



# The Corporation of the Village of Salmo

## REGULAR MEETING #07-21 MINUTES

Minutes of the Regular Meeting of the Council of the Village of Salmo held electronically on Tuesday, April 13, 2021 at 7:00 p.m.

**PRESENT:**

Mayor Diana Lockwood	Councillor Farrell Segall
Councillor Jennifer Endersby	CAO Anne Williams
Councillor Jonathon Heatlie	Members of the Public - 1
Councillor Jacquie Huser	

**CALL TO ORDER:** The Mayor called the meeting to order at 7:05 p.m.

### **COUNCIL PROCEDURE BYLAW**

#### **#663, 2014:**

R1-07-21

Moved and seconded, that due to the exceptional circumstances created by the COVID-19 pandemic, that Council waive the requirements of *Council Procedure Bylaw #663, 2014* Section 8 Electronic Meetings, Parts (4) & (5), to allow all Council members to participate via electronic means in order to comply with provincially mandated physical distancing requirements and not holding public gatherings, and that provision be made for members of the public to listen electronically to the Council meeting.

Carried.

#### **AGENDA:**

R2-07-21

Moved and seconded, that the draft agenda of Regular Meeting #07-21 of Tuesday, April 13, 2021 be adopted as amended from *Council Procedure Bylaw #663, 2014* Schedule "A" to include a New Business section and a Public Question period.

Carried.

#### **NEW BUSINESS:**

NIL

#### **DELEGATIONS:**

NIL

#### **MINUTES:**

R3-07-21

TIME CAPSULE STANDING  
COMMITTEE MEETING  
March 10, 2021

Moved and seconded, that the minutes of the Time Capsule Standing Committee Meeting of Thursday, March 10, 2021 be adopted as presented.

Carried.

R4-07-21

75TH ANNIVERSARY MEDIA  
SELECT COMMITTEE MEETING  
March 12, 2021

Moved and seconded, that the minutes of the 75th Anniversary Media Select Committee Meeting of Friday, March 12, 2021 be adopted as presented.

Carried.

R5-07-21

REGULAR MEETING  
March 23, 2021

Moved and seconded, that the draft minutes of Regular Meeting #06-21 of Tuesday, March 23, 2021 be adopted as presented.

Carried.

R6-07-21  
SPECIAL MEETING  
April 6, 2021

Moved and seconded, that the draft minutes of Special Meeting of Tuesday, April 6, 2021 be adopted as presented.

Carried.

**REFERRALS FROM  
DELEGATIONS:**

NIL

**REFERRALS FROM PRIOR  
MEETINGS:**

R7-07-21  
COUNCIL PORTFOLIO &  
REPORTING TEMPLATE  
DISCUSSION

Mayor Lockwood explained her rationale, research and proposed changes to the Council portfolios and a reporting template for use by each Councillor. She also noted that Portfolios are appointed at her discretion as Mayor.

Portfolios eliminated were:

- RDCK Recreation Commission – Mayor is currently chair as RDCK Director. Councillor Huser sits on it as a private citizen.
- BearSmart & WaterSmart, FireSmart & Fire Department, Parks & Cemetery, Civic Works: all liaison and/or work is done and reported on by staff.
- Seniors, Age Friendly – all done through Community Services.

Council expressed their thoughts on the changes.

- There was concern that the Environment & Sustainability portfolio was eliminated. It was requested that Environment be put back.
- Councillor Segall observed that Council members should be connecting with businesses but would not like all five members coming to them, so it should only be one person.

The Mayor advised that it is the Chamber of Commerce's role to work with the businesses not Council's. The role of Council is to support business through bylaws and policies.

- Councillor Huser noted that she was disappointed in the changes and would like to see Parks & Cemetery left in.

The Mayor shared a report template used by Fruitvale to illustrate how a standardized Council report could look. They could be individually customized with each Councillor's portfolios. Staff will prepare a draft template for the next meeting.

The Mayor asked that Councillors submit their thoughts regarding the old portfolios to her and describe what they think the purpose of each of their portfolios is.

R8-07-21  
CITY OF LANGLEY - #18

Moved and seconded, that Council support the resolution of the City of Langley to the provincial government regarding "raising disability and income assistance to a livable rate" as presented.

Carried.

**POLICY DEVELOPMENT &  
REVIEW:**

NIL

**DEPARTURE**

Councillor Heatlie departed the meeting at 7:56 p.m.

**BYLAW REVIEW &  
DEVELOPMENT:**

**DISCUSSION**

Council reviewed and discussed the proposed “Outdoor Patio Bylaw #730”. Minor changes were made for consistency and the following changes were made:

- The Outdoor Patio definition and 3.2.1 (c) now reads ...for the purpose of serving food and/or beverages...
- 3.2.1 (d) “**Main Street**” was removed.
- 4.4.1 (a) “**after 8:00 p.m.**” was added.
- Section 4.2.3 (a) was removed.
- 4.2.3 (b) the work “**all**” was removed.
- Section 4.3.10 “**Outdoor patios must be Family Friendly**” was removed.

R9-07-21  
OUTDOOR PATIO BYLAW #730,  
2021

Moved and seconded, that the “*Outdoor Patio Bylaw #730, 2021*” be given first reading as amended.

Carried.

**DISCUSSION**

The CAO asked if Council would be in favour of providing a Letter to Support to the Erie Creek Brewery for their outdoor patio application to the Liquor and Cannabis Licensing Branch (LCBC). Such licenses are currently being expedited by the LCBC in order to help businesses due to the ban on indoor dining or gatherings.

Council unanimously agreed they are in favour of supporting his application.

**ACCOUNTS PAYABLE:**

R10-07-21

Moved and seconded, that Council receive for information the list of accounts payable cheques and electronic fund transfers from March 19, 2021 to April 8, 2021 totaling \$119,791.13.

Carried.

**CORRESPONDENCE REQUIRING  
A COUNCIL DECISION:**

R11-07-21  
DISTRICT OF SICAMOUS RE:  
INVASIVE ASIAN CLAMS - #26

Moved and seconded, that Council provide a Letter of Support for Columbia Basin Broadband Corporation’s application to the federal government’s Universal Broadband Fund program.

Carried.

R12-07-21  
DISTRICT OF NORTH VANCOUVER  
RE: HELP CITIES LEAD (HCL)  
CAMPAIGN - #27

Moved and seconded, that Council support the resolution of the District of North Vancouver as presented.

Carried.

**CORRESPONDENCE FOR  
INFORMATION ONLY:**

R13-07-21

Moved and seconded, that Council receive for information the following correspondence from:

- (1) Ministry of Municipal Affairs Re: February 2021 Regional Call - #28
- (2) Ministry of Public Safety and Solicitor General Re: Potential Impacts of the City of Surrey's Policing Model Transition - #29
- (3) UBCM Re: 2020 Community Child Care Planning Program (Salmo Valley Child Care Planning Project) - #30

Carried.

**MEMBER REPORTS & INQUIRIES:**

COUNCILLOR ENDERSBY

Councillor Endersby reported that she attended the budget meeting.

COUNCILLOR HEATLIE

Councillor Heatlie had nothing to report.

COUNCILLOR HUSER

See Appendix A.

COUNCILLOR SEGALL

See Appendix A.

MAYOR LOCKWOOD

See Appendix B.

R14-07-21

VERBAL & WRITTEN REPORTS OF  
MAYOR AND  
COUNCIL

Moved and seconded, that the verbal and written reports of Mayor and Council be received for information.

Carried.

**PUBLIC QUESTION PERIOD:**

MAUREEN BERK

Ms. Berk asked where food trucks could be located if someone wanted to have one.

Councillor Huser responded that food trucks can be only parked on private commercial property with a letter of permissions from the owner and must have a business license. They are not allowed to park on the streets.

**ADJOURNMENT:**

R15-07-21

Moved, that the meeting be adjourned at 8:43 p.m.

Carried.

I hereby certify the preceding to be a true and correct account of the Regular Meeting of Council held on Tuesday, April 13, 2021.

Originally Signed By:

Diana Lockwood

Mayor

Anne Williams

Chief Administrative Officer

**APPENDIX A - COUNCILLOR REPORTS**  
**April 13, 2021**

**Councillor Huser:**

March 25, 2021 – attended the virtual Special Recreation Commission meeting with Cover Architecture to review their Salmo Pool Assessment Report.

April 1, 2021 – Attended the 75th Anniversary Media Select Committee meeting – minutes to come from Councillor Segall.

April 6, 2021 – Attended the Council meeting to review the Budget.

April 7, 2021 – Attended the follow-up housing workshop with Jan Morton hosted by SCRS. This was a very informative meeting with many thoughts about what the housing needs of Salmo and area are and there are hopes that an organization and/or community members will be able to provide some housing in our area.

Cemetery Working Group – we will be meeting once prices come in to review and discuss before bringing the final design and costs to council.

Bylaw Review – preliminary review of the Outdoor Patio Bylaw

**Councillor Segall:**

23rd March - Attended an online presentation by SpareLabs (Vancouver) on Micro-Transit solutions aimed at On-Demand systems which are ideally suited to our region.

25th March - Responded to Provincial tree planting notice that Salmo could participate in some way and plant 75 trees in the area to coincide with the Village Anniversary.

This resulted in an offer from ATCO of 75 tree seedlings for use to plant in the Village and surrounds.

Only Coniferous seedlings are available for our region.

ATCO are replanting clear-cuts in the region and will bring seedling out of the coolers towards the end of April and arrange with myself for their distribution.

Various dates - Met with Chamber of Commerce office to discuss their support for a Grant application to ETSI-BC for a Study to determine the need for a Salmo Community Owned and Operated Bus (Scoobi).

29th March - Phone discussion with FCM's Green Municipal Fund Advisor - Benjamin Koczwarski regarding a matching contribution to enable a detailed Transit Study for Salmo. Cost estimate for a suitable study were determined as \$30000.

30th March - Submitted an ETSI-BC Grant application with the support of the Salmo & District Chamber of Commerce for \$15000 towards the cost of a transit study.

The understanding is that if approved the Village shall submit a further application to FCM to provide for a matching grant towards the study.

Once a detailed study is complete and submitted to FCM, FCM would consider funding a 2 year pilot project for such an on-demand micro-transit bus initiative.

30th March - Attended a webinar presented by Fortis BC to outline their 30 by 30 future energy outlook. The panel released the findings of a study which determined that significant increases in demand need to be addressed.

By 2050 the BC energy demand will require the equivalent of 3 more low Carbon Site C generating capacities.

The aim is to reduce GHG emissions by 80% by 2050.

Focus is on creating Renewable Natural Gas sources from Municipal, Agricultural, Forestry and Sustainable Hydrogen.

45% of all BC energy usage is for heating - assumptions for energy savings in this area are therefore based upon 100% implementation of STEP 5 building codes.

1st April – Participated in a monthly Cannabis Economic Development Council meeting to further the establishment of the Council. Work is taking shape in the development of the Vision, Mission, Values and Purpose of the group. Although based in the Kootenays the group is acting on a National level in discussions with Provincial and Federal departments.

1st April - Chaired a 3rd 75th Anniversary media Select Committee online meeting where key events to be highlighted and planning is taking place. Minutes of Meeting #2 have been accepted and distributed.

6th April – Council budget detailing presentation and discussion.

7th April – Attended part of Housing Project online workshop.



*Diana L.D. Lockwood*  
*Mayor*

## **Appendix B - Mayor/Director Report for March 19 – April 8, 2021**

**March 19**, continued working on Bylaw/Policy Review for ETSI-BC formerly SIDIT.

**March 23**, our community started to receive the COVID vaccines.

**March 23**, Council Meeting.

**March 24**, West Kootenay Boundary Regional Hospital electronic meeting. IHA gave a presentation regarding items that they are requesting for the WKBRH. There were 38 requests Global Grant items with an ask of \$427,820 and for Information Management and Information Technology (IMIT) funding request the ask is \$528,200.

**March 25**, Roundtable with IHA and the Mayors about the vaccine and the roll out.

**March 25**, Recreation Committee #7 had a meeting with Cover Architectural about the work that is needed for the pool and how it can be accomplished through phases.

**March 26**, ETSI-BC board meeting.

**March 30**, Fortis BC meeting about a clean growth pathway to 2050. Fortis is mapping out their vision and pathway which includes low-carbon solutions across North America. Fortis is looking at ways to create more clean energy and the difficulty is BC is one of the three provinces in Canada that has already created clean energy. Were as compared to our neighbours (Alberta), changing something small makes a big impact. BIOMASS and how it is dealt with can provide an opportunity to reduce GHG's. They spoke about how going down a diversified pathway, compared to an electrification pathway, and what would be required for both options. Nuclear energy has not been looked at.

**March 31**, The Recreation Committee reviewed a new Fees and Charges Bylaw. An experiment was conducted in at the Salmo Pool last year with donations only. What was noted was administrative expenses went down but with the COVID situation we are unaware the difference between how much money we would have brought in if the situation were normal. Fees and Charges will not be so prescriptive, this bylaw will give the reason of the changes.

The RDCK received \$516 K in extra COVID funding to help with expenses. Indoor recreation has been closed again for three weeks because of the Public Health Orders.

**April 1,** Roundtable with IHA and the Mayors about the vaccine and the roll out.

**April 6,** Council budget meeting with our Chief Financial Officer.

**April 7,** Housing meeting #2, that the Salmo Resource Center organized.

**April 7,** Director Cunningham and I met with RDCK staff and BC Transit to discuss the concerns of our limited transit and how we can move forward getting transit that works for our citizens.

**April 7,** we continue with our Time Capsule meetings. See attached minutes.

**April 8,** Roundtable with IHA and the Mayors about the vaccine and the roll out. Salmo's next round of vaccines for anyone over the age of 18 can book for April 19-22 at the Salmo Valley Youth and Community Center.

**April 8,** Teleconference with Minister Josie Osborne and Dr. Lavoie. The mass vaccines happening in smaller communities helps with different concerns. One being the cost of coming back and forth to the community to vaccinate different ages. It is much more efficient and cost effective for them to just come once.

The Minister also spoke about the \$15 million program through UBCM for the safe restart program.