

	<b>SALMO VALLEY VOLUNTEER LONG SERVICE AWARD POLICY</b>	
	<b>Policy Number: A-006</b>	
	<b>Section:</b> Administration	<b>Resolution No.:</b> 4-5-16
	<b>Amended by:</b>	<b>Effective Date:</b> 2016 03 08

**Purpose:**

The objective of this policy is to celebrate the Village of Salmo's culture of volunteerism and honour long serving community volunteers.

**Background:**

The Village of Salmo recognizes that volunteerism is a vital part of the fabric of our community and wishes to honour the dedication and contribution of our long serving community volunteers. Mr. Louis Ponti will be posthumously granted the first award at a celebration of his life in June of 2016. His volunteer contributions spanned 60 years and included his activity with the Lions Club, Swimming Pool, Community Centre, and as a volunteer firefighter and paramedic.

**Criteria:**

Recognition is available to:

1. Individuals who have made significant volunteer contributions to the community for an aggregate period of over 10 years; and,
2. Individuals who have been properly nominated (see below).

**Nominations:**

Individuals will be nominated by a minimum of five (5) residents of Salmo or Area G who are not related to the nominee. Please note:

- Nominations are to include a brief biography of the proposed recipient(s) and a description of how the recipient(s) meet the above criteria.
- There is no limit on the number of nominations which may be submitted by a nominator.
- Nominations are not competitive with one another.
- It is not necessary that the individual nominated be a resident of Salmo at the time of nomination.
- Posthumous nominations are welcomed as a way to recognize the contribution of long serving volunteers who have helped to build Salmo and make it what it is today.
- Past, present and future staff and Council members of the Village are not eligible for this award if the nomination relates to their assigned duties for the Village.

Nominators must complete the attached *Nomination Form – Schedule A*. The deadline for nominations to be received by the Chief Administrative Officer annually is **March 31<sup>st</sup>**, starting in 2017. This ensures that recipients can be identified in time for National Volunteer Week in April.

**Award:**

If the criteria are met, individuals will be recognized as having received the Salmo Valley Volunteer Long Service Award at an open meeting of Council during National Volunteer Week, whenever possible. The Mayor will present recipient(s), or a representative of the recipient, with a certificate and a commemorative pin. Recipients will also have their name, image and a brief description of their volunteer contributions posted in a permanent digital exhibit at the municipal hall lobby and on the Village website.

*Approved at the Regular Council (#03-16) meeting held on February 9<sup>th</sup>, 2016.*

*Revised at the Regular Council Meeting (#05-16) of March 8<sup>th</sup>, 2016.*



# NOMINATION FORM

## SALMO VALLEY VOLUNTEER LONG SERVICE AWARD

We nominate \_\_\_\_\_ for the Salmo Valley Volunteer Long Service Award, which is available to individuals who have made a significant volunteer contribution to the Village for a period of over 10 years.

Names of Nominators:				
	Name	Address	Phone/Email	Signature
1.				
2.				
3.				
4.				
5.				

Please summarize the volunteer work which has led to this individual's nomination:

*Additional text may be attached.*

**The deadline for submission of this Nomination Form to the Chief Administrative Officer (CAO) is March 31<sup>st</sup>. Awards will be presented at a meeting of Council during National Volunteer Week.**

**OFFICE USE ONLY**

The nominators and nominee have met the criteria outlined in Village of Salmo Policy A-006.

CAO Signature