



# The Corporation of the Village of Salmo

## REGULAR MEETING #07-22 MINUTES

Minutes of the Regular Meeting of the Council of the Village of Salmo held in Council Chambers at 423 Davies Avenue in Salmo, B.C. on Tuesday, April 12, 2022 at 7:00 p.m.

### **PRESENT:**

#### In Person:

Mayor Diana Lockwood  
Councillor Jacquie Huser  
Councillor Farrell Segall  
CAO Anne Williams  
Members of the Public - 2

#### Electronically:

Members of the Public - 1

### **REGRETS:**

Councillor Jennifer Endersby  
Councillor Jonathon Heatlie.

### **CALL TO ORDER:**

Mayor Lockwood called the meeting to order at 7:00 p.m.

### **AGENDA:**

R1-07-22

Moved and seconded, that the draft agenda of Regular Meeting #07-22 of Tuesday, April 12, 2022 be adopted as amended from *Council Procedure Bylaw #663, 2014 Schedule "A"* to include a New Business section, an Administration section, Salmo Baseball sign request, District of Sicamous correspondence, and a Public Question period.

Carried.

### **DELEGATIONS:**

Salmo Valley Public  
Library – Update on 1<sup>st</sup>  
Quarter of 2022

Taylor Caron provided Council with an update of Library activities for the last quarter. The library is always busy with patrons using it for a variety of activities as well as book-borrowing.

They are looking forward to finishing up and opening the Reading Garden at the back of the building now that spring is here.

The library delegation left at 7:20 p.m.

### **NEW BUSINESS: NIL**

**MINUTES:** (Note: See official minutes and agenda package for applicable reports.)

R2-07-22

Regular Meeting  
March 22, 2022

Moved and seconded, that the draft minutes of Regular Meeting #06-22 of Tuesday, March 22, 2022 be adopted as presented.

Carried.

R3-07-22

Special Meeting  
March 28, 2022

Moved and seconded, that the draft minutes of Special Meeting of Monday, March 28, 2022 be adopted as presented.

Carried.

**ADMINISTRATION:**

R4-07-22 Moved and seconded, that Council receive for information the written report on the trackless equipment as presented by CAO Williams. (see *Appendix A*).  
Carried.

R5-07-22 Moved and seconded, that Council budget for paying up to \$95,000 for the purchase of the used trackless machine, taxes and shipping included, pending inspection and approval of machine by Civic Works staff.  
Carried.

R6-07-22 Moved and seconded, that Council budget up to \$1,000 in travel costs for staff to inspect the equipment at the dealer.  
Carried.

**REFERRALS FROM DELEGATIONS: NIL**

**REFERRALS FROM PRIOR MEETINGS: NIL**

**POLICY DEVELOPMENT & REVIEW: NIL**

**BYLAW DEVELOPMENT & REVIEW: NIL**

**ACCOUNTS PAYABLE:**

R7-07-22 Moved and seconded, that Council receive for information the list of accounts payable cheques and electronic fund transfers from March 18, 2022 to April 7, 2022 totaling \$73,240.09.  
Carried.

**CORRESPONDENCE REQUIRING A COUNCIL DECISION:**

R8-07-22 Moved and seconded, that Council adopt the following resolution re  
Nature Canada Re: World Oceans Day on June 8<sup>th</sup>:  
World Oceans Day 2022 - #33  
A resolution in support of the Corporation of the Village of Salmo recognizing and celebrating World Oceans Day 2022 and the advancement of ocean conservation in Canada:  
  
WHEREAS, Wednesday, June 8, 2022, is the 30th annual World Ocean's Day. World Oceans Day is the United Nations day for celebrating the role of the ocean in everyday life and inspiring action to protect it.  
  
WHEREAS, Countries around the world, including Canada as a prominent leader, have committed to protecting 30% of their ocean territory by 2030 in order to reverse nature loss in the ocean and safeguard at-risk marine life.

WHEREAS, The ocean is home to hundreds of species at risk, vulnerable ecosystems, and is a crucial carbon sink shielding us from the worst of climate change.

WHEREAS, The ocean produces over half of the world's oxygen and absorbs 50 times more carbon dioxide than our atmosphere. Therefore, protecting the ocean is in the interest of all life on Earth, and communities both coastal and inland, as it is essential to our shared future.

WHEREAS, It is the jurisdiction of the Government of Canada, under various pieces of legislation and regulation, to establish marine protected areas in consultation with Indigenous Peoples. Many Indigenous nations and communities are leading in the conservation of the ocean and have been stewards of the ocean since time immemorial.

WHEREAS, It is important for municipal leaders to demonstrate support for actions to safeguard the ocean, as they have for action on climate change and other environmental matters of national importance.

WHEREAS, In celebrating the ocean, and protecting its habitats and ecosystems, we can together raise the profile of ocean conservation's critical role in improving planetary health and slowing the crisis of species collapse and ecosystem decline.

Therefore be it resolved that the Corporation of the Village of Salmo recognizes the 30th anniversary of World Oceans Day on June 8th, 2022 and supports national and international efforts to protect 30% of the ocean by 2030.

Carried.

Staff will enquire if the school is doing anything to celebrate the day and a Bulletin regarding the day will be added to the website.

R9-07-22  
Salmo Baseball Sign  
Request

Moved and seconded, that Council approve the hanging of a Salmo Baseball sign at Lions Park on the fence.

Carried.

**CORRESPONDENCE FOR INFORMATION ONLY:**

R10-07-22

Moved and seconded, that Council receive for information the following correspondence from:

- (1) Ministry of Municipal Affairs Re: March 2022 Regional Meetings - #27
- (2) District of Ucluelet Re: Plastic and Bio-Plastic Utensils Banned - #28
- (3) RDCK Re: Invitation - The sńŕaýckstx Way of Life workshop April 25 or 26 - #30
- (4) Fort St. John Re: Extended Hour Child Care for Shift Workers - #31

- (5) Ministry of Forests, Lands, Natural Resource Operations and Rural Development Re: Provincial Tree Planting Program and COVID-19 Protocols - #32
- (6) District of Sicamous Re: Luxury Tax on Recreational Boats

Carried.

Councillor Huser noted she is registered for the sŕŕaŕckstx Way of Life workshop. Mayor Lockwood is also planning to attend.

**MEMBER REPORTS & INQUIRIES:**

Councillor Huser                      *See Appendix B.*

Councillor Huser also reported that she will be attending a march in Trail on April 14<sup>th</sup> to acknowledge the 6<sup>th</sup> anniversary of the declaration of the public health emergency in response to the toxic drug supply. They will be marching from the cenotaph to the bridge at 1:00 pm and Interior Health are supplying black balloons to recognize those who have lost their lives.

Councillor Segall                      *See Appendix B.*

Councillor Segall also asked staff to register him for AKBLG.

Mayor Lockwood                      *See Appendix B.*

R11-07-22  
Verbal & Written  
Reports of Mayor &  
Council                                      Moved and seconded, that the verbal and written reports of Mayor and Council be received for information.                                      Carried.

**PUBLIC QUESTION PERIOD: NIL**

**ADJOURNMENT:**                      Moved and seconded, that the meeting be adjourned at 7:52 p.m.  
R12-07-22                                      Carried.

I hereby certify the preceding to be a true and correct account of the Regular Meeting of Council held on Tuesday, April 12, 2022.

Originally Signed By:

\_\_\_\_\_  
Diana Lockwood  
Mayor

\_\_\_\_\_  
Anne Williams  
Chief Administrative Officer

# APPENDIX A



## The Corporation of the Village of Salmo

### REPORT TO COUNCIL

**DATE:** March 24, 2022 – **UPDATED April 6, 2022**  
**SUBMITTED BY:** Anne Williams, Chief Administrative Officer &  
Alana Lins, Administrative Assistant  
**SUBJECT:** Trackless Maintenance and Repair Report

#### Purpose of RTC:

At the February 22<sup>nd</sup> Council meeting, Council advised staff that it would be better to replace the engine in the 2002 Trackless rather than replace it with a newer model used vehicle at a cost of approximately \$85K. At the March 28<sup>th</sup> Special meeting Council advised staff that perhaps buying new would be the best option.

This report is to provide further information regarding the 2002 Trackless in order to allow Council to reconsider the options and make an informed decision on what to budget in 2022 for the Trackless equipment.

#### Background:

Civic Works has two small trackless machines that are in frequent, often daily, use year-round. In summer they are constantly in use for lawn mowing at various parks and Village buildings, verge mowing and sweeping sidewalks and other jobs. In the winter they are used for plowing and sanding sidewalks and intersections.

Due to the extensive repairs needed to keep the 2002 model going and the high cost of the repairs, the crew has been looking at replacing the 2002 trackless with a newer model. Although we require two machines, at present we have been leaning heavily on the newer trackless because of the maintenance required on the 2002 trackless in order to make it operational. It is down for maintenance most of the time (which is quite inconvenient). Thus, the lower costs associated with the 2002 in recent years for repairs and maintenance.

#### Repair and Maintenance Costs

#1 - 2002 MT5 Trackless Maintenance Costs

| Year        | 2019    | 2020  | 2021    | YTD 2022 |
|-------------|---------|-------|---------|----------|
| Parts       | \$2,217 | \$793 | \$1,164 | \$486    |
| Maintenance | \$441   | \$45  | \$267   | \$305    |
|             | \$2,658 | \$838 | \$1,431 | \$791    |

#2 - 2012 MT6 Trackless Maintenance Costs

| Year        | 2019    | 2020    | 2021    | YTD 2022 |
|-------------|---------|---------|---------|----------|
| Parts       | \$890   | \$2,664 | \$2,443 | \$2,082  |
| Maintenance | \$833   | \$130   | \$0     | \$2,337  |
|             | \$1,723 | \$2,794 | \$2,443 | \$4,419  |

It should also be noted that one of the largest expenses regarding repairs on the trackless machines is the freight expense to get the parts to our location. They are generally shipped out of the either Ontario or the US to the distributor in Vancouver and then shipped to us here. Unfortunately, there are limited trackless dealers to deal with.

#### Values

- 2012 Trackless – cost \$123,494 – it became fully amortized in 2021 – therefore it's Net Book Value (NBV) to the Village is zero (\$0).
- 2002 Trackless – cost \$99,084 – has been fully amortized now for 10 years – it also has a NBV to the Village of zero (\$0).
- Staff estimate that we could possibly get approximately \$6,000 - \$10,000 for the sale of the 2002 trackless in its current condition. With additional repairs, a new owner would have a machine for occasional use.



#### Replacement Options

1. **Replace engine:** New Cummins Diesel ReCon Engine for the 2002 – quote \$17,611 (\$14,912 engine, \$2,699 core), plus taxes and shipping.

However, replacing the engine will not fix all the other worn-out components, making running it still an iffy option. The other parts that need replacing include the controls which are worn right out, a pump rebuild, replacing the hydraulic

hoses and possibly the transmission, if not now, then soon. Replacing the engine will not increase the current resale value of the machine due to the need for all these other repairs. It is estimate that the other repairs, including parts, would cost approximately \$10,000. Work would be done by a third party, not in house. **Total est. cost, with labour, \$35,000.**

Denny advises that, in his opinion, it is time to replace it as there is no point in keeping on throwing money at it.

2. **Purchase new used machine:** In February, the crew had contacted a trackless dealer who informed them that they had a used 2017 MT7 Trackless with 1,188 hours and 8,870 kilometers on it for sale. The retail price on it was \$85,000 plus taxes. However, it has been sold, so another one would need to be located. **The estimated cost is up to \$90,000.**

April 6 - This machine has become available again. It is also equipped with what were several optional extras that the original owner included.

Denny advises that normally you could expect the run this type of equipment a minimum of at least 10,000 hours before needing maintenance beyond regular upkeep. As a typical full-time, work-year is generally calculated at 1,800 hours staff time, and while the equipment would be in use year-round, it would not be used all day every day each week. The used machine would therefore meet the Village's needs for a long time to come. Should Council want to consider this option further, Denny would like to inspect the machine and run diagnostics with their technician. The machine is in Vancouver so travel costs up to \$1,000 would be incurred. If suitable, it is available immediately.

3. **Purchase new machine:** A quote has now been received for a new Trackless. The basic model is \$159,500. The options needed are Ride Control \$2,980, WIFI diagnostic package \$725, rear license plate bracket and light \$350, and break-in filter kit \$673.33, total before tax \$164,228.33.

Manufacturing lead time is 8-12 months, although it might be possible to get it in 3-4 months if purchased now and it gets into a "manufacturing window".

The 2002 trackless would have to remain as the back-up for now but is likely to break down at any time and requires copious amounts of oil to run.

**Funding**

CFO McClure advises there are sufficient funds (\$148,260) in the Civic Works reserve for the purchase of a used machine and a combination of funds and possibly borrowing could be used to purchase a new one.

While a new machine would be nice, at this time it probably makes the most sense financially to purchase the used one given its low usage.

**Recommendation**

That Council budget for paying up to \$95,000 for the purchase of the used trackless machine, taxes and shipping included.

# APPENDIX B



## THE CORPORATION OF THE VILLAGE OF SALMO REPORT FROM COUNCIL

### COUNCILLOR HUSER

Council Report for Council Meeting held on April 12, 2022.

### PORTFOLIOS

**Salmo Valley Youth & Community Centre:** the 2022 meetings are going to be: April 26, June 28, Sept 27 (AGM)

**Parks:** I am pleased that Council is supportive to move forward with an updated design, I am hopeful that we can accommodate the design costs within our 2022 budget

**Cemetery Working Group:** Still have a few emails to get converted. I have confirmed with Trees to Timbers that the quote still stands. I am hopeful that the quote will be able to be included in the 2022 budget, look forward to this project!

**Civic Works:** Nothing to report

**Bylaw & Policy Review:** Zoning Bylaw – looking forward the COTW for a full review.

**RDCK Alternate Director:** Nothing to report

### OTHER MEETINGS OR ACTIVITIES OF NOTE

**March 28<sup>th</sup>, 2022** – Capital and Operating & Maintenance special meeting regarding budgeting items.

**March 29<sup>th</sup> & 30<sup>th</sup>, 2022** – I attended a 2 day virtual “Not Just Naloxone Summit” hosted by the First Nations Health Authority - it was very informative! The Not Just Naloxone Train the Trainer - training is geared towards any interested individuals who are in a position to talk about substance use or who support people who use substances in their community (Health care providers, Social and Support Workers, Youth Workers, Substance Use Counsellors, etc.).

**March 31<sup>st</sup>, 2022** – I attended a virtual knowledge exchange for BC Community Action Teams to learn what is happening with regard to anti-stigma work. There is a lot a great work happening across the province and there will be a site created for the teams to share that work, save costs and share what has worked and what hasn't in the different locations.

**April 6, 2022** – I attended a virtual workshop with Len Pierre – he is an indigenous educator – the workshop focused on decolonizing substance use and healthcare practice, learn more about Indigenous history, and focus on renewal and self care of all workers. If you are interested in his work, there are many presentations on his website: [Presentation Slides | Len Pierre \(lenpierreconsulting.com\)](#)

Respectfully submitted,

Councillor Jacquie Huser





**THE CORPORATION OF THE VILLAGE OF SALMO**  
**REPORT FROM COUNCIL**

**COUNCILLOR SEGALL**

Council Report for Council Meeting to be held on 12<sup>th</sup> April, 2022.  
28<sup>th</sup> March – Attended Capital Expenses budgetary meeting.

**PORTFOLIOS**

**Economic Development** – Nothing to report

**Salmo and District Chamber of Commerce** – Nothing to report

**OTHER MEETINGS OR ACTIVITIES OF NOTE**

**Kootenay Cannabis Economic Development Council**

6<sup>th</sup> April – Participated in a virtual meeting.

Planning underway for BC Cannabis Summit 20-22<sup>nd</sup> April in Kelowna  
After recent lobbying the BC Government is now seeking public input on  
Cannabis consumption spaces.

<https://news.gov.bc.ca/releases/2022PSSG0024-000499>



## THE CORPORATION OF THE VILLAGE OF SALMO REPORT FROM MAYOR/DIRECTOR

### MAYOR/DIRECTOR LOCKWOOD

Mayor/Director Report for Council Meeting held on April 12, 2022.

### EXTERNAL AGENCIES:

Area G Emergency Preparedness: TBA

Alternate – Ktunaxa Kinbasket Local Government Treaty:

### PORTFOLIOS/LIAISONS:

#### **Citizen Engagement:**

**Economic Development:** For every \$100 you spend at locally owned businesses, \$68 will stay in the community. Buying locally helps the environment by conserving energy and resources by using less fuel for transportation and there could be less packaging. Local businesses donate to community causes at larger rate and amount than any chain stores do. When you nurture local businesses, you end up with a stronger community. The more local businesses you have, the more draw to the community.

#### **Fire Department:**

**Budgets/Utilities:** Utility bills are out and must be paid before April 11<sup>th</sup> to receive the 10% discount. We are in budget talks now.

#### **RDCK:**

**Board:** Next meeting April 21, 2022

**Joint Resource Recovery Committee:** Next meeting April 20, 2022

#### **Community Sustainable Living Advisory Committee:**

**All Recreation:** The Regional Recreation Allocation Policy and the draft allocation procedures have been received. The procedures will follow “Long-term Athlete Development Thinking”. This way of thinking describes what athletes need to be doing at specific ages and stages. The logic behind this is kids and adults will get active, stay active, and even reach the greatest heights of sport achievement if they do the right things at the right time.

**Recreation Commission:** Next meeting April 11, 2022

**West Kootenay Transit Committee:** Next meeting June 22, 2022

**West Kootenay Boundary Regional Hospital District:** The Board approved WKBHRD Budget Scenario A with a 0% increase in a taxation amount of \$4,827,024, and a contribution to reserve of \$1,865,545 for the year 2022.

The MRI will be permanent in Trail and the planning is in step one right now.

**ETSI-BC:** It is the first anniversary since changing the name and our strategy. See attachment for all the accomplishments within a year.

**Other meetings of note:**

**Mayor's and chair Highway 3 Coalition:**

**Southeast Regional Meetings:**

Respectfully submitted,

**Mayor/Director Lockwood**

*Celebrating our 1st Anniversary as*

**etsi** BC Economic Trust of the Southern Interior

We're proud of our accomplishments since March 10, 2021—here are some highlights!

**PROJECTS BY FUNDING STREAM**

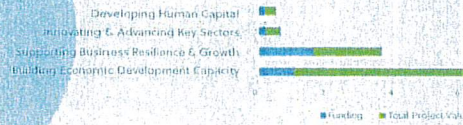
We funded 85 different projects that helped create or maintain 5,375 jobs in our region! We supported 36 Economic Recovery Advisors with training, networking, and resources.

- Building Economic Development Capacity
- Supporting Business Resilience & Growth
- Innovating & Advancing Key Sectors
- Developing Human Capital



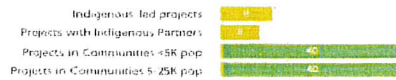
**ETSI-BC FUNDING & TOTAL PROJECT VALUE**

Our funding of \$3.1 million supported projects worth \$8 million in the Southern Interior!



**FUNDED PROJECTS BY FOCUS AREA**

We encouraged projects with Indigenous partners in First Nations and smaller communities.

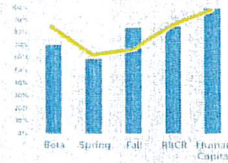


**CORE FUNDING BY REGION**



- Columbia-Rogerson Region
- Thompson-Okanagan Region
- Both Regions

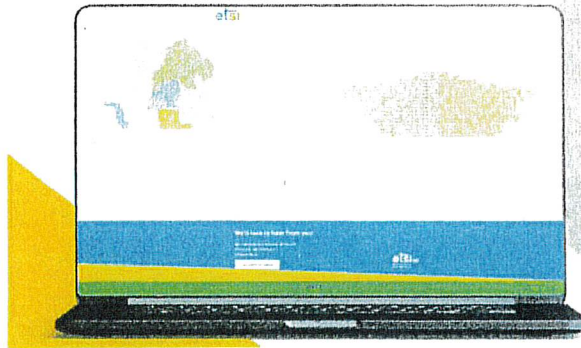
**APPROVAL RATES**



- Dollars requested / approved
- Number of projects requested / approved

**DATA VISUALIZATION PORTAL**

We hosted 577 attendees at 21 training events for business support & ec dev organizations. And we launched a new economic development data portal, <https://our-region.etsi-bc.ca>



THANKS, ETSI-BC BOARD AND TEAM FOR HELPING ETSI-BC LAUNCH ITS NEW CHAPTER!  
AND SPECIAL THANKS TO OUR:

#### Funding & Community Partners

All ETSI-BC Regional Advisory Committee and Terms of Reference Sub-Committee Members  
Association of Kootenay Boundary Local Governments (AKBLG)  
BC Ministry of Jobs, Economic Recovery and Innovation  
BC Ministry of Forests, Lands, Natural Resource Operations & Rural Development  
Legislative Review Committee: Karen Hamling, Alan Shaver, Steve Thomson, Rosalie Yazzie  
Mitacs - Sherry Zhao  
Southern Interior Local Government Association (SILGA)

#### Data Portal, Facilitation and Presentation Partners

|  |                                 |
|--|---------------------------------|
| BC Economic Development Association                  | Dale Whieldon & Colleen Bond    |
| Centre for Innovative & Entrepreneurial Leadership   | Mike Stote                      |
| City of Revelstoke                                   | Jamie Mayne                     |
| CityViz by Ruby Industries                           | Sasha & Izabela Bujdanovic      |
| Community Futures BC                                 | Karen Eden                      |
| Community Futures Central Interior First Nations     | George Casimir                  |
| Community Futures East Kootenay                      | Robyn Pool                      |
| Community Futures North Okanagan                     | Ward Mercer                     |
| Community Futures Thompson Country                   | Blair Gray                      |
| District of Simioux Economic Development Corporation | Carly Procyshyn                 |
| District of Squamish                                 | Kara Mulligan                   |
| Factor 5 Group, Inc.                                 | Aaron Gregory & Eric Burton     |
| Four Directions Management Services                  | Dan George & Kelly Mortimer     |
| Innovation Canada                                    | Sandra Spencer                  |
| Justice Institute of BC                              | Kent Highnam                    |
| Mitacs   | Mike Kramosick & Candice Loring |
| O'Leary & Associates                                 | Colin O'Leary                   |
| Province of BC - Ministry of Citizen's Services      | Daniel Himer                    |
| Province of BC - Rural Operations                    | Marc Inus                       |
| Selkirk College                                      | Dr. Sarah Beeth                 |
| Selkirk Innovates                                    | Jayree Jones                    |
| Small Business BC                                    | Tom Cunway                      |
| Strategic Dynamics                                   | Paula Schmidt                   |
| Teknup: te Socwopemc (Kamloops Indian Band)          | Danahoe Baker                   |
| Vetzi Global   | Manpreet Dhillon                |

#### Rural Business & Community Recovery Program (RBCR) Partners and Advisors

|  |   |
|--|---|
| Accelerate Okanagan                              | Andrew Klingel<br>Jennifer Vincent              |
| Armstrong-Spallumcheen Chamber of Commerce       | Robyn Cyr                                       |
| Boundary Country Regional Chamber of Commerce    | Andrew Zwicker                                  |
| Castlegar and District Chamber of Commerce       | Christina Allen                                 |
| Community Futures Central Interior First Nations | Gail Ioe<br>Chastity Jones                      |
| Community Futures Central Kootenay               | Karen Kornelsen<br>Aidan McLaren-Caux           |
| Community Futures Okanagan-Similkameen           | Denise Blashko<br>Jogga Wills                   |
| Community Futures Sun Country                    | Arnice Asquith                                  |
| Community Futures Thompson Country               | Julie Kimmel                                    |
| City of Merritt                                  | Stephanie Moore                                 |
| Columbia Valley Chamber of Commerce              | Melanie Grafton<br>Riley Wilcox<br>Theresa Wood |
| Fernie Chamber of Commerce - Elk Valley          | Taylor Jenkins                                  |
| Naslo Board of Trade                             | Pat Desmeules                                   |
| Kootenay Employment Services                     | Amy Hotchkiss<br>Riley Wilcox                   |
| Kootenay Outdoor Recreation Society              | Alex Ibbotson<br>Kevin Pennock                  |
| Ktunaxa Nation Council Society                   | Janice Alpine                                   |
| Lake Country Chamber of Commerce                 | Tony Pallas                                     |
| Lumby & District Chamber of Commerce             | Lindsay Turnbull                                |
| Nelson and District Chamber of Commerce          | Darren Davidson                                 |
| Pavelstake Chamber of Commerce                   | Lisa Astra                                      |
| Revelstoke Chamber of Commerce                   | Carolyn Gibson                                  |
| Salmon Arm Ec. Dev. Society & Simioux Dev Corp   | Alex de Chantal                                 |
| Shuswap Economic Development Society             | John Reed                                       |
| South Okanagan Chamber of Commerce               | Denise Blashko                                  |
| South Okanagan Chamber of Commerce               | Froy Lucas                                      |
| Sto:lo Community Futures Corporation             | Derek Hansom                                    |
| Summerland Chamber of Commerce                   | Kristin Parsons                                 |
| Trail & District Chamber of Commerce             | Annick De Goerde                                |

And thanks to all the partner organizations that submitted project applications this past year.

**etsi** BC Economic Trust of the Southern Interior

