



REGULAR MEETING (#03-21)

A Regular Meeting of the Council of the Village of Salmo to be held ELECTRONICALLY on Tuesday, February 9, 2021 at 7:00 p.m.

The public may attend electronically. Please email the CAO at cao@salmo.ca for details.

Traditional Lands Acknowledgement Statement: We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

AGENDA:

1. Call to Order
2. Council Procedure Bylaw #663, 2014

(1) RECOMMENDATION:

That due to the exceptional circumstances created by the COVID-19 pandemic, that Council waive the requirements of *Council Procedure Bylaw #663, 2014* Section 8 Electronic Meetings, Parts (4) & (5), to allow all Council members to participate via electronic means in order to comply with provincially mandated physical distancing requirements and not holding public gatherings, and that provision be made for members of the public to listen electronically to the Council meeting.

3. Adoption of Agenda

RECOMMENDATION:

Pg.1

That the draft agenda of Regular Meeting #03-21 of Tuesday, February 9, 2021 be adopted as amended from *Council Procedure Bylaw #663, 2014* Schedule "A" to include a New Business section and a Public Question period.

4. New Business
5. Delegations - NIL
6. Adoption of the Minutes

(1) RECOMMENDATION:

Pg.3

That the draft minutes of Regular Meeting #02-21 of Tuesday, January 26, 2021 be adopted as presented.

7. Referrals from Delegations - NIL
8. Referrals from Prior Meetings
 - (1) Community Sustainable Living Advisory Committee (CSLAC)
 - (2) 75th Anniversary – Select Committee Members
9. Policy Development & Review - NIL

10. Bylaw Review & Development - NIL

11. Accounts Payable

RECOMMENDATION:

Pg.17

That Council receive for information the list of accounts payable cheques and electronic fund transfers from January 22, 2021 to February 4, 2021 totaling \$50,125.15.

12. Correspondence Requiring a Council Decision

(1) Grant-In-Aid Request: Salmo Community Services

Pg.19

RECOMMENDATION:

That Council approve the grant-in-aid request of \$500 of Salmo Community Services to assist with re-establishing and maintaining the Harvest Share/Food Recovery program over the next two years and beyond.

13. Correspondence for Information Only

RECOMMENDATION:

That Council receive for information the following correspondence from:

(1) West Kootenay Boundary Community Investment Co-Op Re: Live Local, Invest Local! - #08

Pg.23

(2) Notice of Upcoming AKBLG Events - #09

Pg.33

14. Member Reports & Inquiries

(1) Councillor Endersby

(2) Councillor Heatlie

(3) Councillor Huser

(4) Councillor Segall

(5) Mayor Lockwood

RECOMMENDATION:

Pg.35

That the verbal and written reports of Mayor and Council be received for information.

15. Public Question Period

16. Adjournment

The next regularly scheduled Council meeting will be on February 23, 2021



REGULAR MEETING #02-21 MINUTES

Minutes of the Regular Meeting of the Council of the Village of Salmo held electronically on Tuesday, January 26, 2021 at 7:00 p.m.

PRESENT: Mayor Diana Lockwood Councillor Farrell Segall
Councillor Jennifer Endersby CAO Anne Williams
Councillor Jonathon Heatlie Members of the Public - 8

REGRETS: Councillor Jacque Huser.

CALL TO ORDER: The Mayor called the meeting to order at 7:00 p.m.

COUNCIL PROCEDURE

BYLAW #663, 2014:

R1-02-21

Moved and seconded, that due to the exceptional circumstances created by the COVID-19 pandemic, that Council waive the requirements of *Council Procedure Bylaw #663, 2014* Section 8 Electronic Meetings, Parts (4) & (5), to allow all Council members to participate via electronic means in order to comply with provincially mandated physical distancing requirements and not holding public gatherings, and that provision be made for members of the public to listen electronically to the Council meeting.

Carried.

AGENDA:

R2-02-21

Moved and seconded, that the draft agenda of Regular Meeting #02-21 of Tuesday, January 26, 2021 be adopted as amended from *Council Procedure Bylaw No. 663, 2014* Schedule "B" to include a New Business section and a Public Question period.

Carried.

DELEGATIONS:

MARIA STANBOROUGH,
JOHN FOSTER: C+S
PLANNING GROUP &
CATHY PATON: SALMO
VALLEY EARLY
CHILDHOOD ADVISORY
COMMITTEE - #060

Maria Stanborough, C+S Planning Group, John Foster, John Foster Planning and Cathy Paton, Chair, Salmo Valley Early Childhood Advisory Committee (SVECAC) presented a project overview and recommendations from the Salmo Valley Child Care Inventory Action Plan (see Appendix A).

Key recommendations for the Village of Salmo:

- Endorse targets,
- Incorporate targets in relevant plans and policies,
- Consider appointing a Council member to SVECAC,
- Advocate for a universal childcare system,
- Advocate to the Province to continue to develop initiatives to attract and maintain early childhood workers, and
- Explore opportunities for enhancing ECE training with Selkirk College and other partners.

Mrs. Paton noted that currently the pay rates for childcare workers is very low, making it difficult to attract and retain workers as they cannot support

their families. She advised that the Salmo Centre has 12 employees and only two have been there for a long time. There is very high turnover as most stay only a year or two and then move on to better paying jobs in other industries. The workers are predominately female at present, resulting in gender inequity throughout the industry. She hopes that as ways are found to provide better pay it will create better gender equity, as happened in nursing when pay rates increased.

TAYLOR CARON: SALMO
VALLEY PUBLIC LIBRARY -
#07

Taylor Caron: Director, Salmo Valley Public Library, presented and discussed the library's proposed 2021 budget and the Year in Review (See Appendix B).

Ms. Caron asked that they receive confirmation of their budget from the Village. Overall, the budget is up 5%, partly to make up for not receiving an increase one year. Mayor Lockwood requested that Council also receive a comparison to last year's budget for review. It will be supplied in a couple of weeks when they have included year end and other adjustments.

She noted that Salmo Daycare brings the children to the library and it is often their only connection to library services. The Library works closely with local organizations and fosters connections.

Mayor Lockwood enquired about staff and whether or not they were paid during shutdown and, for reference purposes, what is their wage range? Ms. Caron advised staff did work through the shut down. It was an opportunity for reviewing and thinning collections, catching up on many things, keeping the website current, and they provided curbside pick-up. The wage range goes from minimum wage to no more than \$21 per hour.

NEW BUSINESS:
COMMUNITY
SUSTAINABLE LIVING
ADVISORY COMMITTEE
(CSLAC) - DISCUSSION

The Mayor briefly reviewed the memorandum from CSLAC and asked Council members to review it in depth so they can discuss it at the next Council meeting.

She noted that former Mayor Henderson had removed Salmo from the service, but former Mayor White rejoined it. It will cost Salmo residents approximately \$5,000 this year and we receive no benefit from it. It takes 18 months to formally withdraw from the service.

75th Anniversary

The Mayor advised Council that plans for the 75th Anniversary will be on the agenda once a month to discuss plans and receive updates on progress.

A Standing Committee has been struck for the Time Capsule with the Mayor, Councillors' Endersby and Heatlie, and members of the public Maureen Berk, Wanda MacNeill and Natasha Billinsky.

Councillor Segall has been asked to form a Select Committee to create a video of stories from around the area as remembered and told by older residents who were privy to events. Names of the committee members will be put forward for approval at the next meeting.

MINUTES:

R3-02-21
REGULAR MEETING
January 12, 2021

Moved and seconded, that the draft minutes of the Regular Meeting #01-21 of Tuesday, January 12, 2021 be adopted as presented.

Carried.

REFERRALS FROM DELEGATIONS: NIL

REFERRALS FROM PRIOR MEETINGS: NIL

BYLAW REVIEW & DEVELOPMENT: NIL

OPERATIONAL REPORTS:

R4-02-21
CIVIC WORKS

Moved and seconded, that Council receive for information the written report provided by Civic Works Foreman Fred Paton for the period of November 20, 2020 to January 21, 2021.

Carried.

R5-02-21
FIRE DEPARTMENT

Moved and seconded, that Council receive for information the written report dated January 1, 2021 provided by Fire Chief David Hearn for the period of November and December 2020.

Carried.

R6-02-21
BYLAW ENFORCEMENT

Moved and seconded, that Council receive for information the written report on bylaw enforcement for the period of November and December 2020.

Carried.

R7-02-21
ADMINISTRATION

Moved and seconded, that Council receive for information the written report as presented by CAO Williams.

Carried.

The CAO also advised Council about the changes to the Homeowner Grant and the Province's communication plan for it. The first info has been posted to the website and Facebook and will be updated as more information becomes available.

STRATEGIC PLAN: NIL

FINANCIAL REPORTS:

R8-02-21
ACCOUNTS PAYABLE

Moved and seconded, that Council receive for information the list of accounts payable cheques and electronic fund transfers from January 8, 2021 to January 21, 2021 totaling \$106,812.91.

Carried.

R9-02-21
TREASURER'S REPORT

Moved and seconded, that Council receive for information the Treasurer's Report for December 2020.

Carried.

**CORRESPONDENCE
REQUIRING A COUNCIL
DECISION:**

R10-02-21

STATISTICS CANADA RE:
2021 CENSUS OF
POPULATION - #04

Moved and seconded, that Council of the Corporation of the Village of Salmo support the 2021 Census and encourage all residents to complete their census questionnaire online at www.census.gc.ca. Accurate and complete census data supports programs and services that benefit our community.

Carried.

R11-02-21

LISA BERK & RESIDENTS
RE: WWTP PLAN FOR
MOVING FORWARD TO
IMPROVE THE SMELL
ISSUE - #06

Moved and seconded, that Council direct staff to respond to the petitioners.

Carried.

**CORRESPONDENCE FOR
INFORMATION ONLY:**

R12-02-21

Moved and seconded, that Council receive for information the following correspondence from:

- (1) The City of North Vancouver Re: Implementing a Province-wide Ban on Anticoagulant Rodenticides - #05

Carried.

**MEMBER REPORTS &
INQUIRIES:**

COUNCILLOR ENDERSBY

Councillor Endersby had nothing to report.

COUNCILLOR HEATLIE

Councillor Heatlie had nothing to report.

COUNCILLOR HUSER

See Appendix C.

COUNCILLOR SEGALL

Councillor Segall had nothing to report.

MAYOR LOCKWOOD

See Appendix D.

R13-02-21

VERBAL & WRITTEN
REPORTS OF MAYOR AND
COUNCIL

Moved and seconded, that the verbal and written reports of Mayor and Council be received for information.

Carried.

**PUBLIC QUESTION
PERIOD:**

No questions were asked.

ADJOURNMENT:

R14-02-21

Moved, that the meeting be adjourned at 8:34 p.m.

Carried.

I hereby certify the preceding to be a true and correct account of the Regular Meeting of Council held on Tuesday, January 26, 2021.



Mayor

Chief Administrative Officer


Appendix A

Salmo Valley Child Care Inventory and Action Plan:

Project Overview and Recommendations




Salmo Valley Child Care Inventory and Action Plan



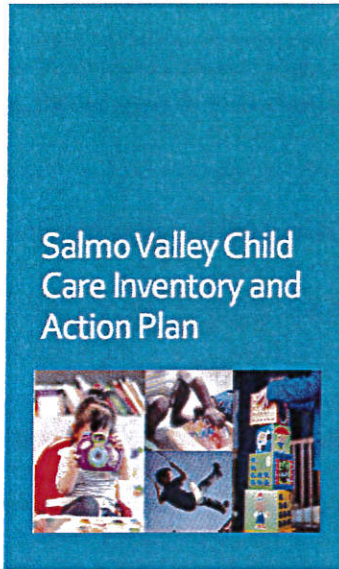
Introduction

- Starting in 2019, Provincial government began funding Child Care Inventory and Action Plans across B.C.
- Salmo Valley Early Childhood Advisory Committee (SVECAC) was successful in receiving funding for a plan for Salmo and Area G, including Ymir
- A Child Care Action Plan provides the research-based evidence for how many and what kind of spaces are needed.
- Once a Child Care Action Plan has been completed for an area then organizations, local government & other partners can apply for Provincial funding to create new child care spaces.

Salmo Valley Child Care Inventory and Action Plan

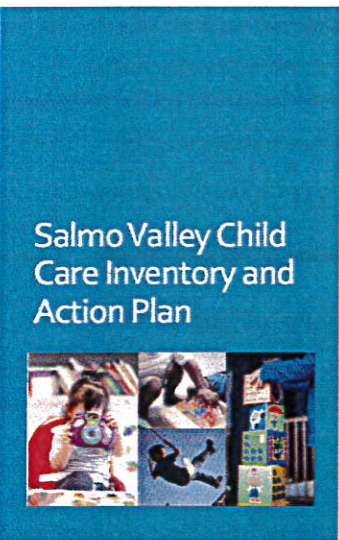


- Maria Stanborough (C+S Planning Group) in partnership with John Foster (John Foster Planning) were hired for this project
- Project started August 2020 after initial meeting with SVECAC
- Created a **demographic profile** included in report as Appendix C
- **Background Research** (August/September):
 - Official Community Plans/Land Use Plans , Zoning Bylaws
 - Child Care Snapshots for Nakusp, Nelson & Kaslo
 - Central Kootenay Housing Needs Assessment
 - Village of Salmo Age Friendly Action Plan
 - Other Child Care Action Plans (e.g. Richmond, District of North Van)
- General Findings from research – opportunities to improve support for child care, i.e. general policies in OCP, zoning designations



Stakeholder Consultation

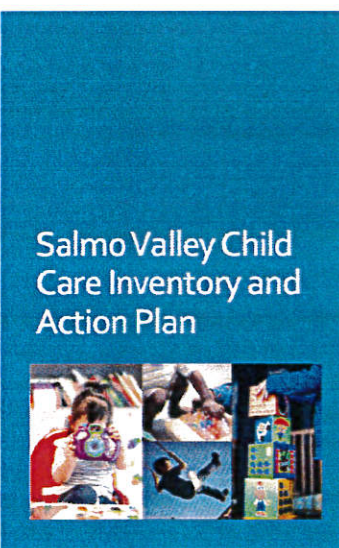
- 18 people interviewed from 14 different organizations (Appendix B of final report)
- General findings:
 - Significant support for Salmo Children's Centre as a model for licensed, quality child care
 - General sense that child care is needed but looking for report to provide data
 - Population growth from young families moving to the area (affordability a key issue)
 - Identified Ymir as a location also needing a centre



Community Survey & Parent Interviews (5)

- 90 completed surveys (Survey Summary is Appendix A of final report).
- 72% of survey respondents could not find child care when they needed it (64 out of 90)
- The top priorities for child care features from the survey respondents were:
 - Licensed group child care
 - Affordable child care options
 - Child care subsidies for all forms of child care
 - Increased capacity to meet the requirements of children with extra support needs
 - More flexible hours

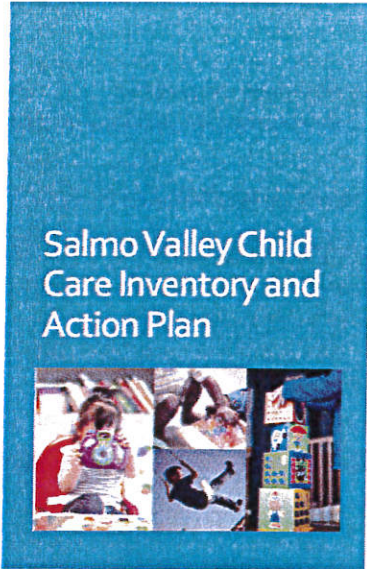
"Salmo Children's Centre is wonderful but [t]he waitlist is so long that one couple had to quit one of their jobs to provide child care while the other went back to work after parental leave. It would be great to see them get a spot so they didn't have to worry so much about their finances." – parent



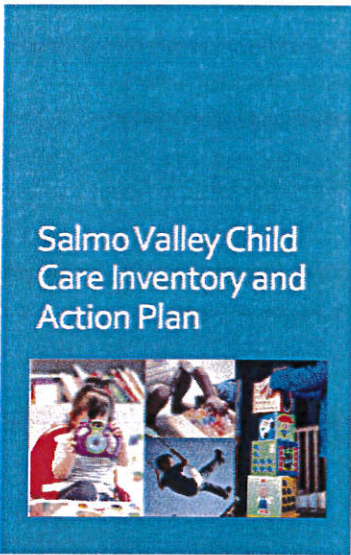
Data Analysis

- Only one licensed child care facility in the Salmo Valley. Other child cares may exist but we were unable to find more information
- Parents manage with more informal child care (i.e. sharing child care between parents/friends/family) or not returning to work

Age & Type of Child Care	Number of Licensed Child Care Spaces	Total number of Children	% of children with access to licensed child care
birth up to 3 years, full-time day care	12	65	18%
3-5 years, full time day care	16	80	20%
Before- and After-School Care	20	260	8%
All licensed care (excluding preschool)	48	405	12%



Community	Percentage of Licensed Child Care Spaces for Children 12 and younger
Salmo Valley	12%
Kaslo	5%
Nakusp	8%
Sunshine Coast	17%
Comox Valley	17%
Squamish	21%
Nelson	24%
BC Average	18%
Canadian Average	27%



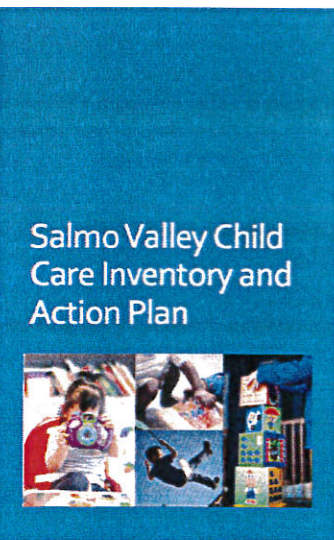
Population Projections and Child Care Spaces

Based on historical and projected population growth, by 2030 in the Salmo Valley we project:

- Birth to 3 years: 74
- 3-5 years: 92
- 6-12 years: 297

Based on these projections we are recommending the following 10-year targets:

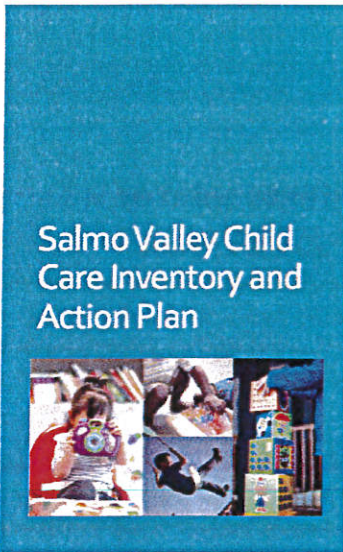
- An additional 40 full-time licensed day care spaces for children from birth up to 3 (70% of children have access)
- An additional 48 full time licensed day care spaces for children 3-5 (70% of children have access)
- An additional 130 spaces for licensed before and after school care for children 6-12 (50% of children have access)



Recommendations:

#1 – Endorse the Targets for Child Care Spaces

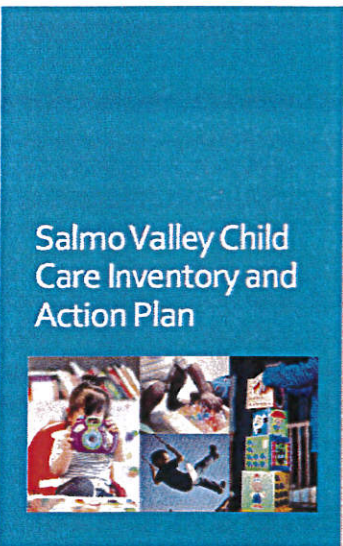
Key Parties Involved	Primary Roles
Regional District of Central Kootenay	<ul style="list-style-type: none"> • Endorse targets • Incorporate targets into relevant plans and policies (e.g. official community plans, strategic plans)
Village of Salmo	<ul style="list-style-type: none"> • Endorse targets • Incorporate targets into relevant plans and policies
Kootenay Lake School District (SD 8)	<ul style="list-style-type: none"> • Endorse targets • Incorporate targets into relevant plans and policies
Salmo Valley Early Childhood Advisory Committee	<ul style="list-style-type: none"> • Endorse targets • Monitor progress in addressing targets • Collaborate on initiatives to increase child care supply in the Salmo Valley • Advocate for necessary changes to help advance the targets



Recommendations:

#2 – Solidify the Role of SVECAC

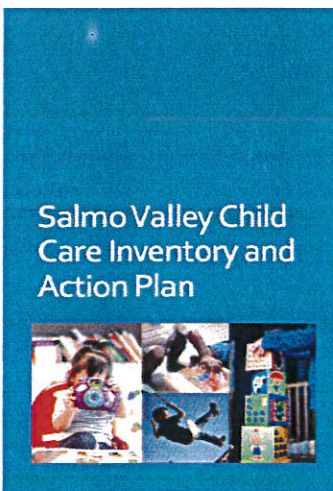
Key Parties Involved	Primary Roles
Regional District of Central Kootenay	<ul style="list-style-type: none"> Acknowledge role and contributions of SVECAC Consider appointment of Regional District representative to serve on the SVECAC Consider providing funding support to the SVECAC
Village of Salmo	<ul style="list-style-type: none"> Acknowledge role and contributions of SVECAC Consider appointment of a Village representative to serve on the SVECAC Consider providing funding support to SVECAC
Kootenay Lake School District	<ul style="list-style-type: none"> Acknowledge role and contributions of SVECAC Continue the appointment of a School District representative to serve on the SVECAC Consider providing funding support to SVECAC
Salmo Valley Early Childhood Advisory Committee	<ul style="list-style-type: none"> Increase collaboration and working relationships with the Regional District, Village of Salmo, and Kootenay Lake School District Expand membership of the Advisory Committee Explore increased funding opportunities, e.g. Regional District of Central Kootenay, Columbia Basin Trust



Recommendations:

#3 – Implement a Universal Child Care System

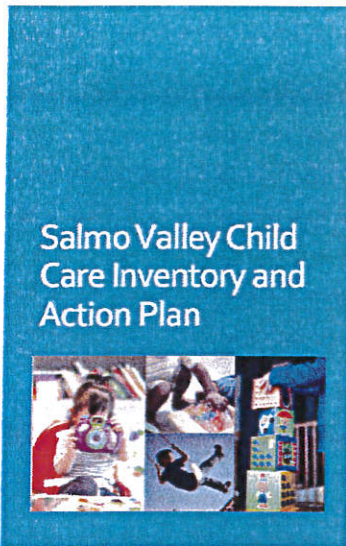
Key Parties Involved	Primary Roles
Federal Government	<ul style="list-style-type: none"> Ensure funding, policy and actions are in place to achieve this recommendation
Province of British Columbia	<ul style="list-style-type: none"> Ensure funding, policy and actions are in place to achieve this recommendation
Regional District of Central Kootenay	<ul style="list-style-type: none"> Advocate
Village of Salmo	<ul style="list-style-type: none"> Advocate
Kootenay Lake School District	<ul style="list-style-type: none"> Advocate
Salmo Valley Early Childhood Advisory Committee	<ul style="list-style-type: none"> Advocate



Recommendations:

#4 – Continue to Develop Initiatives to Attract and Maintain Early Childhood Education Workers

Key Parties Involved	Primary Roles
Provincial Government	<ul style="list-style-type: none"> Ensure funding, policy and actions are in place to achieve this recommendation
Regional District of Central Kootenay	<ul style="list-style-type: none"> Advocate to Province Explore opportunities for enhancing ECE training opportunities with Selkirk College and other partners
Village of Salmo	<ul style="list-style-type: none"> Advocate to Province Explore opportunities for enhancing ECE training opportunities with Selkirk College and other partners
Kootenay Lake School District	<ul style="list-style-type: none"> Advocate to Province Explore opportunities for enhancing ECE training opportunities with Selkirk College and other partners Explore ECE career development opportunities
Salmo Valley Early Childhood Advisory Committee	<ul style="list-style-type: none"> Advocate to Province Explore opportunities for enhancing ECE training opportunities with Selkirk College and other partners Explore opportunities with School District
Selkirk College	<ul style="list-style-type: none"> Advocate to Province Collaborate with relevant stakeholders in seeking solutions to ECE training challenges in the Salmo Valley



Thank you!!

Any questions for the consultants John or Maria (consultants) or Cathy (SVECAC)?

Appendix B

Salmo Valley Public Library



2020 | YEAR IN REVIEW

Community Collaborating

- Columbia Basin Alliance For Literacy (Salmo)
- Salmo Community Resource Society
- Salmo Seniors Group
- Salmo Valley Youth Network
- Salmo Valley Early Child Advisory Council
- Salmo Schools
- Salmo Children's Centre

\$8,000

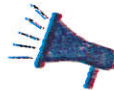
Made in Fundraising and Donations

14 Grants

Receiving \$16,700

SERVICES ADDED IN RESPONSE TO COVID

- Curbside Pickup
- Virtual Programming
- Take Away Craft Kits
- Ask a Librarian Live Chat
- Book Bundles
- Increased online local & provincial networking
- And More



20,344

Library Items Circulated

Down 25% from 2019

4,649

Digital Items Checked out

» Up 40% from 2019



47
Children in Summer Reading Club Program

26
Virtual Programs Offered

484
Virtual Program Views or Attendance



4423

Website visits



Staff partook in 45 Free Online Training Opportunities



03

Part time Library Staff That Contributed Expertise



Salmo Valley Public Library

PO Box 458 | Salmo, British Columbia V0G1Z0 | 250-357-2312 | <https://salmo.bc.libraries.coop/>

**Appendix C - Councillor Reports
January 26, 2021**

Councillor Huser:

On January 18th, I attended a Recreation Commission meeting. Commissioner Lockwood is Chair for another year; we reviewed the Budget Report; had an update on the Tennis Court from Commissioner Chew – the CBT grant was successful, and the School Board will be putting out a news release with the details because it is their grant; there was discussion about getting more signage for the Pool and Fitness Center; and the dates for the 2021 meetings were set.

On January 20th, I attended the SVYCC board meeting – I had missed the last meeting on November 11th, 2020, the updates for both meetings are as follows:

- November 11th meeting: Insurance company won't insure the skate park so it is closed for now; regular insurance increased by \$1,500; discussed a safe indoor market and/or virtual market for local vendors and local shopping; roof needs repairing in the Spring as there are some leaks; and they may change yearend to reflect funding stream so it is easier to budget.
- January 20th meeting: Salmo Recreation staff may oversee the skate park during their open hours – it will then fall under their insurance – Laurie will be discussing more with Ryan from RDCK before bringing back to the board; roof repair (replacement) quotes came in at \$80,000 for main roof and \$5,000 - \$10,000 for smaller roof – Laurie will be looking at some funding streams; I have the staff reports if anyone would like them emailed to you please let me know and I will send them out; next meeting is scheduled for March 10, 2021.

Diana L.D. Lockwood

Mayor

Appendix D - Mayor/Director Report for Jan 8-22, 2021

January 18, I attended the **Salmo and Area G Emergency Preparedness Committee**. We are not facing any emergencies right now, but we need to be prepared as one can always come up quickly. A new program was rolled out last November called “Neighbours Helping Neighbours”. I am awaiting the details of the program and then it will be posted to our website.

January 18, I attended the **Salmo & Area G Recreation Commission**. I will be Chairing the Commission for another year. Reservations are still happening with an average of three per reservation. There are two Mellow Yoga classes that started on the 19th and 21st. There is a walking program happening in the gymnasium. I did request, if possible, to have a time in the morning and one in the afternoon instead of both in the morning. There are two Savvy Seniors Low Intensity Strength Circuit programs are planned to start in the first week of February. This program is free to participants over 55 and will run until mid March.

We had our first look at the budget and pool hours.

We encourage the public to attend the meetings. We are doing meetings over the internet or by phone for now. Please contact me or any of the commissioners about questions.

January 19, I attended the **Central Resource Recovery Committee** budget meeting. Tom Newell is again our Chair for CRRC. The first draft budget reflects a 30% increase for this service. The HB Tailings Facility is driving most of the cost as for the first four years reserves were drained and now, we must pay through taxation to continue with the remediation and closure for this site.

January 20, I attended the **Joint Resource Recovery Committee** meeting. Garry Jackman is again the Chair for JRRC. The re-appointments to the Resource Recovery Plan Committee have been accepted. The Provincial Government requires this committee to be advertised and that is how the six people are selected to this committee.

RDCK staff will prepare a *Negotiated Request for Proposal* for the Central Landfill and the Creston Landfill Composting Facilities and undertake the procurement and negotiation with the proponent that offers the highest value to the RDCK which meets all required scope for less than \$3,241,992 plus GST.

January 21, I attended the **RDCK board meeting**. We heard a delegation from CBT about the six pillars they will work towards, which are: community well being, ecosystem enhancement, high-speed connectivity, housing, local food production & access, and support for business renewal.

The CBT is doing speed testing for interest speed until January 31, 2021. You can go to ourtrust.org/speedtest and you can do it as many times as possible. Make your speed known.

Requests by staff have been put in for new job positions. Marketing and Communications Administration, and a Purchasing Agent, they will be put into the draft budget for the Board to discuss.

The Salmo and Defined Area G Fire Service Regulation Bylaw 2741 has been renewed and adopted by the RDCK and is paid through Service 135 – Fire Protection.

The Woodstove program is continuing and is accessed approximately 6-8 times a year.

January 22, I spoke with our new MLA Brittany Anderson by phone as internet did not allow us to connect. I brought forward how the booking for blood testing lab work is great for Salmo, but we are in need of more hours, whether that means another day of week or more time added to the time lab people are here in Salmo.

January 22 is the start of the draft RDCK budget.

Village of Salmo
Accounts Payable January 22 to February 4, 2021

Cheque #	Pay Date	Vendor Name	Description	Paid Amount
014145	2021-02-04	Accura Alarms Security Service Ltd.	Alarm Monitoring Services	\$52.50
014121	2021-01-28	Ace Courier Systems	Water Sample Shipping	\$22.37
014144	2021-02-04	Ace Courier Systems	Water Sample Shipping	\$21.84
014148	2021-02-04	Bell Media Group GP	Radio Advertising	\$84.00
014147	2021-02-04	Bell Media Group GP	Radio Advertising	\$84.00
014146	2021-02-04	BH Safety Gear	CW Safety Supplies	\$283.40
014150	2021-02-04	C+S Planning Group	Child Care Planning Grant	\$4,163.25
014141	2021-02-04	City of Nelson	Financial Services	\$9,450.00
014140	2021-02-04	Commissionaires British Columbia	Bylaw Enforcement	\$124.91
014149	2021-02-04	Commissionaires British Columbia	Bylaw Enforcement	\$294.04
014120	2021-01-28	Fortis BC - Natural Gas	Natural Gas Expenses	\$25.88
014125	2021-01-28	Fortis BC - Natural Gas	Natural Gas Expenses	\$23.17
014118	2021-01-28	Fortis BC Inc.	Electricity Expenses	\$738.78
014122	2021-01-28	Fortis BC Inc.	Electricity Expenses	\$322.75
014142	2021-02-04	Fortis BC Inc.	Electricity Expenses	\$260.41
014151	2021-02-04	Fortis BC Inc.	Electricity Expenses	\$160.85
014119	2021-01-28	GFL Environmental Inc. 2020	Garbage Services	\$7,416.47
014123	2021-01-28	Kendrick Equipment (2003) Ltd.	Trackless Maintenance	\$305.43
014153	2021-02-04	Kootenay Industrial Supply Ltd.	Shop Supplies	\$129.01
014124	2021-01-28	Lordco Auto Parts	IHC Plow/Trackless Maintenance	\$668.38
014154	2021-02-04	Lordco Auto Parts	F150 Maintenance	\$31.85
Pre-Authorized Debit	2021-02-02	Municipal Finance Authority of BC	Short Term Fixed Payment	\$2,450.00
014155	2021-02-04	Redwood Engineering Ltd	Recycle Building Engineering Services	\$1,255.39
Pre-Authorized Debit	2021-02-01	Royal Bank Central Card Services	Service Fees	\$93.96
014139	2021-02-03	Simon's Garage Door Services	Shop Maintenance	\$1,935.15
014156	2021-02-04	Skyway Hardware (1985) Ltd.	Dump Truck Maintenance, Shop/WWTP Supplies	\$106.33
014143	2021-02-04	Westek Controls Ltd	Water Distribution Maintenance	\$243.18
Pre-Authorized Debit	2021-02-01	Western Financial Group (SAL)	Insurance Fees	\$150.06
014157	2021-02-04	XL Quality Industrial Services Inc.	Snowblade Maintenance	\$417.21
		Employee Benefits, Reimbursements and Salaries (PP1, Council 1)	Total:	\$18,810.58
				\$50,125.15

DATE Feb. 4/21
NO 10 TO M&C-Feb 9/21
FILE NO 0230-20/1850-20

VILLAGE OF SALMO



Salmo Community Services
311 Railway Avenue, PO Box 39
Salmo, BC, V0G 1Z0
Phone: 250-357-2277
Fax: 250-357-2385
Email: info@scrs.ca
www.scrs.ca

FAX COVER SHEET

TO: *Mayor Lockwood* Fax: *250 357-9633*
& Council Members
FROM: *Maurice* Salmo Community Services
RE: *Grant-in-Aid*
DATE: *Feb 04 2021*

MESSAGE:

Hello everyone,
Please consider our request to contribute
towards our proposed CB7 Harvest Share Food Recovery
grant application. Note: it is a 2-year program.
Contact me, should you have any questions-
Thank you, in advance.
Maurice

TOTAL PAGES FAXED 4 (including cover page)

PLEASE ADVISE THE SENDER IF YOU HAVE RECEIVED THIS FAX IN ERROR OR HAVE NOT RECEIVED ALL PAGES. THANK YOU FOR YOUR ASSISTANCE.



The Corporation of the Village of Salmo

P.O. Box 1000
Salmo, British Columbia V0G 1Z0
www.salmo.ca

Phone: (250) 357-9433
Fax: (250) 357-9633
Email: info@salmo.ca

GRANT-IN-AID APPLICATION FORM

Policy F-006

Part A: Applicant or Designate

Name of Organization: Salmo Community Resource Society

Address/Phone #: Box 39 Salmo BC 250 357 2277

Contact Person: Maureen Berk

Address/Phone #: 250 357 2277

Part B: About the Applicant

Are the funds being requested for a non-profit organization in the Salmo Valley? Yes

How will this project benefit the people of Salmo?

- provide food security program participants with healthier food, increase volunteer opportunities, increase multi-generational connections, distribute spoils to farms for animals, support the Bear Aware program.

Is a proportionate request being made to other local governments?

Yes

Has your group initiated other activities to raise funds (excluding appeals for grants?) Yes

If so, please list those activities:

Selling of preserves at Farmers Market and Christmas Outdoor Market

Part C: About the Application

Briefly describe the purpose for which you are requesting this grant:

For our Harvest Share/Food Recovery grant application to CBT. The funding with help us re-establish and maintain this program over the next 2 years and beyond.

Amount of grant requested: \$500.00 as it is a 2 year project.
(Except under extraordinary circumstances, no grant-in-aid shall exceed \$300.)

Amount of Village labour, equipment and supplies requested:

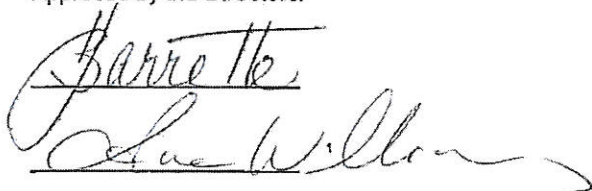
Not applicable

Food Security Enhancement -		
ITEM		
Duration	2021-04-01	2023-03-31
REVENUE		
BC Gaming		
BC Housing		
BC Min of Pub Safety & Sol Den		
BC Min for Children and Family Dev		
SCRS	1,750.00	Secured
Columbia Basin Trust	47,583.00	Pending
Health Canada		
BC Gaming	750.00	Secured
Interior Health Authority		
RDCK	500.00	Pending
Village of Saino	500.00	Pending
Columbia Power		
Food Banks of BC	2,150.00	Secured
Community Response Network		
Donations	2,750.00	Secured
In-Kind Contributions		
Fees		
One-time payments		
Contract Increases		
TRANSFERS		
TOTAL REVENUE	55,983.00	
WAGES AND BENEFITS		
Food Security Coordinator	13,500.00	
Harvest Share Coordinator	10,000.00	
Food Processor Coordinator	10,000.00	
Sub-Total Primary Wages	33,500.00	
Statutory Benefits (EI, CPP, WCB) @	1,080.00	
Supplementary Benefits @ 21%	1,711.00	
Intake/Coord. Staff Wages		
Program Support Staff Wages		
Program Support Benefits @ 20%		
TOTAL WAGES AND BENEFITS	35,291.00	
PROGRAM EXPENSES		
ALLOCATED EXPENSES		
Equip Rental, Repairs, & Maintenance		
Facility Maintenance/Janitorial		
Facility Repairs		
Insurance		
Office Supplies and Postage		
Property Taxes		
Rent/Venue	4,000.00	
Security		
Utilities		
SUB-TOTAL: ALLOCATED EXPENSES	4,000.00	
DIRECT EXPENSES		
Client Supplies/Food	480.00	
Transportation	750.00	
Communications (phone/fax)		
Contracted Assistance (workshop facilitator)	2,000.00	
Equipment	3,960.00	
Memberships		
Photocopying		
Promotion		
Program Materials		
Space Rental/Renovations	1,200.00	
Staff Travel		
Volunteers		
SUB-TOTAL: DIRECT EXPENSES	8,390.00	
TOTAL PROGRAM EXPENSES	12,390.00	
TOTAL PROGRAM EXPENDITURES		
ADMINISTRATION COSTS		
Management staff	1,000.00	
Clerical staff	1,000.00	
Bookkeeping	1,000.00	
Technical Support		
Casual/Contracted staff	1,000.00	
Admin. Staff Benefits	900.00	
Accounting / Audit	100.00	
Bank charges / Interest expense	250.00	
Board / AGM / Meetings	50.00	
Communications (fax, internet, phone)	250.00	
Equipment lease/maintenance	252.00	
Facilities		
Legal / Professional		
Materials	450.00	
Photocopying/Printing	450.00	
Promotion	100.00	
Supplies	500.00	
Volunteers		
TOTAL ADMINISTRATION COSTS	7,502.00	
<i>Administration % (guideline is 16 - 15%)</i>		
FUND CONTRIBUTIONS		
Benefits Contingency (e.g. Sick Leave/Liability)		
Consultation		
COI (Accred, Prog. Evaln.)		
Staff Development / Training		
Depreciation / Capital Replacement		
TOTAL FUND CONTRIBUTIONS		
TOTAL PROGRAM COSTS	55,983.00	
PROGRAM SURPLUS/DEFICIT		
Appro	P. 21	

SALMO COMMUNITY RESOURCE SOCIETY
STATEMENT OF FINANCIAL POSITION
As At March 31, 2020

ASSETS	2020	2019
CURRENT ASSETS		
Cash	\$ 167,222	\$ 179,122
Accounts receivable	17,085	7,886
Prepaid expenses	1,486	1,122
	<u>185,793</u>	<u>188,130</u>
LONG-TERM INVESTMENTS (note 4)	87,186	52,007
CAPITAL ASSETS (note 5)	<u>251,467</u>	<u>261,008</u>
	<u>\$ 524,446</u>	<u>\$ 501,145</u>
LIABILITIES AND NET ASSETS		
CURRENT LIABILITIES		
Accounts payable and accrued liabilities	\$ 17,215	\$ 19,258
Government remittances payable	11,008	9,635
Wages and benefits payable	19,178	17,812
Deferred contributions (note 6)	107,632	100,251
	<u>155,033</u>	<u>146,956</u>
DEFERRED CAPITAL CONTRIBUTIONS (note 7)	<u>16,387</u>	<u>21,069</u>
NET ASSETS		
Unrestricted	62,486	57,022
Invested in capital assets	235,080	239,939
Internally restricted (note 8)	55,460	36,159
	<u>353,026</u>	<u>333,120</u>
	<u>\$ 524,446</u>	<u>\$ 501,145</u>
SUBSEQUENT EVENT (note 11)		

Approved by the Directors:





DATE Jan. 20/21
NO 08 TO M&C - Feb. 9/21
FILE NO 0510-20
VILLAGE OF SALMO

January 20, 2021

Village of Salmo
423 Davies Avenue,
Salmo, BC V0G 1Z0

VIA EMAIL: info@salmo.ca

Dear Mayor and Council:

RE: LIVE LOCAL, INVEST LOCAL!
BE PART OF THE MOVEMENT TO TRANSFORM YOUR COMMUNITY'S ECONOMY!

The time for local investment is now! It is now more than ever that our local businesses and entrepreneurs need our support. We know you feel the same way and we request a little time as a presenting delegate at your soonest regular meeting.

The **West Kootenay Boundary Community Investment Co-op (WKBCIC)** is member-owned, locally controlled, and governed by a volunteer Board of Directors. The newly formed co-op finances businesses located in the West Kootenay Boundary with the purpose of promoting economic, social, environmental and community impacts. The co-op believes in doing good while making a profit and will eventually see a return on its membership investment which will directly come back to our communities. **Talk about a win-win.**

As you are probably aware, the use of community investment co-ops is a new approach that will encourage local investment throughout the province. This new approach has also been heard at the 2019 UBCM and since that time **there are now a total of 12 investment co-ops in British Columbia** and several others in development. The initiative of community investment co-ops is also supported and advocated by the **BC Rural Centre**. The WKBCIC is gaining momentum and we are currently embarking on our second Capital Raise to continue working towards our goal of building strong local economies.

As a community investment organization, the West Kootenay Boundary Community Investment Co-op inspires investors and local ventures to make a positive impact in their communities. Diverting a small but substantial percentage of capital into the West Kootenay Boundary Investment Coop creates significant local investment power and keeping your investment circulating locally generates a significant impact right in the communities you serve. **We finance businesses located in the West Kootenay Boundary, except Creston who has their own investment co-op, including all areas of RDKB and RDCK, Grand Forks, Trail, Rossland, Nelson, Castlegar, Slocan, Nakusp, Arrow and Upper Kootenay Lakes, etc., and their surrounding communities.** By investing in local businesses, the WKBCIC aims to increase prosperity and financial security in the whole West Kootenay region.

Businesses within the WKBCIC region can apply for financing that works for their unique needs. The investment co-op works with **our main partners, the three regional Community Futures** who help with the due diligence on the loan application criteria and then leverages member investments with traditional financial institutions to provide the capital businesses need to grow. Approved applicants also receive business development guidance, collaborative financing, and ongoing support to help their business succeed.

Page 2 of 2

January 20, 2021

Open Letter to Community Leaders - From West Kootenay Boundary Community Investment Co-op

LIVE LOCAL, INVEST LOCAL – BE PART OF THE MOVEMENT TO TRANSFORM YOUR COMMUNITY'S ECONOMY

The WKBCIC has already received several business loan applications that are in different stages of review and processing and we are extremely happy to report **two successfully completed applications supporting the community of Christina Lake resulting in the creation of a brand-new business and the resurrection of a derelict motel and RV that had been vacant for a number of years.** These two proponents are the first to have their loan application approved and are making a huge statement and impact to the community.

To this end, we are asking that you to invest in the communities you serve by becoming a member and investor of the West Kootenay Boundary Community Investment Co-op. As local government, you are defined as an accredited investor under National Securities Instrument 45-106. This means that there is no limit to the amount of membership shares you can purchase within the WKBCIC. Purchase of membership shares, which are \$1,000 for each share, capitalizes our local fund to invest into local businesses. We ask that you consider purchasing between \$10,000 to \$100,000 of membership shares, relevant to the size of your local government and assets available for investment.

We thank you for your consideration of directing investment dollars to WKBCIC in this initiative that will help build our regions communities and we look forward to communicating further with you in this regard and hope that you become part of this movement that will transform your community's economy.

For more information, please visit wkbinvestmentcoop.com or email the co-op directly at info@wkbinvestmentcoop.com.

Until next, time, live local, invest local.

Sincerely,



Donna Wilchynski, Marketing Chair
West Kootenay Boundary
Community Investment Co-op

Email: info@wkbinvestmentcoop.com

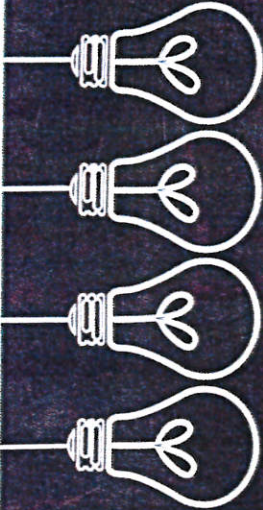
Web: wkbinvestmentcoop.com


West Kootenay Boundary
**COMMUNITY
INVESTMENT CO-OP**

Community Investment
Co-ops allow you to invest
where you live, work and play

P. 25

MAKE AN IMPACT



**BUILDING
CAPITAL &
CAPACITY
IN OUR
COMMUNITIES**


West Kootenay Boundary
**COMMUNITY
INVESTMENT CO-OP**

LIVE LOCAL, INVEST LOCAL!
BE PART OF THE MOVEMENT TO TRANSFORM
YOUR COMMUNITY'S ECONOMY!


**Community
Futures**

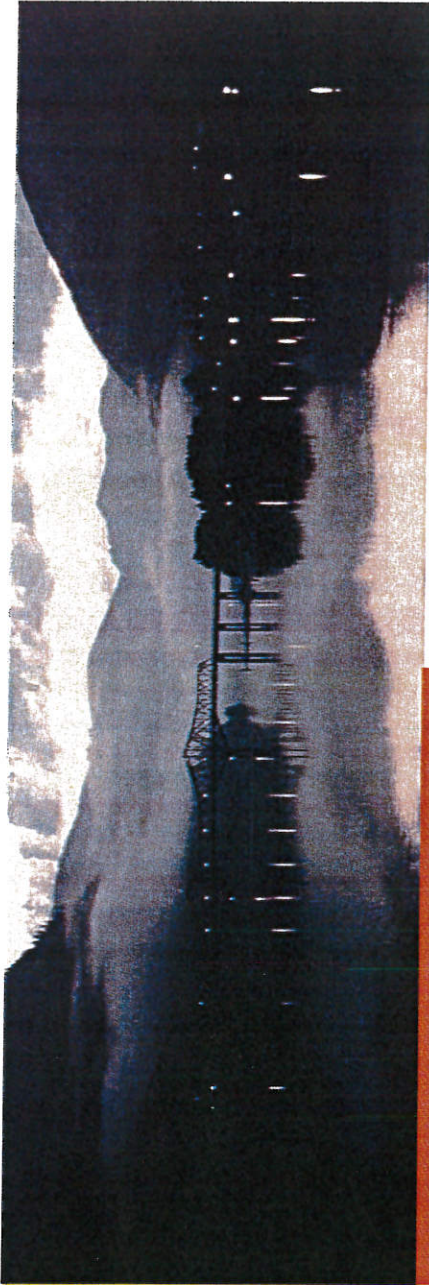
LIVE
LOCAL,
INVEST
LOCAL!

P . 26

January 2021

DEAR COMMUNITY LEADERS :

THE TIME FOR LOCAL INVESTMENT IS NOW!



NOW MORE THAN EVER OUR LOCAL
BUSINESSES AND ENTREPRENEURS
NEED OUR SUPPORT.

We finance businesses located within
the geographic boundaries of Regional
District Kootenay Boundary and the
Regional District Central Kootenay and
their surrounding communities.

The West Kootenay Boundary

Community Investment Co-op

(WKBCIC) is member-owned, locally
controlled, and governed by a
volunteer Board of Directors. Our
purpose is promoting economic,
social, environmental and
community impacts.

By investing in local businesses, the
WKBCIC aims to increase prosperity
and financial security in the whole
West Kootenay region.



BE PART OF OUR ECOSYSTEM

- ✓ The world's investment and finance models are changing and we're a big part of this fundamental shift.
- ✓ We understand that partnerships breed innovation.
- ✓ We know that a collaborative local lending network allows our entrepreneurs to create new opportunities, solutions and jobs. This leads to strong and resilient local economies.

P. 27

COMMUNITY INVESTMENT CO-OPS ALLOW
RESIDENTS AND ORGANIZATIONS TO INVEST
WHERE THEY LIVE, WORK AND PLAY

TALK ABOUT A WIN WIN

The use of community investment co-ops is a new approach that will encourage local investment throughout the province.

This new approach was showcased at the 2019 UBCM and since that time there are now a **total of 12 investment co-ops** in British Columbia and several others in development. It is also supported and advocated by the **BC Rural Centre**

The investment co-op works with our main partners, the **three regional Community Futures** who help with the due diligence on the loan application criteria and then leverages member investments with traditional financial institutions to provide the capital businesses needs to grow.



KNOW HOW YOUR MONEY IS WORKING

- ✓ Be the first to know about local investment opportunities.
- ✓ Stay connected to local investments through regular updates and meetings.
- ✓ Meet other local investors.
- ✓ Sit on the Board or the Investment Committee
- ✓ Mentor a business.
- ✓ Receive dividends when the Co-op profits.

P. 28

As a **community investment organization**, the West Kootenay Boundary Community Investment Co-op inspires investors and local ventures to make a positive impact by building capital and capacity in their communities.

The WKBCIC is gaining momentum and we are currently embarking on our second Capital Raise to continue working towards our goal of building strong local economies.

Diverting a small but substantial percentage of capital into the Investment Co-op creates significant local investment power and keeping your investment circulating locally generates a significant impact right in the communities you serve.



WORK WITH US TO CREATE A THRIVING LOCAL FINANCIAL ECOSYSTEM.



SUCCESS STORIES!



Businesses within our region can apply for financing that works for their unique needs. They also receive all the help and support they need to ensure their business succeeds.

P. 29

Approved applicants also receive business development guidance, collaborative financing and ongoing support to help their business succeed.

The WKBCIC have received several business loan applications that are in different stages of review and we are extremely happy to report **two successfully completed applications** supporting the community of Christina Lake resulting in the creation of a brand-new landscaping business and the resurrection of a derelict motel and RV that had been vacant for several years.

These two proponents are the first to have their loan application approved and are making a huge statement and impact to the community.

INVEST IN THE COMMUNITIES YOU SERVE

- ✓ Make a positive impact in your community
- ✓ Create sustainable local economies
- ✓ Build Capital and Capacity in your community
- ✓ Community Investment Co-ops allow you to invest where you live, work and play
- ✓ Investment Co-ops believe in creating a strong local financial ecosystems.

Purchase of membership shares, capitalizes our local fund to invest into local businesses.

To this end, we are asking that you **invest in the communities you serve** by becoming a member and investor of the WKBCIC

As local government, you are defined as an accredited investor under National Securities Instrument 45-106. This means that **there is no limit** to the amount of membership shares you can purchase within the WKBCIC.

We ask that you consider purchasing between **\$10,000 to \$100,000** of membership shares, relevant to the size of your local government and assets available for investment.



BE PART OF THE MOVEMENT THAT TRANSFORMS YOUR COMMUNITY'S ECONOMY!
INVEST WHERE YOU LIVE WORK AND PLAY!

UNTIL
NEXT TIME,
LIVE LOCAL,
INVEST LOCAL!

P . 31

Sincerely,
Donna Wilchynski
CHAIR, MARKETING AND COMMUNICATIONS COMMITTEE



WE LOOK FORWARD TO COMMUNICATING FURTHER WITH YOU IN THIS REGARD.

We thank you for your consideration of directing investment dollars to WKBCIC in this initiative that will help build our regions communities.

For more information, please visit wkbinvestmentcoop.com or email the co-op directly at info@wkbinvestmentcoop.com



NOTICE OF UPCOMING AKBLG EVENTS

The AKBLG Board of Directors have been carefully contemplating how to proceed with AKBLG annual events in 2021.

Last year, the onset of COVID caused the cancellation of the annual Convention which was scheduled to be held in the Village of Radium Hot Springs during April. A virtual AGM was held later in the year to accommodate the business of elections and annual financial statement presentation.

The AKBLG Executive Board has developed this **TENTATIVE** plan for 2021 events:

Friday April 23, 2021 – Saturday April 24, 2021: VIRTUAL FORMAT

Annual General Meeting (elections and presentation of annual financial statements)
Resolutions Debate (format and details to follow)

Friday October 1, 2021 – Sunday, October 3, 2021: IN PERSON

2021 Convention: "INFECTIOUS OPTIMISM" to be held in the Village of Radium Hot Springs
(tentative dependant on all Public Health Orders in place at that time)

Sessions will focus on interesting, relevant educational topics and it will be a great opportunity to re-connect with colleagues throughout the Kootenay Boundary regions.

The final decision to go ahead with an in-person Convention will be made in June. If an in-person convention is not possible, a virtual event for October will be organized.

REMINDER

The deadline for submission of Resolutions is February 19th. Please see the website at akblg.ca for details and ensure they are submitted to resolutions@akblg.ca after they have been adopted by your Municipal council or Regional District Board.



Diana L.D. Lockwood
Mayor

Council/Director Report Jan 23 to Feb 5, 2021

January 26, West Kootenay Transit Committee met to go over the expenses from COVID-19 and how it affected service delivery. How much ridership went down? How much the Federal Government was helping and where we go from here.

Proposed Service Change

Salmo ↔ Nelson: Introduce basic service between Salmo, Ymir and Nelson; three round trips to coincide with high school start/end and office end time.

15 Perrier: Discontinue service (will be served by the new Salmo service).

Resources to the new Nelson ↔ Salmo service Applies 72 Salmo ↔ Nelson: Seek permission from Health Connections to adjust trip times and change the fare structure.

Fruitvale ↔ Salmo: Extend service Fruitvale to Salmo. Expansion resources are required.

Nelson ↔ Salmo: Expand weekday trips from 3 to 4 and introduce 3 trips on Saturdays.

Short-term Infrastructure Initiatives

Expand and build new Park'n'Rides, and consider one for Salmo.

January 27, West Kootenay Boundary Regional Hospital Board meeting was held electronically. This board reviews IHA's asks for projects and equipment. If this board agrees we contribute 40% of the dollar amount for projects and equipment.

January 28, Nelson, Salmo, Areas E, F, G Regional Parks meeting held electronically. The budget showed approx. \$109K in savings from last year. It was decided to keep the budget flat and put this surplus towards next year's budget. For more information on this service please speak to me.

February 3 and 4, The Local Government Leadership Academy was held electronically. We heard from Ministers and Mayors across the province.

- A plenary workshop I participated in was on building constructive Council/Board relations,

Office of the Mayor
Village of Salmo

- The Municipal Finance Authority spoke about investments during these uncertain times, while the Minister of Municipal Affairs spoke about what we learned from a crisis,
- Beattie Tartan Integrated Communications talked about the approach to crisis management,
- An interview with the City of Kamloops and Chief Casimir highlighted how they are improving their relationships and shaping the future,
- Lidstone & Company along with other speakers spoke about business rebound and ways to improve resilience. We heard from five panelists about the value of diversity in leadership, and,
- A Telus employee and the executive director of CivicInfo spoke about how technology has and continues to take over and the new way of doing things.

February 4, I held our first Time Capsule Committee meeting.