



The Corporation of the Village of Salmo

REGULAR MEETING (#09-22) INCLUDING ITEMS CLOSED TO THE PUBLIC

A Regular Meeting of the Council of the Village of Salmo to be held in Council Chambers at 423 Davies Avenue, Salmo, B.C. on **Tuesday, May 10, 2022 at 7:00 p.m.**

The public may attend in person or electronically. The electronic link will be available on our website on Tuesday.

Traditional Lands Acknowledgement Statement: We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

AGENDA:

1. Call to Order

2. Adoption of Agenda

RECOMMENDATION:

Pg.1

That the draft agenda of Regular Meeting #09-22 of Tuesday, May 10, 2022 be adopted as amended from *Council Procedure Bylaw #663, 2014* Schedule "A" to include a draft Financial Plan report, move the Bylaw Review & Development section to the beginning of the meeting, include a New Business section, a Public Question period, and an *In Camera* meeting.

3. Chief Financial Officer's Draft Financial Plan Report

(1) **RECOMMENDATION:**

Pg.5

That Council receive for information Chief Financial Officer Colin McClure's report on the draft 2022-2026 Financial Plan.

4. Bylaw Review & Development

(1) **Five-Year Financial Plan (2022-2026) Bylaw #739, 2022**

Pg.19

RECOMMENDATION:

That the "*Five-Year Financial Plan (2022-2026) Bylaw #739, 2022*" be given first reading.

That the "*Five-Year Financial Plan (2022-2026) Bylaw #739, 2022*" be given second and third reading.

(2) **Annual Tax Rate Bylaw #740, 2022**

Pg.25

RECOMMENDATION:

That the "*Annual Tax Bylaw #740, 2022*" be given first reading.

That the "*Annual Tax Bylaw #740, 2022*" be given second and third reading.

(3) **Election and Assent Voting Amendment Bylaw #741, 2022**

Pg.29

RECOMMENDATION:

That the “*Election and Assent Voting Amendment Bylaw #741, 2022*” be given first reading.

That the “*Election and Assent Voting Amendment Bylaw #741, 2022*” be given second and third reading.

- (4) **Election Officials Amendment Bylaw #742, 2022** Pg.31

RECOMMENDATION:

That the “*Election Officials Amendment Bylaw #742, 2022*” be given first reading.

That the “*Election Officials Amendment Bylaw #742, 2022*” be given second and third reading.

5. **Delegations - NIL**

6. **New Business**

- (1) **Erie Creek Brewing (308691) – Application for a Permanent Seasonal Patio License** Pg.33

See CAO Williams attached RTC regarding the application.

RECOMMENDATION:

That Council support the application to the Liquor and Cannabis Regulation Branch, Job #033678, by Erie Creek Brewing (308691) for a permanent seasonal patio license, in accordance with the *Outdoor Patio Bylaw #730, 2021*.

7. **Adoption of the Minutes**

- (1) **RECOMMENDATION:** Pg.39

That the draft minutes of Regular Meeting #08-22 of Tuesday, April 26, 2022 be adopted as presented.

- (2) **RECOMMENDATION:** Pg.45

That the draft minutes of Special Meeting of Monday, May 2, 2022 be adopted as presented.

8. **Referrals from Delegations - NIL**

9. **Referrals from Prior Meetings - NIL**

10. **Policy Development & Review - NIL**

11. **Accounts Payable**

RECOMMENDATION: Pg.47

That Council receive for information the list of accounts payable cheques and electronic fund transfers from April 22, 2022 to May 5, 2022 totaling \$49,576.42.

12. **Correspondence Requiring a Council Decision**

- (1) **RDCK Re: Letter of Consent for Salmo and Electoral Area G Library Financial Aid Service Bylaw No. 2837, 2022 - #42** Pg.49

RECOMMENDATION:

That Council of the Village of Salmo in the Regional District of Central Kootenay, do hereby consent, on behalf of the Village of Salmo electors, to the Board of the Regional District of Central Kootenay adopting Bylaw No. 2837.

13. Correspondence for Information Only

RECOMMENDATION:

That Council receive for information the following correspondence from:

- | | |
|---|-------|
| (1) SPARC BC Re: Access Awareness Day June 4, 2022 - #40 | Pg.55 |
| (2) The Corporation of the Township of Spallumcheen Re: Luxury Tax on Recreational Boats - #41 | Pg.59 |

14. Member Reports & Inquiries

Pg.61

- (1) **Councillor Endersby**
- (2) **Councillor Heatlie**
- (3) **Councillor Huser**
- (4) **Councillor Segall**
- (5) **Mayor Lockwood**

RECOMMENDATION:

That the verbal and written reports of Mayor and Council be received for information.

15. Public Question Period

16. In Camera Resolution

That the meeting be closed to the public under Sections 90(1)(e) of the *Community Charter*.


17. In Camera Items

- (1) **Minutes**
- (2) **Land**

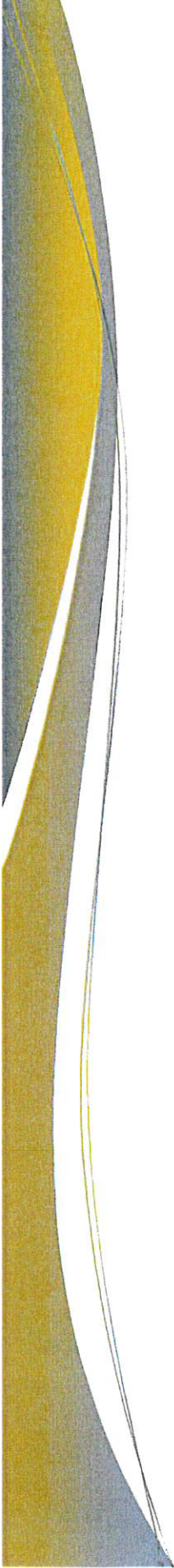
18. Reconvene Open Meeting

19. Adjournment

The next regularly scheduled Council meeting will be on May 24, 2022



**The Corporation of the Village of Salmo
2022-2026 Proposed
Draft Financial Plan
May 1, 2022**



Agenda


1. Introduction
2. Quick Facts
3. 2022 – 2026 Financial Plan Process
4. 2022 Budget overview
5. Taxation & Operating Budget
6. Comments & Questions

Presenter: Colin McClure, Chief Financial Officer



Quick Facts

- All Village Operational revenue is about \$1,801,000
- Total operational expenses about \$1,623,000
- Revenue over expenses pay down debt, fund capital purchases & flow into Operational and Capital reserves
- General Fund Operational expense (excluding \$60K in budgeted Covid grants to non-profits this year) is budgeted at \$1,157,000 in 2022, funded by \$410,000 in Taxation (approx. 2.9 to 1 ratio)
- A 1% increase in taxation produces about \$4,000 to cover operational expenditures
- Without the Small community grant, taxes would have to increase over 100% to cover current operational services



General Operating Budget Principles

Council's Direction to Staff

- Support delivery of municipal services
- Maintain services delivered at 2021 levels
- Reduce costs of service delivery, where possible, while minimizing service impact levels
- Generate new revenue
- Minimize tax rate increase
- Long term planning as a focus
- Continue infrastructure program
- Implement sustainability principles



Budget Overview - 2022

Highlights:

- New market construction taxation revenue generation for 2022 is a net loss of \$6,444 due to a significant drop in utility assessed values
- Council has proposed a 3% tax increase for 2022
- Council previously approved increases to the utility rates
 - 2% increase to Water or \$6
 - 3% increase in Sewer or \$14
 - 3% or \$6 annual increase in garbage fees for a residence

2022 Capital Budget:

- \$722,000 in the General capital
- \$68,000 in Water capital
- \$380,000 in Sewer capital



Tax Revenues: Growth – Where does it come from?

- New revenue only exists when there is new assessment
- Increase in “inventory” i.e. through subdivision or new construction
- General increases in market value do not generate more tax dollars
- Past couple of years has resulted in minimum new revenues from growth



Effect of Assessments in 2022

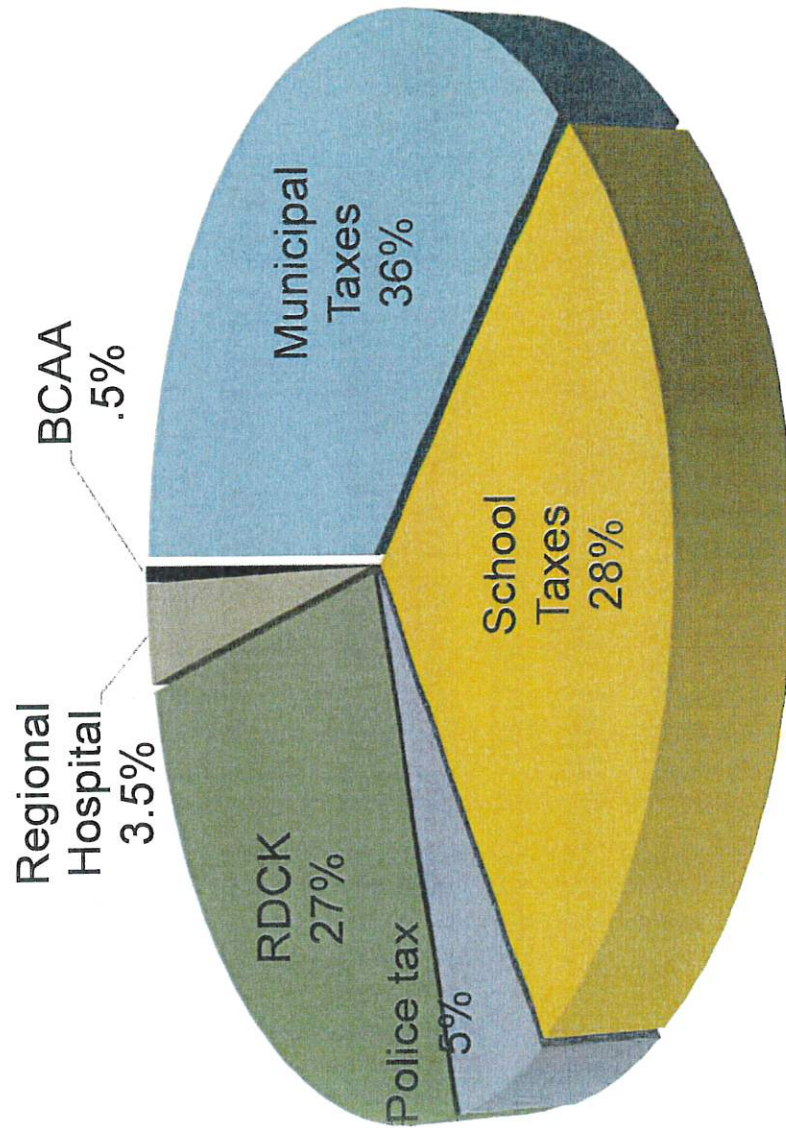
Average market changes:

- Residential up 21.25% from 2022 (1% of the increase is new construction)
- Commercial up by 7.4% from 2022
- Utility down by 30% from 2021

Council has directed staff to adjust the Business tax multiplier in order collect the same percentage in taxation from Commercial properties and Residential in the current year.

This will keep the tax burden consistent with prior year at approximately 83% of the total general tax collected from Residential & 12% from Commercial and the remaining comes from utilities.

Allocation of 2022 Taxes on an average SFD



Municipal Taxes	\$647
School Taxes	505
RDCK	498
Police tax	87
Regional Hospital	56
BCAA & MFA	11
Total	\$1,804

2022 Proposed Budget

Estimated effect on \$308,077 Assessed Home

	2021 Actual	2022 Proposed	Net Annual Change	Net Monthly Change
Property Tax (municipal only)	628	647	\$19	\$1.58
Water Rates (before discount)	318	324	6	.50
Sewer Rates (before discount)	476	490	14	1.17
Resource Recovery	205	211	6	.50
Overall	\$1,627	\$1,672	\$ 45	\$3.75

- It is important to note that the utility rates are before the 10% discount that can be received

2022 TAX EFFECT ON AVERAGE SFD

	2021	2022	Net Change	% Change	% of \$ Change
Assessed Value	\$256K	\$308K	\$52K	20%	
Municipal Property Tax	628	647	19	3.0%	59%
RDCK tax requisition	482	498	16	3.3%	50%
West Kootenay Hospital tax	57	56	-1	-1.7%	-3%
Police BC Asses/MFA tax	99	98	-1	-1.0%	-3%
School Tax requisition	506	505	-1	-.02%	-3%
Less: Basic Home Owner Grant (HOG)	-770	-770	0.00		
Total Tax	\$1,002	\$1,034	\$32	11%	



Overall Capital Plan – 2022 Highlights

General Capital asks - \$722,000

- Recycling building infrastructure upgrades – \$380k
- Lightly used new Public works trackless mower - \$95k
- Historical mining project (CBT Heritage grant funded)
- Paving & sidewalk upgrades
- Erie Dike improvements
- Cemetery memorial wall
- Concession stand planning

Water – \$68,000

- Glendale well generator
- Generator propane tank
- SCADA controls upgrade & Pump replacement

Sewer – \$380,000

- Wastewater treatment plant clarifier & aerator replacement

Debt and Debt Servicing



- Major capital projects typically funded by using combination of existing reserves and by borrowing funds.
- Strategic decision when to borrow vs using reserves or taxation.
- At the Dec 31, 2021 year end the Village has long-term General debt of \$757,849 & no utility debt
- In 2021, the Sewer fund paid back \$40k from the remaining \$60K borrowed from the Water fund reserve to fund the Village's portion of the \$2 million Wastewater treatment plant upgrades.
- In 2022, the Sewer fund is budgeted to repay the final \$20k borrowed from the Water reserve fund.

Comments and Questions?

Email: omcclure@nelson.ca

THE CORPORATION OF THE VILLAGE OF SALMO

BYLAW #739

A BYLAW TO ADOPT A FIVE-YEAR FINANCIAL PLAN FOR THE YEARS 2022-2026

WHEREAS Section 165 of the *Community Charter*, requires Municipal Councils to annually prepare and adopt, by Bylaw, a five-year financial plan;

AND WHEREAS the Council of the Corporation of the Village of Salmo has reviewed, prepared and solicited public input on the attached five-year financial plan;

NOW THEREFORE the Council of the Corporation of the Village of Salmo in open meeting assembled, enacts as follows:

1. SCHEDULES

- 1.1. Schedule "A" attached to and forming part of this Bylaw is hereby adopted as the Financial Plan for the Village of Salmo for the five-year period starting January 1, 2022.
- 1.2. Schedule "B" attached to and forming part of this Bylaw is hereby adopted as the Revenue Policy Disclosure Requirement for the five-year period starting January 1, 2022.

2. ENACTMENT

- 2.1. If any section, subsection or clause of this Bylaw is held to be invalid by the decision of any court of competent jurisdiction, the invalid portion shall be severed and shall not affect the validity of the remainder of this Bylaw.
- 2.2. This Bylaw shall come into full force and effect on the day of adoption.

3. CITATION

- 3.1. This Bylaw may be cited for all purposes as "**Financial Plan (2022-2026) Bylaw #739, 2022**".

READ A FIRST TIME	this __ day of __, 2022
READ A SECOND TIME	this __ day of __, 2022
READ A THIRD TIME	this __ day of __, 2022
RECONSIDERED AND FINALLY ADOPTED	this __ day of __, 2022

Mayor

Chief Administrative Officer

I HEREBY CERTIFY THIS TO BE A TRUE COPY OF THE "FINANCIAL PLAN (2022-2026) BYLAW #739, 2022".

Chief Administrative Officer

**2022-2026 FIVE YEAR FINANCIAL PLAN
SCHEDULE A**

REVENUES	2022	2023	2024	2025	2026
Property Taxation	447,212	454,855	462,651	470,603	478,714
Sale of services	102,585	102,585	102,585	102,585	102,585
Other revenue own sources	170,040	170,040	170,040	170,040	170,040
Investment income	19,950	22,199	25,545	27,929	30,884
Grants - unconditional	466,000	466,000	466,000	466,000	466,000
Grants - conditional	388,205	128,205	128,205	128,205	128,205
Collections for Other Agencies	735,756	743,114	750,545	758,050	765,631
Total General	2,329,748	2,086,998	2,105,571	2,123,412	2,142,059
Water: User Fees	182,036	185,677	189,390	193,178	197,042
Sewer: User Fees	286,496	292,226	298,070	304,032	310,112
Total Consolidated Revenues	2,798,280	2,564,901	2,593,031	2,620,622	2,649,213

**2022-2026 FIVE YEAR FINANCIAL PLAN
SCHEDULE A**

EXPENSES	2022	2023	2024	2025	2026
General Government	578,508	522,632	531,778	541,084	557,053
Protective Services	134,395	136,747	139,140	141,575	144,052
Transportation Services	385,284	303,504	308,815	314,220	319,718
Environmental health services	107,991	109,881	111,804	113,760	115,751
Public health and welfare	11,675	11,879	12,087	12,299	12,514
Recreation and cultural services	83,600	54,538	55,492	56,464	57,452
Interest and other debt charges	22,473	22,268	22,118	22,118	22,118
Payments to Other Agencies	735,756	743,114	750,545	758,050	765,631
Total General Operations	2,059,682	1,904,563	1,931,779	1,959,570	1,994,289
Water Operations	151,269	153,916	156,610	159,350	162,139
Sewer Operations	234,336	238,437	242,610	246,855	251,175
Total Operations	2,445,287	2,296,916	2,330,999	2,365,775	2,407,603
Amortization	400,492	404,497	408,542	412,627	416,753
Surplus (deficit)	(47,499)	(136,512)	(146,510)	(157,780)	(175,143)
Add back:					
Amortization	400,492	404,497	408,542	412,627	416,753
Principal payments on Municipal Debt	52,832	44,630	23,780	23,780	23,780
Capital Expenditures					
General	617,000	-	-	-	-
Water	68,000	-	-	-	-
Sewer	360,000	-	-	-	-
Total Capital Expenditures	1,045,000	-	-	-	-
Transfer to / from Reserves					
Transfer to General Reserves	97,000	97,000	97,000	97,000	97,000
Transfer to Utility Reserves	92,050	96,922	102,960	108,107	113,897
Transfer from General Reserves	(783,000)	-	-	-	-
Transfer from Utility Reserves	(88,000)	-	-	-	-
Total Transfer to (from) Reserves	(681,950)	193,922	199,960	205,107	210,897
Transfers to (from) operating surplus	(62,889)	29,433	38,292	25,960	6,933
Financial Plan Balance	-	-	-	-	-

**2022-2026 FIVE YEAR FINANCIAL PLAN
SCHEDULE A**

CAPITAL FUNDS

COMPONENTS

	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>
Sources of Funds					
Community Works Grant	108,000	-	-	-	-
General Operating fund	22,000	-	-	-	-
Sewer Operating fund	20,000	-	-	-	-
Utility Reserves	68,000	-	-	-	-
Other Reserves	780,000	-	-	-	-
Government Grants	47,000	-	-	-	-
Total Sources	<u>1,045,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Expenditures					
General	617,000	-	-	-	-
Water	68,000	-	-	-	-
Sewer	360,000	-	-	-	-
Total Expenditures	<u>1,045,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>

SCHEDULE "B" – 2022-2026 Five Year Financial Plan

Revenue Policy:

The revenue policy will provide direction on how Council chooses to fund the expenditures of the Village, distribute property taxes among the property classes and use permissive tax exemptions.

Revenue Sources

Table 1

Revenue Source	% of Total Revenue
Property Tax	16%
User fees	16%
Sale of Services	3%
Other Revenue	7%
Unconditional Grants	16%
Conditional Grants	13%
Transfers From Own Reserves/Funds	29%
Proceeds from Borrowing	0%
Total	100%

Table 1 shows the proportion of total revenue proposed to be raised from each funding source in 2022.

Grants also provide a source of revenue to the municipality. Sales of service and Utility User Fees provide revenue for the municipality on a user-pay basis.

Policy:

Council is committed to examining economic development opportunities and investigating alternative revenue sources in order to reduce historical reliance on property taxes to fund municipal services. The operation of the water utility, the sewer utility and solid waste collection and disposal are self-funded through user fees.

Objectives:

- To maximize a user-pay cost structure wherever possible.
- To maximize the use of grant funding for infrastructure and service upgrades.

Proportion of Taxes Allocated to Classes

Policy:

It is the policy of Council to preserve and maintain the existing equity between assessment classes. The utility class will be taxed at the maximum rate permitted by legislation. The Village will strive to maintain a business to residential multiplier range not exceeding 2 to 1.

Objective:

- To maintain the current tax distribution of property tax value among the property classes.

Permissive Tax Exemptions

Council provides permissive tax exemptions to not-for-profit organizations that form a valuable part of the community. These include religious institutions and the community services society.

Policy:

Council will continue to support local not-for-profit organizations that provide benefits to the community as a whole and are eligible under the *Community Charter* through permissive tax exemptions.

Objective:

To provide permissive tax exemptions to not-for-profit organizations that benefits the overall well-being of the community.

THE CORPORATION OF THE VILLAGE OF SALMO

BYLAW #740

A BYLAW TO LEVY TAXES FOR MUNICIPAL, HOSPITAL AND REGIONAL DISTRICT PURPOSES FOR THE YEAR 2022

WHEREAS Section 197 of the *Community Charter* requires Municipal Councils, on or before May 15 of each year, to adopt a bylaw to impose property value taxes by establishing tax rates, for the municipal revenue proposed to be raised for the year from property taxes as provided in the financial plan and for amounts to be collected for the year by means of rates established by the municipality to meet its obligations to other local governments or public bodies;

NOW THEREFORE the Council of the Village of Salmo, in open meeting assembled, ENACTS AS FOLLOWS:

1. TAX RATES

1.1. The following property value tax rates are hereby imposed and levied for the year 2022:

- a) For all lawful **GENERAL** purposes of the municipality on the value of land and improvements taxable for general municipal purposes rates appearing in column "A" of the Schedule attached to and forming part of this bylaw.
- b) For **HOSPITAL** purposes on the value of land and improvements taxable for West Kootenay Boundary Regional Hospital District purposes, rates in column "B" of the Schedule attached to and forming part of this bylaw.
- c) For the purposes of the **REGIONAL DISTRICT OF CENTRAL KOOTENAY** on the value of land and improvements taxable for regional hospital district purposes, rates appearing in column "C" of the Schedule attached to and forming part of this bylaw.

1.2. The Collector shall add ten percent (10%) penalty to all current taxes or rates remaining unpaid after July 4, 2022, and interest to unpaid arrears and delinquent property taxes as outlined in Sections 245 and 246 of the *Community Charter*.

1.3. The minimum amount of taxation upon a parcel of real property shall be one (\$1.00) dollar.

2. ENACTMENT

2.1. If any section, subsection or clause of this Bylaw is held to be invalid by the decision of any court of competent jurisdiction, the invalid portion shall be severed and shall not affect the validity of the remainder of this Bylaw.

2.2. This Bylaw shall come into full force and effect on the day of adoption.

3. CITATION

3.1. This Bylaw may be cited for all purposes as "*Annual Tax Rate Bylaw #740, 2022*".

READ A FIRST TIME	this __ day of __, 2022
READ A SECOND TIME	this __ day of __, 2022
READ A THIRD TIME	this __ day of __, 2022
RECONSIDERED AND FINALLY ADOPTED	this __ day of __, 2022

Mayor

Chief Administrative Officer

I HEREBY CERTIFY THIS TO BE A TRUE COPY OF THE "ANNUAL TAX RATE BYLAW #740, 2022".

Chief Administrative Officer

THE CORPORATION OF THE VILLAGE OF SALMO

BYLAW #740

SCHEDULE
2022 TAX RATES

(Dollars of tax per \$1,000 of taxable assessed value)

	A	B	C
PROPERTY CLASS	General Municipal	West Kootenay Boundary Hospital	Regional District
1. Residential	2.1018	0.1834	1.6187
2. Utility	40.0000	0.6419	5.6655
5. Light industry	6.1373	0.6236	5.5036
6. Business	6.1373	0.4485	3.9650
8. Recreational/non-profit	3.4966	0.1834	1.6187

THE CORPORATION OF THE VILLAGE OF SALMO

BYLAW #741

A BYLAW TO AMEND THE ELECTION AND ASSENT VOTING BYLAW #697

WHEREAS under the *Local Government Act*, Council may determine various procedures and requirements to be applied to the conduct of local government elections and assent voting;

AND WHEREAS Council wishes to establish voting procedures;

NOW THEREFORE the Council of the Village of Salmo, in open meeting assembled, enacts as follows:

1. AMENDMENTS

- 1.1. Section 5(1) of the *Election and Assent Voting Bylaw #697, 2018* be amended to state the following: The required advanced voting opportunity will be held on the tenth (10th) day before the general voting day between the hours of 8am-8pm at a location determined by the Chief Election Officer.
- 1.2. Section 6(1) of the *Election and Assent Voting Bylaw #697, 2018* be amended to state the following: The order of names of candidates on the ballot will be alphabetical as in accordance with section 116 of the *Local Government Act*.
- 1.3. *Election and Assent Voting Bylaw #697, 2018* be amended to add the following: As authorized under section 76 of the *Local Government Act*, for all elections and assent voting the most current available Provincial list of voters prepared under the *Election Act* shall become the register of resident electors on the 52nd day prior to General Voting Day.

2. CITATION

- 2.1. This by-law shall be known and cited for all purposes as the Village of Salmo "ELECTION AND ASSENT VOTING AMENDMENT BYLAW #741, 2022".

3. ENACTMENT

- 3.1. Bylaw #544 titled "*Provincial Voters List Adoption Bylaw*" is hereby repealed.
- 3.2. If any section, subsection, sentence, clause or phrase of this Bylaw is for any reason held to be invalid by the decision of any court of competent jurisdiction, the invalid portion(s) shall be severed, and the part(s) that is (are) invalid shall not affect the validity of the remainder of this Bylaw
- 3.3. This Bylaw shall be considered to have come into force and effect upon the day adoption.

READ A FIRST TIME	this __ day of __, 2022
READ A SECOND TIME	this __ day of __, 2022
READ A THIRD TIME	this __ day of __, 2022
RECONSIDERED AND FINALLY ADOPTED	this __ day of __, 2022

Mayor

Chief Administrative Officer/CAO

I HEREBY CERTIFY THIS TO BE A TRUE COPY OF THE VILLAGE OF SALMO "ELECTION AND ASSENT VOTING AMENDMENT BYLAW #741, 2022".

Chief Administrative Officer/CAO

THE CORPORATION OF THE VILLAGE OF SALMO

BYLAW #742

A BYLAW TO AMEND THE ELECTION OFFICIALS BYLAW #537

WHEREAS Part 3 of the *Local Government Act* requires Council to determine procedures and requirements to be applied to the conduct of local government elections and other voting, and

WHEREAS Council must appoint municipal election officials, and

WHEREAS Council wishes to establish remuneration rates for municipal election officials,

NOW THEREFORE, the Council of the Village of Salmo, in open meeting assembled, hereby ENACTS AS FOLLOWS:

1. AMENDMENTS

- 1.1. Section 4(1)(a)(b)(c) of the *Election Officials Bylaw #537* be amended to the following rates: Chief Election Officer - \$950; Deputy Chief Election Officer - \$850; Election Official - \$700.
- 1.2. *Election Officials Bylaw #537* be amended to add the following: Meals are to be provided for all appointed election officials during advanced voting opportunities and general voting day.

2. CITATION

- 2.1. This by-law shall be known and cited for all purposes as the Village of Salmo "**ELECTION OFFICIALS BYLAW AMENDMENT BYLAW #742, 2022**".

3. ENACTMENT

- 3.1. If any section, subsection, sentence, clause or phrase of this Bylaw is for any reason held to be invalid by the decision of any court of competent jurisdiction, the invalid portion(s) shall be severed, and the part(s) that is (are) invalid shall not affect the validity of the remainder of this Bylaw
- 3.2. This Bylaw shall be considered to have come into force and effect upon the day adoption.

READ A FIRST TIME
READ A SECOND TIME
READ A THIRD TIME
RECONSIDERED AND FINALLY ADOPTED

this __ day of __, 2022
this __ day of __, 2022
this __ day of __, 2022
this __ day of __, 2022

Mayor

Chief Administrative Officer/CAO

I HEREBY CERTIFY THIS TO BE A TRUE COPY OF THE VILLAGE OF SALMO "ELECTION OFFICIALS AMENDMENT BYLAW #742, 2022".

Chief Administrative Officer/CAO



The Corporation of the Village of Salmo

REPORT TO COUNCIL

DATE: May 5, 2022

RE: Resolution Supporting Application by Erie Creek Brewing (308691) to the LCRB for a permanent seasonal patio license

SUBMITTED BY: Anne Williams, Chief Administrative Officer

Background

In 2020, due to COVID, the provincial government looked for ways to allow restaurants, pubs and manufacturer licensees to expand their service by creating outdoor patios on a temporary basis during COVID. Temporary Expanded Service Area (TESA) authorizations were implemented:

In response to the COVID-19 pandemic and the Provincial Health Officer's (PHO) orders, the Liquor and Cannabis Regulation Branch (LCRB) implemented Temporary Expanded Service Area (TESA) authorizations starting in May 2020. A TESA authorizes Food Primary, Liquor Primary, and Manufacturer licensees to temporarily expand their service areas but does not increase the approved occupant load or capacity. The increased service area allows licensees to serve patrons while complying with the PHO's guidelines regarding physical distancing.¹

Erie Creek Brewing applied to Salmo Council to allow a seasonal patio on Davies Avenue under TESA.

The village created and adopted Outdoor Patio Bylaw #730 to regulate patios.

Council approved Erie Creek's request and they subsequently applied to, and received, a license from the Liquor and Cannabis Regulation Branch (LCRB) for a temporary license for a seasonal patio. The patio operated last spring and summer and into the fall, in accordance with the bylaw, and is now up and running for this year, again under TESA.

LCRB Changes

The temporary patio program was a province-wide success and many facility owners expressed an interest in being allowed to make their patios permanent, if their municipality allowed. The province allowed the application process for TESA licensees to begin, and Erie Creek applied for permanent patio status as part of their operating license. The original deadline was April 30,

¹ <https://www2.gov.bc.ca/gov/content/employment-business/business/liquor-regulation-licensing/liquor-licence-permits/amend-liquor-licence/change-a-liquor-licence/tesa-authorization>

2022, but it was recently extended to March 31, 2023. I believe partly due to the volume of applications. Following is from the LCRB website

TESA expiry

Policy Directive 22-05 enables the General Manager of the LCRB to **extend all current TESA authorizations to March 31, 2023**. Licensees do not need to apply for this extension and there are no associated costs for licensees.

Local governments and Indigenous Nations can raise concerns until April 22, 2022, about existing TESA authorizations in their jurisdictions before those TESAs are extended.

Apply for a permanent licensed area

Licensees should apply for a new outdoor patio, permanent structural change (indoor), or manufacturer endorsement if they wish to operate their TESA past the March 31, 2023, expiry date.

Approval for a permanent structural change can take up to 10 months to complete. Applying early can help prevent disruptions in business after the March 31, 2023, expiry of the temporary authorization.

The licensing process is multi-step. To expedite processing, they created a stream-lined application for existing TESA licensees. Erie Creek began the application process, and we were on track for the 2022 deadline. The unexpected application extension meant less of a rush to complete the application as Erie Creek could continue on as before. However, as the application is already in process the application should be completed. This includes bring the issue to Council for a resolution supporting the application.

The patio is in compliance with Outdoor Patio Bylaw #730. Adjacent businesses and residents were sent a notice regarding the application on March 21, 2022 and asked for their comments on the application by April 15, 2022. It was also posted on our bulletin board and at the brewery. The Village received two letters in support and none in opposition. The Village received no complaints about the patio last year, and it seems to have been very well received by residents and local businesses, attracting visitors to the latter.

RECOMMENDATION

That Council support Erie Creek's application for a permanent, seasonal patio as part of their operating license.

cao@salmo.ca

From: Kandice Mueller <knmuelle@ >
Sent: March 28, 2022 12:52 PM
To: cao@salmo.ca
Subject: Erie Creek Patio

Hi Anne,

I'm the property owner at [redacted] and am fully in support of Erie Creek ongoing patio application. I believe this is an extremely good idea for contributing to economic development and quality of life in the summer months for both Salmo residents and visitors.

Thank you,

Kandice

--

Kandice Mueller RD CDE CPT

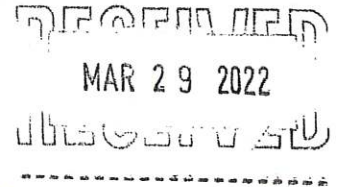


The Corporation of the Village of Salmo

P.O. Box 1000
Salmo, BC V0G 1Z0
www.salmo.ca

Phone: (250) 357-9433
Fax: (250) 357-9633
Email: info@salmo.ca

March 18, 2022



NOTICE ERIE CREEK BREWING (308691) PATIO LICENSE APPLICATION

To: Property Owners

Erie Creek Brewing has applied to the Liquor and Cannabis Regulation Branch (LCRB) to make their seasonal patio an ongoing seasonal occurrence. It was originally developed under COVID Temporary Expanded Service Area (TESA) regulations in accordance with the Village's Outdoor Patio Bylaw #730. The patio is located at the corner of Fourth St. & Davies Avenue and, if the application is approved, would be in place each summer season from May to the end of October.

The Village is requesting comments on the application in order for Council to make an informed decision on whether or not to endorse the application to the LCRB. Comments either against or in support of this economic initiative are welcomed.

Hours of operation are 12:00 pm to 9:00 pm Sunday to Thursday, 12:00 pm to 11:00 pm Friday & Saturday.

If you have any comments on this application, please send them by **April 15, 2022** to:

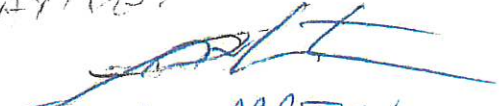
Village of Salmo
Box 1000
Salmo, BC V0G 1Z0

Attention: CAO Anne Williams or email cao@salmo.ca

Once comments are received, Council will review the request and make their decision.

Anne Williams
Chief Administrative Officer
Village of Salmo

I AM FOR THIS
INITIATIVE


L. MARTIN
SQUAWY HARDWARE

FILE NO.: 0400-20



REGULAR MEETING #08-22 MINUTES

Minutes of the Regular Meeting of the Council of the Village of Salmo held in Council Chambers at 423 Davies Avenue in Salmo, B.C. on Tuesday, April 26, 2022 at 7:00 p.m.

PRESENT:

In Person:

Mayor Diana Lockwood
Councillor Jennifer Endersby
Councillor Jonathon Heatlie
Councillor Jacquie Huser

Councillor Farrell Segall
CAO Anne Williams
Members of the Public - 3

Electronically: 0

CALL TO ORDER:

The Mayor called the meeting to order at 7:00 p.m.

AGENDA:

R1-08-22

Moved and seconded, that the draft agenda of Regular Meeting #08-22 of Tuesday, April 26, 2022 be adopted as amended from *Council Procedure Bylaw No. 663, 2014* Schedule "B" to include a New Business section and a Public Question Period.

Carried.

DELEGATIONS: NIL

NEW BUSINESS:

R2-08-22

Moved and seconded, that freedom of the floor start at 7:03 p.m.

Carried.

Discussion on
Development Variance
Permit Application

Council reviewed the application for a Development Variance Permit for 733 Railway Avenue, the CAO's Report to Council on the matter and received input from the applicant, an adjoining property owner and an interested Estates dweller from across the street. Notices had been sent to adjacent property owners regarding the request seeking comments and the notice was publicly posted on the bulletin boards at the Post Office and out front of the village office for over two weeks. *(See meeting agenda package for application details, CAO report and staff recommendation and the three comment letters received.)*

The request was to allow the odd-shaped lot to be divided into two lots, each approximately 434.43m² in area, approximately 6% below the required minimum area of 464m² for a lot in zone RM-1 Multi-Family Residential in the current *Zoning Bylaw #489*. The front lot width would be 52'4" and the back 33'7" as opposed to the standard 59' x 59', with 59' being the minimum frontage required. Due to the odd shape, the front and back measurements of the current lot or new lots will never be equal.

Allowing the variance to divide the lot would allow two single family homes to be constructed. The owner, a builder, wanted to create two affordable single-family dwellings, one for a family member. The Village's tax base would increase by one property. The applicant also noted that, per the bylaw, he could have chosen to build a three-storey single family home or multi-plex but preferred to build single-storey so as to be neighbourly and not tower over the neighbouring homes.

Councillors Huser and Heatlie asked why *Subdivision Bylaw #588* did not apply. CAO Williams explained that it is used for the development of a new subdivision but is an example of Village bylaws which need to be updated for clarity.

Councillors Huser and Segall expressed concern that the change would be precedent setting and allow many undersized lots to be created.

The CAO noted that the point of the variance process was to allow change, or not, on a case-by-case basis and each case is different. Councillor Huser also expressed concern that her understanding of the process was that only some items in a zoning bylaw could be granted a variance permit¹.

The adjoining neighbour and the Estates dweller expressed concerns that not all the concerned parties received notification and that all the tenants at the Estates should have received copies. The CAO noted the notifications were sent to the required properties, including the Estates. It was acknowledged that the Estates had received a copy but had not circulated it. They also felt the property should not be divided as they believed the lots would be too small and expressed concern about which way the property faced and whether or not Railway should be the front of the property or the alley. The CAO noted that Salmo does not consider the alleyways to be streets.

Mayor Lockwood and Councillor Endersby expressed support for the variance. Councillor Heatlie expressed concern about the notices sent out supposedly not being received.

Councillor Segall also noted that he did not feel that anyone should a monetary benefit from property sales and that the requirements in the bylaw should not be allowed to change/vary.

R3-08-22

Moved and seconded, that Council approve Development Variance Permit application No. 001-2022 re 733 Railway Avenue to allow a variance to "*The Village of Salmo Zoning Bylaw 489, 2001*" Part 4: Zones, Section 4.7.2 (1) and Section 4.7.2 (2) to allow for the creation of two lots that are each 432.34m² (4,675.2ft²) in area and each with a frontage of 16m (52'4"), varying the lot area by 30.86m² (332.2ft²) and

¹The Local Government Act, Division 9 does not specify picking and choosing which elements of a bylaw may or may not be challenged. It applies to the entire bylaw.

the frontage by 2.05m (6'6") less than the minimum stated in the bylaw.

Defeated 3-2.

Councillors Heatlie, Huser and Segall recorded as opposed.

MINUTES:

R4-08-22
Regular Meeting
April 12, 2022

Moved and seconded, that the draft minutes of the Regular Council meeting #07-22 of Tuesday, April 12, 2022 be adopted as presented.

Carried.

REFERRALS FROM DELEGATIONS: NIL

REFERRALS FROM PRIOR MEETINGS: NIL

OPERATIONAL REPORTS: (Note: See official minutes and agenda package for applicable reports.)

R5-08-22
Civic Works

Moved and seconded, Council receive for information the written report provided by Civic Works Foreman Fred Paton for the period of March 18, 2022 to April 21, 2022. (see *Appendix A*).

Carried.

Council members inquired whether or not the KP Park washrooms would be open by the weekend. The CAO noted that due to the recent exceptionally cold overnight temperatures, CW had not been able to open them. Those reserving park space have been made aware of the issue and the washrooms will be opened ASAP. Lions Park will have a porta-potty.

R6-08-22
Fire Department

Moved and seconded, that Council receive for information the written report dated April 1, 2022 provided by Fire Chief David Hearn for the period of March 2022. (see *Appendix A*).

Carried.

Council discussed Chief Hearn's concerns about the impact of the recent restructuring of the BC Ambulance service. Mayor Lockwood explained she has sent a letter to our MLA and that the issue also received unanimous support at the recent AKBLG conference and will be moving on to UBCM for further support and action.

The CAO will seek out and pass on contact information for a private citizen letter writing campaign which Councillor Huser will undertake to organize.

R7-08-22
Bylaw Enforcement

Moved and seconded, that Council receive for information the written report on bylaw enforcement for the period of March 2022. (see *Appendix A*).

Carried.

Concern was expressed that the Bylaw Officer was filling time driving around and/or parking. The CAO will ensure the issue is addressed.

R8-08-22
Administration

Moved and seconded, that Council receive for information the written report as presented by CAO Williams (see *Appendix A*).

Carried.

Strategic Plan

NIL

FINANCIAL REPORTS:

R9-08-22
Accounts Payable

Moved and seconded, that Council receive for information the list of accounts payable cheques and electronic fund transfers from April 8, 2022 to April 21, 2022 totaling \$270,083.33.

Carried.

R10-08-22
Treasurer's Report

Moved and seconded, that Council receive for information the Treasurer's Report for March 2022.

Carried.

CORRESPONDENCE REQUIRING A COUNCIL DECISION:

Grant-In-Aid: Salmo
Valley Youth &
Community Centre -
#39

Council discussed a grant-in-aid request from SVYCC. Concern was expressed that in spite of the size of the SVYCC facility they were proposing to rent a yurt off-property and that money had been given to them for programs during COVID but not spent. Councillor Huser noted it may be because the funds were for specific programs and could not be spent on others.

Moved and seconded, that Council approve the grant-in-aid request of \$300 by the Salmo Valley Youth & Community Centre to assist with costs for the Dandelion Festival.

The motion was amended before the vote for an amendment relating to the amount as follows:

R11-08-22
Motion to Amend

Moved and seconded, that Council approve a grant-in-aid of \$200 for the Salmo Valley Youth & Community Centre to assist with costs for the Dandelion Festival.

Carried.

Council requested that a running total for the grant-in-aid budget be noted on the agenda when a request is presented.

CORRESPONDENCE FOR INFORMATION ONLY:

R12-08-22

Moved and seconded, that Council receive for information the following correspondence from:

- (1) FireWise Consulting Re: Fire Safety Inspections - #36
- (2) District of Sicamous Re: Invasive Mussel Defense Program - #37

(3) Ministry of Citizens' Services Re: Connecting Communities BC
Program - #38

Carried.

MEMBER REPORTS & INQUIRIES:

COUNCILLOR ENDERSBY Councillor Endersby had nothing to report.

Mayor Lockwood asked that she circulate library reports to Council when she receives them.

COUNCILLOR HEATLIE Councillor Heatlie had nothing to report.

COUNCILLOR HUSER *See Appendix B.*

Councillor Huser requested that if Councillors have questions about SVYCC that they give them to her, and she will submit them to SVYCC.

COUNCILLOR SEGALL *See Appendix B.*

MAYOR LOCKWOOD *See Appendix B.*

R13-08-22
VERBAL & WRITTEN
REPORTS OF MAYOR
AND COUNCIL

Moved and seconded, that the verbal and written reports of Mayor and Council be received for information.

Carried.

PUBLIC QUESTION PERIOD: NIL

ADJOURNMENT: Moved and seconded, that the meeting be adjourned at 9:19 p.m.
R14-08-22

Carried.

I hereby certify the preceding to be a true and correct account of the Regular Meeting of Council held on Tuesday, April 26, 2022.

Mayor

Chief Administrative Officer



SPECIAL MEETING MAY 2, 2022 MINUTES

Minutes of the Special Meeting of the Council of the Village of Salmo held in the Council Chamber at 423 Davies Avenue on Monday, May 2, 2022 at 4:00 p.m.

PRESENT:

In Person

Mayor Diana Lockwood
Councillor Jonathon Heatlie
Councillor Jacquie Huser
Councillor Farrell Segall
CAO Anne Williams

Electronically

Councillor Jennifer Endersby
CFO Colin McClure
Members of the Public - 0

CALL TO ORDER:

The Mayor called the meeting to order at 4:02 p.m.

AGENDA:

R1-0502-22

Moved and seconded, that the draft agenda of Special Meeting of Monday, May 2, 2022 be adopted as presented.

Carried.

2022 BUDGET:

R2-0502-22

Moved and seconded, that Council receive for information the draft 2022 budget.

Carried.

Budget Discussion

CFO McClure presented the draft water, sewer and operations budgets for discussion and comment. Agreed on capital projects and major maintenance items from previous discussions were incorporated into the drafts. Council reviewed each budget to clarify items.

PUBLIC QUESTION PERIOD: NIL

ADJOURNMENT:

R3-0502-22

Moved and seconded, that the meeting be adjourned at 5:56 p.m.

Carried.

I hereby certify the preceding to be a true and correct account of the Special Meeting of Council held on Monday, May 2, 2022.

Mayor

Chief Administrative Officer

Village of Salmo
Accounts Payable April 22 to May 5, 2022

Cheque #	Pay Date	Vendor Name	Description	Paid Amount
015377	2022-05-05	Accura Alarms Security Service Ltd.	Alarm Monitoring	\$52.50
015352	2022-05-02	Ace Courier Systems	Water Sample Shipping	\$24.96
015375	2022-05-05	Ace Courier Systems	Water Sample Shipping	\$24.98
015376	2022-05-05	Andrew Sheret Limited	WWTP Supplies	\$105.95
015378	2022-05-05	Beaver's Septic Tank	WWTP Maintenance	\$391.75
015353	2022-05-02	Commissionaires British Columbia	Bylaw Enforcement	\$314.60
015354	2022-05-02	Custom Dozing Ltd.	Erie Dike Supplies	\$1,837.50
015364	2022-05-02	Fortis BC - Natural Gas	Natural Gas Expenses	\$1,140.61
015388	2022-05-05	Fortis BC - Natural Gas	Natural Gas Expenses	\$89.41
015355	2022-05-02	Fortis BC Inc.	Electricity Expenses	\$309.99
015379	2022-05-05	Fortis BC Inc.	Electricity Expenses	\$1,862.13
015356	2022-05-02	Gescan Division of Sonepar Canada Inc.	CW Shop Maintenance Supplies	\$1,473.54
015358	2022-05-02	HACH Sales & Service Canada Ltd	WWTP Supplies	\$264.69
015357	2022-05-02	Hall Printing	Office Supplies	\$591.09
015359	2022-05-02	Home Hardware Building Centre	CW Shop Maintenance	\$210.70
015380	2022-05-05	Home Hardware Building Centre	Shop Supplies	\$33.60
015390	2022-05-05	Inland Allcare	Water Distribution Supplies	\$707.47
Pre-Authorized Debit	2022-05-04	Kootenay Savings Credit Union	Service Fee	\$15.00
015362	2022-05-02	M.O'Connor Contracting	CW Shop Maintenance	\$2,310.00
015361	2022-05-02	Mills Office Productivity	FD, Office Supplies	\$240.15
015381	2022-05-05	Minister of Finance	Annual Permits	\$151.90
Pre-Authorized Debit	2022-05-03	Municipal Finance Authority of BC	Short Term Fixed Payment	\$2,450.00
015363	2022-05-02	Nelson Farmers Supply Ltd.	KP/Lions Parks Field Supplies	\$1,716.06
015382	2022-05-05	Nelson Farmers Supply Ltd.	KP/Lions/Cemetery/Beautification Supplies	\$2,034.20
015384	2022-05-05	Passmore Laboratory Ltd.	Water Sample Testing	\$200.00
015383	2022-05-05	Paton, Fred	Expense Reimbursement	\$100.00
Pre-Authorized Debit	2022-05-02	Royal Bank Central Card Services	Service Fees	\$98.54
015387	2022-05-05	Salmo Valley Youth & Community Centre	Grant-in-Aid RES#10-08-22	\$200.00
015386	2022-05-05	Salmo Village Grocery	FD, Office Supplies	\$63.41
015385	2022-05-05	Skyway Hardware (1985) Ltd.	Cemetery, Office, Shop, WWTP Supplies	\$190.89

Village of Salmo
Accounts Payable April 22 to May 5, 2022

Cheque #	Pay Date	Vendor Name	Description	Paid Amount
015365	2022-05-02	Terus Construction Ltd.	Erie Dike Maintenance	\$8,820.60
015389	2022-05-05	Trowelex Rentals & Sales	Shop Supplies	\$187.21
Pre-Authorized Debit	2022-05-02	Western Financial Group (SAL)	Property Insurance	\$180.07
		Employee Benefits, Reimbursements and Salaries (PP9, Council 4)		\$21,182.92
		Total:		\$49,576.42

DATE APR. 28/22
NO 42 TO MTC-MAY10/2
FILE NO 0400-60
VILLAGE OF SALMO



REGIONAL DISTRICT OF CENTRAL KOOTENAY

**Letter of Consent
Bylaw No. 2837**

We, the Council of the Village of Salmo in the Regional District of Central Kootenay, do hereby consent, on behalf of the Village of Salmo electors, to the Board of the Regional District of Central Kootenay adopting Bylaw No. 2837 being:

“Salmo and Electoral Area G Library Financial Aid Service Bylaw No. 2837, 2022”

which repeal and replaces Salmo and Portion of Electoral Area G Library Financial Aid Service Bylaw No. 791, 1999 and extends the service area to include all of Electoral Area G and Village of Salmo.

Anne Williams, Corporate Officer
Village of Salmo
Regional District of Central Kootenay

Mayor (Director) Diana Lockwood
Village of Salmo
Regional District of Central Kootenay

REGIONAL DISTRICT OF CENTRAL KOOTENAY

Bylaw No. 2837

A Bylaw to establish a local service within the Village of Salmo and Electoral Area G to provide a financial contribution to the Village of Salmo for the operation of the Salmo Valley Public Library.

WHEREAS the Board of Directors of the Regional District of Central Kootenay adopted "Salmo and Portion of Electoral Area G Library Financial Aid Service Bylaw No. 791, 1999" to establish the Local Service for Library Financial Aid for the Village of Salmo and a portion of Electoral Area G;

AND WHEREAS the Board desires to extend the service area to include all of Electoral Area G and the Village of Salmo;

AND WHEREAS the Board recognizes the requirements of service establishment bylaw compliance with the *Local Government Act*;

AND WHEREAS the Board desires the repeal and replacement of "Salmo and Portion of Electoral Area G Library Financial Aid Service Bylaw No. 791, 1999".

NOW THEREFORE the Board of the Regional District of Central Kootenay, in open meeting assembled, HEREBY ENACTS as follows:

DECLARATION

- 1 The Regional District hereby establishes a service within the boundaries of Electoral Area G and the Village of Salmo to be known as the Salmo and Electoral Area G Library Financial Aid Service for the purpose of providing a financial contribution towards the costs of operating the Salmo Valley Public Library.

SERVICE AREA

- 2 The boundaries of the service area shall include the Village of Salmo and Electoral Area G. The service area shall be known as the Salmo and Electoral Area G Library Financial Aid Service Area.

PARTICIPANTS

- 3 Participants of the service shall include the Village of Salmo and Electoral Area G.

COST RECOVERY

- 4 The annual cost of providing the service shall be recovered by one or more of the following:
 - (1) Property value taxes;
 - (2) Fees and charges;
 - (3) Revenues raised by other means; or
 - (4) Revenues received by way of agreement, enterprise, grant, or otherwise.

MAXIMUM ANNUAL REQUISITION

- 5 The maximum amount to be requisitioned annually for the service shall be the greater of \$112,109 or a rate of \$0.199/\$1000 of the net taxable assessed value of land and improvements.

APPORTIONMENT

- 6 Service participants shall pay the same rate per thousand of the net taxable assessed value of land and improvements.

REPEAL

- 7 "Salmo and Portion of Electoral Area G Library Financial Aid Service Bylaw No. 791, 1999", and amendments hereto, are hereby repealed.

CITATION

- 8 This Bylaw may be cited as "Salmo and Electoral Area G Library Financial Aid Service Bylaw No. 2837, 2022".

READ A FIRST TIME this 21st day of April, 2022.

READ A SECOND TIME this 21st day of April, 2022.

READ A THIRD TIME this 21st day of April, 2022.

I hereby certify that this is a true and correct copy of the "Salmo and Electoral Area G Library Financial Aid Service Bylaw No. 2837, 2022" as read a third time by the Regional District of Central Kootenay Board on the _____ day of _____, 2022.



 Mike Morrison, Corporate Officer

RECEIVED the approval of the Inspector of Municipalities this _____ day of _____, 2022

ASSENT RECEIVED as per the *Local Government Act - Approval by Alternative Approval Process* this
day of _____, 2022

ADOPTED this _____ day of _____, 2022.

Aimee Watson, Board Chair

Mike Morrison, Corporate Officer

DATE May 4/22
NO 40 TO M+C-MAY 19/22
FILE NO 0230-01

brandy.jessup@salmo.ca

VILLAGE OF SALMO

From: cao@salmo.ca
Sent: May 4, 2022 11:23 AM
To: brandy.jessup@salmo.ca
Subject: FW: Accessibility is Inclusion - Access Awareness Day 2022
Attachments: SPARC_AAD2022PosterTabloid.pdf; SPARC_AAD2022PosterLetter.pdf; SPARC_AADLetter2022.pdf; SPARC_AADGrantApplication2022.pdf



Anne Williams | Chief Administrative Officer
Village of Salmo | Hub of the Kootenays
423 Davies Avenue (PO Box 1000), Salmo BC V0G 1Z0

o: 250.357.9433 e: cao@salmo.ca w: www.salmo.ca Join us on 

From: Accessibility <accessibility@sparc.bc.ca>
Sent: May 4, 2022 10:17 AM
Subject: Accessibility is Inclusion - Access Awareness Day 2022

Dear Mayor and Council;

RE: Please Join Us in Celebrating Access Awareness Day on June 4, 2022

The year 2022 would mark the 25th annual Access Awareness Day celebrated by British Columbians! Access Awareness Day provides an opportunity for communities to come together to celebrate their successes and show what it means to be truly accessible and inclusive for everyone. Access Awareness Day also falls within National AccessAbility Week which is celebrated from May 29th to June 4th, 2022. National AccessAbility Week is designed to celebrate and recognize the contributions that individuals living with disabilities make in their communities every day.

The theme for this year's Access Awareness Day is "**Accessibility Is Inclusion**". We have adopted this theme to draw attention to the fact that when we focus on addressing issues of accessibility in our communities, we are also creating opportunities to build true inclusion.

Attached is a copy of our Access Awareness Day poster for this year (in letter and tabloid formats). We recognize that many communities no longer have a practice of passing proclamations and therefore welcome your participation in other ways. For example, you may wish to access our small grant funding of \$500 to host an Accessibility Event in your community to highlight some of the ways your community is working to make accessibility a reality. If you choose to complete a grant application form, please note that the Grant will be made out to the contact listed beside "Your Name".

Please reflect on different ways your community can join the conversation. We appreciate your efforts in creating an accessible and inclusive community where everyone can share their talents, experiences, and abilities in real and meaningful ways.

We look forward to the opportunity to work with you and others in your community to show that by investing in accessibility and believing in the community the possibilities are limitless.

Thank you for the role that you play every day in making this vision a reality!

Accessibility is INCLUSION

ACCESS AWARENESS DAY 2022

Social Planning and Research Council of British Columbia (SPARC BC)

4445 Norfolk Street, Burnaby, B.C. V5G 0A7

T: 604.718.7732

W: www.sparc.bc.ca



people. planning. positive change.

SPARC BC works with communities in building a just and healthy society for all.

SPARC BC acknowledges that our office is located on the ancestral and unceded homelands of the hən̓ə̓mi̓n̓əm̓ and Skwxwú7mesh speaking peoples. They have been custodians of this land for thousands of years and we would like to pay our respect to the Elders and knowledge keepers both past and present. We are grateful for the opportunity to be on this shared territory.



ACCESS AWARENESS DAY

This year marks the 25th annual celebration of Access Awareness Day. The theme for this year's Access Awareness Day is "*Accessibility Is Inclusion*".

We have adopted this theme to draw attention to the fact that when we focus on addressing issues of accessibility in our communities, we are also creating opportunities to build true inclusion.

Please join us in celebrating Access Awareness Day on June 4, 2022. We know the difference that we can make together in building truly inclusive and accessible communities.



Accessibility is INCLUSION

ACCESS AWARENESS DAY 2022



DATE May 5/22
NO 41 TO MAY 10/22
FILE NO 0400-60
VILLAGE OF SALMO

THE CORPORATION OF THE
TOWNSHIP OF SPALLUMCHEEN

TEL. (250) 546-3013
FAX. (250) 546-8878
OUR FILE NO.



4144 Spallumcheen Way
Spallumcheen, B.C. V0E 1B6

Email: mayor@spallumcheentwp.bc.ca

May 3, 2022

www.spallumcheentwp.bc.ca

OFFICE OF THE MAYOR

File: 0375-01
sent via email

Department of Finance Canada
Tax Policy Branch

fin.luxury-luxe.fin@fin.gc.ca

Re: Luxury Tax on Recreational Boats

The Township of Spallumcheen prides itself on ensuring that farming, business and tourism can cohesively exist together, with each industry complementing the other. The proposed 10% luxury tax on the sale of boats valued at more than \$250,000 is sure to be detrimental to the livelihood of many who live and work in the Okanagan.

Certain niche markets, like the one in the District of Sicamous, known as the Houseboat Capital of Canada, will be severely affected by this tax. Sicamous is famous for its amazing scenery, hospitality and, of course, houseboating.

The local houseboat manufacturers and rental businesses are instrumental in the success of the community, as they provide employment for residents, in both manufacturing and tourism industries. Introducing this luxury tax will have devastating effects on the District of Sicamous, essentially crippling a large portion of their industry.

In support of the District of Sicamous, the Township of Spallumcheen Council wishes to respectfully request the federal government reconsider this luxury tax and consider the impact it will have on local small business in the Sicamous area and the community.

Thank you for your attention to this matter. If you have any questions in this regard, please contact the undersigned.

Respectfully,

Christine Fraser
Mayor

cc: Member Municipalities



THE CORPORATION OF THE VILLAGE OF SALMO REPORT FROM COUNCIL

COUNCILLOR HEATLIE

Council Report for Council Meeting held on May 10, 2022.

PORTFOLIOS

Ktunaxa Kinbasket Local Government Treaty: Nothing to report.

Salmo Arts Council: Nothing to report.

OTHER MEETINGS OR ACTIVITIES OF NOTE

Had a follow up meeting with the Salmo fire hall on Tuesday May 3. Passed along the info received from the Mayor and council, as well as info from AKBLG. Discussed the letter writing campaign. Passed along the contact info.

Sincerely,

Councillor Jonathon Heatlie



THE CORPORATION OF THE VILLAGE OF SALMO REPORT FROM COUNCIL

COUNCILLOR HUSER

Council Report for Council Meeting held on May 10, 2022.

PORTFOLIOS

Salmo Valley Youth & Community Centre: the 2022 meetings are on: May 10, June 28, Sept 27 (AGM)

Parks: Happy to hear that the KP Park washrooms are now open from 8am – 8pm.

Cemetery Working Group: Awaiting a price from the office for the memorial benches, I have sent the memorial wall information to the group who is interested in donating towards either the wall or a memorial bench. Their meeting is on May 11th, 2022.

Civic Works: Nothing to report.

Bylaw & Policy Review: Zoning Bylaw – looking forward the COTW for a full review.

RDCK Alternate Director: Nothing to report

Community Engagement: Nothing to report.

OTHER MEETINGS OR ACTIVITIES OF NOTE

April 25, 2022: I attended, virtually, The Sinixt Way of Life, hosted by the Regional District, this was a very interesting and informative event.

April 27, 2022: I attended the virtual St. John's Opioid Summit, put on by the Toronto Indigenous Harm Reduction group.

April 27, 2022: I attended Dot night at the SVYCC.

May 4, 2022: I attended the Trail Community Action Team meeting – they are continuing to work on anti-stigma work, supporting Bill C216, housing concerns.

May 4, 2022: I attended the virtual FamilySmart – ABC's of Substance Use and Connecting with our Kids webinar, it was a very informative discussing how to talk to our kids about substance use. It was recorded and I will share the link once it is provided.

Respectfully submitted,
Councillor Jacquie Huser



THE CORPORATION OF THE VILLAGE OF SALMO **REPORT FROM COUNCIL**

COUNCILLOR SEGALL

Council Report for Council Meeting to be held on 10th May 2022.

PORTFOLIOS

Economic Development – Nothing to report

Salmo and District Chamber of Commerce – Nothing to report

OTHER MEETINGS OR ACTIVITIES OF NOTE

AKBLG – Report (late report for 26th April meeting)

Friday 22nd - Site visit to Bonnington Falls Hydro Generating Station and Solar Farm

Bonnington Falls – Operated by Nelson Hydro – Capacity limited by Fortis/BC Hydro who as per Columbia River Treaty determine water flow rates. Electrical power derived from this station is costed at 4.5c/kWh

A Solar farm capable of 75kW output is installed on a hill adjacent to the hydro plant to share power substation infrastructure. No energy storage is provided.

The development was established using an innovative home subsidy concept where instead of individual homeowners installing solar the Nelson resident owners were offered to opportunity to invest in one or more 235Watt panels at the site and be “rewarded” by a payback scheme on their power bill annually determined by their respective accumulated share of the power generated at the rate of hydro power. Not a good return on investment but considering most of Nelson is on North facing slopes and thus unable to deploy solar this was a true 'green' initiative for residents.

Maybe a great sustainable project for Salmo at a new Concession at KP Park.

Plenary – Decisions on action regarding Climate Action

Although there is consensus that Climate Change needs action the general response is that 75% of the attendees felt it was critical.

Selkirk College produces data through its Selkirk Innovates analyses.

The fear of runaway fire appeared to be the major concern indicating that the action relating to fire-smarting the community is needed.

Columbia Basin Trust funded the intuitive climate data resource which is freely available at: www.basinclimatesource.ca

The focus should also include all residents and infrastructure so that no one is left behind.

Presentation - Moving Beyond just Energy Efficiency

This presentation focused on the introduction of STEP Codes

Developments should consider not only the efficiency of new and renovated structures but also consider the embodied carbon – that produced and or consumed in the production of building materials.

Using lumber from the forests is unbeatable in terms of carbon neutrality.

Figures quoted indicate that 11% of Global CO2 generated in the building industry is embodied in the production of materials.

Nelson has some interesting data on their website where they for example have a 'heat map' of the area <https://heat.myheat.ca/nelson/> showing which homes/buildings are energy efficient.

Presentation – Future Ready – Emergency Response and Recovery

This presentation was delivered by a representative of the Lidstone team

A proposed plan for tackling emergencies was detailed.

Crisis – Recovery – Continuity – Evaluation

The responsibility of Municipalities is defined in the EPA (Emergency Program Act) Section 6. Local authority emergency organization

The important things are to keep detailed records, have transparency of decisions and actions taken and clear effective communications.

Our Salmo Emergency Plan should be kept up to date.

Presentation – Fibre Infection

Through initiatives of the Columbia Basin Broadband group plans are underway to independently install fibre throughout the region and avoid interaction with the existing ISP (Internet Service Providers)

Provisional costs are running at between \$4 and \$7 per meter to trench and run fibre in town/villages.

Plans are to install 4 new Point of Presence sites between Salmo and Fruitvale.

Fibre to homes will be offered providing Open Access Network systems.

Saturday 23rd

Surplus Food Donations

After witnessing the process of discarding food after refreshment breaks I setup the process of collecting the leftovers and packaging them in cardboard take-out containers. Arrangements were made with Jim Reimer to then take these on Saturday afternoon to the shelter at Kootenay Christian Fellowship Church for their use.

I was fortunate to have Alison Expetfeldt (Lidstone) who provided a boilerplate Waiver of Liability for the Prestige Lakeside Resort.

Resolution Process

All resolutions were passed – some with minor amendments.

Presentation – Bringing Collaborative Economic Development to the Basin Boundary.

The LCIC (Lower Columbia Initiative Corporation) has established a new Economic Development Professional Network (EDPN) division to facilitate the cooperative development of businesses and industry in the region.

Focus is being directed towards Transportation/Transit for both people and goods.

Plenary – How to be a good Neighbour

The inspiring talk from Sophie Pierre introduced the audience to many aspects of acceptance, reconciliation and future cooperative developments between the existing populations and aboriginal folks.

Her talk indicated the need for action and not talk about working together as a nation facing the challenges of Climate and Economic pressures.

Presentation – Building Economic Resiliency through Cannabis Business Development.

The team from the KCEDC (Kootenay Cannabis Economic Development Council) presented the risks and issues relating to the strict Health Canada requirements for licensing of growers, processors and general cannabis farming.

Sunday 24th

Keynote – Keith Baldrey – BC Politics – Commentary on Past and Future

Representing Global it was not surprising that the message was supportive of the one sided policy decision making carried out by a majority position in the provincial legislature.

It was disappointing that the opposition to the mandates and Covid response was regarded as non-existent.

Plenary – Adapting to Uncertainty – Building a Resilient Future

The focus of our communities should be on the predicted uncertainty of upcoming Heat Domes and Atmospheric River conditions.

Future developments should in all cases look and addressing the dangers and risks and specifically not introduce new further dangers and opportunities for future potential damage.

The efforts to create food supply security as occurring in Creston by Field Forward were to be recognized and encouraged.

<https://www.fieldsforward.ca/regional-food-hub/>

All nominated executive and association board members were acclaimed. A single board position remains open and available.

4th May - Cannabis Economic Development Council.

General virtual meeting to discuss the feedback and response after the Kelowna Cannabis Summit.

Consideration of the response to the BC Survey regarding consumption spaces in the Province.

The state of the local industry is seriously at risk due to the closure of some local licensed producers even after receiving licensing and approvals through the existing stringent regulations around the legislation.



THE CORPORATION OF THE VILLAGE OF SALMO REPORT FROM MAYOR/DIRECTOR

MAYOR/DIRECTOR LOCKWOOD

Mayor/Director Report for Council Meeting held on May 10, 2022.

EXTERNAL AGENCIES:

Salmo & Area G Emergency Preparedness: I spoke to our MLA Anderson about our ambulance shortage or lack there of and followed up with a letter. Our ESS did a recruitment for volunteers and increased their numbers from 2 to 10. Our ESS team is helping other communities such as Trail as they are down to 5 people with only 2 being active members. Ambulance is wanting to hold a mass casualty incident practise in Salmo and have surrounding areas come and join in. We will have a new member joining our RCMP team in June so we will be at full staff capacity.

Our ESS team lead, Jon Jackson, will facilitate a neighbourhood workshop program on Monday, June 13 at 3pm at SVYCC. This workshop will put together a plan for handling people that either don't have transportation so if we had an event that required us to move/evacuate people that don't have transportation or just need help getting to a safer area, with the means of getting there.

Alternate – Ktunaxa Kinbasket Local Government Treaty: Nothing to Report

PORTFOLIOS/LIAISONS:

Citizen Engagement: DOT Night was successful this year even though we did not have speakers.

The s-corners just before Ymir will continue for another month. This work is being done for the safety of travellers on that road. Patience is welcomed by all workers at the site.

Economic Development: The Economic Officer was out in Salmo and will be working with the Salmo and Area Chamber.

Fire Department:

Budgets/Utilities:

RDCK:

Board: Next meeting May 19, 2022

Joint Resource Recovery Committee: Next meeting May 19,

Community Sustainable Living Advisory Committee:

All Recreation: Next meeting June 29, 2022

Salmo & Area G Recreation Commission:

West Kootenay Transit Committee: NexGen is having a hard time finding drivers so there are no interruptions in service. We have had some days with no transit, but they are trying their hardest to fill positions that are empty. So, this is a call out to anyone wanting to drive bus. There, is no public time allotted for this committee and our last meeting saw 3 or 4 public, so we plan to incorporate it for the next meeting. We will have our meeting in the end of June instead of September so we can discuss the annual agreement.

West Kootenay Boundary Regional Hospital District: Next meeting June 22, 2022

ETSI-BC was a sponsor at AKBLG. Next meeting June 23rd.

Other meetings of note:

Mayor's and Chairs Highway 3 Coalition: The s-corners at the Ymir bluff are moved up to number one priority until the job is completed. When possible, we have asked for the province to widen any shoulders to allow for active transportation and wildlife corridors to reduce wildlife interactions.

Southeast Regional Meetings:

Association of Kootenay & Boundary Local Governments (AKBLG): Plenary presentations consisted of: climate change and our region, best practices for responding to complaints of bullying and harassment, emergency response and recovery, remote broadband, resolutions, bringing collaborative economic development to the basin, Columbia River Treaty, Indigenous engagement and ethical space, forestry future – are we ready to be modernized, commentary on the not so distant past and near future, and building a resilient future.

Climate talk – as a community how are we working towards making a difference through mitigation and adapting to the changes we are facing.

Bullying and harassment talk – how a procedurally fair process gives the opportunity for an early and effective outcome and reduces chances of litigation.

Emergency response and recovery talk – explanation of the powers local governments have in these situations and how are we prepared for the next emergency.

Remote broadband talk - Tim Ryan spoke about how inexpensive broadband can be. Using his direct experience with Kaslo InfoNet. Rob Gay spoke about CBBC and how they are partnering with communities to get broadband.

Resolutions – Salmo's resolution received 96% in favor to have dike work permitting process revised. See attachment for resolution.

Collaborative economic development talk – bringing together communities to share best practices and ideas to strengthen our community.

Sophie Pierre, former Chief of ʔaq'am, former Chief Commissioner of the BC Treaty Commission, and Recipient of the Order of Canada spoke to us about truth and reconciliation and shared her stories of the past.

Columbia River Treaty – we were updated regarding the negotiations that have been going on with Canada and the USA since 2018. The Indigenous Nations did not join the discussion until 2019. We heard about the impacts that have affected many and what ways we as local governments can work together to make this land better for everyone.

Indigenous engagement talk – A letter from Sir Wilfred Laurier in 1910 *“These people wish to be partners with us in our country. We must, therefore, be the same as brothers to them, and live as one family. We will share equally in everything half and half in land, water and timber, etc. What is ours will be theirs, and what is theirs will be ours. We will help each other to be great and good”*.

Gwen Bridge spoke about how we become partners while respecting each others’ cultures while making positive moves.

Forestry future talk - Dan Battistella, President of Interior Lumber Manufactures’ Association, spoke about the moratorium of the old growth logging in the province for the next two years and how this may affect jobs in our areas. He spoke about how poor of a job they have done with educating people and need to put more effort into that. Spoke about the amount of old growth there is in the province and if some of it is not harvested it will burn, in which case, everyone then loses and lumber prices climb. How the lumber prices are affecting the ability to create affordable housing. He acknowledged that logging needs to improve, and they are always looking at improvements.

Keith Baldrey, the Chief Political Correspondent on Global TV, gave his perspective over the last ten Prime Ministers that he has covered. He shared his insight on today’s politics and how it has changed over the years.

Adapting to uncertainty talk – The three Managers of Emergency from Central, Kootenay and East regional districts respectively spoke about the uncertainty in this field and how this used to be a small part of local governments budgets and now is a major part of the budget. They spoke about being prepared will make us more resilient than anything else.

Respectfully submitted,

Mayor/Director Lockwood

COMMUNITY SAFETY

1. Dike Work Permitting Process

Salmo, New Denver

Whereas in order to realistically facilitate the repair and maintenance of dikes during the annual 'fish window', many local governments and communities find the lack of provincial funding and the current dike work Permitting Process onerous, lengthy and conflicting;

And whereas the Ministry of Forests, Lands, Natural Resource Operations and Rural Development Diking Authority, and the federal Department of Fisheries and Oceans often have contradictory requirements in the dike work Permitting Process;

Therefore be it resolved that UBCM encourage the Ministry of Forests, Lands, Natural Resource Operations and Rural Development Diking Authority, and the federal Department of Fisheries and Oceans to work collaboratively together to streamline the Permitting Process and work together to create a standard, shared step-by-step checklist for the process, along with guidelines for handling conflicting requirements;

And be it further resolved that the Province accept responsibility for funding dike maintenance in order to bring BC dikes up to regulatory requirements and proactively forestall catastrophic dike failures during weather events and spring freshet;

And be it further resolved that the Province take on flood mitigation projects more generally, including upstream risks outside of municipal jurisdiction.

UBCM Resolutions Committee recommendation: **Endorse**

UBCM Resolutions Committee comments:

The Resolutions Committee advises that the UBCM membership has not previously considered a resolution calling on the Province and Fisheries and Oceans Canada to work together to streamline the dike permitting process and create a standard step-by-step checklist for the diking process, along with guidelines for handling conflicting requirements; and, that the Province accept responsibility for dike maintenance and addressing general flood mitigation projects.

However, the Committee notes that the membership has endorsed several resolutions addressing dikes, including:

- 2020-EB14 - which called on the Province to consider applications for funding essential and cost-effective minor dike upgrades that may not meet seismic standards.

- 2018-B33 - which, among other things, called on the Province to clarify the roles and responsibilities of local governments in relation to dike upgrades and climate change, and provide long-term funding to support municipal dike corridor upgrade strategies.
- 2017-B85 - which called on the Province to revise the Seismic Design Guidelines for Dikes to reflect predicted local ground settlement conditions with the primary goal of community flood protection.
- 2015-B52 - which called on the Province to be re-established as diking authority in all local governments.
- 2014-B75 - which called on the Province to be re-established as diking authority in local governments under 20,000 in population and rural areas.
- 2009-B8 - which called on the Province to allow proactive and cooperative solutions to flood mitigation and dike repairs.
- 2006-B18 - which called on the Province and federal government to develop a comprehensive and sustainable program for funding dikes and flood protection measures.

Additionally, the UBCM membership has consistently endorsed resolutions requesting support and/or funding for flood protection, prevention and mitigation measures (2021-EB6, 2020-SR1, 2020-NR16, 2019-B12, 2018-B123, 2018-B94, 2018-B37, 2016-B56, 2015-B97, 2015-B7, 2014-B76, 2013-A1, 2013-A2, 2012-B3, 2012-B4, 2011-B11, 2011-B12, 2011-B79, 2010-B8, 2009-B3, 2008-B69, 2007-A1).

The Resolutions Committee recognizes the 2021 provincial flooding that, among other things, resulted in highway washouts, landslides and power outages. These events have emphasized the need to re-examine the Province's 2003 decision to download diking responsibility to local governments, and the role that the Province and local governments should play with respect to flood management.

*AKBLG Resolutions Committee comments: **Endorse***