program is funded by the Province of BC*





## THE CORPORATION OF THE VILLAGE OF SALMO REPORT FROM COUNCIL

### COUNCILLOR HUSER

Council Report for Council Meeting held on January 11, 2022.

### PORTFOLIOS

**Salmo Valley Youth & Community Centre:** The meeting was held on December 14<sup>th</sup> – same night as our council meeting so I couldn't attend but some notes from the reports are that coming in the new year will be a continuation of both the After School Youth group, Youth Friday Night Drop-in, Teen Yoga, Teen Cooking Classes and Meal Kits, a monthly Girls Empowerment Group, youth fitness opportunities and youth led Climate Action Forum workshops through SVYCC and the Youth Basin Network.

They have collaborated with a local landscaper to build a native plant garden and food forest out back. They are developing the back area for programs and activities to happen outside when appropriate. They are working on a series of Community Connections programs/offerings. Please check out our website or scan the QR code on the poster to find out more details about our first offer 'Mid-Winter Wellness Series' Reconnecting to ourselves and community. They received funding from CBT to support this concept.

**Parks:** Awaiting discussion on the KP Park Concession building.

**Cemetery Working Group:** I have sent in an email with requests from the Working Group to be on this agenda.

**Civic Works:** They have been working hard with the snow, lots of kudos to the crew!

**Bylaw & Policy Review:** Have done a deep review of the Zoning Bylaw and sent in my housekeeping edits and concerns, looking forward to a page by page review of this bylaw.

### OTHER MEETINGS OR ACTIVITIES OF NOTE

**Dec 14<sup>th</sup>, 2021 – Remember in December** – I hosted a memorial tree for those we have lost to drug harms on behalf of Mom's Stop the Harm at Salmo Community Services along with SCC, Hospice and SVYCC, there was soup, chili, hot chocolate and treats, a bonfire, smudging ceremony and drumming, a very beautiful evening in remembrance of all those we have lost.

**Jan 5<sup>th</sup>, 2022 – Trail Community Action Team Meeting** – I attended a virtual meeting – the Trail shelter has been a godsend in the cold weather, discussion regarding the gaps in types of housing, attainable vrs. affordable. Ankors is doing pop-up drug testing each month in Trail and the CAT has received funding to keep this ongoing. Going to be organizing a strategic planning session to set goals for the 2022 year.

Respectfully submitted,

Councillor Jacquie Huser

