



# The Corporation of the Village of Salmo

## REGULAR MEETING (#14-21)

A Regular Meeting of the Council of the Village of Salmo to be held in Council Chambers at 423 Davies Avenue, Salmo, B.C. on **Tuesday, August 24, 2021 at 7:00 p.m.**

*To comply with COVID-19 protocols, the public may attend electronically. Please email the CAO at [cao@salmo.ca](mailto:cao@salmo.ca) for details.*

**Traditional Lands Acknowledgement Statement:** We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

### AGENDA:

1. Call to Order
2. Adoption of Agenda

**RECOMMENDATION:**

Pg.1

That the draft agenda of Regular Meeting #14-21 of Tuesday, August 24, 2021 be adopted as amended from *Council Procedure Bylaw No. 663, 2014* Schedule "B" to move the Financial Report by CFO McClure to the beginning of the meeting, include a New Business section, Bylaw Development & Review section and a Public Question period.

3. Financial Report – CFO McClure

**(1) RECOMMENDATION:**

Pg.5

That Council receive for information the Second Quarter Financial Statement dated June 30, 2021 as presented by Chief Financial Officer Colin McClure.

4. New Business

**(1) Discussion on the Truth and Reconciliation Day Federal Holiday**

5. Delegations - NIL

6. Adoption of the Minutes

**(1) RECOMMENDATION:**

Pg.9

That the draft minutes of the Regular Meeting #13-21 of Tuesday, July 13, 2021 be adopted as presented.

7. Referrals from Delegations - NIL

8. Referrals from Prior Meetings

**(1) 2021 AKBLG Conference Cost**

Pg.17

The entire budget is \$3,000. The cost of the conference per individual is \$495 plus hotel and travel expenses. The hotel cost ranges from \$100 to over \$250 (not including taxes) per night.

- (2) **Murals for Fortis Fence** Pg.23  
Review of concepts and Recommendation

**RECOMMENDATION**

That Council directs staff commission the mural concept from \_\_\_ for the Fortis fence.

- (3) **75<sup>th</sup> Anniversary Planning Discussion**  
9. **Bylaw Development & Review**

- (1) **Council Procedure Bylaw #663, 2014**

**RECOMMENDATION:**

That Council cancel the September 14, 2021 regular Council meeting due to the 2021 UBCM conference.

- (2) **Third Street Highway Closure Bylaw #734, 2021** Pg.27

**RECOMMENDATION:**

That the “*Third Street Highway Closure Bylaw #734, 2021*” be given first reading.

That the “*Third Street Highway Closure Bylaw #734, 2021*” be given second reading.

That the “*Third Street Highway Closure Bylaw #734, 2021*” be given third reading.

- (3) **First Street Laneway Closure Bylaw #735, 2021** Pg.31

**RECOMMENDATION:**

That the “*First Street Laneway Closure Bylaw #735, 2021*” be given first reading.

That the “*First Street Laneway Closure Bylaw #735, 2021*” be given second reading.

That the “*First Street Laneway Closure Bylaw #735, 2021*” be given third reading.

10. **Operational Reports**

- (1) **Civic Works Department** Pg.35

**RECOMMENDATION:**

That Council receive for information the written report provided by Civic Works Foreman Fred Paton for the period of June 18, 2021 to August 19, 2021.

- (2) **Fire Department** Pg.39

**RECOMMENDATION:**

That Council receive for information the written report dated August 1, 2021 provided by Fire Chief David Hearn for the period of June to July 2021.

- (3) **Bylaw Enforcement** Pg.41

**RECOMMENDATION:**

That Council receive for information the written report on bylaw enforcement for the period of June to July 2021.

- (4) **Administration** Pg.43  
**RECOMMENDATION:**  
That Council receive for information the written reports as presented by CAO Williams.
- (5) **Strategic Plan - NIL**
- 11. Financial Reports**
- (1) **RECOMMENDATION:** Pg.49  
That Council receive for information the list of accounts payable cheques and electronic fund transfers from July 9, 2021 to August 19, 2021 totaling \$669,744.78.
- (2) **RECOMMENDATION:** Pg.53  
That Council receive for information the Treasurer’s Report for July 2021.
- 12. Correspondence Requiring a Council Decision**
- (1) **District of Sicamous Re: Protection of Outdoor Recreation Opportunities and Established Snowmobile Recreational Sites or Trails in B.C. - #71** Pg.55  
**RECOMMENDATION:**  
That Council provide a letter of support for the resolutions being put forward by of the Council of the District of Sicamous at the UBCM Convention in September.
- (2) **Salmo Ski Hill Re: Support for Salmo Ski Hill Lodge and Patrol Building Retrofit Project - #72** Pg.65
- 13. Correspondence for Information Only**
- RECOMMENDATION:**  
That Council receive for information the following correspondence from:
- (1) **British Columbia Social Procurement Initiative Re: Membership Opportunity - #73** Pg.71
- (2) **City of Langley Re: Improvement to Pre-Hospital Care System - #74** Pg.73
- (3) **MyCivic Re: Mobile App - #75** Pg.75
- (4) **Forest Enhancement Society of BC Re: Accomplishment Update Summer 2021 - #76** Pg.81
- (5) **Wood Works Re: New North American Wood Design Awards Book - #77** Pg.83
- 14. Member Reports & Inquiries**
- (1) **Councillor Endersby**
- (2) **Councillor Heatlie**
- (3) **Councillor Huser**
- (4) **Councillor Segall**
- (5) **Mayor Lockwood**
- RECOMMENDATION:** Pg.85

That the verbal and written reports of Mayor and Council be received for information.

15. **Public Question Period**
16. **Adjournment**

*The next regularly scheduled Council meeting will be on September 28, 2021 at 7:00 pm.*

**VILLAGE OF SALMO**  
**STATEMENT OF OPERATIONS - OPERATING FUND**

For the Period Ended June 30, 2021

	YTD	2021	Balance	%	YTD	2020	Balance	%
	Actual	Total	Remaining	Rem	Actual	Total	Remaining	Rem
<b>REVENUES</b>								
Taxes	\$ 427,265	\$ 440,003	\$ 12,738	3 %	\$ 412,503	\$ 425,607	\$ 13,104	3 %
Sales of Services	97,336	101,732	4,396	4 %	90,721	88,034	(2,687)	(3)%
Other revenue	67,010	165,031	98,021	59 %	69,336	213,370	144,034	68 %
Investment income	11,689	11,167	(522)	(5)%	4,734	11,300	6,566	58 %
Grants - unconditional	-	465,902	465,902	100 %	465,902	449,790	(16,112)	(4)%
Grants - conditional	122,441	1,808,200	1,685,759	93 %	36,780	754,155	717,375	95 %
Water user fees	178,796	179,178	382	- %	175,038	174,375	(663)	- %
Sewer user fees	<u>278,390</u>	<u>279,194</u>	<u>804</u>	<u>- %</u>	<u>272,897</u>	<u>271,215</u>	<u>(1,682)</u>	<u>(1)%</u>
<b>Total revenue</b>	<u>1,182,927</u>	<u>3,450,407</u>	<u>2,267,480</u>	<u>66 %</u>	<u>1,527,911</u>	<u>2,387,846</u>	<u>859,935</u>	<u>36 %</u>
<b>EXPENSES</b>								
General Government	340,607	611,091	270,484	44 %	200,066	449,782	249,716	56 %
Protective services	32,172	124,295	92,123	74 %	103,042	194,035	90,993	47 %
Transportation services	129,616	351,823	222,207	63 %	133,046	287,529	154,483	54 %
Environmental health services	47,468	100,280	52,812	53 %	43,841	99,277	55,436	56 %
Public health and welfare services	5,807	13,175	7,368	56 %	9,805	18,175	8,370	46 %
Recreation and cultural services	26,178	69,650	43,472	62 %	14,769	48,850	34,081	70 %
Interest and other debt charges	13,460	24,853	11,393	46 %	14,607	47,597	32,990	69 %
Water utility operations	67,402	147,853	80,451	54 %	70,742	162,013	91,271	56 %
Sewer utility operations	<u>121,810</u>	<u>200,826</u>	<u>79,016</u>	<u>39 %</u>	<u>82,503</u>	<u>200,844</u>	<u>118,341</u>	<u>59 %</u>
<b>Total expense</b>	<u>784,520</u>	<u>1,643,846</u>	<u>859,326</u>	<u>52 %</u>	<u>672,421</u>	<u>1,508,102</u>	<u>835,681</u>	<u>55 %</u>
<b>NET REVENUE (EXPENSE)</b>	<u>398,407</u>	<u>1,806,561</u>	<u>(1,408,154)</u>	<u>(78)%</u>	<u>855,490</u>	<u>879,744</u>	<u>(24,254)</u>	<u>(3)%</u>
<b>CAPITAL</b>								
General	69,265	1,709,879	1,640,614	96 %	31,757	602,000	570,243	95 %
Water	-	67,500	67,500	100 %	25,284	67,000	41,716	62 %
Sewer	<u>6,466</u>	<u>27,000</u>	<u>20,534</u>	<u>76 %</u>	<u>254,934</u>	<u>185,000</u>	<u>(69,934)</u>	<u>(38)%</u>
	<u>75,731</u>	<u>1,804,379</u>	<u>1,728,648</u>	<u>96 %</u>	<u>311,975</u>	<u>854,000</u>	<u>542,025</u>	<u>63 %</u>
<b>NET SURPLUS (DEFICIT)</b>	<u>\$ 322,676</u>	<u>\$ 2,182</u>	<u>\$ 320,494</u>	<u>688)%</u>	<u>\$ 543,515</u>	<u>\$ 25,744</u>	<u>\$ 517,771</u>	<u>011)%</u>

## NOTES

### Revenues

- Please note that revenues are budgeted to occur evenly through the year. This has resulted in some favourable/unfavourable revenue variances due to timing differences. It is anticipated that these timing differences will be resolved prior to year end.
- Taxes have been billed and collected as expected and budgeted.
- Sales of Services revenue is higher than last year but in line with what was budgeted as the Village increased the garbage fees in 2021.
- When compared to 2020 revenues are slightly lower with building permit revenue being the main factor for this drop. As a note the other revenue budget is lower in the current year because in 2020, \$50,000 in donations for the Concession stand project was included where it was not in 2021.
- Investment revenue is higher than in the prior year mainly due to the COVID recovery grant received late in the fall of 2020 which assisted with the overall increase in the operating surplus balance being higher and generating additional investment income than in the previous year.
- In 2020, the Province provided the small community grants in June where in 2021 it was deposited in August.
- Both Water and Sewer revenues are in line with what was budgeted in the current year.

### Expenses

- Overall the Village is managing the expense portion of the operating budget within the expected parameters.
- General government expenses are significantly higher than last year with the budgeted COVID restart grant to the non-profit groups being the main reason. One other factor is the premium for liability insurance being paid all at once where in 2020 it had been billed monthly.
- Protective services is lower than this time last year with the final \$75,000 payment for the provincially funded flood plain mapping project being the reason.
- Public health and welfare services expenses are higher in the prior year as the Village budgeted additional funds to repair the water heater pumps.
- Recreation and cultural services is up from from last year with the final payment of the childcare study flow through grant coupled with the 2020 Canada Day/75th Salmo anniversary reusable bags being the reason.
- The interest expense budget for 2021 is lower than 2020 due to the reset of the MFA interest rate on the Wellness centre borrowing. The actual are slightly lower as the debt for the Fast Attack rescue vehicle was paid off last year.
- The Water utility operations budget and expenses are lower than last year due to the completion of the water system planning grant being completed.
- Expenses are significantly higher in Sewer operations this year as compared to prior year as staff undertook the RI basin cleaning. In addition, significant staff time and specialized supply products have been required to deal with odour this summer. It is hoped that costs will slow and even out over the year so that it comes in on budget but if issues continue it may not be possible for the entire loan payment to the Water fund reserve can be made this year.
- Other than the items noted above, there are no significant variances to report at the end of June, 2021.

### Capital

- Public works has received the new pickup truck.
- The new photocopier has been purchased and is in service.
- Staff have ordered the playground equipment and it is scheduled to arrive and be installed by the end of August.
- The upgrades to the Fire hall are in progress with the expectation that it will be completed by the end of September.
- 2021 paving & sidewalk work is scheduled to be undertaken in early July with the anticipation of being completed by the end of August.
- Unfortunately, the Village was informed that the grant application for the large equipment storage building was unsuccessful. Council will consider next steps once the construction drawings are complete.

- The Village is still waiting to hear whether they were successful with their \$1 million grant application for the construction of the KP Multipurpose building.
- Work on the Historical mining project is underway with the hope it will be completed by the end of 2021.
- The Erie dike maintenance project is in the permitting phase and the Village is awaiting provincial approval with the anticipation that the work will be completed in the fall.
- Reservoir fence project has been awarded and is to be installed by the end of October.
- SCADA upgrades at the Glendale & Sayward well are in progress and should in service by end of July.







**REGULAR MEETING #13-21 MINUTES**

Minutes of the Regular Meeting of the Council of the Village of Salmo held in the Salmo Valley Youth and Community Centre at 206 Seventh Street, Salmo, B.C. Tuesday, July 13, 2021 at 7:00 p.m.

**PRESENT:** Mayor Diana Lockwood Councillor Farrell Segall  
Councillor Jennifer Endersby CAO Anne Williams  
Councillor Jonathon Heatlie Members of the Public - 0  
Councillor Jacquie Huser

**CALL TO ORDER:** The Mayor called the meeting to order at 7:00 p.m.

**AGENDA:**

R1-13-21 Moved and seconded, that the draft agenda of Regular Meeting #11-21 of Tuesday, June 8, 2021 be adopted as amended from *Council Procedure Bylaw #663, 2014 Schedule "A"* to include a New Business section, a Public Question period, an *In Camera* section and additional agenda items – 75<sup>th</sup> Anniversary planning, a review and decision on mural concepts, a discussion of the draft zoning bylaw, and an additional piece of correspondence.

Carried.

**NEW BUSINESS:**

2021 AKBLG Conference There is no agenda for this conference as yet. Fifty percent of last year's ended up being done online.  
The Mayor will attend. Councillor Heatlie is not interested in going, but Councillor Huser is, budget permitting.

**Action:** The CAO will confirm the budget amount via email.

75<sup>th</sup> Anniversary Planning Councillor Segall initiated a discussion on plans for the 75<sup>th</sup> Anniversary in October. It was agreed that day and evening of events would be great and it would be better to plan then cancel if necessary due to a COVID resurgence.

Ideas included:

- Pancake Breakfast – the Mayor will see if the Curling Rink is willing to put this on as a fundraising event for the rink.
- Fireworks.
- Laser show instead of fireworks – works even if raining and no fire danger if it's still dry – Mayor will look into borrowing a unit.
- Live music.
- Family dance at the Legion – the Legion would also like to know if the Village would like to partner up with them for Legion Week – Oct 10-16.

- Rent SVYCC for the day to hold events including the Salmo stories that Councillor Segall is working on.
- Get Bob Keating to MC – Councillor Segall noted Keating has offered to work for coffee and cupcakes.
- Create a back-up plan in case of COVID.
- Kids races.
- While it is the village’s celebration, see if the library and any local businesses would like to do something special as well.

**Action:** Council to send their ideas to the CAO and Alana Lins. Staff will see what’s feasible and put together a suggested agenda for consideration by Council.

**DELEGATIONS:** NIL

**MINUTES:**

R2-13-21  
Regular Meeting  
June 22, 2021

Moved and seconded, that the draft minutes of Regular Meeting #12-21 of Tuesday, June 22, 2021 be adopted as presented.

Carried.

**REFERRALS FROM DELEGATIONS: NIL**

**REFERRALS FROM PRIOR MEETINGS:**

Art Murals

The CAO presented the mural concepts received for the mural projects at Lions Park on the Art Wall and the Fortis fence at Sayward and 4<sup>th</sup>.

It was agreed that artist Tia Reyden be commissioned for the two murals at Lion’s Park. Council would like to see the concept with children on a bike with fall colours instead of summer as they felt it would be more suitable.

The other artists concepts, while lovely, were not suitable for either location. The CAO has extended the submission date and will advertise in the Nelson Star.

R3-13-21

Moved and seconded, that Council direct staff to contract artist Tia Reyden for the Recycling Centre Art Wall/fence.

Carried.

R4-13-21

Moved and seconded, that staff ask Ms. Reyden to go with a fall colour scheme for the second mural.

Carried.

**POLICY DEVELOPMENT & REVIEW: NIL**

**BYLAW DEVELOPMENT & REVIEW:** The Mayor asked that Councillors be sure to review the proposed new Zoning Bylaw.

Councillor Huser asked it was possible to have a shared document for review.

**Action:** The CAO will post a shared document for comment.

**ACCOUNTS PAYABLE:**

R5-13-21

Moved and seconded, that Council receive for information the list of accounts payable cheques and electronic fund transfers from June 18, 2021 to July 8, 2021 totaling \$157,737.02.

Carried.

Councillor Huser asked if she could receive a copy of the dike report the village had done for this years' work permit.

**Action:** The CAO will send Council the report and reply to an enquiry re dike work from a 9<sup>th</sup> Street resident.

**CORRESPONDENCE REQUIRING A COUNCIL DECISION: NIL**

**CORRESPONDENCE FOR INFORMATION ONLY:**

R6-13-21

Moved and seconded, that Council receive for information the following correspondence from:

- (1) City of Colwood Re: Support for 988, A Suicide and Crisis Prevention Hotline- #68
- (2) CBT Re: Columbia Basin Culture Tour August 7-8, 2021 - #69
- (3) City of Mississauga Re: Canada Day - #70

Carried.

**MEMBER REPORTS & INQUIRIES:**

Councillor Endersby Councillor Endersby noted that the library is back to normal hours.

Councillor Heatlie Councillor Heatlie had nothing to report.

Councillor Huser *See Appendix A.*  
Councillor Huser noted she would like July staff reports at the first meeting in July instead of waiting until the end of August meeting. She also enquired when the road lines would be painted.

**Action:** The CAO will check with Civic Works about line painting.

Councillor Segall Councillor Segall noted that it has been too hot to apply the paint to the mining exhibit. They are planning early morning painting sessions then the items can be placed.

Mayor Lockwood See *Appendix A*.  
Mayor Lockwood noted that there were 570 75<sup>th</sup> Anniversary bags made. There are 110 left to deliver. People have been excited to receive them. There is one bag for each household. If there are any bags left after October 30<sup>th</sup>, they will be made available for sale.  
Councillor’s Segall and Heatlie agreed to distribute the remaining bags.

R7-13-21 Moved and seconded, that the verbal and written reports of Mayor  
Verbal & Written and Council be received for information. Carried.  
Reports of Mayor &  
Council

**PUBLIC QUESTION PERIOD: N/A**

**IN CAMERA RESOLUTION:**

R8-13-21 Moved and seconded, that the meeting be closed to the public under  
8:40 p.m. Sections 90(1)(c) of the *Community Charter*. Carried.

**RE-OPEN PUBLIC MEETING:** Council reopened the meeting at 9:20 p.m.

**ADJOURNMENT:** Moved, that the meeting be adjourned at 9:20 p.m. Carried.  
R9-13-21

I hereby certify the preceding to be a true and correct account of the Regular Meeting of Council held on Tuesday, July 13, 2021.

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Mayor

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Chief Administrative Officer

**APPENDIX A  
MAYOR & COUNCIL REPORTS**



**THE CORPORATION OF THE VILLAGE OF SALMO**  
**REPORT FROM COUNCIL**

**COUNCILLOR HUSER**

Council Report for Council Meeting held on July 13, 2021.

**PORTFOLIOS**

**Salmo Valley Youth & Community Centre:** Next meeting is July 12, 2021

**Parks:** Nothing to report.

**Cemetery:** The Cemetery Working Group is hoping to have a presentation/proposal together for the August 24<sup>th</sup> Council meeting.

**Bylaw & Policy Review:** I have started to review the Zoning Bylaw.

**OTHER MEETINGS OR ACTIVITIES OF NOTE**

**75<sup>th</sup> Anniversary Media Select Committee Meeting** – I attended an in person meeting.

**July 7<sup>th</sup>** – I attended a virtual meeting with the Community Action Team based out of Trail – we are currently working on putting together an anti-stigma campaign, I would like to bring this to Salmo as well, maybe something on the Village's website and I will be connecting with Community Services to see how they can or want to be included.

**International Overdose Awareness Day – August 31<sup>st</sup>:** Meeting next week to start to plan an event for Salmo on August 31<sup>st</sup>, 2021 – watch for posters hopefully they will be put out by the end of July! To learn more about IOAD check out the website <https://www.overdoseday.com/>

Respectfully submitted,

Councillor Jacquie Huser



**THE CORPORATION OF THE VILLAGE OF SALMO**  
**REPORT FROM MAYOR/DIRECTOR**

**MAYOR/DIRECTOR LOCKWOOD**

Mayor/Director Report for Council Meeting held on July 13, 2021.

**EXTERNAL AGENCIES:**

**Area G Emergency Preparedness:** Our Salmo team went and assisted for the fire in Castlegar and have made good connection with the group there.

**Alternate – Ktunaxa Kinbasket Local Government Treaty:**

**PORTFOLIOS/LIAISONS:**

**Citizen Engagement:** I have started to deliver the 75<sup>th</sup> Anniversary Bags that was funded through the Canada Day monies for 2020.

**Economic Development:** I, with many Mayors and Chairs, attended a meeting with Minister Lisa Beare about Passive Infrastructure. Input that was given to the Minister was to have Dark Fibers released to allow communities to get hooked up to Broadband. The benefits ranged from people being able to work from home, creating more economic development for smaller communities (as broadband does draw people to the rural life), and to improve receiving health consultations without having to travel great distances. There will be another meeting in the future for further discussion.

**Fire Department:** Having a bag packed and ready to go at your front door will be of great help if our community were to ever experience a fire. Castlegar and Lytton are unfortunate examples to us.

**RDCK:**

**Board:**

**Community Sustainable Living Advisory Committee:**

**All Recreation:** We heard from Tennessee Trent about the Trails Strategy Review. Only 233 responses from across BC and 17% where from the Kootenays.

All septage from our parks have to be hauled to Creston until the Provincial Government approves our landfills again.

Reviewing the Fees and Charges Bylaw.

Recreation facilities are struggling to open completely due to staffing shortage. In one area we had 3 out of 14 people come back to their jobs.

**Recreation Commission:** The pool does not require preregistration now. There are two courses being offered at a discount - \$50 /course. First Aid or/and bronze medallion. Get a hold of Ryan at [Rricalton@rdck.bc.ca](mailto:Rricalton@rdck.bc.ca) or **250-357-0121**

**Resource Recovery Committee (Central & Joint):** Some people may have experienced that some recycling depots and transfer station were closed during the heat wave. This is for the safety of our staff. Thank you for everyone's understanding.

**West Kootenay Boundary Regional Hospital District:** There was a question about an alternate director given the allowance to vote at a meeting and the Bylaws state that it is not allowed.

A request for quotes to procure administrative services for the West Kootenay Boundary Hospital District for a five-year term commencing January 1, 2022.

We received the audited financial statements.

**ETSI-BC:** Our board is receiving fantastic reviews for the turn around on peoples grant applications. A goal we are striving for is that every community knows who we are and the grants that are coming out to support communities.

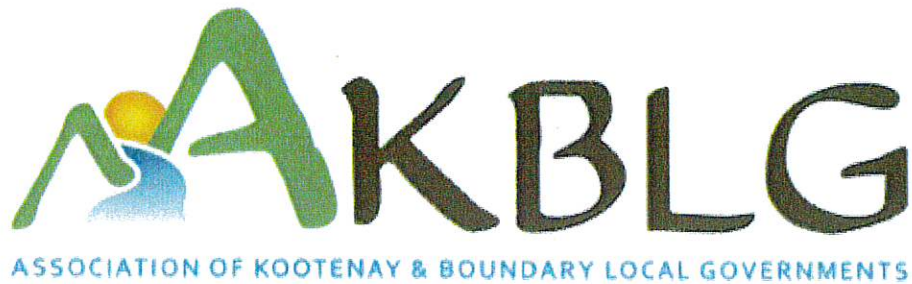
I am chair of the Regional Advisory Committee (RAC) that advises the Board of Directors. There has not been a meeting since 2016 so getting this back on track is a positive.

Respectfully submitted,

**Mayor/Director Lockwood**







## 2021: Infectious Optimism

- Date: October 1 - 3, 2021
- Location: Radium Hot Springs Centre  
4863 Stanley St  
Radium Hot Springs, BC
- Cost: Early Bird Registration on or before September 1 - \$495.00  
After September 1 - \$545.00.
- Registration Deadline: **Midnight Friday, September 17, 2021**

Additional tickets to the Welcome Reception & AKBLG Banquet may be available for purchase once on-line registration has closed on September 17, 2021. Please email [admin@akblg.ca](mailto:admin@akblg.ca) (mailto: admin@akblg.ca) to be placed on the ticket wait list.

- Payment Methods: Payment by credit card registration only through CivicInfo. There will be NO separate invoicing or any payments by cheques.
- Refund Policy: **Full refunds before midnight Sept 3rd.** Substitutions allowed by contacting [admin@akblg.ca](mailto:admin@akblg.ca) (mailto:admin@akblg.ca). After September 3rd, requests for registration refunds must be directed to the AKBLG Executive at [admin@akblg.ca](mailto:admin@akblg.ca) (mailto:admin@akblg.ca) Refunds will only be considered in emergency situations as determined by the AKBLG Executive and a refund fee will be applied as per AKBLG policy.

## Instructions

1. Complete the entire on-line form. Fields marked with \* are required. Once the form is complete, click the "Register" button at the bottom of this page.
2. After clicking "Register", your registration will be confirmed.
3. After you have registered, refer to the on-screen instructions for your payment by credit card to CivicInfo.

If you experience any difficulties with this form, please contact CivicInfo BC at 250-383-4898.





You are here: [Home \(index.html\)](#) » [AGM & Convention](#) » [2021 Convention](#)

**Click here to register (<https://www.civicinfo.bc.ca/event/2021/AKBLG> )**

## INFECTIOUS OPTIMISM

Join us for the 2021 convention where sessions will reflect the immense impact of the pandemic with a focus towards revisoning the future as we knew it.

**All sessions will take place at the Radium Hot Springs Centre (4863 Stanley St.) unless otherwise stated.  
Find accommodation\* in Radium Hot Springs, BC**

\*There is no official hotel for 2021.

### Friday, October 1st Agenda is subject to on-site amendments

7:30 - 4:30pm	<b>Registration Open</b> - Breakfast on your own	Radium Hot Springs Center
7:30 - 10:00am	Set-up for Trade Show	Radium Hot Springs Center - <b>Library/Multi-Purpose Room</b>
10:00 - 5:00pm	Trade Show	Radium Hot Springs Center - <b>Library/Multi-Purpose Room</b>
8:00 - 10:50am	Tour A: Canfor Mill tour	
8:45 - 11:45am	Tour B: Sewage and water treatment plant tours	
9:05 - 11:10am	Tour C: Mayor's Village Walk	
8:00 - 10:50am	Tour D: Kootenay Conservation tour	
9:00 - 10:30am	Tour E: Cultures in Contact at the Radium Visitor's Centre	
	Lunch	Radium Hot Springs Center
11:45 - 12:45pm	<i>Catered by the Horsetheif Pub</i> Trade Show	Radium Hot Springs Center - <b>Library/Multi-Purpose Room</b>

12:45 - 1:30pm	<u>Welcome Delegates</u>	Radium Hot Springs Center
1:30 - 1:34pm	Sponsor Presentation	
1:35 - 2:25pm	<u>Keynote Speaker</u> To be announced	
2:25 - 2:50pm	Refreshment Break & Trade Show	
2:50 - 3:35pm	<u>Plenary Presentation</u> To be announced	
3:35 - 4:15pm	<u>Concurrent Sessions</u> To be announced	
4:15 - 4:45pm	Trade Show	
6:00 - 9:30pm	<u>Welcome Reception</u>	Radium Hot Springs Pools
6:30 - 9:30pm	Shuttle Service from reception to Radium Hot Springs Centre	

**Saturday, October 2nd** Agenda is subject to on-site amendments

7:30 - 8:00am	Breakfast Buffet	Riko's Family Restaurant, 7513 Main St, Radium
8:00 - 4:30pm	Trade Show	Radium Hot Springs Center - <b>Library/Multi-Purpose Room</b>
8:00 - 9:00am	<u>Opening Ceremonies</u>	Radium Hot Springs Center
9:00 - 9:45am	<u>AKBLG Executive Presentation</u>	
9:45 - 10:05am	Refreshment Break & Trade Show	
10:10 - 10:45am	<u>Plenary Presentation</u> To be announced	
10:46 - 10:50am	Sponsor Presentation	
10:50 - 11:25am	<u>Concurrent Sessions</u> To be announced	
11:25 - 11:29am	Sponsor Presentation	
11:30 - 12:45pm	Trade Show	Radium Hot Springs Center - <b>Library/Multi-Purpose Room</b>
11:45 - 12:45pm	Buffet Lunch	
12:45 - 1:45pm	<u>Plenary Presentation</u> To be announced	
1:45 - 2:15pm	Refreshment Break & Trade Show	
2:15 - 2:45pm	<u>Plenary Presentation</u> To be announced	
2:45 - 3:05pm	Refreshment Break & Trade Show	

3:05 - 3:30pm	<u>Plenary Presentation</u> To be announced	
3:30 - 4:30pm	Trade Show	Radium Hot Springs Center - <b>Library/Multi-Purpose Room</b>
6:00 - 9:00pm	Gala Banquet	Radium Hot Springs Center
6:00 - 7:00pm	Cocktails	Radium Hot Springs Center
7:00 - 9:00pm	Buffet Dinner	Radium Hot Springs Center
9:00 - 12:00am	Shuttle service to the Village of Radium begins: <ul style="list-style-type: none"> <li>• Stop #1 - Horsetheif Pub</li> <li>• Stop #2 - Prestige</li> <li>• Stop #3 - Old Salzburg</li> </ul>	

**Sunday, October 3rd** Agenda is subject to on-site amendments

7:00 - 8:30am	Continental Breakfast <i>Catered by Big Horn Cafe</i>	Radium Hot Springs Center
9:00 - 9:45am	<u>Keynote Speaker</u> To be announced	
9:45 - 10:10am	Refreshment Break	
10:10 - 10:55am	<u>Plenary Presentation</u> To be announced	
10:55 - 11:15am	<u>Final Session</u> To be announced	Radium Hot Springs Center
11:15 - 11:30am	<u>Convention Closing</u> To be announced	Radium Hot Springs Center

**Click here to register (<https://www.civicinfo.bc.ca/event/2021/AKBLG> )**

# Sponsors

(click on logos to open website)

## Diamond



## QUOTE FOR SERVICE

Damian John, Ti'azt'en Artist, August 2021

The art concept I have proposed is simple and colourful, working with themes of nature that I have experienced in the area. As an indigenous artist I like to bring my version of indigenous design to the table and feel that this piece reflects that well.

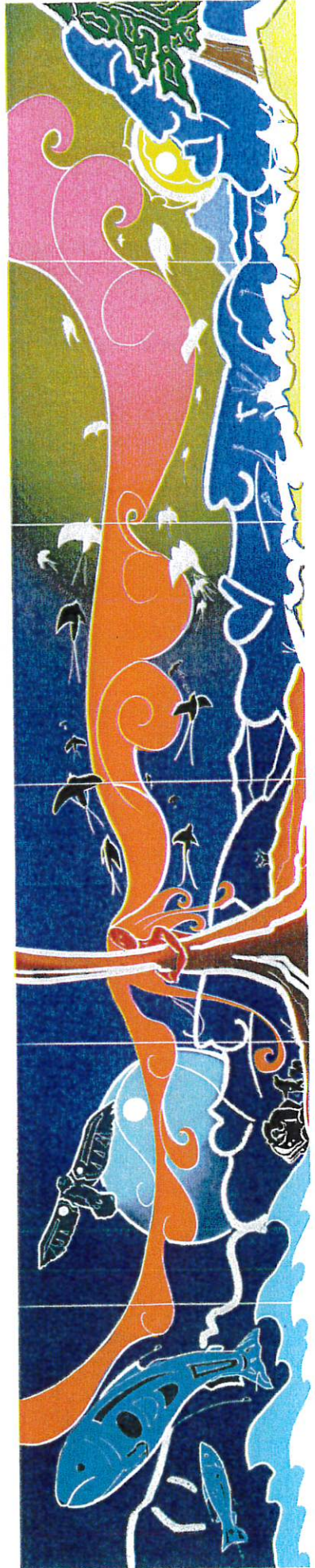
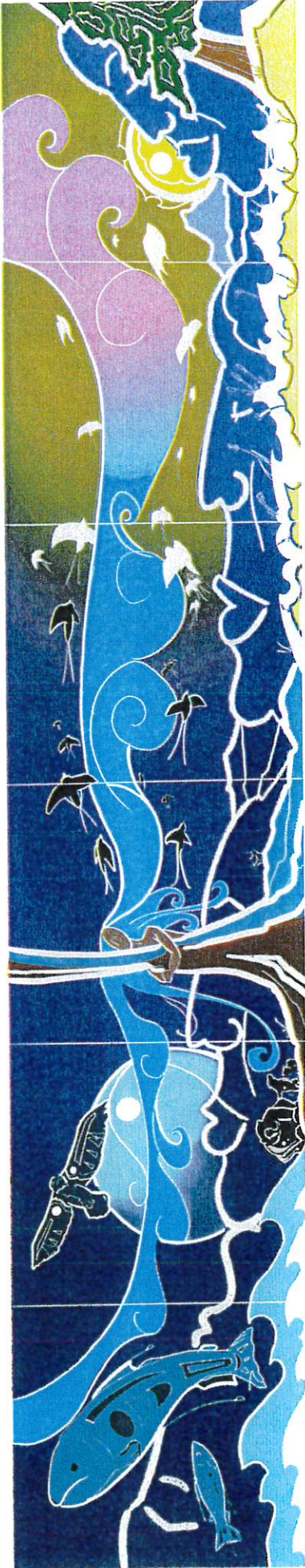
Of course this is a base design that I would tweak some, but the concept is there creatively and I think it has a nice flow to it. I may adjust the colour scheme as well, but feel the morning to night flow works nicely for this particular mural space. The line work will likely be more detailed in the finished concept, but this gives an idea of where I would like to go with the concept. I have marked out the six feet delineation's with white vertical lines in the concept.

Given that the mural is quite large in terms of square footage, I would likely hire one or two artists to help with blocking out the large concept paint and I would finish the detail. As such the budget for this would range between \$5000 and \$7500 for artist fees, travel, and paint/equipment, with the budget on the high end allowing for more detail and time taken with the finished product.

Thank you for the opportunity to create art in our cool little town whomever you choose.

Sna chill'ya

Damian John





**brandy.jessup@salmo.ca**

---

**From:** cao@salmo.ca  
**Sent:** August 17, 2021 12:00 PM  
**To:** brandy.jessup@salmo.ca  
**Subject:** FW: Salmo Murals  
**Attachments:** 29496412\_200197114073115\_3138265880870256640\_n.jpg; 29468016\_200196997406460\_2147391246073593856\_n.jpg; 29425159\_200196430739850\_1389081767436091392\_n.jpg; 20210807\_163545.jpg; 20210806\_085410.jpg

Also for next week's agenda.



Anne Williams | Chief Administrative Officer  
Village of Salmo | Hub of the Kootenays  
423 Davies Avenue (PO Box 1000), Salmo BC V0G 1Z0  
o: 250.357.9433 e: [cao@salmo.ca](mailto:cao@salmo.ca) w: [www.salmo.ca](http://www.salmo.ca)

Join us on 

**From:** Rommel Habon <kuyadesigns@gmail.com>  
**Sent:** August 7, 2021 8:33 PM  
**To:** cao@salmo.ca  
**Subject:** Re: Salmo Murals

Hi. So, in regards to the Fortis mural, I've cropped the previously mentioned flower picture to demonstrate how the painting would look closer to the panel's dimensions. I have also attached two more sunflowers. One painting is finished, and the second is not finished. I have attached two new concepts; the Owl, and the Heart.

Cheers,

Rommel

On Wed, Jul 21, 2021 at 2:19 PM [cao@salmo.ca](mailto:cao@salmo.ca) <[cao@salmo.ca](mailto:cao@salmo.ca)> wrote:

Hi Rommel – Council viewed all your submissions.

Anne Williams

Chief Administrative Officer



**THE CORPORATION OF THE VILLAGE OF SALMO**  
**BYLAW #734**  
**A BYLAW TO AUTHORIZE THE CLOSURE OF A HIGHWAY**

---

WHEREAS section 40 of the *Community Charter, Chapter 26*, authorizes the Council of the Village of Salmo to close part of a highway and remove the dedication of a highway,

AND WHEREAS the Council of the Village of Salmo deems it to be in the best interest of the community to close an unconstructed highway in order to create two new parcels;

NOW THEREFORE the Council of the Village of Salmo, in open meeting assembled, enacts as follows:

**1. HIGHWAY CLOSURE**

- 1.1. That the part of Third Street (Unconstructed) identified on Schedule 'A' attached to and forming part of this bylaw is hereby closed.
- 1.2. The highway dedication of the part of Third Street (Unconstructed) being closed pursuant to this section is hereby removed.

**2. CITATION**

- 2.1. This by-law shall be known and cited for all purposes as the Village of Salmo "**THIRD STREET HIGHWAY CLOSURE BYLAW #734, 2021**".

**3. ENACTMENT**

- 3.1. If any section, subsection, sentence, clause or phrase of this Bylaw is for any reason held to be invalid by the decision of any court of competent jurisdiction, the invalid portion(s) shall be severed, and the part(s) that is (are) invalid shall not affect the validity of the remainder of this Bylaw.
- 3.2. This Bylaw shall be considered to have come into force and effect upon the day adoption.

READ A FIRST TIME	this __ day of __, 2021
READ A SECOND TIME	this __ day of __, 2021
READ A THIRD TIME	this __ day of __, 2021
PUBLISHED pursuant to section 94 a first time	this __ day of __, 2021
PUBLISHED pursuant to section 94 a second time	this __ day of __, 2021
RECONSIDERED AND FINALLY ADOPTED	this __ day of __, 2021

APPROVED PURSUANT TO HIGHWAY ACT THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2021

---

Approving Officer – Ministry of Transportation & Infrastructure

---

Mayor

---

Chief Administrative Officer

I HEREBY CERTIFY THIS TO BE A TRUE COPY OF THE VILLAGE OF SALMO "THIRD STREET  
HIGHWAY CLOSURE BYLAW #734, 2021".

---

Chief Administrative Officer





**THE CORPORATION OF THE VILLAGE OF SALMO**

**BYLAW #735**

**A BYLAW TO CLOSE AND REMOVE THE DEDICATION OF A PORTION OF LANEWAY**

---

WHEREAS section 40 of the *Community Charter, Chapter 26*, authorizes the Council of the Village of Salmo to close part of a highway and remove the dedication of a highway,

AND WHEREAS the Council of the Village of Salmo deems it beneficial to close to traffic and remove the highway dedication of a portion of laneway located between Parcel A (See V17540) Block 1 District Lot 206A Kootenay District Plan 622A and Lot 1 Block 1 District Lot 206A Kootenay District 622A;

NOW THEREFORE the Council of the Village of Salmo, in open meeting assembled, enacts as follows:

**1. CLOSURE AND DEDICATION REMOVAL**

- 1.1. That the laneway shown between Parcel A (See V17540) Block 1 District Lot 206A Kootenay District Plan 622A and Lot 1 Block 1 District Lot 206A Kootenay District 622A identified on Schedule 'A' attached to and forming part of this bylaw is hereby closed.
- 1.2. The dedication of the public road referred in section 1.1 is hereby removed.

**2. CITATION**

- 2.1. This by-law shall be known and cited for all purposes as the Village of Salmo "**FIRST STREET LANEWAY CLOSURE BYLAW #735, 2021**".

**3. ENACTMENT**

- 3.1. If any section, subsection, sentence, clause or phrase of this Bylaw is for any reason held to be invalid by the decision of any court of competent jurisdiction, the invalid portion(s) shall be severed, and the part(s) that is (are) invalid shall not affect the validity of the remainder of this Bylaw.
- 3.2. This Bylaw shall be considered to have come into force and effect upon the day adoption.

READ A FIRST TIME	this __ day of __, 2021
READ A SECOND TIME	this __ day of __, 2021
READ A THIRD TIME	this __ day of __, 2021
PUBLISHED pursuant to section 94 a first time	this __ day of __, 2021
PUBLISHED pursuant to section 94 a second time	this __ day of __, 2021
RECONSIDERED AND FINALLY ADOPTED	this __ day of __, 2021

APPROVED PURSUANT TO HIGHWAY ACT THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2021

---

Approving Officer – Ministry of Transportation & Infrastructure

---

Mayor

---

Chief Administrative Officer

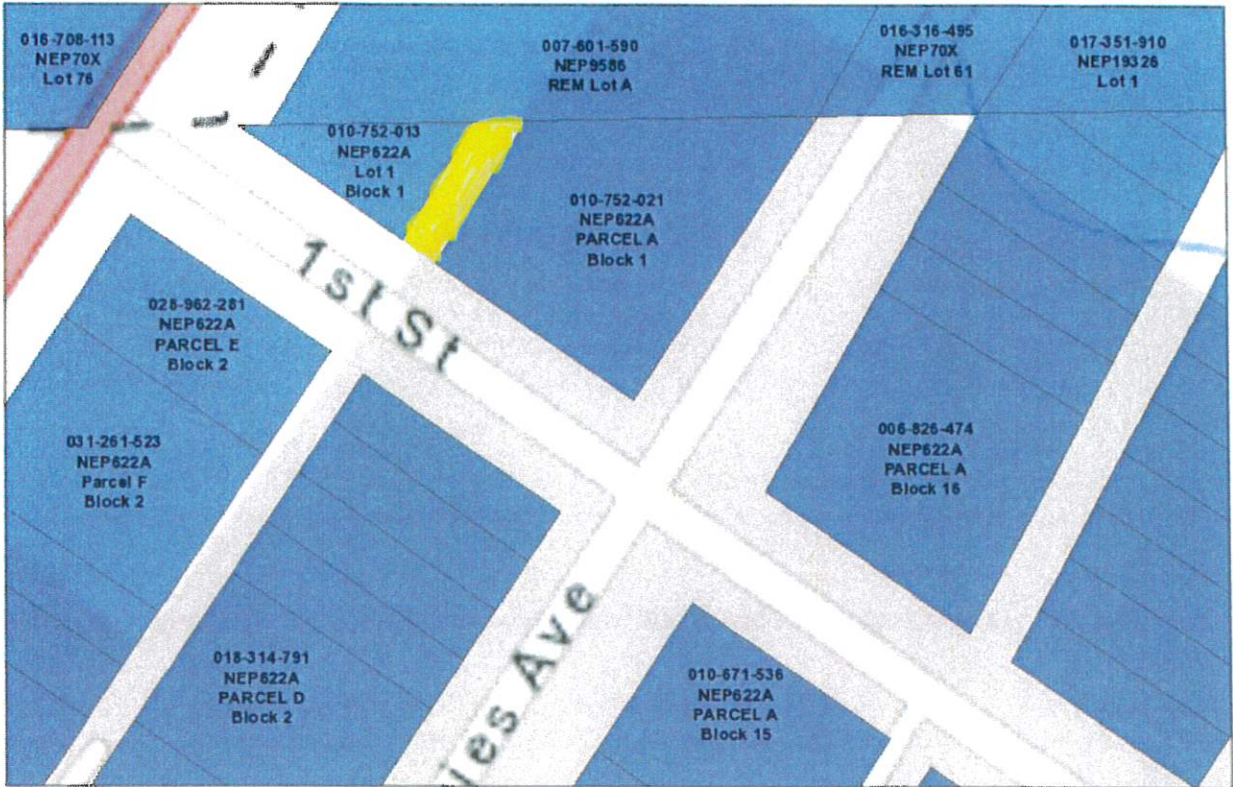
I HEREBY CERTIFY THIS TO BE A TRUE COPY OF THE VILLAGE OF SALMO "FIRST STREET LANEWAY CLOSURE BYLAW #735, 2021".

---

Chief Administrative Officer



Schedule 'A'







## Civic Works Foreman Report Period June 18<sup>th</sup> – August 19<sup>th</sup>, 2021

August 24<sup>th</sup>, 2021, Regular Council Meeting #14-21

### Equipment Repairs & Maintenance

#### Misc. Equipment

- Greased trimmer heads on weedwhackers.
- Completed maintenance schedules for all vehicles.
- Washed all fleet vehicles.
- Repaired drill.
- Replaced bulkhead on water tote.

#### 2021 Ford Ranger

- Installed decals on truck.
- Wired and installed beacon light.
- Installed mud flaps, seat covers and floor mats.
- Installed headache rack.

#### 2000 Ford F150

- Complete oil change.

#### 2012 Ford F150

- Repaired tail pipe mount.

#### Trackless

- Ordered and installed wheels for the rotary mower.
- Repaired deck pulley and weld in access panel.
- Repaired tire.
- Removed, repaired, and replaced injector pump.
- Checked blades for damage.

#### 1998 Loader

- Greased machine.

#### 2018 Loader

- Vacuum & clean interior.
- Pressure washed outside.

#### Excavator

- Repaired light on excavator boom arm.
- Greased machine.

### Water

- Routine weekly samples are being sent in and have all come back well within parameters.
- Completed 9 BC One calls.
- Completed 9 water shut offs/turn ons.
- Replaced 2 broken water stands.
- Repaired 1 broken water line.
- Replaced 3 curb stops.
- Completed monthly maintenance checks on wells.
- Weed whacked around reservoir.
- Troubleshoot power surges at Sayward Well.
- Completed monthly generator maintenance.
- Picked up supplies in Castlegar.
- Serviced water pumps.
- Switched over wells.
- Coordinate with contractors regarding annual well inspections.
- Installed louver vent and fan at Glendale Well.
- Checked on 3 low pressure complaints.
- Turned on water at KP Park dugouts.
- Glendale and Sayward Well software updates completed.
- Reservoir back up battery installed.
- Met with engineers regarding water lines for potential new developments.

## Parks & Campground

- Mowed and weed whacked ball fields, playground, campground, and parks.
- Dragged the ball fields.
- Picked up garbage from around the park and ball fields.
- Cleaned up dog poop from KP & Lion's ballfields.
- Filled in potholes at KP Park parking lot.
- Cleaned KP washrooms daily.
- Stocked KP Washroom supplies and toilet paper daily.
- Removed broken bench from KP Park.
- Replaced water stand at Lion's Park.
- Installed soap dispensers in KP Washrooms.
- Repaired gazebo light.
- Replaced broken board on bleachers at KP and Lion's Park.
- Repaired the swing at KP park.
- Removed garbage from KP campground fire rings.
- Removed old broken pipe stand and installed a new one at Lion's Park.
- Removed broken and damaged picnic table from KP park.
- Repaired valve in park water stand.
- Coordinated with playground company regarding installation schedule for new playground at Lion's Park.
- Picked up supplies in Trail for playground install.

## Waste Water

- Completed daily checks & tests.
- Collected and send in BOD & VOS samples.
- Picked-up supplies for the WWTP in Castlegar.
- Pumped out underground chamber.
- Cleaned lift station.
- Cleaned the sludge pipe.
- Cleaned and cleared RAS chamber.
- Wasted the RAS daily.
- Cleaned RAS box.
- Cleaned skid exterior and deck.
- Cleaned screen from screen room.
- Remove and replace pump at the lift station.
- Put Actizyme in lift station weekly.
- Removed solids from reaction chamber.
- Ran generator and did maintenance checks.
- Ran tests and exercise trans switch at WWTP.
- Mowed and weed whacked at WWTP.
- Repaired 1 damaged sewer line.
- Repaired ditch at lift station.
- Fixed sewer backup on Main Street.
- Build a blind for the splitter.
- Unclogged the pipes coming out of the splitter.
- Started using Wesflock additive in racetrack to aide in settling of clarifier.
- Set Wesflock dosage.
- Co-ordinated, worked with and followed up with contractors on projects including:
  - SCADA System
  - Blower & Diffuser
  - for Racetracks.
  - Clarifier
  - Sludge products.
  - Actizyme.
  - Dosage Pump
  - New sewer services.
  - Aerators.
- Ran the skid for the WWTP.
- Cleaned headworks screen.
- Cleaned headworks sludge press.
- Emptied waste bin and relined.
- Flushed out effluent manhole.
- Cleaned and filled poly tank.
- Cleaned effluent and splitter box.
- Cleaned both weirs.
- Cleaned out collection trough.
- Fit spray bars on the racetrack.
- Cleaned the reactor portion of the poly and sludge tank.
- Switched RI Basins.
- Opened racetrack #2 and balanced it.
- Constant DO Monitoring of second racetrack.
- Greased sludge press.
- Drained compressor.
- Cleaned sludge building floors & walls.
- Cleaned and scraped RI basins and hauled waste.
- Worked on dosage pump.
- Cleaned dosage pump valves.
- Cleaned reactor chamber.
- General cleanup around WWTP.
- Installed stairs at headworks building.
- Checked generator batteries.
- Backup Scada battery updated.

### Village Maintenance

- Regularly sanitized machines & equipment per COVID-19 protocols.
- Removed garbage from community cans.
- Mowed and weed wacked various locations around town including office, firehall, tennis courts, radio station, cemetery, and entrances to town.
- Mowed around shop and RI Basins.
- 
- Brush cleanup completed at cemetery.
- Installed 3 new headstones at cemetery.
- Dug 2 graves to prep for internments.
- Pressure washed headstones at graveyard.
- Planted grass seed around graves and benches.
- Took old fencing and emptied steel bin at Scrap King.
- Cleaned catch basins.
- Repaired street signs.
- Removed garbage and old boards from the recycle depot.
- Picked up supplies for shop from Castlegar.
- Repaired boulevards by tennis courts.
- Removed sand pile from lift station.
- Placed barricades and hung signs around the recycle building.
- Site visit for Reservoir Fence project.
- Picked up supplies for Canada Day contest from Castlegar.
- Picked up supplies for office in Nelson.
- Meet with School Board maintenance about tennis court project.
- Removed fencing from around tennis courts.
- Repaired water line break from at Tennis courts.
- Removed plywood from recycle depot fence for art project.
- Removed Canada Day decorations from office.
- Filled in potholes.
- Pothole maintenance.
- Drainage maintenance and culverts cleaned out.
- CW Shop Maintenance.
- Cleaned shop doors.
- General Civic Works shop cleanup.
- Coordinated with Fortis, Telus and Hiltech regarding ongoing maintenance at the Fortis Substation.
- Refilled doggi-pot bags as needed.
- Watered flowerpots daily.
- Filled self watering pots with more water.
- Investigated new roadway
- Completed some alley maintenance and repair.
- Filled in potholes in alleys.
- Pulled invasive species from Ninth Street.
- Pulled weeds at KP bike park.
- Removed dangerous trees on Ninth street and Glendale Ave.
- Picked up parts for new catch basin.
- Wellness Center maintenance & repairs.
- Firehall maintenance.
- Completed roof fence at firehall.
- Burn pile maintenance.
- Assisted Fire Dept with putting out burn pile fire.
- Garbage cleanup along roadside and throughout community.
- Boulevard maintenance and tree cutting.
- Annual sidewalk replacement/repairs now complete.
- Installed storm drain at Civic works shop.
- Painted parking stall line, crosswalks, stop lines, handicap stalls and yellow curbs.
- Painted guards at Firehall.
- Meet with contractor regarding new crosswalk sign.
- Painted Glendale bridge.
- Painted garbage can lids.

### Civic Works Administration

- Records management.
- Prepared and collected daily staff reports.
- Updated services cards.
- Awarded tender opportunity for the reservoir fence.
- Picked up new Civic Works fleet vehicle.
- Trained and held orientation for new summer student workers.
- Met with WorkSafe regarding recycle building.
- Met with RCMP and investigators regarding burn pile fire.
- Gathered information for CAO.

**Community Appearance**

- 2 Incidents of theft and/or vandalism since last report.
  - Graffiti on Glendale bridge and Ninth street overpass.
  - Burn pile was lit on fire.

Originally Signed by: Fred Paton

\_\_\_\_\_  
Fred Paton  
Civic Works Foreman

<b>UPCOMING EVENTS</b>
August 24-26, 2021 – Lion’s Park Playground install.
September 3, 2021 – Summer students work completed for the summer.
Ribbon Cutting Ceremony -Lion’s Park Playground – Date TBD



## Fire Chief's Report: Aug 01, 2021

Regular Council Meeting #00-21

Since the last report on May 1st, 2021 the Salmo Fire Department responded to 36 calls:

4	Lift Assists	8	Wildland Fires	10	Jaws Calls
4	Burn Complaints	1	Structure Fire	1	Carbon Monoxide Report
1	Gas Leak	1	Commercial Alarm	2	Reports of Smoke Showing
2	Vehicle Fires	2	Electrical Calls		

### DESCRIPTION

We have been extremely busy the past three months. We have never before had four calls in one day, but in August we had back to back days of four calls per day.

In May we responded to a Facebook message of a wildland fire up Sheep Creek. Upon arrival we found a very active and rapidly spreading fire. Our crews were able to quickly slow down the spread of the fire. BC Wildfire arrived on scene and assisted us in containing the fire.

We responded to two vehicle fires that were just a week apart.

We responded multiple suspicious wildland fires in a four day period in July. We were paged to one fire on the 23<sup>rd</sup>, three fires on the 24<sup>th</sup>, one on the 25<sup>th</sup> and two on the 26<sup>th</sup>. We were fortunate to have a lot of people in the community willing to help, and many people willing to call 911 when they first noticed smoke. I am very proud of our crew. Their quick and professional fire attack definitely made a difference in the extent and spread of the fires. Also the attendance of so many members at calls would be the envy of any fire department, with 22 members attending many of the calls during the rash of suspicious fires. We also worked very closely with RCMP and BC Wildfire personal in investigating these fires.

### Misc.

During our spell of suspicious fires the wiring and hydraulic oil hoses in the pump caught fire in our Fast Attack. The fire damage was significant. Fortunately the Hub Fire Engine technician happened to be in the Kootenays. I called him Saturday night and he dropped his other jobs and was at our fire hall at 7:00 Sunday morning. Between him and Bill Baird, we were able to have the pump removed from the truck by early afternoon. Bill then went to work at replacing the wiring, while the technician hooked up a temporary fix by plumbing in a Honda pump to the water tank. Monday morning electrical parts and hoses were ordered. Tuesday afternoon and evening had the pump repaired and installed back in the truck. On Wednesday morning the technician was at our hall early in the morning and he continued to connect the plumbing and wiring into the truck. By noon on Wednesday the pump was put through its paces and was declared fully ready for service. It is very impressive to have a pump and motor that suffered so much damage, and have it back in full service in less than four days.

We spent several practice nights through the summer preparing for wildland fires. We also spent a few nights using our portable fire pumps in various water sources in the area. We also investigated which sites would be useable to draft water to fill up our truck if there happened to be an issue with getting

FILE 7380-20

water from our fire hydrants. We have also been out to Scrap King and have tried their fire hydrants as another source of water during an emergency.

I am looking at buying special "Summer 2021" T shirts for the crew as a thank you for their commitment and hard work during a very trying period. Salmo Fire Department members spent a total of 305 volunteer man hours responding to calls during just a four day period. And that does not include the extra hours members put in checking on extinguished fires, conducting patrols and responding to Facebook reports of smoke in various areas.

*Originally Signed By:*

---

David Hearn, Fire Chief





## Bylaw Officer's Report: June 1, 2021 to July 31, 2021

Regular Council Meeting #14-21

### Complaints:

INFRACTION TYPE	NO. OF INFRACTIONS	RESOLUTION
Animal Related	3	<ul style="list-style-type: none"> <li>• Two (2) complaints about separate dogs at large that were charging at people walking or riding bikes by. The Bylaw Officer attended both residences and spoke to the owner at one residence and the house sitter at the other residence. Problem seems to be resolved at both addresses but will monitor to ensure ongoing compliance.</li> <li>• One (1) complaint about a resident that had a rooster living on their property. The Bylaw Officer attended and left a notice advising the owner that roosters are not allowed in the Village limits. The owner complied and rehomed the rooster.</li> </ul>
Traffic	2	<ul style="list-style-type: none"> <li>• One (1) complaint about a semi-trailer truck parking on the Village boulevard in a residential area. The Bylaw Officer attended and left a notice. The owner of the home advised the Village that the truck is being sold and will no longer be parked in that location. Compliance achieved.</li> <li>• One (1) complaint about a large dirt/gravel covered property that has semi-trucks frequently driving and parking on it which stirs up excessive amounts of dust. This has already been addressed as a prior complaint was received.</li> </ul>
Noise	2	<ul style="list-style-type: none"> <li>• One (1) complaint about dogs barking. This is an ongoing issue and the Village received a prior separate complaint about the same dogs. A ticket was issued to the owner of the dogs which the owner has since disputed.</li> <li>• One (1) complaint about a resident starting up commercial equipment in the early mornings. The Bylaw Officer attended and spoke to the resident and the Village also sent a letter addressing this concern. Will follow up to ensure compliance.</li> </ul>
Unsightly	2	<ul style="list-style-type: none"> <li>• Two (2) complaints of unsightly properties. The Bylaw Officer attended to the first address and spoke to the resident and the Village also sent a letter addressing this concern. Will follow up to ensure compliance. The Bylaw Officer took photos of the other address and will be following up.</li> </ul>
Zoning Related	1	<ul style="list-style-type: none"> <li>• One (1) complaint about a residential lot being used to store and maintain commercial equipment for a business. The Bylaw Officer attended and spoke to the resident and the Village also sent a letter addressing this concern. Will follow up to ensure compliance.</li> </ul>
Fire Hazard	1	<ul style="list-style-type: none"> <li>• One (1) complaint about welding work being done on equipment in a dry field. The complainant was very concerned about it being a fire hazard. The Bylaw Officer attended and spoke to the resident. The Village also sent a letter addressing this concern. Will follow up to ensure compliance.</li> <li>• One (1) complaint about a resident cutting all the branches off a very large tree leaving branches and other debris on the resident's yard and the neighbouring</li> </ul>

		property. The Bylaw Officer attended the property and spoke to the owner. He is in working towards removing all of it. Will follow-up to ensure compliance.
Watering	1	<ul style="list-style-type: none"> <li>• One (1) complaint about someone using an excess amount of water and watering outside of permitted days/times. The Village mailed a letter to the owner and the CAO spoke to the owner and compliance achieved.</li> </ul>
Other	1	<ul style="list-style-type: none"> <li>• One (1) complaint about a neighbour harassing a resident and their family. They were advised to contact the RCMP as the Village cannot address harassment.</li> </ul>

### Enforcement

INFRACTION TYPE	NO. OF INFRACTIONS	RESOLUTION
Unightly	3	<ul style="list-style-type: none"> <li>• Three (3) unsightly properties.</li> <li>• The Bylaw Officer left a notice at the first property and has not gained compliance. The Village will follow-up with a letter.</li> <li>• The Bylaw Officer spoke to one of the other owners and they have since complied.</li> <li>• The Village sent a notice to the owner of a mobile home park advising them of a tenant that was required to complete the siding on his residence. Will follow-up to ensure compliance.</li> </ul>
Traffic	4	<ul style="list-style-type: none"> <li>• One (1) notice left at a residence where the owner had his business truck and trailer with equipment parked on the Village boulevard. Part of the terms and conditions of issuing a Business License to this resident was that the vehicle and equipment was to be stored in the carport only. The Village will take further action.</li> <li>• One (1) notice left at a residence where a travel trailer with Alberta plates was parked on the boulevard. The Bylaw Officer spoke to the owner who advised that it was people visiting and it will be moved right away.</li> <li>• One (1) notice left at a residence where a recreational vehicle was parked on the side of the Village street in the downtown core. The Bylaw Officer spoke to the owner and they relocated it. Compliance achieved.</li> <li>• One (1) notice left at a residence with new owners who were parking their travel trailer on their property. The owner called the office and we confirmed it was not on the Village boulevard but was on their private property.</li> </ul>
Watering	13	<ul style="list-style-type: none"> <li>• Thirteen (13) notices given to residents that were watering outside of the permitted days/times. Compliance achieved in all cases. Will continue to monitor.</li> </ul>
Grass	8	<ul style="list-style-type: none"> <li>• Eight (8) notices given to residents with long grass/weeds advising them that they need to cut the grass. Compliance achieved in all cases.</li> </ul>
Animal	1	<ul style="list-style-type: none"> <li>• One (1) notice left to the owners of horses notifying them that they cannot ride the horses on Village sidewalks and must pick up horse manure. Owner called the office and compliance achieved.</li> </ul>
Fire Hazard	1	<ul style="list-style-type: none"> <li>• One (1) notice given to a resident that had a large amount of dry tree branches piled on his property asking him to discard of them as they were a fire hazard. Compliance achieved.</li> </ul>

Information submitted by:  
Alix Watson, Bylaw Officer

Originally signed and approved by:  
Anne Williams, Chief Administrative Officer



## The Corporation of the Village of Salmo

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### REPORT TO COUNCIL

DATE: August 6, 2021  
RE: WWTP PLANT – ODOUR ISSUES  
SUBMITTED BY: Anne Williams, Chief Administrative Officer

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#### **WWTP Odour Update**

Currently we are experiencing no odour issues from the WWTP. This has been achieved by Denny recently reconsidering the use of Racetrack #2 and reopening it.

His decision was based on laboratory data received from frequent testing and consultation with other operators and various experts on how to best alleviate the unusual problem we were having. It was generally agreed that once the sludge in Racetrack #1 reached a point where the microbial particulate settled the way it is supposed to after the upheaval it underwent in the spring reactivating the second racetrack was worth a try as, at that point nothing was helping much. So, he did, and it has proved to be a successful solution for now, allowing oxygen levels to finally get to a level to do their part in killing off the odour-causing bacteria. However, using the two racetracks is only part of a long-term solution. (It is also of interest to note that WSP, the project engineers, had advised we only need one racetrack.)

As all of you will recall, everything was majorly stirred up and oxygen levels, which are essential to the process, were extremely low following maintenance allowing the odour causing bacteria to dominate. Unfortunately, the extremely high heat we've experienced this spring and summer also depleted the oxygen levels even further compounding the issue. Fine tuning our new systems also played a role in getting balances right.

There has to be a balance in the system of water vs. sludge gunk in order for the good bacteria and oxygen levels to assist with the breakdown process.

In the spring, transferring the waste from one track to the other created major havoc with the breakdown process and depleted the necessary oxygen levels and it took weeks for everything to settle back to normal. As we had also trucked

away sludge to perform maintenance, sludge levels needed to build up again, as well as settle properly, to optimize the process. We needed to 'seed' the empty racetrack with the settled sludge in order to use track #2 again while keeping the right amount in track #1. Testing showed that earlier in the summer we did not have enough of the sludgy gunk with the proper ratio of water vs. sludge to seed track #2 even if we had wanted to at that time. To reactive it, this time it was also possible to transfer slowly from track #1 into track #2 to avoid mixing it all up too much again and going forward they can control the flow into it from #1.

We know that new aeration equipment is what we need and that it will substantially assist the breakdown process while ensuring that proper bacterial balance is maintained to eliminate future odour issues and facilitate the whole microbial process.

Last month, we thought we had found the best equipment for our set-up, and we may have, but wanted to be sure to have made the right choice. Denny notes that it is really important that the most appropriately sized equipment for producing the required oxygen levels for our configuration is purchased. He has recently met with Aerators International (in addition to consulting lots of other operators and experts) and they have advised that even more lab data, which means more testing, is needed in order to make a decision on what size aeration equipment to buy. Therefore, he is diligently sampling to gain data, and it is hoped that a decision can be made by Civic Works at the end of the month on which aerator to purchase.



## The Corporation of the Village of Salmo

### REPORT TO COUNCIL

REPORTING PERIOD: June 19, 2021 to August 17, 2021

SUBMITTED BY: Anne Williams, Chief Administrative Officer

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#### (a) Grants:

- **Salmo Community Owned and Operated Bus Initiative (SCOBI)** grant application for the additional \$15K needed for the study has been applied to via the CBT's Community Development Program as approval has a very short turn around whereas FCM's turnaround on grant approval is several months. It was favourably received, and we are waiting for confirmation, which I expect this week. Once that funding is in place the project will be fully-funded and we can do an RFP for a consulting firm to do the undertake and complete the study this fall. ETSI has already confirmed \$15K, with the Village contributing \$5K, for a total study cost of \$35,000. The study should get underway by the end of September with a report due at the end of November. If the study recommends a pilot project, that should give us time to find grant funding in order to begin the pilot next year.
- **Lions Park Playground** – Playground equipment has been ordered and is scheduled for installation beginning August 24th. Civic Works have begun preparing the site per the manufacturer's requirements. The slide will be a week late in coming, and they have assured us that it will be simple for CW to install.
- **KP Park Multi-purpose Building** grant application to the Investing in Canada Infrastructure: *Rural and Northern Communities; Community, Culture and Recreation program*. Notifications were originally slated for this spring but they have now changed that to summer 2021. However, we are still waiting to hear back from them.
- **Mining Equipment Project** – See **Appendix A** to this report.

#### (b) Bylaws:

Zoning (Land-Use) Bylaw: Council comments/feedback on the Zoning Bylaw are being reviewed and any needed changes are being incorporated for the next draft for Council to discuss and make decisions on a few points. After the discussion, a version incorporating any discussion decisions will be brought forward for 1st reading at the September 24th meeting. We will hold a Public Meeting in October to receive input from the public. The draft will be advertised for at least two weeks prior to the meeting and will be available online and in the office for the public to read and comment on prior to the hearing. These comments will be read out at the meeting. I will also be generating a list of major changes from Bylaw #489, the current zoning bylaw.

**(c) Bylaw Enforcement:**

Working with staff, the Building Inspector and the Bylaw Enforcement Officer to address issues with property owners regarding building structures that don't comply with the Village's bylaws, particularly unsightly premises. We have written to property owners with Tyvek-wrapped homes or structures without siding to ask them to please complete the building process and put up the siding.

Interest in Salmo real estate remains high.

**(d) Building Projects:**

**Large Equipment Storage Building** – The new generator has been ordered and delivery is approximately 32 weeks. The electrical inspector will not allow any work to commence in the building until the old generator is removed from the building, and WorkSafe has put a Do Not Enter order on the building. We will tender the generator enclosure and pad and hook-ups shortly so they can be prepared in advance for installation in the spring and we will prepare the construction/repair project tender in the fall once the drawings are received from the engineers.

**(e) Dike Management**

We are still waiting on Ministry approval for this year's dike work and permission to work in the autumn (needed due to Ministry requirements for additional information delaying the process) outside of the fish window. The Ministry sent yet another list of questions on August 17th that need answering. We are responding immediately.

On August 19th we received a letter from the Penticton Indian Band regarding their rights and concerns. They are willing to work with us and we may have an official representative/observer on site for the work in case we dig anything up or disturb something of historic value. We are not planning to dig and are not aware of anything of historical value along the creek edge here, so, hopefully, all will go smoothly. I'm not sure yet if there is a charge for their observer.

**(f) Other:**

- FYI -a non-medical cannabis is going through the licensing process for a store in the old, vacant gas station building on Railway Avenue.
- Liaised with various organizations and contractors.
- Prepared information for Council meetings.
- Prepared and posted various bulletins and updates on the website.

**CAO'S REPORT August 19, 2021 – APPENDIX A**

**From:** salmoch salmoch@telus.net <salmoch@telus.net>  
**Sent:** August 19, 2021 11:31 AM  
**To:** cao@salmo.ca  
**Cc:** huser@telus.net  
**Subject:** Re: Mining project

Good morning Anne,

My apologies, here is the information I emailed to Farrell. I thought this was needed as an update for the council.

Thanks Heather

Mining Project Report

Display area cleared and designated for equipment pieces. Ground leveled and we have poured some additional bases and will have the artifacts in their designated places shortly.

The painting on these pieces is 85% complete with touch up needed when placed. *(Due to the heat, we were unable to paint until it was a bit cooler, as it was suggested by the paint supplier that the paint would peel next year if the equipment was hot to the touch when painting.)*

The research and documenting of the equipment is complete and signage has been addressed with consideration as to structural foundation concerns, installation and maintenance costs and vandalism. Sign bases will be installed shortly with information to be attached once completed by Sign Company.

Web-site work is being done to include relevant background information, site data, and historical data. A large area map is being constructed to be mounted on the backside of the mural that is there now, a self-guided tour pamphlet will be completed shortly.

To date we are fortunate to have a large volunteer base working on this project and many are eager to continue until the project is completed.

As soon as pieces are placed we will address landscape needs and pathways.

This project is a real asset to the community and will be a draw to many visitors.

The Chamber whole heartily thanks the Village for their support with this undertaking.

Heather





Village of Salmo  
Accounts Payable July 9 to August 19, 2021

Cheque #	Pay Date	Vendor Name	Description	Paid Amount
014612	2021-07-29	A.M. FORD SALES LTD.	2021 Ranger Supplies	\$27.42
014561	2021-07-23	Accura Alarms Security Service Ltd.	Alarm Monitoring	\$52.50
014623	2021-08-06	Accura Alarms Security Service Ltd.	Alarm Services	\$84.00
014560	2021-07-23	Ace Courier Systems	Water Sample Shipping	\$352.28
014621	2021-08-06	Ace Courier Systems	Shipping Expenses	\$57.79
014666	2021-08-19	Ace Courier Systems	C.W. Supplies, Water Sample Shipping	\$179.64
014648	2021-08-11	Acti-Zyme Products Ltd.	WWTP/Collection Supplies	\$6,634.33
014622	2021-08-06	Andrew Sheret Limited	Water Distribution Supplies	\$202.78
014647	2021-08-11	Andrew Sheret Limited	Water Distribution Supplies	\$69.25
014562	2021-07-23	Atkinson, Julie	Tax Overpayment Refund	\$455.37
014563	2021-07-23	BC Assessment Authority	2021 Annual Tax Levy	\$7,518.25
014667	2021-08-19	BH Safety Gear	WWTP Supplies	\$292.22
014613	2021-07-29	Billy's Auto Service	FD Fast Attack Maintenance	\$2,506.91
014564	2021-07-23	Black Press Group Ltd.	Advertising	\$229.08
014624	2021-08-06	Black Press Group Ltd.	Art Wall Mural Project Advertising	\$229.08
014565	2021-07-23	Caro Analytical Services	WWTP Sample Testing	\$262.65
014614	2021-07-29	Caro Analytical Services	WWTP Effluent Testing	\$242.90
014625	2021-08-06	Caro Analytical Services	WWTP Testing Services	\$155.83
014567	2021-07-23	City of Nelson	Financial Services	\$9,450.00
014569	2021-07-23	Cloverdale Paint Inc.	Line Painting Supplies	\$676.48
014669	2021-08-19	Cloverdale Paint Inc.	Line Painting Supplies	\$676.52
EFT	2021-07-23	Collabria	FD/Office/WWTP/Canada Day/Postage Supplies	\$5,720.64
EFT	2021-08-06	Collabria	Canada Day/Office/FD/CW/WWTP Supplies	\$2,899.74
014566	2021-07-23	Commissionaires British Columbia	Bylaw Enforcement	\$1,016.61
014626	2021-08-06	Commissionaires British Columbia	Bylaw Enforcement	\$539.09
014668	2021-08-19	Commissionaires British Columbia	Bylaw Enforcement	\$506.77
014649	2021-08-11	Darrin B.C. Connatty B.C.L.S.	Land Survey Expenses	\$8,820.00
014628	2021-08-06	Endersby, Samantha	Dog Boarding Expenses	\$25.00
014570	2021-07-23	Environmental Operators Certification	Annual Facility Dues	\$210.00
014627	2021-08-06	Environmental Operators Certification	Annual Dues	\$10.00
014592	2021-07-23	Fortis BC - Natural Gas	Natural Gas Expenses	\$249.88
014641	2021-08-06	Fortis BC - Natural Gas	Natural Gas Expenses	\$77.03
014571	2021-07-23	Fortis BC Inc.	Electricity Expenses	\$3,042.33
014615	2021-07-29	Fortis BC Inc.	Electricity Expenses	\$2,737.23
014629	2021-08-06	Fortis BC Inc.	Electricity Expenses	\$4,053.56
014670	2021-08-19	Fortis BC Inc.	Electricity Expenses	\$36.75
014573	2021-07-23	GFL Environmental Inc. 2020	Garbage Services	\$7,412.22
014650	2021-08-11	GFL Environmental Inc. 2020	Garbage Collection Services	\$6,951.53
014572	2021-07-23	Grant Thornton LLP	Auditing Services	\$7,875.00

Village of Salmo  
Accounts Payable July 9 to August 19, 2021

Cheque #	Pay Date	Vendor Name	Description	Paid Amount
014574	2021-07-23	Guidon, Paul	Tax Overpayment Refund	\$1,567.15
014672	2021-08-19	Home Hardware Building Centre	Lion's Park Playground Install Supplies/KP Park Maintenance	\$285.87
014671	2021-08-19	Hub Fire Engines & Equipment Ltd.	FD Fast Attack Maintenance	\$3,516.80
014568	2021-07-23	Iconix Waterworks LP	Water Distribution Supplies	\$1,222.19
014575	2021-07-23	Imperial Oil Esso	FD/Fleet Fuel Expenses	\$2,102.68
014651	2021-08-11	Imperial Oil Esso	FD/Fleet Fuel Expenses	\$1,821.94
014645	2021-08-06	Inland Allcare	Garbage Collection, KP Washroom, Office Supplies	\$632.14
014630	2021-08-06	International Selkirk Loop	Annual Dues	\$55.00
014576	2021-07-23	Isosceles Business Systems Inc	IT Services	\$808.86
014652	2021-08-11	Isosceles Business Systems Inc	IT Services	\$823.20
014577	2021-07-23	Kendrick Equipment (2003) Ltd.	Trackless Maintenance	\$1,153.11
Pre-authorized Debit	2021-08-19	Land Title Survey Authority of BC	Account Top Up	\$50.00
014580	2021-07-23	Lidstone & Company	Legal Services	\$1,446.90
014631	2021-08-06	Lidstone & Company	Legal Services	\$1,281.85
014578	2021-07-23	Lordco Auto Parts	Shop Supplies	\$3.87
014653	2021-08-11	Lordco Auto Parts	2000 F150, 2012 F150 Maintenance/2021 Ranger Supplies	\$93.10
014673	2021-08-19	Lordco Auto Parts	Ford Ranger, Shop Supplies/WWTP Generator Maintenance	\$375.85
014675	2021-08-19	Mills Office Productivity	Office & Office Storage System Supplies	\$2,001.57
014582	2021-07-23	Mountain Logic Solutions Inc.	SCADA Systems Upgrade	\$16,600.50
014581	2021-07-23	Municipal Finance Authority of BC	2021 Annual Remittance	\$32.27
Pre-authorized Debit	2021-08-04	Municipal Finance Authority of BC	Short Term Fixed Payment	\$2,450.00
014583	2021-07-23	Nedjelski, Wayne	Exchange Refund	\$46.20
014617	2021-07-29	Nikula, Brianne	Tax Overpayment Refund	\$184.97
014632	2021-08-06	Ninco Construction Ltd.	Sidewalk Maintenance & Repairs	\$25,648.35
014584	2021-07-23	Ouellette, Megan	Tax Overpayment Refund	\$768.50
014634	2021-08-06	Parks, Kyle	Dangerous Tree Removal	\$1,470.00
014585	2021-07-23	Passmore Laboratory Ltd.	Water Sample Testing	\$225.00
014654	2021-08-11	Passmore Laboratory Ltd.	Water Sample Testing	\$180.00
014677	2021-08-19	Paton, Fred	Expense Reimbursement	\$43.07
014646	2021-08-10	Pentiction Indian Band	Re: P.C.132	\$500.00
Pre-authorized Debit	2021-07-12	Province of BC	School Tax Remittance	\$52,812.02
EFT	2021-07-13	Receiver General for Canada	Payroll Remittance	\$19,910.12
EFT	2021-08-13	Receiver General for Canada	Payroll Remittance	\$13,785.01
014586	2021-07-23	Regional District of Central Kootenay	2021 Annual Requisitions & PILTS	\$340,341.63
014635	2021-08-06	Regional District of Central Kootenay	Dumping Fees	\$15.00
014587	2021-07-23	Rogers	Cellphone Expenses	\$354.89
014636	2021-08-06	Rogers	Cellphone Expenses	\$207.85
Pre-authorized Debit	2021-08-02	Royal Bank Central Card Services	Service Fees	\$93.59
014640	2021-08-06	Salmo Valley Youth & Community Centre	Grant to Nonprofit	\$2,050.00

Village of Salmo  
Accounts Payable July 9 to August 19, 2021

Cheque #	Pay Date	Vendor Name	Description	Paid Amount
014589	2021-07-23	Salmo Village Grocery	Shop, Office Supplies	\$85.37
014678	2021-08-19	Salmo Village Grocery	CW, F.D., Office Supplies	\$350.79
014590	2021-07-23	Salmo Volunteer Fire Department	Bylaw #557 FD Assoc. Activities	\$4,500.00
014588	2021-07-23	Skyway Hardware (1985) Ltd.	Cemetery, KP Washroom, F.D., Shop Supplies/F.D. Hall Maintenance Art Wall, F.D., Recycle Depot, Shop, WWTP, Water Distribution Supplies/Summer Road Maintenance	\$213.57
014637	2021-08-06	Skyway Hardware (1985) Ltd.	Wellness Center Maintenance	\$1,447.16
014591	2021-07-23	Startup HVAC Solutions LTD	Wellness Center Maintenance	\$3,266.55
014619	2021-07-29	Startup HVAC Solutions LTD	Firehall, Wellness Centre Maintenance	\$507.13
014618	2021-07-29	Summit Truck & Equipment	FD Fast Attack Maintenance	\$140.54
014676	2021-08-19	Taylor, Mary Jane	Cemetery Overpayment Refund	\$34.49
014643	2021-08-06	TD Canada Trust Bank	Tax Overpayment Refund	\$834.91
014593	2021-07-23	Telus Communications Inc.	Telephone/Fax/Internet Services	\$1,223.97
014679	2021-08-19	Telus Communications Inc.	Telephone/Fax/Internet Services	\$1,221.24
014594	2021-07-23	Tri-Valley Electric Ltd.	Office Upgrades	\$1,252.89
014620	2021-07-29	Tri-Valley Electric Ltd.	Firehall, WWTP Maintenance	\$334.40
014642	2021-08-06	Tri-Valley Electric Ltd.	FD/Well Maintenance	\$777.14
014680	2021-08-19	Tri-Valley Electric Ltd.	WWTP Maintenance	\$116.55
014595	2021-07-23	Waterhouse Environmental Services Corp	WWTP Supplies	\$223.65
014644	2021-08-06	Waterhouse Environmental Services Corp	WWTP Supplies	\$3,920.00
Pre-Authorized Debit	2021-08-03	Western Financial Group (SAL)	Property Insurance	\$150.06
		Employee Benefits, Reimbursements and Salaries (PP14, 15, 16, Council 7)		\$69,644.66
		<b>Total:</b>		<b>\$669,744.78</b>

Credit Card Details		Credit Card Details	
Canada Day Supplies	\$497.02	Canada Day Supplies	\$683.19
Dog Tags	\$114.77	C.W./WWTP Supplies	\$466.23
F.D. GPS Subscription	\$72.75	F.D. GPS Subscription	\$72.75
Flowers	\$34.67	Ford Ranger Supplies (Seat Covers/Mats)	\$965.50
KP Washroom Supplies	\$59.96	Office Supplies/Computer Monitor	\$693.67
Office Supplies/Mayor's Computer/Cameras	\$1,382.01		
Postage	\$10.50	Shipping Expense	\$18.40
Ford Ranger Ins./Headache Rack	\$2,448.64		
WWTP/C.W. Supplies	\$1,100.32		
	<b>\$5,720.64</b>		<b>\$2,899.74</b>



Village of Salmo Regular Council Meeting #14-21  
 Treasurer's Report as of July 31, 2021

Account Name	31-Jul-21	30-Jun-21	31-Jul-20
	Balance	Balance	Balance
Chequing Community Plus (Operating Account)	\$2,369,677.40	\$1,866,328.00	\$1,496,151.16
Masterplan Community Plus - Wellness Centre Equipment	\$0.00	\$0.00	\$0.00
Masterplan Community Plus - Community Works	\$0.00	\$0.00	\$0.00
Maximizer Community Plus - Civic Works Reserves	\$146,974.33	\$146,787.33	\$109,982.45
Maximizer Community Plus - Sewer Civic Works Reserves	\$49,803.91	\$49,730.00	\$2,245.77
Maximizer Community Plus - Cemetery Care	\$23,808.25	\$23,772.92	\$23,395.53
Maximizer Community Plus - Water Civic Works Reserves	\$178,552.71	\$178,287.72	\$212,217.17
Maximizer Community Plus - Lions Park (Previously Curling Rink)	\$18,106.80	\$18,079.93	\$15,408.50
Maximizer Community Plus - Wellness Centre	\$105,053.53	\$104,897.62	\$97,654.89
Maximizer Community Plus - Fire Department Equipment	\$46,413.72	\$46,344.84	\$39,537.82
Maximizer Community Plus - Jaws of Life	\$174,487.79	\$174,228.83	\$157,284.69
Maximizer Community Plus - Ambulance	\$12,200.79	\$12,182.68	\$11,989.29
Membership Shares	\$25.00	\$25.00	\$25.00
Patronage Shares	\$2,238.00	\$2,238.00	\$2,238.00
	<b>\$3,127,342.23</b>	<b>\$2,622,902.87</b>	<b>\$2,168,130.27</b>
<b>Accounts Receivable</b>			
Utilities	\$73,207.94		
Taxes	\$163,018.69		
Other	\$2,805.62		
	<b>\$239,032.25</b>		
<b>Accounts Payable</b>			
	<b>\$0.00</b>		
<b>Grand Total (Assets minus Liabilities)</b>	<b>\$3,366,374.48</b>		



District of Sicamous  
446 Main Street  
PO Box 219  
Sicamous, BC  
VOE 2V0  
T: 250 836 2477  
F: 250 836 4314  
E: info@sicamous.ca  
www.sicamous.ca

DATE Jul. 21/21  
NO 71 TO M&C - Aug 21/  
FILE NO 0400-60  
**Sicamous** VILLAGE OF SALMO  
LIVE MORE

July 15, 2021

Member Municipalities

Sent via email.

**Re: Protection of outdoor recreation opportunities and established snowmobile  
Recreational Sites or Trails in B.C.**

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To Whom It May Concern,

District of Sicamous (DOS) Council is seeking support from fellow municipalities to support two resolutions the DOS has agreed to sponsor from the BC Snowmobile Federation (BCSF) concerning the Forest Range & Practice Act (FRPA) objectives and site-level objectives for snowmobile trails.

Currently there are 53 non-profit snowmobile organizations across the province who hold partnership agreements with Recreation Sites and Trails BC (RSTBC) to maintain trails in return for operating on Crown land. Many of these non-profit organizations exist in rural communities and largely contribute to the local economies—\$299M annually according to the BCSF.

The BCSF notes of that of the 11 values within the FRPA, recreation is the only value without declared objectives, and that without these declared objectives industrial licensees have no requirement to consider, consult, or coordinate activities with recreation groups who hold partnership agreements with RSTBC. Within the existing FRPA framework, recreation organizations are legally required to maintain trails without communication from industry and are not guaranteed the very trails they are responsible for managing are not disrupted by industrial forest activity.

As these resolutions address issues impacting rural communities across B.C. and a disparity within the provincial legislation of the FRPA, DOS Council endorses the resolutions presented by the BCSF and asks for support from member municipalities at the 2021 UBCM Convention.

Thank you in advance for your consideration.

Sincerely,



Mayor Terry Rysz,  
DISTRICT OF SICAMOUS

Encl. Protection for Outdoor Recreation Opportunities in BC  
Protection for Established Snowmobile Recreational Sites or Trails







## **British Columbia Snowmobile Federation**

PO Box 277, Keremeos, BC V0X 1N0

P: 250.499.5117 | F: 250.499.2103 | TF: 877.537.8716

[office@bcsf.org](mailto:office@bcsf.org) | [www.bcsf.org](http://www.bcsf.org) | [www.LetsRideBC.com](http://www.LetsRideBC.com)

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## **FRPA Recreation Resource Value Objective (all recreation in BC)**

### **Background**

The BC Government brought the Forest Range & Practice Act (FRPA) into force in 2004. This legislation outlines parameters for how public lands and resources are managed within the province. Specifically, FRPA serves to align government, private, and public interests by defining values such as biodiversity, cultural heritage, and timber. These land 'values' are then assigned 'objectives' detailing how land users must work together and apply meaningful strategies to protect and retain these resources. Of the eleven FRPA values, recreation remains the only one for which the Ministry of Forests has never assigned 'objectives'. Without declared objectives, industrial licensees currently have no requirement to consider, consult, or coordinate their activities on registered public trails or around public recreational resources in the province.

We believe that FRPA land use objectives should encompass the values which are important to BC residents, our communities, and to the outdoor recreation sector with at least equal consideration.

Therefore, the BC Snowmobile Federation would like to propose the following regulatory change:

### **Proposed Objective**

The objective set by government for recreation is, without unduly reducing the supply of timber from British Columbia's forests, to avoid or mitigate any adverse impacts to any recreation site, trail or facility that exists on Crown land.

---

### **Community | Integrity | Engagement | Leadership**

MISSION STATEMENT "The British Columbia Snowmobile Federation is dedicated to provide strong leadership and support to member clubs to establish, maintain and protect quality opportunities for organized snowmobiling in British Columbia and to promote the safe and environmentally responsible use of these opportunities."

## **Draft Resolution #1**

Title: Protection for Outdoor Recreation Opportunities in BC

Sponsor: District of Sicamous

WHEREAS many local governments and communities rely on meaningful outdoor recreation for economic stability and development and, at the same time, those local governments and communities care about maintaining existing Recreation Sites and Trails Management and/or Partnership Agreements with the Province of British Columbia for respectful stewardship of the lands.

AND WHEREAS Government has established broad Forest Range Practices Act (FRPA) objectives under the Forest Planning and Practices Regulation (FPPR) for ten of the eleven FRPA values. They have not established an objective for recreation. Which makes recreation the only value without a FRPA objective and leaves recreation out of planning processes.

AND WHEREAS only the BC Government can set Objectives within the Forest Range Practices Act.

THEREFORE BE IT RESOLVED the Union of BC Municipalities asks the BC Government to allocate the necessary resources to create the following objective under the Forest Planning and Practices Regulation Part 2 Division 1:

The objective set by government for recreation is, without unduly reducing the supply of timber from British Columbia's forests, to avoid or mitigate any adverse impacts to any recreation site, trail or facility that exists on Crown land.



## **British Columbia Snowmobile Federation**

PO Box 277, Keremeos, BC V0X 1N0

P: 250.499.5117 | F: 250.499.2103 | TF: 877.537.8716

[office@bcsf.org](mailto:office@bcsf.org) | [www.bcsf.org](http://www.bcsf.org) | [www.LetsRideBC.com](http://www.LetsRideBC.com)

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# **Section 56 Individual Sites & Trails Objectives (snowmobile specific)**

## **Background:**

Section 56 of the Forest Ranges and Practices Act (FRPA) allows the government to establish or disestablish recreation sites, trails and interpretive forest sites. It also allows the government to establish Site Level objectives for these sites or trails at the time they are established or by amendment at anytime. This can easily be done by the authorized designated decision maker which is often the Recreation Sites and Trails BC District Manager.

Snowmobile Clubs across BC enter into Partnership Agreements with the Government to ensure the provision of safe, sanitary, socially acceptable and environmentally sound recreation sites and trails for public use. This is done through the investment of many volunteer hours, user fees and fundraising by BC Snowmobile Federation (BCSF) Member Clubs to support trail maintenance efforts. However, under the current FRPA Framework, snowmobile clubs are not even assured that the services and recreation sites they are responsible for managing will not be disrupted by industrial forest activity. Licensees are not currently obligated to consider, communicate, or mitigate any snowmobile trail disruption in their Forest Stewardship Planning. The BCSF has been told that Industry must only plan for and consider sites where a government registered objective is set and where their operations might impact that established objective.

For the snowmobile sector many snowmobile trails have been established under FRPA Section 56 but in a recent study completed by the BC

---

### **Community | Integrity | Engagement | Leadership**

MISSION STATEMENT "The British Columbia Snowmobile Federation is dedicated to provide strong leadership and support to member clubs to establish, maintain and protect quality opportunities for organized snowmobiling in British Columbia and to promote the safe and environmentally responsible use of these opportunities."

Snowmobile Federation it is clear that almost all have no site specific objectives set. The only sites that have objectives were established prior to 2004 when FRPA was enacted. These have vague objectives that have little meaning in today's working forest and do not properly reflect the tourism value of snowmobile trails today.

Also, many of our registered snowmobile trails have sections that overlap Forest Service Roads/Wilderness Roads in the winter months. They essentially carry a dual status depending on whether they are plowed or not. If the road is unplowed it is a registered snowmobile trail and when it is plowed it becomes an industry road. Without an objective the registered snowmobile trail can be plowed out at any time with industry not being currently obligated to consider, communicate, or mitigate this snowmobile trail disruption to the club that has the registered snowmobile trail on the same road.

Therefore, the BC Snowmobile Federation would like all existing and new snowmobile recreation sites or trails to have the following standard government registered objectives established:

## **Proposed Objectives**

Section 56 - Recreation Site Level Objective (snowmobile specific) -  
All snowmobile trails

- 1. The alpine and coniferous forest features along recreation sites or trails will be retained to preserve the outdoor recreation experience and prevent early season melt on snowmobile trails.*
- 2. Forest planning will include safety considerations for recreational access during the winter months and after harvesting is complete. This will include harvest planning consideration above and below a*

*recreation site or trail to ensure that new exposures and avalanche paths are not created. Or that any new avalanche paths are mitigated by terrain modifications such as deflection berms.*

- 3. This recreation site or trail is part of the working forest, and as such, activities that are likely to impact access or the recreation experience need to be communicated with the Designated Partner on the trail at least six months in advance.*

### Section 56 - Recreation Site Level Objective (snowmobile specific) - “High Value” Snowmobile Trails

Furthermore, in British Columbia we have areas that have a high recreation value for the snowmobile community that represent significant tourism and community benefit. These trails are designated as high value forest recreation sites and trails, by Recreation Sites and Trails BC or identified as an important recreational area by the FLNR Regional Executive Director. The BC Snowmobile Federation would additionally like the following objectives to be established to these sites or trails.

- 1. Opportunities for snowmobiling, viewing and exploring must be provided on this designated snowmobile trail (site) during the snowmobile operating season of December 1 to March 31.*

## **Draft Resolution #2**

Title: Protection for Established Snowmobile Recreational Sites or Trails

Sponsor: District of Sicamous

WHEREAS many local governments and communities rely on the 299 million dollars the snowmobile industry provides to rural communities in British Columbia for economic stability and development.

AND WHEREAS, local governments, communities and snowmobile clubs care about maintaining existing meaningful Recreation Sites and Trails Partnership Agreements with the Province of British Columbia for respectful stewardship of the lands.

AND WHEREAS, BC Snowmobile Federation member Snowmobile Clubs are the largest partner of established Recreation Sites and Trails in BC.

AND WHEREAS, Site level objectives under Section 56 of FRPA have not been established for snowmobile trails in BC resulting in a lack of communication or need to include consideration in Forest Stewardship Plans (FSP).

AND WHEREAS only a Government authorized designated decision maker can set Individual Recreation Objectives for an established recreation trail (site).

THEREFORE BE IT RESOLVED the Union of BC Municipalities asks the BC Government to allocate the necessary resources to establish the following site level objectives on all new and existing established snowmobile sites under Section 56 of FRPA

- 1. The alpine and coniferous forest features along recreation sites or trails will be retained to preserve the outdoor recreation experience and prevent early season melt on snowmobile trails.*
- 2. Forest planning will include safety considerations for recreational access during the winter months and after harvesting is complete. This will include harvest planning consideration above and below a recreation site or trail to ensure that new exposures and avalanche paths are not created. Or that any new avalanche paths are mitigated by terrain modifications such as deflection berms.*
- 3. This recreation site or trail is part of the working forest, and as such, activities that are likely to impact access or the recreation experience need to be communicated with the Designated Partner on the trail (site) at least six months in advance.*

FURTHERMORE BE IT RESOLVED the Union of BC Municipalities asks the BC Government to allocate the necessary resources to establish the following site level objectives on all new and existing snowmobile sites that are established under Section 56 of FRPA and that are considered to be high value forest recreation sites and trails, by Recreation Sites and Trails BC or identified as an important recreational area by the FLNR Regional Executive Director.

*Opportunities for snowmobiling, viewing and exploring must be provided on this designated snowmobile trail (site) during the snowmobile operating season of December 1 to March 31.*





DATE Jul. 23/21  
NO 72 TO M&C-Aug 24/21  
FILE NO 0230-20

VILLAGE OF SALMO

**brandy.jessup@salmo.ca**

**From:** cao@salmo.ca  
**Sent:** July 23, 2021 1:18 PM  
**To:** brandy.jessup@salmo.ca  
**Subject:** FW: Salmo Ski Hill

**From:** Salmo Ski Hill <[skisalmo@telus.net](mailto:skisalmo@telus.net)>  
**Sent:** Friday, July 23, 2021 7:00 AM  
**To:** Mayor Lockwood <[mayor.lockwood@salmo.ca](mailto:mayor.lockwood@salmo.ca)>  
**Subject:** Salmo Ski Hill

Hello Diana

I am writing to enquire about support for the Salmo Ski Hill Lodge and Patrol Building Retrofit Project. As previously discussed for this project, we have been working on obtaining funding for an ambitious but crucial project to upgrade the heating, insulation, windows and doors, bathroom facilities, siding and general appearance of these structures. Both are still largely unchanged since being built in the 1960's and are long overdue for updates to improve energy efficiency and address long-term upkeep issues.

There is currently a federal grant - Canada Community Revitalization Fund (CCRF) – that we are submitting an application for. This grant will cover up to 75% of a \$500,000 project with preference given to projects that require 50% or less. Our project budget is \$450,000. We have confirmed funding through Columbia Basin Trust and a Community Development Grant application for \$60,000, RDCK for \$55,000.00 and Tech for \$10,000.00. We also have favourable applications with Fortis for \$10,000.

The greatest positive impact this funding will have on the area is supporting the Salmo Ski Hill in being able to remain as a viable service provider now and into the future. Current costs are challenging as we try to meet our purpose of providing affordable recreation to the West Kootenay. In order to keep client costs affordable while still providing a high quality service, we need to reduce our operating costs. Many area residents would not get to participate in skiing or snowboarding without the Salmo ski hill in operation because the cost of lift tickets or passes (\$467 versus \$231 for youth seasons pass) is prohibitive. The other significant positive impact is community economic diversification. Healthy tourism options can help offset uncertainties in resource extraction based economies, like ours here in the Salmo Valley.

The support of \$12,000.00 would be greatly appreciated. I hope you will consider this request favourably and give me a call to discuss. You can reach me at 250-505-4989.

Margaret MacDonald

Salmo Ski Hill





# Discretionary Fund Grant Program Application Form

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4  
Phone 250-352-6665 Fax 250-352-9300  
Toll Free in B.C. 1-800-268-7325

FILE NO. 1860-20-\_\_\_

**Contact Information:**

*Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.*

<b>Organization/Society Name:</b> <span style="font-size: 1.2em;">Salmo Ski Club</span>	<b>Date of Application:</b> <span style="font-size: 1.2em;">Aug 9, 2021</span>
<b>Contact Name:</b> Margaret MacDonald	<b>RDCK Electoral Area/Member Municipality:</b> <input type="checkbox"/> RDCK Electoral Area: Village of Saln <input checked="" type="checkbox"/> Municipality: Village of Saln
<b>Mailing Address:</b> PO Box 204, Salmo BC, V0G 1Z0	<b>Payment Type:</b> <input type="checkbox"/> Electronic Fund Transfer <input checked="" type="checkbox"/> Mailed cheque
<b>Phone #:</b> 250-357-2323	<b>Email:</b> skisalmo@telus.net

**Project/Service Description**

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by the organization's most recently approved financial statements.*

The object of the Salmo Ski Club is to provide affordable recreation to the Salmo Valley and surrounding area. We operate under a Controlled Recreation Area tenure with the Province of BC and have an approved Ski Hill Master Plan. The requested funds will be used to help cover the costs of materials and supplies and contractor wages associated with upgrading the ski hill lodge and patrol building. Current ski hill infrastructure is nearly 50 years old. While the lodge and patrol cabin have served their function well during this time, the structures are aging and overdue for a retrofit.

**Grant Application:**

<b>Total Grant Requested:</b> \$ <span style="font-size: 1.2em;">7000</span>	<b>Which funding criterial objective does this project meet?</b> <input checked="" type="checkbox"/> Social <input checked="" type="checkbox"/> Economic <input type="checkbox"/> Cultural
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Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received: see attached

Previous Discretionary Grants Received – Year and Amount: None

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Margaret MacDonald <small>Digitally signed by Margaret MacDonald Date: 2021.08.09 11:16:42 -07'00'</small>	<span style="font-size: 1.2em; font-weight: bold;">Margaret MacDonald</span>
Signature	Print Name

**Authorization**

Signature of Area Director	Total Grant Approved \$
Board Approved Date:	Resolution #



## **DISCRETIONARY FUND GRANT PROGRAM REGIONAL DISTRICT OF CENTRAL KOOTENAY DISCRETIONARY FUND GRANT PROGRAM RECIPIENT OBLIGATIONS**

The Recipient shall:

- (a) Use the funding received from the RDCK substantively in accordance with the purposes, methodologies and time frames described in the funding application. Significant changes to project scope or budget require RDCK approval.
- (b) Comply with all applicable laws and adhere to good business practices in delivering the project or service funded through the discretionary program grants.
- (c) Unless agreed otherwise by the RDCK, retain ownership to all assets acquired or intangible property created with the funding provided by the RDCK.
- (d) When requested, co-operate with the RDCK in making public announcements regarding the projects or services funded by the RDCK.
- (e) Use the RDCK 's logo in any communications acknowledging the financial contribution of the RDCK and comply with the graphic standards and any conditions communicated by the RDCK.
- (f) Acknowledge that the Recipient and the RDCK are independent contractors, and nothing in the provision of the grant funding by the RDCK is intended to create any joint venture or agency relationship between the two parties. Neither party may purport to create or assume any obligation on behalf of the other.
- (g) Indemnify and save harmless the RDCK, its employees and agents, from and against any and all losses, claims, damages, actions, causes of action, cost and expenses that the RDCK may sustain, incur, suffer or be put to at any time either before or after the projects or services funded by the RDCK are complete, if the same or any of them are based on, arise out of or occur, directly or indirectly, by reason of any act or omission of the Recipient, or of any agent, employee, officer, director or sub-contractor of the Recipient pursuant to this Agreement, excepting always liability arising out of the independent negligent acts of the RDCK.
- (h) Within one year of grant award, if awarded \$1,000 or over, submit a final financial report to the RDCK which details how the funds were expended. Loss of eligibility for future Discretionary program grants may result from failure to submit required reports.
- (i) Where the grant award exceeds \$5,000 in total value, enter into a formal Funding Agreement with the RDCK.

## Salmo Ski Club Discretionary Grant Application

### Supplementary Information

Several companies were contacted regarding the desired retrofit and only one company followed through and provided a quote. This local company, Herzig Construction, is recognized in the area for their professional conduct and competitive pricing. We are confident in their ability to provide the requested and required services, materials and supplies within budget and on time. The complete retrofit includes the following primary tasks, with details provided in the attached quote. The total cost for all components of the project is \$450,000.

Source Name	Status	Amount
Columbia Basin Trust	In progress	\$70000
RDCK Area G community development grant	Confirmed	\$5000
Regional District Community Works	In Progress	\$60000
Canada Community Revitalization Fund	Requested	\$276000
Teck	Confirmed	\$10000
RDCK Discretionary Grant Village of Salmo	Requested	\$7000
Shambhala	Requested	\$12000
	<i>TOTAL</i>	<i>\$440,000</i>

Proposed timelines have the retrofit beginning in September 2021 and finishing by November 30, 2021. If all construction can be completed within the 2021 building season (i.e. prior to November 30, 2021) then we will proceed with all phases in one building season. If timing of funding does not allow this, we will proceed with the replacement of windows and doors, upgrading bathrooms and replacing insulation in the first building period. In 2022 (April – Nov) we will complete the remaining components of the project – replacement of siding and fascia, and addition of covered deck (not part of this application).

This project will help maintain the Salmo Ski Hill as a primary community service provider that attracts new residents and visitors; helps retain existing residents; and provides meaningful employment within rural communities. The Salmo Ski Hill is a significant employer in our small community, providing about 20 jobs per season to directly support ski hill operations and 5 jobs through the lodge café, which is run by an independent contractor. Most of the 20 direct ski hill jobs are held by youth, helping build their capacity and capabilities for future job opportunities. In addition, many community members would not get to participate in skiing or snowboarding without the Salmo ski hill in operation because the distance to get to other ski hills (Whitewater 40km away and Red Mountain 55km away) and cost of lift tickets or passes (\$467 versus \$231 for youth seasons pass) is prohibitive. During renovations all access and egress routes will be made wheelchair accessible. This will improve access and safety in the event an evacuation of the building is required. The existing bathroom facilities are not wheelchairs accessible. The bathroom upgrades will ensure that the lodge bathroom facilities are accessible to all potential users.

These upgrades will result in decreased operating costs (specifically electricity bill) through improvements in building efficiency (new windows and insulation). Anticipated savings is 45% on electrical bills, which currently run an average of \$1100/month during the winter season.

List of Directors and Membership Numbers

Levi Huser, President

Kent Vayro, 1st Vice president

Ken Anderson, 2nd Vice president

Margaret MacDonald, Treasurer

Eleana Giza, Secretary

Austin Anderson, Director

Ian Briscoe, Director

Rich Gold, Director

Mary Ann Gould, Director

Wally Huser, Director

Lyndon Schiewe, Director

Kailee Waterstreet, Director

In 2020-2021 we had 285 members. Annual membership ranges from 250-300 individuals.

BRITISH COLUMBIA  
**Social Procurement**  
INITIATIVE

DATE Jul. 28/21  
NO 73 TO M&C  
FILE NO 0510-20  
VILLAGE OF SALMO

July 27, 2021

Mayor Diana Lockwood  
Village of Salmo  
Box 1000  
Salmo BC V0G 1Z0

**Re: Membership Opportunity: British Columbia Social Procurement Initiative**

Dear Mayor Lockwood,

We are writing to let you know about an exciting new opportunity for the Village of Salmo to join the [British Columbia Social Procurement Initiative \(BCSPI\)](#).

Previously only available to governments in the Vancouver Island and Coastal Communities region, BCSPI has recently received support from the BC Government to expand province-wide, providing the opportunity for governments and institutional purchasers in communities across British Columbia to join.

BCSPI is a low cost, high value program that provides local governments with training, expertise, and support to integrate social procurement practices and add social value to their existing purchasing. This added social value can be connected directly to strategic or social planning goals.

For an annual membership fee equivalent to local area of government association dues, participating members and their staff get access to a full suite of professional development and training, templates, case studies, impact measurement tools and expert consultation support at no additional cost. Significantly, now is the best possible time to join. Building on the successes of the first two years, new members will join with all of the foundational work in place: over 50 pilot projects undertaken, a comprehensive library of templates and tools developed, best practice examples and thriving community of practice all available to support social procurement integration and implementation.

BCSPI (formerly CCSPI) started as a two-year pilot in the Vancouver Island and Coastal Communities region in 2019 and, since its inception, has already grown in membership from 6 to 30 local governments and institutional purchasers. BCSPI members have now procured over \$200 million of goods, services and construction with added social value to the benefit of their local economies. This means that additional local business, employment and skills & training opportunities are being generated from existing procurement dollars at a time when our local economies need it most. (The CCSPI Phase 1 report is attached for your information).

.../2

Page 2  
Mayor Diana Lockwood  
July 27, 2021

Social procurement is a key economic recovery and stability consideration for local governments. Joining BCSPi now will ensure that your organization has access to the training and expertise required to implement social procurement best practices, and the ability to take advantage of the opportunity to create additional community benefit from your existing spending.

We would be happy to discuss this opportunity with you directly, or to schedule a presentation for your Council or Board to provide more information about the Initiative. If you have any questions or would like to set up a meeting or presentation, please contact Robert Fisher, BCSPi Project Coordinator by email at [rfisher@scalecollaborative.ca](mailto:rfisher@scalecollaborative.ca) or by phone on (250) 886-3063.

Sincerely,

Karen Elliot  
Mayor, District of Squamish  
Co-Chair, BCSPi Steering Committee



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Colleen Evans,  
Councillor, Campbell River  
Co-Chair, BCSPi Steering Committee



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Cc: Anne Williams, Chief Administrative Officer  
Colin McClure, Chief Financial Officer

Attached: CCSPi Phase 1 Report



DATE Jul. 29/21 File: 0110.00  
NO 79 TO MHC - AUG 24/21  
FILE NO 0400-60

July 29, 2021

Honourable Premier John Horgan  
Province of British Columbia  
PO Box 9422 Stn Prov Govt  
Victoria, BC V8W 9V1

VILLAGE OF SALMO  
The Honourable Adrian Dix, M.L.A.  
Minister of Health  
PO Box 9050, Stn Prov Govt  
Victoria, BC V8W 9E2

Email: [premier@gov.bc.ca](mailto:premier@gov.bc.ca)

Email: [HLTH.Minister@gov.bc.ca](mailto:HLTH.Minister@gov.bc.ca)

Dear Premier Horgan and Minister Dix:

**Re: Improvement to Pre-Hospital Care System**

---

At its July 26, 2021 Regular Council meeting, the Council for the City of Langley adopted the following resolution regarding the above-referenced subject.

**WHEREAS** local governments have been raising concerns of long delays with ambulance response time and First Responders responding to increasing number of Medical Emergency Service Alarm (MESA) calls due to lack of inadequate number of ambulances being available.

**WHEREAS** the recent heat wave exacerbated the shortcoming of the pre-hospital care system which created unacceptable delays in ambulance response time.

**WHEREAS** First Responders had to respond to extraordinary number of Medical Emergency Service Alarm (MESA) calls during the recent heat wave and endured unreasonable delays in response time by the ambulance to release them from the calls.

**WHEREAS** First Responders play an essential role in the pre-hospital care system and in supporting BC Emergency Health Services (BCEHS) with the delivery of the quickest possible response to patients requiring time-critical care.

**WHEREAS** the Auditor General of British Columbia's report, published in February 2019, on Access to Emergency Health Services provided recommendations to make transformational changes to the pre-hospital care system.

**WHEREAS** Health Minister Adrian Dix announced on July 14, 2021 to improve ambulance response time by providing funding for 85 new full-time paramedics, 30 fulltime dispatchers, 22 new ambulances, and converting 22 rural ambulance stations to 24/7 ALPHA stations.

**THEREFORE, BE IT RESOLVED** that the Province of BC and BC Emergency Health Services (BCEHS) immediately allocate the funding to improve ambulance response

time; and to improve coordination with fire departments to support consistent application of medical standards, information sharing, an integrated dispatch system, and improvements to patient care as recommended in the Auditor General report.

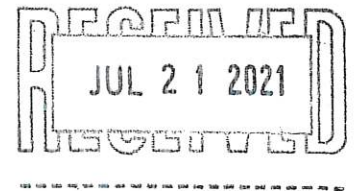
**BE IT FURTHER RESOLVED** that Minister Dix take concrete actions to treat First Responders as an equal and an integral partner of the pre-hospital care system with adequate support (e.g. training) and resources (e.g. cost recovery) in order to achieve this goal; and that this motion be forward to Premier John Horgan; Minister Adrian Dix, Minister of Health; Andrew Mercier, MLA Langley, Susan Wannamaker, Executive Vice President, Clinical Service Delivery, Provincial Health Services Authority; and All municipalities in BC.

Yours truly,  
CITY OF LANGLEY



Paula Kusack  
Deputy Corporate Officer

cc: Andrew Mercier, MLA Langley  
Susan Wannamaker, Executive Vice President, Clinical Service Delivery,  
Provincial Health Services Authority  
All municipalities in BC.



July 2021

Dear Mayor and Council,  
Salmo, BC

DATE Jul. 21/21  
NO 75 TO M&C-Aug 24/20  
FILE NO 0510-20

VILLAGE OF SALMO

Please find attached information on our mobile app.

The City of Abbotsford and the City of Moose Jaw are examples of two cities that have our app. If you would like to see what the app looks like you can download it from the app stores:

- Abbotsford – search for City of Abbotsford, app is called @abbotsford
- Moose Jaw – search for City of Moose Jaw, app is called City of Moose Jaw

Pricing is based on population and annual budget, so it is affordable for all sizes of towns and cities.

If there are any questions I can answer or any further information that I can provide, please let me know.

Thank you !!!

Gerald Arksey,

778-772-7155

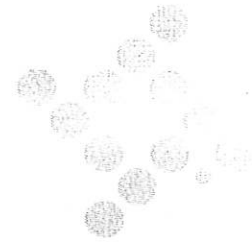
gerald@mycivicapps.com

mycivicapps.com

MyCivic™ is a comprehensive mobile app designed to promote civic engagement and enhance the quality of life in your community. By placing all of your public-facing engagement tools in a single app, residents will be better connected and play a more active role in the area they call home. Ask me for pricing and further information on how this new system can help make your life easier!

MyCivic is a division of Tyler Technologies. Tyler is the largest software company in North America that is solely based on providing integrated software and technology services to the public sector.





## MyCivic 311

MyCivic 311™ is a comprehensive request management system designed to enhance citizen engagement by giving citizens the power to report issues, ask questions, and monitor resolutions 24/7/365. Staff can easily track, manage, respond, and analyze issues and service requests while real-time status and resolution updates keep citizens informed and reduce office phone calls.

### *Empower Your Community*

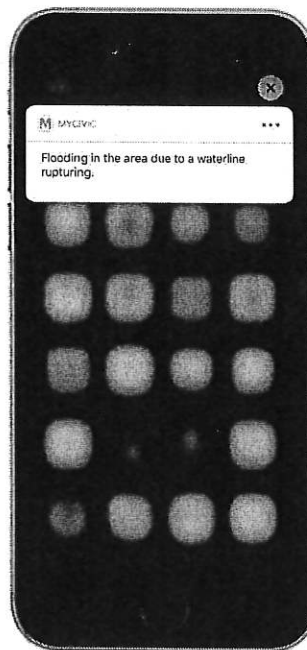
From potholes or graffiti to a malfunctioning traffic light, MyCivic 311 enables citizens to submit incidents or requests anytime, anywhere on their mobile device, your organization's website, or Facebook page.

To submit a report, citizens simply select the type of issue, enter accompanying notes, attach photos, and notify staff with the click of a button. Once an issue is submitted via your organization's website or Facebook® page, citizens will be kept updated of resolution status through real-time emails. Additionally, citizens who submit issues or service requests through your organization's app will receive push notifications throughout the process.

### *Achieve Greater Office Efficiency and Make More Informed Decisions*

Once an issue has been reported, MyCivic automatically generates an email or push notification to staff within the appropriate department. Past-due or unresolved issues can be escalated, and automated responses can be generated for recurring issues.

*Continued on reverse*



*Push notifications and real-time emails keep citizens up to date throughout the issue resolution process.*

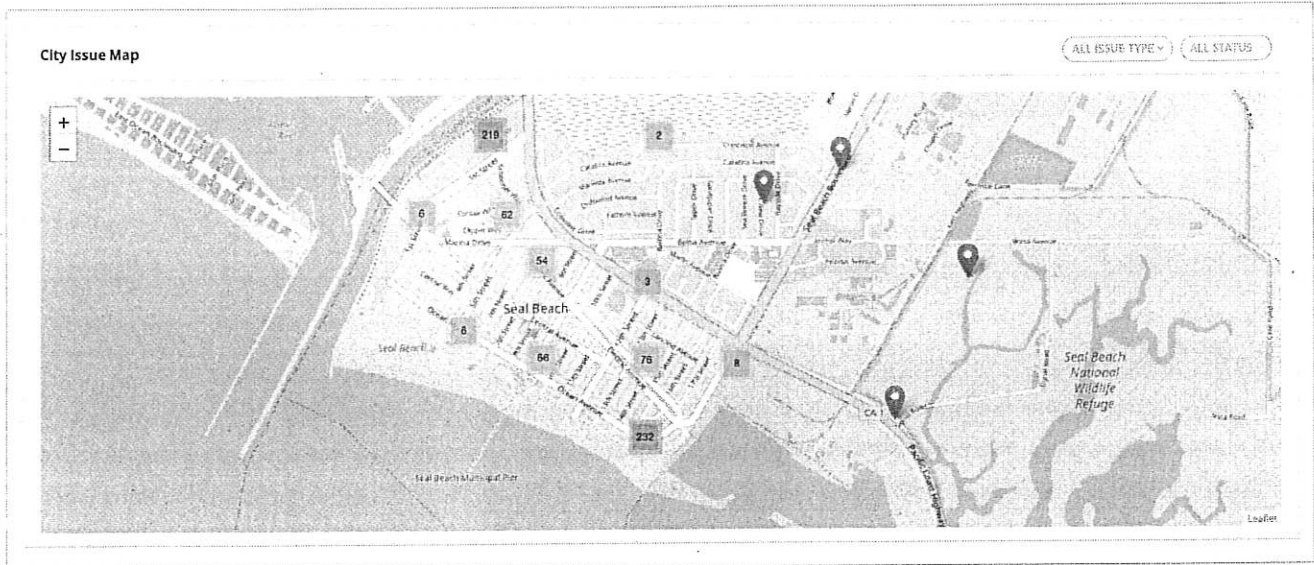
### Highlights of MyCivic 311

- Receive, manage, and resolve issues
- Enable residents to report issues or ask a question via their mobile device, your organization's website, or Facebook
- Send real-time updates regarding issue status and resolutions
- Map and analyze incidents
- Create reports and dashboards to facilitate informed decision-making

For more information, visit

[www.tylertech.com](http://www.tylertech.com)

or email [info@tylertech.com](mailto:info@tylertech.com)



*Heat maps offer staff a bird's eye view of issue locations and trends in their community.*

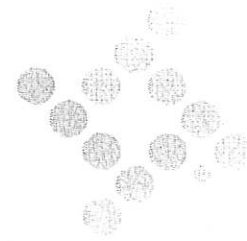
Issues are seamlessly tracked from start to finish, delivering immediate insight into what's happening in your community. Robust reporting and analytics, along with heat maps identifying issue locations and trends, give staff the information they need to make informed, community-centric decisions.

Note: MyCivic 311 can be sold as a standalone or in addition to the MyCivic app, which enables push notification functionality.

**Interested in learning more?** Give us a call at 800.646.2633 or visit [www.tylertech.com](http://www.tylertech.com).



**myCivic™**  
a total tyler solution



## MyCivic

MyCivic™ is a comprehensive mobile app designed to promote civic engagement and enhance the quality of life in your community. By placing all of your public-facing engagement tools in a single app, residents will be better connected and play a more active role in the area they call home. You have the freedom to incorporate your own branding and maintain complete control over your content — an approach that allows you to specifically tailor messaging to your community — and your community members can choose when and how to interact with your organization.

Whatever you want to communicate, MyCivic offers a comprehensive, affordable, and easy-to-use mobile app experience for you and the people you serve.

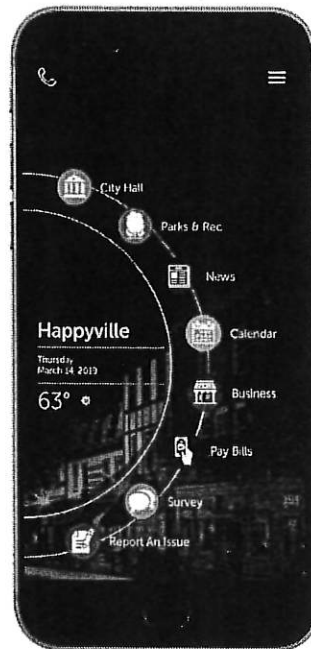
### *Put Power in Your Community's Hands*

With MyCivic, you stay connected with your residents and share the services, resources, and information your organization has to offer. App users can find local news, events, and job postings, and easily locate parks and trails with built-in maps and geolocation services. The app's two-way communication options keep residents informed of the information that's important to them, and provides a way for elected officials and leaders to connect with their communities.

**Push Notifications:** Communicate up-to-the-minute information, such as city office closings or storm alerts, which can be pushed to community members in a particular zip code or geo-located area in real time.

**Calendar Feeds:** Administrative users can create their own one-time or recurring events, while residents can add the event to their mobile device's native calendar.

*Continued on reverse*



*Your MyCivic app will stand out with your brand incorporated into the design.*

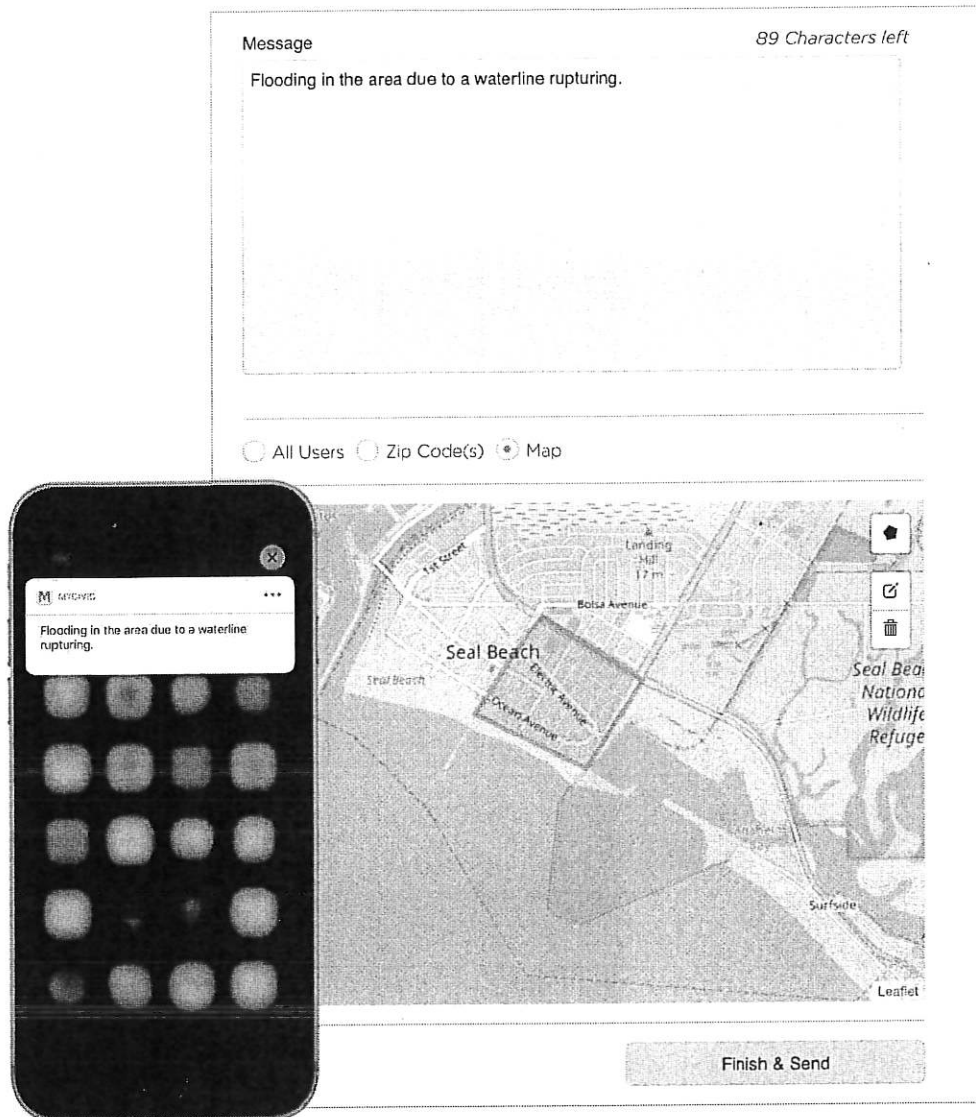
### Key Features for Organizations

- Manage one app for your organization
- Create targeted push notifications
- Send surveys and feedback forms
- Provide interactive maps
- Develop virtual tours
- Offer two-way communication with citizens

### Key Features for Community Members

- Find information
- View event calendars
- Receive real-time notifications
- Find public transportation options
- Map community facilities
- Manage profile preferences
- Provide feedback and suggestions
- Make payments

For more information, visit  
[www.tylertech.com](http://www.tylertech.com)  
or email [info@tylertech.com](mailto:info@tylertech.com)



*Push notifications provide a cost-effective way to communicate important information in real time.*

**News and Multimedia:** Choose how you'd like to gather and display content from various sources. MyCivic supports RSS feeds, Facebook®, Instagram®, Twitter®, YouTube®, and photo albums.

**People and Information:** Residents can quickly and easily search for an elected official, organizational staff, or a community group through directories. New community members can access additional information specific to their needs.

**Maps:** Through GIS integration, create a walking tour of your community, develop a walk-through of popular or historic local sites, pinpoint event locations, and generate public transportation maps.

**Surveys:** Give your community a voice through customizable surveys and feedback forms.

**Interested in learning more?** Give us a call at 800.646.2633 or visit [www.tylertech.com](http://www.tylertech.com).





Forest Enhancement  
Society of British Columbia

DATE Aug. 18/21  
NO 76 TO METC- Aug 24/21  
FILE NO 0230-01  
VILLAGE OF SALMO

July 20, 2021

**Re: Forest Enhancement Society of BC Accomplishments Update Summer 2021**

Dear Mayor Diana Lockwood and Salmo (Village) Council,

The Forest Enhancement Society of BC (FESBC) delivered projects worth \$77 million dollars in the fiscal year ended March 31, 2021. This was a significant increase to our expenditure target and included \$3 million dollars as part of the B.C. government's economic response to COVID-19. This work was achieved while keeping **forest worker safety paramount**.

We are working together to achieve B.C. government priorities established for FESBC related to the health of our forests, including:

- Increasing participation of Indigenous communities in the forest economy,
- Assisting with wildfire recovery efforts and risk reduction,
- Contributing to the achievement of greenhouse gas emission reduction targets,
- Improving habitat for wildlife,
- Improving the recovery of fibre, and
- Adding to the environmental sustainability of B.C.'s natural resources.

Since inception, we have always strived to fund projects that deliver multiple benefits for British Columbians. In most cases, each dollar granted achieves more than one objective. For example, a project with a primary objective of reducing wildfire risk to protect a community might also have a secondary benefit of **protecting and enhancing important recreational values**.

We have highlighted 39 FESBC funded projects in the enclosed Accomplishments Update Summer 2021 that protect and enhance these recreational assets. From campsites and hiking/biking trails to heritage sites and ski resorts, we hope you enjoy reading about projects taking place throughout our province.

If you are interested in further information, please visit our website [www.fesbc.ca](http://www.fesbc.ca) and connect with our Executive Director Steve Kozuki at [skozuki@fesbc.ca](mailto:skozuki@fesbc.ca) or 1.250.819.2888.

Jim Snetsinger, RPF  
Board Chair, Forest Enhancement Society of BC

(055) MC-21125





August 13, 2021

DATE Aug. 18/21 RECEIVED  
NO 77 TO M&C-AUG 24/21  
FILE NO 0510-20 AUG 18 2021

Dear Mayor and Members of Council:

**VILLAGE OF SALMO**

We extend our best wishes for the upcoming virtual 2021 UBCM Convention next month. As a proud sponsor of this year's event and an avid supporter of UBCM since 1999, we are pleased to provide you with some new resources to help support your community's building plans and the growing wood culture in BC.

We invite you to peruse and enjoy the new North American Wood Design Awards book as well as the latest case study, Wood in Low-Rise Commercial Buildings, featuring three unique projects. We hope these publications provide you with information and inspiration on wood design and building to help you envision your next community project.

**Information and inspiration for your next community project**

The three innovative projects in the case study showcase ingenious design and building solutions which are applicable for urban projects, while supporting BC's own world class wood products and manufacturing industries. One of the wood projects featured is **1 Lonsdale Avenue** in North Vancouver, a mixed-use commercial infill building which sets a new standard to help communities fulfil their energy reduction and carbon targets. This three-storey office building with a ground floor restaurant strives for Passive House certification and surpasses Step 3 of the BC Energy Step Code, all within the zero-lot line so common in an urban setting. Since much of the project utilized prefabricated wood systems, it was erected quickly (in 10 days!), thus minimizing both neighbourhood noise and disruption. In addition to the case study on 1 Lonsdale Avenue, please also visit our website to view a new video on the project, which includes perspectives from a local government building official's point of view: [www.wood-works.ca/bc/](http://www.wood-works.ca/bc/)

**Mass timber innovation investment for BC communities**

I would like to draw your attention to the second intake for the Mass Timber Demonstration Program and local government eligibility for funding. **Deadline: October 8.** The funding opportunity will support the advancement of mass timber projects that will help drive economic recovery and change the face of construction in the province. **Apply here:** [www.masstimberbc.ca/](http://www.masstimberbc.ca/)

Please call me if you have project ideas for your community or if you are ready to move forward with a new civic project. I would be happy to provide you or your staff with more information on opportunities for wood in your community as well as the free technical services Wood WORKS! BC can provide to your project teams.

Yours truly,

Lynn Embury-Williams RPF  
Executive Director  
Wood WORKS! BC/Canadian Wood Council

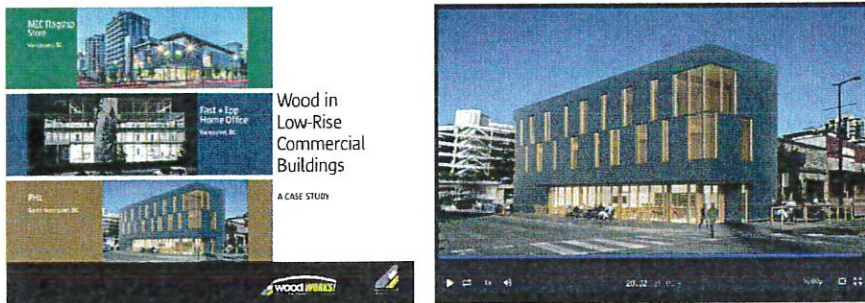
PS Winners of the annual **Community Recognition Awards** will be announced at the 2021 UBCM Convention. The awards are presented annually to communities that advocate for specifying wood use in a local project or through visionary initiatives that work toward building a community culture of wood. We will be posting names of the winners at our virtual booth as well as on Twitter: [woodworksbc\\_cwc](https://twitter.com/woodworksbc_cwc) Good luck to all nominees!



### 1 Lonsdale Avenue, North Vancouver, BC (also referred to as PH1)

Photo credit: Ishot.ca Courtesy: Naikoon Contracting Ltd. | Owners: Babco Equities Ltd. | Architect: Hemsworth Architecture | Structural Engineer: Equilibrium Consulting Inc. | Contractor: Naikoon Contracting Ltd.

Wood *WORKS!* BC case study and video: [www.wood-works.ca/bc](http://www.wood-works.ca/bc)



Wood *WORKS!* is a national industry-led program of the Canadian Wood Council, with a goal to support innovation and provide leadership on the use of wood products and systems. Through workshops, seminars and case studies, Wood *WORKS!* provides education, training and technical expertise to building and design professionals and local governments involved with commercial, institutional and industrial construction projects throughout BC. For more than 20 years, Wood *WORKS!* BC has facilitated practical, efficient, versatile and cost-effective building and design solutions through the use of wood – the most sustainable, natural and renewable building material on Earth.

Wood *WORKS!* BC has also worked extensively with municipalities on projects ranging from fire halls to arenas to recreation centres. Wood *WORKS!* BC is a recognized resource to help BC communities with the “build with wood” requirements on publicly-funded projects under the Wood First Act, and our expertise is available free-of-charge.

#### Wood *WORKS!* BC: Services to Local Governments

- I. **Free Technical Advice**
  - structural, fire, seismic, acoustic, envelope, architectural
- II. **Community Outreach**
  - Local Governments
  - Ministries / Associations
- III. **Sourcing Products and Building Systems**
- IV. **Professional Development/Liaison**
  - Architectural Institute of BC, Engineers and Geoscientists BC, Building Officials Association of BC, etc.



## THE CORPORATION OF THE VILLAGE OF SALMO REPORT FROM COUNCIL

### COUNCILLOR HUSER

Council Report for Council Meeting held on August 24, 2021.

### PORTFOLIOS

**Salmo Valley Youth & Community Centre:** July 12<sup>th</sup> meeting was postponed – no new date as of yet.

**Parks:** I am excited to hear the Lions Park Playground installation is happening soon.

**Cemetery:** The Cemetery Working Group was hoping to have a presentation/proposal together for this meeting but unfortunately, I haven't been able to get the pricing from the drawing yet, hopefully by our next meeting.

**Civic Works:** It is great to hear that the odour from the WWTP has been dealt with. I have been approached by a few residents and they have had concerns with why it took so long but are thankful that it has been rectified.

**Bylaw & Policy Review:** I have reviewed the 1<sup>st</sup> draft of the Zoning bylaw – I hope that council will be able to meet soon to review it as a group before the 1<sup>st</sup> reading and public hearings so that we all have a clear understanding of the bylaw.

### OTHER MEETINGS OR ACTIVITIES OF NOTE

**75<sup>th</sup> Anniversary Media Select Committee Meeting** – Nothing to report

**Aug 4<sup>th</sup>** – I attended a virtual meeting with the Community Action Team based out of Trail – we are currently working on putting together an anti-stigma campaign, I would like to bring this to Salmo as well, maybe something on the Village's website and I will be connecting with Community Services to see how they can or want to be included.

**International Overdose Awareness Day – August 31<sup>st</sup>:** The poster is out! I hope that the 1<sup>st</sup> Annual Salmo IOAD event is attended by anyone who has been affected by or are interested in learning more about the Overdose Crisis. The poster is attached.

Respectfully submitted,

Councillor Jacquie Huser

**31 AUGUST**

**INTERNATIONAL  
OVERDOSE  
AWARENESS DAY**



**JOIN US FOR  
SALMO'S 1ST INTERNATIONAL OVERDOSE  
AWARENESS DAY EVENT - Aug 31st  
6:00PM - 311 RAILWAY AVENUE  
LOT BESIDE SALMO COMMUNITY  
RESOURCE SOCIETY**

**TIME TO  
REMEMBER.  
TIME TO ACT.**

Please remember to be mindful of distancing, masking and hygiene.

There will be an information table for resources.

Bring a picture of your loved one that lost their life to drug toxicity - we will honor, celebrate, and remember them!

Watch a livestreamed Candlelight Vigil at 6:30pm (bring your own chair):  
Guest Speakers: Lisa LaPointe (BC Chief Coroner), Jennifer Charlesworth (Representative for Children and Youth),  
Adam Olsen (Green Party MLA) and Leslie McBain (Moms Stop the Harm)  
Vigil is hosted by [www.momsstoptheharm.com](http://www.momsstoptheharm.com)

Sign up for Naloxone Training to be facilitated by ANKORS at a later date



**MOMS STOP THE HARM**



**SALMO**  
community services



## THE CORPORATION OF THE VILLAGE OF SALMO REPORT FROM MAYOR/DIRECTOR

### MAYOR/DIRECTOR LOCKWOOD

Mayor/Director Report for Council Meeting held on August 24, 2021.

### EXTERNAL AGENCIES:

**Area G Emergency Preparedness:** Due to great efforts by our Fire Department, residents and visitors to our community we were able to keep the recent fires at bay.

**Alternate – Ktunaxa Kinbasket Local Government Treaty:**

### PORTFOLIOS/LIAISONS:

**Citizen Engagement:** I along with Councillor Heatlie and Segall delivered the remainder of the 75<sup>th</sup> Anniversary Bags.

The Salmo Public Library invited me to handout medals to the reading club children on their last day held at KP Park.

**Economic Development:** Our community has been busy pulling in people to spend some money.

**Fire Department:**

### RDCK:

**Board:** MLA Anderson met with the board and the questions and comments put forward were:

1. What happens to a resolution that passes at UBCM and goes to the province?
2. It is unacceptable to have zero cell phone coverage in some rural areas, why is this happening?
3. Not having adequate cell service during an emergency, Slocan Valley, Kootenay Pass, Kootenay Lake North and East Shore (Crawford Bay etc).
4. Making sure the provincial government understands that one size does not fit all, especially when they look at things like water systems.
5. The provincial government needs to stop downloading responsibilities to the local government.

Adoption of the West Kootenay Transit Future Service Plan was completed. This plan will take 1.5 to 2 years to implement if not altered.

At the September Rural Affairs meeting we will be discussing building inspection and all municipalities that are contracting this service are invited to join this meeting.

**Community Sustainable Living Advisory Committee:** The Central Kootenay Food Policy Council gave a presentation. This council is responsible for getting the Class changed to be able to sell meat from your farm in Area D and working on it for all areas in the RDCK.

**All Recreation:**

**Recreation Commission:**

**Resource Recovery Committee (Central & Joint):** The environmental management act has changes to it, and this will affect all our landfills and transfer stations.

Resource recovery plan has had public consultation and is being sent to the Ministry for approval. The RDCK is formally requesting a letter of support from any municipalities that would like to forward one.

The board approved an equipment procurement for the composting facility – a wheel loader and a compacting trailer.

The board has entered into a lease agreement with the City of Nelson for the land at Lakeside Drive where the Recycling Depot is at an annual cost of \$49,367.61.

Central landfill composting facility construction contract has been awarded to Integrated Sustainability Consultants Ltd up to a maximum value of \$1,896,969 not including GST.

Ymir transfer station recycling depot's hours will be opened from 9:00 to 3:00pm on Sundays giving them an extra hour of service.

**West Kootenay Boundary Regional Hospital District:**

**ETSI-BC:** Newly funded projects in the Spring 2021 intake include:

Organization Name Project Name Funding Approved

- City of Cranbrook Tourism Master Plan \$50,000.00
- Corporation of the District of Summerland Okanagan Food and Innovation Hub - Feasibility Activities \$37,679.00
- Armstrong Spallumcheen Chamber of Commerce Local Food Connections for Thriving Communities \$15,000.00
- Community Futures North Okanagan The Vernon Innovation and Entrepreneur Workspace (VIEW) \$26,610.00
- Lower Columbia Initiatives Corporation West Kootenay Regional Supply Chain Resiliency \$20,000.00
- Kamloops Indian Band Dev Corp TteS Business Economic Development Strategic Plan 2022-2025 \$16,500.00
- Tourism Sun Peaks Resort-wide Meeting, Conference & Incentive Travel Strategic Plan \$8,000.00
- Kootenay Outdoor Recreation Society (KORE) Creating BC Supply Chain Solutions for the Outdoor Gear Industry \$15,000.00
- Community Futures Greater Trail Business Facade Improvement \$22,500.00
- Community Futures Central Kootenay Cannabis Economic Development Council \$15,000.00



- Lardeau Valley Opportunity Links Society Strengthening Agriculture in Area D Through Class D Licensing \$6,000.00
- Interior Logging Association ILA Member Support Services - Small Project \$15,000.00
- Columbia Valley Tourism Marketing Society Valley Wide Tourism Marketing \$12,750.00
- District of Sicamous Development Corporation Strategic Action Plan Development \$15,000.00
- Township of Spallumcheen Community Branding Exercise \$15,000.00
- Kootenay Employment Services Society Youth Ambassador Summer Workforce Challenge \$15,000.00
- Trail of the Okanagans Society Trail of the Okanagans - First Nations Consultation \$15,000.00
- Okanagan Falls Economic Development OK Falls High Speed Internet Capacity Building \$15,000.00

Respectfully submitted,

**Mayor/Director Lockwood**

