



The Corporation of the Village of Salmo

SPECIAL MEETING FEBRUARY 22, 2021 MINUTES

Minutes of the Special Meeting of the Council of the Village of Salmo held electronically on Monday, February 22, 2021 at 4:30 p.m.

PRESENT:

Mayor Diana Lockwood	Councillor Farrell Segall
Councillor Jennifer Endersby	CAO Anne Williams
Councillor Jonathon Heatlie	CFO Colin McClure
Councillor Jacquie Huser	Members of the Public - 0

CALL TO ORDER: The Mayor called the meeting to order at 4:30 p.m.

COUNCIL PROCEDURE

BYLAW #663, 2014:

R1-0222-21

Moved and seconded, that due to the exceptional circumstances created by the COVID-19 pandemic, that Council waive the requirements of *Council Procedure Bylaw #663, 2014* Section 8 Electronic Meetings, Parts (4) & (5), to allow all Council members to participate via electronic means in order to comply with provincially mandated physical distancing requirements and not holding public gatherings, and that provision be made for members of the public to listen electronically to the Council meeting.

Carried.

AGENDA:

R2-0222-21

Moved and seconded, that the draft agenda of Special Meeting of Monday, February 22, 2021 be adopted as presented.

Carried.

UTILITY DISCUSSION:

CFO McClure presented and reviewed the draft utilities budget with Council. The proposed rate increase for water and sewer is 1.5%, while the resources recovery rate has risen by 6.47% mainly due to increased tipping fees which have risen by 14% overall.

R3-0222-21

Moved and seconded, that Council receive for information the draft utility budget for discussion.

Carried.

(See Appendix A)

BYLAW REVIEW & DEVELOPMENT:

R4-0222-21

MUNICIPAL UTILITIES
USER FEES BYLAW #728,
2021 – FIRST READING

Moved and seconded, that the “*Municipal Utilities User Fees Bylaw #728, 2021*” be given first reading.

Carried.

R5-0222-21

MUNICIPAL UTILITIES
USER FEES BYLAW #728,
2021 – SECOND & THIRD
READING

Moved and seconded, that the “*Municipal Utilities User Fees Bylaw #728, 2021*” be given second and third reading.

Carried.

PUBLIC QUESTION NIL
PERIOD:

ADJOURNMENT: Moved that the meeting be adjourned at 5:02 p.m.
R6-0222-21

Carried.

I hereby certify the preceding to be a true and correct account of the Special Meeting of Council held on Monday, February 22, 2021.

Originally Signed By:

Diana Lockwood
Mayor


Anne Williams
Chief Administrative Officer

Appendix A

2021 OPERATING BUDGET & UTILITY RATE DISCUSSION

Regular Meeting of Council
February 22, 2020

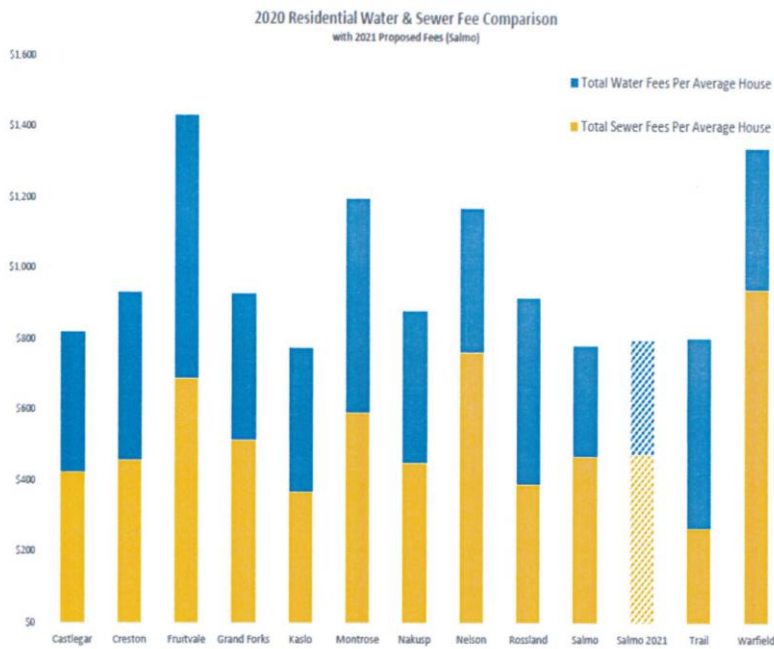
Colin McClure, Chief Financial Officer



PROPOSED 2021 RESIDENTIAL UTILITY RATES

Utility Rates are Before 10% discount	2020 Actual	2021 Proposed	Net Annual Change	Net Monthly Change
Water Rates	313	318	5	.42
Sewer Rates	469	476	7	.58
Resource Recovery	192	205	13	1.08
Overall	\$974	\$999	\$ 25	\$2.08

- Inflationary increase of 1.5% to both adjusted water and sewer rates
- Continues a discounted rate for a secondary suite at 50% of the residential rate
- Continues discounted rate to mobile home properties
- Utility rates for the Village of Salmo will still be below regional averages
- A 6% increase to Resource recovery rates to fund increase in collection contract



REGIONAL MUNICIPAL COMPARISON

Castlegar
Creston
Fruitvale
Grand Forks
Kaslo
Montrose
Nakusp
Nelson
Rossland
Salmo
Trail
Warfield

Village of Salmo
WATER BUDGET 2020-2025
February 22, 2021

	2020 Budget	Projected 2020 Actual	2021 Budget	2022 Budget	2023 Budget	2024 Budget	2025 Budget
Revenues							
User fees	-174,375	-173,999	-177,862	-181,420	-185,048	-188,749	-192,524
Revenue from own sources	-2,000	-2,406	-2,000	-2,000	-2,000	-2,000	-2,000
Conditional Grants							
Interest income	-5,545	-3,869	-6,053	-6,750	-7,473	-8,228	-8,228
Total Revenues	-181,920	-180,274	-185,916	-190,169	-194,521	-198,977	-202,752
* Expenses, Capital & Transfers							
Operations	162,013	147,258	148,172	150,765	153,404	156,088	158,820
Interest expense	0	0	0	0	0	0	0
Capital		0					
Total expense and allocations	162,013	147,258	148,172	150,765	153,404	156,088	158,820
Total Net Operations Deficit (Surplus)	-19,907	-33,016	-37,743	-39,404	-41,117	-42,889	-43,932
Transfer from Sewer fund from internal borrowing	-60,000	-60,000	-60,000	0	0	0	0
Deficit (Surplus)	-79,907	-93,016	-97,743	-39,404	-41,117	-42,889	-43,932
Future Funding Opportunities							
Gas Tax	-52,000	-21,269	-27,000				
Asset inventory and condition assessment upgrading grant	-13,603	-12,267					
	-65,603	-33,536	-27,000	0	0	0	0
2021 One time Funding Increases Requests for Council to consider							
Glendale pump electrical hardware upgrade		19,400					
Pumps	10,000	7,750					
Well repair							
Reservoir fence	27,000		27,000	Gas tax			
Security	5,000		5,000				
Generator building	25,000	21,269					
	67,000	48,419	32,000	0	0	0	0
Potential Future Net Operations Deficit (Surplus)	-78,510	-78,133	-92,743	-39,404	-41,117	-42,889	-43,932
Opening Water Fund balance	-177,613	-177,613	-256,123	-348,866	-388,270	-429,387	-472,276
Estimated Closing Water Fund Balance	-256,123	-255,746	-348,866	-388,270	-429,387	-472,276	-516,208
Using a 1.5% rate increase 2021 - 2% 2022-2025							
Expenses using an annual 1.75% Inflation estimate - 2021-2025							

WATER BUDGET 2020-2025

1.5% Inflationary increase to rates

Continue with a 50% discount rate for secondary suites

Village of Salmo
SEWER BUDGET 2020-2025
February 22, 2021

	2020 Budget	Projected 2020 Actual	2021 Budget	2022 Budget	2023 Budget	2024 Budget	2025 Budget
Revenues							
User fees	-271,215	-271,822	-276,640	-282,173	-287,816	-293,572	-299,444
Revenue from own sources	-1,000	-9,374	-2,000	-2,000	-2,000	-2,000	-2,000
Conditional Grants		0					
Interest income	-755	-212	-715	-1,520	-2,292	-4,372	-4,372
Total Revenues	-272,970	-281,408	-279,355	-285,693	-292,108	-299,944	-305,816
Borrowing							
Borrowing - From Water reserve		0					
Total revenues and allocations	-272,970	-281,408	-279,355	-285,693	-292,108	-299,944	-305,816
Expenses, Capital & Transfers							
Operations	200,844	202,727	205,768	209,369	213,033	216,761	220,554
Interest expense	2,025	0	675				
Transfer to Water reserve	60,000	60,000	60,000				
Total expense and allocations	262,869	262,727	266,443	209,369	213,033	216,761	220,554
Total Net Operations Deficit (Surplus)	-10,101	-18,681	-12,912	-76,324	-79,075	-83,183	-85,262
Future Funding Opportunities							
Clean Water & Wastewater Grant	-153,550	-238,930					
Gas Tax							
	-153,550	-238,930	0	0	0	0	0
2021 One time Funding Increases Requests for Council to consider							
Lift station pump		0					
Reservoir fence		0					
STP/infrastructure upgrades	185,000	291,186					
	185,000	291,186	0	0	0	0	0
Potential Future Net Operations Deficit (Surplus)	21,349	33,575	-12,912	-76,324	-79,075	-83,183	-85,262
Opening Sewer Fund balance	-49,520	-49,520	-15,945	-28,857	-105,181	-184,256	-267,439
Estimated Closing Sewer Fund Balance	-28,171	-15,945	-28,857	-105,181	-184,256	-267,439	-352,701

Using a 1.5% rate increase 2021 - 2% 2022-2025
Expenses using an annual 1.75% Inflation estimate

**SEWER
BUDGET
2020-2025**

1.5% Inflationary
increase to rates

Continue with a
50% discount rate
for secondary
suites