



# The Corporation of the Village of Salmo

## REGULAR MEETING #14-21 MINUTES

Minutes of the Regular Meeting of the Council of the Village of Salmo held in Council Chambers at 423 Davies Avenue, Salmo, B.C. on Tuesday, August 24, 2021 at 7:00 p.m.

**PRESENT:** Mayor Diana Lockwood Councillor Farrell Segall  
Councillor Jennifer Endersby CFO Colin McClure (electronically)  
Councillor Jonathon Heatlie (electronically) CAO Anne Williams  
Councillor Jacquie Huser (electronically) Members of the Public - 0

**CALL TO ORDER:** The Mayor called the meeting to order at 7:00 p.m.

**AGENDA:**

R1-14-21 Moved and seconded, the draft agenda of Regular Meeting #14-21 of Tuesday, August 24, 2021 be adopted as amended from *Council Procedure Bylaw No. 663, 2014* Schedule "B" to move the Financial Report by CFO McClure to the beginning of the meeting, include a New Business section, Bylaw Development & Review section, a Public Question period and an *In Camera* section.

Carried.

**FINANCIAL REPORT – CFO MCCLURE**

CFO McClure reviewed the Second Quarter Financial Statement with Council (see *Appendix A*). He noted that the Village had received an unexpected \$7K extra in unconditional grant funding, however, at this time, operating expenses are higher than expected due trying to find a solution to the WWTP odour issue. He noted that insurance costs continue to rise, with Nelson's just going up 30%. The Village should be prepared for a similar increase.

R2-14-21 Moved and seconded, Council receive for information the Second  
Second Quarter Quarter Financial Statement dated June 30, 2021 as presented by Chief  
Financial Statement Financial Officer Colin McClure

Carried.

CFO McClure departed the meeting.

**DELEGATIONS:** NIL

**NEW BUSINESS:**

Truth and Reconciliation Day Council discussed the newly created Truth and Reconciliation Day; a new Federal Holiday to be held annually on September 30<sup>th</sup>. It was agreed that this day is important to Villagers and that it would also be recognized somehow in the office reception area and the Salmo Valley News.

R3-14-21  
Statutory Holiday

Moved and seconded, that the Village be closed on September 30<sup>th</sup> as a paid holiday in recognition of Truth and Reconciliation Day and that we acknowledge such in a visible and respectful way.

Carried.

**MINUTES:**

R4-14-21  
Regular Meeting  
July 13, 2021

Moved and seconded, the draft minutes of the Regular Meeting #13-21 of Tuesday, July 13, 2021 be adopted as presented.

Carried.

**REFERRALS FROM DELEGATIONS: NIL**

**REFERRALS FROM PRIOR MEETINGS:**

2021 AKBLG Conference

Council discussed attendance at the AKBLG conference. Councillor Huser withdrew her request to attend. Mayor Lockwood and Councillor Endersby will attend. Mayor Lockwood advised that the keynote speakers will not be announced until early September.

Mural for FortisBC  
Fence

Council reviewed the concepts received for the mural on the FortisBC fence at Fourth and Sayward. FortisBC is generously supplying six panels for the artwork and covering the costs of supplies and artist remuneration.

R5-14-21  
Mural for FortisBC  
Fence

Moved and seconded, that Council directs staff to commission the mural concept with the orange hair and award the contract to Ymir-based Tl'azt'en artist Damian John for the FortisBC fence.

Carried.

75th Anniversary  
Planning Discussion

Council discussed possible events for the Village's 75<sup>th</sup> Anniversary celebrations (see *Appendix B*)

With COVID regulations changing all the time it is difficult to plan ahead for an event. However, plans will be made in keeping with provincial regulations and COVID protocols for gatherings and, if they have to be cancelled or altered further, they will be.

- It was noted that a giant cake or many cup cakes would be nice. Staff will seek a supplier.
- There is concern about having fireworks due to the possibility of the fire risk continuing. Mayor Lockwood will pursue a laser light show.
- Staff will contact the Chamber of Commerce re a 75<sup>th</sup> Anniversary market and other events.
- It was noted that the Legion is planning a family-oriented event on October 16<sup>th</sup> in the afternoon with a beer garden and dance and dance in the evening.
- Events could be held at more than one location and on different days.

- Outdoor events in the Interior Health region are limited to 50 persons.

Staff will plan with COVID protocols taken into account.

**BYLAW DEVELOPMENT & REVIEW:**

R6-14-21  
Council Procedure  
Bylaw #663, 2014

Moved and seconded, that Council cancel the September 14, 2021 regular Council meeting due to the 2021 UBCM conference.

Carried.

R7-14-21  
Third Street Highway  
Closure Bylaw #734,  
2021 – First Reading

Moved and seconded, that the “*Third Street Highway Closure Bylaw #734, 2021*” be given first reading.

Carried.

R8-14-21  
Third Street Highway  
Closure Bylaw #734,  
2021 – Second & Third  
Reading

Moved and seconded, that the “*Third Street Highway Closure Bylaw #734, 2021*” be given second and third reading.

Carried.

R9-14-21  
First Street Laneway  
Closure Bylaw #735,  
2021 – First Reading

Moved and seconded, that the “*First Street Laneway Closure Bylaw #735, 2021*” be given first reading.

Carried.

R10-14-21  
First Street Laneway  
Closure Bylaw #735,  
2021 – Second & Third  
Reading

Moved and seconded, that the “*First Street Laneway Closure Bylaw #735, 2021*” be given second and third reading.

Carried.

**OPERATIONAL REPORTS:**

Civic Works

Councillor Endersby noted that the trackless seems to need a lot of repairs and wondered why. She also noted that she has observed that it may be driven too fast around the village. CAO Williams will look into it and discuss it with the Foreman who will discuss equipment operation with staff.

Council discussed excessive watering and agreed a penalty should be added to the ticketing bylaw to enforce the regulations.

The Museum parkette may have a broken sprinkler. Staff will contact them.

The small Lion’s Park on Railway has altered their watering system and will be switching it to every other day soon.

R11-14-21  
Civic Works  
Moved and seconded, that Council receive for information the written report provided by Civic Works Foreman Fred Paton for the period of June 18, 2021 to August 19, 2021 (see *Appendix C*).  
Carried.

Fire Department  
Councillors commended the Fire Department for their exceptional work in protecting Salmo this summer, particularly in light of the high fire risk and an arsonist.

R12-14-21  
Fire Department  
Moved and seconded, that Council receive for information the written report dated August 1, 2021 provided by Fire Chief David Hearn for the period of June to July 2021 (see *Appendix C*).  
Carried.

R13-14-21  
Bylaw Enforcement  
Moved and seconded, that Council receive for information the written report on bylaw enforcement for the period of June to July 2021 (see *Appendix C*).  
Carried.

R14-14-21  
Administration  
Moved and seconded, that Council receive for information the written reports as presented by CAO Williams (see *Appendix C*).  
Carried.

Strategic Plan  
NIL

R15-14-21  
Motion to Extend  
Moved and seconded, that the meeting time be extended to 10:00 pm.  
Carried.

**FINANCIAL REPORTS:**

R16-14-21  
Accounts Payable  
Moved and seconded, that Council receive for information the list of accounts payable cheques and electronic fund transfers from July 9, 2021 to August 19, 2021 totaling \$669,744.78.  
Carried.

R17-14-21  
Treasurer's Report  
Moved and seconded, that Council receive for information the Treasurer's Report for July 2021.  
Carried.

**CORRESPONDENCE REQUIRING A COUNCIL DECISION**

R18-14-21  
District of Sicamous Re: Protection of Outdoor Recreation Opportunities and Established Snowmobile Recreational Sites or Trails in B.C. - #71  
Moved and seconded, that Council provide a letter of support for the resolutions being put forward by of the Council of the District of Sicamous at the UBCM Convention in September.  
Carried.

Salmo Ski Hill Re: Council discussed a request for a donation for the Salmo Ski Hill Lodge and Patrol Building Retrofit. Due to conflicting information about the amount being requested the discussion was tabled to the next meeting to allow the Mayor to clarify the information and the amount requested.  
Support for Salmo Ski Hill Lodge and Patrol Building Retrofit Project - #72

**CORRESPONDENCE FOR INFORMATION ONLY:**

R19-14-21 Moved and seconded, that Council receive for information the following correspondence from:

- (1) British Columbia Social Procurement Initiative Re: Membership Opportunity - #73
- (2) City of Langley Re: Improvement to Pre-Hospital Care System - #74
- (3) MyCivic Re: Mobile App - #75
- (4) Forest Enhancement Society of BC Re: Accomplishment Update Summer 2021 - #76
- (5) Wood Works Re: New North American Wood Design Awards Book - #77

Carried.

**MEMBER REPORTS & INQUIRIES:**

Councillor Endersby Councillor Endersby noted that the Library had broken ground on the new Library garden in memory of Phyllis Tatum.

Councillor Heatlie Nothing to report.

Councillor Huser See *Appendix D*.  
Councillor Huser noted that Overdose Awareness Day is exempt from the COVID-19 regulatory requirement, effective September 15<sup>th</sup>, to have no more than 50 people at a gathering as it is exempt as a Health Crisis.

Councillor Segall See *Appendix D*.

Mayor Lockwood See *Appendix D*.

R20-14-21 Moved and seconded, that the verbal and written reports of Mayor and Council be received for information.  
Verbal & Written Reports of Mayor & Council Carried.

**PUBLIC QUESTION PERIOD:** No Questions

**IN CAMERA**

**RESOLUTION:**

R21-14-21 Moved and seconded, that the meeting be closed to the public under  
9:53 p.m. Sections 90(1)(c) of the *Community Charter*.

Carried.

**REOPEN MEETING:** The meeting reopened at 10:12 p.m.

**ADJOURNMENT:** Moved, that the meeting be adjourned at 10:12 p.m.  
R22-14-21

Carried.

I hereby certify the preceding to be a true and correct account of the Regular Meeting of Council held on Tuesday, August 24, 2021.

Originally Signed By:

Diana Lockwood  
\_\_\_\_\_  
Mayor

Anne Williams  
\_\_\_\_\_  
Chief Administrative Officer

## APPENDIX A

### SECOND QUARTER FINANCIAL STATEMENT JUNE 30, 2021

**VILLAGE OF SALMO**  
**STATEMENT OF OPERATIONS - OPERATING FUND**  
For the Period Ended June 30, 2021

	YTD	2021	Balance	%	YTD	2020	Balance	%
	Actual	Total	Remaining	Rem	Actual	Total	Remaining	Rem
<b>REVENUES</b>								
Taxes	\$ 427,265	\$ 440,003	\$ 12,738	3 %	\$ 412,503	\$ 425,607	\$ 13,104	3 %
Sales of Services	97,336	101,732	4,396	4 %	90,721	88,034	(2,687)	(3)%
Other revenue	67,010	165,031	98,021	59 %	69,336	213,370	144,034	68 %
Investment income	11,689	11,167	(522)	(5)%	4,734	11,300	6,566	58 %
Grants - unconditional	-	465,902	465,902	100 %	465,902	449,790	(16,112)	(4)%
Grants - conditional	122,441	1,808,200	1,685,759	93 %	36,780	754,155	717,375	95 %
Water user fees	178,796	179,178	382	- %	175,038	174,375	(663)	- %
Sewer user fees	278,390	279,194	804	- %	272,897	271,215	(1,682)	(1)%
<b>Total revenue</b>	<u>1,182,927</u>	<u>3,450,407</u>	<u>2,267,480</u>	<u>66 %</u>	<u>1,527,911</u>	<u>2,387,846</u>	<u>859,935</u>	<u>36 %</u>
<b>EXPENSES</b>								
General Government	340,607	611,091	270,484	44 %	200,066	449,782	249,716	56 %
Protective services	32,172	124,295	92,123	74 %	103,042	194,035	90,993	47 %
Transportation services	129,616	351,823	222,207	63 %	133,046	287,529	154,483	54 %
Environmental health services	47,468	100,280	52,812	53 %	43,841	99,277	55,436	56 %
Public health and welfare services	5,807	13,175	7,368	56 %	9,805	18,175	8,370	46 %
Recreation and cultural services	26,178	69,650	43,472	62 %	14,769	48,850	34,081	70 %
Interest and other debt charges	13,460	24,853	11,393	46 %	14,607	47,597	32,990	69 %
Water utility operations	67,402	147,853	80,451	54 %	70,742	162,013	91,271	56 %
Sewer utility operations	121,810	200,826	79,016	39 %	82,503	200,844	118,341	59 %
<b>Total expense</b>	<u>784,520</u>	<u>1,643,846</u>	<u>859,326</u>	<u>52 %</u>	<u>672,421</u>	<u>1,508,102</u>	<u>835,681</u>	<u>55 %</u>
<b>NET REVENUE (EXPENSE)</b>	<u>398,407</u>	<u>1,806,561</u>	<u>(1,408,154)</u>	<u>(78)%</u>	<u>855,490</u>	<u>879,744</u>	<u>(24,254)</u>	<u>(3)%</u>
<b>CAPITAL</b>								
General	69,265	1,709,879	1,640,614	96 %	31,757	602,000	570,243	95 %
Water	-	67,500	67,500	100 %	25,284	67,000	41,716	62 %
Sewer	6,466	27,000	20,534	76 %	254,934	185,000	(69,934)	(38)%
	<u>75,731</u>	<u>1,804,379</u>	<u>1,728,648</u>	<u>96 %</u>	<u>311,975</u>	<u>854,000</u>	<u>542,025</u>	<u>63 %</u>
<b>NET SURPLUS (DEFICIT)</b>	<u>\$ 322,676</u>	<u>\$ 2,182</u>	<u>\$ 320,494</u>	<u>688)%</u>	<u>\$ 543,515</u>	<u>\$ 25,744</u>	<u>\$ 517,771</u>	<u>011)%</u>

## NOTES

### Revenues

- Please note that revenues are budgeted to occur evenly through the year. This has resulted in some favourable/unfavourable revenue variances due to timing differences. It is anticipated that these timing differences will be resolved prior to year end.
- Taxes have been billed and collected as expected and budgeted.
- Sales of Services revenue is higher than last year but in line with what was budgeted as the Village increased the garbage fees in 2021.
- When compared to 2020 revenues are slightly lower with building permit revenue being the main factor for this drop. As a note the other revenue budget is lower in the current year because in 2020, \$50,000 in donations for the Concession stand project was included where it was not in 2021.
- Investment revenue is higher than in the prior year mainly due to the COVID recovery grant received late in the fall of 2020 which assisted with the overall increase in the operating surplus balance being higher and generating additional investment income than in the previous year.
- In 2020, the Province provided the small community grants in June where in 2021 it was deposited in August.
- Both Water and Sewer revenues are in line with what was budgeted in the current year.

### Expenses

- Overall the Village is managing the expense portion of the operating budget within the expected parameters.
- General government expenses are significantly higher than last year with the budgeted COVID restart grant to the non-profit groups being the main reason. One other factor is the premium for liability insurance being paid all at once where in 2020 it had been billed monthly.
- Protective services is lower than this time last year with the final \$75,000 payment for the provincially funded flood plain mapping project being the reason.
- Public health and welfare services expenses are higher in the prior year as the Village budgeted additional funds to repair the water heater pumps.
- Recreation and cultural services is up from from last year with the final payment of the childcare study flow through grant coupled with the 2020 Canada Day/75th Salmo anniversary reusable bags being the reason.
- The interest expense budget for 2021 is lower than 2020 due to the reset of the MFA interest rate on the Wellness centre borrowing. The actual are slightly lower as the debt for the Fast Attack rescue vehicle was paid off last year.
- The Water utility operations budget and expenses are lower than last year due to the completion of the water system planning grant being completed.
- Expenses are significantly higher in Sewer operations this year as compared to prior year as staff undertook the RI basin cleaning. In addition, significant staff time and specialized supply products have been required to deal with odour this summer. It is hoped that costs will slow and even out over the year so that it comes in on budget but if issues continue it may not be possible for the entire loan payment to the Water fund reserve can be made this year.
- Other than the items noted above, there are no significant variances to report at the end of June, 2021.

### Capital

- Public works has received the new pickup truck.
- The new photocopier has been purchased and is in service.
- Staff have ordered the playground equipment and it is scheduled to arrive and be installed by the end of August.
- The upgrades to the Fire hall are in progress with the expectation that it will be completed by the end of September.
- 2021 paving & sidewalk work is scheduled to be undertaken in early July with the anticipation of being completed by the end of August.
- Unfortunately, the Village was informed that the grant application for the large equipment storage building was unsuccessful. Council will consider next steps once the construction drawings are complete.
- The Village is still waiting to hear whether they were successful with their \$1 million grant application for the construction of the KP Multipurpose building.
- Work on the Historical mining project is underway with the hope it will be completed by the end of 2021.
- The Erie dike maintenance project is in the permitting phase and the Village is awaiting provincial approval with the anticipation that the work will be completed in the fall.
- Reservoir fence project has been awarded and is to be installed by the end of October.
- SCADA upgrades at the Glendale & Sayward well are in progress and should in service by end of July.



## APPENDIX B

### 75<sup>TH</sup> Anniversary Planning Discussion



The Corporation of the Village of Salmo

#### REPORT TO COUNCIL

DATE: August 22, 2021  
RE: Ideas for 75<sup>th</sup> Anniversary Celebrations  
SUBMITTED BY: Anne Williams, Chief Administrative Officer

Salmo's 75<sup>th</sup> Anniversary is on Saturday, October 30<sup>th</sup>.

The following suggestions are for discussion about how the Village could celebrate:

At KP Park 12:00 noon - 8:00 pm (weather permitting).

1. Parade – do historical theme “Salmo through the decades”. Get spectators to dress up too. Give prizes for best costume, best parade entrants.
2. At KP Park on the 30<sup>th</sup>:
  - a. BBQ and Time Capsule filling and closing (Time Capsule to reside in office reception area once filled), or
  - b. Concession open and operated by Lions Club, beef-on-a-bun and other yummys from other non-profits or local vendors in the park, and Time Capsule filling and closing.
  - c. Farmer's or flea market in park concurrent with food sales – time for early Christmas shopping.
  - d. Music in the gazebo – rotate musicians every hour.
  - e. Kiddies races (like those held on Canada Day) plus we could do adult races too – carry your spouse or partner, wheelbarrow, etc.
  - f. Zucchini or squash races for the kids. (Need a ramp for this one.)
  - g. Pumpkin carving contest.
  - h. Car show & shine.
  - i. Chainsaw carving contest.
  - j. Fireworks or laser show at dusk (8:00 pm ish) – if fireworks, need to order now due to long delivery.
3. Beer garden at Legion concurrent with BBQ or food vending.
4. Community Dance
  - a. at KP Park, or
  - b. the Curling rink, or
  - c. Street dance on Fourth or Sayward.\*
5. Market on Fourth St.\*
6. Grand opening of mining exhibit park.\*Could be held a week or more prior.

## APPENDIX C

### OPERATIONAL REPORTS



#### Civic Works Foreman Report Period June 18<sup>th</sup> – August 19<sup>th</sup>, 2021

August 24<sup>th</sup>, 2021, Regular Council Meeting #14-21

#### Equipment Repairs & Maintenance

##### Misc. Equipment

- Greased trimmer heads on weedwhackers.
- Completed maintenance schedules for all vehicles.
- Washed all fleet vehicles.
- Repaired drill.
- Replaced bulkhead on water tote.
- 2021 Ford Ranger
- Installed decals on truck.
- Wired and installed beacon light.
- Installed mud flaps, seat covers and floormats.
- Installed headache rack.
- 2000 Ford F150
- Complete oil change.
- 2012 Ford F150
- Repaired tail pipe mount.

##### Trackless

- Ordered and installed wheels for the rotary mower.
- Repaired deck pulley and weld in access panel.
- Repaired tire.
- Removed, repaired, and replaced injector pump.
- Checked blades for damage.

##### 1998 Loader

- Greased machine.
- 2018 Loader
- Vacuum & clean interior.
- Pressure washed outside.

##### Excavator

- Repaired light on excavator boom arm.
- Greased machine.

#### Water

- Routine weekly samples are being sent in and have all come back well within parameters.
- Completed 9 BC One calls.
- Completed 9 water shut offs/turn ons.
- Replaced 2 broken water stands.
- Repaired 1 broken water line.
- Replaced 3 curb stops.
- Completed monthly maintenance checks on wells.
- Weed whacked around reservoir.
- Troubleshoot power surges at Sayward Well.
- Completed monthly generator maintenance.
- Picked up supplies in Castlegar.
- Serviced water pumps.
- Switched over wells.
- Coordinate with contractors regarding annual well inspections.
- Installed louver vent and fan at Glendale Well.
- Checked on 3 low pressure complaints.
- Turned on water at KP Park dugouts.
- Glendale and Sayward Well software updates completed.
- Reservoir back up battery installed.
- Met with engineers regarding water lines for potential new developments.

**Parks & Campground**

- Mowed and weed whacked ball fields, playground, campground, and parks.
- Dragged the ball fields.
- Picked up garbage from around the park and ball fields.
- Cleaned up dog poop from KP & Lion's ballfields.
- Filled in potholes at KP Park parking lot.
- Cleaned KP washrooms daily.
- Stocked KP Washroom supplies and toilet paper daily.
- Removed broken bench from KP Park.
- Replaced water stand at Lion's Park.
- Installed soap dispensers in KP Washrooms.
- Repaired gazebo light.
- Replaced broken board on bleachers at KP and Lion's Park.
- Repaired the swing at KP park.
- Removed garbage from KP campground fire rings.
- Removed old broken pipe stand and installed a new one at Lion's Park.
- Removed broken and damaged picnic table from KP park.
- Repaired valve in park water stand.
- Coordinated with playground company regarding installation schedule for new playground at Lion's Park.
- Picked up supplies in Trail for playground install.

**Waste Water**

- Completed daily checks & tests.
- Collected and send in BOD & VOS samples.
- Picked-up supplies for the WWTP in Castlegar.
- Pumped out underground chamber.
- Cleaned lift station.
- Cleaned the sludge pipe.
- Cleaned and cleared RAS chamber.
- Wasted the RAS daily.
- Cleaned RAS box.
- Cleaned skid exterior and deck.
- Cleaned screen from screen room.
- Remove and replace pump at the lift station.
- Put Actizyme in lift station weekly.
- Removed solids from reaction chamber.
- Ran generator and did maintenance checks.
- Ran tests and exercise trans switch at WWTP.
- Mowed and weed whacked at WWTP.
- Repaired 1 damaged sewer line.
- Repaired ditch at lift station.
- Fixed sewer backup on Main Street.
- Build a blind for the splitter.
- Unclogged the pipes coming out of the splitter.
- Started using Wesflock additive in racetrack to aide in settling of clarifier.
- Set Wesflock dosage.
- Co-ordinated, worked with and followed up with contractors on projects including:
  - SCADA System
  - Clarifier
  - Dosage Pump
  - Blower & Diffuser
  - Sludge products.
  - New sewer services.
  - for Racetracks.
  - Actizyme.
  - Aerators.
- Ran the skid for the WWTP.
- Cleaned headworks screen.
- Cleaned headworks sludge press.
- Emptied waste bin and relined.
- Flushed out effluent manhole.
- Cleaned and filled poly tank.
- Cleaned effluent and splitter box.
- Cleaned both weirs.
- Cleaned out collection tough.
- Fit spray bars on the racetrack.
- Cleaned the reactor portion of the poly and sludge tank.
- Switched RI Basins.
- Opened racetrack #2 and balanced it.
- Constant DO Monitoring of second racetrack.
- Greased sludge press.
- Drained compressor.
- Cleaned sludge building floors & walls.
- Cleaned and scraped RI basins and hauled waste.
- Worked on dosage pump.
- Cleaned dosage pump valves.
- Cleaned reactor chamber.
- General cleanup around WWTP.
- Installed stairs at headworks building.
- Checked generator batteries.
- Backup Scada battery updated.

**Village Maintenance**

- Regularly sanitized machines & equipment per COVID-19 protocols.
- Removed garbage from community cans.
- Mowed and weed wacked various locations around town including office, firehall, tennis courts, radio station, cemetery, and entrances to town.
- Mowed around shop and RI Basins.
- 
- Brush cleanup completed at cemetery.
- Installed 3 new headstones at cemetery.
- Dug 2 graves to prep for internments.
- Pressure washed headstones at graveyard.
- Planted grass seed around graves and benches.
- Took old fencing and emptied steel bin at Scrap King.
- Cleaned catch basins.
- Repaired street signs.
- Removed garbage and old boards from the recycle depot.
- Picked up supplies for shop from Castlegar.
- Repaired boulevards by tennis courts.
- Removed sand pile from lift station.
- Placed barricades and hung signs around the recycle building.
- Site visit for Reservoir Fence project.
- Picked up supplies for Canada Day contest from Castlegar.
- Picked up supplies for office in Nelson.
- Meet with School Board maintenance about tennis court project.
- Removed fencing from around tennis courts.
- Repaired water line break from at Tennis courts.
- Removed plywood from recycle depot fence for art project.
- Removed Canada Day decorations from office.
- Filled in potholes.
- Pothole maintenance.
- Drainage maintenance and culverts cleaned out.
- CW Shop Maintenance.
- Cleaned shop doors.
- General Civic Works shop cleanup.
- Coordinated with Fortis, Telus and Hiltech regarding ongoing maintenance at the Fortis Substation.
- Refilled doggi-pot bags as needed.
- Watered flowerpots daily.
- Filled self watering pots with more water.
- Investigated new roadway
- Completed some alley maintenance and repair.
- Filled in potholes in alleys.
- Pulled invasive species from Ninth Street.
- Pulled weeds at KP bike park.
- Removed dangerous trees on Ninth street and Glendale Ave.
- Picked up parts for new catch basin.
- Wellness Center maintenance & repairs.
- Firehall maintenance.
- Completed roof fence at firehall.
- Burn pile maintenance.
- Assisted Fire Dept with putting out burn pile fire.
- Garbage cleanup along roadside and throughout community.
- Boulevard maintenance and tree cutting.
- Annual sidewalk replacement/repairs now complete.
- Installed storm drain at Civic works shop.
- Painted parking stall line, crosswalks, stop lines, handicap stalls and yellow curbs.
- Painted guards at Firehall.
- Meet with contractor regarding new crosswalk sign.
- Painted Glendale bridge.
- Painted garbage can lids.

**Civic Works Administration**

- Records management.
- Prepared and collected daily staff reports.
- Updated services cards.
- Awarded tender opportunity for the reservoir fence.
- Picked up new Civic Works fleet vehicle.
- Trained and held orientation for new summer student workers.
- Met with WorkSafe regarding recycle building.
- Met with RCMP and investigators regarding burn pile fire.
- Gathered information for CAO.

**Community Appearance**

- 2 Incidents of theft and/or vandalism since last report.
  - Graffiti on Glendale bridge and Ninth street overpass.
  - Burn pile was lit on fire.

Originally Signed by: Fred Paton

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Fred Paton  
Civic Works Foreman

UPCOMING EVENTS
August 24-26, 2021 – Lion’s Park Playground install.
September 3, 2021 – Summer students work completed for the summer.
Ribbon Cutting Ceremony -Lion’s Park Playground – Date TBD



## Fire Chief's Report: Aug 01, 2021

Regular Council Meeting #00-21

Since the last report on May 1st, 2021 the Salmo Fire Department responded to 36 calls:

4	Lift Assists	8	Wildland Fires	10	Jaws Calls
4	Burn Complaints	1	Structure Fire	1	Carbon Monoxide Report
1	Gas Leak	1	Commercial Alarm	2	Reports of Smoke Showing
2	Vehicle Fires	2	Electrical Calls		

### DESCRIPTION

We have been extremely busy the past three months. We have never before had four calls in one day, but in August we had back to back days of four calls per day.

In May we responded to a Facebook message of a wildland fire up Sheep Creek. Upon arrival we found a very active and rapidly spreading fire. Our crews were able to quickly slow down the spread of the fire. BC Wildfire arrived on scene and assisted us in containing the fire.

We responded to two vehicle fires that were just a week apart.

We responded multiple suspicious wildland fires in a four day period in July. We were paged to one fire on the 23<sup>rd</sup>, three fires on the 24<sup>th</sup>, one on the 25<sup>th</sup> and two on the 26<sup>th</sup>. We were fortunate to have a lot of people in the community willing to help, and many people willing to call 911 when they first noticed smoke. I am very proud of our crew. Their quick and professional fire attack definitely made a difference in the extent and spread of the fires. Also the attendance of so many members at calls would be the envy of any fire department, with 22 members attending many of the calls during the rash of suspicious fires. We also worked very closely with RCMP and BC Wildfire personal in investigating these fires.

### Misc.

During our spell of suspicious fires the wiring and hydraulic oil hoses in the pump caught fire in our Fast Attack. The fire damage was significant. Fortunately the Hub Fire Engine technician happened to be in the Kootenays. I called him Saturday night and he dropped his other jobs and was at our fire hall at 7:00 Sunday morning. Between him and Bill Baird, we were able to have the pump removed from the truck by early afternoon. Bill then went to work at replacing the wiring, while the technician hooked up a temporary fix by plumbing in a Honda pump to the water tank. Monday morning electrical parts and hoses were ordered. Tuesday afternoon and evening had the pump repaired and installed back in the truck. On Wednesday morning the technician was at our hall early in the morning and he continued to connect the plumbing and wiring into the truck. By noon on Wednesday the pump was put through its paces and was declared fully ready for service. It is very impressive to have a pump and motor that suffered so much damage, and have it back in full service in less than four days.

We spent several practice nights through the summer preparing for wildland fires. We also spent a few nights using our portable fire pumps in various water sources in the area. We also investigated which sites would be useable to draft water to fill up our truck if there happened to be an issue with getting

FILE 7380-20

water from our fire hydrants. We have also been out to Scrap King and have tried their fire hydrants as another source of water during an emergency.

I am looking at buying special “Summer 2021” T shirts for the crew as a thank you for their commitment and hard work during a very trying period. Salmo Fire Department members spent a total of 305 volunteer man hours responding to calls during just a four day period. And that does not include the extra hours members put in checking on extinguished fires, conducting patrols and responding to Facebook reports of smoke in various areas.

*Originally Signed By:*

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David Hearn, Fire Chief



**Bylaw Officer's Report: June 1, 2021 to July 31, 2021**

**Regular Council Meeting #14-21**

**Complaints:**

INFRACTION TYPE	NO. OF INFRACTIONS	RESOLUTION
Animal Related	3	<ul style="list-style-type: none"> <li>• Two (2) complaints about separate dogs at large that were charging at people walking or riding bikes by. The Bylaw Officer attended both residences and spoke to the owner at one residence and the house sitter at the other residence. Problem seems to be resolved at both addresses but will monitor to ensure ongoing compliance.</li> <li>• One (1) complaint about a resident that had a rooster living on their property. The Bylaw Officer attended and left a notice advising the owner that roosters are not allowed in the Village limits. The owner complied and rehomed the rooster.</li> </ul>
Traffic	2	<ul style="list-style-type: none"> <li>• One (1) complaint about a semi-trailer truck parking on the Village boulevard in a residential area. The Bylaw Officer attended and left a notice. The owner of the home advised the Village that the truck is being sold and will no longer be parked in that location. Compliance achieved.</li> <li>• One (1) complaint about a large dirt/gravel covered property that has semi-trucks frequently driving and parking on it which stirs up excessive amounts of dust. This has already been addressed as a prior complaint was received.</li> </ul>
Noise	2	<ul style="list-style-type: none"> <li>• One (1) complaint about dogs barking. This is an ongoing issue and the Village received a prior separate complaint about the same dogs. A ticket was issued to the owner of the dogs which the owner has since disputed.</li> <li>• One (1) complaint about a resident starting up commercial equipment in the early mornings. The Bylaw Officer attended and spoke to the resident and the Village also sent a letter addressing this concern. Will follow up to ensure compliance.</li> </ul>
Unightly	2	<ul style="list-style-type: none"> <li>• Two (2) complaints of unsightly properties. The Bylaw Officer attended to the first address and spoke to the resident and the Village also sent a letter addressing this concern. Will follow up to ensure compliance. The Bylaw Officer took photos of the other address and will be following up.</li> </ul>
Zoning Related	1	<ul style="list-style-type: none"> <li>• One (1) complaint about a residential lot being used to store and maintain commercial equipment for a business. The Bylaw Officer attended and spoke to the resident and the Village also sent a letter addressing this concern. Will follow up to ensure compliance.</li> </ul>
Fire Hazard	1	<ul style="list-style-type: none"> <li>• One (1) complaint about welding work being done on equipment in a dry field. The complainant was very concerned about it being a fire hazard. The Bylaw Officer attended and spoke to the resident. The Village also sent a letter addressing this concern. Will follow up to ensure compliance.</li> <li>• One (1) complaint about a resident cutting all the branches off a very large tree leaving branches and other debris on the resident's yard and the neighbouring</li> </ul>



		property. The Bylaw Officer attended the property and spoke to the owner. He is in working towards removing all of it. Will follow-up to ensure compliance.
Watering	1	<ul style="list-style-type: none"> <li>• One (1) complaint about someone using an excess amount of water and watering outside of permitted days/times. The Village mailed a letter to the owner and the CAO spoke to the owner and compliance achieved.</li> </ul>
Other	1	<ul style="list-style-type: none"> <li>• One (1) complaint about a neighbour harassing a resident and their family. They were advised to contact the RCMP as the Village cannot address harassment.</li> </ul>

**Enforcement**

INFRACTION TYPE	NO. OF INFRACTIONS	RESOLUTION
Unightly	3	<ul style="list-style-type: none"> <li>• Three (3) unsightly properties.</li> <li>• The Bylaw Officer left a notice at the first property and has not gained compliance. The Village will follow-up with a letter.</li> <li>• The Bylaw Officer spoke to one of the other owners and they have since complied.</li> <li>• The Village sent a notice to the owner of a mobile home park advising them of a tenant that was required to complete the siding on his residence. Will follow-up to ensure compliance.</li> </ul>
Traffic	4	<ul style="list-style-type: none"> <li>• One (1) notice left at a residence where the owner had his business truck and trailer with equipment parked on the Village boulevard. Part of the terms and conditions of issuing a Business License to this resident was that the vehicle and equipment was to be stored in the carport only. The Village will take further action.</li> <li>• One (1) notice left at a residence where a travel trailer with Alberta plates was parked on the boulevard. The Bylaw Officer spoke to the owner who advised that it was people visiting and it will be moved right away.</li> <li>• One (1) notice left at a residence where a recreational vehicle was parked on the side of the Village street in the downtown core. The Bylaw Officer spoke to the owner and they relocated it. Compliance achieved.</li> <li>• One (1) notice left at a residence with new owners who were parking their travel trailer on their property. The owner called the office and we confirmed it was not on the Village boulevard but was on their private property.</li> </ul>
Watering	13	<ul style="list-style-type: none"> <li>• Thirteen (13) notices given to residents that were watering outside of the permitted days/times. Compliance achieved in all cases. Will continue to monitor.</li> </ul>
Grass	8	<ul style="list-style-type: none"> <li>• Eight (8) notices given to residents with long grass/weeds advising them that they need to cut the grass. Compliance achieved in all cases.</li> </ul>
Animal	1	<ul style="list-style-type: none"> <li>• One (1) notice left to the owners of horses notifying them that they cannot ride the horses on Village sidewalks and must pick up horse manure. Owner called the office and compliance achieved.</li> </ul>
Fire Hazard	1	<ul style="list-style-type: none"> <li>• One (1) notice given to a resident that had a large amount of dry tree branches piled on his property asking him to discard of them as they were a fire hazard. Compliance achieved.</li> </ul>

Information submitted by:
Alix Watson, Bylaw Officer

Originally signed and approved by:
Anne Williams, Chief Administrative Officer



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**The Corporation of the Village of Salmo**

**REPORT TO COUNCIL**

DATE: August 6, 2021  
RE: WWTP PLANT – ODOUR ISSUES  
SUBMITTED BY: Anne Williams, Chief Administrative Officer

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**WWTP Odour Update**

Currently we are experiencing no odour issues from the WWTP. This has been achieved by Denny recently reconsidering the use of Racetrack #2 and reopening it.

His decision was based on laboratory data received from frequent testing and consultation with other operators and various experts on how to best alleviate the unusual problem we were having. It was generally agreed that once the sludge in Racetrack #1 reached a point where the microbial particulate settled the way it is supposed to after the upheaval it underwent in the spring reactivating the second racetrack was worth a try as, at that point nothing was helping much. So, he did, and it has proved to be a successful solution for now, allowing oxygen levels to finally get to a level to do their part in killing off the odour-causing bacteria. However, using the two racetracks is only part of a long-term solution. (It is also of interest to note that WSP, the project engineers, had advised we only need one racetrack.)

As all of you will recall, everything was majorly stirred up and oxygen levels, which are essential to the process, were extremely low following maintenance allowing the odour causing bacteria to dominate. Unfortunately, the extremely high heat we've experienced this spring and summer also depleted the oxygen levels even further compounding the issue. Fine tuning our new systems also played a role in getting balances right.

There has to be a balance in the system of water vs. sludge gunk in order for the good bacteria and oxygen levels to assist with the breakdown process.

In the spring, transferring the waste from one track to the other created major havoc with the breakdown process and depleted the necessary oxygen levels and it took weeks for everything to settle back to normal. As we had also trucked

away sludge to perform maintenance, sludge levels needed to build up again, as well as settle properly, to optimize the process. We needed to 'seed' the empty racetrack with the settled sludge in order to use track #2 again while keeping the right amount in track #1. Testing showed that earlier in the summer we did not have enough of the sludgy gunk with the proper ratio of water vs. sludge to seed track #2 even if we had wanted to at that time. To reactive it, this time it was also possible to transfer slowly from track #1 into track #2 to avoid mixing it all up too much again and going forward they can control the flow into it from #1.

We know that new aeration equipment is what we need and that it will substantially assist the breakdown process while ensuring that proper bacterial balance is maintained to eliminate future odour issues and facilitate the whole microbial process.

Last month, we thought we had found the best equipment for our set-up, and we may have, but wanted to be sure to have made the right choice. Denny notes that it is really important that the most appropriately sized equipment for producing the required oxygen levels for our configuration is purchased. He has recently met with Aerators International (in addition to consulting lots of other operators and experts) and they have advised that even more lab data, which means more testing, is needed in order to make a decision on what size aeration equipment to buy. Therefore, he is diligently sampling to gain data, and it is hoped that a decision can be made by Civic Works at the end of the month on which aerator to purchase.



## The Corporation of the Village of Salmo

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### REPORT TO COUNCIL

REPORTING PERIOD: June 19, 2021 to August 17, 2021

SUBMITTED BY: Anne Williams, Chief Administrative Officer

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#### (a) Grants:

- **Salmo Community Owned and Operated Bus Initiative (SCOobi)** grant application for the additional \$15K needed for the study has been applied to via the CBT's Community Development Program as approval has a very short turn around whereas FCM's turnaround on grant approval is several months. It was favourably received, and we are waiting for confirmation, which I expect this week. Once that funding is in place the project will be fully-funded and we can do an RFP for a consulting firm to do the undertake and complete the study this fall. ETSI has already confirmed \$15K, with the Village contributing \$5K, for a total study cost of \$35,000. The study should get underway by the end of September with a report due at the end of November. If the study recommends a pilot project, that should give us time to find grant funding in order to begin the pilot next year.
- **Lions Park Playground** – Playground equipment has been ordered and is scheduled for installation beginning August 24th. Civic Works have begun preparing the site per the manufacturer's requirements. The slide will be a week late in coming, and they have assured us that it will be simple for CW to install.
- **KP Park Multi-purpose Building** grant application to the Investing in Canada Infrastructure: *Rural and Northern Communities; Community, Culture and Recreation program*. Notifications were originally slated for this spring but they have now changed that to summer 2021. However, we are still waiting to hear back from them.
- **Mining Equipment Project** – See **Appendix A** to this report.

#### (b) Bylaws:

Zoning (Land-Use) Bylaw: Council comments/feedback on the Zoning Bylaw are being reviewed and any needed changes are being incorporated for the next draft for Council to discuss and make decisions on a few points. After the discussion, a version incorporating any discussion decisions will be brought forward for 1st reading at the September 24th meeting. We will hold a Public Meeting in October to receive input from the public. The draft will be advertised for at least two weeks prior to the meeting and will be available online and in the office for the public to read and comment on prior to the hearing. These comments will be read out at the meeting. I will also be generating a list of major changes from Bylaw #489, the current zoning bylaw.

**(c) Bylaw Enforcement:**

Working with staff, the Building Inspector and the Bylaw Enforcement Officer to address issues with property owners regarding building structures that don't comply with the Village's bylaws, particularly unsightly premises. We have written to property owners with Tyvek-wrapped homes or structures without siding to ask them to please complete the building process and put up the siding.

Interest in Salmo real estate remains high.

**(d) Building Projects:**

**Large Equipment Storage Building** – The new generator has been ordered and delivery is approximately 32 weeks. The electrical inspector will not allow any work to commence in the building until the old generator is removed from the building, and WorkSafe has put a Do Not Enter order on the building. We will tender the generator enclosure and pad and hook-ups shortly so they can be prepared in advance for installation in the spring and we will prepare the construction/repair project tender in the fall once the drawings are received from the engineers.

**(e) Dike Management**

We are still waiting on Ministry approval for this year's dike work and permission to work in the autumn (needed due to Ministry requirements for additional information delaying the process) outside of the fish window. The Ministry sent yet another list of questions on August 17th that need answering. We are responding immediately.

On August 19th we received a letter from the Penticton Indian Band regarding their rights and concerns. They are willing to work with us and we may have an official representative/observer on site for the work in case we dig anything up or disturb something of historic value. We are not planning to dig and are not aware of anything of historical value along the creek edge here, so, hopefully, all will go smoothly. I'm not sure yet if there is a charge for their observer.

**(f) Other:**

- FYI -a non-medical cannabis is going through the licensing process for a store in the old, vacant gas station building on Railway Avenue.
- Liaised with various organizations and contractors.
- Prepared information for Council meetings.
- Prepared and posted various bulletins and updates on the website.

**CAO'S REPORT August 19, 2021 – APPENDIX A**

**From:** salmoch salmoch@telus.net <salmoch@telus.net>  
**Sent:** August 19, 2021 11:31 AM  
**To:** cao@salmo.ca  
**Cc:** huser@telus.net  
**Subject:** Re: Minning project

Good morning Anne,

My apologies, here is the information I emailed to Farrell. I thought this was needed as an update for the council.

Thanks Heather

Mining Project Report

Display area cleared and designated for equipment pieces. Ground leveled and we have poured some additional bases and will have the artifacts in their designated places shortly.

The painting on these pieces is 85% complete with touch up needed when placed. *(Due to the heat, we were unable to paint until it was a bit cooler, as it was suggested by the paint supplier that the paint would peel next year if the equipment was hot to the touch when painting.)*

The research and documenting of the equipment is complete and signage has been addressed with consideration as to structural foundation concerns, installation and maintenance costs and vandalism. Sign bases will be installed shortly with information to be attached once completed by Sign Company.

Web-site work is being done to include relevant background information, site data, and historical data. A large area map is being constructed to be mounted on the backside of the mural that is there now, a self-guided tour pamphlet will be completed shortly.

To date we are fortunate to have a large volunteer base working on this project and many are eager to continue until the project is completed.

As soon as pieces are placed we will address landscape needs and pathways.

This project is a real asset to the community and will be a draw to many visitors.

The Chamber whole heartily thanks the Village for their support with this undertaking.

Heather

## APPENDIX D

### MAYOR & COUNCIL REPORTS



### THE CORPORATION OF THE VILLAGE OF SALMO REPORT FROM COUNCIL

#### COUNCILLOR HUSER

Council Report for Council Meeting held on August 24, 2021.

#### PORTFOLIOS

**Salmo Valley Youth & Community Centre:** July 12<sup>th</sup> meeting was postponed – no new date as of yet.

**Parks:** I am excited to hear the Lions Park Playground installation is happening soon.

**Cemetery:** The Cemetery Working Group was hoping to have a presentation/proposal together for this meeting but unfortunately, I haven't been able to get the pricing from the drawing yet, hopefully by our next meeting.

**Civic Works:** It is great to hear that the odour from the WWTP has been dealt with. I have been approached by a few residents and they have had concerns with why it took so long but are thankful that it has been rectified.

**Bylaw & Policy Review:** I have reviewed the 1<sup>st</sup> draft of the Zoning bylaw – I hope that council will be able to meet soon to review it as a group before the 1<sup>st</sup> reading and public hearings so that we all have a clear understanding of the bylaw.

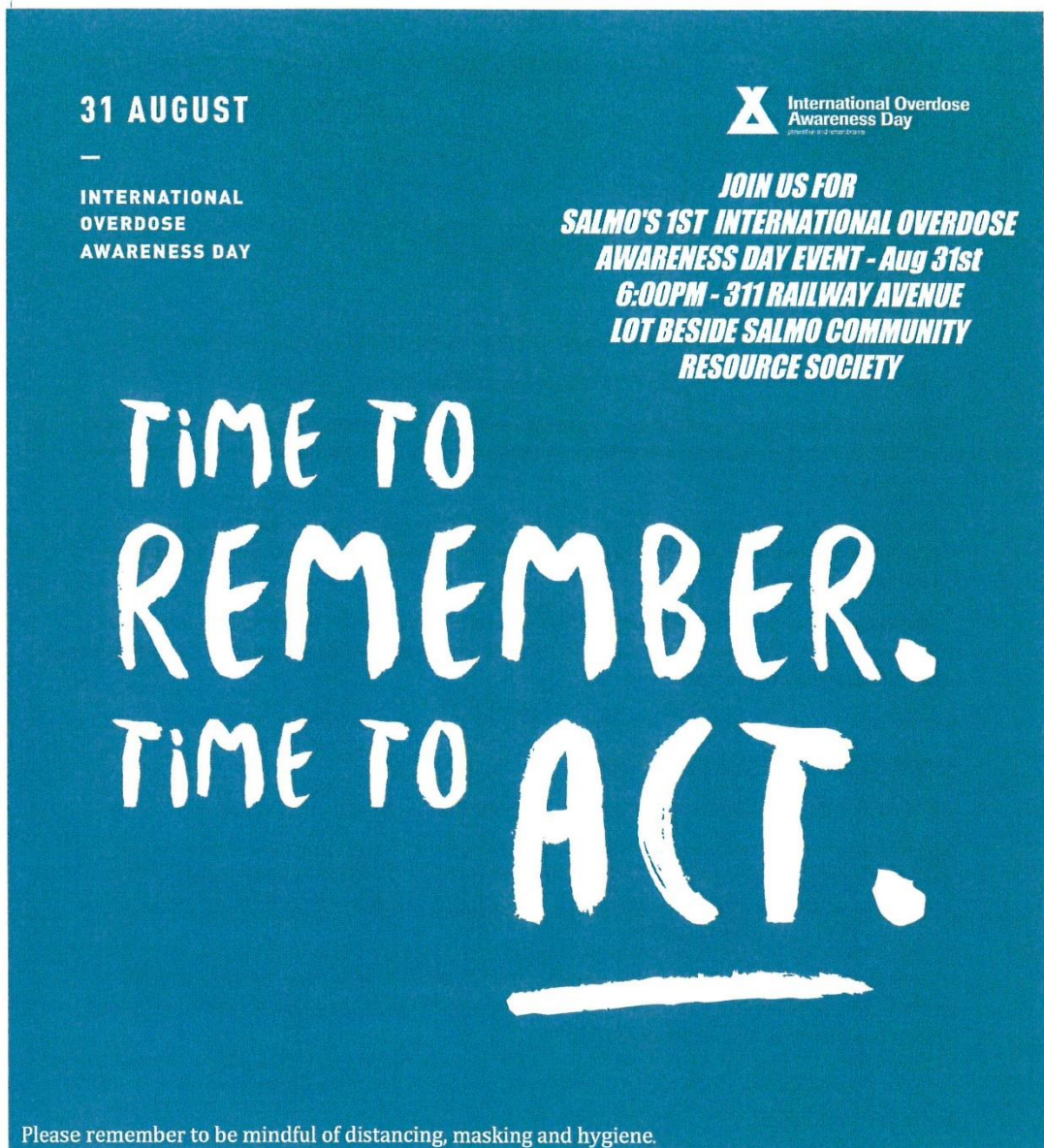
#### OTHER MEETINGS OR ACTIVITIES OF NOTE

**75<sup>th</sup> Anniversary Media Select Committee Meeting** – Nothing to report

**Aug 4<sup>th</sup>** – I attended a virtual meeting with the Community Action Team based out of Trail – we are currently working on putting together an anti-stigma campaign, I would like to bring this to Salmo as well, maybe something on the Village's website and I will be connecting with Community Services to see how they can or want to be included.

**International Overdose Awareness Day – August 31<sup>st</sup>:** The poster is out! I hope that the 1<sup>st</sup> Annual Salmo IOAD event is attended by anyone who has been affected by or are interested in learning more about the Overdose Crisis. The poster is attached.

Respectfully submitted,  
Councillor Jacquie Huser



Please remember to be mindful of distancing, masking and hygiene.

There will be an information table for resources.

Bring a picture of your loved one that lost their life to drug toxicity - we will honor, celebrate, and remember them!

Watch a livestreamed Candlelight Vigil at 6:30pm (bring your own chair):

Guest Speakers: Lisa LaPointe (BC Chief Coroner), Jennifer Charlesworth (Representative for Children and Youth), Adam Olsen (Green Party MLA) and Leslie McBain (Moms Stop the Harm)  
Vigil is hosted by [www.momsstoptheharm.com](http://www.momsstoptheharm.com)

Sign up for Naloxone Training to be facilitated by ANKORS at a later date



**MOMS STOP THE HARM**







**THE CORPORATION OF THE VILLAGE OF SALMO**  
**REPORT FROM COUNCIL**

**COUNCILLOR SEGALL**

Council Report for Council Meeting held on 19<sup>th</sup> August, 2021.

**PORTFOLIOS**

**Chamber of Commerce:**

Several follow up discussions regarding the progress on the mining exhibit.

Report received by email as follows:

**“Mining Project Report**

Display area cleared and designated for equipment pieces. Ground leveled and we have poured some additional bases and will have the artifacts in their designated places shortly.

The painting on these pieces is 85% complete with touch up needed when placed. (*Due to the heat we were unable to paint until it was a bit cooler, as it was suggested by the paint supplier that the paint would peel next year if the equipment was hot to the touch when painting.*)

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To date we are fortunate to have a large volunteer base working on this project and many are eager to continue until the project is completed.

As soon as pieces are placed we will address landscape needs and pathways.

This project is a real asset to the community and will be a draw to many visitors.

The Chamber whole heartily thanks the Village for their support with this undertaking.

Heather”

A revised list of local businesses and home industries is almost ready for print.

I have proposed a market/promotional event for local home industries and services.

Discussions ongoing between SVYCC and the Chamber from lists that are on file and recent social media

**Alternate – West Kootenay Boundary Hospital District:** Nothing to report.

**Environment & Sustainability:** Nothing to report.

**Transportation:**

Discussions with CAO regarding possibility to approach CBT for assistance in contribution financially to conduct the Transit Study needs of the Village and area.

**OTHER MEETINGS OR ACTIVITIES OF NOTE**

Consideration and suggestions to draft online Zoning Bylaw under development.

Assisted in distribution of Salmo 75<sup>th</sup> Anniversary bags.

Preparing to assist in the assembly/installation of the planned Lion's Park playground equipment.



## THE CORPORATION OF THE VILLAGE OF SALMO REPORT FROM MAYOR/DIRECTOR

### MAYOR/DIRECTOR LOCKWOOD

Mayor/Director Report for Council Meeting held on August 24, 2021.

### EXTERNAL AGENCIES:

**Area G Emergency Preparedness:** Due to great efforts by our Fire Department, residents and visitors to our community we were able to keep the recent fires at bay.

**Alternate – Ktunaxa Kinbasket Local Government Treaty:**

### PORTFOLIOS/LIAISONS:

**Citizen Engagement:** I along with Councillor Heatlie and Segall delivered the remainder of the 75<sup>th</sup> Anniversary Bags.

The Salmo Public Library invited me to handout medals to the reading club children on their last day held at KP Park.

**Economic Development:** Our community has been busy pulling in people to spend some money.

**Fire Department:**

### RDCK:

**Board:** MLA Anderson met with the board and the questions and comments put forward were:

1. What happens to a resolution that passes at UBCM and goes to the province?
2. It is unacceptable to have zero cell phone coverage in some rural areas, why is this happening?
3. Not having adequate cell service during an emergency, Slocan Valley, Kootenay Pass, Kootenay Lake North and East Shore (Crawford Bay etc).
4. Making sure the provincial government understands that one size does not fit all, especially when they look at things like water systems.
5. The provincial government needs to stop downloading responsibilities to the local government.

Adoption of the West Kootenay Transit Future Service Plan was completed. This plan will take 1.5 to 2 years to implement if not altered.

At the September Rural Affairs meeting we will be discussing building inspection and all municipalities that are contracting this service are invited to join this meeting.

**Community Sustainable Living Advisory Committee:** The Central Kootenay Food Policy Council gave a presentation. This council is responsible for getting the Class changed to be able to sell meat from your farm in Area D and working on it for all areas in the RDCK.

**All Recreation:**

**Recreation Commission:**

**Resource Recovery Committee (Central & Joint):** The environmental management act has changes to it, and this will affect all our landfills and transfer stations.

Resource recovery plan has had public consultation and is being sent to the Ministry for approval. The RDCK is formally requesting a letter of support from any municipalities that would like to forward one.

The board approved an equipment procurement for the composting facility – a wheel loader and a compacting trailer.

The board has entered into a lease agreement with the City of Nelson for the land at Lakeside Drive where the Recycling Depot is at an annual cost of \$49,367.61.

Central landfill composting facility construction contract has been awarded to Integrated Sustainability Consultants Ltd up to a maximum value of \$1,896,969 not including GST.

Ymir transfer station recycling depot's hours will be opened from 9:00 to 3:00pm on Sundays giving them an extra hour of service.

**West Kootenay Boundary Regional Hospital District:**

**ETSI-BC:** Newly funded projects in the Spring 2021 intake include:

Organization Name Project Name Funding Approved

- City of Cranbrook Tourism Master Plan \$50,000.00
- Corporation of the District of Summerland Okanagan Food and Innovation Hub - Feasibility Activities \$37,679.00
- Armstrong Spallumcheen Chamber of Commerce Local Food Connections for Thriving Communities \$15,000.00
- Community Futures North Okanagan The Vernon Innovation and Entrepreneur Workspace (VIEW) \$26,610.00
- Lower Columbia Initiatives Corporation West Kootenay Regional Supply Chain Resiliency \$20,000.00
- Kamloops Indian Band Dev Corp TteS Business Economic Development Strategic Plan 2022-2025 \$16,500.00
- Tourism Sun Peaks Resort-wide Meeting, Conference & Incentive Travel Strategic Plan \$8,000.00
- Kootenay Outdoor Recreation Society (KORE) Creating BC Supply Chain Solutions for the Outdoor Gear Industry \$15,000.00
- Community Futures Greater Trail Business Facade Improvement \$22,500.00
- Community Futures Central Kootenay Cannabis Economic Development Council \$15,000.00

- Lardeau Valley Opportunity Links Society Strengthening Agriculture in Area D Through Class D Licensing \$6,000.00
- Interior Logging Association ILA Member Support Services - Small Project \$15,000.00
- Columbia Valley Tourism Marketing Society Valley Wide Tourism Marketing \$12,750.00
- District of Sicamous Development Corporation Strategic Action Plan Development \$15,000.00
- Township of Spallumcheen Community Branding Exercise \$15,000.00
- Kootenay Employment Services Society Youth Ambassador Summer Workforce Challenge \$15,000.00
- Trail of the Okanagans Society Trail of the Okanagans - First Nations Consultation \$15,000.00
- Okanagan Falls Economic Development OK Falls High Speed Internet Capacity Building \$15,000.00

Respectfully submitted,

**Mayor/Director Lockwood**