

**THE CORPORATION OF THE VILLAGE OF SALMO**  
**FINANCIAL STATEMENTS**  
**DECEMBER 31, 2019**

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**THE CORPORATION OF THE VILLAGE OF SALMO**  
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For the Year Ended December 31, 2019

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# THE CORPORATION OF THE VILLAGE OF SALMO

## MANAGEMENT REPORT

For the Year Ended December 31, 2019

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### RESPONSIBILITY FOR FINANCIAL REPORTING

Management is responsible for the preparation of the accompanying financial statements. The financial statements have been prepared in accordance with the accounting principles disclosed in Note 1 to the financial statements and include amounts that are based on estimates and judgments. Management believes that the financial statements fairly present The Corporation of the Village of Salmo's financial position and results of operations. The integrity of the information presented in the financial statements, including estimates and judgments relating to matters not concluded by fiscal year-end, is the responsibility of management. The financial statements have been approved by Council.

Management has established and maintained appropriate systems of internal control including policies and procedures, which are designed to provide reasonable assurance that The Corporation of the Village of Salmo's assets are safeguarded and that reliable financial records are maintained to form a proper basis for preparation of the financial statements.

The independent external auditors, Grant Thornton LLP, Chartered Professional Accountants, have been appointed by Council to express an opinion as to whether the financial statements present fairly, in all material respects, The Corporation of the Village of Salmo's financial position, results of operations, and changes in financial in net financial assets are in conformity with the accounting principles disclosed in Note 1 to the financial statements. The report of Grant Thornton LLP, Chartered Professional Accountants, follows and outlines the scope of their examination and their opinion on the financial statements.



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Colin McClure, CPA, CA  
Chief Financial Officer

## Independent Auditor's Report

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To the Mayor and Council of  
The Corporation of the Village of Salmo

### **Opinion**

We have audited the financial statements of The Corporation of the Village of Salmo (the "Village"), which comprise the statement of financial position as at December 31, 2019, and the statements of operations, changes in net financial assets, cash flows, and schedules A and B for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Village as at December 31, 2019, and its results of operations, changes in net financial assets and its cash flows in accordance with Canadian public sector accounting standards.

### **Basis for opinion**

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Village in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### **Responsibilities of management and those charged with governance for the financial statements**

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Village's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Village or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Village's financial reporting process.

# Independent Auditor's Report (continued)

## Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements. As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Village's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Village's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Village to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Trail, Canada  
May 14, 2020

The logo for Grant Thornton LLP, featuring the company name in a stylized, handwritten-style script.

Chartered Professional Accountants



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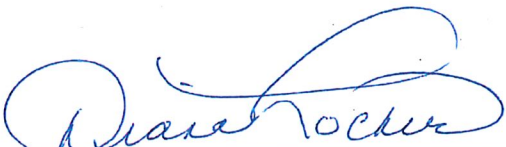
**THE CORPORATION OF THE VILLAGE OF SALMO**  
**STATEMENT OF FINANCIAL POSITION**

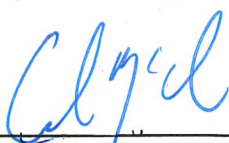
As at December 31, 2019

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	<u>2019</u>	<u>2018</u>
<b>Financial Assets</b>		
Cash and cash equivalents (Note 2)	\$ 1,268,816	\$ 1,822,766
Accounts receivable (Note 3)	581,936	216,631
MFA deposits (Note 4)	<u>13,812</u>	<u>13,498</u>
	<u>1,864,564</u>	<u>2,052,895</u>
<b>Financial Liabilities</b>		
Accounts payable and accrued liabilities (Note 5)	312,673	231,236
Deferred revenue (Note 6)	102,676	397,221
Accrued future payroll benefits (Note 7)	15,564	9,662
Debt (Note 8)	<u>908,685</u>	<u>991,168</u>
	<u>1,339,598</u>	<u>1,629,287</u>
<b>Net Financial Assets</b>	524,966	423,608
<b>Non-Financial Assets</b>		
Tangible capital assets (Note 9)	8,579,858	7,165,250
Inventory	12,421	12,422
Other assets (Note 10)	15,897	11,793
Prepaid expenses	<u>15,839</u>	<u>8,700</u>
	<u>8,624,015</u>	<u>7,198,165</u>
<b>Accumulated Surplus (Note 11)</b>	<u>\$ 9,148,981</u>	<u>\$ 7,621,773</u>

Trust Funds (Note 12)  
Commitments and Contingencies (Note 15)  
Subsequent event (Note 19)

  
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Diana Lockwood  
Mayor

  
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Colin McClure, CPA, CA  
Chief Financial Officer

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**THE CORPORATION OF THE VILLAGE OF SALMO**  
**STATEMENT OF OPERATIONS AND ACCUMULATED SURPLUS**  
For the Year Ended December 31, 2019

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	<u>2019 Budget</u> (Note 16)	<u>2019</u>	<u>2018</u>
<b>Revenue</b>			
Taxes	\$ 420,032	\$ 420,437	\$ 414,833
Sale of services	88,070	87,179	86,497
Other revenue from own sources	151,795	130,522	143,786
Investment income	9,000	38,425	51,420
Grants - unconditional	449,000	449,790	430,237
Grants - conditional	2,069,112	1,665,456	473,091
Water user fees	169,219	169,297	165,130
Sewer user fees	<u>263,216</u>	<u>263,316</u>	<u>256,667</u>
	<u>3,619,444</u>	<u>3,224,422</u>	<u>2,021,661</u>
<b>Expenses</b>			
General government	421,870	393,003	462,840
Protective services	286,071	228,674	93,898
Transportation services	273,950	246,543	264,972
Environmental health services	97,164	99,742	96,252
Public health and welfare services	15,650	11,141	7,643
Parks, recreation and cultural services	51,100	46,101	35,700
Interest and other debt charges	50,159	46,878	53,797
Water utility operations	159,875	121,732	182,582
Sewer utility operations	208,765	179,617	220,279
Amortization	<u>296,597</u>	<u>323,783</u>	<u>315,333</u>
	<u>1,861,201</u>	<u>1,697,214</u>	<u>1,733,296</u>
Annual surplus	1,758,243	1,527,208	288,365
Accumulated surplus, beginning of the year	<u>7,621,773</u>	<u>7,621,773</u>	<u>7,333,408</u>
<b>Accumulated surplus, end of the year</b>	<u>\$ 9,380,016</u>	<u>\$ 9,148,981</u>	<u>\$ 7,621,773</u>

# THE CORPORATION OF THE VILLAGE OF SALMO

## STATEMENT OF CHANGES IN NET FINANCIAL ASSETS

For the Year Ended December 31, 2019

	<u>2019 Budget</u>	<u>2019</u>	<u>2018</u>
Annual surplus	\$ 1,758,243	\$ 1,527,208	\$ 288,365
Acquisition of tangible capital assets	(2,116,436)	(1,738,391)	(634,450)
Amortization of capital assets	<u>296,597</u>	<u>323,783</u>	<u>315,333</u>
	(61,596)	112,600	(30,752)
Consumption (acquisition) of prepaid expenses	-	(7,139)	26,948
Consumption of supply inventory	-	1	464
Consumption of other assets	<u>-</u>	<u>(4,104)</u>	<u>(38)</u>
	-	(11,242)	27,374
Increase (decrease) in net financial assets	(61,596)	101,358	(3,378)
Net financial assets, beginning of year	<u>423,608</u>	<u>423,608</u>	<u>426,986</u>
<b>Net financial assets, end of the year</b>	<b>\$ <u>362,012</u></b>	<b>\$ <u>524,966</u></b>	<b>\$ <u>423,608</u></b>



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# THE CORPORATION OF THE VILLAGE OF SALMO

## STATEMENT OF CASH FLOWS

For the Year Ended December 31, 2019

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	<u>2019</u>	<u>2018</u>
<b>Cash Provided by (Used In)</b>		
<b>Operating Activities</b>		
Annual surplus	\$ 1,527,208	\$ 288,365
<b>Items not involving cash:</b>		
Amortization of tangible capital assets	323,783	315,333
Actuarial adjustments	<u>(9,046)</u>	<u>(17,778)</u>
	1,841,945	585,920
<b>Increase (decrease) in non-cash working capital balances:</b>		
Accounts receivable	(365,305)	(12,631)
MFA deposits	(314)	4,381
Accounts payable and accrued liabilities	(119,094)	113,359
Deferred revenue	(294,545)	(134,557)
Accrued future payroll benefits	5,902	(10,618)
Inventory	1	464
Other assets	(4,104)	(38)
Prepaid expenses	<u>(7,139)</u>	<u>26,948</u>
	<u>1,057,347</u>	<u>573,228</u>
<b>Financing Activities</b>		
Proceeds from debt issues	-	137,000
Debt repayment	<u>(73,437)</u>	<u>(57,559)</u>
	<u>(73,437)</u>	<u>79,441</u>
<b>Capital Activities</b>		
Acquisition of tangible capital assets	<u>(1,537,860)</u>	<u>(634,450)</u>
<b>Net increase (decrease) in cash and cash equivalents</b>	(553,950)	18,219
<b>Cash and cash equivalents, beginning of year</b>	<u>1,822,766</u>	<u>1,804,547</u>
<b>Cash and cash equivalents, end of year</b>	<u>\$ 1,268,816</u>	<u>\$ 1,822,766</u>

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# THE CORPORATION OF THE VILLAGE OF SALMO

## NOTES TO THE FINANCIAL STATEMENTS

December 31, 2019

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### 1. Significant Accounting Policies

The Corporation of the Village of Salmo (the "Village") is a local government in the Province of British Columbia. The financial statements have been prepared in accordance with Canadian public sector accounting standards.

The following is a summary of the Village's significant accounting policies:

(a) Basis of Presentation

The Village's resources and operations are segregated into General, Water and Sewer funds and Statutory and Non-statutory reserve funds and Reserves for future capital expenditures for accounting and financial reporting purposes. These financial statements include the accounts of all the funds of the Village. Inter-fund transactions and balances have been eliminated.

(b) Revenue Recognition

Sources of revenue are recorded on the accrual basis and include revenue in the period in which the transactions or events occurred that give rise to the revenues. Taxation revenues are recognized at the time of issuing the property tax notices for the fiscal year. Sale of services and user fee revenues are recognized when the service or product is rendered by the Village.

Grant revenues are recognized when the funding becomes receivable. Revenue unearned in the current period is recorded as deferred revenue.

(c) Deferred Revenue

Deferred revenue represents funds received for specific purposes which are externally restricted by legislation, regulation or agreement and are not available for general municipal purposes as well as licenses, permits, other fees and grants which have been collected, but for which the related services have not been performed and or projects have not been constructed. These amounts will be recognized as revenues in the fiscal year in which it is used for the specified purpose, the services are performed and or the projects are constructed.

(d) Government Transfers

Government transfers are recognized in the financial statements as revenue in the period in which events giving rise to the transfer occur, providing the transfers are authorized, any eligibility criteria have been met and reasonable estimates can be made.

(e) Financial Instruments

The Village's financial instruments consist of cash and cash equivalents, accounts receivable, accounts payable and accrued liabilities, accrued future payroll benefits and debt. It is management's opinion that the Village is not exposed to significant interest, currency or credit risks arising from these financial instruments. The fair values of these financial instruments approximate their carrying values.

(f) Accrued Future Payroll Benefits

The Village records the cost of future payroll benefits over the employee's term of employment.

(g) Interest and Actuarial Gains on Long Term Debt

The Village records interest expense on long-term debt on an accrual basis and actuarial gains when realized as a reduction of the principal balance.

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# THE CORPORATION OF THE VILLAGE OF SALMO

## NOTES TO THE FINANCIAL STATEMENTS

December 31, 2019

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### 1. Significant Accounting Policies (continued)

#### (h) Tangible Capital Assets

Tangible capital assets, comprised of capital assets and capital assets under construction, are recorded at cost and are classified according to their functional use. Amortization is recorded on a straight-line basis over the estimated useful life of the asset commencing the year the asset is put in to service. Donated tangible capital assets are reported at fair value at the time of donation. Estimated useful lives are as follows:

Land Improvements	15 to 20 years
Buildings	40 years
Fixtures, Furniture, Equipment and Vehicles	6 to 10 years
Roads and Paving	20 to 40 years
Bridges and Other Transportation Structures	40 to 50 years
Water Infrastructure	20 to 60 years
Sewer Infrastructure	20 to 60 years

#### (i) Non-Financial Assets

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the ordinary course of operations.

#### (j) Statutory Reserves

Statutory reserves are funds that have been restricted by council. Formal establishing bylaws have been adopted pursuant to the Community Charter, which define how these reserves are to be used.

#### (k) Liability for Contaminated Sites

Contaminated sites are a result of contamination being introduced into air, soil, water or sediment of a chemical, organic, or radioactive material or live organism that exceeds an environmental standard. The liability is recorded net of any expected recoveries. A liability for remediation of contaminated sites is recognized when a site is not in productive use and all of the following criteria are met:

- an environmental standard exists;
- contamination exceeds the environmental standard;
- the Village is directly responsible, or accepts responsibility;
- it is expected that a future economic benefit will be given up; and
- a reasonable estimate of the amount can be made.

The liability is recognized as management's estimate of the cost of post-remediation including operation, maintenance, and monitoring that are an integral part of the remediation strategy for a contaminated site.

There are no liabilities to be recorded as at December 31, 2019.

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# THE CORPORATION OF THE VILLAGE OF SALMO

## NOTES TO THE FINANCIAL STATEMENTS

December 31, 2019

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### 1. Significant Accounting Policies (continued)

#### (l) Use of Estimates

The preparation of the financial statements in accordance with with Canadian public sector accounting standards requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements, and the reported revenues and expenses during the reporting period. Significant areas requiring estimates include the useful lives of tangible capital assets for amortization, future employee benefits, allowance for doubtful accounts and provision for contingencies. Actual results could differ from management's best estimates as additional information becomes available in the future.

#### (m) Budget

Budget data presented in these financial statements is based on the Village's Five Year Financial Plan for the years 2019-2023, adopted by Council on May 9, 2019.

### 2. Cash and Cash Equivalents

Cash and cash equivalents in the statement of financial position are comprised of:

	<u>2019</u>	<u>2018</u>
Cash	\$ 1,131,496	\$ 1,687,955
MFA bond and money market funds	<u>137,320</u>	<u>134,811</u>
	<u>\$ 1,268,816</u>	<u>\$ 1,822,766</u>

Municipal Finance Authority (MFA) pooled investment funds are considered equivalent to cash because of their liquidity.

### 3. Accounts Receivable

	<u>2019</u>	<u>2018</u>
Property taxes	\$ 81,048	\$ 92,355
Utility billings	37,482	39,304
Other governments	424,850	72,638
Trade and other receivables	<u>38,556</u>	<u>12,334</u>
	<u>\$ 581,936</u>	<u>\$ 216,631</u>

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# THE CORPORATION OF THE VILLAGE OF SALMO

## NOTES TO THE FINANCIAL STATEMENTS

December 31, 2019

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### 4. Municipal Finance Authority Debt Reserve Fund

The Municipal Finance Authority of British Columbia provides capital financing for regional districts and their member municipalities. As a condition of this financing, a portion of the debenture proceeds is withheld by the Municipal Finance Authority as a Debt Reserve Fund. The Municipal Finance Authority must then use this fund if at any time there are insufficient funds to meet payments on its obligations. Upon maturity of the debt issue, the unused portion is discharged to the municipality. The City recognizes these cash deposits on the financial statements.

The City also executes demand notes in connection with each debenture whereby the City may be required to loan certain amounts to the Municipal Finance Authority. These demand notes are contingent in nature and are not recorded in the financial statements.

As at December 31, 2019, the total of the Debt Reserve and Demand Note balances are as follows:

	<u>2019</u> <u>Cash Deposit</u>	<u>2019</u> <u>Demand Note</u>	<u>2018</u> <u>Cash Deposit</u>	<u>2019</u> <u>Demand Note</u>
General fund	\$ <u>13,812</u>	\$ <u>22,711</u>	\$ <u>13,498</u>	\$ <u>22,711</u>

### 5. Accounts Payable and Accrued Liabilities

	<u>2019</u>	<u>2018</u>
Trades payable	\$ 285,786	\$ 206,354
Accrued wages and benefits	<u>26,887</u>	<u>24,882</u>
	<u>\$ 312,673</u>	<u>\$ 231,236</u>

### 6. Deferred Revenue

	<u>2019</u>	<u>2018</u>
Taxes and utility rates	\$ 2,796	\$ 5,089
Grants and other	<u>99,880</u>	<u>392,132</u>
	<u>\$ 102,676</u>	<u>\$ 397,221</u>

### 7. Accrued Future Payroll Benefits

	<u>2019</u>	<u>2018</u>
Holiday Pay	\$ 7,356	\$ 8,297
Banked Overtime	<u>8,208</u>	<u>1,365</u>
	<u>\$ 15,564</u>	<u>\$ 9,662</u>

The Village accrues holiday pay and banked overtime as they are earned by the employee, however, it is expected that these substantially funded liabilities will be met on a continuous basis over the long-term. Payment of these amounts will be funded from revenues of the period in which they are settled.

# THE CORPORATION OF THE VILLAGE OF SALMO

## NOTES TO THE FINANCIAL STATEMENTS

December 31, 2019

### 8. Debt

Debt Bylaw #	Purpose of Bylaw	Interest rate %	Year of Maturity	Original Issue	2019 Balance	2018 Balance
<b>General Purposes:</b>						
311	John Deere loader	2.60%	2023	\$ 137,000	\$ 106,319	\$ 132,674
523	Fast attack rescue truck	2.25%	2020	119,840	25,843	49,654
549	Wellness centre	4.13%	2039	885,000	695,548	718,007
610	Public works shop	4.20%	2026	150,000	80,975	90,833
				<u>1,291,840</u>	<u>908,685</u>	<u>991,168</u>
Total Debt					\$ <u>908,685</u>	\$ <u>991,168</u>

Principal payments and expected actuarial additions for the next 5 years and thereafter are as follows:

	Total
2020	\$ 86,600
2021	62,700
2022	64,793
2023	60,790
2024	39,318
Thereafter	<u>594,484</u>
	\$ <u>908,685</u>

### 9. Tangible Capital Assets

	Cost	Accumulated Amortization	2019 Net Book Value	2018 Net Book Value
Land	\$ 1,256,899	\$ -	\$ 1,256,899	\$ 1,256,899
Buildings	2,582,694	992,082	1,590,612	1,649,823
Vehicles, equipment & furniture	2,406,340	1,522,468	883,872	929,592
Transportation infrastructure	3,106,544	1,628,730	1,477,814	1,396,973
Water infrastructure	2,137,097	813,048	1,324,049	1,324,408
Sewer infrastructure	<u>3,255,005</u>	<u>1,208,393</u>	<u>2,046,612</u>	<u>607,555</u>
	\$ <u>14,744,579</u>	\$ <u>6,164,721</u>	\$ <u>8,579,858</u>	\$ <u>7,165,250</u>

See Schedule A - Schedule of tangible capital assets for more information.

### 10. Other Assets

	2019	2018
Property acquired for taxes	\$ <u>15,897</u>	\$ <u>11,793</u>



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# THE CORPORATION OF THE VILLAGE OF SALMO

## NOTES TO THE FINANCIAL STATEMENTS

December 31, 2019

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### 11. Accumulated Surplus

	2019	2018
<b>Reserves</b>		
Ambulance service	\$ 11,868	\$ 11,662
Community works fund	626,321	557,528
Curling rink	17,652	21,928
Employee sick leave	10,000	10,000
Fire department equipment	45,250	38,544
Jaws of life	169,958	153,065
Machinery & equipment	143,950	107,057
Sewer infrastructure	49,520	97,679
Water infrastructure	177,613	279,740
Wellness centre	<u>102,251</u>	<u>95,136</u>
	1,354,383	1,372,339
<b>Operating surplus</b>	123,425	75,352
<b>Invested in tangible capital assets</b>	<u>7,671,173</u>	<u>6,174,082</u>
<b>Total Accumulated Surplus</b>	<u>\$ 9,148,981</u>	<u>\$ 7,621,773</u>

### 12. Trust Funds

The Cemetery Care Trust Fund is not reported in these financial statements. The following is a summary of Trust Fund transactions for the year:

	2019	2018
Balances, beginning of year	\$ 22,783	\$ 22,030
Contributions received	265	387
Interest earned	<u>375</u>	<u>366</u>
Balances, end of year	<u>\$ 23,423</u>	<u>\$ 22,783</u>

### 13. Taxes Levied For Other Paid Authorities

In addition to taxes levied for municipal purposes, the Village is legally obligated to collect and remit taxes levied for the following authorities. These collections and remittances are not recorded as revenue and expenses.

	2019	2018
Provincial Government - School taxes	\$ 264,477	\$ 265,140
Provincial Government - Police taxes	48,883	47,665
Regional District of Central Kootenay	247,226	224,141
West Kootenay Boundary Hospital District	33,158	33,169
British Columbia Assessment Authority	5,792	5,801
Municipal Finance Authority	<u>25</u>	<u>24</u>
	<u>\$ 599,561</u>	<u>\$ 575,940</u>

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# THE CORPORATION OF THE VILLAGE OF SALMO

## NOTES TO THE FINANCIAL STATEMENTS

December 31, 2019

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### 14. Pension Plan

The Village of Salmo and its employees contribute to the Municipal Pension Plan (a jointly trustee pension plan). The board of trustees, representing plan members and employers, is responsible for administering the plan, including investment of assets and administration of benefits. The plan is a multi-employer defined benefit pension plan. Basic pension benefits provided are based on a formula. As at December 31, 2018, the plan has about 205,000 active members and approximately 101,000 retired members. Active members include approximately 40,000 contributors from local governments.

Every three years, an actuarial valuation is performed to assess the financial position of the plan and adequacy of plan funding. The actuary determines an appropriate combined employer and member contribution rate to fund the plan. The actuary's calculated contribution rate is based on the entry-age normal cost method, which produces the long-term rate of member and employer contributions sufficient to provide benefits for average future entrants to the plan. This rate may be adjusted for the amortization of any unfunded actuarial liability.

The most recent valuation of the Municipal Pension Plan at December 31, 2018, indicated a \$2,866 million funding surplus for basic pension benefits on a going concern basis.

The next valuation will be as at December 31, 2021 with results available in 2022.

Employers participating in the plan record their pension expense as the amount of employer contributions made during the fiscal year (defined contribution pension plan accounting). This is because the plan records accrued liabilities and accrued assets for the plan in aggregate, resulting in no consistent and reliable basis for allocating the obligation, assets and cost to individual employers participating in the plan.

The Village of Salmo paid \$42,247 (2018 - \$34,507) for employer contributions to the plan in fiscal 2019.

### 15. Commitments and Contingencies

#### Regional District Debt

Regional District debt is under the provisions of the Community Charter of BC a direct, joint and several liability of the District and each member municipality within the District including the Village of Salmo.

#### Claims for Damages

In the normal course of a year the Village is faced with lawsuits and claims for damages of a diverse nature. The outcome of these claims cannot be reasonably determined at this time.

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# THE CORPORATION OF THE VILLAGE OF SALMO

## NOTES TO THE FINANCIAL STATEMENTS

December 31, 2019

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### 15. Commitments and Contingencies (continued)

#### Reciprocal Insurance Exchange Agreement

The Village is a subscribed member of the Municipal Insurance Association of British Columbia (The "Exchange") as provided by Section 3.02 of the Insurance Act of British Columbia. The main purpose of the Exchange is to pool the risks of liability so as to lessen the impact upon any subscriber. Under the Reciprocal Insurance Exchange agreement, the Municipality is assessed a premium and specific deductible based on population and claims experience. The obligation of the Municipality with respect to the Exchange and/or contracts and obligations entered into by the Exchange on behalf of its subscribers in connection with the Exchange are in every case several and not joint and several. The Village irrevocably and unconditionally undertakes and agrees to indemnify and save harmless the other subscribers against liability losses and costs which the other Subscriber may suffer.

### 16. Budget Data

The reconciliation of the approved budget for the current year to the budget figures reported in these financial statement is as follows:

	<u>2019</u>
Budget surplus per Statement of Operations	\$ 1,758,243
Less: Capital expenditures	2,116,436
Debt principal repayments	103,414
Budgeted transfers to surplus and reserves	167,586
Add: Budgeted transfers from reserves	33,894
Amortization	296,597
Debt proceeds	<u>298,702</u>
Net annual budget	\$ <u>-</u>

### 17. Segmented Information

The Village is a diversified municipal government institution that provides a wide range of services to its citizens. Village services are provided by departments and their activities are reported in these service areas. Departments disclosed in the segmented information, along with the services they provide, are as follows:

#### General Government Services

The Departments and Divisions within General Government Services are responsible for adopting bylaws & administrative policy; levying and collecting taxes and utilities; acquiring, disposing and managing Village assets; ensuring effective financial management and communication; administering Village grants; emergency planning; economic development; preparing land use plans, bylaws and policies for sustainable development of the Village; monitoring and reporting performance; and ensuring that high quality Village service standards are met. The general revenue reported under the department includes revenues associated with taxation, business tax revenues and senior government payments in lieu of taxes. These revenues have not been apportioned to other departments supported by the general fund.

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# THE CORPORATION OF THE VILLAGE OF SALMO

## NOTES TO THE FINANCIAL STATEMENTS

December 31, 2019

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### 17. **Segmented Information** (continued)

#### **Protective Services**

Protective Services comprises of fire protection and bylaw enforcement. Bylaw is responsible for parking and other bylaw enforcement, as well as domestic animal control.

The mandate of the Fire and Rescue Services is to protect life, property and the environment through the provision of emergency response, inspections, code enforcement and public education, ensuring safety for the public.

#### **Transportation Services**

Transportation Services is responsible for planning, building, operating and maintaining the Village's physical infrastructure including roads and sidewalks, civic buildings and facilities. In addition, the divisions provide services for storm sewer services, and fleet services.

#### **Environmental Health**

Environmental Health is responsible for the Village's solid waste collection services.

#### **Public Health and Welfare**

Public Health and Welfare maintains the cemetery grounds and operations for the Village.

#### **Parks, Culture and Recreation Services**

Parks, Culture and Recreation is responsible for providing, facilitating the development of, and maintaining high quality parks, recreation facilities and cultural services.

#### **Water and Sewer Utility Operations**

The Water Utility is responsible for planning, designing, building and maintaining the Village's drinking water distribution system including the reservoir, water mains and pump stations. The Sewer and Drainage Utility collects, treats and disposes sanitary sewage and drainage through the wastewater treatment plant and the network of sewer mains and pump stations.

### 18. **Comparative Figures**

Certain comparative figures from the prior year have been reclassified to conform with the presentation format adopted for the current year.

### 19. **Subsequent Event**

In March 2020, the COVID-19 outbreak caused governments worldwide to enact emergency measures to combat the spread of the virus. These measures, which include the implementation of facility closures, travel restrictions, self-isolation periods, and social and physical distancing, will have a significant impact on the local and global economy. At this time it is not possible to reliably estimate the length and severity of the COVID-19 outbreak and how it may impact the Village's financial results for 2020.

# THE CORPORATION OF THE VILLAGE OF SALMO

## SCHEDULE A - SCHEDULE OF TANGIBLE CAPITAL ASSETS

For the Year Ended December 31, 2019

Tangible Capital Assets	Additions		Accumulated		Accumulated		Net Carrying
	Opening Balance	& reallocation of assets under Construction	Disposals	Closing Balance	Amortization Opening balance	Amortization Expense	Amount End of year
Land	\$ 1,256,899	\$ -	\$ -	\$ 1,256,899	\$ -	\$ -	\$ 1,256,899
Buildings	2,577,788	4,906	-	2,582,694	927,965	64,117	1,590,612
Vehicles, equipment & furniture	2,343,010	63,330	-	2,406,340	1,413,418	109,050	883,872
Transportation infrastructure	2,949,347	157,197	-	3,106,544	1,552,374	76,356	1,477,814
Water infrastructure	2,095,596	41,501	-	2,137,097	771,188	41,860	1,324,049
Sewer infrastructure	1,783,548	1,471,457	-	3,255,005	1,175,993	32,400	2,046,612
Total	\$ 13,006,188	\$ 1,738,391	\$ -	\$ 14,744,579	\$ 5,840,938	\$ 323,783	\$ 8,579,858

Included in sewer infrastructure is \$1,807,521 (2018 - 336,064), of work in progress that is not being amortized.

During the year, tangible capital assets were acquired at an aggregate cost of \$1,738,391 (2018 - 634,450) of which there was \$200,531 (2018 - 0) in accounts payable at year end. The remaining \$1,537,860 (2018 - 634,450), was acquired by cash.

# THE CORPORATION OF THE VILLAGE OF SALMO

## SCHEDULE B - SCHEDULE OF SEGMENTED INFORMATION

For the Year Ended December 31, 2019

	General Government	Protective Services	Transportation Services	Environmental Health Services	Public Health Services	Parks & Recreation	Water Utility	Sewer Utility	2019 Total
<b>Revenues</b>									
Taxes	\$ 420,437	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 420,437
Sales of Service	-	-	-	81,053	3,155	-	2,571	400	87,179
Other revenue from own services	32,587	21,527	16,491	-	52,615	7,302	-	-	130,522
Investment income	38,425	-	-	-	-	-	-	-	38,425
Grants - unconditional	449,790	-	-	-	-	-	-	-	449,790
Grants - conditional	338,769	82,930	2,963	-	10,000	8,906	4,099	1,217,789	1,665,456
Water user fees	-	-	-	-	-	-	169,297	-	169,297
Sewer user fees	-	-	-	-	-	-	-	263,316	263,316
	<u>1,280,008</u>	<u>104,457</u>	<u>19,454</u>	<u>81,053</u>	<u>65,770</u>	<u>16,208</u>	<u>175,967</u>	<u>1,481,505</u>	<u>3,224,422</u>
<b>Expenditures</b>									
Wages and benefits	227,528	15,120	131,288	6,066	4,287	6,471	74,407	121,306	586,473
Supplies and services	165,475	213,554	115,255	93,676	6,854	39,630	47,325	58,311	740,080
Interest and other debt charges	-	982	9,345	-	36,551	-	-	-	46,878
Amortization	<u>4,337</u>	<u>66,485</u>	<u>117,917</u>	<u>1,872</u>	<u>38,794</u>	<u>20,118</u>	<u>41,860</u>	<u>32,400</u>	<u>323,783</u>
	<u>397,340</u>	<u>296,141</u>	<u>373,805</u>	<u>101,614</u>	<u>86,486</u>	<u>66,219</u>	<u>163,592</u>	<u>212,017</u>	<u>1,697,214</u>
<b>Annual Surplus (Deficit)</b>	\$ <u>882,668</u>	\$ <u>(191,684)</u>	\$ <u>(354,351)</u>	\$ <u>(20,561)</u>	\$ <u>(20,716)</u>	\$ <u>(50,011)</u>	\$ <u>12,375</u>	\$ <u>1,269,488</u>	\$ <u>1,527,208</u>