



## The Corporation of the Village of Salmo

### SPECIAL MEETING

A Special Meeting of the Council of the Village of Salmo to be held **ELECTRONICALLY** on **Monday, February 22, 2021 at 4:30 p.m.**

*The public may attend electronically. Please email the CAO at [cao@salmo.ca](mailto:cao@salmo.ca) for details.*

**Traditional Lands Acknowledgement Statement:** We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

### AGENDA:

1. **Call to Order**
2. **Council Procedure Bylaw #663, 2014**
  - (1) That due to the exceptional circumstances created by the COVID-19 pandemic, that Council waive the requirements of *Council Procedure Bylaw #663, 2014* Section 8 Electronic Meetings, Parts (4) & (5), to allow all Council members to participate via electronic means in order to comply with provincially mandated physical distancing requirements and not holding public gatherings, and that provision be made for members of the public to listen electronically to the Council meeting.
3. **Adoption of Agenda**

**RECOMMENDATION:**

That the draft agenda of Special Meeting of Monday, February 22, 2021 be adopted as presented.
4. **Utility Budget Discussion**
  - (1) **RECOMMENDATION:**

That Council receive for information the draft utility budget for discussion.
5. **Bylaw Review & Development**
  - (1) **Municipal Utilities User Fees Bylaw #728, 2021**

**RECOMMENDATION:**

That the "*Municipal Utilities User Fees Bylaw #728, 2021*" be given first reading.

That the "*Municipal Utilities User Fees Bylaw #728, 2021*" be given second and third reading.
6. **Public Question Period**
7. **Adjournment**

Given under my hand this 18<sup>th</sup> day of February, 2021 and posted in accordance with Section 127 of the *Community Charter*.

Originally Signed By:

Diana Lockwood

Mayor

Anne Williams

CAO



# 2021 OPERATING BUDGET & UTILITY RATE DISCUSSION

Regular Meeting of Council  
February 22, 2020

Colin McClure, Chief Financial Officer



# PROPOSED 2021 RESIDENTIAL UTILITY RATES

Utility Rates are Before 10% discount	2020 Actual	2021 Proposed	Net Annual Change	Net Monthly Change
Water Rates	313	318	5	.42
Sewer Rates	469	476	7	.58
Resource Recovery	192	205	13	1.08
<b>Overall</b>	<b>\$974</b>	<b>\$999</b>	<b>\$ 25</b>	<b>\$2.08</b>

- Inflationary increase of 1.5% to both adjusted water and sewer rates
- Continues a discounted rate for a secondary suite at 50% of the residential rate
- Continues discounted rate to mobile home properties
- Utility rates for the Village of Salmo will still be below regional averages
- A 6% increase to Resource recovery rates to fund increase in collection contract

2020 Residential Water & Sewer Fee Comparison  
with 2021 Proposed Fees (Salmo)



REGIONAL  
MUNICIPAL  
COMPARISON

- Castlegar
- Creston
- Fruitvale
- Grand Forks
- Kaslo
- Montrose
- Nakusp
- Nelson
- Rossland
- Salmo
- Trail
- Warfield

Village of Salmo  
 WATER BUDGET 2020-2025  
 February 22, 2021

**WATER  
 BUDGET  
 2020-2025**

**1.5% Inflationary  
 Increase to rates**  
**Continue with a  
 50% discount rate  
 for secondary  
 suites**

	2020 Budget	Projected 2020 Actual	2021 Budget	2022 Budget	2023 Budget	2024 Budget	2025 Budget
<b>Revenues</b>							
User fees	-174,375	-173,999	-177,862	-181,420	-185,048	-188,749	-192,524
Revenue from own sources	-2,000	-2,406	-2,000	-2,000	-2,000	-2,000	-2,000
Conditional Grants							
Interest Income	-5,545	-3,869	-6,053	-6,750	-7,473	-8,228	-8,228
<b>Total Revenues</b>	<b>-181,920</b>	<b>-180,274</b>	<b>-185,916</b>	<b>-190,169</b>	<b>-194,521</b>	<b>-198,977</b>	<b>-202,752</b>
<b>* Expenses, Capital &amp; Transfers</b>							
Operations	162,013	147,258	148,172	150,765	153,404	156,088	158,820
Interest expense	0	0	0	0	0	0	0
Capital	0	0	0	0	0	0	0
<b>Total expense and allocations</b>	<b>162,013</b>	<b>147,258</b>	<b>148,172</b>	<b>150,765</b>	<b>153,404</b>	<b>156,088</b>	<b>158,820</b>
<b>Total Net Operations Deficit (Surplus)</b>	<b>-19,907</b>	<b>-33,016</b>	<b>-37,743</b>	<b>-39,404</b>	<b>-41,117</b>	<b>-42,889</b>	<b>-43,932</b>
<b>Transfer from Sewer fund from internal borrowing</b>	<b>-60,000</b>	<b>-60,000</b>	<b>-60,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Deficit (Surplus)</b>	<b>-79,907</b>	<b>-93,016</b>	<b>-97,743</b>	<b>-39,404</b>	<b>-41,117</b>	<b>-42,889</b>	<b>-43,932</b>
<b>Future Funding Opportunities</b>							
Gas Tax	-52,000	-21,269	-27,000				
Asset inventory and condition assessment upgrading grant	-13,603	-12,267					
	-65,603	-33,536	-27,000	0	0	0	0
<b>2021 One time Funding Increases Requests for Council to consider</b>							
Glendale pump electrical hardware upgrade		19,400					
Pumps	10,000	7,750					
Well repair							
Reservoir fence	27,000		27,000	Gas tax			
Security	5,000		5,000				
Generator building	25,000	21,269					
	67,000	48,419	32,000	0	0	0	0
<b>Potential Future Net Operations Deficit (Surplus)</b>	<b>-78,510</b>	<b>-78,133</b>	<b>-92,743</b>	<b>-39,404</b>	<b>-41,117</b>	<b>-42,889</b>	<b>-43,932</b>
Opening Water Fund balance	-177,613	-177,613	-256,123	-348,866	-388,270	-429,387	-472,276
<b>Estimated Closing Water Fund Balance</b>	<b>-256,123</b>	<b>-255,746</b>	<b>-348,866</b>	<b>-388,270</b>	<b>-429,387</b>	<b>-472,276</b>	<b>-516,208</b>

Using a 1.5% rate increase 2021 - 2% 2022-2025  
 Expenses using an annual 1.75% Inflation estimate - 2021-2025

Village of Salmo  
SEWER BUDGET 2020-2025  
February 22, 2021

	Projected						
	2020 Budget	2020 Actual	2021 Budget	2022 Budget	2023 Budget	2024 Budget	2025 Budget
<b>Revenues</b>							
User fees	-271,215	-271,822	-276,640	-282,173	-287,816	-293,572	-299,444
Revenue from own sources	-1,000	-9,374	-2,000	-2,000	-2,000	-2,000	-2,000
Conditional Grants		0					
Interest income	-755	-212	-715	-1,520	-2,292	-4,372	-4,372
<b>Total Revenues</b>	<b>-272,970</b>	<b>-281,408</b>	<b>-279,355</b>	<b>-285,693</b>	<b>-292,108</b>	<b>-299,944</b>	<b>-305,816</b>
<b>Borrowing</b>							
Borrowing - From Water reserve		0					
<b>Total revenues and allocations</b>	<b>-272,970</b>	<b>-281,408</b>	<b>-279,355</b>	<b>-285,693</b>	<b>-292,108</b>	<b>-299,944</b>	<b>-305,816</b>
<b>Expenses, Capital &amp; Transfers</b>							
Operations	200,844	202,727	205,768	209,369	213,033	216,761	220,554
Interest expense	2,025	0	675				
Transfer to Water reserve	60,000	60,000	60,000				
<b>Total expense and allocations</b>	<b>262,869</b>	<b>262,727</b>	<b>266,443</b>	<b>209,369</b>	<b>213,033</b>	<b>216,761</b>	<b>220,554</b>
<b>Total Net Operations Deficit (Surplus)</b>	<b>-10,101</b>	<b>-18,681</b>	<b>-12,912</b>	<b>-76,324</b>	<b>-79,075</b>	<b>-83,183</b>	<b>-85,262</b>
<b>Future Funding Opportunities</b>							
Clean Water & Wastewater Grant	-153,550	-238,930	0	0	0	0	0
Gas Tax	-153,550	-238,930	0	0	0	0	0
<b>2021 One time Funding Increases Requests for Council to consider</b>							
Lift station pump		0					
Reservoir fence		0					
STP/infrastructure upgrades	185,000	291,186					
	185,000	291,186	0	0	0	0	0
<b>Potential Future Net Operations Deficit (Surplus)</b>	<b>21,349</b>	<b>33,575</b>	<b>-12,912</b>	<b>-76,324</b>	<b>-79,075</b>	<b>-83,183</b>	<b>-85,262</b>
Opening Sewer Fund balance	-49,520	-49,520	-15,945	-28,857	-105,181	-184,256	-267,439
<b>Estimated Closing Sewer Fund Balance</b>	<b>-28,171</b>	<b>-15,945</b>	<b>-28,857</b>	<b>-105,181</b>	<b>-184,256</b>	<b>-267,439</b>	<b>-352,701</b>

Using a 1.5% rate increase 2021 - 2% 2022-2025  
Expenses using an annual 1.75% inflation estimate

**SEWER BUDGET 2020-2025**  
1.5% Inflationary increase to rates  
Continue with a 50% discount rate for secondary suites





THE CORPORATION OF THE VILLAGE SALMO

BYLAW #728

A BYLAW TO ESTABLISH UTILITY USER FEES FOR THE YEAR 2021

WHEREAS Section 194 of the *COMMUNITY CHARTER* (SBC Chapter 26) authorizes the Council of the Village of Salmo to impose fees in respect of water, sewer and garbage collection services,

WHEREAS the Council of the Village of Salmo has adopted a policy pursuant to which services shall be provided on a user-pay basis,

NOW THEREFORE the Council of the Village of Salmo, in open meeting assembled, ENACTS AS FOLLOWS:

- 1. (1) This Bylaw may be cited as the "MUNICIPAL UTILITIES USER FEES BYLAW #728, 2021"

USER FEES

- 2. (1) User fees for the water service for the year 2021 shall be as specified in Schedule "A" attached to and forming part of this Bylaw.
3. (1) User fees for the sewer service for the year 2021 shall be as specified in Schedule "B" attached to and forming part of this Bylaw.
4. (1) An annual garbage service user fee in the amount of two hundred and five dollars and nine cents (\$205.09) per dwelling unit for single family or duplex residential properties is hereby imposed for the year 2021.
(2) A user fee levied pursuant to this section shall be reduced by ten percent (10%) if it is paid in full on or before April 9th, 2021.

ENACTMENT

- 5. (1) If any section, subsection, sentence, clause, or phrase of this Bylaw is for any reason held to be invalid by the decision of any court of competent jurisdiction, the invalid portion shall be severed and the part that is invalid shall not affect the validity of the remainder.
(2) This Bylaw shall come into full force and effect on January 1st, 2021.

READ A FIRST TIME this \_ day of \_ , 2021
READ A SECOND TIME this \_ day of \_ , 2021
READ A THIRD TIME this \_ day of \_ , 2021
RECONSIDERED AND FINALLY ADOPTED this \_ day of \_ , 2021

Mayor

CAO/Corporate Officer

I HEREBY CERTIFY THE ABOVE TO BE A TRUE COPY OF THE "MUNICIPAL UTILITIES USER FEES BYLAW #728, 2021".

CAO/Corporate Officer

**THE CORPORATION OF THE VILLAGE SALMO**

**BYLAW #728 – Schedule “A”**

**User Fees for Water Service**

<b>Classification</b>	<b>Annual Rate 2021 - \$</b>
Carwash/Laundromat/Microbrewery	586.41
Duplex (per unit) - Commercial Residential	256.69
Duplex (per unit) - Residential	256.69
Garages, Service Stations, Mechanic or Body Shop	386.85
Grocery Stores	418.00
Halls, Churches	317.78
Hotels, Motels and B&Bs (per unit)	217.57
Mobile Home (per unit)	256.69
Multi-Unit Commercial (per unit, more than 2 units)	217.57
Multi-Unit Residential (per unit, more than 2 units)	217.57
'Non-Profit' Multi-Unit Residential (per unit)	98.15
Public Lounge, Licensed Premises	504.63
RCMP, Post Office	330.39
Restaurants, Cafe (per seat)	23.83
Salmo Valley Curling Club/SVYCC	317.78
Salmo Wellness Centre	515.35
Sani-Dump	317.78
Schools (per classroom)	253.90
Secondary suite	158.89
Single Family Residential (within the Village)	317.78
Stores, Offices, Banks, Credit Unions	330.39
Single Family Residential (outside the Village)	644.98

**1. Due Date & Discount:**

A discount of 10% shall be allowed on all 2021 Water accounts paid in full by April 9<sup>th</sup>, 2021.

When a property contains more than one use (eg. commercial and residential use) the applicable user rate shall be calculated by adding the units for each applicable use.

Utility fees will not be waived for vacant properties that are connected to the water service.

THE CORPORATION OF THE VILLAGE SALMO

BYLAW #728 – Schedule “B”

User Fees for Sewer Service

Classification	Annual Rate 2021 - \$
Carwash/Laundromat/Microbrewery	1,121.49
Duplex (per unit) - Commercial	447.31
Duplex (per unit) - Residential	447.31
Garages, Service Stations, Mechanic or Body Shop	704.55
Grocery Stores	475.60
Halls, Churches	438.47
Hotels and B&Bs (per unit)	434.75
Mobile Home (per unit)	447.31
Motels (per unit)	434.75
Multi-Unit Commercial (per unit, more than 2 units)	434.75
Multi-Unit Residential (per unit, more than 2 units)	434.75
'Non-Profit' Multi-Unit Residential (per unit)	218.50
Public Lounge, Licensed Premises	925.44
RCMP, Post Office	475.60
Restaurants, Cafe (per seat)	31.05
Salmo Valley Curling Club/SVYCC	475.60
Salmo Wellness Centre	634.13
Sani-Dump	1,121.49
Schools (per classroom)	438.47
Secondary suite	237.79
Single Family Residential (within the Village)	475.60
Stores, Offices, Banks, Credit Unions	475.60
Single Family Residential (outside the Village)	951.40

**1. Due date & Discount:**

A discount of 10% shall be allowed on all 2021 Sewer accounts paid in full by April 9<sup>th</sup>, 2021.

When a property contains more than one use (eg. commercial and residential use) the applicable user rate shall be calculated by adding the units for each applicable use.

Utility fees will not be waived for vacant properties that are connected to the sewer service.

