



The Corporation of the Village of Salmo

REGULAR MEETING #10-21 MINUTES

Minutes of the Regular Meeting of the Council of the Village of Salmo held electronically on Tuesday, May 25, 2021 at 7:00 p.m.

PRESENT: Mayor Diana Lockwood Councillor Farrell Segall
Councillor Jonathon Heatlie CAO Anne Williams
Councillor Jacque Huser Members of the Public - 1

REGRETS: Councillor Jennifer Endersby.

CALL TO ORDER: The Mayor called the meeting to order at 7:00 p.m.

COUNCIL PROCEDURE BYLAW #663, 2014:

R1-10-21 Moved and seconded, that due to the exceptional circumstances created by the COVID-19 pandemic, that Council waive the requirements of *Council Procedure Bylaw #663, 2014* Section 8 Electronic Meetings, Parts (4) & (5), to allow all Council members to participate via electronic means in order to comply with provincially mandated physical distancing requirements and not holding public gatherings, and that provision be made for members of the public to listen electronically to the Council meeting.

Carried.

AGENDA:

Council agreed to add a discussion on the Lions Park Playground equipment purchase and a short in camera session at the end of the meeting to discuss a legal issue.

R2-10-21 Moved and seconded, that the draft agenda of Regular Meeting #10-21 of Tuesday, May 25, 2021 be adopted as amended from *Council Procedure Bylaw No. 663, 2014* Schedule "B" to include a New Business section, a Public Question period, a discussion regarding Lions Park playground equipment and a short in camera session to discuss a legal issue.

Carried.

NEW BUSINESS:

Murals Discussion

Council discussed the murals which are needed to complete the Art Wall on the Recycling Depot/Lions Park fence and the two mural spaces which have been graciously donated by Fortis on the new fence surrounding their new enclosure.

It was agreed that the Village should continue with the theme on the nature theme at Lions Park, perhaps having the one on the right of the

stone mural depicting fishing and the one to the left of it the river entering into a lake. The CAO can put together a design brief. Council would approve the concepts as part of the selection process. We can offer a small stipend (TBD) to the artist(s) as well as supplying the paints.

R3-10-21

Moved and seconded, that Council direct staff to draw up a Design Brief and advertise for muralists for the recycling fence murals.

Carried.

The CAO advised that Fortis is providing two panels on Sayward Ave. and two on Fourth Street for murals. They will also assist with paint costs.

R4-10-21

Moved and seconded, that Council direct staff to follow-up with Fortis regarding the timeline for the project and see if there is a dollar amount to their commitment.

Carried.

DELEGATIONS:

NIL

MINUTES:

R5-10-21
Regular Meeting
May 11, 2021

Moved and seconded, that the draft minutes of the Regular Meeting #09-21 of Tuesday, May 11, 2021 be adopted as presented.

Carried.

REFERRALS FROM DELEGATIONS: NIL

REFERRALS FROM PRIOR MEETINGS:

Council Portfolio &
Reporting Template
Discussion

Council discussed the portfolios held by Councillors and whether some of them should be kept or not, what the portfolio is for, and which ones are the responsibility of the whole Council. Adjustments were made. See *Appendix A*.

The Mayor presented the proposed template for Council to use for reports and noted that Councillors should report on each of their portfolios every month. Council agreed to use the new form which will be personalized and sent to them.

R6-10-21
Municipal Facilities Use
Policy A-004

Moved and seconded, that Council adopt the revised Municipal Facilities Use Policy A-004 as presented.

Carried.

Canada Day Decoration
Discussion

Council discussed Canada Day and the proposed decorating contest which staff will organize. Decorating can commence starting June 21st,

with judging on July 1st. The Village will advertise for a panel of Judges from the community and to promote the contest.

Residents can walk, bike or drive around the village at their leisure on or before Canada Day to view the displays.

Lions Park Playground
Discussion

Council discussed and agreed on the equipment items for the new playground in Lion's Park (made possible by a grant from the CBT).

The playground equipment will consist of one each of:

- Blue Imp, Prairie Gold Play Structure
- Satellite spinner (roundabout)
- Teeter-Totter
- U-Play Crazy 8
- Turtle C/W with Coil Springs
- U-Swing (donated by the Lions Club)
- Super Hooper Climbing rings

Installation will take place later this summer and volunteers from the community who would like to help with set-up will be welcomed.

The playground will be situated between the curling rink and the ball diamond. Ample room for vehicle access to the rink will be left.

R7-10-21
Sublease at 423 Davies
Avenue – Heritage Hub

Moved and seconded, that Council direct staff to negotiate a new lease with Heritage Hub.

Carried.

The CAO will also check with Esso re our lease with Esso for the property.

OPERATIONAL REPORTS:

R8-10-21
Civic Works

Moved and seconded, that Council receive for information the written report provided by Civic Works Foreman Fred Paton for the period of April 24, 2021 to May 20, 2021.

Carried.

R9-10-21
Fire Department

Moved and seconded, that Council receive for information the written report dated May 1, 2021 provided by Fire Chief David Hearn for the period of April 2021.

Carried.

R10-10-21
Bylaw Enforcement

Moved and seconded, that Council receive for information the written report on bylaw enforcement for the period of April 2021.

Carried.

R11-10-21
Administration Moved and seconded, that Council receive for information the written report as presented by CAO Williams.
Carried.

R12-10-21
ETSI-BC: Salmo
Community Owned and
Operated Bus Initiative
(SCOObI) Moved and seconded, that Council support the ETSI-BC Salmo Community Owned and Operated Bus Initiative (SCOObI) and agree to contribute \$5,000 towards this project.
Carried.

STRATEGIC PLAN: NIL

FINANCIAL REPORTS:

R13-10-21
Accounts Payable Moved and seconded, that Council receive for information the list of accounts payable cheques and electronic fund transfers from May 7, 2021 to May 20, 2021 totaling \$66,557.93.
Carried.

R14-10-21
Treasurer’s Report Moved and seconded, that Council receive for information the Treasurer’s Report for April 2021.
Carried.

CORRESPONDENCE REQUIRING A COUNCIL DECISION - NIL

CORRESPONDENCE FOR INFORMATION ONLY:

R15-10-21 Moved and seconded, that Council receive for information the following correspondence from:

- (1) District of Mackenzie Re: Letter of Support for National Three-Digit Suicide Prevention Hotline – 988 - #48
- (2) Ministry of Municipal Affairs Re: Climate Action Revenue Incentive Program (CARIP) - #49
- (3) Ministry of Energy, Mines and Low Carbon Innovation Re: Response to Help Cities Lead Campaign Resolution - #50
- (4) Ministry of Environment and Climate Change Strategy Re: Response to Invasive Asian Clams Resolution - #51
- (5) District of Tofino Re: Support for Expedient and Resourced Implementation of the Old-Growth Strategic Review - #52
- (6) Ministry of Municipal Affairs Re: May 2021 Regional Call - #53
- (7) District of North Vancouver Re: BC Government’s Use of Provincial Paramourcy to Undermine Local Government Bylaws - #54

Carried.

MEMBER REPORTS & INQUIRIES:

Councillor Heatlie Councillor Heatlie had nothing to report.

Councillor Huser See *Appendix B*. Councillor Huser also advised that the SVYCC AGM will be held June 7th at 6:00 pm.

Councillor Segall See *Appendix B*.
Councillor Segall also advised that he had been in touch with the Chamber of commerce regarding the Mining Exhibit. They advised that the equipment pieces will be steam cleaned soon and then painted and placed.

Mayor Lockwood See *Appendix B*.

R16-10-21 Moved and seconded, that the verbal and written reports of Mayor
Verbal & Written and Council be received for information. Carried.
Reports of Mayor &
Council

PUBLIC QUESTION PERIOD: No questions

IN CAMERA

R17-10-21 Moved and seconded, that the meeting be closed to the public under
9:11 p.m. Section 90(1)(g) of the *Community Charter*. Carried.

RE-OPEN PUBLIC MEETING: Council reopened the meeting at 9:30 p.m.

ADJOURNMENT: Moved, that the meeting be adjourned at 9:31 p.m. Carried.
R18-10-21

I hereby certify the preceding to be a true and correct account of the Regular Meeting of Council held on Tuesday, May 25, 2021.

Originally Signed By:

Diana Lockwood
Mayor

Anne Williams
Chief Administrative Officer

APPENDIX A

Council representation on external agencies and coordinating bodies

Area G Emergency Preparedness	Mayor Lockwood
Chamber of Commerce	Councillor Segall
Ktunaxa Kinbasket Local Government Treaty	Councillor Heatlie
	Alternate: Mayor Lockwood
Library Board	Councillor Endersby
Museum	Councillor Endersby
Recreation Commission	RDCK Director Lockwood
Salmo Arts Council	Councillor Heatlie
Salmo Valley Youth & Community Centre	Councillor Huser
West Kootenay Boundary Regional Hospital District, Director	RDCK Director Lockwood
	Alternate: Councillor Segall

Council role on external governance

Citizen Engagement	Entire Council
Economic Development	Entire Council
Education	Councillor Endersby
Environment & Sustainability	Councillor Segall
Fire Department	Entire Council
Parks & Cemetery	Councillor Huser
Transportation	Councillor Segall

Council role on internal governance

Bylaw & Policy Review	Councillor Huser
Finance	Entire Council

Mayor Lockwood is the media spokesperson for the Village Council.

The Mayor and CAO are responsible for Emergency Preparedness

Labour/Legal goes through the Mayor to Council

Guidelines Regarding Responsibilities

1. Report on activities within your portfolio – what groups or agencies are doing overall and what items could affect Salmo.
2. Foster a spirit of engagement and cooperation between groups and the Village.
3. Report issues of concern to the Village office so they can be dealt with immediately.
4. When applicable, advocate on behalf of an individual or group.
5. Advocate for maintenance and other projects at budget time and as needed throughout the year.
6. While reviewing policies and bylaws check for spelling and consistency between sections.

**APPENDIX B
MAYOR & COUNCIL REPORTS**

Councillor Huser

Councillor Huser's Report for Village of Salmo Council Meeting held on May 25, 2021

EXTERNAL AGENCIES:

SVYCC LIAISON: The AGM will be held in June – watch for the final date to be advertised soon.

PORTFOLIO/LIAISON POSITIONS:

BYLAW REVIEW: Reviewed the Facilities Use Policy along with all of Council, no bylaws to review.

CIVIC WORKS: Nothing to report

PARKS: KP Washrooms were being painted, not sure of the date of reopening but I know it will be welcomed by the community and park/field users when they are. Having the porta potty during the closure was appreciated. Thank you to Staff and Civic Works.

CEMETERY: Working Group: nothing to report

OTHER:

Recreation Commission (outside of my council position): Attended the meeting on May 17, 2021

Respectfully submitted, Councillor Huser



The Corporation of the Village of Salmo
Report from Council

Councillor Segall

External Agencies :

Chamber of Commerce: Nothing to Report
Alternate : Nothing to report.

Portfolios / Liaisons :

Economic Developments : 18th May
Received notice that our grant application for \$15000 to ETSI-BC has been approved for the 50% towards a Micro-transit Study for Salmo and the surrounding areas. A further application to FCM is now underway for the balance of the estimated study costs.

Environment : 15th / 16th May
Investigated options for a new community group to setup a local community garden at 405 Davies.

Transportation : 13th May
Attended SpareLabs webinar detailing the use and benefits of on-demand apps together with micro-transit

Internal Governance :

Bylaw and Policy Review : Nothing to Report

Other :

Cannabis Economic Development Council : 14th May
Presented the following submission through BC Economic Development Association to Provincial Minister Ravi Kahlon, Minister of Jobs, Economic Recovery and Innovation.
"The Kootenays has always been renowned as one of the go-to destinations for Craft Cannabis. Hundreds of legacy growers exist in the region and make up a significant hidden portion of the local economy. Under the control of Health Canada, this product and region can never become the "Napa Valley" for cannabis. All the current product legislation has achieved is to drive this market underground and increased the stigma attached to the use of the product. Would it

be possible to transfer the oversight of the farming and distribution of this natural product to the Agricultural Ministry?"

Following a rather non-committal response a future meeting with Roly Russel and Brittany Anderson (MLA's for our region) was suggested to take this matter further in the Province.

Respectfully submitted,

Councillor Segall
Date: 19th May 2021



Diana L.D. Lockwood

Mayor

May 7-19, 2021 Mayor/ RDCK Director's Report

May 10, I attended the **EOC Response Refresher course**. We went through what our roles are within an emergency and how decisions are made.

May 17, I chaired the **Recreation Commission** meeting:

- We are offering four spots each for two different courses. One being Standard First Aid and the other Bronze Medallion at \$50 a spot. The course costs \$220 per person, although we are hopeful this will encourage students in our area to take these courses and be gainfully employed within the Salmo Valley. We are also hoping to promote and foster leadership.
- The tennis court revitalization project is set to start mid-July.
- The RDCK is having a difficult time finding lifeguards to fill the positions at our pool this summer. The swimming pool schedule will be posted in the Salmo Valley Newspaper and on the Village website.

May 19, I attended the **Joint Resource Recovery Committee**:

- The two contracts have been awarded for the compost facility construction to two different companies.
- Our recycling is now being 100% recycled, not like before where most of the recycling was heading to the landfill due to public dumping contaminates in the containers.
- A **Household Hazardous (HH) Waste Disposal day** is again happening this September, but please if you have any HH you can take it to the Nelson Leafs Depot in Nelson by Whitewater Ford.
- The **Resource Recovery Plan** is going out for feedback the 4th week in May. Please make sure you give feedback on the plan. I encourage everyone to talk about stopping the burial of garbage and have a facility to change our garbage and recycling into reusable product. Please check out Sustane Technology in Chester Halifax - <https://sustanetech.com/>.

May 20, I attended the **RDCK Board Meeting**:

- We heard from two delegations, the “Community Futures Central Kootenay: Cannabis Business Transition Initiative” and the “Be Amazing Campaign”. Our Board will be writing letters to two Ministries regarding these delegations.
- We welcomed Director Duff who is the new Mayor of Castlegar.
- We are writing a letter discussing IHA’s expansion of substance use programs in the Southern Interior.
- The RDCK is going to inform UBCM regarding their dissatisfaction over resolutions. Some resolutions have been put forward for years and never seem to reach a priority list even though multiple resolutions about the same subject comes forward. We are looking for clarification on how UBCM decisions are made.
- We heard from the Auditors and received the draft financial statements.
- The Community Initiative Development grants put forward were passed.