



The Corporation of the Village of Salmo

REGULAR MEETING (#12-21)

A Regular Meeting of the Council of the Village of Salmo to be held in the Salmo Valley Youth and Community Centre at 206 Seventh Street, Salmo, B.C. on **Tuesday, June 22, 2021** at **7:00 p.m.**

Traditional Lands Acknowledgement Statement: We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

AGENDA:

1. Call to Order

2. Council Procedure Bylaw #663, 2014

- (1) That due to the exceptional circumstances created by the COVID-19 pandemic, that Council waive the requirements of *Council Procedure Bylaw #663, 2014* Section 8 Electronic Meetings, Parts (4) & (5), to allow all Council members to participate via electronic means in order to comply with provincially mandated physical distancing requirements and not holding public gatherings, and that provision be made for members of the public to listen electronically to the Council meeting.

3. Adoption of Agenda

RECOMMENDATION:

Pg.1

That the draft agenda of Regular Meeting #12-21 of Tuesday, June 22, 2021 be adopted as amended from *Council Procedure Bylaw No. 663, 2014* Schedule "B" to include an Annual Report section, New Business section and a Public Question period.

4. Annual & SOFI Report

(1) **Presentation - Colin McClure, CFO**

(2) **RECOMMENDATION:**

Pg.5

That Council adopt the 2020 Annual Report including the audited consolidated financial statements and the Village of Salmo's 2020 Statement of Financial Information, a copy of which will be forwarded to the Ministry of Community, Sport and Cultural Development.

5. Delegations

(1) **Uli Wolf, RDCK Re: Resource Recovery Plan**

Pg.51

6. New Business

7. Adoption of the Minutes

(1) **RECOMMENDATION:**

Pg.81

That the draft minutes of the Regular Meeting #11-21 of Tuesday, June 8, 2021 be adopted as presented.

8. Referrals from Delegations - NIL

9. Referrals from Prior Meetings - NIL

10. Operational Reports

(1) Civic Works Department

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RECOMMENDATION:

That Council receive for information the written report provided by Civic Works Foreman Fred Paton for the period of May 21, 2021 to June 17, 2021.

(2) Fire Department

Pg.93

RECOMMENDATION:

That Council receive for information the written report dated June 1, 2021 provided by Fire Chief David Hearn for the period of May 2021.

(3) Bylaw Enforcement

Pg.95

RECOMMENDATION:

That Council receive for information the written report on bylaw enforcement for the period of May 2021.

(4) Administration

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RECOMMENDATION:

That Council receive for information the written report as presented by CAO Williams.

(5) Strategic Plan - NIL

11. Financial Reports

(1) RECOMMENDATION:

Pg.99

That Council receive for information the list of accounts payable cheques and electronic fund transfers from June 4, 2021 to June 17, 2021 totaling \$115,408.73.

(2) RECOMMENDATION:

Pg.101

That Council receive for information the Treasurer's Report for May 2021.

12. Correspondence Requiring a Council Decision

(1) Cathy Peters Re: Kamloops and Update on Human Sex Trafficking in BC and How to Stop it - #63

Pg.103

RECOMMENDATION:

That Council support the request and direct staff to write to the Provincial Premier and Solicitor General stating that this crime is a priority in BC that needs to have considerable funding/training for Provincial law enforcement as well as a Provincial Awareness Campaign in order to combat the problem.

13. Correspondence for Information Only

RECOMMENDATION:

That Council receive for information the following correspondence from:

(1) Ministry of Municipal Affairs Re: June 2021 Regional Call - #64

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- (2) Ministry of Municipal Affairs Re: Update on Investing in Canada Infrastructure Program, COVID-19 Resilience Infrastructure Stream - Large Equipment Storage Building Refurbishment - #65 Pg.113
 - (3) City of Pitt Meadows Re: Truth and Reconciliation Commission’s Call to Action 75 - #66 Pg.115
 - (4) The Corporation of the Township of Spallumcheen Re: Residential Rate Review - #67 Pg.117
14. Member Reports & Inquiries
- (1) Councillor Endersby
 - (2) Councillor Heatlie
 - (3) Councillor Huser
 - (4) Councillor Segall
 - (5) Mayor Lockwood
- RECOMMENDATION: Pg.119
- That the verbal and written reports of Mayor and Council be received for information.
15. Public Question Period
16. Adjournment

The next regularly scheduled Council meeting will be on July 13, 2021 at 7:00 pm.



2020 ANNUAL

REPORT



For the year ending December 31, 2020

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MESSAGE FROM THE MAYOR



It is my pleasure to provide this update on municipal services in the Village of Salmo for 2020.

We have met our statutory requirements for our financial reporting, and we have received a positive audit.

As Municipal Director of the RDCK, for Salmo, I continue to sit on the West Kootenay Transit, Economic Trust Southern Interior – BC (ETSI-BC) formerly SIDIT, and Community Sustainable Living Advisory Committees. I am pleased to say that working with these committees brings greater attention to Salmo.

The Village of Salmo shares several regional services, mostly with Area G, but we also share regional parks services with Nelson and Area E and F through the Regional District of Central Kootenay (RDCK).

Salmo does what Salmo does best – help each other. When our community was faced with a cluster of cases of COVID-19, people stepped up to help anyone who was in need.

As we move towards containing COVID-19 here in BC we will hopefully be enjoying family gatherings sooner rather than later.

This past year we relocated and transformed the recycling centre into an appealing but functional resource with fencing which includes an art wall featuring a new stone mural. We will be having two painted murals on either side of the stone mural to complete the art wall.

It is an honour to be a part of this community as we continue to move forward. Volunteerism continues in our community with pride in all the contributions and contributors that help make our community successful. With the dedication of Council and Staff, we will continue to prosper and grow.

Sincerely,

Diana L. D. Lockwood, Mayor

REPORT FROM THE CHIEF ADMINISTRATIVE OFFICER

2020 was another busy year for the village in which we faced an entirely new challenge – COVID-19. It affected the personal and professional lives of staff and Villagers alike. Admin staff quickly adapted to the “new normal” of working from home, as the Civic Works crew continued to keep the Village running, while frequently sanitizing equipment and trucks. Many thanks go to the Village’s fantastic staff who adeptly juggled multiple priorities and projects while endeavouring to keep everyone safe and COVID-free.

We saw the completion of two major projects – a new Official Community Plan (OCP) and the waste water treatment system upgrade, although fine-tuning of new systems continues. 2020 highlights include, but are not limited to:

- Completing all major construction and equipment installation for the extensive Waste Water Treatment Plant (WWTP) upgrade on Lagoon Road being by year end. A grant of approximately \$1.7 million was obtained from the Federal/Provincial Clean Water & Waste Water funding stream for this project.
- Adopting the Village’s new Official Community Plan (OCP) 2020 bylaw #687 – Sustainable Salmo on January 14, 2020 completing a journey begun in 2017. The OCP was funded in large part by Federal Gas Tax Funds and a convening grant from the Columbia Basin Trust.
- Completing the first new stone mural in two decades. Located on the centre panel of the fence in front of the recycling centre on Glendale Avenue at Lions Park. It features days past when salmon frequented the Salmo River. The mural was visualized and designed by local artist Tia Reyden. Stonemason Jason Bourne brought her vision to life. The other two mural panels will be painted by local artists in the summer of 2021. This project is part of the Village’s initiative to beautify public spaces.
- The design and build a display of historical mining equipment, donated by generous locals, along the old railbed began. An army of volunteers are assisting with this project which is being managed by the Salmo Valley Chamber of Commerce. A Heritage, Museum and Archive grant was received from the CBT for the project.
- Promoting WaterSmart and watering restrictions and the FireSmart and BearSmart programs.
- Bylaws adopted in 2020:
 - 726 Property Tax Exemption 2021
 - 725 Municipal Utilities User Fees Bylaw Amendment #725, 2020
 - 723 Miscellaneous Fees Bylaw
 - 722 Annual Tax Rate Bylaw 2020
 - 721 Financial Plan Bylaw 2020-2024
 - 719 Fire Prevention Bylaw 2020
 - 718 Utility Bylaw 2020
 - 716 Heritage Design Guidelines
 - 687 Sustainable Salmo Official Community Plan 2020

Anne Williams
Chief Administrative Officer

VILLAGE OF SALMO COUNCIL

ELECTED REPRESENTATIVES 2020

Mayor	Diana Lockwood
Councillors	Jennifer Endersby
	Jonathan Heatlie
	Jacquie Huser
	Farrell Segall

Due to COVID, Regular Council Meetings were held electronically.

APPOINTED OFFICIALS

Chief Administrative Officer/Corporate Officer (CAO)	Anne Williams
Chief Financial Officer (CFO)	Colin McClure
Auditors	Grant Thornton
Bank	Kootenay Savings Credit Union

DECLARATION AND IDENTIFICATION OF DISQUALIFIED COUNCIL MEMBERS

During the year 2020 the village has not made, nor is the village aware of electors of the Village of Salmo having made, an application to court for a declaration of disqualification of a person elected or appointed to office on the Council of the Village of Salmo.



Lions Park / Recycling Depot Fence Stone Mural

VILLAGE OFFICE

The four members of the village office team are the communications link between Council and the general public, providing assistance and advice to citizens with respect to Council/Committee processes, reporting procedures and decisions. Staff are responsible for: drafting bylaws, resolutions and agreements for the village; maintaining minutes and overseeing record keeping for all Council and committee meetings; ensuring access to all public records (Freedom of Information); accounts payable and receivable; taxation and utility billing; overseeing general bylaw enforcement; administering, monitoring and seeking compliance with the bylaws enacted by the Mayor and Council to regulate the conduct of affairs in the village; facilitating internal and external communications, providing legislative service, administering oaths and taking affirmations, affidavits and declarations; and overseeing policy development.

CIVIC WORKS

The four-person Civic Works team, lead by Civic Works Foreman Fred Paton, is responsible for the maintenance and upkeep of Village-owned existing buildings, lands, utilities, and infrastructure. They are assisted each summer by three university students who are mainly responsible for parks and public spaces maintenance. The health and safety of our citizens is the top priority of the Civic Works department. Some of the functions regularly performed by the Civic Works crew are:

- Utilities - Maintenance and upgrades to: The municipal water distribution network comprising approximately 15 km of water mains, 491 water connections as well as 2 well sites. The sanitary sewer collection system comprising approximately 14 km of pipes with 485 connections, plus the extensive storm water collection system.
- Roads and Sidewalks - Maintenance and upgrades to municipal traffic signals, road markings and signage; municipal curbs, sidewalks, and roads; street sweeping; snow and ice clearing.
- Parks and Green Space - Civic Works maintains approximately 20 hectares of public parks including playing fields, a campground, washrooms, trails, and green space.
- Maintaining a 14-unit fleet comprised of construction, snow removal and parks equipment plus mowers, weed whackers, flood pumps and other small tools. Ensuring that all the village's vehicles and associated municipal equipment are serviced, maintained, and inspected to meet the requirements of the Commercial Vehicle Service Enforcement Agency, allowing them to operate in a safe manner on the highways.
- Internments, grave marker placement and maintenance at the Salmo Cemetery.

2020 Highlights Include:

- Completion of the upgrade work at the waste treatment facility on Lagoon Road.
- Sloping floors and installing new floor drains in the Fire Hall truck bays and levelling and installing a new floor in the upper Hall.
- New roofs on the Fire Hall and ambulance bay.
- Beginning a three-year upgrade to provincial standards on our ball fields.
- Hosting and mentoring practicum students from Selkirk College's Waste Water Treatment Plant Operator Course.
- Installation of the new Sayward Well generator.
- Installing new showers in the KP Park washrooms.



Sayward Well House & Generator

FIRE PROTECTION SERVICES

The Salmo Volunteer Fire Department (FD) consists of Chief David Hearn, a Deputy Chief, 4 Captains, and 21 volunteer firefighters. The department supplies fire suppression, fire investigation and fire prevention services for homes, businesses, and brush fires, as well as rescue services and attendance at motor vehicle incidents, plus rope rescue to the citizens of Salmo and parts of surrounding Area G.

In the 2020 calendar year the FD responded to 54 emergency calls of varying nature and continued their public FireSmart education program. Our call volume was down due to the COVID-19 pandemic, with people staying close to home and doing less traveling.

Communications continue to be an ongoing challenge, but work-around solutions are being found. Last spring, during the flooding we again lost cell and internet service. The lack of reliable communication during an emergency is very concerning.

The *Garmin In Reach GPS* is still proving to be a very reliable device that marks the locations of all FD calls and sends the location by satellite messaging to all FD members. They are also able to text with this device from anywhere.

The RDCK's Emergency Operations Centre (EOC) purchased a satellite phone for the Salmo Fire Department to use on more remote calls, or in the case of a major emergency and all the phone lines are down. This new satellite phone works as a Wi-Fi hub for FD cell phones and enables the FD to make calls and send texts. It may only be used on an emergency task and when provided a task number from Emergency Management BC. Lack of any communication service at the top of Kootenay Pass is still a major concern to all first responders.



STATEMENT OF PERMISSIVE TAX EXEMPTIONS

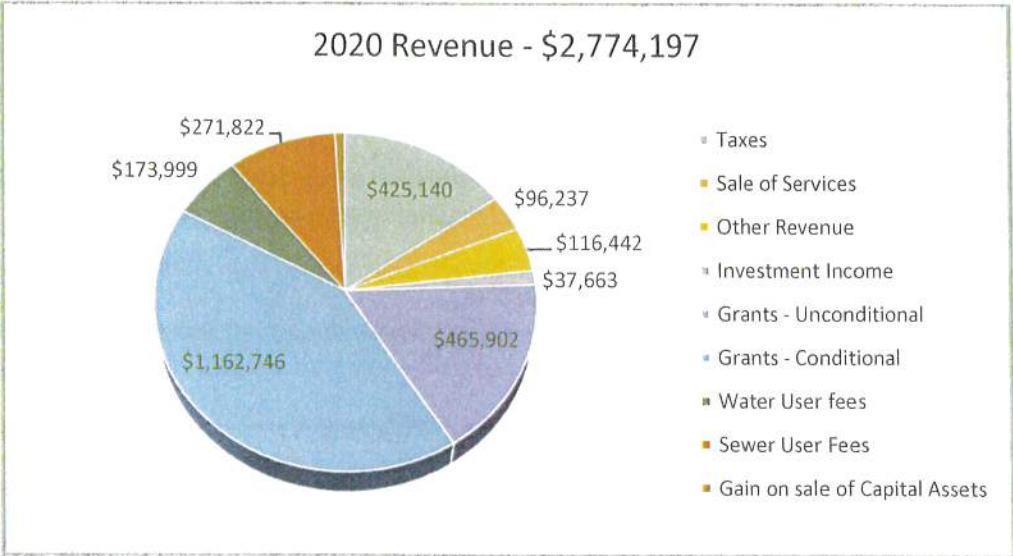
In accordance with Part 7, Division 7, Section 224(2) of the *Community Charter*, the following properties in the Village of Salmo were provided permissive property tax exemptions by Council in 2020.

Legal Description	Civic Address	Organization	Value of Permissive Exemption
Lot 24 and Lot 25, Block 22, Plan 622A, DL206A, Kootenay Land District	402 Baker Ave	Roman Catholic Bishop of Nelson	\$146.80
Lot 1 and Lot 2, Block 23, Plan 622A, DL206A, Kootenay Land District	304 Main Street	Salmo Community Memorial Church Assoc.	\$190.09
Lot 1 and Lot 2, Block 2, Plan 2599, DL206A, Kootenay Land District	12-4 th Street	Pentecostal Assemblies of Canada	\$207.99
Lot 3, Plan 15447, DL206, Kootenay Land District	430 Cady Road	Salmo Baptist Church	\$315.74
Lot 1, Plan 11031, District Lot 206, Kootenay Land District	1003 Glendale Ave	Salmo Valley Curling and Rink Association	\$3,619.22
Lot B, Plan EPP9579, District Lot 206 and 206A, Kootenay Land District	206-7 th Street	Salmo Valley Youth and Community Centre	\$20,584.83
Parcel D (Being a Consolidation of Lots 1-3, See LB472515) Block 5, Plan 622, DL 206A, Kootenay Land District	104-4 th Street	Salmo Square Society	\$1,792.09
Lot 2, Plan NEP 71801, DL 206 and DL 206A, Kootenay Land District	730 Railway Ave	Salmo & Area Supportive Housing Society	\$5,867.05
Lot A, Plan NEP75263, DL206A, Kootenay Land District	311 Railway Ave.	Salmo Community Resource Society	\$1,631.37

2020 MUNICIPAL SERVICES AND OPERATIONS

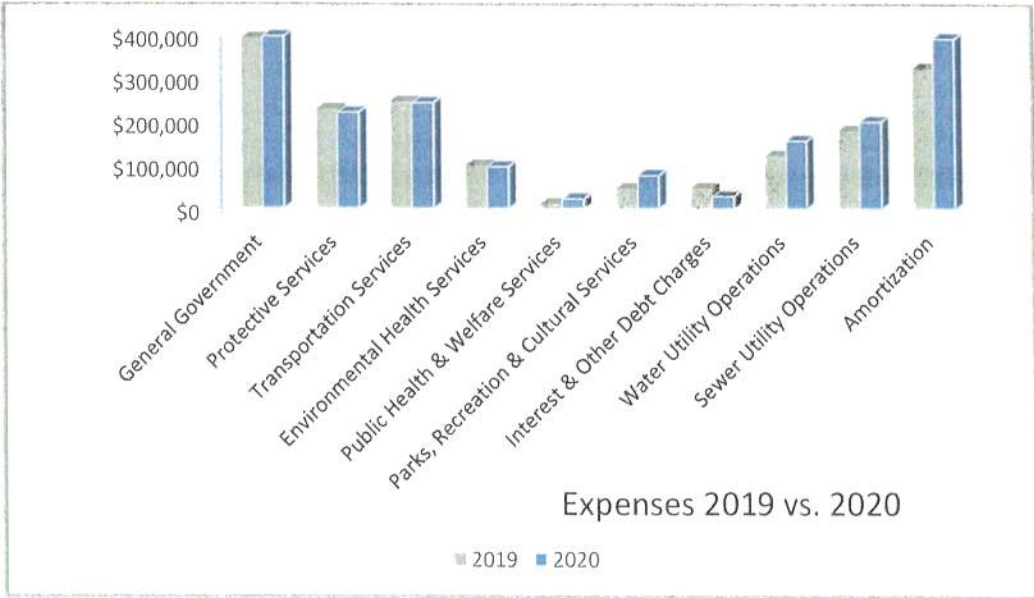
REVENUES

The village collected \$425,140 in taxes; \$96,237 in the sale of services; \$116,442 other revenue from own sources; \$37,663 in investment income, \$465,902 in unconditional grants and \$1,162,746 in conditional grants (mainly for the waste treatment plant project). Water and sewer user fees totalled \$356,266. Sale of tangible assets resulted in a gain of \$24,246.



The total revenue collected does not include taxes collected for other agencies, such as school, regional district, or hospital taxes, etc.

EXPENSES



GENERAL GOVERNMENT

\$396,127 – 21.6% of expenditures in 2020 - *General government includes the cost of the administration, including Council operations, legal and auditing services, training, liability insurance and other general overhead expenditures.*

PROTECTIVE SERVICES

\$220,718 – 12.1% of expenditures in 2020 - *Protective services include the operation of the fire department, bylaw enforcement, dog control, and emergency measures such as flood control.*

TRANSPORTATION SERVICES

\$243,131 – 13.3% of expenditures in 2020 - *Transportation services include the cost of the civic works shop, all the village's equipment, winter and summer road maintenance, sidewalks and streetlights.*

ENVIRONMENTAL HEALTH SERVICES

\$96,137 – 5.3% of expenditures in 2020 - *Environmental health services includes the cost of garbage collection and Spring and Fall clean-up.*

PUBLIC HEALTH AND WELFARE SERVICES

\$22,114. – 1.4% of expenditures in 2020 - *Public health and welfare services include the operation and maintenance of the Wellness Centre and the cemetery.*

PARKS, RECREATION AND CULTURAL SERVICES

\$75,924. – 4.1% of expenditures in 2020 - *Parks, recreation and cultural services include the operation and maintenance of KP Park, Lion's Park, Springboard Park, and the Esso lots.*

INTEREST AND OTHER DEBT CHARGES

\$28,255 – 1.5% of expenditures in 2020 - *Interest and other debt interest and fiscal services includes the interest on borrowing and bank service charges.*

WATER UTILITY OPERATIONS

\$156,175 – 8.5% of expenditures in 2020 - *Water utility operations includes water supply and distribution.*

SEWER UTILITY OPERATIONS

\$200,091 – 10.9% of expenditures in 2020 - *Sewer utility operations includes sewage collection and treatment.*

AMORTIZATION

\$391,828 – 21.4% of expenditures in 2020 - *This is the amount of annual depreciation of the village assets.*

2020 BUILDING ACTIVITIES SUMMARY

The Regional District of Central Kootenay provides building inspection services for the Village of Salmo. The assigned Building Official is responsible for the administration and enforcement of the BC Building Code and scrutinizes all building plans to ensure that the structural integrity, fire safety and plumbing are all in compliance with the Building Code and municipal bylaws. The Inspector works closely with Village staff to ensure compliance with Village Bylaws.



2020	Total Construction Value	# Permits	Permit Fees/Renewals	Village Fees Collected
Residential - New	\$726,400.00	3	\$4,915.65	\$486.57
Residential – Additions/Renovations/Accessory	\$215,263.90	10	\$3,078.08	\$307.81
Mobile Homes	0	0	0	NIL
Commercial	0	0	0	NIL
Commercial – Additions/Renos	\$197,800.00	3	\$1,970.29	\$197.42
Industrial (new and additional)	0	0	0	NIL
Institutional (new and additional)	0	0	0	0
Permit Renewals	0	0	0	0
Other (temporary structure, etc.)	N/A	2	\$400.00	\$400.00
Total	\$1,139,463.90	18	\$10,364.02	\$1,391.80

PROGRESS REPORT FOR 2021

The *Community Charter* requires a progress report respecting the previous year in relation to the objectives and measures established for that year. This chart represents objectives set for 2019.

Services	Objective	Strategies	Progress Measures	2020 Progress
Admin & Planning	Clean financial audits.	Compliance with all requirements including proper records management and timely regulatory filings.	Unqualified auditor's report.	Unqualified auditor's report.
	Complete update of Official Community Plan (OCP).			OCP adopted January 2020
	Written contracts for all work.	Ensure written contracts are in place for all services, leases, agreements, sponsorships, etc.	Database of contracts, leases, and agreements populated with new and updated contracts.	Ongoing.
	Finalize asset management process in key areas.	Continue work on asset management work begun in 2016.	Asset management plan of village machinery and equipment and utilities. Progress in integrating finance, administration and operations with mapping.	Asset mapping was finalized. Deadline extended to March 31, 2020
	Pursue grants.	Exploration of a wide range of grant opportunities.	Successful grant applications.	Ongoing number of grants.
Green Initiatives	Community involvement in carbon emissions & GHGs reduction.	Implement community plan for energy emissions reduction.	Policy to set aside Climate Action Revenue Incentive Plan (CARIP) funds for green initiatives.	Continued implementation of Strategic Community Energy & Emission Plan.
	LED Street Light Conversion.	Continued phased plan for conversion.	Phase iv conversion of Fortis owned streetlights to LED.	Village conversion completed. Encouraged Fortis to complete conversion of Fortis owned lights
Parks & Cemetery	Upgrade of KP Park.	Grant application through Columbia Basin Trust and other funders.	Successful grant application and construction start.	Submitted grant application to Infrastructure Canada Fall 2020 for 100% funding.
	Memorial Wall at cemetery	Working Group to present Council with concepts		Project on hold until 2021.

Services	Objective	Strategies	Progress Measures	2020 Progress
Roads	Improve condition of roads through pavement repair, pothole patching, etc.	Capitalize on highways paving project to secure discounted repairs.	Numerous pot hole and pavement patches to improve roads.	Several pavement patching projects completed.
Fire Services & Emergency Preparedness	Wildfire/Urban Interface Fire Risk Management.	Reduce fire risk	Community awareness of FireSmart program.	Continued FireSmart community awareness campaign.
	Mitigate flood risk to Salmo and nearby Area G properties	Reduce flood risk	Completion of Flood Mapping Project	Flood mapping report delivered March 31 st , 2020- in 2021 will work with the RDCK to determine and obtain funding for flood mitigation works.
	Community ready to face a natural disaster, particularly flood or wildfire	Participate in regional Emergency committee	Risks identified	Ongoing participation
Water Distribution System	Reduce water leakage in system.	Find and fix leakages in system and reduce leakage.	Continued reduction of system water loss. Reduction in gross water consumption.	Now using SCADA data logging. System mapping ongoing. Identified and fixed a major leak.
Waste-water Treatment Plant Upgrades	Improve the general operation and cost effectiveness of the sewage treatment plant.	Continue ongoing staff training and proper operation of plant.	Enhanced staff training & ticket levels; steps to improve and invest in infrastructure.	Completed upgrade project. Staff working towards Level II certification to operate system. Additional safety training undertaken.

LOOKING FORWARD - 2021

Priorities for 2021 include:

- Receiving a 100% funding grant for the KP Park Multi-purpose building with a concession and demolishing existing structure and beginning design and planning in order to build in spring/summer 2022.
- Receiving a 100% funding grant to refurbish the Large Equipment Storage building at Lions Park, including installation of a public washroom. Tendering and completing the project by year end.
- Installing a new playground at Lion's Park thanks to a grant from the Columbia Basin Trust and a donation from the Lions Club.
- Resolving the odour issue at the village's wastewater treatment plant and collection system.
- Finalization and adoption of the Zoning Bylaw linking it to the new OCP, including a public hearing.
- Looking at ways to support Salmo with economic recovery on re-opening from COVID restrictions, and with long-term, sustainable economic growth by encouraging and supporting new businesses.
- Working with the Chamber of Commerce and other organizations to promote Salmo as wonderful place to live and work.
- Continue to beautify Salmo with additional murals and floral works.
- Seeing the opening of Historical Mining Equipment Park on Railway Avenue to complement the Salmo Museum and draw visitors into our downtown core.
- Reviewing and updating outdated bylaws, including the Procedures Bylaw.
- Growing Volunteer Salmo to further connect all the great volunteer organizations in Salmo and area.
- Planning and applying for grants to begin infrastructure renewal of the water distribution system and sewer collection infrastructure, further arts and beautification grants to enhance Salmo, and continuing to explore ongoing economic development through land-use planning and strategic partnerships.

A commitment to sustainable service delivery and sustainable economic practices continues to form the core of all municipal governance and expenditure decisions.

THE CORPORATION OF THE VILLAGE OF SALMO
FINANCIAL STATEMENTS
DECEMBER 31, 2020

THE CORPORATION OF THE VILLAGE OF SALMO
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For the Year Ended December 31, 2020

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Independent Auditors' Report

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Statement of Financial Position

Statement of Operations and Accumulated Surplus

Statement of Changes in Financial Assets

Statement of Cash Flows

Notes to the Financial Statements

Schedule A - Schedule of Tangible Capital Assets

Schedule B - Schedule of Segmented Information

Exhibit 1- Province of BC COVID-19 Restart Grant (Unaudited)

THE CORPORATION OF THE VILLAGE OF SALMO

MANAGEMENT REPORT

For the Year Ended December 31, 2020

RESPONSIBILITY FOR FINANCIAL REPORTING

Management is responsible for the preparation of the accompanying financial statements. The financial statements have been prepared in accordance with the accounting principles disclosed in Note 1 to the financial statements and include amounts that are based on estimates and judgments. Management believes that the financial statements fairly present The Corporation of the Village of Salmo's financial position and results of operations. The integrity of the information presented in the financial statements, including estimates and judgments relating to matters not concluded by fiscal year-end, is the responsibility of management. The financial statements have been approved by Council.

Management has established and maintained appropriate systems of internal control including policies and procedures, which are designed to provide reasonable assurance that The Corporation of the Village of Salmo's assets are safeguarded and that reliable financial records are maintained to form a proper basis for preparation of the financial statements.

The independent external auditors, Grant Thornton LLP, Chartered Professional Accountants, have been appointed by Council to express an opinion as to whether the financial statements present fairly, in all material respects, The Corporation of the Village of Salmo's financial position, results of operations, and changes in financial in net financial assets are in conformity with the accounting principles disclosed in Note 1 to the financial statements. The report of Grant Thornton LLP, Chartered Professional Accountants, follows and outlines the scope of their examination and their opinion on the financial statements.



Colin McClure, CPA, CA
Chief Financial Officer

Independent Auditor's Report

Grant Thornton LLP
1440 Bay Ave
Trail, BC
V1R 4B1

T +1 250 368 6445
F +1 250 368 8488
www.GrantThornton.ca

To the Mayor and Council of
The Corporation of the Village of Salmo

Opinion

We have audited the financial statements of The Corporation of the Village of Salmo (the "Village"), which comprise the statement of financial position as at December 31, 2020, and the statements of operations, changes in net financial assets, cash flows, and schedules A and B for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Village as at December 31, 2020, the results of its operations, changes in its net debt, and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Basis for opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Village in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Other matter

Our audit was conducted for the purpose of forming an opinion on the financial statements taken as a whole. The Exhibits included in the Supplemental Financial Information section are presented for purposes of additional analysis and are not a required part of the financial statements. Such supplemental information has not been subject to the auditing procedures applied in the audit of the financial statements and accordingly, we express no opinion on them.

Responsibilities of management and those charged with governance for the financial statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Village's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Village or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Village's financial reporting process.

Independent Auditor's Report (continued)

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements. As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Village's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Village's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Village to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Trail, Canada
May 11, 2021

Grant Thornton LLP

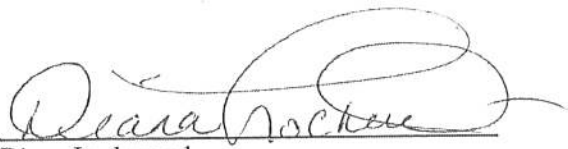
Chartered Professional Accountants


THE CORPORATION OF THE VILLAGE OF SALMO
STATEMENT OF FINANCIAL POSITION

As at December 31, 2020

	<u>2020</u>	<u>2019</u>
Financial Assets		
Cash and cash equivalents (Note 2)	\$ 2,079,468	\$ 1,268,816
Accounts receivable (Note 3)	376,836	581,936
MFA deposits (Note 4)	<u>14,097</u>	<u>13,812</u>
	<u>2,470,401</u>	<u>1,864,564</u>
Financial Liabilities		
Accounts payable and accrued liabilities (Note 5)	116,902	312,673
Deferred revenue (Note 6)	85,020	102,676
Accrued future payroll benefits (Note 7)	27,628	15,564
Debt (Note 8)	<u>821,575</u>	<u>908,685</u>
	<u>1,051,125</u>	<u>1,339,598</u>
Net Financial Assets	1,419,276	524,966
Non-Financial Assets		
Tangible capital assets (Note 9)	8,639,653	8,579,858
Inventory	9,385	12,421
Other assets (Note 10)	17,317	15,897
Prepaid expenses	<u>7,047</u>	<u>15,839</u>
	<u>8,673,402</u>	<u>8,624,015</u>
Accumulated Surplus (Note 11)	<u>\$ 10,092,678</u>	<u>\$ 9,148,981</u>

Trust Funds (Note 12)
 Commitments and Contingencies (Note 15)


 Diana Lockwood
 Mayor


 Colin McClure, CPA, CA
 Chief Financial Officer

THE CORPORATION OF THE VILLAGE OF SALMO
STATEMENT OF OPERATIONS AND ACCUMULATED SURPLUS
For the Year Ended December 31, 2020

	2020 Budget (Note 16)	2020	2019
Revenue			
Taxes	\$ 425,607	\$ 425,140	\$ 420,437
Sale of services	92,651	96,237	87,179
Other revenue from own sources	213,370	116,442	130,522
Investment income	11,300	37,663	38,425
Grants - unconditional	449,790	465,902	449,790
Grants - conditional	754,155	1,162,746	1,665,456
Water user fees	174,375	173,999	169,297
Sewer user fees	271,215	271,822	263,316
Gain on disposal of tangible capital assets	-	24,246	-
	<u>2,392,463</u>	<u>2,774,197</u>	<u>3,224,422</u>
Expenses			
General government	449,782	396,127	393,003
Protective services	194,035	220,718	228,674
Transportation services	287,529	243,131	246,543
Environmental health services	99,277	96,137	99,742
Public health and welfare services	18,175	22,114	11,141
Parks, recreation and cultural services	48,850	75,924	46,101
Interest and other debt charges	47,597	28,255	46,878
Water utility operations	162,013	156,175	121,732
Sewer utility operations	200,844	200,091	179,617
Amortization	299,563	391,828	323,783
	<u>1,807,665</u>	<u>1,830,500</u>	<u>1,697,214</u>
Annual surplus	584,798	943,697	1,527,208
Accumulated surplus, beginning of the year	<u>9,148,981</u>	<u>9,148,981</u>	<u>7,621,773</u>
Accumulated surplus, end of the year	<u>\$ 9,733,779</u>	<u>\$ 10,092,678</u>	<u>\$ 9,148,981</u>

The accompanying summary of significant accounting policies and notes form an integral part of these consolidated financial statements

THE CORPORATION OF THE VILLAGE OF SALMO
STATEMENT OF CHANGES IN NET FINANCIAL ASSETS
For the Year Ended December 31, 2020

	<u>2020 Budget</u>	<u>2020</u>	<u>2019</u>
Annual surplus	\$ 584,798	\$ 943,697	\$ 1,527,208
Acquisition of tangible capital assets	(854,000)	(451,623)	(1,738,391)
Amortization of capital assets	<u>299,563</u>	<u>391,828</u>	<u>323,783</u>
Proceeds on sale of tangible capital assets	-	24,246	-
Gain on disposal of tangible capital assets	<u>-</u>	<u>(24,246)</u>	<u>-</u>
	30,361	883,902	112,600
Consumption (acquisition) of prepaid expenses	-	8,792	(7,139)
Consumption of supply inventory	-	3,036	1
Consumption of other assets	<u>-</u>	<u>(1,420)</u>	<u>(4,104)</u>
	-	10,408	(11,242)
Increase (decrease) in net financial assets	30,361	894,310	101,358
Net financial assets, beginning of year	<u>524,966</u>	<u>524,966</u>	<u>423,608</u>
Net financial assets, end of the year	<u>\$ 555,327</u>	<u>\$ 1,419,276</u>	<u>\$ 524,966</u>

The accompanying summary of significant accounting policies and notes form an integral part of these consolidated financial statements

THE CORPORATION OF THE VILLAGE OF SALMO
STATEMENT OF CASH FLOWS
For the Year Ended December 31, 2020

	<u>2020</u>	<u>2019</u>
Cash Provided by (Used In)		
Operating Activities		
Annual surplus	\$ 943,697	\$ 1,527,208
Items not involving cash:		
Amortization of tangible capital assets	391,828	323,783
Actuarial adjustments	(10,339)	(9,046)
Gain on disposal of tangible capital assets	<u>(24,246)</u>	<u>-</u>
	1,300,940	1,841,945
Increase (decrease) in non-cash working capital balances:		
Accounts receivable	205,100	(365,305)
MFA deposits	(285)	(314)
Accounts payable and accrued liabilities	(195,771)	(119,094)
Deferred revenue	(17,656)	(294,545)
Accrued future payroll benefits	12,064	5,902
Inventory	3,036	1
Other assets	(1,420)	(4,104)
Prepaid expenses	<u>8,792</u>	<u>(7,139)</u>
	1,314,800	1,057,347
Financing Activities		
Debt repayment	<u>(76,771)</u>	<u>(73,437)</u>
Capital Activities		
Proceeds from disposal of tangible capital assets	24,246	-
Acquisition of tangible capital assets	<u>(451,623)</u>	<u>(1,537,860)</u>
	<u>(427,377)</u>	<u>(1,537,860)</u>
Net increase (decrease) in cash and cash equivalents	810,652	(553,950)
Cash and cash equivalents, beginning of year	<u>1,268,816</u>	<u>1,822,766</u>
Cash and cash equivalents, end of year	<u>\$ 2,079,468</u>	<u>\$ 1,268,816</u>

The accompanying summary of significant accounting policies and notes form an integral part of these consolidated financial statements

THE CORPORATION OF THE VILLAGE OF SALMO

NOTES TO THE FINANCIAL STATEMENTS

December 31, 2020

1. Significant Accounting Policies

The Corporation of the Village of Salmo (the "Village") is a local government in the Province of British Columbia. The financial statements have been prepared in accordance with Canadian public sector accounting standards.

The following is a summary of the Village's significant accounting policies:

(a) Basis of Presentation

The Village's resources and operations are segregated into General, Water and Sewer funds and Statutory and Non-statutory reserve funds and Reserves for future capital expenditures for accounting and financial reporting purposes. These financial statements include the accounts of all the funds of the Village. Inter-fund transactions and balances have been eliminated.

(b) Revenue Recognition

Sources of revenue are recorded on the accrual basis and include revenue in the period in which the transactions or events occurred that give rise to the revenues. Taxation revenues are recognized at the time of issuing the property tax notices for the fiscal year. Sale of services and user fee revenues are recognized when the service or product is rendered by the Village.

Grant revenues are recognized when the funding becomes receivable. Revenue unearned in the current period is recorded as deferred revenue.

(c) Deferred Revenue

Deferred revenue represents funds received for specific purposes which are externally restricted by legislation, regulation or agreement and are not available for general municipal purposes as well as licenses, permits, other fees and grants which have been collected, but for which the related services have not been performed and or projects have not been constructed. These amounts will be recognized as revenues in the fiscal year in which it is used for the specified purpose, the services are performed and or the projects are constructed.

(d) Government Transfers

Government transfers are recognized in the financial statements as revenue in the period in which events giving rise to the transfer occur, providing the transfers are authorized, any eligibility criteria have been met and reasonable estimates can be made.

(e) Financial Instruments

The Village's financial instruments consist of cash and cash equivalents, accounts receivable, accounts payable and accrued liabilities, accrued future payroll benefits and debt. It is management's opinion that the Village is not exposed to significant interest, currency or credit risks arising from these financial instruments. The fair values of these financial instruments approximate their carrying values.

(f) Accrued Future Payroll Benefits

The Village records the cost of future payroll benefits over the employee's term of employment.

(g) Interest and Actuarial Gains on Long Term Debt

The Village records interest expense on long-term debt on an accrual basis and actuarial gains when realized as a reduction of the principal balance.

THE CORPORATION OF THE VILLAGE OF SALMO

NOTES TO THE FINANCIAL STATEMENTS

December 31, 2020

1. Significant Accounting Policies (continued)

(h) Tangible Capital Assets

Tangible capital assets, comprised of capital assets and capital assets under construction, are recorded at cost and are classified according to their functional use. Amortization is recorded on a straight-line basis over the estimated useful life of the asset commencing the year the asset is put in to service. Donated tangible capital assets are reported at fair value at the time of donation. Estimated useful lives are as follows:

Land Improvements	15 to 20 years
Buildings	40 years
Fixtures, Furniture, Equipment and Vehicles	6 to 10 years
Roads and Paving	20 to 40 years
Bridges and Other Transportation Structures	40 to 50 years
Water Infrastructure	20 to 60 years
Sewer Infrastructure	20 to 60 years

(i) Non-Financial Assets

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the ordinary course of operations.

(j) Statutory Reserves

Statutory reserves are funds that have been restricted by council. Formal establishing bylaws have been adopted pursuant to the Community Charter, which define how these reserves are to be used.

(k) Liability for Contaminated Sites

Contaminated sites are a result of contamination being introduced into air, soil, water or sediment of a chemical, organic, or radioactive material or live organism that exceeds an environmental standard. The liability is recorded net of any expected recoveries. A liability for remediation of contaminated sites is recognized when a site is not in productive use and all of the following criteria are met:

- an environmental standard exists;
- contamination exceeds the environmental standard;
- the Village is directly responsible, or accepts responsibility;
- it is expected that a future economic benefit will be given up; and
- a reasonable estimate of the amount can be made.

The liability is recognized as management's estimate of the cost of post-remediation including operation, maintenance, and monitoring that are an integral part of the remediation strategy for a contaminated site.

There are no liabilities to be recorded as at December 31, 2020.

THE CORPORATION OF THE VILLAGE OF SALMO
NOTES TO THE FINANCIAL STATEMENTS
December 31, 2020

1. **Significant Accounting Policies (continued)**

(l) Use of Estimates

The preparation of the financial statements in accordance with with Canadian public sector accounting standards requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements, and the reported revenues and expenses during the reporting period. Significant areas requiring estimates include the useful lives of tangible capital assets for amortization, future employee benefits, allowance for doubtful accounts and provision for contingencies. Actual results could differ from management's best estimates as additional information becomes available in the future.

(m) Budget

Budget data presented in these financial statements is based on the Village's Five Year Financial Plan for the years 2020-2024, adopted by Council on May 12, 2020.

2. **Cash and Cash Equivalents**

Cash and cash equivalents in the statement of financial position are comprised of:

	<u>2020</u>	<u>2019</u>
Cash	\$ 1,940,984	\$ 1,131,496
MFA bond and money market funds	<u>138,484</u>	<u>137,320</u>
	<u>\$ 2,079,468</u>	<u>\$ 1,268,816</u>

Municipal Finance Authority (MFA) pooled investment funds are considered equivalent to cash because of their liquidity.

3. **Accounts Receivable**

	<u>2020</u>	<u>2019</u>
Property taxes	\$ 79,795	\$ 81,048
Utility billings	34,821	37,482
Other governments	233,416	424,850
Trade and other receivables	<u>28,804</u>	<u>38,556</u>
	<u>\$ 376,836</u>	<u>\$ 581,936</u>

THE CORPORATION OF THE VILLAGE OF SALMO
NOTES TO THE FINANCIAL STATEMENTS

December 31, 2020

4. Municipal Finance Authority Debt Reserve Fund

The Municipal Finance Authority of British Columbia provides capital financing for regional districts and their member municipalities. As a condition of this financing, a portion of the debenture proceeds is withheld by the Municipal Finance Authority as a Debt Reserve Fund. The Municipal Finance Authority must then use this fund if at any time there are insufficient funds to meet payments on its obligations. Upon maturity of the debt issue, the unused portion is discharged to the municipality. The Village recognizes these cash deposits on the financial statements.

The Village also executes demand notes in connection with each debenture whereby the Village may be required to loan certain amounts to the Municipal Finance Authority. These demand notes are contingent in nature and are not recorded in the financial statements.

As at December 31, 2020, the total of the Debt Reserve and Demand Note balances are as follows:

	<u>2020</u> Cash Deposit	<u>2020</u> Demand Note	<u>2019</u> Cash Deposit	<u>2019</u> Demand Note
General fund	\$ 14,097	\$ 22,711	\$ 13,812	\$ 22,711

5. Accounts Payable and Accrued Liabilities

	<u>2020</u>	<u>2019</u>
Trades payable	\$ 99,223	\$ 285,786
Accrued wages and benefits	<u>17,679</u>	<u>26,887</u>
	<u>\$ 116,902</u>	<u>\$ 312,673</u>

6. Deferred Revenue

	<u>2020</u>	<u>2019</u>
Taxes and utility rates	\$ 9,270	\$ 2,796
Grants and other	<u>75,750</u>	<u>99,880</u>
	<u>\$ 85,020</u>	<u>\$ 102,676</u>

7. Accrued Future Payroll Benefits

	<u>2020</u>	<u>2019</u>
Holiday Pay	\$ 7,696	\$ 7,356
Sick Leave	15,718	-
Banked Overtime	<u>4,214</u>	<u>8,208</u>
	<u>\$ 27,628</u>	<u>\$ 15,564</u>

The Village accrues holiday pay and banked overtime as they are earned by the employee, however, it is expected that these substantially funded liabilities will be met on a continuous basis over the long-term. Payment of these amounts will be funded from revenues of the period in which they are settled.

THE CORPORATION OF THE VILLAGE OF SALMO
NOTES TO THE FINANCIAL STATEMENTS
December 31, 2020

8. Debt

Debt Bylaw #	Purpose of Bylaw	Interest rate %	Year of Maturity	Original Issue	2020 Balance	2019 Balance
General Purposes:						
311	John Deere loader	2.60%	2023	\$ 137,000	\$ 78,662	\$ 106,319
523	Fast attack rescue truck	2.25%	2020	119,840	-	25,843
549	Wellness centre	4.13%	2039	885,000	672,190	695,548
610	Public works shop	4.20%	2026	150,000	70,723	80,975
				<u>1,291,840</u>	<u>821,575</u>	<u>908,685</u>
Total Debt					\$ <u>821,575</u>	\$ <u>908,685</u>

Principal payments and expected actuarial additions for the next 5 years and thereafter are as follows:

	Total
2021	\$ 63,714
2022	65,404
2023	58,665
2024	39,318
2025	40,891
Thereafter	<u>553,583</u>
	\$ <u>821,575</u>

9. Tangible Capital Assets

	Cost	Accumulated Amortization	2020 Net Book Value	2019 Net Book Value
Land	\$ 1,256,899	\$ -	\$ 1,256,899	\$ 1,256,899
Buildings	2,614,354	1,057,209	1,557,145	1,590,612
Vehicles, equipment & furniture	2,509,818	1,714,951	794,867	883,872
Transportation infrastructure	3,173,421	1,707,470	1,465,951	1,477,814
Water infrastructure	2,185,516	856,173	1,329,343	1,324,049
Sewer infrastructure	<u>3,546,191</u>	<u>1,310,743</u>	<u>2,235,448</u>	<u>2,046,612</u>
	\$ <u>15,286,199</u>	\$ <u>6,646,546</u>	\$ <u>8,639,653</u>	\$ <u>8,579,858</u>

See Schedule A - Schedule of tangible capital assets for more information.

10. Other Assets

	2020	2019
Property acquired for taxes	\$ <u>17,317</u>	\$ <u>15,897</u>

THE CORPORATION OF THE VILLAGE OF SALMO
NOTES TO THE FINANCIAL STATEMENTS
December 31, 2020

11. Accumulated Surplus

	<u>2020</u>	<u>2019</u>
Reserves		
Ambulance service	\$ 12,077	\$ 11,868
Community works fund	648,280	626,321
Curling rink	17,924	17,652
Employee sick leave	10,000	10,000
Fire department equipment	51,512	45,250
Jaws of life	176,470	169,958
Machinery & equipment	204,946	143,950
Parks	2,400	-
Sewer infrastructure	20,080	49,520
Water infrastructure	246,828	177,613
Wellness centre	98,628	102,251
	<u>1,489,145</u>	<u>1,354,383</u>
Operating surplus	785,453	123,425
Invested in tangible capital assets	<u>7,818,080</u>	<u>7,671,173</u>
Total Accumulated Surplus	<u>\$ 10,092,678</u>	<u>\$ 9,148,981</u>

12. Trust Funds

The Cemetery Care Trust Fund is not reported in these financial statements. The following is a summary of Trust Fund transactions for the year:

	<u>2020</u>	<u>2019</u>
Balances, beginning of year	\$ 23,423	\$ 22,783
Contributions received	587	265
Interest earned	410	375
Balances, end of year	<u>\$ 24,420</u>	<u>\$ 23,423</u>

13. Taxes Levied For Other Paid Authorities

In addition to taxes levied for municipal purposes, the Village is legally obligated to collect and remit taxes levied for the following authorities. These collections and remittances are not recorded as revenue and expenses.

	<u>2020</u>	<u>2019</u>
Provincial Government - School taxes	\$ 276,551	\$ 264,477
Provincial Government - Police taxes	53,969	48,883
Regional District of Central Kootenay	278,307	247,226
West Kootenay Boundary Hospital District	35,639	33,158
British Columbia Assessment Authority	6,899	5,792
Municipal Finance Authority	29	25
	<u>\$ 651,394</u>	<u>\$ 599,561</u>

THE CORPORATION OF THE VILLAGE OF SALMO

NOTES TO THE FINANCIAL STATEMENTS

December 31, 2020

14. Pension Plan

The Village of Salmo and its employees contribute to the Municipal Pension Plan (a jointly trustee pension plan). The board of trustees, representing plan members and employers, is responsible for administering the plan, including investment of assets and administration of benefits. The plan is a multi-employer defined benefit pension plan. Basic pension benefits provided are based on a formula. As at December 31, 2019, the plan has about 213,000 active members and approximately 106,000 retired members. Active members include approximately 41,000 contributors from local governments.

Every three years, an actuarial valuation is performed to assess the financial position of the plan and adequacy of plan funding. The actuary determines an appropriate combined employer and member contribution rate to fund the plan. The actuary's calculated contribution rate is based on the entry-age normal cost method, which produces the long-term rate of member and employer contributions sufficient to provide benefits for average future entrants to the plan. This rate may be adjusted for the amortization of any unfunded actuarial liability.

The most recent valuation of the Municipal Pension Plan at December 31, 2018, indicated a \$2,866 million funding surplus for basic pension benefits on a going concern basis.

The next valuation will be as at December 31, 2021 with results available in 2022.

Employers participating in the plan record their pension expense as the amount of employer contributions made during the fiscal year (defined contribution pension plan accounting). This is because the plan records accrued liabilities and accrued assets for the plan in aggregate, resulting in no consistent and reliable basis for allocating the obligation, assets and cost to individual employers participating in the plan.

The Village of Salmo paid \$44,203 (2019 - \$42,247) for employer contributions to the plan in fiscal 2020.

15. Commitments and Contingencies

Regional District Debt

Regional District debt is under the provisions of the Community Charter of BC a direct, joint and several liability of the District and each member municipality within the District including the Village of Salmo.

Claims for Damages

In the normal course of a year the Village is faced with lawsuits and claims for damages of a diverse nature. The outcome of these claims cannot be reasonably determined at this time.

THE CORPORATION OF THE VILLAGE OF SALMO
NOTES TO THE FINANCIAL STATEMENTS
December 31, 2020

15. **Commitments and Contingencies (continued)**

Reciprocal Insurance Exchange Agreement

The Village is a subscribed member of the Municipal Insurance Association of British Columbia (The "Exchange") as provided by Section 3.02 of the Insurance Act of British Columbia. The main purpose of the Exchange is to pool the risks of liability so as to lessen the impact upon any subscriber. Under the Reciprocal Insurance Exchange agreement, the Municipality is assessed a premium and specific deductible based on population and claims experience. The obligation of the Municipality with respect to the Exchange and/or contracts and obligations entered into by the Exchange on behalf of its subscribers in connection with the Exchange are in every case several and not joint and several. The Village irrevocably and unconditionally undertakes and agrees to indemnify and save harmless the other subscribers against liability losses and costs which the other Subscriber may suffer.

16. **Budget Data**

The reconciliation of the approved budget for the current year to the budget figures reported in these financial statement is as follows:

	<u>2020</u>
Budget surplus per Statement of Operations	\$ 584,798
Less: Capital expenditures	854,000
Debt principal repayments	136,242
Budgeted transfers to surplus and reserves	98,958
Add: Budgeted transfers from reserves	204,839
Amortization	299,563
Debt proceeds	-
Net annual budget	<u>\$ -</u>

17. **Segmented Information**

The Village is a diversified municipal government institution that provides a wide range of services to its citizens. Village services are provided by departments and their activities are reported in these service areas. Departments disclosed in the segmented information, along with the services they provide, are as follows:

General Government Services

The Departments and Divisions within General Government Services are responsible for adopting bylaws & administrative policy; levying and collecting taxes and utilities; acquiring, disposing and managing Village assets; ensuring effective financial management and communication; administering Village grants; emergency planning; economic development; preparing land use plans, bylaws and policies for sustainable development of the Village; monitoring and reporting performance; and ensuring that high quality Village service standards are met. The general revenue reported under the department includes revenues associated with taxation, business tax revenues and senior government payments in lieu of taxes. These revenues have not been apportioned to other departments supported by the general fund.

THE CORPORATION OF THE VILLAGE OF SALMO

NOTES TO THE FINANCIAL STATEMENTS

December 31, 2020

17. **Segmented Information** (continued)

Protective Services

Protective Services comprises of fire protection and bylaw enforcement. Bylaw is responsible for parking and other bylaw enforcement, as well as domestic animal control.

The mandate of the Fire and Rescue Services is to protect life, property and the environment through the provision of emergency response, inspections, code enforcement and public education, ensuring safety for the public.

Transportation Services

Transportation Services is responsible for planning, building, operating and maintaining the Village's physical infrastructure including roads and sidewalks, civic buildings and facilities. In addition, the divisions provide services for storm sewer services, and fleet services.

Environmental Health

Environmental Health is responsible for the Village's solid waste collection services.

Public Health and Welfare

Public Health and Welfare maintains the cemetery grounds and operations for the Village.

Parks, Culture and Recreation Services

Parks, Culture and Recreation is responsible for providing, facilitating the development of, and maintaining high quality parks, recreation facilities and cultural services.

Water and Sewer Utility Operations

The Water Utility is responsible for planning, designing, building and maintaining the Village's drinking water distribution system including the reservoir, water mains and pump stations. The Sewer and Drainage Utility collects, treats and disposes sanitary sewage and drainage through the wastewater treatment plant and the network of sewer mains and pump stations.

18. **Comparative Figures**

Certain comparative figures from the prior year have been reclassified to conform with the presentation format adopted for the current year.

19. **COVID 19**

On March 11, 2020, the the World health Organization officially declared COVID-19 as a pandemic. The pandemic has forced governments to implement extraordinary measures to slow the progress of infections and to stabilize disrupted economies and financial markets. The Village has put measures in place in an attempt to protect the health and safety for both staff and the community & limit the effect and spread of the virus. Staff will continue to monitor and assess the situation and react accordingly.

THE CORPORATION OF THE VILLAGE OF SALMO
SCHEDULE A - SCHEDULE OF TANGIBLE CAPITAL ASSETS

For the Year Ended December 31, 2020

	Opening Balance	Additions & reallocation of assets under Construction		Disposals	Closing Balance	Accumulated Amortization		Reduction on Disposals	Accumulated Amortization Closing Balance	Net Carrying Amount End of year
		Opening Balance	Disposals			Opening balance	Expense			
Tangible Capital Assets										
Land	\$ 1,256,899	\$ -	\$ -	\$ -	\$ 1,256,899	\$ -	\$ -	\$ -	\$ -	\$ 1,256,899
Buildings	2,582,694	31,660	-	-	2,614,354	992,082	65,127	-	1,057,209	1,557,145
Vehicles, equipment & furniture	2,406,340	13,481	89,997	89,997	2,509,818	1,522,468	102,486	89,997	1,714,951	794,867
Transportation infrastructure	3,106,544	66,877	-	-	3,173,421	1,628,730	78,740	-	1,707,470	1,465,951
Water infrastructure	2,137,097	48,419	-	-	2,185,516	813,048	43,125	-	856,173	1,329,343
Sewer infrastructure	3,255,005	291,186	-	-	3,546,191	1,208,393	102,350	-	1,310,743	2,235,448
Total	\$ 14,744,379	\$ 451,623	\$ 89,997	\$ 89,997	\$ 15,286,199	\$ 6,164,721	\$ 391,828	\$ 89,997	\$ 6,646,546	\$ 8,639,653

THE CORPORATION OF THE VILLAGE OF SALMO
SCHEDULE B - SCHEDULE OF SEGMENTED INFORMATION

For the Year Ended December 31, 2020

	General Government	Protective Services	Transportation Services	Environmental		Parks & Recreation	Water Utility	Sewer Utility	2020 Total
				Health Services	Public Health Services				
Revenues									
Taxes	\$ 425,140	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 425,140
Sales of Service	-	-	-	85,934	4,523	-	2,406	3,374	96,237
Other revenue from own services	28,619	24,739	6,356	-	52,657	4,071	-	-	116,442
Investment income	37,663	-	-	-	-	-	-	-	37,663
Grants - unconditional	465,902	-	-	-	-	-	-	-	465,902
Grants - conditional	762,872	85,705	637	-	10,000	44,835	12,267	246,430	1,162,746
Water user fees	-	-	-	-	-	-	173,999	-	173,999
Sewer user fees	-	-	-	-	-	-	-	271,822	271,822
Gain on sale of assets	-	-	24,246	-	-	-	-	-	24,246
	<u>1,720,196</u>	<u>110,444</u>	<u>31,239</u>	<u>85,934</u>	<u>67,180</u>	<u>48,906</u>	<u>188,672</u>	<u>521,626</u>	<u>2,774,197</u>
Expenditures									
Wages and benefits	221,481	18,973	129,585	3,942	4,737	11,152	96,400	152,582	638,852
Supplies and services	174,646	201,745	113,546	92,195	17,377	64,772	59,775	47,509	771,565
Interest and other debt charges	-	299	8,043	-	19,913	-	-	-	28,255
Amortization	5,479	69,910	108,449	1,872	38,741	21,902	43,125	102,350	391,828
	<u>401,606</u>	<u>290,927</u>	<u>359,623</u>	<u>98,009</u>	<u>80,768</u>	<u>97,826</u>	<u>199,300</u>	<u>302,441</u>	<u>1,830,500</u>
Annual Surplus (Deficit)	<u>\$ 1,318,590</u>	<u>\$ (180,483)</u>	<u>\$ (328,384)</u>	<u>\$ (12,075)</u>	<u>\$ (13,588)</u>	<u>\$ (48,920)</u>	<u>\$ (10,628)</u>	<u>\$ 219,185</u>	<u>\$ 943,697</u>

THE CORPORATION OF THE VILLAGE OF SALMO
EXHIBIT 1 - COVID-19 PROVINCE OF BC RESTART GRANT (UNAUDITED)
December 31, 2020

Province of BC Restart Grant reconciliation

	<u>2020</u>
COVID-19 Restart Grant received	\$ 533,000
Less grant recognition:	
Revenue shortfalls	23,450
Facility reopening & operating costs	103,827
Computer & other electronic technology costs	5,465
Other related costs	<u>12,850</u>
Remaining grant	<u>\$ 387,408</u>

The Corporation of the Village of Salmo
2020 STATEMENT OF FINANCIAL INFORMATION

Statement of Financial Information (SOFI)
THE CORPORATION OF THE VILLAGE OF SALMO
Fiscal Year Ended December 31, 2020

TABLE OF CONTENTS

Documents are arranged in the following order:

1. Statement of Financial Information Approval
2. Management Report
3. Audited Financial Statements
4. Schedule of Debt
5. Schedule of Guarantee and Indemnity Agreements
6. Statement of Severance Agreements
7. Explanation of differences to Audited Financial Statements
8. Schedule of Remuneration and Expenses
9. Schedule of Payments for the Provision of Goods and Services

Statement of Financial Information (SOFI)

THE CORPORATION OF THE VILLAGE OF SALMO

Fiscal Year Ended December 31, 2020

STATEMENT OF FINANCIAL INFORMATION APPROVAL

We, the undersigned, approve the attached statements and schedules included in this Statement of Financial Information, produced under the Financial Information Act.

Diana Lockwood
Mayor

Colin McClure, CPA, CA
Chief Financial Officer

Prepared as required by *Financial Information Regulation*, Schedule 1, section 9

Statement of Financial Information (SOFI)

THE CORPORATION OF THE VILLAGE OF SALMO

Fiscal Year Ended December 31, 2020

MANAGEMENT REPORT

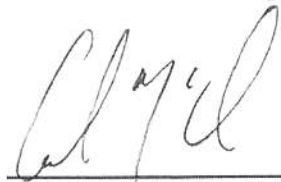
The Financial Statements contained in this Statement of Financial Information under the *Financial Information Act* have been prepared by management in accordance with generally accepted accounting principles and the integrity and objectivity of these statements are management's responsibility.

Management is also responsible for all other schedules of financial information and for ensuring this information is consistent, where appropriate, with the information contained in the financial statements and for implementing and maintaining a system of internal controls to provide reasonable assurance that reliable financial information is produced.

The Mayor and Council are responsible for ensuring that management fulfils its responsibilities for financial reporting and internal control and for approving the financial information included in the Statement of Financial Information.

The external auditors, Grant Thornton, Chartered Professional Accountants, conduct an independent examination, in accordance with generally accepted auditing standards, and express their opinion on the financial statements. Their examination does not relate to the other schedules of financial information required by the *Financial Information Act*. Their examination includes a review and evaluation of the City's system of internal control and appropriate tests and procedures to provide reasonable assurance that the financial statements are presented fairly.

On behalf of The Corporation of the Village of Salmo



Colin McClure, CPA, CA
Chief Financial Officer
June 22, 2021

Prepared as required by *Financial Information Regulation*, Schedule 1, section 9

Statement of Financial Information (SOFI)

THE CORPORATION OF THE VILLAGE OF SALMO

Fiscal Year Ended December 31, 2020

SCHEDULE OF DEBT

Information on all long term debt is included in the Audited Financial Statements of The Corporation of the Village of Salmo.

Prepared as required by *Financial Information Regulation*, Schedule 1, section 4

Statement of Financial Information (SOFI)

THE CORPORATION OF THE VILLAGE OF SALMO

Fiscal Year Ended December 31, 2020

SCHEDULE OF GUARANTEE AND INDEMNITY AGREEMENTS

The Corporation of the Village of Salmo has not given any guarantees or indemnities under the Guarantees and Indemnities Regulation.

Prepared under the Financial Information Regulation, Schedule 1, section 5

Statement of Financial Information (SOFI)

THE CORPORATION OF THE VILLAGE OF SALMO

Fiscal Year Ended December 31, 2020

STATEMENT OF SEVERANCE AGREEMENTS

There were no severance agreements made between The Corporation of the Village of Salmo and its non-unionized employees during the fiscal year ended December 31, 2020.

Prepared under the Financial Information Regulation, Schedule 1, subsection 6(8)

The Corporation of the Village of Salmo
PAYMENT TO FINANCIAL STATEMENT RECONCILIATION
Fiscal Year Ended December 31, 2020

S.O.F.I. Report Scheduled Payments

Remuneration	\$ 582,550	
Employee Expenses	4,042	
Employer CPP/EI	<u>29,480</u>	\$ 616,072

Payments for Goods and Services		<u>1,637,223</u>
---------------------------------	--	------------------

Total of Scheduled Payments		<u>\$ 2,253,295</u>
------------------------------------	--	----------------------------

Total of Financial Statement Expenditures		<u>\$ 1,830,500</u>
--	--	----------------------------

The difference between the Total of Scheduled Payments and the Total Financial Statements Expenditures are due to:

- Adjustments to account for the difference between payments made on a cash basis, and the audited financial statements reporting expenditures on an accrual basis of accounting. This would include adjustments for opening and closing balances of inventories, prepaid expenses, and accrued liabilities.
- List of payments to suppliers include 100% GST while the expenditures in the financial statements are net of the applicable GST rebate.
- Capital expenditures are shown as payments to the vendor in this report. However, the total financial statement expenditures do not reflect these payments as they report amortization of all the capital assets.
- The Schedule of Payments of Goods and Services includes payments made on behalf of third parties, which are recovered from these parties and the expense is excluded from the Financial Statements.
- Payments to some suppliers are reported directly to the Balance Sheet and therefore are not reported as expenditures

Prepared under the Financial Information Regulation, Schedule 1, subsection 6(2d) and subsection 7(1b)

THE CORPORATION OF THE VILLAGE OF SALMO
 SCHEDULE OF REMUNERATION AND EXPENSE
 YEAR ENDED DECEMBER 31, 2020

NAME		REMUNERATION	EXPENSE
ELECTED OFFICIALS	POSITION		
Endersby, Jennifer	Councillor	\$ 6,150	\$ -
Heatlie, Jonathon	Councillor	6,150	-
Huser, Jacquie	Councillor	6,150	-
Lockwood, Diana	Mayor	10,805	1,325
Segall Farrell	Councillor	6,150	-
TOTAL ELECTED OFFICIALS		<u>35,405</u>	<u>1,325</u>
DETAILED EMPLOYEES > \$75,000			
Hleucka, Dennis		75,052	407
Paton, Fred		89,312	561
Williams, Anne		90,956	-
		<u>255,320</u>	<u>968</u>
TOTAL EMPLOYEES <= \$75,000		<u>291,825</u>	<u>1,749</u>
		<u>547,145</u>	<u>2,717</u>
TOTAL		<u>\$ 582,550</u>	<u>\$ 4,042</u>
TOTAL EMPLOYER PREMIUM FOR CPP/EI			\$ 29,480

Prepared under the Financial Information Regulation, Schedule 1, section 6 to subsection 6(6)

THE CORPORATION OF THE VILLAGE OF SALMO
 SCHEDULE OF PAYMENTS TO SUPPLIERS OF GOODS AND SERVICES
 YEAR ENDED DECEMBER 31, 2020

DETAILED SUPPLIERS >\$25,000

<u>SUPPLIER NAME</u>	<u>EXPENSE</u>
Alpine Group	\$ 79,874
BGC Engineering Inc	157,500
City of Nelson	37,800
Fortis BC Inc.	71,559
Frontier Power Products Ltd.	42,963
Interoute Construction Ltd.	36,621
Manulife Financial	32,278
Municipal Finance Authority of BC	105,026
Municipal Pension Plan	44,203
Ninco Construction Ltd.	81,911
Startup HVAC Solutions LTD	31,905
Tri-Valley Electric Ltd.	37,223
Westek Controls Ltd	166,153
Western Financial Group (SAL)	58,452
WSP Canada Inc.	94,006
TOTAL DETAILED SUPPLIERS >\$25,000	<u>1,077,474</u>
TOTAL SUPPLIERS <= \$25,000	<u>559,749</u>
TOTAL SUPPLIERS	1,637,223
GRANTS AND CONTRIBUTIONS >\$25,000	-
TOTAL PAYMENTS, GRANTS AND CONTRIBUTIONS	<u><u>\$ 1,637,223</u></u>

Prepared under the Financial Information Regulation, Schedule 1, section 7(1) and (2)



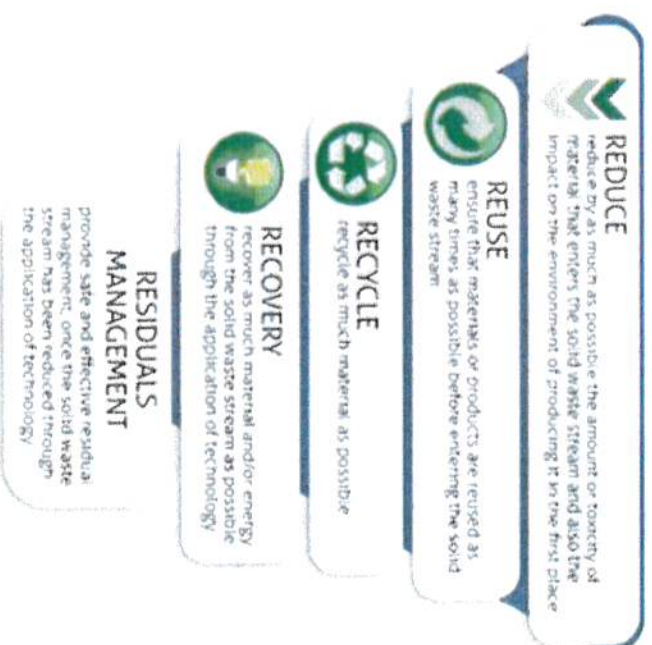
Less is more >

Services + Solutions for Reducing Waste

Draft Resource Recovery Plan
Central Sub-Region
Municipal Presentation
June 2021

What is a Resource Recovery Plan?

- Long term vision of the regional solid waste management system
- Considers 10 year financial and administrative implications
- Adopts Pollution Prevention Hierarchy



The Project Planning Team

- City of Vancouver's first recycling coordinator
- 7 years at RDN
- Consultant since 2000
- Specializing in long-range planning and zero waste program design
- Participated in over 18 plans

Maura Walker



- Formerly Manager of Solid Waste at RDN – 24 years
- Led development of award winning RDN Zero Waste Program
- Consultant since 2013 specializing in planning and zero waste program design
- Participated in over 10 plans

Carey McIver



- Resource Recovery Staff
- Resource Recovery Plan Advisory Committee (RRPAC)
- Joint Resource Recovery Committee (JRRC)

RDCK



Process to Update the Plan

Phase 1
(2017)

Establish RRP
Advisory Committee

Assess existing
system
Community Survey
RRP Web Page

Phase 2
(2018-21)

Consider options for
the future:

- Waste Diversion
- Residual waste
- Policy & Regulations
- Financing

Establish tools for
community access and
input

Phase 3
(2021)

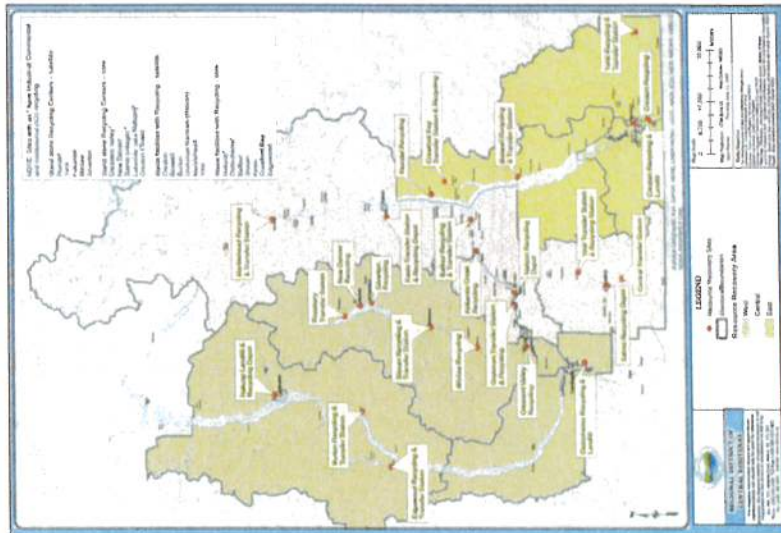
Obtain community
feedback on preferred
options

Finalize RRP

Draft Resource Recovery Plan

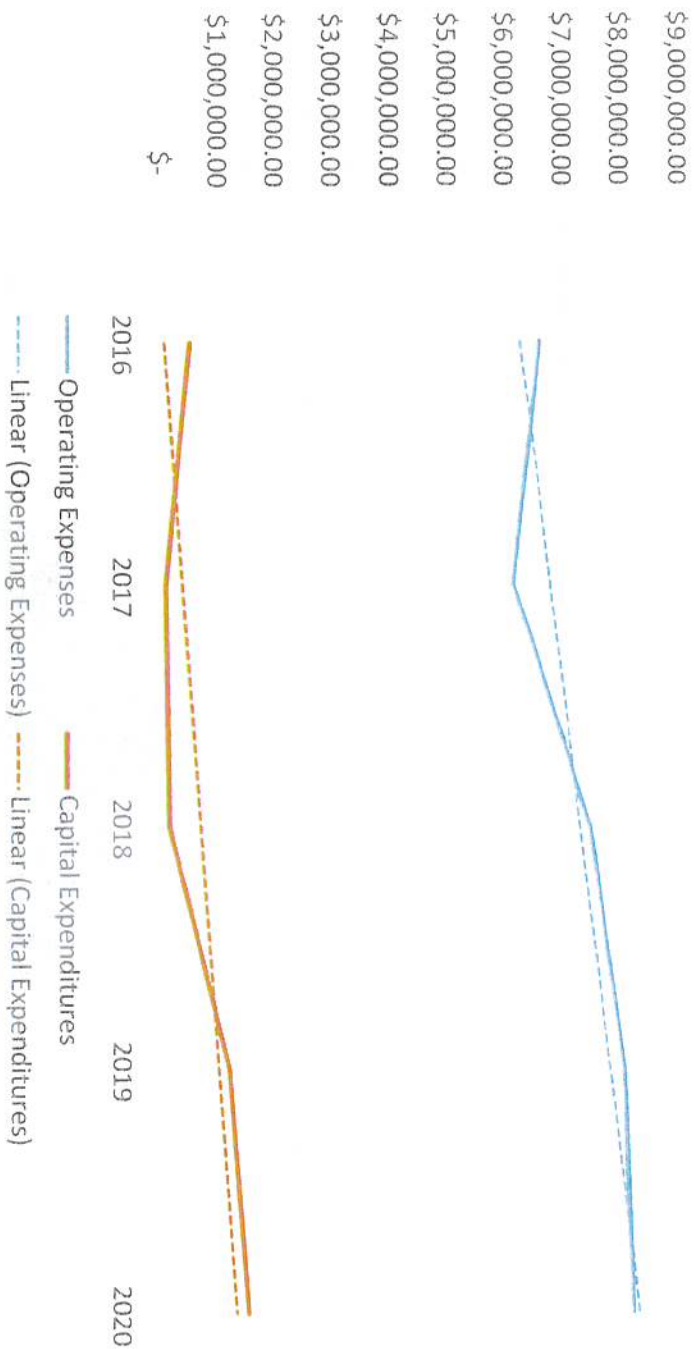
rdck.ca

RDCK Facilities at a Glance

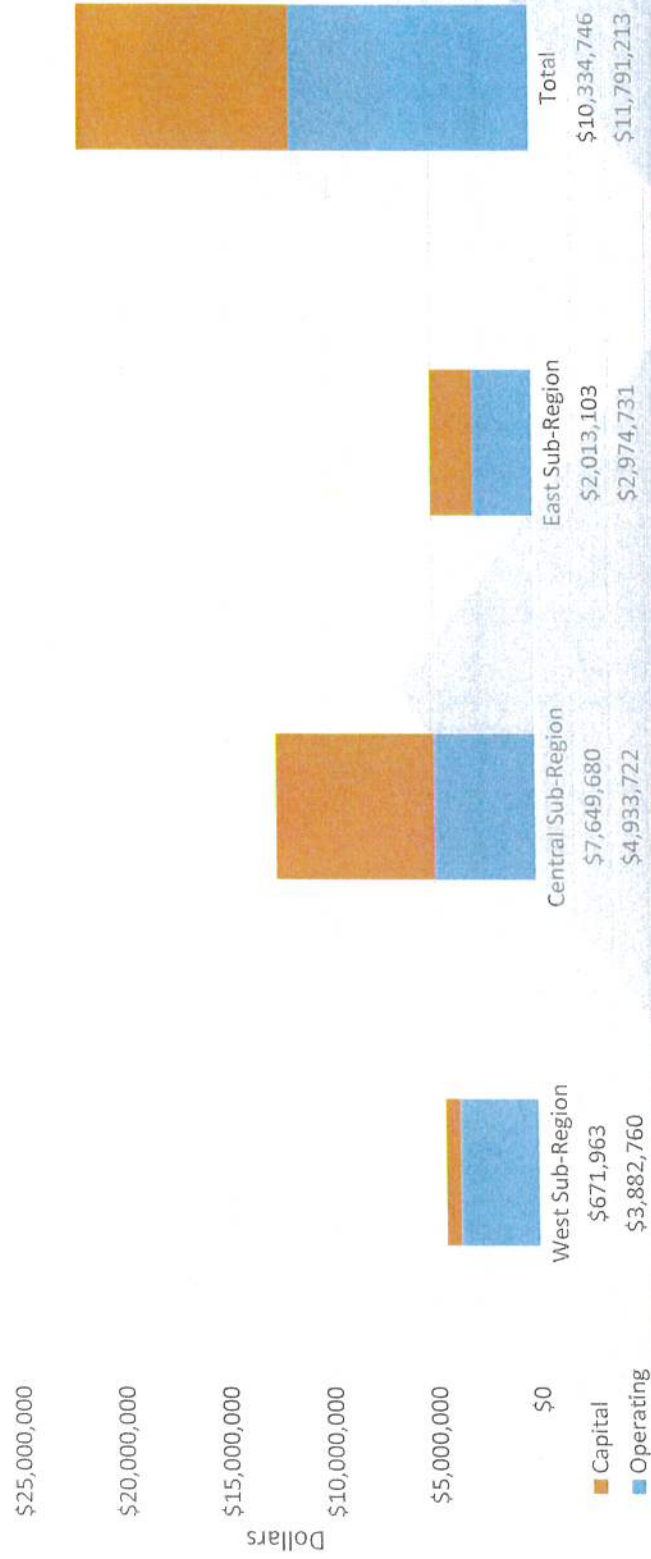


- 3** • Active Landfills
- 13** • Waste Transfer Stations
- 23** • Recycling Depots
- 2** • Composting Facilities (u/c)

5 Year Trend – Operating & Capital Expense

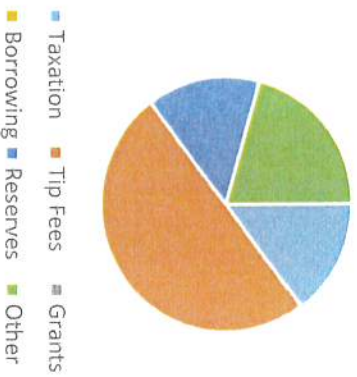


Resource Recovery System Costs - 2021

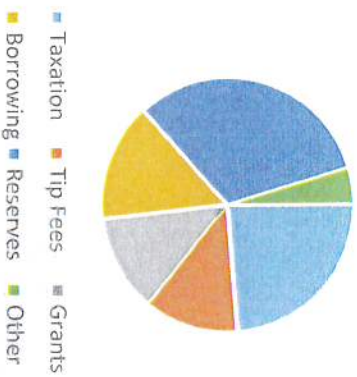


Cost Recovery - Revenues 2021

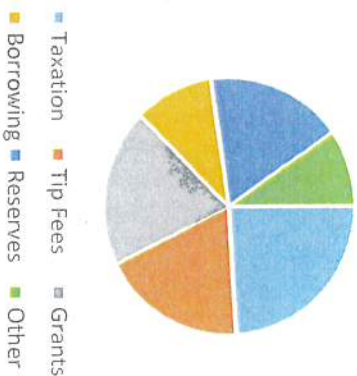
West Sub-Region
\$4.5 Million



Central Sub-Region
\$12.6 Million

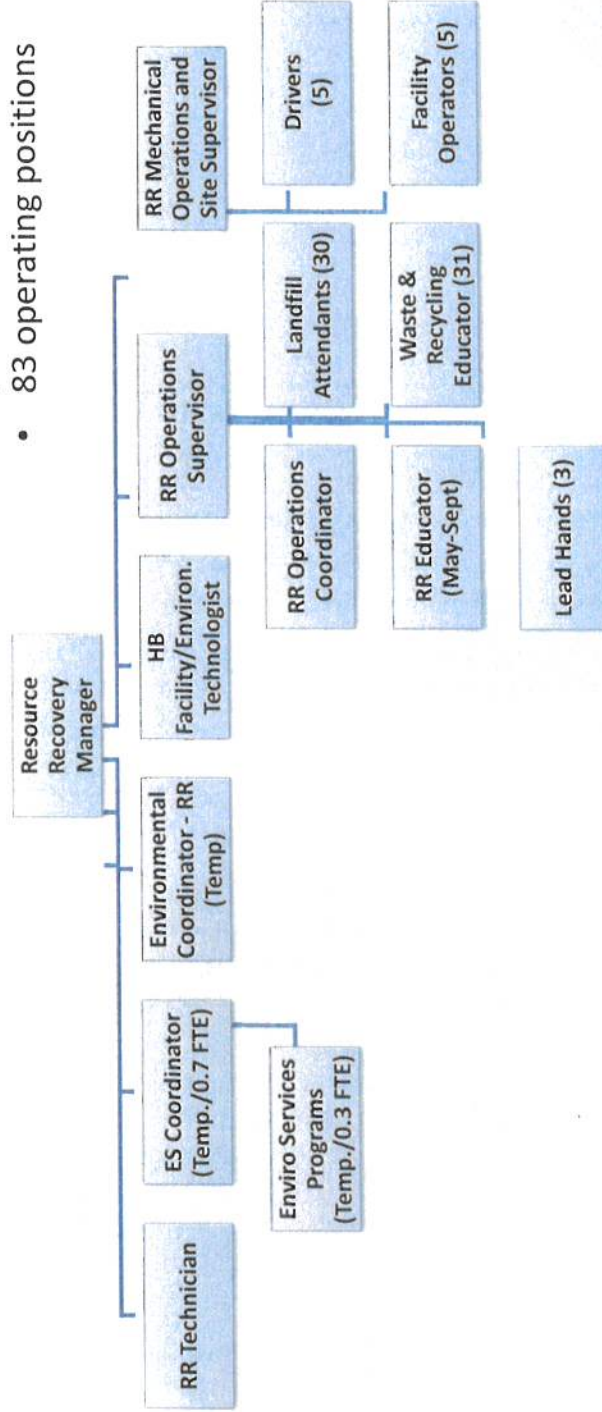


East Sub-Region
\$5 Million



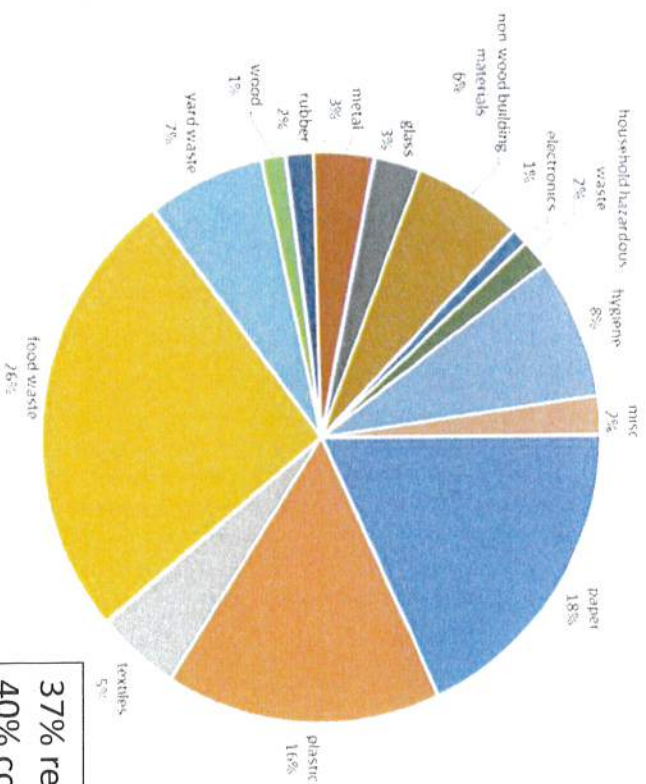
Staffing Requirements

- 7 managerial, technical or supervisory positions
- 83 operating positions



2020 System Performance

Disposal	31,097 tonnes
Disposal Rate	490 kilograms per capita



37% recyclable
40% compostable

2018 Regional District Disposal Rates

Provincial Average 505 kg per capita
 Provincial Long-Term Target 350 kg per capita



Key Issues

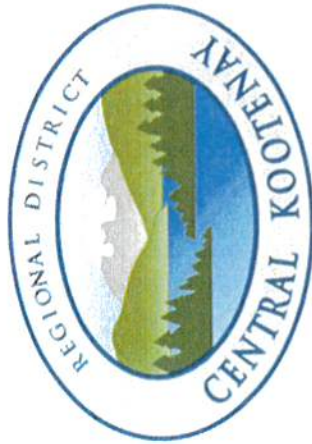
Food waste largest component of waste stream @26%

Only 42% of households have curbside collection

Recycling depot system not well funded by Recycle BC

Resource recovery system is complex and expensive with many moving parts

Cost recovery needs to be fair and equitable while incentivizing diversion



Less is
more

Services + Solutions for Reducing Waste

Strategies & Actions

Three Main Strategies

Zero Waste

- Reducing what we send to landfill

Residual Waste

- Securing landfill capacity for the long-term and meeting regulatory requirements

Financial & Administrative

- Supporting the actions in the plan

Strategy 1: The Path to Zero Waste



1

Events and campaigns that encourage waste reduction and reuse

New Operating: \$5,000
New Staffing: 0.3 FTE



2

Organic waste diversion to reduce GHG emissions and save landfill capacity

New Capital: \$6.345 Million
New Operating: \$528,500
New Staffing: 3 FTE Permanent
2 FTE Term



3

Increase participation in recycling by residents
No New Costs

Optimize Organic Diversion – Expand Curbside Collection

 Creston Food Waste Composting Facility - 2021

 Salmo Food Waste Composting Facility - 2021

 Curbside collection in Creston, Nelson and Castlegar - 2022



Strategy 1: The Path to Zero Waste



4

Encourage our businesses and institutions to maximize their participation in recycling and waste reduction

No New Costs



5

Encourage and support the diversion and highest end use of construction, demolition and renovation waste

New Operating: \$5,000

New Staff: 0.1 FTE (1 yr)



6

Encourage broad availability of EPR in the RDCK and support expansion of EPR programs

No New Costs

Strategy 1: The Path to Zero Waste



7





Support the establishment of a circular
economy
No New Costs



8

Continue education and outreach
New Operating: \$10,000
New Staffing: 0.2 FTE

Strategy 2: Residual Waste - Landfills

<ul style="list-style-type: none">• 30 year lifespan• Continued used dependent on provincial approval• Need additional land for buffer		Creston
<ul style="list-style-type: none">• Reduce costs by closing landfill in few years• Will be replaced with a transfer station		Nakusp
<ul style="list-style-type: none">• Optimize use of site with minimal change to final appearance• New design will double lifespan and lower cost per cubic meter of landfill space		Ootischenia
<ul style="list-style-type: none">• Some sites need additional closure to ensure long-term protection of the environment• Sites will be assessed in next few years then final closure		Historic

Estimated Costs for Central Sub-Region Landfills and Transfer Stations

	Description	Cost	Year
Estimated Capital Costs	Heated storage for compacting trailers	\$500,000	2023
	Nelson Landfill Closure Works	\$747,000	2023
	Proposed Legacy Landfill Closure Works (Balfour, Kaslo, Marblehead, and Salmo)	\$4,000,000	2027
	Subtotal of estimated capital costs	\$5,247,000	
Other Estimated Costs	Legacy Landfill Closure Plans (Nelson, Balfour, Kaslo, Marblehead and Salmo)	\$415,000	2022
	Subtotal of other estimated costs	\$415,000	
Estimated New Staffing Requirements	Project Management / Technical	0.25 FTE	2023/2027

Strategy 2 - Residual Waste

Hazardous Materials Assessments for Demolition and Renovation Projects



Greater awareness of potential for exposure to hazardous materials such as asbestos from demolition and renovation projects



To ensure safety it's recommended that a hazardous materials assessment be required prior to disposal of demolition and renovation waste at RDCK facilities

Other Components –Illegal Dumping

Annual Operating: \$1,000
New Staffing: 0.1-.025 FTE



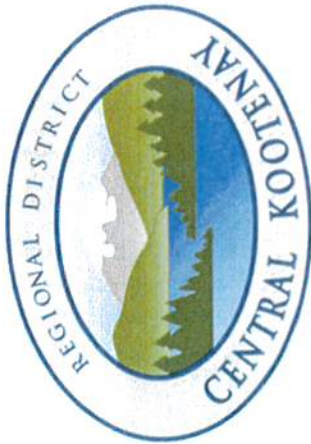
 Lobby the Province

 Develop a regional, inter-agency illegal dumping strategy

 On-going clean-up of problem sites

 Support community based initiatives

 Establish a reporting mechanism

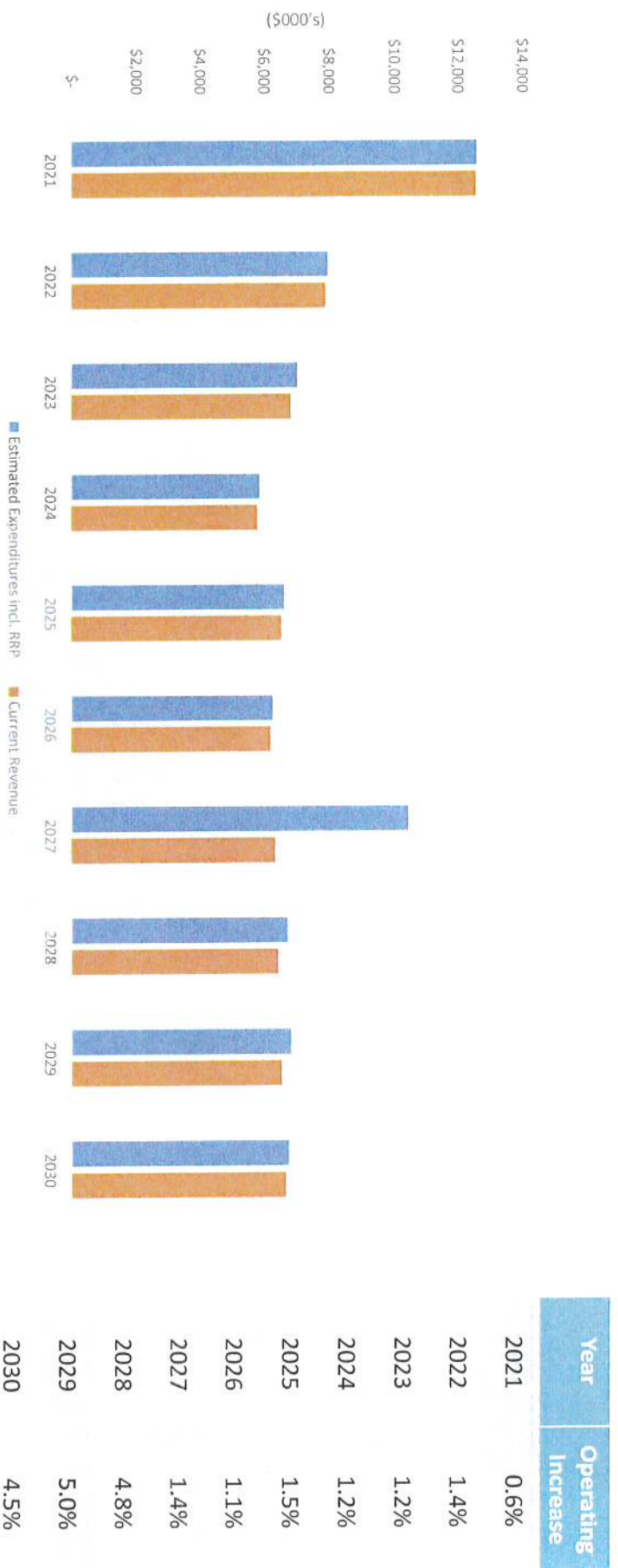


Less is
more

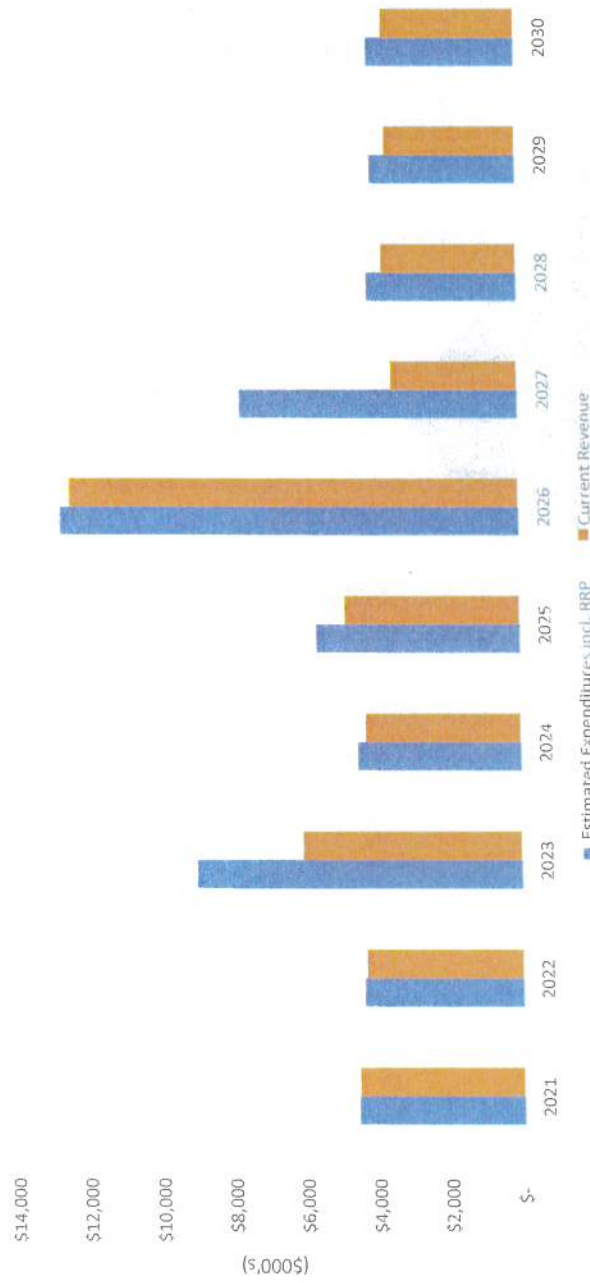
Services + Solutions for Reducing Waste

Finance & Administration

Central Sub-Region 10 Year Financial Plan

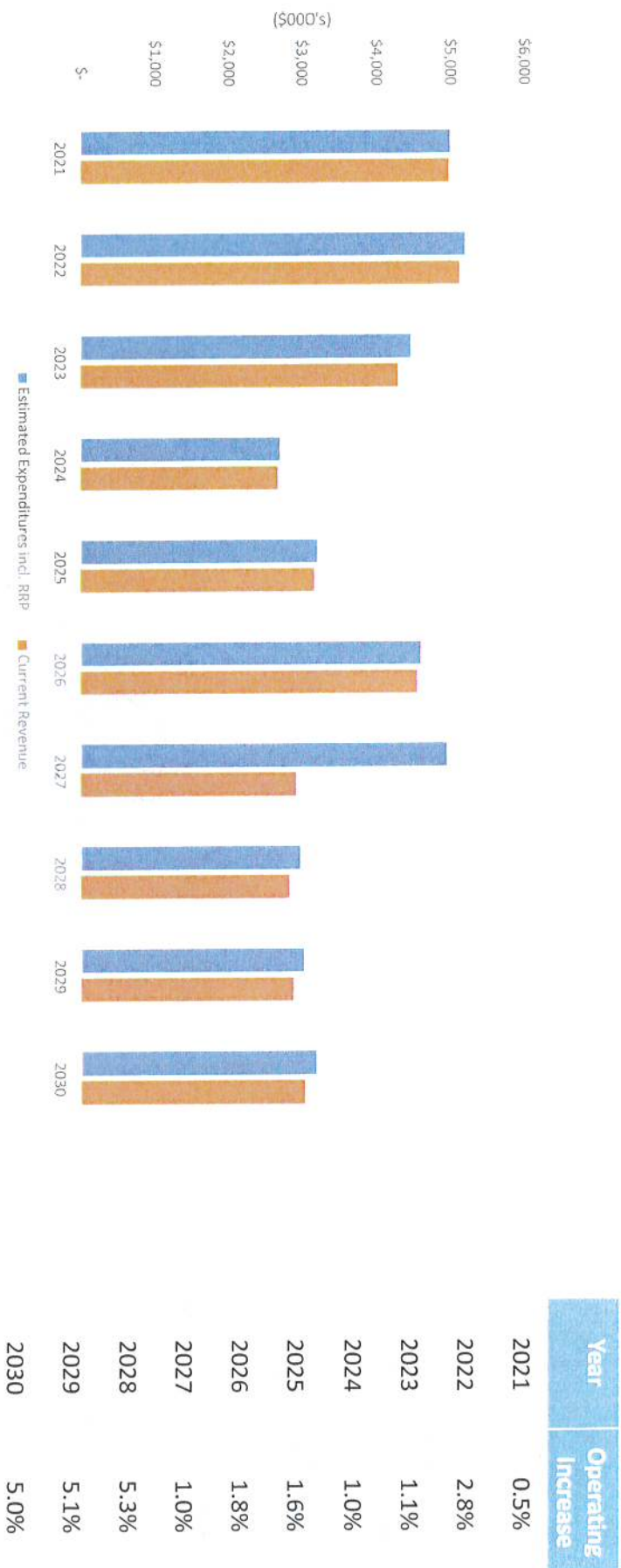


West Sub-Region 10 Year Financial Plan



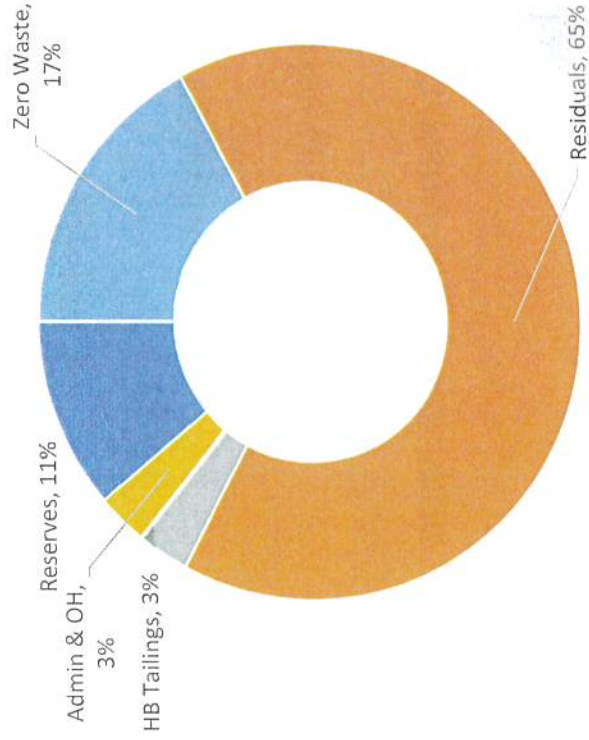
Year	Operating Increase
2021	0.6%
2022	1.9%
2023	7.5%
2024	7.7%
2025	9.9%
2026	8.9%
2027	8.8%
2028	12.6%
2029	12.4%
2030	12.2%

East Sub-Region 10 Year Financial Plan

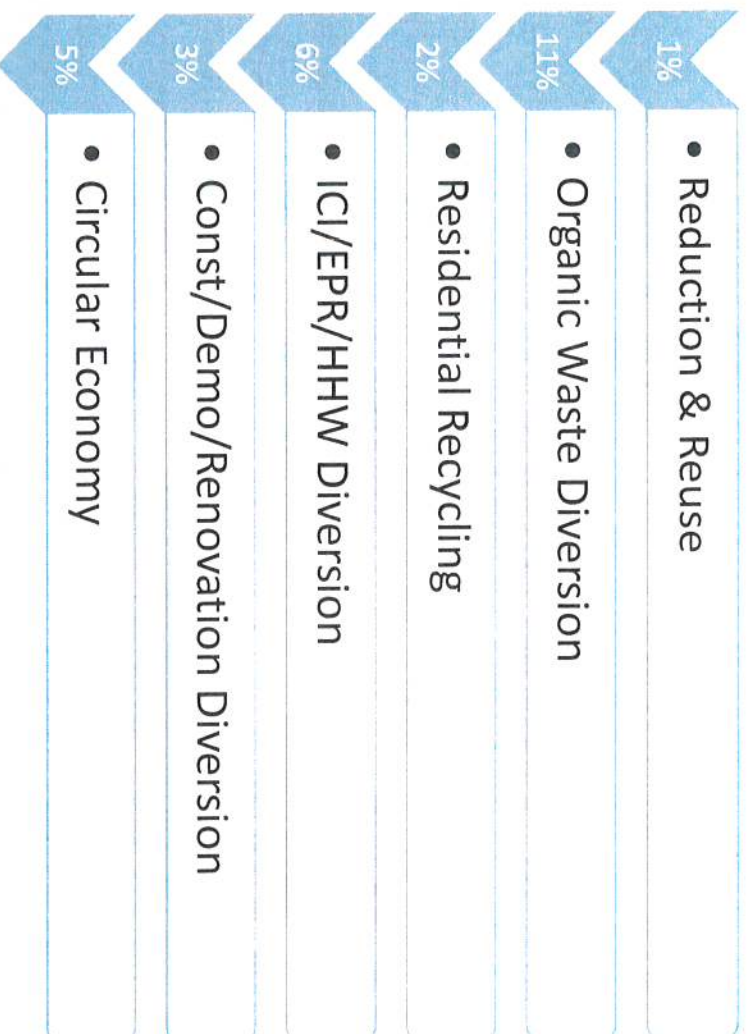


Strategy 3: Financial Sustainability

1. Consider an alternative administrative model for the Resource Recovery System
2. Undertake a system efficiency study and identify options to improve cost effectiveness and equitability
3. Review the subsidization of waste diversion services at resource recovery facilities
4. Implement Asset Management Plans at resource recovery facilities



New Disposal Targets – 28% Reduction





Less is
more

Services + Solutions for Reducing Waste

Thank You

For more information and to fill out the feedback survey, go to
rdck.ca/RRP

Have questions?

Call us: 250.352.1576

Email us: RRP@rdck.ca

Draft Resource Recovery Plan

rdck.ca



REGULAR MEETING #11-21 MINUTES

Minutes of the Regular Meeting of the Council of the Village of Salmo held electronically on Tuesday, June 8, 2021 at 7:00 p.m.

PRESENT: Mayor Diana Lockwood Councillor Farrell Segall
Councillor Jennifer Endersby CAO Anne Williams
Councillor Jonathon Heatlie Members of the Public - 2
Councillor Jacquie Huser

CALL TO ORDER: The Mayor called the meeting to order at 7:00 p.m.

COUNCIL PROCEDURE BYLAW #663, 2014:

R1-11-21 Moved and seconded, that due to the exceptional circumstances created by the COVID-19 pandemic, that Council waive the requirements of *Council Procedure Bylaw #663, 2014* Section 8 Electronic Meetings, Parts (4) & (5), to allow all Council members to participate via electronic means in order to comply with provincially mandated physical distancing requirements and not holding public gatherings, and that provision be made for members of the public to listen electronically to the Council meeting.

Carried.

AGENDA:

R2-11-21 Moved and seconded, that the draft agenda of Regular Meeting #11-21 of Tuesday, June 8, 2021 be adopted as amended from *Council Procedure Bylaw #663, 2014* Schedule "A" to include a New Business section, Committee Updates section, and a Public Question period.

Carried.

NEW BUSINESS:

Discussion of Painting Sidewalk and Roads Council discussed whether or not a policy on painting sidewalks or roads was needed.

Councillor Huser was the only person who was able to find a policy (for a US city) that mentioned sidewalk and road painting. It was agreed that a policy might be useful and would be developed in September.

R3-11-21 LGBTQ2S+ Flags on Village Sidewalk Moved and seconded, that Council approve the request from the high school to paint LGBTQ2S+ flags on ten squares of the sidewalk in front of where the school buses drop off students for a 2-year trial period and that they maintain the paint.

Carried.

The CAO will draw up an agreement for them to sign.

R4-11-21
Paint Fish Next to
Manhole Covers

Moved and seconded, that Council approve the request of the Salmo Elementary School to be allowed to paint fishes next to storm drains as part of their program Wildsight program for a 1-year trial period.

Carried.

The CAO will draw up an agreement for them to sign.

Discussion on Rats

Mayor Lockwood asked everyone to be cognizant of rats in the community as we don't want them to get out of hand. There is information alerting villagers about rats on the Village website along with tips to keep them away or remove them.

DELEGATIONS: NIL

COMMITTEE UPDATES:

R5-11-21

Moved and seconded, that Council approve placing the time capsule storage box in the Village office in front of the window in the lobby.

Carried.

MINUTES:

R6-11-21
75th Anniversary Media
Select Committee
April 30, 2021

Moved and seconded, the minutes of the 75th Anniversary Media Select Committee Meeting of Friday, April 30, 2021 be adopted as presented.

Carried.

R7-11-21
Time Capsule Standing
Committee
May 3, 2021

Moved and seconded, that the minutes of the Time Capsule Standing Committee Meeting of Monday, May 3, 2021 be adopted as presented.

Carried.

R8-11-21
Regular Meeting
May 25, 2021

Moved and seconded, that the draft minutes of Regular Meeting #10-21 of Tuesday, May 25, 2021 be adopted as presented.

Carried.

REFERRALS FROM DELEGATIONS: NIL

REFERRALS FROM PRIOR MEETINGS: NIL

POLICY DEVELOPMENT & REVIEW: NIL

BYLAW DEVELOPMENT & REVIEW: NIL

ACCOUNTS PAYABLE:

R9-11-21

Moved and seconded, that Council receive for information the list of accounts payable cheques and electronic fund transfers from May 21, 2021 to June 3, 2021 totaling \$37,317.46.

Carried.

CORRESPONDENCE REQUIRING A COUNCIL DECISION: NIL

CORRESPONDENCE FOR INFORMATION ONLY:

R10-11-21

Moved and seconded, that Council receive for information the following correspondence from:

- (1) Attorney General and Minister Responsible for Housing Re: Response to Climate Action in Buildings and Property Assessed Clean Energy (PACE) Financing-Enabling Legislation Resolution - #55
- (2) UBCM Re: Gas Tax Agreement Community Works Fund Payment - #56
- (3) The Corporation of the District of Saanich Re: British Columbia Climate Action Revenue Incentive Program (CARIP) Ending - #57
- (4) City of Prince George Re: 2021 UBCM Resolutions - #59
- (5) Civil Resolution Tribunal Re: Information for Motor Vehicle Accident Disputes - #60
- (6) City of Langley Re: Support for 988 Suicide and Crisis Line Initiative - #61

Carried.

MEMBER REPORTS & INQUIRIES:

Councillor Endersby Councillor Endersby had nothing to report.

Councillor Heatlie Councillor Heatlie had nothing to report.

Councillor Huser *See Appendix A.*

Councillor Segall *See Appendix A.*

Mayor Lockwood *See Appendix A.*

R11-11-21

Verbal & Written
Reports of Mayor &
Council

Moved and seconded, that the verbal and written reports of Mayor and Council be received for information.

Carried.

PUBLIC QUESTION PERIOD:

Maureen Berk

Ms. Berk asked if there is a date for resuming in-person meetings?

Council agreed that the next meeting would be held in-person.

She expressed thanks for the support received from DOT night and enquired about what happens after a presentation from a delegation.

The Mayor explained that if there was no ask for something, then nothing happens. If they do ask for something they can come to the next meeting to hear any debate and receive a decision. They also receive a letter/email advising of any decision.

ADJOURNMENT:
R12-11-21

Moved, that the meeting be adjourned at 7:55 p.m.

Carried.

I hereby certify the preceding to be a true and correct account of the Regular Meeting of Council held on Tuesday, June 8, 2021.

Mayor

Chief Administrative Officer

**APPENDIX A
MAYOR & COUNCIL REPORTS**

Councillor Huser’s Report for Village of Salmo Council Meeting to be held on June 8, 2021

EXTERNAL AGENCIES:

SVYCC LIAISON: The AGM is on June 7th via zoom.

PORTFOLIO/LIAISON POSITIONS:

BYLAW REVIEW: Nothing to report

CIVIC WORKS: Nothing to report

PARKS: Exciting to know that a playground is in the works for the Lions park.

CEMETERY: Working Group: The group is reviewing 2 sign designs to finalize a choice and then will get a final price together to bring to council.

OTHER:

Nothing to report.

Respectfully submitted, Councillor Huser



The Corporation of the Village of Salmo
Report from Council

Councillor Segall

External Agencies :

Chamber of Commerce: Nothing to report.

Alternate : Nothing to report.

Portfolios / Liaisons :

Economic Developments : Nothing to report.

Environment : Direction to Salmo Elementary School to contact Village regarding painting fish decals on storm-water drains.

Transportation : Nothing to report.

Internal Governance :

Bylaw and Policy Review : Nothing to report.

Other :

Cannabis Economic Development Council : Attended meeting to finalize submission regarding Farm-gate sales and Direct Delivery. Public document attached.

Respectfully submitted,

Councillor Segall
Date: 3 June 2021



THE CORPORATION OF THE VILLAGE OF SALMO REPORT FROM MAYOR/DIRECTOR

MAYOR/DIRECTOR LOCKWOOD

Mayor/Director Report for Council Meeting held on June 8, 2021 for May 21 to June 4, 2021.

EXTERNAL AGENCIES:

Area G Emergency Preparedness: As we come into the nice weather, we need to remember to always be ready for an emergency. We may not flood this year, but we are going right into fire season. Pack an emergency bag that would get you through 72 hours if you had to leave your home. Place that bag in your vehicle or by your door.

Alternate – Ktunaxa Kinbasket Local Government Treaty: I defer to Councillor Heatlie.

PORTFOLIOS/LIAISONS:

Citizen Engagement: I have been speaking with citizens as they cope with the odors coming from our wastewater treatment plant. A solution is being sought by Civic Works.

Economic Development: We are hoping to hear about our two grant opportunities within the next couple of weeks.

Fire Department: They have been busy with the sirens. Thank you to all the volunteers that are ready to serve when called upon.

RDCK:

Board: Next meeting June 17, 2021

Recreation Commission: Our pool will (hopefully) be open June 6th. We are still looking for lifeguards. If interested in getting your First Aid or/and Bronze Medallion the pool is offering both programs at \$50 plus tax per program for four people. The program normally costs \$220 plus tax, although we want to promote leadership and have youth that are ready to be gainfully employed in our community.

Watch for the start of the work at the old tennis court site coming this July. Next meeting September 27.

West Kootenay Boundary Regional Hospital District: Next meeting June 23, 2021

Respectfully submitted,

Mayor/Director Lockwood



Civic Works Foreman Report Period May 21st – June 17th, 2021

June 22nd, 2021, Regular Council Meeting #12-21

Equipment Repairs & Maintenance

GMC Dump Truck

- Had autogen sensor cleaned
- Cleaned interior & exterior of truck.

Misc Equipment

- Sharpened chains for chainsaw & pole saw.
- Welded cracked support and collar on cement mixer.
- Installed start cable for trimmer.
- Clean spark arrestors.

Trackless

- Removed and repaired hydraulic hose.
- Filled fluids and cleaned machine.
- Repaired electrical short.

Zero Turn Mower

- Repaired mower controls and trim shoot.
- Tested mower battery.

Water

- Routine weekly samples are being sent in and have all come back well within parameters.
- Completed 5 BC One calls.
- Completed 2 water shut offs/ons.
- Replaced a broken water stand.
- Completed annual water chlorination.
- Completed annual hydrant flushing.
- Completed monthly maintenance checks on wells.
- Cut and trimmed trees on roadway up to reservoir.
- Weed whacked around reservoir and reservoir platform.
- Troubleshoot power surges at Sayward Well.
- Blow off dead end pipe stands.
- Contractor installed reservoir battery pack.
- Completed monthly generator maintenance.
- Picked up supplies in Castlegar.
- Serviced water pumps
- Investigate power surges at Sayward Well.

Parks & Campground

- Mowed and weed whacked ball fields, playground, campground, and parks.
- Dragged the ball fields.
- Garbage pickup from around the park and ball fields.
- Cleaned up dog poop from KP & Lion's ballfields.
- Hung permanent signs regarding proper pet ownership signs at parks.
- Repaired hot water tank gas line leak in KP washroom.
- Installed soap dispensers and hook in showers at KP park.
- Unlocked pipe stands at KP Park.
- Unlocked garbage cans for campground.
- Removed loose park bench from Ninth Street Park, then poured new concrete and reinstalled the bench.
- Picked up supplies for ballfield work in Nelson.
- Trimmed branches and raked leaves in Village Art Garden.
- Removed branches from Railway park.

Waste Water

- Completed daily checks & tests.
- Repair work completed on clarifier #2.
- Picked-up supplies for the WWTP in Castlegar.
- Pumped out underground chamber.
- Cleaned lift station.
- Cleaned the sludge pipe.
- Cleaned and cleared RAS chamber.
- Wasted the RAS daily.
- Cleaned RAS box.
- Cleaned skid exterior and deck.
- Put Actizyme in lift station weekly.
- Removed solids from reaction chamber.
- Ran generator and did maintenance checks.
- Ran tests and exercise trans switch at WWTP.
- Removed old fencing at WWTP.
- Reinstalled the racetrack fencing.
- Mowed and weed whacked at WWTP.
- Calculated sludge blanket volume and dosage rates from clarifier.
- Remove dosing quill and plug in dosing port.
- Checked depth of manholes for new sewer services
- Built manhole pullers.
- Built & set up lab equipment.
- Co-ordinated, worked with and followed up with contractors on projects including:
 - SCADA System
 - Blower & Diffuser for Race tracks.
 - Clarifier
 - Sludge products.
 - Dosage Pump
 - New sewer services.

Village Maintenance

- Regularly sanitized machines & equipment per COVID-19 protocols.
- Removed garbage from community cans.
- Mowed and weed wacked various locations around town including office, firehall, tennis courts, radio station, cemetery, and entrances to town.
- Brush cleanup completed at cemetery.
- Installed new headstones at cemetery.
- Dug 2 graves to prep for internments.
- Took and emptied steel bin at Scrap King.
- Cleaned catch basins.
- Repaired street signs.
- Picked up supplies for shop from Nelson.
- Ordered pipe for shop drain.
- Ordered catch basin & grate for shop drain.
- Cleared stored items from recycle building in preparation for upcoming renovations.
- Hauled old recycle blue bins to office to put for sale.
- Take hydrant parts to the chamber for the mining exhibit.
- Met with Engineers regarding upcoming dike work.
- Monitored rivers levels.
- Pothole maintenance.
- Drainage maintenance and culverts cleaned out.
- Turned water on at pool.
- CW Shop Maintenance.
- General Civic Works shop cleanup.
- Coordinated with Fortis, Telus and Hiltech regarding ongoing maintenance at the Fortis Substation.
- Refilled doggi-pot bags as needed.
- Plot and install flowerpots around town.
- Filled flowerpots with soil and water to prep for planting.
- Filled Salmo sign with soil for flowers.
- Investigated new roadway
- Completed some alley maintenance and repair.
- Assessed dangerous trees on Ninth street and Glendale Ave.
- Repaired street banner on highway.
- Placed rat traps.

Civic Works Administration

- Records management.
- Trained on asset management programing.
- Prepared and collected daily staff reports.
- Updated services cards.
- Awarded tenders for the annual sidewalk and paving work.
- Prepared and issued tender opportunity for the reservoir fence.
- Asset Management program training.
- Gathered information for CAO.

Community Appearance

- 1 incident of theft and/or vandalism since last report.
- Spray paint on KP slide.

Originally Signed by: Fred Paton

Fred Paton
Civic Works Foreman

UPCOMING EVENTS



Fire Chief's Report: June 01, 2021

Regular Council Meeting #12-21

Since the last report on May 1st, 2021, the Salmo Fire Department responded to 7 calls:

- 1 Wildland Fire 1 Burn Complaint 3 Jaws Calls
- 2 Lift Assists

DESCRIPTION

We responded to a wildland fire up Sheep Creek. This call did not go through the normal 911 channels. The caller has no phone or radio connection, she only has satellite internet. They are unable to call 911 from their computer set up, so they messaged the Salmo Fire Department on Facebook Messenger. Fortunately, we noticed the message and contacted our fire dispatch of the situation. Crews responded to a rapidly spreading fire with several trees candling. We were able to contain the fire until BC Wildfire crews arrived to finish the extinguishment of the fire.

Information we receive from dispatch can vary greatly with the location or the nature of the call, partially due to multiple callers and different emergency agencies talking to the different callers. On May 25th we received a call for a semi rollover on Highway #3 and Woodchuck Creek (Woodchuck Creek flows into Sheep Creek about 2 km away from Highway #3 & 6). We received an update while responding that it was actually on Kootenay Pass. As time progressed the location changed several times from Kootenay Pass to being on the Bombi. Finally dispatch confirmed that the call was definitely in the Castlegar area and that we could stand down. Before we could turn our first truck around, we came across the rolled over semi on a runaway lane on Kootenay Pass. We were out of radio range, but we were able to use our In-Reach GPS to send a message of the location so that a member in town was able to contact our dispatch and advise them of the location and get them to send the appropriate other agencies. Fortunately, this was a load of canola oil and there were no leaks. Had this been a life or death situation the confusion could have had very serious consequences.

Misc.

We resumed in person fire practices again on May 4th.

Most of our members are waiting for notification of eligibility to receive their second COVID vaccination.

We are still taking all the proper procedures to keep our members safe. By limiting our exposures and disinfecting equipment as to our guidelines, we plan on having healthy crew members that are able to respond to all emergencies.

Originally Signed By:

David Hearn, Fire Chief



Bylaw Officer's Report: May 1, 2021 to May 31, 2021

Regular Council Meeting #12-21

Complaints:

INFRACTION TYPE	NO. OF INFRACTIONS	RESOLUTION
Animal Related/Noise	3	<ul style="list-style-type: none"> • Three (3) complaints about dogs barking excessively. Two (2) of the complaints were from the same resident about dogs barking at two neighboring properties. The Bylaw Officer attended and spoke to the owner at one of the residences and left a notice at the other. The Bylaw Officer will continue to monitor for barking. One (1) complaint was about dogs barking in a general area. We were unable to positively verify what residence the noise was coming from so we sent a friendly reminder to the residence/owner of the property that the noise was thought to come from.
Traffic	1	<ul style="list-style-type: none"> • One (1) complaint about a large dirt/gravel covered property that has semi-trucks frequently driving and parking on it which stirs up excessive amounts of dust. Bylaw Officer attended and spoke to an employee and was informed that a company has been booked to come lay calcium chloride. Compliance achieved.

Enforcement

INFRACTION TYPE	NO. OF INFRACTIONS	RESOLUTION
Unightly	7	<ul style="list-style-type: none"> • Seven (7) unsightly properties. Four (4) properties marked down as unsightly because of unfinished construction with no change for a long period of time. Two (2) of the homes were doing active new construction so no notices were given. Bylaw will monitor for completion. The other two (2) will be receiving notices. • Three (3) properties marked down as unsightly because of excess clutter. One (1) has been an ongoing issue so the Bylaw Officer dropped off a notice advising the owner that property must be cleaned up within 30 days. The Bylaw Officer attended the second property and spoke to the owner. Compliance achieved. The Bylaw Officer also attended the third property and spoke to the owner. Will follow-up.
Traffic	1	<ul style="list-style-type: none"> • One (1) notice left on a vehicle parked on the boulevard. Left notice asking resident to park on their property instead.
Land Use	1	<ul style="list-style-type: none"> • The Bylaw Officer attended a property with multiple outstanding building infractions to take updated photos.

Information submitted by:

Alix Watson, Bylaw Officer

Originally signed and approved by:

Anne Williams, Chief Administrative Officer



The Corporation of the Village of Salmo

REPORT TO COUNCIL

REPORTING PERIOD: May 19, 2021 to June 18, 2021

SUBMITTED BY: Anne Williams, Chief Administrative Officer

(a) Grants:

- **Salmo Community Owned and Operated Bus Initiative (SCOobi)** grant application to and FCM's *Green Municipal Fund - Feasibility Studies and Pilot Projects* grant stream has not yet been made due my current focus, the Zoning bylaw, being my priority.
- **Lions Park Playground** – Playground equipment has been ordered and is expected to arrive in late July or August.
- We have received word that we will not be receiving a grant for the **Large Equipment Storage Building** from the *Investing in Canada Infrastructure Program: COVID-19 Resilience Infrastructure Stream (CVRIS)*. This project will now proceed using gas tax and reserve funds.
Still waiting to hear whether or not the Village will receive the grant for the:
- **KP Park Multi-purpose Building** from the *Investing in Canada Infrastructure: Rural and Northern Communities; Community, Culture and Recreation program*. Notifications were originally slated for this spring, but they have now changed that to summer 2021.

(b) Bylaws:

- **Zoning (Land-Use) Bylaw:** The Zoning Bylaw is taking up most of my time at present and expect to circulate it to Council for comment by June 25th. Once initial feedback is received from Council it can be brought forward for 1st reading. After 1st reading we can hold a Public Meeting to receive input from the public.

(c) Building Projects/Bylaw Enforcement:

- Continued to work with staff, the Building Inspector and the Bylaw Enforcement Officer to address issues with property owners building structures that don't comply with the approved plans and/or don't have a Building Permit for. Where necessary, items have been discussed with the Village's legal advisor.
- Calls regarding property purchases in Salmo have increased considerably lately.

(d) Other:

- Liaised with various organizations and contractors.
- Prepared information for Council meetings.
- Prepared and posted various bulletins and updates on the website.

Village of Salmo
Accounts Payable June 4 to June 17, 2021

Cheque #	Pay Date	Vendor Name	Description	Paid Amount
014484	2021-06-17	A.M. FORD SALES LTD.	Civic Works Fleet Vehicle (2021 Ford Ranger)	\$40,514.88
014465	2021-06-11	Accura Alarms Security Service Ltd.	Alarm Monitoring/System Maintenance	\$541.54
014463	2021-06-11	Ace Courier Systems	Water Sample Shipping	\$70.08
014464	2021-06-11	Andrew Sheret Limited	KP Washroom Supplies	\$148.03
014485	2021-06-17	BH Safety Gear	Safety Equipment	\$482.79
EFT	2021-06-11	Collabria	CW/FD/Office Supplies/WWTP Supplies	\$3,928.12
014466	2021-06-11	Commissionaires British Columbia	Bylaw Enforcement	\$335.43
014494	2021-06-17	Fortis BC - Natural Gas	Natural Gas Expenses	\$324.46
014467	2021-06-11	Fortis BC Inc.	Electricity Expenses	\$4,108.81
014486	2021-06-17	Fortis BC Inc.	Electricity Expenses	\$37.41
014468	2021-06-11	GFL Environmental Inc. 2020	Garbage Services	\$7,361.66
014469	2021-06-11	Imperial Oil Esso	FD/Fleet Fuel Expenses	\$2,393.25
014470	2021-06-11	Isosceles Business Systems Inc	IT Services	\$772.13
014471	2021-06-11	Kootenay Industrial Supply Ltd.	FD Supplies	\$1,020.16
014473	2021-06-11	Lidstone & Company	Legal Services	\$934.65
014472	2021-06-11	Lordco Auto Parts	Shop Supplies/2021 Ford Safety Equipment	\$208.40
014488	2021-06-17	Lordco Auto Parts	Shop Supplies/Trackless Maintenance	\$88.41
014474	2021-06-11	Mountain Logic Solutions Inc.	Reservoir, SCADA, WWTP Maintenance	\$6,355.44
014475	2021-06-11	Nelson Building Centre Limited	Office Maintenance	\$195.99
014490	2021-06-17	Ninco Construction Ltd.	WWTP Collection Site Maintenance	\$1,682.94
014476	2021-06-11	Passmore Laboratory Ltd.	Water Testing	\$180.00
EFT	2021-06-11	Receiver General for Canada	Payroll Remittance	\$13,809.01
			Building Permit Fees/Staff Training Asset Management	
014477	2021-06-11	Regional District of Central Kootenay	Services	\$885.46
014492	2021-06-17	Rescue Tools Canada	F.D. Equipment Maintenance	\$1,007.64
014478	2021-06-11	Rogers	Cellphone Expenses	\$290.60
014480	2021-06-11	Salmo Valley Curling & Rink Association	RCK Bathroom User Fees	\$200.00
014479	2021-06-11	Salmo Village Grocery	F.D., Office Supplies/F.D. Gift Certificate	\$152.28
014493	2021-06-17	Summit Truck & Equipment	Trackless Maintenance	\$41.98
014495	2021-06-17	Telus Communications Inc.	Telephone/Fax/Internet Expenses	\$1,227.00
014483	2021-06-11	Yellowhead Road & Bridge	Summer Road Maintenance	\$3,001.01
			Employee Benefits, Reimbursements and Salaries (PP11)	\$23,109.17
			Total:	\$115,408.73

Village of Salmo
 Accounts Payable June 4 to June 17, 2021

Cheque #	Pay Date	Vendor Name	Description	Paid Amount
Credit Card Details:				
F.D. GPS Subscription	\$72.75			
Adobe Subscription	\$36.31			
Stamps	\$966.00			
Dog Bags/Signs	\$1,027.11			
CW Training/Supplies	\$1,177.77			
Sprinkler Supplies	\$29.97			
WWTP Supplies	\$465.12			
Flowers	\$153.09			
	\$3,928.12			

Village of Salmo Regular Council Meeting #12-21
 Treasurer's Report as of May 31, 2021

Account Name	31-May-21 Balance	30-Apr-21 Balance	31-May-20 Balance
Chequing Community Plus (Operating Account)	\$1,415,106.58	\$1,415,300.28	\$411,553.84
Masterplan Community Plus - Wellness Centre Equipment	\$0.00	\$0.00	\$0.00
Masterplan Community Plus - Community Works	\$0.00	\$0.00	\$0.00
Maximizer Community Plus - Civic Works Reserves	\$146,606.58	\$146,420.04	\$109,707.25
Maximizer Community Plus - Sewer Civic Works Reserves	\$49,658.57	\$49,584.87	\$2,239.22
Maximizer Community Plus - Cemetery Care	\$23,738.78	\$23,703.55	\$23,327.26
Maximizer Community Plus - Water Civic Works Reserves	\$178,031.65	\$177,767.43	\$211,597.87
Maximizer Community Plus - Lions Park (Previously Curling Rink)	\$18,053.96	\$18,027.17	\$15,363.53
Maximizer Community Plus - Wellness Centre	\$104,746.96	\$104,591.51	\$97,369.91
Maximizer Community Plus - Fire Department Equipment	\$46,278.28	\$46,209.60	\$39,422.44
Maximizer Community Plus - Jaws of Life	\$173,978.59	\$173,720.39	\$156,825.69
Maximizer Community Plus - Ambulance	\$12,165.18	\$12,147.13	\$11,954.31
Membership Shares	\$25.00	\$25.00	\$25.00
Patronage Shares	\$2,238.00	\$2,238.00	\$2,238.00
	\$2,170,628.13	\$2,169,734.97	\$1,081,624.32
Accounts Receivable			
Utilities	\$84,694.70		
Taxes	\$1,016,632.98		
Other	\$241.00		
	\$1,101,568.68		
Accounts Payable			
	\$5,509.06		
Grand Total (Assets minus Liabilities)	\$3,266,687.75		

DATE Jun. 7/21
NO 63 TO Mid-June 22/21
FILE NO 0220-30

brandy.jessup@salmo.ca

VILLAGE OF SALMO

From: cao@salmo.ca
Sent: June 7, 2021 8:54 AM
To: Mayor Lockwood; Councillor Farrell Segall; Councillor Jacquie Huser; Councillor Jennifer Endersby; councillor.heatlie@salmo.ca
Cc: brandy.jessup@salmo.ca
Subject: FW: Kamloops and Update on Human Sex Trafficking in BC and How To Stop It
Attachments: Books and Videos on Sexual Exploitation 2018.docx



Anne Williams | Chief Administrative Officer
Village of Salmo | Hub of the Kootenays
423 Davies Avenue (PO Box 1000), Salmo BC V0G 1Z0
o: 250.357.9433 e: cao@salmo.ca w: www.salmo.ca

Join us on 

From: ca.peters@telus.net <cathy@telus.net>
Sent: June 5, 2021 8:42 AM
To: cao@salmo.ca
Subject: Kamloops and Update on Human Sex Trafficking in BC and How To Stop It

Dear Mayor Diane Lockwood and Council,

The Kamloops Residential School tragedy is horrific.

It exemplifies the intergenerational trauma of the Indigenous peoples.

In the meantime, 54% involved in the sex industry are Indigenous women and children. Higher numbers in urban centres.

While the average age of recruitment into the sex industry is 13 years old (10-12 years old in Vancouver and Toronto), it is much younger for Indigenous girls.

Indigenous women and girls are severely over-represented in the sex industry.

This is the worst form of systemic racism in our country and history.

It must stop.

The normalization, commercialization, institutionalization (similar to the Netherlands, Germany, Thailand and Nevada) of the sex industry must not happen in Canada.

First casualties would be Indigenous women and girls (followed by new migrants).

I have been raising awareness about this issue for the last 3 months to City Councils and Regional Districts in BC; to almost 100 communities in BC.

Thank you for the opportunity. I will continue with presentations in the Fall.

FOR EDUCATION ON HUMAN TRAFFICKING AND SEXUAL EXPLOITATION:

Conference: The National Coalition on Sexual Exploitation (NCOSE) out of Washington, DC will be running a 4 day free virtual conference on July 20-24.

CESE Summit 2021- Coalition to End Sexual Exploitation Online Global Summit.

Global experts will be presenting. It is the largest global conference of its kind. Please attend if you can.

Prevention Education Programs:

Children of the Street (PLEA)

Fraser Health Forensic Nursing course

SexualExploitationEducation by Tiana Sharifi

OCTIP- Office to Combat Trafficking in Persons online course

BRAVE Prevention Education by Kelly Schuler (National)

ROOTS of Character Program by Gloria Garvie (Vancouver Island)

Books and Videos:

Attached.

Recent Documentaries:

Fight for the Soul of Seattle- the impact of homelessness, drug use, prostitution, human trafficking on a city

Childhood 2.0- impact of Social Media on today's youth

ASK: please write the Provincial Premier and Solicitor General that this crime is a priority in BC and there needs to be considerable funding/training for Provincial law enforcement and a Provincial

Awareness Campaign. BC needs an inter-agency Human Sex Trafficking Task Force similar to what is available for drugs and gangs.

Please contact me if you need more information.

Sincerely, Cathy Peters

BC anti-human trafficking educator, speaker, advocate

1101-2785 Library Lane, North Vancouver, BC V7J 0C3

604-828-2689

Attachments area

Books/Videos on Human Trafficking/Sex Exploitation

1. **“Invisible Chains”** by UBC Law Professor Benjamin Perrin, publ. 2010 Viking Canada, ISBN: 978-0-670-06453-3- THE textbook on sex trafficking in Canada. MUST READ.
2. **“Half the Sky”** by Nicholas Kristof, publ. 2010 Vintage Books, ISBN: 978-0-307-38709-7 Good overview of the global sex trade. Excellent primer to the issue.
3. **“Walking Prey”** by Holly Austin Smith, publ.2014 by St. Martin’s Press, ISBN: 978-1-137-27873-9 Gives strategies to end exploitation at the back of the book.
4. **“Shadow’s Law”** by Swedish Detective Inspector Simon Haggstrom, publ.2016, Bullet Point Publishing, ISBN: 978-91-88153-20-3 True story of an officer fighting prostitution.
5. **“My Journey Through Prostitution: PAID FOR” by Rachel Moran, publ. 2013, W.W.Norton & Co., ISBN: 978-0-393-35197-2** A thorough treatise on what prostitution really looks by a survivor in Ireland.
6. **“Girls like Us”**, by Rachel Lloyd, publ.2011, Harper Perennial, ISBN: 978-0-06-158206-6 Human sex trafficking in USA.
7. **“That Lonely Section of Hell”** by Lorimer Shenher, publ.2015, Greystone Books, ISBN: 978-1-77164-257-6 The Robert Pickton investigation.
8. **“Renting Lacy- A Story of America’s Prostituted Children”** by former Washington State Congresswoman Linda Smith, publ. 2013, Shared Hope International.
9. **“Pornland”** by Dr. Gail Dines, publ. 2010, Beacon, ISBN: 978-0870-0154-7 The impact of pornography on our culture by porn research expert. (view Dr. Dines TEDtalk).
10. **“Somebody’s Daughter”** by Phonse Jessome, publ. 1996 by Nimbus Publishing, ISBN: 1-55109-174-7 Pimping in Canada and its beginnings; the Toronto/Halifax pimping ring
11. **“Made in the USA; The Sex Trafficking of America’s Children”** by Alisa Jordheim, publ.2014, HigherLife Publishing and Marketing, ISBN: 978-1-939183-40-8
12. **“Prostitution, Trafficking, and Traumatic Stress”** by Melissa Farley, publ. 2003, Routledge, ISBN: 0-7890-2378-4
13. **“Victim Law: The Law of Victims of Crime in Canada”** by Benjamin Perrin, publ.2017, Thomson Reuters, ISBN: 978-0-7798-7766-9 The new field of law addressing the rights of victims in the justice system.
14. **“The True Story of Canadian Human trafficking”** by Paul H. Boge, publ.2018, Castle Quay Books, ISBN: 978-1988-9280-98. The true story of Human Trafficking in Canada from the perspective of the Manitoba MP Joy Smith who did something to try and stop it.
15. **“Sex Industry Slavery- Protecting Canada’s Youth”** by Dr. Robert Christmas, publ. 2020, University of Toronto Press, ISBN: 978-1-4875-2485-2 Insider perspective into Canada’s sex industry.
16. **“Not a Choice, Not a Job”** by Dr. Janice G. Raymond, publ. 2019, publ. Potomac Books, ISBN: 978-1-61234-626-7 Exposing the myths about prostitution and the global sex trade.

Videos on YouTube: Google: “Amy’s Story; Covenant house Toronto” (homeless-youth/Sex-Trafficking link). “Kailey Heywood’s Love Story” (UK police). PSA from Joy Smith Foundation (40 seconds). Trailer from “Red Light, Green Light Documentary” by Jared and Michelle Brock (3 minute overview of global problem). DTE survivor “Trisha Baptie TEDtalk” (15 minutes). “We are the Lions” spoken word cinema by YWCA Tennessee. “Break the Silence” Canadian version music video (3 Canadian girls who were trafficked).



DATE Jun. 10/21
NO 64 TO M&C-Jun 22/21
FILE NO 0400-20
VILLAGE OF SALMO

June 10, 2021

Ref: 267359

Mayors and Regional District Chairs of British Columbia

Attendees of June 4, 2021 update calls on BC's Restart with Minister Josie Osborne and acting Deputy Provincial Health Officer Dr. Brian Emerson

Dear Mayors and Chairs:

Thank you for taking the time to join Minister Josie Osborne and acting Deputy Provincial Health Officer Dr. Brian Emerson for the June 4, 2021 update calls on BC's Restart, the plan Premier Horgan announced May 25. As Minister Osborne and Dr. Emerson said, these calls continue to be a great opportunity to hear from you about the key issues facing your communities.

Set out below is a reminder of the key elements of [BC's Restart](#). Additionally, the link provided includes a very helpful 1-page snapshot of the changes that will occur at each step of the plan.

BC's Restart is a careful four-step plan to bring British Columbians back together and to allow a slow and gradual return to a more normal life. Timing for moving through the steps will be measured by key data on vaccinations, coverage of the population, COVID-19 case counts and hospitalizations, taking into account clusters and outbreaks.

With more than 70 percent of adults vaccinated with their first dose and COVID-19 cases and hospitalizations steadily declining, the "circuit breaker" has ended and we can move forward with the first cautious steps of the four-step-plan.

We are in [Step 1](#) of BC's Restart; that means some additional activities are now allowed including:

- A maximum of five visitors or one other household for indoor personal gatherings
- A maximum of 10 people for outdoor personal gatherings
- A maximum of 50 people for seated outdoor organized gatherings (such as wedding ceremonies and funerals) with safety protocols in place
- Outdoor local team games and practices with no spectators
- Low-intensity indoor fitness classes
- Indoor and outdoor dining for up to six people who do not reside together

During **Step 1 and Step 2**, provincewide safety and health protocols such as mask wearing in indoor public spaces, physical distancing measures, and safety protocols that for the most part were in place prior to the circuit breaker stay in place.

Enforcement through ticketing will also stay in place, for example to ensure that no gatherings larger than permitted are held.

Recreational travel within a defined travel region is allowed but [restrictions between travel regions](#) have been extended to June 15. Hotels and other accommodation providers are encouraged to welcome guests from inside their region and enforcement of travel restrictions between regions through road checks will stay in place for now.

During **Steps 1 and 2** existing pre-circuit-breaker safety plans remain in place for the most part. But as we move into **Step 3** and **Step 4**, currently anticipated to be mid Summer and early Fall, it will be important to have **updated sector guidelines and safety plans**.

The Provincial Health Officer and the [BC Centre for Disease Control](#) will continue to be the key source of guidance, and that will inform tools and resources for employers through WorkSafeBC. Ministries across government will engage with industry and labour, along with WorkSafeBC and public health, to help develop comprehensive industry specific safety plans -- for example for casinos and banquet halls. UBCM will continue to represent local governments at the COVID-19 Industry Engagement Table.

Local governments should monitor changes to the restrictions and guidance and adapt your own workplace safety plans as needed. For example, in Step 3 when large in person meetings will be allowed in offices and workplaces, local governments will need to have their safety plans in line with any new public health and safety guidance that has been issued. Updated safety plans should be ready prior to shifting to Step 3, the earliest by July 1.

There were a number of questions on the calls about:

- 1) Local government transition planning with the possible end to the provincial state of emergency and related Ministerial Orders under the Emergency Program Act, as well as
- 2) Amendments to provincial health orders, with a particular focus on potential changes to current rules around electronic meetings and electronic hearings.

Ministry of Municipal Affairs staff will be providing local governments with additional transitional information in the coming weeks. Additional information on Bill 10, Municipal Affairs Statutes Amendment Act, 2021 can be found [here](#). The amendments are intended to support communities through the COVID-19 pandemic and provide greater flexibility for local governments and the Province to respond to future extraordinary circumstances. The changes will also provide transition and continuity for local government matters currently covered under various Ministerial Orders that are part of the COVID-19 Related Measures Act (CRMA).

Your actions are making a difference now and your actions will matter through the restart. If we stay the course, we can resume much needed visits with friends and family and support a strong economic

Mayors and Chairs

Page 3

recovery for our province. The pandemic has been tough on everyone. It has impacted people, businesses, and communities. But British Columbians are resilient, and we're determined – we're pulling together to put this pandemic behind us. Thank you for your continued leadership in your home communities.

Sincerely,

A handwritten signature in black ink, appearing to read 'T. Faganello', written in a cursive style.

Tara Faganello
Assistant Deputy Minister

pc: Chief Administrative Officers
Gary MacIsaac, Executive Director, UBCM
Nancy Taylor, Executive Director, LGMA
Todd Pugh, Executive Director, CivicInfo

10/10/10



RECEIVED

JUN 15 2021

June 14, 2021

Ref: 266796

Anne Williams
Chief Administrative Officer
Village of Salmo
Box 1000
Salmo, BC V0G 1Z0

DATE Jun. 15/21
NO 65 TO MEC - Jun 22/21
FILE NO 1855-03

VILLAGE OF SALMO

Dear Anne Williams:

**Re: Investing in Canada Infrastructure Program (ICIP) – COVID-19 Resilience
Infrastructure Stream
Project # IV0198 - Large Equipment Storage Building Refurbishment**

Thank you for your application for funding under the ICIP – COVID-19 Resilience Infrastructure Stream (ICIP-CVRIS).

We would like to advise that, after careful consideration, the above-noted project was not selected for funding under the ICIP–CVRIS.

The program received significantly more applications than could be funded. This decision does not reflect on the importance of this project for your community, but rather the degree by which the program has been oversubscribed. All applications were equitably reviewed and given consideration for funding. If you have any questions, please contact Justin Langton, ICIP-CVRIS Lead, by email at: Justin.Langton@gov.bc.ca.


Additional program information can be found at the Investing in Canada Infrastructure Program website: www.gov.bc.ca/Investing-in-Canada-Infrastructure-Program. Should future funding become available, staff are pleased to provide advice on preparing an application.

...2

Anne Williams

Thank you for your interest in the ICIP-CVRIS. We wish you every success with your community project.

Best regards,

A handwritten signature in black ink, appearing to read "Brian Bedford", enclosed within a hand-drawn oval.

Brian Bedford
Executive Director, Local Government Infrastructure and Finance



DATE Jun. 16/21
NO 66 TO Mid-June 22/21
FILE NO 0400-60
VILLAGE OF SALMO

City of Pitt Meadows
OFFICE OF THE MAYOR

June 14, 2021

File: 01-0400-60/21

Honourable Marc Dalton
Member of Parliament
Sent via email: marc.dalton@parl.gc.ca

Honourable Lisa Beare
Member of the Legislative Assembly
Sent via email: lisa.beare.MLA@leg.bc.ca

Dear MP Dalton and MLA Beare:

Re: Truth and Reconciliation Commission's Call to Action 75

We write this letter regarding the recent announcement from the Tk'emlúps te Secwépemc First Nation and the results of a survey at the former Residential school in Kamloops B.C., which uncovered the remains of 215 Indigenous children. These findings confirm and support the stories and histories as told by many residential school survivors.

The findings in Kamloops support the suggestion that there will likely be further tragic discoveries at other residential schools.

We share in the grief of all First Nation people as we collectively honour and mourn the loss of these 215 children.

.../2

We believe it is imperative that immediate action be taken to address Action 75 of the Commission's Calls to Action, which states:

75. We call upon the federal government to work with provincial, territorial, and municipal governments, churches, Aboriginal communities, former residential school students, and current landowners to develop and implement strategies and procedures for the ongoing identification, documentation, maintenance, commemoration, and protection of residential school cemeteries or other sites at which residential school children were buried. This is to include the provision of appropriate memorial ceremonies and commemorative markers to honour the deceased children.

In order for reconciliation to take place, the truth must be recognized and acknowledged. We feel that by identifying, honouring, and remembering these Indigenous children, it is an important step towards healing.

Along with our collective outrage, we fully support and call for further action to find, and hold accountable, those who were involved in this unspeakable tragedy.

Yours Truly,



Mayor Bill Dingwall

BGS, LL.B., CPHR

cc: Pitt Meadows City Council
UBCM

THE CORPORATION OF THE TOWNSHIP OF SPALLUMCHEEN

4144 Spallumcheen Way, Spallumcheen, BC V0E 1B6
Phone: 250-546-3013 • Fax: 250-546-8878 • Toll Free: 1-866-546-3013
Email: mail@spallumcheentwp.bc.ca • Website: www.spallumcheentwp.bc.ca



June 11, 2021

File No. 5500-05

BC Hydro
PO Box 8910
Vancouver, BC
V6B 4X3

DATE Jun. 16/21
NO 67 TO M.C. - Jun 22/21
FILE NO 0400-60

Dear BC Hydro

VILLAGE OF SALMO

Re: Residential Rate Review

Please be advised that at the Monday, June 7, 2021 Township of Spallumcheen Committee of the Whole Meeting, the following resolution was passed:

"...THAT the Township of Spallumcheen Council direct staff to write a letter to BC Hydro and the Union of British Columbia Municipalities requesting that the consultation period for the Residential Rate Review be extended by reopening the survey to allow more residents an opportunity to submit comments due to the changes in the E-plus incentive that has been a program that has supported Township residents who have dual heat sources and no opportunity to natural gas as an additional heat source due to the rural nature of the Township."

Please consider reopening the survey to allow an extended period for consultation. Township residents, as well as residents of other similar rural municipalities, need an opportunity to participate in the Residential Rate Review. Many areas of Spallumcheen are unable to access natural gas services meaning the impacts of a rate change could negatively impact our residents and make heat unaffordable.

Thank you for your attention to this matter. If you have any questions in this regard, please contact the undersigned.

Respectfully,

Cindy Graves
Corporate Officer

cc. UBCM Member Municipalities



THE CORPORATION OF THE VILLAGE OF SALMO REPORT FROM COUNCIL

COUNCILLOR HEATLIE

Council Report for Council Meeting held on June 22, 2021.

PORTFOLIOS

Ktunaxa Kinbasket Local Government Treaty: Sent out info on the art wall mural to gauge interest from native artists.

Salmo Arts Council: sent out info on the art wall to gauge interest from local artists.

OTHER MEETINGS OR ACTIVITIES OF NOTE

I attended the time capsule committee meeting June 2/21. We discussed the capsule receptacle. We have come to an agreement and will be bringing the numbers to council. I have been handing out leaflets to all the businesses in Salmo with all pertinent information regarding specialty products and entrance criteria and deadline.

Respectfully submitted,

Councillor Jonathon Heatlie



THE CORPORATION OF THE VILLAGE OF SALMO REPORT FROM COUNCIL

COUNCILLOR HUSER

Council Report for Council Meeting held on June 22, 2021.

PORTFOLIOS

Salmo Valley Youth & Community Centre: I attended the AGM on June 7, 2021 – The financials were good due mainly to the wage subsidy they received. They are changing their year-end from March to June 30th so that their financials are more in sync with most of the funders and the financials will flow better. Laurie MacDonald presented a wonderful slideshow of activities and thanking the employees and board members for their dedication during such a trying time.

The **Youth Program Coordinator** gave a report of all the activities she was able to do during the last year, including: a Music from Home which had youth and a few community members share their love for music together and record videos; Youth drop-in outside; a youth introductory painting course; a stop-motion animation workshop; drop-in in the fall at KP Park (bon fire with music, dinner); Karaoke with Laurel at the music studio; Halloween haunted walk in the woods (a great success); in early 2021 YAC meetings were held by zoom; Youth night program attendance was limited to school cohorts; youth only times were setup with Salmo Recreation, rebalancing yoga and were able to provide some free ski passes and rentals if needed to a few youth – these two activities combines was to engage youth to get physical and focus on their health; and cooking skills taught via zoom.

Community Connections Project: online Holiday Market, Musical Showcase and Salmo-shops-local-campaign (partnering with the Village of Salmo, Salmo & District Chamber of Commerce and Salmo & District Arts Council). SVYCC identified a community need was for offerings to our local 19-30 population demographic, they discussed that in order to support a healthy well-rounded community we need to have all ages actively participating in our community. SVYCC is working on different ways that they can help to address and support these needs.

TWEEN After School Group – April to June 2021: Mainly children ages 9 through 11 – around 8 to 10 children but the numbers dropped off once other after school extracurricular started up again. School cohorts make it difficult for parents to schedule their children if they have siblings in different groups. The focus was to have children outdoors, hiking, biking, nature walks and park visits, when indoors there were games in the gymnasium, riding skateboards, air hockey and futsal in the lounge, art and reading books. The children help make their snacks – food is a big part of the program and there is always a healthy balance of all food groups for the kids.

All in all they pivoted very well during the pandemic and many children and youth were kept connected with the centre.

Parks: Nothing to report.

Cemetery: The committee has chosen a design and we are getting a price and then we will meet and put the presentation to council together.

Bylaw & Policy Review: Nothing to report.

OTHER MEETINGS OR ACTIVITIES OF NOTE

June 9th – I attended a virtual meeting with the Community Action Team based out of Trail – they are working towards getting an overdose prevention site (mobile to start) up and running to support the Trail area.

June 15th – I attended a virtual meeting with Dr. Jennifer Charlsworth, BC Representative for Children and Youth – the discussion was “BC’s Bill 22 - Understanding the Dangers of this Bill” – her ending comment was that we “need a warm embrace vrs a traumatic experience”. Bill 22 is an amendment to the Mental Health Act which authorizes involuntary detention for youth under 19. She explained her many concerns with the Bill; The Representative, the Ombudsperson, the Coroner, the B.C. Centre on Substance Use, Health Justice, the B.C. Civil Liberties Association, the Union of BC Indian Chiefs, the B.C. Association of Aboriginal Friendship Centres and the Human Rights Commissioner all raised significant concerns about the proposed amendments.

International Overdose Awareness Day – August 31st: I have reached out to a couple of organizations and will be putting together a group to have an overdose awareness event of some kind in Salmo on August 31, 2021 – to learn more about IOAD check out the website <https://www.overdoseday.com/>

Respectfully submitted,

Councillor Jacquie Huser



THE CORPORATION OF THE VILLAGE OF SALMO REPORT FROM MAYOR/DIRECTOR

MAYOR/DIRECTOR LOCKWOOD

Mayor/Director Report for Council Meeting held on June 22, 2021.

EXTERNAL AGENCIES:

Area G Emergency Preparedness: Nothing to report

Alternate – Ktunaxa Kinbasket Local Government Treaty:

PORTFOLIOS/LIAISONS:

Citizen Engagement: Engaging with the community on how to be apart of the community then speak against the community and the ones that live and work here.

Economic Development: I will be having a meeting with Minister Lisa Beare about Passive Infrastructure to help expand connectivity in the rural areas.

Fire Department: Nothing to report.

RDCK:

Board: June 17 we gained a new Wildfire Mitigation Specialist named Greg Barnhouse for Salmo and Area G.

The board is sending a letter of encouragement to School District #8, 10, 20 to have the Be Amazing Campaign, lead by Cathy Peters – Human Trafficking Educator for their decision if this should be something in the schools.

Dike Authority report was received. The requirements of acting as a diking authority for local government and what that could look like.

The 2020 Statement of Financial Information Report (SOFI) was passed and will be filed with the Ministry of Municipal Affairs and Housing.

Community Sustainable Living Advisory Committee: June 15, the committee received a report about the initial data collation & mapping project will look like going forward with web maps and story maps.

Recreation Commission: There are two courses being offered at a discount - \$50 /course. First Aid or/and bronze medallion. Get a hold of Ryan at Rricalton@rdck.bc.ca 250-357-0121

Resource Recovery Committee (Central & Joint): The board is writing to the Stewardship Association of BC in response to their document that they produced May 13, 2021. Explaining our displeasure on the downloading to local government and how they do not understand our mountainous terrain.

We will not be hosting a Household Hazardous Waste event this year. Anyone that has HHW can take some things to the Bottle Depot or to Nelson Maple Leafs Depot.

For the people that have asked about the survey for recycling and organics by the RDCK and the lack of comment areas, wherever there are comment areas place all your comments there.

Bags that are hauled to the transfer station costs are \$3.50 1st bag, \$7.00 2nd bag, \$10.50 3rd bag, and \$12.50 4th bag.

West Kootenay Boundary Regional Hospital District: Next meeting June 23

Respectfully submitted,

Mayor/Director Lockwood