



# The Corporation of the Village of Salmo

## REGULAR MEETING (#08-22)

A Regular Meeting of the Council of the Village of Salmo to be held in Council Chambers at 423 Davies Avenue in Salmo, B.C. on **Tuesday, April 26, 2022 at 7:00 p.m.**

*The public may attend in person or electronically. The electronic link will be available on our website on Tuesday.*

**Traditional Lands Acknowledgement Statement:** We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

### AGENDA:

1. Call to Order

2. Adoption of Agenda

**RECOMMENDATION:**

Pg.1

That the draft agenda of Regular Meeting #08-22 of Tuesday, April 26, 2022 be adopted as amended from *Council Procedure Bylaw No. 663, 2014* Schedule "B" to include a New Business section and a Public Question Period.

3. Delegations - NIL

4. New Business

**Discussion Re: Development Variance Permit Application No.001-2022: 733  
Railway Avenue, Salmo, BC**

Pg.5

See also CAO Williams attached RTC regarding the application (pg.19).

**RECOMMENDATION:**

That Council approve the Development Variance Permit application No. 001-2022 to allow a variance to "*The Village of Salmo Zoning Bylaw 489, 2001*" Part 4: Zones, Section 4.7.2 (1) and Section 4.7.2 (2) to allow for the creation of two lots that are each 424.89m<sup>2</sup> (4,573.5ft<sup>2</sup>) in area and each with a frontage of 15.95m (53'4"), varying the lot area by 39.16m<sup>2</sup> (421.5ft<sup>2</sup>) and the frontage by 2.05m (6'8") less than the minimum stated in the bylaw.

5. Adoption of the Minutes

(1) **RECOMMENDATION:**

Pg.31

That the draft minutes of the Regular Council meeting #07-22 of Tuesday, April 12, 2022 be adopted as presented.

6. Referrals from Delegations - NIL

7. Referrals from Prior Meetings - NIL

8. Operational Reports

(1) Civic Works Department

Pg.35

**RECOMMENDATION:**

That Council receive for information the written report provided by Civic Works Foreman Fred Paton for the period of March 18, 2022 to April 21, 2022.

- (2) Fire Department** Pg.39

**RECOMMENDATION:**

That Council receive for information the written report dated April 1, 2022 provided by Fire Chief David Hearn for the period of March 2022.

- (3) Bylaw Enforcement** Pg.41

**RECOMMENDATION:**

That Council receive for information the written report on bylaw enforcement for the period of March 2022.

- (4) Administration** Pg.43

**RECOMMENDATION:**

That Council receive for information the written report as presented by CAO Williams.

- (5) Strategic Plan – NIL**

**9. Financial Reports**

- (1) RECOMMENDATION:** Pg.45

That Council receive for information the list of accounts payable cheques and electronic fund transfers from April 8, 2022 to April 21, 2022 totaling \$270,083.33.

- (2) RECOMMENDATION:** Pg.47

That Council receive for information the Treasurer's Report for March 2022.

**10. Correspondence Requiring a Council Decision**

- (1) Grant-In-Aid: Salmo Valley Youth & Community Centre - #39** Pg.49

**RECOMMENDATION:**

That Council approve the grant-in-aid request of \$300 by the Salmo Valley Youth & Community Centre to assist with costs for the Dandelion Festival.

**11. Correspondence for Information Only**

**RECOMMENDATION:**

That Council receive for information the following correspondence from:

- (1) FireWise Consulting Re: Fire Safety Inspections - #36** Pg.57

- (2) District of Sicamous Re: Invasive Mussel Defense Program - #37** Pg.59

- (3) Ministry of Citizens' Services Re: Connecting Communities BC Program - #38** Pg.67

**12. Member Reports & Inquiries**

- (1) Councillor Endersby**

- (2) Councillor Heatlie**

- (3) Councillor Huser**

- (4) Councillor Segall**

**(5) Mayor Lockwood**

**RECOMMENDATION:**

Pg.69

That the verbal and written reports of Mayor and Council be received for information.

**13. Public Question Period**

**14. Adjournment**

*The next regularly scheduled Council meeting will be on May 10, 2022 at 7:00 p.m.*





# The Corporation of the Village of Salmo

## DEVELOPMENT PERMIT APPLICATION

THE INFORMATION REQUESTED IN THIS FORM IS REQUIRED TO EXPEDITE THE APPLICATION AND ASSIST THE STAFF IN PREPARING A RECOMMENDATION.

This form is to be completed in full and submitted with all requested information to the Village of Salmo, 423 Davies Ave., Box 1000, Salmo, B.C., V0G 1Z0 (Telephone: 357-9433).

**Development Application Type (please check the appropriate box):**

Development Permit	<input type="checkbox"/>
Development Variance Permit	<input checked="" type="checkbox"/>
Zoning/Land Use Bylaw Amendment	<input type="checkbox"/>
Official Community Plan Amendment	<input type="checkbox"/>

### Applicant and Registered Owners:

Applicant's Name: Robert Zaretski

Address: \_\_\_\_\_ Postal Code: \_\_\_\_\_

P.O. Box #: N/A City: \_\_\_\_\_

Phone No.: \_\_\_\_\_ Cell No.: \_\_\_\_\_

Registered Owner's Name(s): Robert Zaretski

Address: \_\_\_\_\_ Postal Code: \_\_\_\_\_

P.O. Box #: N/A City: \_\_\_\_\_

Phone No.: \_\_\_\_\_ Cell No.: \_\_\_\_\_

As owner(s) of the land described in this application, I / we hereby authorize: \_\_\_\_\_ to act as applicant in regard to this Development Permit Application.

**Owner's Signatures:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

NOTE:

- (1) A copy of a State of Title Certificate, or a copy of a Certificate of Indefeasible Title, dated no more than thirty (30) days prior to submission of the application must accompany the application as a proof of ownership.
- (2) An Application Fee as set out in Schedule "A" (applicable section of which is attached) shall be made payable to the Village of Salmo and shall accompany the Application.
- (3) Where the applicant is not the sole registered owner of the land described in this application, the authorization clause, noted above, must be completed and signed by the owner(s).
- (4) A dimensioned Sketch Plan drawn to scale showing the parcel(s) or part of the parcel(s) that is the subject of this application and the location of existing and proposed buildings, structures, uses, access roads, parking, driveways and any screening, landscaping and fences must accompany this application.

I / We Robert Zaretski hereby make application for a variance of Section 1 of the Village of Salmo Zoning By-law No. 489, 2001 as follows:

to create 2 lots that will not meet the minimum site area or frontage. Each residential lot in this zone should be (4995 sq ft) the proposed lots would be (4573.5 sq ft). Min lot frontage is (59 ft) proposed lot frontage for these lots is (52'4")

The following information is to be provided:

(1) Current Legal Description of the land in full: Lot 1, DL 206, Plan NEPG0277

(2) Location of the land (Street Address): 733 Railway Avenue

(3) Present Zoning of the land: RM-1 Multi Family Residential

(4) Description of the existing Use / Development of the land: the land is currently undeveloped.

(5) Description of the proposed Use / Development of the land: proposed use will be residential single family dwellings.

.7.2  
(1)  
&  
(2)

(6) Do any buildings currently exist on the land?

Yes

No

If yes, list the use, size and date of construction:

	Use	Size	Date Constructed
a.	_____	_____	_____
b.	_____	_____	_____
c.	_____	_____	_____
d.	_____	_____	_____
e.	_____	_____	_____

(7) If applicable, provide the following information regarding the proposed building or addition:

a. **Size:**

Width \_\_\_\_\_ Length \_\_\_\_\_ Area 1100-1300  
Sq ft

b. **Proposed setback from property lines:**

Front \_\_\_\_\_ Rear \_\_\_\_\_ Side \_\_\_\_\_

c. **Maximum roof height:** \_\_\_\_\_

d. **Use or purpose:** \_\_\_\_\_

(8) Reasons and comments in support of the application (use separate sheet if necessary):

See attached document provided

(9) Neighbouring Tenants

The *Local Government Act* requires that owners and 'tenants in occupation' of the subject parcel and of neighbouring parcels be notified of the application for a Development Variance Permit.

**I / We hereby declare that all statements and information contained in the material submitted in support of this application are to the best of my/our belief true and correct in all respects.**

Applicant's Signature

Owner's Signature

## SCHEDULE "A"

### APPLICATION FEES

1. Every applicant for a Zoning By-law and/or an Official Community Plan amendment shall, upon submission of his application pay a fee to the Village of Salmo in the amount of **FOUR HUNDRED, TWENTY-FIVE DOLLARS (\$425.00)**.
2. Every Zoning By-law amendment application that requires an amendment to the Official Community Plan shall be accompanied by an additional fee in the amount of **SEVENTY-FIVE DOLLARS (\$75.00)**.
3. Should an application for a Zoning Bylaw or Official Community Plan amendment not proceed to the Council for consideration or not proceed to a Public Hearing, the application fee shall be refunded in full.
4. No refund shall be granted after the Council has authorized by resolution that a Public Hearing be held on an application.
5. The application fee for a Development Variance Permit shall be **ONE HUNDRED DOLLARS (\$100.00)**.



MAR 30 2022

March-29-2022

Dear Salmo Council Members

My NAME is ROBERT ZARETZKI

I Live in Nelson and have For the Past 35 yrs

I am a approved Home builder by the BC government.

I build smaller affordable homes For new & young people entering the housing market.

I recently purchased the empty lot a 733 Railway AVE in Salmo.

I would like to create 2 Lots. Each Lot will be 4573.5 SQF With 52'4" of Frontage of Railway AVE Narrowing to 33'7" on the Lane way side

My Plan is to build a 1100-1300 SQF 3 Bed room home (single level) on each Lot.

Suitable For a Family or retired couple at a reasonable purchase Price.

This will bring more Land taxes to the Village of Salmo.

One of the Lots will be For my youngest daughter, her 1st home.

I have recently discussed this with Ann & Jessica, they felt that My Lot sizes may fall under the new proposed Lot sizing.

I am providing a few pictures of possible homes i mite build on these lots, if you accommodate my request.

See My attachments

ROBERT ZARETZKI

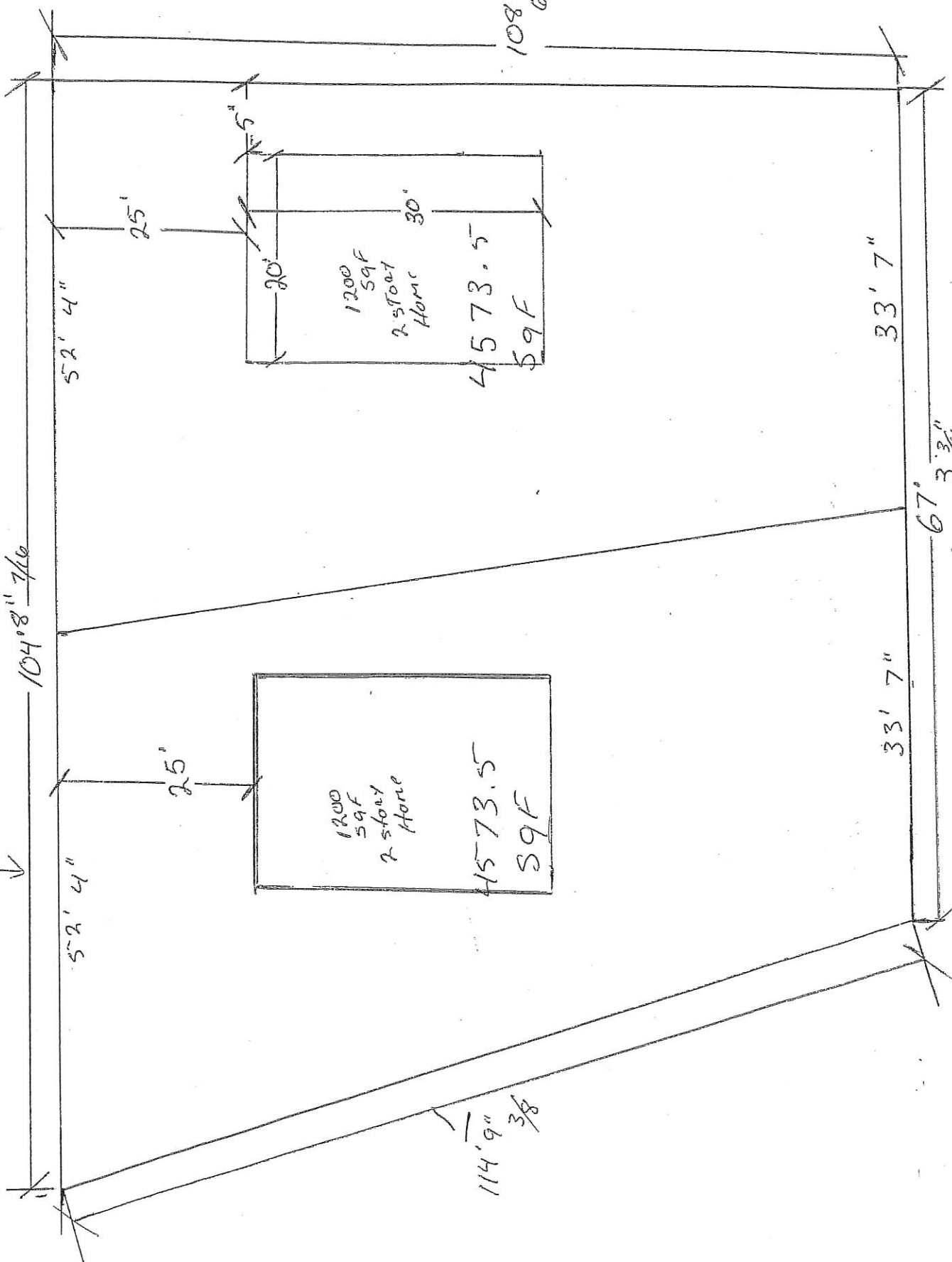






733 RAIL way

104' 8" <sup>7</sup>/<sub>16</sub>



52' 4"

25'

20'

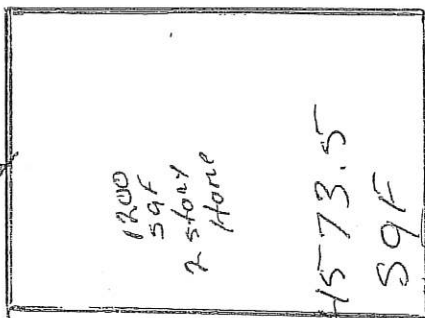
1200  
SqF  
2 story  
Home

4573.5  
SqF

108' 6" <sup>1</sup>/<sub>16</sub>

52' 4"

25'



1200  
SqF  
2 story  
Home

4573.5  
SqF

114' 9" <sup>3</sup>/<sub>8</sub>

33' 7"

33' 7"

67' 3" <sup>3</sup>/<sub>16</sub>

LANE way





0 1 2 3 4 5 6 7 8 9

HWI1\_1072\_1 INU

6:52 PM Mon Mar 28

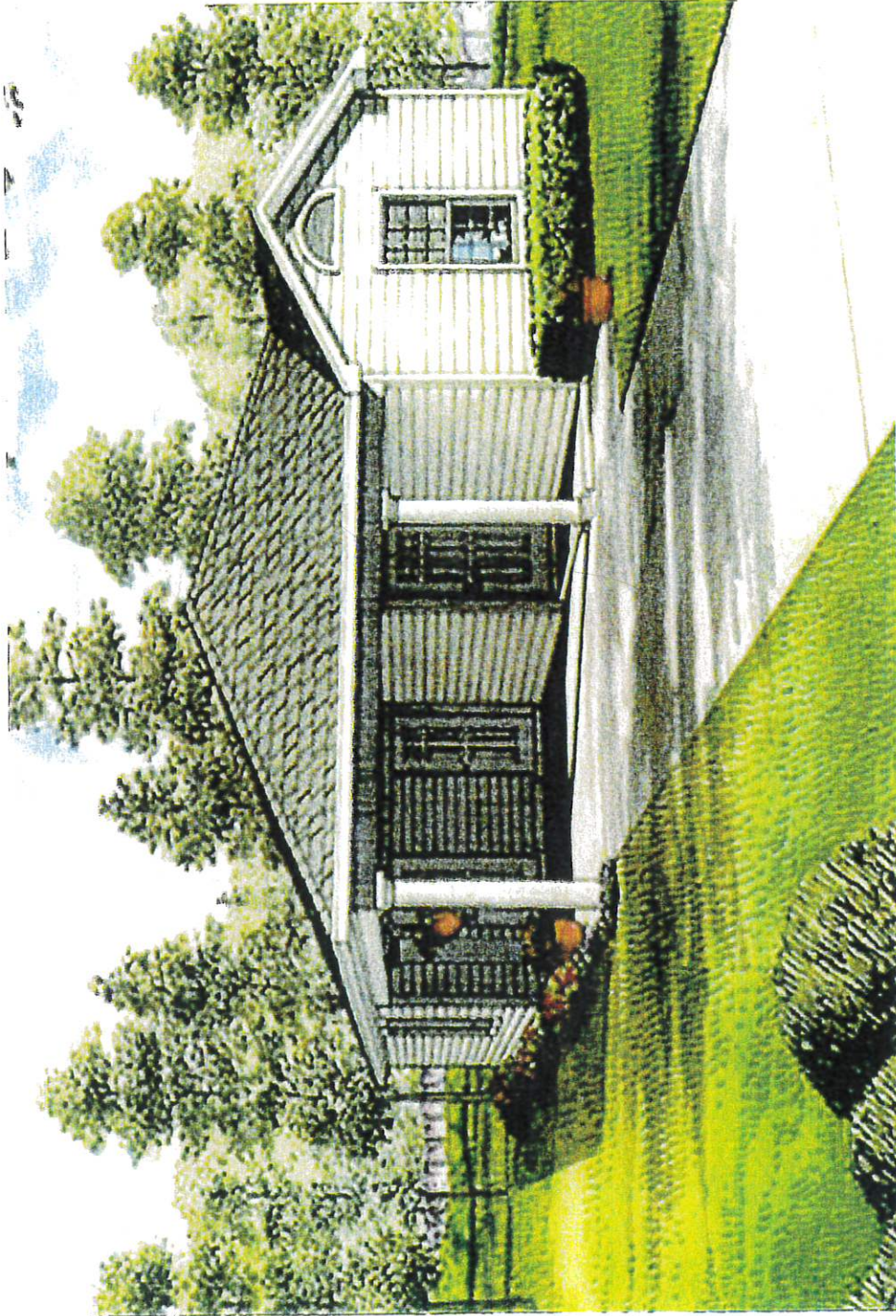
theplancollection.com

30%



ith us!





Chat with us!

Flip Plan Photos

Photographs may reflect modified designs. Copyright held by designer.





## The Corporation of the Village of Salmo

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### REPORT TO COUNCIL

RE: Bylaw #489 Variance Permit Application for 733 Railway Avenue  
SUBMITTED BY: Anne Williams, Chief Administrative Officer

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#### **Relevant Bylaw & Authority:**

Current zoning bylaw #489.

The Village's Subdivision Bylaw #588 is not applicable to this application. It is for when someone creates a new, multi-home or business subdivision.

Authority for Council regarding the Variance Permit Application is found in the *Local Government Act*, Division 9 - Development Variance Permits.

Approval of the application does not change Bylaw #489 or result in changes to any other bylaw or the creation of a new bylaw. It allows a one-time variance to Bylaw #489, section 4.7.2 regarding this particular property only.

#### **Input From Neighbouring Property Owners:**

Neighbouring property owners were sent a Notice on April 6<sup>th</sup> regarding the application and invited to respond by April 21, 2022. Responses are attached to this report.

#### **Purpose of Variance Application:**

This lot, 733 Railway Avenue, is zoned RM-1 Multi-Family Residential. The Owner, Robert Zaretski, is seeking Council approval to sub-divide his lot at 733 Railway Avenue into two (2) lots that are slightly undersized per the Minimum Site Area and Frontage required in Salmo's current zoning bylaw #489 and the lot frontage required. (See attached application and drawings.) As the zone is already multi-family there is no change involving zone density.

His intent is to build an affordable, small, single-family dwelling on each lot. One for a family member.

#### **Current Lot Size:**

Per the attached diagram, the lot is an unevenly-sided trapezoid, having a total lot area of approximately<sup>1</sup> 868.18m<sup>2</sup> (9,345ft<sup>2</sup>).

The front lot line (b) on Railway is 104'8", the back lot line (a) on the alley is 67'3", side (c) is 114'9" and side (d) [which I have used as the "height"] is 108'6".

#### **Proposed Divided Lot Sizes:**

Bylaw 489 section 4.7.2 specifies:

##### **4.7.2 Minimum Site Area and Frontage**

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<sup>1</sup> Note: my calcs resulted in slightly larger lot areas than those submitted with the application. They have been reviewed and agreed on with the owner.

- (1) The lot area shall not be less than:
  - 464 square metres (4,995 square feet) single-family dwelling; or
  - 836 square metres (8,999 square feet) for other permitted uses.
- (2) The minimum lot frontage is 18 metres (59 feet).

Divided, each lot would:

- have an area of approximately 434.43m<sup>2</sup> (4,675.2ft<sup>2</sup>), and
- measure approximately 52'4" x 108'6" x 33'7" x 114'9" each (see diagram).

Each lot would be only 6'8" short of the required lot width but would be 20'4" wider than many existing 30' lots. The laneway/back of the lots at 33'7" would also be larger than existing 30' lots, but due to the odd-shaped lot must have a lesser measurement the frontage on Railway. Minimum back lot width is not specified in Bylaw #489.

When subdivided each lot would be approximately 30.86m<sup>2</sup> (332.2ft<sup>2</sup>) or 6% under the minimum size lot for a single-family dwelling. However, it should be noted, that they would be larger than all of the village's 30' x 120' lots which have an area of approximately 334.45m<sup>2</sup> (3,600ft<sup>2</sup>).

A set-back requirements can be met when the lots are developed.

### **Lot Services**

Water and wastewater services are easily supplied through connections in the alley.

### **Lot Drainage**

Although not a factor relevant to the application, a resident has noted that water sometimes pools on the lot and is worried about drainage. Drainage is an issue the property owner will have to address when building. This particular area currently has six soak-aways. As the Village will need to dig down when providing service connections, it might be an opportunity to also address drainage again.

### **Proposed Upcoming Revisions to Zoning Bylaw.**

As you all are aware, at this point, and, after discussion at a public meeting, Council is proposing in the new draft zoning bylaw to allow construction on existing 30' lots. The revisions are being done in coordination with the foundation laid in the new OCP adopted in 2020. The new zoning bylaw is expected to pass by the end of the summer at the latest, after public input is received and incorporated, if applicable.

Following are the pertinent sections regarding housing from OCP Bylaw #687, 2020.

## **2.4 Current Housing Situation**

The majority of homes in Salmo are owned by the residents and most dwelling structures are single family residences. The availability of rental housing, including apartments and secondary suites, is limited. The *2018 Community Profile Report* from the Applied Research & Innovation Centre notes there are a total of 550 occupied private dwellings in the Village broken down as below:

## Dwellings by Structure

	Salmo (2016)	British Columbia (2016)
Total number of occupied private dwellings	550	1,881,970
Single-detached house	410	830,660
Apartment in a building that has 5 or more storeys	0	177,830
Other attached dwelling	90	824,190
Semi-detached house	15	830,660
Row house	20	147,830
Apartment or flat in duplex	20	230,075
Apartment in a building that has fewer than 5 storeys	35	385,140
Other single-attached house	0	3,755
Moveable dwelling	50	49,290

The majority of these dwellings (395) were constructed prior to 1980.

## 2.5 Potential Housing Demand

An increased population will need housing and municipal services including water and sewage. For example, a modest 25-year 1% growth totalling 310 new villagers, averaging two persons per household would require an increase in housing stock of approximately 155 housing units of various types at a minimum over the next 25 years. While an increase of 1.5% would result in approximately 653 new villagers, and at three persons per house (assuming an increase due to young families) the need for an additional 218 housing units.

## 2.6 Development Availability

Historically, the type of housing in Salmo has predominantly been single-family homes (74.5%); with mobile homes (9.1%); small apartments (10%); and semi-detached and town homes (6.4%) and row houses (2%). The future mix will be encouraged towards increasing the availability of multi-unit housing up to around 20% and adding live/work structures. EcoDensity, planning and design, which is environmentally sustainable, affordable and livable, will be encouraged.

Although available land in Salmo is limited, studies show that *“Density can help create the critical mass of people needed to support the other attributes of complete communities. The more people living in a neighbourhood, the more likely it will be able to support frequent higher-order transit service and quality retail. Various tools in the planning–approval process allow community amenities like child care, library services, human services, and parks to be paid for by higher density. More compact, high-density neighbourhoods are positively associated with walkability and more active lifestyles, reducing rates of obesity, diabetes, and cardiovascular illnesses. Higher density neighbourhoods can help to ensure a mix of housing types, including*

*affordable housing that supports a range of family types and allows people to stay in their communities as they age.<sup>2</sup>*

Throughout the Village there are a number of vacant serviced lots, plus vacant land that could be developed for housing or small business. This includes approximately 20 to 25 vacant lots that could accommodate small single-family homes or businesses depending on their location. In the current downtown core there are 3-4 lots suitable for development as multi-unit residential work/live units (commercial spaces on the ground floor, single or multiple residential units above).

There are currently 2-4 vacant lots designated for multi-family or medium density residential development. There are also approximately 16 hectares (39.5 acres) of large semi-rural parcels in the south end of the Village that could be subdivided should the owners choose and approximately 100 hectares (247 acres) to the north-west above the rail beds, which if re-zoned (should the owners be amenable), could accommodate a significant number of mixed residential units. The existing elementary school site is approximately 2 hectares (4.9 acres) and could be developed as a mixed-use neighbourhood should the site not be needed by the School District in the future [see Section 5.5.2 (d)] or as a post-secondary institution or a combination of both.

The rail-bed and railway station property is also suitable for light industrial, service-industry, retail and/or residential opportunities. However, zoning requirements, such as setbacks, need to be reconsidered in the new zoning bylaw to accommodate these uses as the current zoning bylaw does not accommodate development.

Given the potential for infill and subdivision of large parcels of land, it appears that there may be capacity for an additional 500 dwelling units, providing housing for approximately 1,000 to 1,100 new residents, well over any projected increase in population. However, such an increase calls for careful study on the impact on infrastructure and the Village's ability to accommodate such an increase.

## **2.7 Affordable Housing Strategy**

It is the intention of Council to:

- (a) Develop an Affordable Housing Strategy Policy that will shape and assist the decision-making process around affordable housing not only for the Village but for community organizations and affordable housing providers as well;
- (b) Work with the RDCK on a Housing Needs Study;
- (c) Foster partnerships to promote and develop affordable housing;

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<sup>2</sup> Visualizing Density and the Drivers of Complete Communities: Jeff Evenson & Ariana Cancelli, Canadian Urban Institute (2018)

- (d) Encourage non-profit agencies, supportive housing groups, developers, senior levels of government and others to develop, or facilitate the development of independent living units and assisted living facilities for senior citizens and people with disabilities;
- (e) Support opportunities for affordable, rental and special needs housing in proposed low-density residential developments; such as rental secondary suites within single-family homes, two-family dwellings built at grade for accessibility, and infill housing on small lots to enable the construction of affordable small homes;
- (f) Encourage suites in all new single detached homes;
- (g) Streamline secondary suite requirements;
- (h) Establish an infill rental housing bylaw to encourage coach houses and suites above garages where possible;
- (i) Amend regulations to facilitate accessory rental suites in townhouses or above commercial buildings;
- (j) Promote innovative approaches and design; and
- (k) Support external groups and promote existing programs and resources.

**Staff Recommendation:**

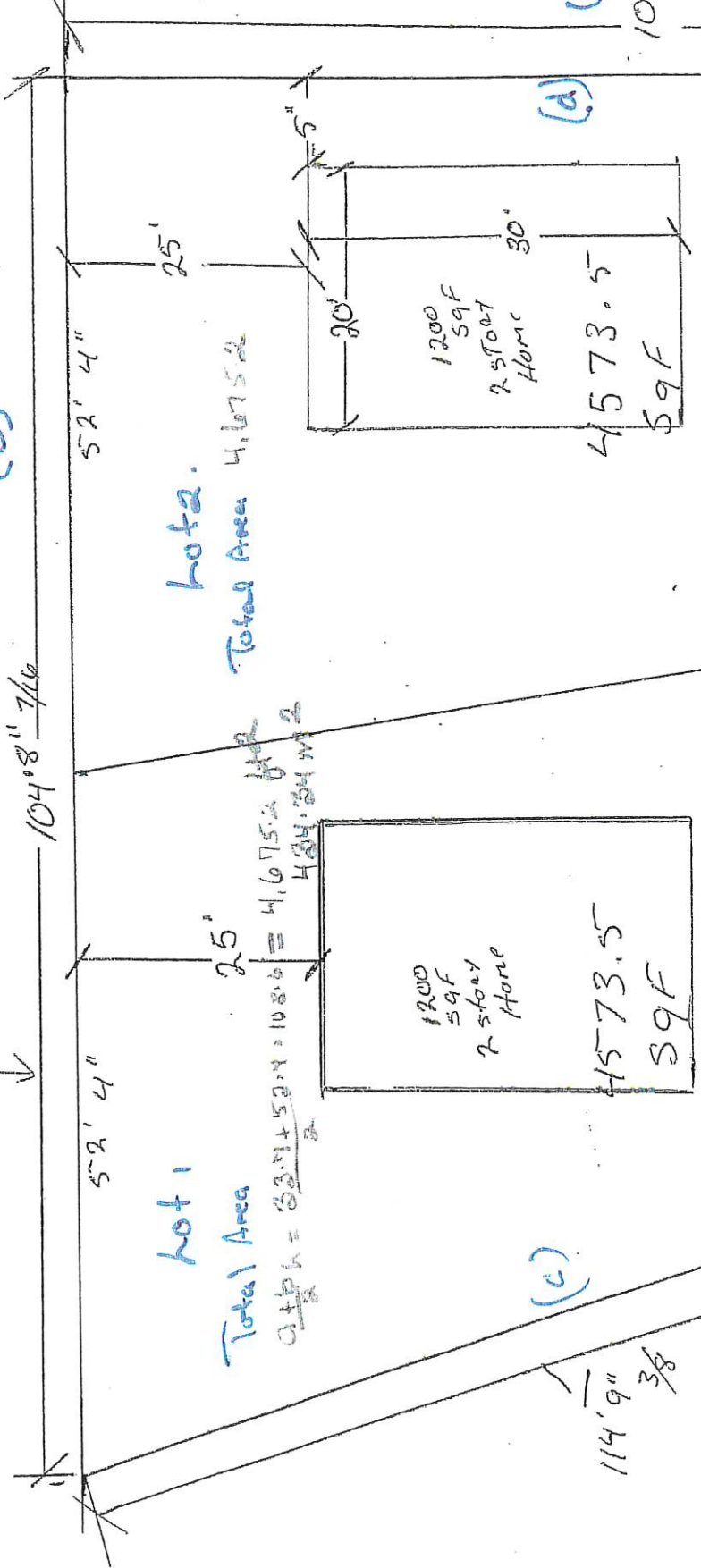
This application has been reviewed by myself, Jessica Ellis and Fred Paton, Civic Works Foreman.

Staff highly recommends that the application be approved for the following reasons:

- 1) The variance will create lots that are only 6% under the lot size requirement for a single-family dwelling but will be larger than many lots in the village. As the size differential is so small it will likely not be readily noticeable. It could be classified as a minor variance.
- 2) All set-back requirements can be met when the properties are developed.
- 3) The variance is in keeping with the OCP's position on housing.
- 4) Affordable housing is much needed in the Village. Splitting the lot will increase the Village's tax base by one, but that one residence is expected to generate at least \$4 in revenue around the Village for every tax dollar charged.
- 5) Objections raised are either not relevant to the bylaw and, in our opinion, have not raised any viable reasons for disallowing the variance.

733 RAIL way

(b)



(M) (K) (M)

$108' 6 \frac{1}{16}''$

(d)

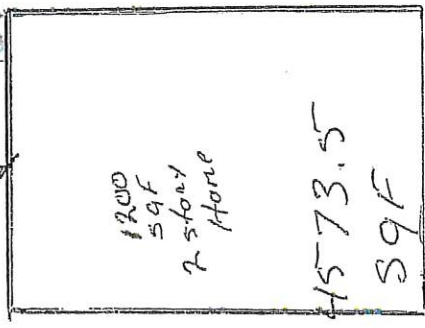
hot 2.

Total Area  $4167.52$

hot 1

Total Area

$$\frac{a+b}{2} h = \frac{52.71 + 52.09}{2} \cdot 108.6 = 4167.52 \text{ SqF}$$



(c)

$114' 9 \frac{3}{8}''$

Total Area =  $\frac{a+b}{2} h = \frac{67.3 + 104.8}{2} \cdot 108.6 \approx 9245.03 \text{ ft}^2$   
 Both lots  $868.18 \text{ m}^2$

OB ZARETZKI

(a)

LANE way

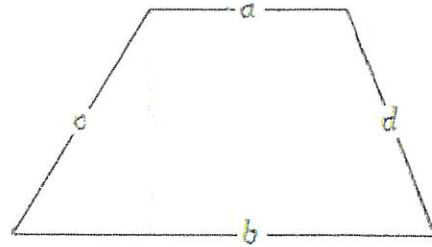


Each Lot – 733 Railway

Solve for  
area ▾

$$A = 4675.23 \text{ m}^2 \quad \text{or} \quad 434.34 \text{ m}^2$$

$a$	Base	33.7
$b$	Base	52.4
$h$	Height	108.6



Solution

$$A = \frac{a+b}{2} h = \frac{33.7+52.4}{2} \cdot 108.6 = 4675.23$$

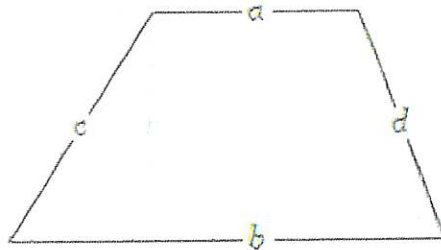
# Trapezoid – Current Lot 733 Railway

## Calculators >

Solve for  
area ▾

$$A \approx 9345.03 \text{ ft}^2 \quad 868.18 \text{ m}^2$$

$a$	Base	67.3
$b$	Base	104.8
$h$	Height	108.6



Solution

$$A = \frac{a+b}{2} h = \frac{67.3 + 104.8}{2} \cdot 108.6 \approx 9345.03$$

[https://www.google.com/search?q=trapezoid&rlz=1C1GCEA\\_enCA875CA875&oq=trape&aqs=chrome.1.69i57j0i67i433j0i67i131i433l2j0i67i131i433j0i67i131i433j0i67i131i433i5l2j0i67i131i433.4613j0j15&sourceid=chrome&ie=UTF-8](https://www.google.com/search?q=trapezoid&rlz=1C1GCEA_enCA875CA875&oq=trape&aqs=chrome.1.69i57j0i67i433j0i67i131i433l2j0i67i131i433j0i67i131i433j0i67i131i433i5l2j0i67i131i433.4613j0j15&sourceid=chrome&ie=UTF-8)

April 18, 2022

Chief Administrative Officer

RECEIVED

APR 19 2022

I am writing this in regards to the letter I received about allowing a variance permit No. 001-2022 for 733 Railway Avenue, Salmo BC

My concern is drainage after the lot is built up. Where will the water go then? When there is heavy rains or fast snow melts the water all runs to this lot and pools there. The water builds up in the alley then when it gets high enough it runs to this lot. If this lot is built up and there is no drainage put in for the water to go it will come straight into my yard and come straight to my house. (I have had the water come pretty close in very heavy rain and fast snow melts in recent years)

I feel if this lot does get built up there has to be drainage put in.

Allan Endersby

Salmo B.C.

Allan E. Endersby

April 19, 2022

RECEIVED

APR 20 2022

Lorne and Sandi Hanson

Salmo, B.C.  
V0G 1Z0

Regarding Development Variance Application For Zoning Bylaw No. 489, 2001

We would like to be noted as opposed to the variance.

When this land was subdivided into building lots they were surveyed to meet or exceed the Village Bylaw No 489, 2001 Section 4.7.2. Not just the frontage line but also the back lot line was in compliance with the Bylaw.

According to the Bylaw, a lane must measure 4.8 meters and not exceed 10 meters. In actuality, what we call a lane should be called a street as it measures 15 meters. Also, according to the Bylaw 588 1.1.2, if the property has a roadway front and rear lot line, the frontage will be the lesser of the 2 measurements. With this in mind, the back lot line of 67.3 feet would make the new divided lot lines at 33.7 feet which is far less than the 59 feet required.

I feel the back lot line is just as important as the frontage because all three (3) services are in the back.

If allowed to make two (2) lots, the frontage will be 7'8" less than the bylaw. That is 7'8" less on both lots.

The back lot line would be 25'4" less, on both lots than what is required by Bylaw No 489.

I do not agree with subdividing of this lot. We already have old subdivided lots in Salmo that are 30 and 35 feet. My understanding of the bylaw, if one of these older homes were destroyed by fire or flood, they would not be permitted to rebuild because the lot is too small. Therefore there would be no building permit.

Thank you for your time,



Lorne Hanson

APR 20 2022

Village of Salmo  
re Development Varyment Permits.

April 20 22

I would like to address council  
on April 26 2022. and I may require  
more than 20 or 30 minutes

1. Does council really have the  
authority in this case.
2. Reason this lot ~~is~~ ends up  
with a 0 by 11+ meters  
on all the 20 meters on the  
west on Railway
3. Lot line of 31+ meters on  
Railway is 0 on the other  
end.
4. This throws the figures used  
in determining lot size.  
On the one lot would  
require going into Lorne's  
property by 11 plus meters.
5. Changing by laws to meet  
the edges of one case  
will effect all future  
development of all the village  
Reducing lot size is just  
the first step backwards.

Mark Hansen  
ph ---





**REGULAR MEETING #07-22 MINUTES**

Minutes of the Regular Meeting of the Council of the Village of Salmo held in Council Chambers at 423 Davies Avenue in Salmo, B.C. on Tuesday, April 12, 2022 at 7:00 p.m.

**PRESENT:**

In Person:

Mayor Diana Lockwood  
Councillor Jacquie Huser  
Councillor Farrell Segall  
CAO Anne Williams  
Members of the Public - 2

Electronically:

Members of the Public - 1

**REGRETS:**

Councillor Jennifer Endersby  
Councillor Jonathon Heatlie.

**CALL TO ORDER:**

Mayor Lockwood called the meeting to order at 7:00 p.m.

**AGENDA:**

R1-07-22

Moved and seconded, that the draft agenda of Regular Meeting #07-22 of Tuesday, April 12, 2022 be adopted as amended from *Council Procedure Bylaw #663, 2014* Schedule "A" to include a New Business section, an Administration section, Salmo Baseball sign request, District of Sicamous correspondence, and a Public Question period.

Carried.

**DELEGATIONS:**

Salmo Valley Public  
Library – Update on 1<sup>st</sup>  
Quarter of 2022

Taylor Caron provided Council with an update of Library activities for the last quarter. The library is always busy with patrons using it for a variety of activities as well as book-borrowing.

They are looking forward to finishing up and opening the Reading Garden at the back of the building now that spring is here.

The library delegation left at 7:20 p.m.

**NEW BUSINESS: NIL**

**MINUTES:** (Note: See official minutes and agenda package for applicable reports.)

R2-07-22  
Regular Meeting  
March 22, 2022

Moved and seconded, that the draft minutes of Regular Meeting #06-22 of Tuesday, March 22, 2022 be adopted as presented.

Carried.

R3-07-22  
Special Meeting  
March 28, 2022

Moved and seconded, that the draft minutes of Special Meeting of Monday, March 28, 2022 be adopted as presented.

Carried.

**ADMINISTRATION:**

R4-07-22 Moved and seconded, that Council receive for information the written report on the trackless equipment as presented by CAO Williams.  
Carried.

R5-07-22 Moved and seconded, that Council budget for paying up to \$95,000 for  
Purchase of Trackless the purchase of the used trackless machine, taxes and shipping included, pending inspection and approval of machine by Civic Works staff.  
Carried.

R6-07-22 Moved and seconded, that Council budget up to \$1,000 in travel costs for staff to inspect the equipment at the dealer.  
Carried.

**REFERRALS FROM DELEGATIONS: NIL**

**REFERRALS FROM PRIOR MEETINGS: NIL**

**POLICY DEVELOPMENT & REVIEW: NIL**

**BYLAW DEVELOPMENT & REVIEW: NIL**

**ACCOUNTS PAYABLE:**

R7-07-22 Moved and seconded, that Council receive for information the list of accounts payable cheques and electronic fund transfers from March 18, 2022 to April 7, 2022 totaling \$73,240.09.  
Carried.

**CORRESPONDENCE REQUIRING A COUNCIL DECISION:**

R8-07-22 Moved and seconded, that Council adopt the following resolution re  
Nature Canada Re: World Oceans Day on June 8<sup>th</sup>:

World Oceans Day 2022 - #33 A resolution in support of the Corporation of the Village of Salmo recognizing and celebrating World Oceans Day 2022 and the advancement of ocean conservation in Canada:

WHEREAS, Wednesday, June 8, 2022, is the 30th annual World Ocean's Day. World Oceans Day is the United Nations day for celebrating the role of the ocean in everyday life and inspiring action to protect it.

WHEREAS, Countries around the world, including Canada as a prominent leader, have committed to protecting 30% of their ocean territory by 2030 in order to reverse nature loss in the ocean and safeguard at-risk marine life.



WHEREAS, The ocean is home to hundreds of species at risk, vulnerable ecosystems, and is a crucial carbon sink shielding us from the worst of climate change.

WHEREAS, The ocean produces over half of the world's oxygen and absorbs 50 times more carbon dioxide than our atmosphere. Therefore, protecting the ocean is in the interest of all life on Earth, and communities both coastal and inland, as it is essential to our shared future.

WHEREAS, It is the jurisdiction of the Government of Canada, under various pieces of legislation and regulation, to establish marine protected areas in consultation with Indigenous Peoples. Many Indigenous nations and communities are leading in the conservation of the ocean and have been stewards of the ocean since time immemorial.

WHEREAS, It is important for municipal leaders to demonstrate support for actions to safeguard the ocean, as they have for action on climate change and other environmental matters of national importance.

WHEREAS, In celebrating the ocean, and protecting its habitats and ecosystems, we can together raise the profile of ocean conservation's critical role in improving planetary health and slowing the crisis of species collapse and ecosystem decline.

Therefore be it resolved that the Corporation of the Village of Salmo recognizes the 30th anniversary of World Oceans Day on June 8th, 2022 and supports national and international efforts to protect 30% of the ocean by 2030.

Carried.

Staff will enquire if the school is doing anything to celebrate the day and a Bulletin regarding the day will be added to the website.

R9-07-22  
Salmo Baseball Sign  
Request

Moved and seconded, that Council approve the hanging of a Salmo Baseball sign at Lions Park on the fence.

Carried.

**CORRESPONDENCE FOR INFORMATION ONLY:**

R10-07-22

Moved and seconded, that Council receive for information the following correspondence from:

- (1) Ministry of Municipal Affairs Re: March 2022 Regional Meetings - #27
- (2) District of Ucluelet Re: Plastic and Bio-Plastic Utensils Banned - #28
- (3) RDCK Re: Invitation - The sńŕayćkstx Way of Life workshop April 25 or 26 - #30
- (4) Fort St. John Re: Extended Hour Child Care for Shift Workers - #31

- (5) Ministry of Forests, Lands, Natural Resource Operations and Rural Development Re: Provincial Tree Planting Program and COVID-19 Protocols - #32
- (6) District of Sicamous Re: Luxury Tax on Recreational Boats

Carried.

Councillor Huser noted she is registered for the sífaýckstx Way of Life workshop. Mayor Lockwood is also planning to attend.

**MEMBER REPORTS & INQUIRIES:**

Councillor Huser            *See Appendix B.*

Councillor Huser also reported that she will be attending a march in Trail on April 14<sup>th</sup> to acknowledge the 6<sup>th</sup> anniversary of the declaration of the public health emergency in response to the toxic drug supply. They will be marching from the cenotaph to the bridge at 1:00 pm and Interior Health are supplying black balloons to recognize those who have lost their lives.

Councillor Segall            *See Appendix B.*

Councillor Segall also asked staff to register him for AKBLG.

Mayor Lockwood            *See Appendix B.*

R11-07-22  
Verbal & Written  
Reports of Mayor &  
Council                        Moved and seconded, that the verbal and written reports of Mayor and Council be received for information. Carried.

**PUBLIC QUESTION PERIOD: NIL**

**ADJOURNMENT:**            Moved and seconded, that the meeting be adjourned at 7:52 p.m. Carried.  
R12-07-22

I hereby certify the preceding to be a true and correct account of the Regular Meeting of Council held on Tuesday, April 12, 2022.

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Mayor

---

Chief Administrative Officer



## Civic Works Foreman Report Period March 18<sup>th</sup>, 2022– April 21<sup>st</sup>, 2022

April 26<sup>th</sup>, 2022, Regular Council Meeting #08-22

### Equipment Repairs & Maintenance

#### Ford Ranger (2021)

- Switched to summer tires.

#### Ford F150 (2012)

- Installed new (used) tailgate.

#### Trackless Replacement (2017)

- Arranged inspection of possible replacement in Vancouver, purchased after inspection.

#### Trackless (2012)

- Removed plow from machine.
- Installed sweeper attachment.

### Sweeper

- Commercial inspection completed on sweeper

### Misc. Equipment

- Removed sweeper brushes of trackless attachment and reinstalled new ones.
- Completed maintenance schedules for all vehicles.
- Regularly sanitized machines & equipment per COVID-19 protocols.

### Waste Water

- Completed daily checks & tests. (W)
- Pumped out underground chamber. (W)
- Cleaned lift station. (W)
- Cleaned the sludge pipe. (W)
- Cleaned and cleared RAS chamber. (W)
- Wasted the RAS daily. (W)
- Cleaned RAS box. (W)
- Cleaned skid exterior and deck.
- Cleaned screen from screen room. (W)
- Cleaned the aerators.
- Put Actizyme in lift station weekly.
- Removed solids from reaction chamber. (W)
- Ran generator and did maintenance checks.
- Fueled generator.
- Ran tests and exercise trans switch at WWTP.
- Unclogged the pipes coming out of the splitter.
- Checked manhole for plugging issues. (W)
- Break up FOG foam on race track.
- Organize new waste bin with GFL.
- Coordinate with trackless dealer regarding quote and prices of machines.
- Moved supplies to mixed building.
- Dosage testing of Norflok.
- Co-ordinated, worked with and followed up with contractors on projects including:
  - Blower & Diffuser for Racetracks
  - Drycake
  - Aerators
  - Clarifier
  - SCADA
- Ran the skid for the WWTP. (W)
- Ran the press for the WWTP. (W)
- Cleaned headworks screen. (W)
- Cleaned headworks sludge press. (W)
- Emptied waste bin and relined. (W)
- Flushed out effluent manhole. (W)
- Cleaned and filled poly tank. (W)
- Cleaned effluent and splitter box. (W)
- Pulled effluent pump to clear impellers of debris.
- Cleaned both weirs. (W)
- Cleaned out collection trough. (W)
- Dumped hopper.
- Cleaned the reactor portion of the poly and sludge tank. (W)
- Switched RI Basins.
- DO Monitoring of second racetrack. (W)
- Greased sludge press. (W)
- Drained compressor. (W)
- Cleaned sludge building floors & walls. (W)
- Cleaned dosage pump valves. (W)
- Cleaned reactor chamber. (W)
- General cleanup around WWTP. (W)
- Checked generator batteries. (W)
- Fixed ramp and stairs to headworks building.

<sup>1</sup> (W) = Weekend – if a daily activity, it is now be P.35 ne 7 days a week.

**Water**

- Routine weekly samples are being sent in and have all come back well within parameters.
- Completed 1 BC One calls.
- Completed 1 water shut offs/turn-ons.
- Completed 1 curb stop repair.
- Completed annual extensive water testing.
- Daily recording of lift numbers at wells. (W)
- Completed monthly maintenance checks on wells.
- Completed monthly generator maintenance. (W)
- Ordered supplies for upcoming water chlorination.
- Removed hydrant flags.

**Village Maintenance**

- Met with engineers regarding dike work.
- Organized and ordered rip rap supply.
- Erie Dike capital maintenance project completed.
- Spring clean-up of cemetery, including branch and tree clean-up, seeding, and mole hill raking.
- Installed 1 headstone.
- Swept Village streets and sidewalks.
- Air swept the pedestrian bridge.
- Removed garbage from community cans
- Built concrete pad for generator at CW Shop.
- Moved barricades.
- General Civic Works shop maintenance and cleanup. (W)
- Refilled doggi-pot bags as needed.
- Picked up supplies from Castlegar.
- Dropped off recycling.
- Ran test on all back-up generators.
- Repaired street signs.
- Removed animal carcass.
- Pothole patching.
- Repaired gap at curb outside community services.
- Unclogged storm drain.
- Took down Christmas lights from office.

**Parks & Campground**

- KP Campground remains closed for the season due to overnight temperatures. Scheduled to open May 20<sup>th</sup>, 2022
- KP washrooms remain closed for the season due to overnight temperatures. Will open as soon as weather permits.
- Cleaned up fallen branches from KP Park.
- Repaired post on concession building.
- Pick up fertilizer and grass seed for upcoming park maintenance.

**Civic Works Administration**

- Records management.
- Prepared and collected daily staff reports.
- Updated services cards.
- Annual budget preparations.
- Prepared information for trackless report to Council.
- Gathered information for CAO.
- Ordered supplies for shop.
- Updated daily tracking in excel spreadsheets.
- Prepared Civic Works report for Council.

**Community Appearance**


- 0 Incidents of theft and/or vandalism since last report.

Originally Signed by: Fred Paton

\_\_\_\_\_  
 Fred Paton  
 Civic Works Foreman

UPCOMING EVENTS
Spring Clean-up May 6 <sup>th</sup> & 7 <sup>th</sup> , 2022
Water Chlorination May 6 <sup>th</sup> , 2022

<sup>1</sup> (W) = Weekend – if a daily activity, it is now being P.36 ie 7 days a week.



# CHLORINATION NOTICE



**MIDNIGHT - 8AM**

**FRIDAY MAY 6TH, 2022**

**The Village Civic Works crews will be chlorinating the Village Water System as part of the annual Maintenance.**

**Residents are asked to refrain from use of sprinklers, washing machines or any extra water usage during this period of time.**

Anyone that may have an adverse reaction to chlorine should take appropriate precautions ahead of time.

*Chlorine smells may resonate in the water for up to 2 days following the disinfection process. Please call the Village office at (250)357-9433 if you have any inquiries.*





## Fire Chief's Report: April 01, 2022

Regular Council Meeting #08-22

Since the last report on March 1st, 2022 the Salmo Fire Department responded to 5 calls:

1 Report of Smoke      3 Lift Assist      1 Structure Fire

### DESCRIPTION

Members of the Salmo Fire Department responded to the report of a structure fire on March 21, 2022 at 8:39 am. On arrival crews found a mobile home with smoke and flames coming out of one side of the building. Crews were able to quickly knock down the fire, but there was significant heat and smoke damage throughout the structure.

### Misc.

As members of the community and the Salmo Fire Department, we are concerned with the changes, several months ago, with the service structure of BC Ambulance within our village. We are getting more and more requests for lift assists, as we are getting more out of town ambulances on our calls. It is our understanding that there are two members on duty five days per week, but if they receive a call through the night, they have to take themselves out of service for 8 hours. Leaving Salmo without a local ambulance for an extended period. We are also noticing that often when the Salmo Ambulance does respond it does so with one member as a lone responder. This leaves that one member vulnerable to be in situations without the assistance of a partner, and an extended wait for the patient for transport, as a second ambulance has to respond to transport the patient. Also the new staffing model has hurt the number of ambulance volunteers in the community. In the last few months we have had a couple of members leave the community for regular employment with BC Ambulance in larger communities, as there was not a guarantee of enough shifts in Salmo. We are afraid that our community is going to suffer due to local ambulance changes that were made in Victoria. We are hoping that something can be done to improve this valuable community service. We brought our concerns up with Councillor Heatlie, in the hopes that the village might be able to get our concerns heard. We recently had a family member of one of our firefighters require an ambulance. The Salmo Ambulance was parked in its bay, but the Salmo ambulance must have been out of service as a Fruitvale ambulance responded. It took 40 minutes from the time the call was placed until the ambulance arrived on scene.

We are still planning on getting together with members of the Ymir Fire Department for some practice nights. We are looking at getting them to be able to assist us with rope rescue calls, as well as auto extrication.

With the snow going, we have been able to get out and do some pumping practice and rope rescue practice. We have also started to prepare for the wildfire season by running our portable pumps and loading the one back on the truck for the summer season.

*Originally Signed By:*

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David Hearn, Fire Chief







## Bylaw Officer's Report: March 1, 2022 to March 31, 2022

Regular Council Meeting #08-22

### Complaints:

INFRACTION TYPE	NO. OF INFRACTIONS	RESOLUTION
-----------------	--------------------	------------

None

### Enforcement

INFRACTION TYPE	NO. OF INFRACTIONS	RESOLUTION
Traffic	1	<ul style="list-style-type: none"> <li>• The Bylaw Officer attended one (1) business and asked that they refrain from parking in front of the business for the next two days as the street sweeper will be cleaning the street and parking spots.</li> </ul>
Dog Related	17	<ul style="list-style-type: none"> <li>• Stopped and spoke to fourteen (14) residents about licensing their dogs. Eight (8) residents had tags on their dogs already. Three (3) residents said they would advise the owners of the dogs to go to the office and get licenses and one (1) did not live in the Village limits so a license is not required. Also spoke to two (2) residents that did not have their dogs licensed. Will follow-up to ensure compliance.</li> <li>• Left a notice on a residence advising the owner of a complaint about their dog being at large frequently and reminding to keep the dog contained at all times.</li> <li>• The Bylaw Officer attended one (1) residence to request that the owner of a dog go pick up their dog's excrement from Village property as the dog was with a minor who was not holding the leash at the time. Staff spoke to the minor who stated the dog was not his. Owner complied and cleaned it up.</li> <li>• The Bylaw Officer spoke to one (1) dog owner that was allowing their dog to run around off leash. The dog was licensed. Advised him that the dog must be contained at all times and of applicable fines if he fails to comply.</li> <li>• Spoke to a dog owner that was allowing their dog to relieve itself in an area behind a business and was not cleaning it up. Advised them that they must clean it up and then must clean up after the dog every time. Compliance achieved.</li> </ul>
Business License	1	<ul style="list-style-type: none"> <li>• Spoke to one (1) business owner with an overdue Business License. Will follow-up to ensure compliance.</li> </ul>

Information submitted by:
Fred Nevakshonoff, Bylaw Officer

Originally signed and approved by:
Anne Williams, Chief Administrative Officer





## The Corporation of the Village of Salmo

### REPORT TO COUNCIL

REPORTING PERIOD: March 18, 2022 to April 21, 2022

SUBMITTED BY: Anne Williams, Chief Administrative Officer

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- 1) **Grants: Mining Equipment Project** – Project scheduled to resume anytime now with completion by June 30, 2022.
- 2) **Zoning (Land-Use) Bylaw:** Review of Council feedback complete. Expect to circulate Version 7, in tracked-changes, to Council for this week for review. Most changes are minor rewording, additions or deletions for clarity. A list of suggested discussion items will be sent with the bylaw.

3) **Bylaw Enforcement:**

I continue to work with staff, the Building Inspector and the Bylaw Enforcement Officer to address issues with property owners regarding building structures that don't comply with the Village's bylaws, particularly unsightly premises.

4) **Budget & Annual Audit**

The draft 2022 budget will be reviewed by Council at a special meeting on Monday, May 2nd.

5) **Shop Roof Repair**

The insurance company has assigned Valet Restorations to this job. We are now waiting for them to get started.

6) **Dike Management**

The pre-freshet dike work at the top of Ninth Street is now complete! The work consisted of re-armouring a 110m section of dike from just before the creek enters the village in the RDCK down to the 9<sup>th</sup> Street Park. This was a key section in which to increase protection and mitigate the chance of flooding, as a breach along there would have water flowing down 9<sup>th</sup> as it entered the village. It is our first line of defence.

Sand and sandbags will be made available to villagers at the lift station or next to the liquor store starting the week of the 25<sup>th</sup>.

7) **Staffing**

- (a) CAO – my position has been posted on Civic Info BC and Municipal World (nation-wide) and the Village website.
- (b) Summer students – We received our annual grant to assist with summer student costs, however, so far have had only one applicant. He worked for us last year. We have now opened the positions up to casual labour candidates for those seeking casual employment for the summer season in hopes that will provide more candidates. We have also upped the pay rate from \$16.46/hr to \$17-\$20/hr, depending on experience, to be more competitive with other local employers.



Village of Salmo  
Accounts Payable April 8 to April 21, 2022

Cheque #	Pay Date	Vendor Name	Description	Paid Amount
015319	2022-04-14	Ace Courier Systems	Water Sample Shipping	\$59.43
015342	2022-04-21	Ace Courier Systems	Water Sample Shipping	\$59.43
015321	2022-04-14	City of Nelson	Financial Service Agreement	\$9,450.00
EFT	2022-04-13	Collabria	FD/Office Supplies/AKBLG Reg/Staff Training	\$1,482.38
015320	2022-04-14	Commissionaires British Columbia	Bylaw Enforcement	\$312.91
015343	2022-04-21	Custom Dozing Ltd.	Erie Creek Dike Maintenance	\$41,475.00
015323	2022-04-14	Fire Chiefs Assoc. of BC	Annual Dues	\$309.00
015322	2022-04-14	Fortis BC Inc.	Electricity Expenses	\$38.71
015324	2022-04-14	Grant Thornton LLP	Annual Auditing Services	\$12,600.00
015325	2022-04-14	Imperial Oil Esso	FD/Fleet Fuel Expenses	\$1,839.87
015327	2022-04-14	Innov8 Digital Solutions Inc.	Office Supplies	\$587.87
015326	2022-04-14	Isosceles Business Systems Inc	IT Services	\$823.20
015344	2022-04-21	Isosceles Business Systems Inc	IT Services	\$510.72
015329	2022-04-14	Kendrick Equipment (2003) Ltd.	2017 Trackless Purchase	\$94,640.00
015328	2022-04-14	Kootenay Industrial Supply Ltd.	Zero Turn Mower Maintenance	\$134.34
Pre-Authorized Debit	2022-04-09	Kootenay Savings Credit Union	Night Deposit Service Fee	\$63.00
015331	2022-04-14	Lidstone & Company	Legal Services	\$388.09
015345	2022-04-21	Mills Office Productivity	Office Supplies	\$23.03
015333	2022-04-20	Promag Enviro Systems Ltd	WWTP Clarifier Purchase Deposit	\$68,499.00
EFT	2022-04-13	Receiver General for Canada	Payroll Remittance	\$12,167.92
015346	2022-04-21	S.C. Mechanics	2021 Ford Ranger Maintenance	\$106.40
015332	2022-04-14	Telus Communications Inc.	Telephone/Fax/Internet Services	\$1,223.80
EFT	2022-04-14	Workers' Compensation Board of BC	Quarterly Remittance	\$2,828.38
		Employee Benefits, Reimbursements and Salaries (PP8)		\$20,460.85
		<b>Total:</b>		<b>\$270,083.33</b>

Village of Salmo  
 Accounts Payable April 8 to April 21, 2022

Cheque #	Pay Date	Vendor Name	Description	Paid Amount
<b>Credit Card Details:</b>				
			AKBLG Registration	\$530.25
			FD GPS Subscription	\$72.75
			Garbage Tags	\$310.65
			Office Supplies	\$51.49
			Staff Training	\$145.24
			Sweeper Insurance	\$372.00
				\$1,482.38

Village of Salmo Regular Council Meeting #08-22  
 Treasurer's Report as of March 31, 2022

Account Name	31-Mar-22 Balance	28-Feb-22 Balance	31-Mar-21 Balance
Chequing Community Plus (Operating Account)	\$1,471,162.14	\$1,325,440.98	\$1,344,243.26
Masterplan Community Plus - Wellness Centre Equipment	\$0.00	\$0.00	\$0.00
Masterplan Community Plus - Community Works	\$0.00	\$0.00	\$0.00
Masterplan Community Plus - Salmo Parks	\$2,427.69	\$2,424.07	\$0.00
Maximizer Community Plus - Civic Works Reserves	\$148,449.49	\$148,259.60	\$146,239.74
Maximizer Community Plus - Sewer Civic Works Reserves	\$50,387.12	\$50,312.34	\$49,513.65
Maximizer Community Plus - Cemetery Care	\$24,948.23	\$24,911.20	\$23,669.50
Maximizer Community Plus - Water Civic Works Reserves	\$180,643.60	\$180,375.51	\$177,512.10
Maximizer Community Plus - Lions Park (Previously Curling Rink)	\$18,318.83	\$18,291.64	\$18,001.28
Maximizer Community Plus - Wellness Centre	\$106,283.74	\$106,126.00	\$104,441.29
Maximizer Community Plus - Fire Department Equipment	\$46,957.23	\$46,887.54	\$46,143.23
Maximizer Community Plus - Jaws of Life	\$176,531.08	\$176,269.09	\$173,470.88
Maximizer Community Plus - Ambulance	\$12,343.67	\$12,325.35	\$12,129.68
Membership Shares	\$25.00	\$25.00	\$25.00
Patronage Shares	\$2,238.00	\$2,238.00	\$2,238.00
	<b>\$2,240,715.82</b>	<b>\$2,093,886.32</b>	<b>\$2,097,627.61</b>
<b>Accounts Receivable</b>			
Utilities	\$336,947.18		
Taxes	\$89,897.58		
Other	\$318.40		
	<b>\$427,163.16</b>		
<b>Accounts Payable</b>			
	<b>\$18,027.49</b>		
<b>Grand Total (Assets minus Liabilities)</b>	<b>\$2,649,851.49</b>		





DATE APR. 19/22

NO 39 TO MJC

FILE NO 0230-20/1850-20



# The Corporation of the Village of Salmo

VILLAGE OF SALMO

P.O. Box 1000  
Salmo, British Columbia V0G 1Z0  
www.salmo.ca

Phone: (250) 357-9433  
Fax: (250) 357-9633  
Email: [info@salmo.ca](mailto:info@salmo.ca)

## GRANT-IN-AID APPLICATION FORM

*Policy F-006*

### Part A: Applicant or Designate

Name of Organization: Salmo Valley Youth & Community Centre

Address/Phone #: 250-357-2320

Contact Person: Laurie Mac Donald

Address/Phone #: 206 7th Street

### Part B: About the Applicant

Are the funds being requested for a non-profit organization in the Salmo Valley? Yes

How will this project benefit the people of Salmo?

a two day workshop focusing on health and wellness in the community.

Is a proportionate request being made to other local governments?

Yes

Has your group initiated other activities to raise funds (excluding appeals for grants?) No

If so, please list those activities:

### Part C: About the Application

Briefly describe the purpose for which you are requesting this grant:

We are looking for funds to support the costs related to putting on our first ever Dandelion Festival. This will be two days of workshops, artisan market, live music, family activities.

Amount of grant requested: 300.00

(Except under extraordinary circumstances, no grant-in-aid shall exceed \$300.)

Amount of Village labour, equipment and supplies requested:

none







SVYCC INCOME STATEMENT BY CLASS 2020-2021

March 31, 2021

ITEM	GEN OPS	CAPITAL PROJECT	YOUTH PROGRAMS	COMMUNITY CONNECTION	Misc	TOTAL YTD INCOME STATEMENT	ANNUAL BUDGET	Variance (Actuals-Budget)
<b>REVENUE</b>								
<b>TAX REVENUE</b>								
Village/RDCK - Tax Revenue	\$30,321.50		\$24,808.50			\$55,130.00	\$55,130.00	\$0.00
GST Rebate	\$814.81	\$1,205.25	\$258.86			\$2,278.92	\$0.00	\$2,278.92
<b>TOTAL TAX REVENUE</b>	<b>\$31,136.31</b>	<b>\$1,205.25</b>	<b>\$25,067.36</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$57,408.92</b>	<b>\$55,130.00</b>	<b>\$2,278.92</b>
<b>LOAN REVENUE</b>								
CEBA Loan	\$10,000.00					\$10,000.00	\$40,000.00	-\$30,000.00
<b>GRANT REVENUE</b>								
Misc Grants	\$200.00					\$200.00	\$0.00	\$200.00
BC Gaming Grant			\$36,040.20			\$36,040.20	\$43,054.85	-\$7,014.65
CBT/YBN			\$49,682.04			\$49,682.04	\$58,536.09	-\$8,854.05
CBT (other)	\$5,316.22	\$21,500.00	\$462.24			\$27,278.46	\$23,942.22	\$3,336.24
KSCU Foundation		\$2,697.47				\$2,697.47	\$2,697.47	\$0.00
CKCA			\$890.00			\$890.00	\$1,350.00	-\$460.00
Osprey Foundation			\$5,000.00			\$5,000.00	\$5,000.00	\$0.00
RDCK/CBT Initiatives		\$2,515.53				\$2,515.53	\$2,515.53	\$0.00
RDCK		\$10,000.00				\$10,000.00	\$10,000.00	\$0.00
Vancouver Foundation		\$10,000.00				\$10,000.00	\$10,000.00	\$0.00
Village of Salmo	\$300.00		\$3,700.00			\$4,000.00	\$0.00	\$4,000.00
Gov Canada Wage Subsidy	\$38,905.91		\$12,827.14			\$51,733.05	\$15,721.73	\$36,011.32
Building Grant Revenue (Amortized)		\$19,530.30				\$19,530.30	\$19,530.30	\$0.00
<b>TOTAL GRANT REVENUE</b>	<b>\$44,722.13</b>	<b>\$66,243.30</b>	<b>\$108,601.62</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$219,567.05</b>	<b>\$192,348.19</b>	<b>\$27,218.86</b>
<b>RENTAL REVENUE</b>								
Salmo Community Services	\$3,525.00	\$3,914.75	\$1,200.00			\$8,639.75	\$10,475.00	-\$1,835.25
RDCK - Salmo Recreation	\$10,400.04					\$10,400.04	\$10,400.04	\$0.00
FreedomQuest	\$1,800.00					\$1,800.00	\$1,800.00	\$0.00
Other Rentals	\$5,180.00					\$5,180.00	\$1,000.00	\$4,180.00
<b>TOTAL RENTAL REVENUE</b>	<b>\$20,905.04</b>	<b>\$3,914.75</b>	<b>\$1,200.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$26,019.79</b>	<b>\$23,675.04</b>	<b>\$2,344.75</b>
<b>OTHER REVENUE</b>								
Office Use Fees	\$151.75					\$151.75	\$100.00	\$51.75
Registration/Participation	\$521.00		\$145.00			\$666.00	\$1,000.00	-\$334.00
SDAC Sponsorship						\$0.00	\$0.00	\$0.00
Sk8 Coalition Donation						\$0.00	\$0.00	\$0.00
Private Donations	\$660.00					\$660.00	\$0.00	\$660.00
Fundraising	\$565.70		\$1,276.08			\$1,841.78	\$1,000.00	\$841.78



EXPENSES									
<b>PAYROLL EXPENSE</b>									
Salary and Wage Expense	\$21,216.22		\$76,444.56				\$97,660.78	\$105,677.94	-\$8,017.16
MERCS	\$1,320.70		\$5,256.05				\$6,576.75	\$12,681.34	-\$6,104.59
Casual Workers			\$1,348.00				\$1,348.00	\$2,500.00	-\$1,152.00
Worksafe BC	\$722.04						\$722.04	\$850.00	-\$127.96
Employee Benefits	\$1,903.01		\$1,800.00				\$3,703.01	\$3,700.00	\$3.01
<b>TOTAL PAYROLL</b>	<b>\$25,161.97</b>	<b>\$0.00</b>	<b>\$84,848.61</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$110,010.58</b>	<b>\$125,409.28</b>	<b>-\$15,398.70</b>
<b>PROGRAM EXPENSES</b>									
Advertising	\$151.75						\$151.75	\$350.00	-\$198.25
Contractor Fees			\$126.00				\$126.00	\$1,000.00	-\$874.00
Program Supplies	\$1,452.00		\$14,079.21				\$15,531.21	\$15,869.38	-\$338.17
Training			\$260.54				\$260.54	\$1,000.00	-\$739.46
Capital Project Expenses				\$54,698.20			\$54,698.20	\$49,288.00	\$5,410.20
<b>TOTAL PROGRAM EXPENSES</b>	<b>\$1,603.75</b>	<b>\$54,698.20</b>	<b>\$14,465.75</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$70,767.70</b>	<b>\$67,507.38</b>	<b>\$3,260.32</b>
<b>OPERATIONS EXPENSES</b>									
Bank Charges	\$122.98						\$122.98	\$250.00	-\$127.02
Office Expenses	\$2,686.51	\$415.14	\$1,919.88				\$5,021.53	\$3,500.00	\$1,521.53
Meeting/Admin Expense	\$77.96		\$362.55				\$440.51	\$225.00	\$215.51
Board Development	\$1,577.50						\$1,577.50	\$153.77	\$1,423.73
Postage	\$37.37						\$37.37	\$100.00	-\$62.63
Utilities									
- Power	\$670.19		\$4,000.00				\$4,670.19	\$8,000.00	-\$3,329.81
- Gas	\$5,436.68		\$8,097.90				\$13,534.58	\$11,000.00	\$2,534.58
- Telephone	\$2,199.26		\$1,299.96				\$3,499.22	\$4,500.00	-\$1,000.78
- Security	\$1,090.33		\$150.00				\$1,240.33	\$275.00	\$965.33
- Garbage	\$412.69		\$585.00				\$997.69	\$1,300.00	-\$302.31
- Sewer/Water	\$372.04		\$342.00				\$714.04	\$760.00	-\$45.96
Janitorial Supplies	\$544.17		\$500.04				\$1,044.21	\$2,000.00	-\$955.79
Repairs/Maint.	\$1,268.33	\$662.79	\$4,047.45				\$5,978.57	\$7,500.00	-\$1,521.43
Accounting	\$1,395.20		\$800.04				\$2,195.24	\$2,000.00	\$195.24
Bookkeeping/ Legal	\$7,770.54		\$2,499.96				\$10,270.50	\$7,000.00	\$3,270.50
Insurance (Contents & Liability)	\$3,291.96		\$2,100.00				\$5,391.96	\$4,100.00	\$1,291.96
SK8 insurance		\$19,530.30					\$1,550.04	\$1,550.00	\$0.04
Amortization Expense	\$1,379.92		\$594.00				\$20,910.22	\$19,530.30	\$1,379.92
Fees/Dues	\$377.75						\$971.75	\$1,320.00	-\$348.25
CEBA Loan Owing (to be repaid in 2022)							\$0.00	\$30,000.00	-\$30,000.00
GST Expense	\$1,648.32	\$2,410.48	\$522.66				\$4,581.46	\$0.00	\$4,581.46
<b>TOTAL OPERATIONS EXPENSES</b>	<b>\$32,359.70</b>	<b>\$23,018.71</b>	<b>\$29,371.48</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$84,749.89</b>	<b>\$105,064.07</b>	<b>-\$20,314.18</b>
<b>TOTAL EXPENSES</b>	<b>\$59,125.42</b>	<b>\$77,716.91</b>	<b>\$128,685.84</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$265,528.17</b>	<b>\$297,980.73</b>	<b>-\$32,452.56</b>







DATE Apr. 11/22  
NO 36 TO MHC-APR. 26/22 Suite 1022  
FILE NO 0510-20 2440 Old Okanagan Hwy.  
West Kelowna, BC  
V4T 3A3  
VILLAGE OF SALMO

1 (877) 322-7911  
www.firewiseconsulting.com  
info@firewiseconsulting.com

March 17, 2022

Dear Mayor and Councillors,

### Re: Fire Safety Inspections

As I am sure you are aware, the BC Fire Service Act requires municipalities to conduct a regular system of fire inspections of hotels and public buildings in their jurisdiction. This includes any building except a private dwelling.

Many jurisdictions assign this obligation to their fire department and establish inspection frequency through bylaw, policy of council, or fire department operational guidelines. Usually, they set the frequency based on occupancy classification and time intervals. For example, the policy may dictate that all mercantile occupancies (Group D) are inspected annually, and residential occupancies (Group C) are done semi-annually.

A study conducted by Dr. Clare of the University of the Fraser Valley identified that about 70% of the inspected properties in Surrey were fully compliant or had minor deficiencies. Based on those findings, it is reasonable to establish the frequency of inspection on risk rather than time between inspections.

The fire and building codes place the responsibility for compliance on the building owner. Suppose the building has a history of compliance. In that case, it is reasonable to increase the time interval between inspections or allow the building owner to perform self-assessments that are reported to the inspection agency.

Many jurisdictions are moving to a risk-based compliance monitoring system. If you are interested in this, FireWise can provide practical solutions to help you meet your obligations by:

- Evaluating your current level of compliance
- Providing strategies to meet your obligations
- Developing a cost-effective, comprehensive action plan appropriate for your community
- Implementing a compliance monitoring system



- Providing training to individuals responsible for building inspections and/or fire investigations
- Conducting inspections on your behalf.

FireWise has the expertise to identify simple, cost-effective solutions to ensure your needs are met sensibly and sustainably.

If you would like to discuss how we can help you find cost-effective strategies to comply with the current legislation, please do not hesitate to contact us.

Sincerely,

A handwritten signature in black ink that reads "R. Turley".

Bob Turley  
Director of Program Development

**District of Sicamous**

446 Main Street  
PO Box 219  
Sicamous, BC  
VOE 2V0

T: 250 836 2477  
F: 250 836 4314  
E: info@sicamous.ca  
sicamous.ca

DATE Apr. 12/22  
NO 37 TO M+C-APR. 26/22  
FILE NO 0400-60

VILLAGE OF SALMO

  
LIVE MORE

April 7, 2022

BC Minister of Environment and Climate Change Strategy  
PO Box 9047 Stn Prov Gov  
Victoria, BC V8W 9E2  
ENV.minister@gov.bc.ca

DELIVERED ELECTRONICALLY

**Re: Invasive Mussel Defense Program**

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The District of Sicamous implores the Ministry to not only continue, but to increase the funding for the Invasive Mussel Defense Program and prioritize enforcement of watercraft inspections at the BC Provincial border.

The Okanagan Basin Water Board (OBWB) communicated a list of calls to action to stop zebra and quagga mussels from infesting B.C. waterways (enclosed). We strongly support these actions and the continued funding for this vital program.

The OBWB's six recommendations include:

1. *Maintain IMDP core program funding at 2021 levels of minimum \$3.5 million per year, adjusted for inflation going forward.*
2. *Introduce "pull-the-plug" legislation, requiring all watercraft to remove drain plugs prior to travelling on B.C. roads.*
3. *Review and update B.C.'s 2014 Early Detection, Rapid Response (EDRR) Plan for invasive mussels, and provide a window for public consultation prior to final publishing.*
4. *Provide toolkits and resources for local governments to conduct vulnerability assessments and put in place mitigation measures like retrofitting in-water infrastructure.*
5. *Introduce legislation to require all out-of-province watercraft to be inspected prior to being launched in B.C. waters.*
6. *Provide additional funding to invasive species groups in high-risk regions for monitoring, outreach and education.*

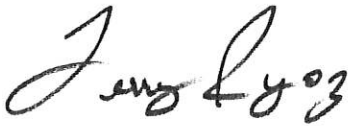
Increased funding and enforcement is necessary to avoid the dire consequences should invasive mussels enter our waterways. An infestation will affect our drinking water, our eco system, local businesses, and the tourism business that Sicamous depends on.

Local municipalities have taken up the call to educate residents and visitors to "Clean, Drain and Dry" watercraft when leaving our lakes and rivers but we rely on the Province to enforce the protection of our waters from invasive species with the use of border inspection sites.

We call upon on the Minister of Environment and Climate Change Strategy to reconsider the long-term consequences of reducing funding for watercraft inspections. We must make the effort to prevent invasion of our water resources.

Regards,

**DISTRICT OF SICAMOUS**

A handwritten signature in black ink, appearing to read "Terry Rysz". The signature is fluid and cursive, with the first name "Terry" being larger and more prominent than the last name "Rysz".

Terry Rysz, Mayor

cc: MP Mel Arnold  
MLA Greg Kylo  
Shuswap Watershed Council  
UBCM Member Municipalities  
First Nations Communities  
Okanagan Basin Water Board

Enclosure.

March 9, 2022

## **NEWS RELEASE**

# **WATER BOARD CALLS FOR STRONGER MUSSEL PROTECTION AS COVID TRAVEL RESTRICTIONS EASE**

Kelowna, B.C. – As boating season quickly approaches and COVID-19 travel restrictions ease, the Okanagan Basin Water Board is calling on the province to bolster its Invasive Mussel Defence Program (IMDP) in preparation for what is expected to be a busy tourist season. Today, the local government agency sent a letter to B.C.’s Minister of Environment and Climate Change, George Heyman, with a list of six calls to action.

“Since 2015, the IMDP has prevented 137 infested watercraft from entering provincial waters by conducting more than 220,000 inspections. Many of the infested watercraft were headed to high-risk Okanagan waters. Still, gaps remain in prevention,” the letter reads.

For one, there are still motorists with watercraft who are failing to stop at mandatory, open inspection stations. Given that inspectors snagged 17 zebra and/or quagga mussel-fouled watercraft this summer during times when the stations were open, it raises the question as to how many more come in outside of inspection hours.

Also, a review of last summer’s provincial mussel inspection numbers indicates that, for the second year in a row, the Okanagan is the top destination for these watercraft. This year, eight of the 17 infested watercraft were headed to our valley.

“If we are B.C.’s #1 destination for incoming mussel-infested watercraft, and we are encouraging tourism, we need to be better prepared,” explains Sue McKortoff, Chair of the Water Board (OBWB) and Mayor of the border-town of Osoyoos.

Watercraft purchases have increased in the last couple of years, on both sides of the border, as people were staying closer to home. Now with the border opening up, it’s expected more people will be coming with their water toys, increasing the chances of invasive mussels being introduced to B.C. waters.

The OBWB’s six recommendations include:

1. Maintain IMDP core program funding at 2021 levels of minimum \$3.5 million per year, adjusted for inflation going forward.
2. Introduce “pull-the-plug” legislation, requiring all watercraft to remove drain plugs prior to travelling on B.C. roads.
3. Review and update B.C.’s 2014 Early Detection, Rapid Response (EDRR) Plan for invasive mussels, and provide a window for public consultation prior to final publishing.
4. Provide toolkits and resources for local governments to conduct vulnerability assessments and put in place mitigation measures like retrofitting in-water infrastructure.
5. Introduce legislation to require all out-of-province watercraft to be inspected prior to being launched in B.C. waters.
6. Provide additional funding to invasive species groups in high-risk regions for monitoring, outreach and education.

“A 2013 OBWB study found the cost of an infestation to our region would be at least \$42 mill. annually to manage,” the OBWB letter states. “As such, we remain committed to protecting B.C. waters and supporting provincial efforts. This commitment has included delivery of our ‘Don’t Move A Mussel’ campaign, promoting

the clean, drain, dry message, and valued at more than \$996,000 to date, and another \$266,000 in funding over that time provided to the Okanagan and Similkameen Invasive Species Society to conduct direct boater outreach and more.”

“If invasive mussels arrived here, it’s not just people who drive boats who will be affected. It will affect everyone,” cautioned McKortoff. The mussels will become a recurring maintenance expense for in-lake infrastructure such as water lines, docks, and bridges. They will affect water quality and harm aquatic ecosystems. Plus, when the mussels were introduced to Lake Winnipeg, it took only two years for the molluscs to reproduce in such numbers that beaches became foul-smelling and un-walkable, she added. “Can you imagine not taking your kids or grandkids to the beach in summer?”

Please find attached, the OBWB’s letter to the province with recommendations.

For more information on zebra and quagga mussels, the risks to the Okanagan, and how to prevent their spread, please visit [www.DontMoveAMussel.ca](http://www.DontMoveAMussel.ca).

-30-

**MEDIA CONTACT:** Corinne Jackson, OBWB – Communications Director  
Office: 250-469-6271  
Cell: 250-718-7249  
E-mail: [Corinne.Jackson@obwb.ca](mailto:Corinne.Jackson@obwb.ca)

Hon. George Heyman  
B.C. Minister of Environment and Climate Change Strategy  
PO Box 9360 Stn Prov Govt  
Victoria, B.C. V8W 9M2

March 9, 2022

**Re: Calls to Action for Invasive Mussel Prevention**

Dear Minister Heyman,

Thank you for your correspondence of April 7<sup>th</sup>, 2021, responding to our continued calls for action to prevent the spread of invasive zebra and quagga mussels into B.C. As the boating season quickly approaches, I am writing again on behalf of the Okanagan Basin Water Board (OBWB) to call for continued support and proper resourcing of the province's Invasive Mussel Defence Program (IMDP), recognizing the significant cost if invasive mussels became established here.

The OBWB acknowledges the significant improvements in the province's IMDP and its work with counterparts in neighbouring jurisdictions over the past seven years. Since 2015, the IMDP has prevented 137 infested watercraft from entering provincial waters by conducting more than 220,000 inspections. Many of the infested watercraft were headed to high-risk Okanagan waters. Still, gaps remain in prevention, and other significant issues remain for limiting the spread and damage should an infestation occur in any part of the province. We urge you to consider the following priority actions to enhance the protection of B.C. waters.

1. Maintain IMDP core program funding at 2021 levels of minimum \$3.5 million per year, adjusted for inflation going forward.

The IMDP has become the first line of defense to protect provincial waters, but the program's budget allocation has changed annually, and has been dependent on a number of non-government funders, including Fortis BC which has not renewed its original funding agreement. This program is important to the environment and economy of the province and should have stable, predictable annual funding.

2. Introduce "pull-the-plug" legislation, requiring all watercraft to remove drain plugs prior to travelling on B.C. roads.

We understand that the province is pursuing this legislation as part of updates to the Wildlife Act. We strongly support this action and urge you to prioritize it as another boating season is quickly approaching.

3. Review and update B.C.'s Early Detection, Rapid Response (EDRR) Plan for invasive mussels, and provide a window for public consultation prior to final publishing.

The EDRR is an important document that provides direction on how to rapidly detect and respond to a new infestation of invasive mussels. We believe it is important to consult with the public, and especially local and regional invasive species groups to understand where there may be gaps in the plan, or where more detail may be needed, beyond what is provided by the provincial inter-ministry working group. Complex watersheds, like the Columbia, the Okanagan and the Fraser would also be better protected with further planning for

containment and long-term management strategies, beyond what little is considered in the current version of the EDRR. Local consultation could provide support for developing those plans.

4. Provide toolkits and resources for local governments to conduct vulnerability assessments and put in place mitigation measures like retrofitting in-water infrastructure.

In your reply to our previous call for this action, you stated that “this has not been something that local governments have been asking for, individually or through UBCM,” and that it “will be considered for the future, but not considered as an immediate priority.” The OBWB is a local government agency, a partnership of three regional districts, and provides services to 12 municipalities and works with Okanagan First Nations. Part of our mandate is “to present proposals and recommendations to appropriate agencies, being municipalities or governments, according to jurisdiction and responsibility.” We will work with local governments to support this call to action and work to have it brought forward to UBCM.

We have extensive experience providing technical and scientific support to local governments, including in the form of toolkits and guides, and are a service partner with CivicInfoBC, providing the Planning Guides resource database. The OBWB could provide project management and coordination in partnership with provincial staff to develop a local government guide to vulnerability assessments and mitigation measures for invasive mussels. We would welcome an opportunity to discuss this further.

5. Introduce legislation to require all out-of-province watercraft to be inspected prior to being launched in B.C. waters.

OBWB first made this call to action in May 2016 and has called for it again every year since. While we recognize that boat registration and safety are regulated at the federal level, the province does have the authority to regulate activities on provincial waters, similar to motor vessel restrictions on certain lakes as outlined in the fishing regulations. Alternatively, the province could call on the federal government to regulate watercraft in B.C., under their authority in the Fisheries Act, Aquatic Invasive Species Regulations 43 (1), or through the Canada Shipping Act, providing extra tools to protect B.C. waters beyond the current scope of the Invasive Mussel Defence Program.

Analysis of provincial inspection numbers suggests a 30% chance in any given year that a non-compliant, motorized watercraft will be carrying invasive mussels. This only accounts for watercraft that were recorded failing to stop at open inspection stations and does not include any craft that may have entered outside of inspection station hours. In 2021 this accounted for more than 580 motorized watercraft, and more than 3,500 non-motorized watercraft. This is an important gap we feel has not been given due consideration over the past six years.

6. Provide additional funding to invasive species groups in high-risk regions for monitoring, outreach and education.

Current funding for ongoing water monitoring, administered through the Habitat Conservation Trust Fund, is set to expire after the 2022 season. Part of this funding was provided by the federal government over a three-year term. We would strongly support any provincial request for federal funding to continue this program, as well as federal or provincial funding to regional invasive species groups to continue or expand their outreach and education campaigns. These non-profit groups provide a significant service to their regions, but often struggle with operational costs, and the time required to apply for funding. Ongoing, direct funding would enhance their ability to monitor, engage and educate, bolstering provincial efforts.


A 2013 OBWB study found the cost of an infestation to our region would be at least \$42 mill. annually to manage. As such, we remain committed to protecting B.C. waters and supporting provincial efforts. This



commitment has included delivery of our "[Don't Move A Mussel](#)" campaign, promoting the clean, drain, dry message, and valued at more than \$996,000 to date, and another \$266,000 in funding provided to the Okanagan and Similkameen Invasive Species Society to conduct direct boater outreach and more.

We look forward to hearing from you, and supporting the enhanced efforts noted above to keep B.C. waters free from invasive mussels.

Sincerely,



Sue McKortoff, Chair  
Okanagan Basin Water Board

CC:

- Hon. Josie Osborne, B.C. Minister of Land, Water and Resource Stewardship
- Okanagan MLAs: Harwinder Sandhu, Norm Letnick, Renee Merrifield, Ben Stewart, Dan Ashton, Roly Russell
- Okanagan Nation Alliance, Chiefs Executive Council
- Okanagan Local Government Chairs and Mayors
- Okanagan MPs: Mel Arnold, Tracy Gray, Dan Albas, Richard Cannings
- Pacific NorthWest Economic Region: Matt Morrison, Chief Executive Officer
- Invasive Species Council of B.C.: Gail Wallin, Executive Director
- Okanagan Chambers of Commerce
- Thompson Okanagan Tourism Association
- Union of BC Municipalities





DATE APR. 14/22  
NO 38 TO M+C-APR. 26/22  
FILE NO 0400-01

VILLAGE OF SALMO

April 14, 2022

Ref: 117211

Via email

Dear Mayors, Chairs and Representatives:

Thank you to those that were able to join me and my colleague Roly Russell, Parliamentary Secretary for Rural Development, on April 8 to discuss the \$830M provincial/federal funding partnership announced in March, and the plan to connect the remaining underserved rural and Indigenous households in our province to high-speed internet by 2027. With the new program expected to roll out this summer, I wanted to follow up on a few questions asked, and remind everyone how to connect to currently available information.

Connecting Communities BC is the next generation of our connectivity program and a key part of StrongerBC and the Economic Plan. This funding partnership is great news for the underserved rural and Indigenous households that will be able to look forward to the construction of connectivity infrastructure in their community, using multiple technologies such as fibre, cable, and satellite. These investments ensure that rural, remote, and Indigenous communities and businesses have the connectivity they need to succeed in a post-pandemic economy. It means all of B.C.'s communities will have better opportunities to contribute to the success of this province, and that's good for all of us.

We appreciated hearing your questions and feedback as we shape the new Connecting Communities BC program. It was affirming to know our regional approach reflects your previous input, which was our intent. Our commitment to transparency, open dialogue and input will continue via avenues like the Request to Participate process and these roundtables. Our expectation is that the chairs continue to represent the area directors in this forum to share the needs and feedback of communities. We also appreciate the information and learning that the Regional Connectivity Knowledge Network sessions provide, as these meetings with area directors and staff continue to yield valuable insights into what is currently top of mind for communities.

We know that many districts have been working hard on connectivity and have created plans for their regions. My ministry staff have reviewed all publicly available plans and information shared directly by regional districts and this local knowledge has informed the current process.

.../2

Ministry of  
Citizens' Services

Office of the Minister

Mailing Address:  
PO Box 9068 Stn Prov Govt  
Victoria BC V8W 9E2  
Phone: 250 387-9699  
Fax: 250 387-9722

Location:  
Room 151  
Parliament Buildings  
Victoria BC V8V 1X4  
[www.gov.bc.ca/cit](http://www.gov.bc.ca/cit)

The data provided through the Request to Participate process provides an opportunity to engage or re-engage with your local internet service providers toward a shared understanding of gaps and potential options and solutions. Also, it is an opportunity to share with us any insights based on your understanding from local connectivity planning or feedback from your constituents by responding to the Request to Participate. The RTP is accessible via [BC Bid](#) (Number 13183). As requested, directions for obtaining a BCeID can be found [here](#). The deadline for input is April 25, 2022.

If you would like to discuss this further or receive additional information on the Province's activities to expand high-speed internet connectivity, please contact [Susan Stanford](#), Assistant Deputy Minister for Connectivity at 250-217-0026 and for enquiries around the RCKN group or other community planning questions, please contact [Jeanne Holliss](#), Executive Director, Connected Communities at 250-516-3848.

We all have a vested interest in achieving the goal of connecting the remaining underserved households in the Province by 2027 and continue to benefit from the insights each of you shared. Thank you for your participation, ongoing leadership, and collaboration as we collectively work towards a better future for British Columbians.

Sincerely,



Lisa Beare  
Minister

pc: Roly Russell  
Parliamentary Secretary for Rural Development  
Ministry of Jobs, Economic Recovery and Innovation

Network BC  
[NetworkBC@gov.bc.ca](mailto:NetworkBC@gov.bc.ca)

Connected Communities  
[CommunityInsights@gov.bc.ca](mailto:CommunityInsights@gov.bc.ca)



## THE CORPORATION OF THE VILLAGE OF SALMO REPORT FROM COUNCIL

### COUNCILLOR HEATLIE

Council Report for Council Meeting held on April 26, 2022.

### PORTFOLIOS

**Ktunaxa Kinbasket Local Government Treaty:** Nothing to report.

**Salmo Arts Council:** Nothing to report.

### OTHER MEETINGS OR ACTIVITIES OF NOTE

I attended the Salmo fire practice on April 5 2022, at the request of Fire Chief Hearn. The members of our hall have deep concerns of the status of our ambulance service in our area. The BC ambulance service has made changes to how shifts are organized and worked. This has cascaded and is drastically affecting both our ambulance and fire service directly. With ambulance members moving to other municipalities, it has left our service and others around our region with a severe issue. At times only one ambulance responder on a call out. This is taxing our fire hall as they have to assist in more and more calls to help with ambulance services. More information is needed on how we can combat this as a council.

Sincerely,

Councillor Jonathon Heatlie





## THE CORPORATION OF THE VILLAGE OF SALMO REPORT FROM COUNCIL

### COUNCILLOR HUSER

Council Report for Council Meeting held on April 26, 2022.

### PORTFOLIOS

**Salmo Valley Youth & Community Centre:** the 2022 meetings are on: April 26, June 28, Sept 27 (AGM)

**Parks:** I am pleased that Council is supportive to move forward with an updated design, I am hopeful that we can accommodate the design costs within our 2022 budget

**Cemetery Working Group:** I sent the last of the emails of the CWG to the CAO. I have been approached by an organization interested in either purchasing a memorial bench for the cemetery or donating towards the memorial wall, I have contacted the office for updated quotes on memorial bench prices. I had looked into these prices awhile ago, but the benches the Village had previously ordered are no longer available and a decision on a style of bench was needed, I appreciate the office working on this item. Once I gather the information I will forward to the organization for their decision, their meeting is on May 11<sup>th</sup>, 2022.

**Civic Works:** Nothing to report.

**Bylaw & Policy Review:** Zoning Bylaw – looking forward the COTW for a full review.

**RDCK Alternate Director:** Nothing to report

**Community Engagement: 1.** I had a discussion with a resident who had concerns with a subdivision request to divide a lot on Railway Ave. which they didn't believe would adhere to the zoning requirement for that area of a minimum lot frontage of 59' if subdivided, they said that some of the area residents had received letters from the Village office regarding the subdivision request.

**Community Engagement: 2.** I was approached by a resident who was disappointed that DOT night was in person but not with the organizations speaking on behalf of their projects. They felt they would get more information if it was online instead of walking through the room and having to read all that in a rush to make room for others, putting themselves at risk of COVID.

### OTHER MEETINGS OR ACTIVITIES OF NOTE

**April 11, 2022:** I attended the Recreation Commission virtual meeting. I will leave it to Mayor Lockwood to give the update as I do not attend as a Council member.

**April 12, 2022:** I attended the virtual Nelson Fentanyl Task Force meeting, they are bringing some great educational events to the area (some virtual and some in-person), and I will update once more information and registration is available.

**April 14, 2022:** I attended the in-person march in Trail for the 6<sup>th</sup> anniversary of the declaration of the overdose emergency, 6 people a day are dying in BC and more needs to be done to save lives. In 2021 there were about 10 people at the event – in 2022 40 people attended, this is affecting more people by the day in our area and more needs to be done to end the stigma around drug use, the majority of deaths last year happened in homes with men dying. The stigma around drug dependency is stopping the functional and/or weekend users from seeking support and they are dying because of it.

Respectfully submitted,  
Councillor Jacquie Huser





# THE CORPORATION OF THE VILLAGE OF SALMO REPORT FROM MAYOR/DIRECTOR

## MAYOR/DIRECTOR LOCKWOOD

Mayor/Director Report for Council Meeting held on April 26, 2022.

## EXTERNAL AGENCIES:

**Area G Emergency Preparedness:** April 25, 2022

**Alternate – Ktunaxa Kinbasket Local Government Treaty**

## PORTFOLIOS/LIAISONS:

**Citizen Engagement:** DOT Night will be held April 27, 2022, from 5-7pm. There will not be any presenters this year. We will have this event at the Salmo Valley Youth and Community Center in the gym.

## **Economic Development:**

**Fire Department:** If you are redoing the outside of your home or building a new home consider making the material Fire Smart. In time this is going to save you money.

**Budgets/Utilities:** Council is finalizing budgets.

## RDCK:

**Board:** The RDCK has finally hired a General Manager of Finance Yev Malloff, this position will include information technology and economic development. Leanne Proft is the new fire services administrative coordinator replacing Matt Carmichael. Nicole Soltys is the new community sustainability administrative assistant replacing Merissa Bakos. Zachari Giacomazzo is the new planning assistant. Andrea Onofrio is the new auxiliary administration assistant. Alayne Hamilton is transitioning to environmental projects. Matt Morrison is the new organics coordinator.

Salmo and Area G Library Financial Aid Service Bylaw has now had three readings. Once the AAP is completed, we will possibly be able to move forward with seeing taxation being equal to all of Salmo and Area G residents.

The Board has approved to budget up to \$80,000 for the development of the 2023-26 Climate Action Plan and associated four-year communication and engagement strategy, and that these funds used from CARIP. Our voting is weighted and the "in favour" slightly outweighs the "opposed".

After going through the last two years of working from home, RDCK staff are feeling we may not need to go to a bigger building because some jobs can still be done from home. They will continue with the fixing of the HVAC and replace the roof to a maximum value of \$449,281.

Proof of vaccination has been rescinded effectively immediately.

Staff will be issuing a Request for Proposal for property insurance services. This insurance does not cover liability nor ICBC types of insurance.

**Joint Resource Recovery Committee:** Recycling depot lease agreements are needing to be resigned by the end of May.

The Creston Organics site will open in July if all goes well, however, there is not an ETA for the site in Central as of yet.

**Community Sustainable Living Advisory Committee:** The REEP program that has been offered through CSLAC is facing some difficulties for people to access the rebates.

The FireSmart BC program is now larger than FireSmart Canada. FireSmart BC has been working closely with the RDCK staff as we have a well-run program. The province is relooking at the Forest Landscape Plans around the province and encouraging communities to become FireSmart.

**All Recreation:** Next meeting June 29, 2022

**Salmo & Area G Recreation Commission:** The Salmo pool is in desperate need of lifeguards this summer. Reach out to family and friends that want to spend the summer in Salmo and work at our great pool. Start asking family and friends if they know of a student needing a summer job before heading back to school or a mom or dad looking to supplement their income.

The pool has been approved for \$150,000 from the CBT Outdoor Active Recreation Grant fund which will be for Phase 1 of the project starting in the mechanical room.

The Bronze Medallion and Bronze Cross programmes are being offered again in the month of June.

There will a mushroom walk and talk program in the latter part of May, the Kevin Hearne Memorial Soccer Camp will be back although with different organizers and hopefully an increase in operational hours in the fitness center.

On April 20 there was a stakeholders (user groups) meeting with the school board to talk about planning schedules, access, and program offerings.

**West Kootenay Transit Committee:** Next meeting May 4, 2022

**West Kootenay Boundary Regional Hospital District:** Next meeting June 22, 2022

ETSI-BC launched its Spring 2022 Funding Intake on April 1, 2022. Up to \$375,000 is earmarked to support projects from local communities, First Nations, economic development organizations and industry groups within the Southern Interior of BC.

**Other meetings of note:**

**Mayor's and chair Highway 3 Coalition:** Next meeting is at AKBLG in Nelson on April 22, 2022.

**Southeast Regional Meetings:**

Minister Bears meeting for highspeed internet and what it means to communities like ours when Comms (such as Telus) says we are not underserved, so we do not qualify for broadband. We were given direction on how to get into the Data to review what they have for our community.

Minister Cullen's meeting was about emergency response. Our snowpack for the West Kootenays is at 101% which has not gone up or down in the last month due to our cooler days and nights.

Needing seed funding to be prepared for weather events then trying to fix the problem after the fact and costing way more then if we were prepared for an event such as flooding or fire. Our need to clean up

rivers to reduce the chances of flooding as communities did in the past. Communities not having to reapply every year for work to be done to prevent flooding or fires but to have a strategic plan and have it approved so work can happen through phases instead of wasting money and time to get all organizations approval each year.

Making sure that people that play a key role in helping with an event is quickly compensated, so those people or companies are there ready to help our communities if needed again in the future.

**Local Government Leadership Academy:** Dr. Bonnie Henry started off the forum on April 6. She spoke about how fast information changed and the difficulty to communicate the ever-changing rules.

There are a lot of local government people that are not going to run again this October because of burnout, time commitment for the pay, and abuse associated. The number of meetings increased by three-fold, the anger exploding in communities, and staffing issues became problems and have made people re-evaluate why they are doing this job.

The importance of having a Code of Conduct Policy and that they should be reviewed every year, not just at the beginning of a term was stressed. Some communities Code of Conduct policies goes as far as remuneration being held. The Code of Conduct needs to be added to all committees also. Having a definition what Good Governance is. Adding the Policy to the election package was an idea.

How social media can be an extremely helpful tool, but it also can be very destructive. When and how to react so you as an elected person do not get pulled into the destruction.

The importance in investing in Cyber Security and always train your users to be Cyber smart.

How investing in our asset management will help us keep our systems well maintained. Having a sound business continuity plan, for example, how to be economic resilience. It was strongly suggested that "if you do not have a strong economic resilience plan, then you need to start working on one".

Moving the economic needle in our community - If we have a positive attitude about our economy and what to see growth, we will have a vibrant community that will show through its efforts. The mindset is needed in the community through council, staff, and all organizations that bring economic viability.

*"Manufactured, human, and natural capital equals inclusive wealth and collective action overcome resources".*

How and why data is collected and when it should be collected and disposed of. Triple deleting data so it is completely out of our computer system and having a review that is part of operations monthly to determine what is needed and what should go.

Three issues impacting municipal budgets greatly are: emergencies, dikes and firehalls and how are local governments going to handle these issues.

Having Core policies instead of Operation Policies.

Having a Privacy Management Plan, which is not mandatory yet but will be coming in the future.

Respectfully submitted,

**Mayor/Director Lockwood**

