



The Corporation of the Village of Salmo

REGULAR MEETING (#05-21)

A Regular Meeting of the Council of the Village of Salmo to be held **ELECTRONICALLY** on Tuesday, March 9, 2021 at 7:00 p.m.

The public may attend electronically. Please email the CAO at cao@salmo.ca for details.

Traditional Lands Acknowledgement Statement: We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

AGENDA:

1. Call to Order
2. Council Procedure Bylaw #663, 2014

(1) **RECOMMENDATION:**

That due to the exceptional circumstances created by the COVID-19 pandemic, that Council waive the requirements of *Council Procedure Bylaw #663, 2014* Section 8 Electronic Meetings, Parts (4) & (5), to allow all Council members to participate via electronic means in order to comply with provincially mandated physical distancing requirements and not holding public gatherings, and that provision be made for members of the public to listen electronically to the Council meeting.

3. Adoption of Agenda

RECOMMENDATION:

Pg.1

That the draft agenda of Regular Meeting #05-21 of Tuesday, March 9, 2021 be adopted as amended from *Council Procedure Bylaw #663, 2014* Schedule "A" to include a Budget Discussion section, Committee Updates section, New Business section and a Public Question period.

4. Budget Discussion – Proposed Capital Projects

Pg.5

5. Committee Updates

(1) **75th Anniversary Media Select Committee Report**

Pg.7

RECOMMENDATION:

That Council receive for information the update on the 75th Anniversary Media Select Committee.

6. New Business

(1) **Canada Day 2021 Discussion – To Hold or Not to Hold**

7. Delegations - NIL

8. Adoption of the Minutes

- (1) **RECOMMENDATION:** Pg.9
That the draft minutes of Special Meeting of Monday, February 22, 2021 be adopted as presented.
- (2) **RECOMMENDATION:** Pg.15
That the draft minutes of Regular Meeting #04-21 of Tuesday, February 23, 2021 be adopted as presented.
9. Referrals from Delegations - NIL
10. Referrals from Prior Meetings
- (1) DOT Night Discussion
11. Policy Development & Review - NIL
12. Bylaw Review & Development
- (1) **Cemetery Amendment Bylaw #729, 2021** Pg.23
RECOMMENDATION:
That the "Cemetery Amendment Bylaw #729, 2021" be given first reading.
That the "Cemetery Amendment Bylaw #729, 2021" be given second and third reading.
13. Accounts Payable
- RECOMMENDATION:** Pg.25
That Council receive for information the list of accounts payable cheques and electronic fund transfers from February 19, 2021 to March 4, 2021 totaling \$79,940.27.
14. Correspondence Requiring a Council Decision
- (1) **Columbia Basin Trust Re: Broadband Application Through Columbia Basin Broadband Corporation - #14** Pg.27
RECOMMENDATION:
That Council provide a letter of support for Columbia Basin Broadband Corporation's application to the federal government's Universal Broadband Fund program.
15. Correspondence for Information Only - NIL
16. Member Reports & Inquiries
- (1) Councillor Endersby
- (2) Councillor Heatlie
- (3) Councillor Huser
- (4) Councillor Segall
- (5) Mayor Lockwood

RECOMMENDATION:

Pg.29

That the verbal and written reports of Mayor and Council be received for information.

17. Public Question Period
18. Adjournment

The next regularly scheduled Council meeting will be on March 23, 2021

Capital Project Requests 2021

Note: All items are shown in the budget unless otherwise noted.

Item #	Account #	Project	Location	Grant Pending	COVID Windfall \$533K	Grant Rec'd	Village	Total Cost	Comments
1	10-23-1500-100	Other Key Projects Contract Services - Asset Mgmt. Plan	admin	0	75,000	0	0	75,000	Consultant to pull all pieces together & develop long term plan, can also apply to CBT for \$10K planning grant
4	10-27-5000-301	Materials & Supplies - Lions Park	Lions Park	4,000	0	0	1,000	5,000	Lions & KP baseball fields - 2nd year of upgrade to provincial standards
5	10-29-1000-000	General Fund Capital Projects Tennis Court Upgrades	by pool	4,000	75,000	0	1,000	80,000	
6	10-29-1000-000	Salmo Train Stn.	Railway Ave.	20,000	0	0	0	20,000	In partnership with SD8 to repair tennis courts
7	10-29-1000-000	New Roof on Rec Centre	SVYCC	0	85,000	135,000	0	135,000	Restoration of Salmo Train Stn. Via C ERIIP Heritage Grant, req was \$501,120, rec'd \$135K
8	10-29-1002-301	Heritage Mine Project	Railway Ave.	0	0	17,034	4,600	85,000	New roof needed - in Village's interests to repair
9	10-29-1006-501	Art Wall Project	Lions Park	0	0	3,500	500	21,634	balance of grant work & village equip, labour & 2 benches
10	10-29-1013-501	Firehall Upgrades - contract services	FH	0	0	0	46,000	46,000	Art Wall remaining 2 murals covered by CBT grant & Village portion
11	10-29-1015-501	Materials & Supplies - Cemetery	cemetery	0	0	0	10,000	10,000	\$13K finish mainroom flooring (completed already), \$33K washroom updates - toilets, urinals, new stalls in women's
12	10-29-1016-501	Paving - Police Station Alley	FH alley	0	0	0	15,000	15,000	Cemetery memorial wall & bench Project, incl. 4 benches @ \$1500 each approx
13	10-29-1016-501	Paving	various	0	0	0	30,000	30,000	Paving of alley between police station and firehall - doing at the same time as RCMP parking lot
14	10-29-1018-301	New CW Truck	CW	0	0	0	50,000	50,000	patching - gas tax (diff than pothole filling)
15	10-29-1023-301	Lion's Park Playground Grant (Formerly washroom grant)	Lions Park	0	0	32,397	12,603	45,000	New small Pickup truck for CW dept to replace old sold off vehicle. Also enables them to social distance for covid policies.
16	10-29-1025-550	New Sidewalks	various	0	0	0	25,000	25,000	New playground, park beautification for park users, Village labour & equip
17	10-29-1028-301	Dyke Capital Work	dike	0	44,000	0	0	44,000	Repair/Replace dangerous sidewalks - eg. Railway, Davies
18	10-29-1028-301	Dyke Capital Work	dike	0	0	0	35,000	35,000	Extend rip rap at end of 9th across border into RDCK - Village is the responsible diking authority.
19	10-29-1029-121	75th Anniversary Time Capsule & Video	office	5,000	0	0	0	5,000	placement of additional rip rap, vegetation management per plan, + engineer + \$3K annual report, +2k annual inspection
20	10-29-1029-301	Office improvements	office	0	0	0	5,000	5,000	#3K time capsul, \$2K video funds from RDCK Director's budget
21	10-29-1029-501	Lg Equip Storage Building Repairs	Lions Park	357,708	0	0	0	357,708	Insulate office roof and basement ceiling
22	10-29-1029-550	Office equipment	office	0	0	0	10,000	10,000	Reconfigure & repair old recycling bldg. & add public washroom
23	10-29-1032-100	Land Survey costs	various	0	0	0	5,000	5,000	New copier for office, current at end of life, more costly to repair, parts hard to get
24	10-29-1035-501	Firehall equipment - 3rd party charges	FH	0	0	7,000	0	7,000	Village properties
25	10-29-1037-121	KP Park Labour (for now)	KP Park	1,000,037	0	0	0	1,000,037	struts - grant from FCABC - exact amount to be confirmed
		Total General Fund Capital Projects		1,382,745	129,000	194,931	248,703	1,955,379	KP concession planning & design, grant applied for
26	11-29-1100-100	Water Fund Capital Projects Well Upgrades	Wells	0	0	0	16,500	16,500	New copier for office, current at end of life, more costly to repair, parts hard to get
27	11-29-2000-100	Reservoir Fence	Reservoir	0	0	0	27,000	27,000	\$15K Sayward & Glendale Well computer upgrades + \$1,500 eng
29	11-29-2600-301	Spare Pump and Motor	wells	0	0	0	7,000	7,000	for security (carry forward from 2019 & 2020)

Capital Project Requests 2021

Note: All items are shown in the budget unless otherwise noted.

Item #	Account #	Project	Location	Grant Pending	COVID Windfall \$533K	Grant Rec'd	Village	Total Cost	Comments
		Total Water Fund Capital Projects		0	0	0	43,500	43,500	
31	12-29-1000-000	Sewer Fund Capital Projects	sewer	0	0	0	23,000	23,000	Clarifier rebuild \$20K, + \$3K clarifier pump install
32	12-29-1100-301	Unspecified allocation	sewer	0	0	0	2,566	2,566	Last part for WWTP upgrade - already installed Feb.
33	12-29-1200-501	STP Upgrade - Materials & Supplies	sewer	0	0	0	1,200	1,200	Last part for WWTP upgrade - already installed Feb.
		Total Sewer Fund Capital Projects		0	0	0	3,766	3,766	
		TOTAL OTHER & CAPITAL PROJECTS		1,386,745	204,000	194,931	296,969	2,082,645	
		Not in Budget							
1	10-29-1024-501	Shop Maintenance/Upgrades (Staff Lunchroom)	Shop	0	60,000	0	0	60,000	Build small out building for staff to have a clean, sanitized and separate space to eat their lunch in.
2		Park Maintenance	KP & Lions	0	0	0	0	0	Moveable sprinklers & hoses for ball fields
3		Firehall Updates	FH	0	0	0	20,000	20,000	New floors in kitchen, office, bathrooms and hallway (same as just laid in hall)
4		New reservoir		0	150,000	0	0	150,000	Realistic or not - much more expensive?
		Summary of Windfall Grant Possible Spending (included in above proposed expenditures)		1,386,745	414,000	194,931	316,969	2,312,645	
		Amount Received							
1	10-23-1500-100	Spent 2020		0	75,000	0	0	-533,000	4,500 4 laptops
7	10-29-1000-000	Contract Services - Asset Mgmt. Plan	admin	0	0	0	0	75,000	Consultant to pull all pieces together & develop long term plan, can also apply to CBT for \$10K planning grant
17	10-29-1028-301	New Roof on Rec Centre	SVYCC	0	85,000	0	0	85,000	New roof needed - in Village's interests to repair 4050 sq.ft.
		Dyke Capital Work	dike	0	44,000	0	0	44,000	Extend rip rap at end of 9th across border into RDCK - Village is the responsible diking authority.
		Balance remaining after proposed spending						-324,500	

Select Committee Meeting - Ref: 21-75MD-02

Report for Council Meeting - 9th March 2021

Initial communication has been established with the student group that are to participate in the preparation of the media for the event.

The students nominated by Lisa Berk are : Jordan Bakken, Shayde Oswald, Bailey McNeil and Darius Weeden

Investigation into potential stories to be followed up is currently in progress.

Farrell Segall
4th March 2021



SPECIAL MEETING FEBRUARY 22, 2021 MINUTES

Minutes of the Special Meeting of the Council of the Village of Salmo held electronically on Monday, February 22, 2021 at 4:30 p.m.

PRESENT: Mayor Diana Lockwood Councillor Farrell Segall
Councillor Endersby CAO Anne Williams
Councillor Jonathon Heatlie CFO Colin McClure
Councillor Jacquie Huser Members of the Public - 0

CALL TO ORDER: The Mayor called the meeting to order at 4:30 p.m.

COUNCIL PROCEDURE

BYLAW #663, 2014:

R1-0222-21

Moved and seconded, that due to the exceptional circumstances created by the COVID-19 pandemic, that Council waive the requirements of *Council Procedure Bylaw #663, 2014* Section 8 Electronic Meetings, Parts (4) & (5), to allow all Council members to participate via electronic means in order to comply with provincially mandated physical distancing requirements and not holding public gatherings, and that provision be made for members of the public to listen electronically to the Council meeting.

Carried.

AGENDA:

R2-0222-21

Moved and seconded, that the draft agenda of Special Meeting of Monday, February 22, 2021 be adopted as presented.

Carried.

UTILITY DISCUSSION:

CFO McClure presented and reviewed the draft utilities budget with Council. The proposed rate increase for water and sewer is 1.5%, while the resources recovery rate has risen by 6.47% mainly due to increased tipping fees which have risen by 14% overall.

R3-0222-21

Moved and seconded, that Council receive for information the draft utility budget for discussion.

Carried.

(See Appendix A)

BYLAW REVIEW & DEVELOPMENT:

R4-0222-21

MUNICIPAL UTILITIES
USER FEES BYLAW #728,
2021 – FIRST READING

Moved and seconded, that the "*Municipal Utilities User Fees Bylaw #728, 2021*" be given first reading.

Carried.

R5-0222-21

MUNICIPAL UTILITIES
USER FEES BYLAW #728,
2021 – SECOND & THIRD
READING

Moved and seconded, that the "*Municipal Utilities User Fees Bylaw #728, 2021*" be given second and third reading.

Carried.

PUBLIC QUESTION NIL
PERIOD:

ADJOURNMENT: Moved that the meeting be adjourned at 5:02 p.m.
R6-0222-21

Carried.

I hereby certify the preceding to be a true and correct account of the Special Meeting of Council held on Monday, February 22, 2021.

Mayor


Chief Administrative Officer

Appendix A

2021 OPERATING BUDGET & UTILITY RATE DISCUSSION

Regular Meeting of Council
February 22, 2020

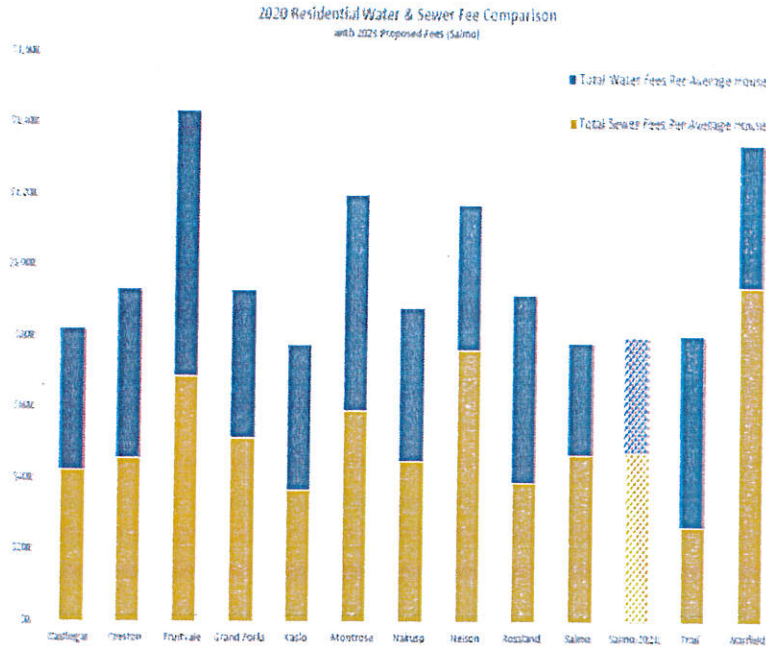
Colin McClure, Chief Financial Officer



PROPOSED 2021 RESIDENTIAL UTILITY RATES

Utility Rates are Before 10% discount	2020 Actual	2021 Proposed	Net Annual Change	Net Monthly Change
Water Rates	313	318	5	.42
Sewer Rates	469	476	7	.58
Resource Recovery	192	205	13	1.08
Overall	\$974	\$999	\$ 25	\$2.08

- Inflationary increase of 1.5% to both adjusted water and sewer rates
- Continues a discounted rate for a secondary suite at 50% of the residential rate
- Continues discounted rate to mobile home properties
- Utility rates for the Village of Salmo will still be below regional averages
- A 6% increase to Resource recovery rates to fund increase in collection contract



REGIONAL MUNICIPAL COMPARISON

Castlegar
Creston
Fruitvale
Grand Forks
Kaslo
Montrose
Nakusp
Nelson
Rossland
Salmu
Trail
Warfield

Village of Salmu
WATER BUDGET 2020-2025
February 22, 2021

	Projected						
	2020 Budget	2020 Actual	2021 Budget	2022 Budget	2023 Budget	2024 Budget	2025 Budget
Revenues							
User fees	174,375	173,999	177,862	181,420	185,048	188,749	192,524
Revenue from own sources	-2,000	-2,406	-2,000	-2,000	-2,000	-2,000	-2,000
Conditional Grants							
Interest income	5,545	3,869	6,053	6,750	7,473	8,228	8,228
Total Revenues	-181,920	-180,274	-185,916	-190,169	-194,521	-198,977	-202,752
Expenses, Capital & Transfers							
Operations	162,213	147,258	148,172	150,765	153,404	156,088	158,820
Interest expense	0	0	0	0	0	0	0
Capital	0	0	0	0	0	0	0
Total expense and allocations	162,013	147,258	148,172	150,765	153,404	156,088	158,820
Total Net Operations Deficit (Surplus)	-19,907	-33,016	-37,743	-39,404	-41,117	-42,889	-43,932
Transfer from Sewer fund from internal borrowing	-60,000	-60,000	-60,000	0	0	0	0
Deficit (Surplus)	-79,907	-93,016	-97,743	-39,404	-41,117	-42,889	-43,932
Future Funding Opportunities							
Gas Tax	-52,000	-21,269	-27,000				
Asset inventory and condition assessment upgrading grant	-13,603	-12,267					
	-55,603	-33,536	-27,000	0	0	0	0
2021 One time Funding Increases Requests for Council to consider							
Glendale pump electrical hardware upgrade		19,400					
Pumps	30,000	7,750					
Well repair							
Reservoir fence	27,000		27,000	Gas tax			
Security	5,000		5,000				
Generator building	25,000	21,269					
	67,000	48,419	32,000	0	0	0	0
Potential Future Net Operations Deficit (Surplus)	-78,510	-78,133	-92,743	-39,404	-41,117	-42,889	-43,932
Opening Water Fund balance	-177,613	-177,613	-256,123	-348,866	-388,270	-429,387	-471,276
Estimated Closing Water Fund Balance	-256,123	-255,746	-348,866	-388,270	-429,387	-472,276	-516,208

WATER BUDGET 2020-2025

1.5% Inflationary Increase to rates

Continue with a 50% discount rate for secondary sulites

Using a 1.5% rate increase 2021 - 2% 2022-2025
Expenses using an annual 1.75% inflation estimate - 2021-2025

Village of Salmo
SEWER BUDGET 2020-2025
February 22, 2021

	Projected						
	2020 Budget	2020 Actual	2021 Budget	2022 Budget	2023 Budget	2024 Budget	2025 Budget
Revenues							
User fees	-271,215	-271,822	-276,640	-282,173	-287,816	293,572	-299,444
Revenue from own sources	-1,000	-9,374	-2,000	-2,000	-2,000	-2,000	-2,000
Conditional Grants		0					
Interest income	-755	-212	-715	-1,520	-2,292	-4,372	-4,372
Total Revenues	-272,970	-281,408	-279,355	-285,693	-292,108	-299,344	-305,816
Borrowing							
Borrowing - From Water reserve		0					
Total revenues and allocations	-272,970	-281,408	-279,355	-285,693	-292,108	-299,344	-305,816
Expenses, Capital & Transfers							
Operations	200,844	202,727	205,768	209,369	213,033	216,761	220,554
Interest expense	2,025	0	675				
Transfer to Water reserve	60,000	60,000	60,000				
Total expense and allocations	262,869	262,727	266,443	209,369	213,033	216,761	220,554
Total Net Operations Deficit (Surplus)	-10,101	-18,681	-12,912	-76,324	-79,075	-83,183	-85,262
Future Funding Opportunities							
Clean Water & Wastewater Grant	-153,550	-238,930					
Gas Tax							
	-153,550	-238,930	0	0	0	0	0
2021 One time Funding Increases Requests for Council to consider							
Lift station pump		0					
Reservoir fence		0					
STP/Infrastructure upgrades	185,000	291,186					
	185,000	291,186	0	0	0	0	0
Potential Future Net Operations Deficit (Surplus)	21,349	33,575	-12,912	-76,324	-79,075	-83,183	-85,262
Opening Sewer Fund balance	-49,520	-49,520	-15,945	-28,857	-105,181	-184,256	-267,439
Estimated Closing Sewer Fund Balance	-28,171	-15,945	-28,857	-105,181	-184,256	-267,439	-352,701
Using a 1.5% rate increase 2021 - 2% 2022-2025 Expenses using an annual 1.75% Inflation estimate							

SEWER BUDGET 2020-2025
1.5% Inflationary increase to rates
Continue with a 50% discount rate for secondary suites



REGULAR MEETING #04-21 MINUTES

Minutes of the Regular Meeting of the Council of the Village of Salmo held electronically on Tuesday, February 23, 2021 at 7:00 p.m.

PRESENT: Mayor Diana Lockwood Councillor Farrell Segall
Councillor Jennifer Endersby CAO Anne Williams
Councillor Jonathon Heatlie Members of the Public - 1
Councillor Jacquie Huser

CALL TO ORDER: The Mayor called the meeting to order at 7:00 p.m.

COUNCIL PROCEDURE

BYLAW #663, 2014:

R1-04-21

Moved and seconded, that due to the exceptional circumstances created by the COVID-19 pandemic, that Council waive the requirements of *Council Procedure Bylaw #663, 2014* Section 8 Electronic Meetings, Parts (4) & (5), to allow all Council members to participate via electronic means in order to comply with provincially mandated physical distancing requirements and not holding public gatherings, and that provision be made for members of the public to listen electronically to the Council meeting.

Carried.

AGENDA:

R2-04-21

Moved and seconded, that the draft agenda of Regular Meeting #04-21 of Tuesday, February 23, 2021 be adopted as amended from *Council Procedure Bylaw No. 663, 2014* Schedule "B" to include a New Business section and a Public Question period.

Carried.

DELEGATIONS:

NIL

NEW BUSINESS:

NIL

MINUTES:

R3-04-21
REGULAR MEETING
February 9, 2021

Moved and seconded, that the draft minutes of the Regular Meeting #03-21 of Tuesday, February 9, 2021 be adopted as presented.

Carried.

**REFERRALS FROM
DELEGATIONS:**

NIL

**REFERRALS FROM PRIOR
MEETINGS:**

NIL

**BYLAW REVIEW &
DEVELOPMENT:**

R4-04-21
MUNICIPAL UTILITIES
USER FEES BYLAW #728,

Moved and seconded, that the "*Municipal Utilities User Fees Bylaw #728, 2021*", having had three readings, be reconsidered and adopted.

Carried.

2021 - ADOPTION

OPERATIONAL REPORTS:

R5-04-21
CIVIC WORKS

Moved and seconded, that Council receive for information the written report provided by Civic Works Foreman Fred Paton for the period of January 22, 2021 to February 18, 2021.

Carried.

R6-04-21
FIRE DEPARTMENT

Moved and seconded, that Council receive for information the written report dated February 1, 2021 provided by Fire Chief David Hearn for the period of January 2021.

Carried.

R7-04-21
BYLAW ENFORCEMENT

Moved and seconded, that Council receive for information the written report on bylaw enforcement for the period of January 2021.

Carried.

R8-04-21
ADMINISTRATION

Moved and seconded, that Council receive for information the written report as presented by CAO Williams.

Carried.

Councillor Huser asked if the grant allowed the Village to partner with others. The Mayor noted that the Lions Club only wants to donate a piece of TBD playground equipment. It is not a partnership. However, they would be willing to help out if needed.

STRATEGIC PLAN: NIL

FINANCIAL REPORTS:

R9-04-21
ACCOUNTS PAYABLE

Moved and seconded, that Council receive for information the list of accounts payable cheques and electronic fund transfers from February 5, 2021 to February 18, 2021 totaling \$84,846.59.

Carried.

R10-04-21
TREASURER'S REPORT

Moved and seconded, that Council receive for information the Treasurer's Report for January 2021.

Carried.

**CORRESPONDENCE
REQUIRING A COUNCIL
DECISION:**

R11-04-21
ROB MORRISON, M.P.
FOR KOOTENAY-
COLUMBIA - #11

Moved and seconded, that Council endorse the 988 crisis line initiative motion as presented.

Carried.

R12-04-21
CITY OF SURREY RE:
SURREY'S POLICE
TRANSITION - #12

Moved and seconded, that Council direct staff to write to the provincial government requesting they commission the necessary feasibility and impact study of the Surrey Police Transition to ensure that it does not negatively impact our community, the region, or destabilize public safety in British Columbia.

Carried.

DEPARTURE Mayor Lockwood recused herself from the meeting at 7:17 p.m. due to a potential conflict of interest as she is a member of the Salmo Lion's Club. The Chair was assumed by the Deputy Mayor, Councillor Endersby.

DISCUSSION Council discussed the Lion's Club request to donate a piece of playground equipment piece for the proposed playground in Lions Park.
Councillor Heatlie requested a Park Master Plan before deciding anything. Deputy Mayor Endersby noted the request for approval is so the Lions Club can apply for DOT night money, not for planning. The CAO advised there will be a plan presented with the playground recommendation, but not a master plan as limited staffing places a park plan well down on the list of items to do. The budget and Zoning Bylaw are the current priorities.

R13-04-21
SALMO LIONS CLUB RE:
REQUEST FOR
PERMISSION TO PUT A
PIECE OF PLAYGROUND
EQUIPMENT IN LIONS
PARK - #13

Moved and seconded, that Council approve the Salmo Lions Club request for permission to put a piece of playground equipment in Lions Park, working with the Village on the choice of equipment and location.

Carried.

RETURN The Mayor returned to the meeting at 7:21 p.m.

**CORRESPONDENCE FOR
INFORMATION ONLY:**

R14-04-21 Moved and seconded, that Council receive for information the following correspondence from:

- (1) Salmo Valley Long Term Service Award

Carried.

**MEMBER REPORTS &
INQUIRIES:**

COUNCILLOR ENDERSBY See Appendix A. Councillor Endersby also noted that the School Board expects Salmo enrollments to decline, and that she advised them Salmo expects them to increase.

COUNCILLOR HEATLIE Councillor Heatlie had nothing to report. He advised the meetings for his portfolio are generally held during the day when he is working so he is not able to attend them.

The Mayor requested that if he can't attend a meeting, he provide Council with a summary from the minutes of the meeting for the Ktunaxa Kinbasket Local Government Treaty meetings he misses as there is a lot going on there. And, if he can't attend a meeting, he could please check to see if another Councillor could attend in his place or perhaps, he should consider relinquishing the portfolio.

COUNCILLOR HUSER Councillor Huser attended the first 75th Anniversary video committee meeting and the Recreation Commission meeting.

COUNCILLOR SEGALL See Appendix A.

MAYOR LOCKWOOD See Appendix B.

The Mayor also noted that she had phoned each of the Glendale residents who previously submitted a petition about odour from the waste treatment plant. They will assist with tracking the odour, if any, by gathering data for the month of March and again in July or August. Civic Works will also track and collect data.

R15-04-21
VERBAL & WRITTEN
REPORTS OF MAYOR AND
COUNCIL

Moved and seconded, that the verbal and written reports of Mayor and Council be received for information.

Carried.

CAO NOTE

The CAO advised Council that there are currently three (3) subdivisions in various stages of development, and they could result in around 60 new homes for Salmo. Therefore, school enrollment is expected to increase, not decrease.

PUBLIC QUESTION

PERIOD:

COUNCILLOR SEGALL ON
BEHALF OF ANDREW
MCCANN

Councillor Segall noted that he was asked to speak on behalf of Andrew McCann and ask about the pile of lumber by the pedestrian bridge. Mr. McCann would like to have it. He was advised to have Mr. McCann contact the office about it.

ADJOURNMENT:

R16-04-21

Moved, that the meeting be adjourned at 7:38 p.m.

Carried.

I hereby certify the preceding to be a true and correct account of the Regular Meeting of Council held on Tuesday, February 23, 2021.

Mayor

Chief Administrative Officer

**Appendix A - Councillor Reports
February 23, 2021**

Councillor Endersby:

On Feb 18/21 I attended a School District School Facilities Meeting by zoom to discuss plans to integrate Salmo elementary and Salmo secondary schools into one. While the district is still committed to this they concede that it will be years until this happens. They predict that our enrolment will decline in the next 15 years or so. Questions were asked about this as our vacancy rate in town is currently at zero. Where the numbers come from wasn't really clear.

The district has removed the bell from in front of the school and apparently it is in storage until they can decide whether to return it on a different base or wait for a new school and display it then. There was also discussion about removing the trees along the front of the school.

Councillor Segall:

11th Feb. - I was introduced to and entertained a direct telephone conversation with Elaine Pura - local Exec. Director for Habitat for Humanity – in connection with their options for housing developments in the region.

Considering the recent RDI stats of our region, relative low household incomes, energy poverty, lack of high paying jobs, high rate of increase in property prices etc. I questioned how and what their organization can offer.

The organization sources funds with the aim to develop projects which provide housing for individuals and families in need on a no interest generally no down payment model.

They have a very narrow margin for those that qualify for their housing assistance.

Homeowners/recipients have to in some way voluntarily contribute towards the organization in return. Habitat also are involved in a Renew-It program to help long-term low income owners upgrade their homes.

In conjunction with SCRS I invited them to participate in the upcoming SCRS Housing investigation being planned.

75th Anniversary Media project - Select Committee report:

Online zoom call to set out a plan for the Salmo 75th History/Stories Media

Meeting started at 4:30 pm 19th February 2021

Present – J. Huser, H. Oldershaw, F. Segall

Welcome to participants.

1. Outline of tasks:

1.1 The concept initially discussed between FS and Mayor Lockwood was to involve youth in preparing a media presentation integrating stories related to the history of Salmo and the region from seniors in the area.

1.2 Budgeting for the costs related to preparation and delivery of the project would be proposed to Salmo Village Council for inclusion in the 2021/22 budget.

2. Estimated costs:

Whereas an Age Friendly grant of typically \$500 could be obtained by HO, the estimated Village contribution for honorariums, event costs and media production would be \$2,000.

3. Calendar plan for project:

3.1 March till End April 2021

Existing reference books relating to the history and family heritage stories in Salmo would be studied over the period of March and each of the committee members shall have the opportunity to highlight and identify with sticky note tags potential interesting items to be followed up with local area senior residents.

By end April, a list of subjects and potential contacts will be tabled by the committee.

3.2 May – June 2021

Interviews with participants leading to the recording and or transcribing of collected stories shall occur during the spring months of May and June.

3.3 March – June

Student participation shall be followed up by FS through Lisa Berk to connect with youth participants and identify the equipment, resources and potential recognition for their efforts.

3.4 July

A draft version of the media is to be prepared for the committee by the end of July.

3.5 August – September 2021

Edits and production to take place with a final media copy to be concluded before end September for initial news and social media distribution in early October.

3.6 October

The official project to conclude with a final report to Council at the Village Council meeting of October 12th, 2021.

4. Next meeting – no formal date set.

Meeting ended at 5:10pm



Diana L.D. Lockwood

Mayor

Appendix B - Mayor/Director Report for February 5 – 18, 2021

Feb 8th Central Resource Recovery Committee met, please see JRRC for all we discussed and moved to Joint for accepting.

Feb 16th Community Sustainability Living Advisory Committee (CASLAC) met. Committee members expressed their disapproval over Salmo wanting to leave the service. I explained to them that, as a municipality, there is no value in the service to Salmo.

Feb 17th Joint Resource Recovery Committee met. Discussions were about the Organics Infrastructure Composting Program and its funding going forward. We in Central will borrow \$92,428 for ineligible expenditures and overages for the program, paying it back within five years.

I brought forward having a specific, separate account allocations inside the resource recovery budget just for organics and recycling. This will give a very clear picture of the actual costs for these programs.

We have extended the agreement with Brodie Consulting Ltd., Tetra Tech Canada Inc., and Thurber Engineering Ltd to June 4, 2022 for the HB Tailings Facility.

Feb 18th RDCK board met. It was another full agenda of over 1,000 pages.

The Emergency Management Regulatory Amendment Bylaw No 2758 was updated and passed.

The Transit Future Service Plan was referred back to staff to gather further input from Directors. Our region, which includes Kootenay Boundary, is the most complex region in BC and it will take some creative ideas and planning to make the transit system work for most.

Our Regional Parks service (Nelson, Salmo, Area E, F, and G) budget was not all spent last year. Our surplus is approx. \$100,000 and the debate is do we put it towards this year, or part of it, or put all into reserves for next year. Discussions are still on going and if you are interested in your money please join the RDCK of February 26 at 9am for budget talks.

Columbia Basin Broadband has partnered with electoral areas and there are questions how these areas were picked and not other areas that do not have broadband. I will be speaking with CBB to see how to be a part of this program and if it is feasible for us.

Telus has asked for a letter of support to apply for Federal money for internet placement. RDCK staff is looking for more information on this ^{subject}.

Our DOT NIGHT is looking like we will need to do it like last year again where we must have a committee to make the decision for giving out money. Both myself and Area G Director Cunningham gave many scenarios to get this to happen closer to the way our communities have done it always. Sorry for this sad news.

THE CORPORATION OF THE VILLAGE OF SALMO

BYLAW #729

A BYLAW TO AMEND THE CEMETERY OPERATING AND MAINTENANCE BYLAW

WHEREAS the Council for the Village of Salmo, who owns and operates a cemetery, has established itself as a Board of Cemetery Trustees in accordance with "Cemetery, Interment and Funeral Services Act", Part 8, Section 37(2);

NOW THEREFORE the Council of the Village of Salmo, in open meeting assembled, ENACTS AS FOLLOWS:

1. AMENDMENTS

1.1. Schedule "C" of Cemetery Bylaw #603 is hereby repealed and replaced with Schedule "C" attached to and forming part of this bylaw.

2. ENACTMENT

2.1. If any section, subsection or clause of this Bylaw is held to be invalid by the decision of any court of competent jurisdiction, the invalid portion shall be severed and shall not affect the validity of the remainder of this Bylaw.

2.2. This Bylaw shall come into full force and effect on the day of adoption.

3. CITATION

3.1. This Bylaw may be cited for all purposes as "Cemetery Amendment Bylaw #729, 2021".

READ A FIRST TIME	this __ day of __, 2021
READ A SECOND TIME	this __ day of __, 2021
READ A THIRD TIME	this __ day of __, 2021
RECONSIDERED AND FINALLY ADOPTED	this __ day of __, 2021

Mayor

Chief Administrative Officer

I HEREBY CERTIFY THIS TO BE A TRUE COPY OF THE "CEMETERY AMENDMENT BYLAW #729, 2021".

Chief Administrative Officer

SCHEDULE "C"*CEMETERY AMENDMENT BYLAW #729, 2021***1. GRAVE SPACE:**

	Interment Right <u>Purchase</u>	Allocation to Care <u>Fund</u>	Total Amount Payable <u>by Purchaser</u>
(a) Resident:	\$175.00	\$57.75	\$232.75
(b) Non-Resident:	\$660.00	\$220.00	\$880.00

2. SERVICES:

(a) <u>Opening and Closing of Grave for Interment:</u>			
Adult – casket size greater than 1.2m x .6m			\$385.00
Child/Infant – casket size 1m x .5m x 1.3m			\$385.00
Cremated Remains			\$165.00
Skeleton which has been removed from another cemetery which is contained in a box not exceeding in size of 1m x .6m			\$385.00
(b) <u>Interment after 3:30 p.m. Monday to Friday:</u>			
Adult/Child/Infant Casket			\$506.00
Cremated Remains			\$220.00
(c) <u>Interment on Saturday or Sunday:</u>			
Adult/Child/Infant Casket			\$605.00
Cremated Remains			\$319.00
(d) <u>Interment on Statutory Holiday:</u>			
Adult/Child/Infant Casket			\$770.00
Cremated Remains			\$484.00
(e) <u>Open and Closing for Exhumation:</u>			
Adult/Child/Infant Casket			\$770.00
Cremated Remains			\$484.00

3. TRANSFER OF LICENCE: \$27.50

4. INSTALLATION OF MEMORIAL:

With Base (includes \$16.50 Care Fund Contribution)	\$66.00
Without Base (includes \$27.50 Care Fund Contribution)	\$110.00

Village of Salmo

Accounts Payable February 19 to March 4, 2021

Cheque #	Pay Date	Vendor Name	Description	Paid Amount
014225	2021-03-04	Accura Alarms Security Service Ltd.	Alarm Monitoring	\$52.50
014190	2021-02-19	Ace Courier Systems	Water Sample Shipping	\$51.73
014215	2021-02-25	Ace Courier Systems	Water Sample Shipping	\$44.74
014187	2021-02-19	BC One Call	BC One Call Service	\$123.17
014191	2021-02-19	Beaver Falls Machining Ltd.	WWTP Upgrade Supplies	\$2,685.76
014226	2021-03-04	Bell Media Group GP	Advertising	\$84.00
014227	2021-03-04	Bell Media Group GP	Advertising	\$84.00
014216	2021-02-25	Brandt Tractor Ltd.	Loader Maintenance	\$565.42
014192	2021-02-19	Commissionaires British Columbia	Bylaw Enforcement	\$305.38
014228	2021-03-04	Commissionaires British Columbia	Bylaw Enforcement	\$249.82
014217	2021-02-25	Eco/Logic Environmental	Effluent Testing	\$1,981.17
014199	2021-02-19	Fortis BC - Natural Gas	Natural Gas Expenses	\$1,351.39
014223	2021-02-25	Fortis BC - Natural Gas	Natural Gas Expenses	\$33.47
014193	2021-02-19	Fortis BC Inc.	Electricity Expenses	\$1,196.85
014218	2021-02-25	Fortis BC Inc.	Electricity Expenses	\$41.73
014229	2021-03-04	Fortis BC Inc.	Electricity Expenses	\$605.19
014230	2021-03-04	GFL Environmental Inc. 2020	Garbage Services	\$9,021.50
014219	2021-02-25	HACH Sales & Service Canada Ltd	WWTP Supplies	\$1,397.76
014194	2021-02-19	Isoceles Business Systems Inc	Office Supplies	\$399.33
014220	2021-02-25	Kokanee Fire & Safety Ltd	Annual Fire Safety Inspections	\$1,781.84
014195	2021-02-19	Lordco Auto Parts	F150 Maintenance	\$55.93
014231	2021-03-04	Lordco Auto Parts	Shop Supplies	\$39.77
014221	2021-02-25	Mills Office Productivity	Office Supplies	\$157.07
EFT	2021-02-26	Minister of Finance	Employer Health Tax	\$2,414.60
Pre-Authorized Debit	2021-03-02	Municipal Finance Authority of BC	Short Term Fixed Payment	\$2,450.00
014197	2021-02-19	Nufloors - West Kootenay Carpets	Firehall Upgrade Project	\$12,654.00
014232	2021-03-04	Parks, Kyle	Erie Dike Maintenance	\$183.75
014188	2021-02-19	Regional District of Central Kootenay	Community Wildfire Protection	\$1,875.00
014189	2021-02-19	Regional District of Central Kootenay	FireSmart Program	\$10,000.00

Village of Salmo
 Accounts Payable February 19 to March 4, 2021

Cheque #	Pay Date	Vendor Name	Description	Paid Amount
014233	2021-03-04	Regional District of Central Kootenay	Building Permit Fees	\$441.63
014222	2021-02-25	Rossland Collision Fruitvale	Vehicle Repairs	\$1,131.83
Pre-Authorized Debit	2021-03-01	Royal Bank Central Card Services	Service Fees	\$51.04
014237	2021-03-04	Salmo Child Care Society	Child Care Planning Grant	\$155.98
014198	2021-02-19	Salmo Community Services	Grant in Aid RES#8-03-21	\$300.00
014236	2021-03-04	Salmo Valley Curling & Rink Association	Washroom Rental Fee	\$200.00
014234	2021-03-04	Skyway Hardware (1985) Ltd.	Firehall Maintenance/Shop Supplies	\$81.24
014238	2021-03-04	Startup HVAC Solutions LTD	Firehall Maintenance	\$598.50
014235	2021-03-04	Summit Truck & Equipment	IHC Maintenance	\$19.31
014200	2021-02-19	Telus Communications Inc.	Telephone/Fax/Internet Services	\$1,217.75
014239	2021-03-04	VitalAire	Fire Dept Supplies	\$12.85
014240	2021-03-04	Waterhouse Environmental Services Corp	WWTP Supplies	\$2,559.20
014201	2021-02-19	Westek Controls Ltd	WWTP Upgrade Maintenance	\$1,260.00
Pre-Authorized Debit	2021-03-01	Western Financial Group (SAL)	Insurance Premiums	\$150.06
		Employee Benefits, Reimbursements and Salaries (PP4, Council 2)		\$19,874.01
		Total:		\$79,940.27

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DATE Mar. 2/21

NO 14 TO MEC-MAR. 9/21

FILE NO 0230-20

brandy.jessup@salmo.ca

VILLAGE OF SALMO

From: cao@salmo.ca
Sent: March 2, 2021 9:02 AM
To: Mayor Lockwood; Councillor Farrell Segall; Councillor Jacque Huser; Councillor Jennifer Endersby; councillor.heatlie@salmo.ca
Cc: brandy.jessup@salmo.ca
Subject: FW: Broadband Application - Salmo
Attachments: CBBC UBF Letter of Support_template_VOS.docx

From: Aimee Ambrosone <aambrosone@ourtrust.org>
Sent: March 2, 2021 8:53 AM
To: cao@salmo.ca
Cc: Donovan Dias <ddias@ourtrust.org>
Subject: Broadband Application - Salmo

Hi Ann, thanks for the discussion yesterday. As I mentioned, the Trust is submitting an application through our subsidiary Columbia Basin Broadband Corporation to the federal government's Universal Broadband Fund. The application is due March 15, and the federal government is providing funds to bring services in underserved rural communities to speeds of 50/10. The feds determine which communities (and indeed areas of a community) are eligible through a detailed mapping tool.

We've been poring through the federal government mapping and we've found an opportunity to incorporate households in the Village of Salmo in our application. The estimated number of households is 215. Our plan is to apply to the federal government for the funds and to the Province, and the Trust will contribute funds as well. The Trust through CBBC would build and manage last mile fibre – and work with ISPs on an open access basis to provide services to households. The project is a multi-year timeframe (must be completed by March 2027). This is part of a Basin-wide multi million dollar application by the Trust.

I have attached a sample letter of support. If approved by Village of Salmo, we would need to have the letter back as soon as possible before the 15th to be able to include this in our application and the letter needs to include a copy of the municipal resolution. I am available to discuss, Ann.

As an additional note, we would like to discuss the potential of funding support from the Village (e.g. 5% of the project costs which is what other levels of local government are contributing to the project) but for the purposes of the March 15 deadline, are only looking for confirmation that the community is supportive of bringing better broadband via this application; we can discuss funding further at a later date.

Thank you for considering the above.

Aimee Ambrosone | Executive Director, Delivery of Benefits
Columbia Basin Trust
Direct 1 250 304 1626 | 1 800 505 8998
Mobile 1 250 304 9983 | ourtrust.org



Read our new book!

Columbia Basin Trust: a Story of
People, Power and a Region United >

Innovation, Science and Economic Development Canada

C.D. Howe Building

235 Queen Street

Ottawa, Ontario K1A 0H5

To: Whom it May Concern

Re: Letter of Support - CBBC Application to the Universal Broadband Fund

On behalf of the Village of Salmo, I am writing to express support for the application being submitted to Innovation, Science and Economic Development Canada's Universal Broadband Fund program, by the Columbia Basin Broadband Corporation, a wholly owned subsidiary of the Columbia Basin Trust.

Similar to other regions of the Columbia Basin area and those communities included in the application, the Village of Salmo is in dire need of improved internet services. This need has been magnified due to COVID-19 with many people having to work remotely while they stay safe through this pandemic.

While there are larger communities within our region that do have better levels of internet, many of the fringes of these communities along with the rural areas are considered underserved. We understand that the project application from CBBC means that 215 homes in Salmo will benefit from fibre-to-the-home service through this project. Service to these homes will bring critical infrastructure required by residents to allow them access to critical services such as education, health and remote work, just to name a few.

Below is a copy of a resolution from Village Council supporting the application and need for better connectivity:

[insert copy of resolution]

We thank you for your efforts in bridging the digital divide between urban and rural Canada and for your consideration of our support for this application.

If you have any questions or concerns, please do not hesitate to contact me at XXX-XXX-XXXX or (email)

Sincerely,

xxx

Councillor Reports

March 9, 2021

Councillor Heatlie:

KKTAC minutes for February 22/21

The KKTAC appointed Shawn Tomlin to Election officer to receive nominations for chair, vice chair and TAC representative.

Clara Reinhardt was elected chair and TAC representative Ron Oszust was elected vice chair.

The Ktunaxa “ethical space” workshop is March 17th @ 10-11:30am. I will attend if available.

Councillor Huser:

On March 4th, I attended a Housing Workshop facilitated by the Salmo Community Resource Society, it was a great workshop with a lot of discussion about the needs of our community and future growth. The subcommittee that I was involved in discussed the need for the Village of Salmo to collaborate with organizations and/or developers to support all levels of housing needs from subsidized to market. This was an exciting workshop to see what the potential is for Salmo and Area – next meeting date in about a month - date to be confirmed.

Councillor Segall:

Mar.4th:

Participated in the monthly Cannabis Economic Development Council zoom call.

The group has identified various focus groups as follows:

- Provincial Policies,
- Federal Policies,
- Regional Economic Development – for which I have joined,
- Kootenay Organic Certification standards.

Official public information is still being prepared.

Partly participated in the SCRS Housing seminar with Ms. Janet Morton

The subgroup I participated in discussed the need for progress on rezoning in the Village to make available more middle to low-income home ownership options.

The matter of Transit was also discussed which if improved could accommodate additional residential family homes in Area G giving access to community and other services.

Follow-up questions that need answers were the capacity of the Village water and sewer to accommodate additional housing.



Diana L.D. Lockwood
Mayor

Mayor/Director Report for February 19 – March 4, 2021

Feb 22, Village of Salmo special meeting for Utilities. First three readings of the Utilities Bylaw that needs to set fees each year.

Feb 22, Salmo and Area G Rec Com meeting. Pool discussion about the phases for repairs. Budget talks and an update about the tennis courts rebuild through the School District.

Feb 23, Meeting with Sustane Technologies from Nova Scotia. As your Director for the RDCK I am looking at ways to deal with our garbage and recycling that would be a benefit to the Kootenays as a whole while reducing dump sites and travel for recycling material.

Feb 23, Incamera and a Regular Council Meeting

Feb 25, SIDIT/ETSI_BC policy review meeting. SIDIT has successfully changed its name to Economic Trust of the Southern Interior BC. Our committee is reviewing all the Policies and Bylaws of this trust, set up in 2006 by the Provincial Government, to make sure they flow with each other. This trust is going in a different direction than it has previously, so read up on how this trust may help you.

Feb 25, Mayors Vaccine Roundtable with Interior Health. IHA gives the Mayors a heads up and the opportunity to ask questions that come up in communities each week while the vaccine is being rolled out.

Feb 26, RDCK Budget meeting. This meeting is for all RDCK services.

March 4, Housing meeting with Salmo Community and Resource Centre. Janet Morton did a presentation to the group about the different housing needs and ways of accomplishing a goal we as a community may set.

March 4, Mayors Vaccine Roundtable with Interior Health as above.

Office of the Mayor
Village of Salmo

