



The Corporation of the Village of Salmo

REGULAR MEETING (#11-22) INCLUDING ITEMS CLOSED TO THE PUBLIC

A Regular Meeting of the Council of the Village of Salmo to be held in Council Chambers at 423 Davies Avenue, Salmo, B.C. on **Tuesday, June 14, 2022 at 7:00 p.m.**

The public may attend in person or electronically. The electronic link will be available on our website on Tuesday.

Traditional Lands Acknowledgement Statement: We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

AGENDA:

1. Call to Order

2. Adoption of Agenda

RECOMMENDATION:

Pg.1

That the draft agenda of Regular Meeting #11-22 of Tuesday, June 14, 2022 be adopted as amended from *Council Procedure Bylaw #663, 2014* Schedule "A" to include a New Business section, an Annual Report section, a Public Question period and an *In Camera* meeting.

3. Delegations - NIL

4. New Business

5. Adoption of the Minutes

(1) RECOMMENDATION:

Pg.3

That the draft minutes of Regular Meeting #10-22 of Tuesday, May 24, 2022 be adopted as presented.

(2) RECOMMENDATION:

Pg.7

That the draft minutes of Special Meeting of Monday, May 30, 2022 be adopted as presented.

6. 2021 Annual & SOFI Report

(1) RECOMMENDATION:

That Council adopt the 2021 Annual Report including the audited consolidated financial statements and the Village of Salmo's 2021 Statement of Financial Information, a copy of which will be forwarded to the Ministry of Community, Sport and Cultural Development.

(Reports are available online at <http://salmo.ca/village-council/reports-links/>)

7. Referrals from Delegations - NIL

8. Referrals from Prior Meetings - NIL

- 9. Policy Development & Review - NIL
- 10. Bylaw Review & Development - NIL
- 11. Accounts Payable

RECOMMENDATION:

Pg.9

That Council receive for information the list of accounts payable cheques and electronic fund transfers from May 20, 2022 to June 9, 2022 totaling \$105,086.42.

- 12. Correspondence Requiring a Council Decision

- (1) **Salmo & Area Supportive Housing Community Development Grant Application** Pg.11

RECOMMENDATION:

That Council support using \$1,000 of Salmo's 2022 RDCK Community Development fund to put towards the Salmo & Area Supportive Housing request.

- 13. Correspondence for Information Only - NIL

- 14. Member Reports & Inquiries

- (1) Councillor Endersby
- (2) Councillor Heatlie
- (3) Councillor Huser
- (4) Councillor Segall
- (5) Mayor Lockwood

RECOMMENDATION:

Pg.13

That the verbal and written reports of Mayor and Council be received for information.

- 15. Public Question Period

- 16. In Camera Resolution

That the meeting be closed to the public under Sections 90(1)(c) of the *Community Charter*.

- 17. In Camera Items

- (1) Minutes
- (2) Labour

- 18. Reconvene Open Meeting

- 19. Adjournment

The next regularly scheduled Council meeting will be on June 28, 2022



REGULAR MEETING #10-22 MINUTES

Minutes of the Regular Meeting of the Council of the Village of Salmo held in Council Chambers at 423 Davies Avenue in Salmo, B.C. on Tuesday, May 24, 2022 at 7:00 p.m.

PRESENT:

In Person:

Mayor Diana Lockwood
Councillor Jennifer Endersby
Councillor Jonathon Heatlie
Councillor Jacquie Huser

Councillor Farrell Segall
CAO Anne Williams
Members of the Public - 1

Electronically:

Issac Maxfield

CALL TO ORDER:

Mayor Lockwood called the meeting to order at 7:00 p.m.

AGENDA:

R1-10-22

Moved and seconded, that the draft agenda of Regular Meeting #10-22 of Tuesday, May 24, 2022 be adopted as amended from *Council Procedure Bylaw #663, 2014 Schedule "B"* to include a New Business section and a Public Question period.

Carried.

DELEGATIONS

Kalso infoNet Society

Issac Maxfield from the Kalso infoNet Society gave a presentation regarding their non-profit organization providing fibre optic broadband to Kaslo and Area D, including how much more cost effective it can be for customers than Telus. They hope to expand to Salmo. He overview included the following points:

- They are a non-profit and currently have 6 employees. They will bring on more as needed and hope to be area specific (in order to employ locals) as they expand. Hoping to bring on 3,000 to 4,000 subscribers in the next few years.
- Their service lines are buried underground, therefore no pole or windfall maintenance is needed.
- They use special back-up batteries that provide off-grid power for several days when power grid is down.
- They absorb most of the start-up costs and are eligible for grants, therefore not a high cost to sign on. Telus requires everyone on a street to sign on before providing new service. They do not and will run their service down the street and those wanting to join later can as they will leave a connection point for each home or business. They only want to dig once.
- The CBT's fibre optic loop project through Salmo is expected to be complete by the end of 2024. They would access the broadband

from the local hub to provide their service in Salmo. They install the trenches and lines for local service.

- They can bore under roads where needed.

Mr. Maxfield departed the meeting at 7:22 p.m.

NEW BUSINESS: NIL

MINUTES: (Note: See official minutes and agenda package for copies of applicable reports.)

R2-10-22
Regular Meeting
May 10, 2022

Moved and seconded, that the draft minutes of Regular Meeting #09-22 of Tuesday, May 10, 2022 be adopted as amended.

Carried.

R3-10-22
Special Meeting
May 12, 2022

Moved and seconded, that the draft minutes of Special Meeting of Thursday, May 12, 2022 be adopted as presented.

Carried.

REFERRALS FROM DELEGATIONS: NIL

REFERRALS FROM PRIOR MEETINGS: NIL

OPERATIONAL REPORTS:

R4-10-22
Civic Works

Moved and seconded, Council receive for information the written report provided by Civic Works Foreman Fred Paton for the period of April 22, 2022 to May 19, 2022. (see *Appendix A*).

Carried.

R5-10-22
Fire Department

Moved and seconded, that Council receive for information the written report dated May 1, 2022 provided by Fire Chief David Hearn for the period of April 2022. (see *Appendix A*).

Carried.

R6-10-22
Bylaw Enforcement

Moved and seconded, that Council receive for information the written report on bylaw enforcement for the period of April 2022. (see *Appendix A*).

Carried.

R7-10-22
Administration

Moved and seconded, that Council receive for information the written report as presented by CAO Williams. (see *Appendix A*).

Carried.

Strategic Plan NIL

FINANCIAL REPORTS:

R8-10-22
Accounts Payable

Moved and seconded, that Council receive for information the list of accounts payable cheques and electronic fund transfers from May 6, 2022 to May 19, 2022 totaling \$108,533.54.

Carried.

R9-10-22
Treasurer's Report

Moved and seconded, that Council receive for information the Treasurers report for April 2022.

Carried.

CORRESPONDENCE REQUIRING A COUNCIL DECISION: NIL

CORRESPONDENCE FOR INFORMATION ONLY: NIL

MEMBER REPORTS & INQUIRIES:

Councillor Endersby

Councillor Endersby reported that the reading garden grand opening is on June 4th.

Councillor Heatlie

Nothing to report.

Councillor Huser

See *Appendix B*.

Councillor Segall

Councillor Segall attended a virtual presentation on the Columbia River Treaty.

Mayor Lockwood

See *Appendix B*.

The Mayor also relayed a request from the RCMP that councillors refrain from asking them questions about investigations or interfering with them when they are dealing with a situation and that all refrain from posting negative comments about them on social media. She reiterated that everyone should be mindful of how they represent the Village and to be respectful online.

R10-10-22
Verbal & Written
Reports of Mayor &
Council

Moved and seconded, that the verbal and written reports of Mayor and Council be received for information.

Carried.

PUBLIC QUESTION PERIOD:

Virginia Harfman

Mrs. Harfman inquired if the fibre optic service would cost a lot. The costs included in the agenda package were explained. They are tiered by data speed, while data use is unlimited.

IN CAMERA RESOLUTION:

R11-10-22

Moved and seconded, the meeting be closed to the public under Sections 90(1)(g) of the *Community Charter*.

Carried.

RECONVENE OPEN MEETING: Council reopened the meeting at 8:31 p.m.

ADJOURNMENT: Moved and seconded, that the meeting be adjourned at 8:32 p.m.
R12-10-22 Carried.

I hereby certify the preceding to be a true and correct account of the Regular Meeting of Council held on Tuesday, May 24, 2022.

Mayor

Chief Administrative Officer



SPECIAL MEETING MINUTES

Minutes of the Special Meeting of the Council of the Village of Salmo held in Council Chambers at 423 Davies Avenue in Salmo, B.C. on Monday, May 30, 2022 at 5:30 p.m.

PRESENT:

In Person:

Mayor Diana Lockwood

CFO Colin McClure

Councillor Jennifer Endersby

CFO incumbent Chris Jury

Councillor Jonathon Heatlie

CAO Anne Williams

Councillor Jacquie Huser

Members of the Public - 0

Councillor Farrell Segall

Electronically: 0

CALL TO ORDER:

Mayor Lockwood called the meeting to order at 5:32 p.m.

AGENDA:

R1-3005-22

Moved and seconded, that the draft agenda of Special Meeting of Monday, May 30, 2022 be adopted as presented.

Carried.

2021 ANNUAL & SOFI REPORTS

CFO McClure presented the Audited Financial Statements and Annual SOFI reports to Council.

CAO Williams noted highlights in the Annual Report. All documents are available on the Village website.

R2-3005-22

Moved and seconded, that Council receive for information the 2021 Annual Report, including the audited financial statements and the Village of Salmo's 2021 Statement of Financial Information (SOFI).

Carried.

Incoming CFO Chris Jury was introduced to staff and Council.

PUBLIC QUESTION PERIOD: NIL

ADJOURNMENT:

Moved and seconded, that the meeting be adjourned at 6:08 p.m.

R3-3005-22

Carried.

I hereby certify the preceding to be a true and correct account of the Special Meeting of Council held on Monday, May 30, 2022.

Mayor

Chief Administrative Officer

Village of Salmo
Accounts Payable May 20 to June 9, 2022

Cheque #	Pay Date	Vendor Name	Description	Paid Amount
015440	2022-06-02	Accura Alarms Security Service Ltd.	Alarm Monitoring	\$52.50
015423	2022-05-27	Ace Courier Systems	Water Sample Shipping	\$61.85
015470	2022-06-09	Ace Courier Systems	Shipping Expenses	\$144.08
015424	2022-05-27	BH Safety Gear	WWTP Supplies	\$152.15
015472	2022-06-09	Black Press Group Ltd.	Advertising	\$279.30
015473	2022-06-09	BV Tool Rentals (2011) Ltd.	Shop Supplies	\$16.13
015441	2022-06-02	Commissionaires British Columbia	Bylaw Enforcement	\$348.05
015474	2022-06-09	Commissionaires British Columbia	Bylaw Enforcement	\$308.36
015431	2022-05-27	Connect Hearing	Employee Hearing Tests	\$126.00
015475	2022-06-09	Constantin, Patty	SD Jacket Return	\$35.70
015442	2022-06-02	Critical Incident Program	Annual Dues	\$250.00
015425	2022-05-27	Custom Dozing Ltd.	Road Maintenance Supplies	\$414.40
015476	2022-06-09	Dunlop Truck Centres	IHC Plow Maintenance	\$1,126.87
015432	2022-05-27	Fortis BC - Natural Gas	Natural Gas Expenses	\$666.55
015456	2022-06-02	Fortis BC - Natural Gas	Natural Gas Expenses	\$52.81
015426	2022-05-27	Fortis BC Inc.	Electricity Expenses	\$6,431.58
015444	2022-06-02	Fortis BC Inc.	Electricity Expenses	\$1,877.91
015477	2022-06-09	Fortis BC Inc.	Electricity Expenses	\$756.67
015445	2022-06-02	Gescan Division of Sonepar Canada Inc.	CW Shop Generator Supplies/Firehall Lighting Upgrade	\$5,285.61
015479	2022-06-09	GFL Environmental Inc. 2020	CW/WWTP Garbage, General Garbage Services	\$20,809.45
015478	2022-06-09	Giddy, Sarah Jane	Gardener/Beautification	\$342.70
015427	2022-05-27	HACH Sales & Service Canada Ltd	WWTP Supplies	\$1,355.52
015480	2022-06-09	Home Hardware Building Centre	KP Playground Supplies	\$64.11
015481	2022-06-09	Imperial Oil Esso	FD/Fleet Fuel Expenses	\$2,888.43
015458	2022-06-02	Inland Allcare	Garbage Collection, KP Washroom Supplies	\$706.86
015446	2022-06-02	Isosceles Business Systems Inc	IT Services	\$882.34
015448	2022-06-02	Kendrick Equipment (2003) Ltd.	2012 Trackless Maintenance	\$618.34
015447	2022-06-02	Kootenay Industrial Supply Ltd.	Shop Supplies/Zero Turn Maintenance	\$162.16
015429	2022-05-27	Lohmeyer, Tracy	Utilities Overpayment Refund	\$186.77

Village of Salmo
Accounts Payable May 20 to June 9, 2022

Cheque #	Pay Date	Vendor Name	Description	Paid Amount
015449	2022-06-22	Lordco Auto Parts	Dump Truck, Excavator Maintenance	\$201.21
015483	2022-06-09	Lordco Auto Parts	Shop Supplies	\$8.74
015486	2022-06-09	M.O'Connor Contracting	Firehall Lighting Upgrdae	\$3,600.00
015450	2022-06-02	Masse Environmental Consultants Ltd.	Erie Dyke Maintenance	\$4,138.84
015430	2022-05-27	Mills Office Productivity	Office Supplies	\$146.88
015485	2022-06-09	Mills Office Productivity	Office Supplies	\$97.07
Pre-Authorized Debit	2022-06-02	Municipal Finance Authority of BC	Short Term Fixed Payment	\$2,450.00
015451	2022-06-02	Nelson Farmers Supply Ltd.	KP/Lions Park Maintenance Supplies	\$1,881.60
015487	2022-06-09	Passmore Labratory Ltd.	Water Sample Testing	\$200.00
015471	2022-06-09	Richens Ann	Campground Management	\$165.00
015452	2022-06-02	Rocky Mountain Collision	IHC Plow Truck Maintenance	\$3,636.21
015488	2022-06-09	Rogers	Cellphone Expenses	\$189.72
Pre-Authorized Debit	2022-06-09	Royal Bank Central Card Services	Service Fees	\$75.27
015454	2022-06-02	Salmo Valley Estates	Donation	\$1,800.00
015491	2022-06-09	Salmo Valley Pharmacy	Office Supplies	\$5.59
015489	2022-06-09	Salmo Village Grocery	KP Washroom, Office Supplies	\$192.61
015490	2022-06-09	Salmo Volunteer Fire Department	Fire Dept Bylaw #557 Remittance	\$4,500.00
015492	2022-06-09	Simmons, Elizabeth	Janitorial Services	\$290.00
015453	2022-06-02	Summit Truck & Equipment	Excavator Maintenance	\$29.91
015455	2022-06-02	Swing Time Distributors	Swing Set KP Park	\$3,900.96
015457	2022-06-02	Vallen Canada Inc.	Fire Dept Turnout Gear	\$394.80
Pre-Authorized Debit	2022-06-01	Western Financial Group (SAL)	Property Insurance	\$180.07
		Employee Benefits, Reimbursements and Salaries (PP11, Council 5, Fire 1)		\$30,598.74
		Total:		\$105,086.42



Community Development Grant Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Salmo & Area Supportive Housing	Date of Application: 06/02/2022
Contact Name: Melanie Cox	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: G <input type="checkbox"/> Municipality: Salmo
Mailing Address: 730 Railway Ave PO BOX 880 Salmo British Columbia V0G1Z0	Payment Type: <input checked="" type="checkbox"/> Electronic Fund Transfer <input checked="" type="checkbox"/> Mailed cheque
Phone #: (250) 357-2629	Email: salmove@telus.net

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.)
Attach any supporting documentation such as engineering reports, feasibility studies, and budget documents. All applicants must submit their organization's list of directors showing their respective executive positions, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by your organization's most recently approved financial statements..)

The current parking lot is unpaved. It is gravel with dips and holes. This parking lot belongs to a seniors complex. The seniors, their healthcare supports, family and visitors, community events e.g. kids visiting from local schools would all benefit from the added safety of a paved parking lot.

Our organization is looking for funding to cover a portion of the contractor's fees. We have the administrative and maintenance costs covered and are able to prepare the grounds for the contractor (Power Paving). We would be doing the paving over two years. This year 1/2 the lot, next year the other half.

Grant Application:

Total Grant Requested: \$ 1000	Which funding criterial objective does this project meet? <input checked="" type="checkbox"/> Social <input type="checkbox"/> Economic <input type="checkbox"/> Environmental
--------------------------------	--

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:
 Our organization - Administrative, maintenance, ground prep work - TBD
 RDCK DOT - approximately 2,500

Previous Community Development Grants Received – Year and Amount:
 none

By submitting this application for the Community Development Grant, I confirm I am an authorized signatory of the recipient organization and I agree to the Community Development Grant Recipient Obligations detailed on page two of this application.

 Signed at: 2022-06-02 14:17:30	Melanie Cox
Signature	Print Name

Authorization

Signature of Area Director	Total Grant Approved \$
Board Approved Date:	Resolution #



COMMUNITY DEVELOPMENT PROGRAM REGIONAL DISTRICT OF CENTRAL KOOTENAY

COMMUNITY DEVELOPMENT GRANT RECIPIENT OBLIGATIONS

The Recipient shall:

- (a) Use the funding received from the RDCK substantively in accordance with the purposes, methodologies and timeframes described in the funding application. Significant changes to project scope or budget require RDCK approval.
- (b) Comply with all applicable laws and adhere to good business practices in delivering the project or service funded through the community development program grants.
- (c) Unless agreed otherwise by the RDCK, retain ownership to all assets acquired or intangible property created with the funding provided by the RDCK.
- (d) When requested, co-operate with the RDCK in making public announcements regarding the projects or services funded by the RDCK.
- (e) Use the RDCK 's logo in any communications acknowledging the financial contribution of the RDCK and comply with the graphic standards and any conditions communicated by the RDCK.
- (f) Acknowledge that the Recipient and the RDCK are independent contractors, and nothing in the provision of the grant funding by the RDCK is intended to create any joint venture or agency relationship between the two parties. Neither party may purport to create or assume any obligation on behalf of the other.
- (g) Indemnify and save harmless the RDCK , its employees and agents, from and against any and all losses, claims, damages, actions, causes of action, cost and expenses that the RDCK may sustain, incur, suffer or be put to at any time either before or after the projects or services funded by the RDCK are complete, if the same or any of them are based on, arise out of or occur, directly or indirectly, by reason of any act or omission of the Recipient, or of any agent, employee, officer, director or sub-contractor of the Recipient pursuant to this Agreement, excepting always liability arising out of the independent negligent acts of the RDCK.
- (h) Within one year of grant award, submit a report to the RDCK which details how the funds were expended. Loss of eligibility for future Community Development grants may result from failure to submit required reports.
- (i) Where the grant award exceeds \$5,000 in total value, enter into a formal Funding Agreement with the RDCK.



THE CORPORATION OF THE VILLAGE OF SALMO REPORT FROM COUNCIL

COUNCILLOR HUSER

Council Report for Council Meeting held on June 14, 2022.

PORTFOLIOS

Salmo Valley Youth & Community Centre: the 2022 meetings are on: June 28, Sept 27 (AGM).

Parks: Nothing to report.

Cemetery Working Group: Nothing to report.

Civic Works: Nothing to report.

Bylaw & Policy Review: Zoning Bylaw – looking forward the COTW for a full review.

RDCK Alternate Director: Nothing to report

Community Engagement: Nothing to report.

OTHER MEETINGS OR ACTIVITIES OF NOTE

May 30, 2022 – I attended the Special Council Meeting to review the Annual Report & Financial Statements, said goodbye to CFO McClure and welcomed the new CFO.

June 1, 2022 – I attended the virtual Trail Community Action Team – discussed how to reduce the stigma surrounding substance use.

June 3 - 5, 2022 – I attended the Voices For Change Conference in New Westminster, BC, hosted by Moms Stop the Harm (MSTH) – it was a jam packed weekend with many speakers:

Maia Szalavitz: award-winning Neuroscience Author, Journalist & Mental Health Advocate – most recent book Undoing Drugs (I won her previous book Unbroken Brain: A revolutionary New Way of Understanding Addiction).

Travis Lupick: Author and award-winning journalist – he is the author of Fighting for Space: How a Group of Drug Users Transformed One City's Struggle with Addiction based on the Downtown East Side of Vancouver.

Donald MacPherson: Executive Director of the Canadian Drug Policy Coalition (CDPC).

Kevin Hollett: Communications professional whose work has focused on public health and social justice.

We received Naloxone Training by "Street Saviors" Vancouver, discussed the expansion of the Healing Hearts and Holding Hope support groups throughout British Columbia, discussed stigma and language – words matter!

June 5, 2022 – I attended the AGM of Moms Stop the Harm.

Respectfully submitted,

Councillor Jacquie Huser



THE CORPORATION OF THE VILLAGE OF SALMO REPORT FROM MAYOR/DIRECTOR

MAYOR/DIRECTOR LOCKWOOD

Mayor/Director's Report for Council Meeting held on June 14, 2022.

EXTERNAL AGENCIES:

Alternate – Ktunaxa Kinbasket Local Government Treaty:

PORTFOLIOS/LIAISONS:

Citizen Engagement: Excitement is starting to build for July 1 Canada Days' in and around the community.

Economic Development: Columbia Basin Broadband Corporation (CBBC) continues to actively work on the Fruitvale to Nelson backbone fibre build project and expect construction to commence this summer. The project completion goal is March 2024.

Civic Works/Fire Department: The Civic works crew and Fire Department volunteers are closely watching Erie Creek and the Salmo River during this rain and as we go into summer.

RDCK:

Board: Next meeting June 16, 2022

Community Sustainable Living Advisory Committee: Next meeting June 13, 2022

All Recreation: Next meeting June 29, 2022

Salmo & Area G Recreation Commission: Next meeting September 19, 2022

West Kootenay Transit Committee: Next meeting June 30, 2022

West Kootenay Boundary Regional Hospital District: Next meeting June 22, 2022

ETSI-BC: Next meeting June 23

Other meetings of note:

Salmo and Area G Preparedness: There will be a neighbourhood preparedness planning meeting at the Salmo Valley Youth & Community Centre on June 13th at 3pm.

Mayor's and chair Highway 3 Coalition: TBA

Southeast Regional Meetings: Meeting with Minister Cullen and Conroy about 2022 Wildfire Update and the effects on municipalities. I will have the minutes for our next meeting.

IHA Mayor's and Chairs regional meeting: Chris Shewchuk is leaving IHA and going back to work for the ministry. Dr. Mena Silvina gave a presentation about public health in extreme heat situations. In 2021 there were 595 deaths in IHA region with most of them alone in their home, and over 75 years old. These numbers are from June 18 to August 12. There are two levels – Level 1 is Heat Warning and Level 2 is Extreme Heat Emergency. This is how the government will refer to this situation. There are emergency guides online. The link will be on our website and also on our bulletin boards.

Respectfully submitted,

Mayor/Director Lockwood