



The Corporation of the Village of Salmo

SPECIAL MEETING

A Special Meeting of the Council of the Village of Salmo to be held in Council Chambers at 423 Davies Avenue, Salmo, B.C. on **Thursday, May 12, 2022** at **9:00 a.m.**

The public may attend in person or electronically. The electronic link will be available on our website on Thursday.

Traditional Lands Acknowledgement Statement: We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

AGENDA:

1. Call to Order

2. Adoption of Agenda

RECOMMENDATION:

That the draft agenda of Special Meeting of Thursday, May 12, 2022 be adopted as presented.

3. Bylaw Review & Development

(1) **Five-Year Financial Plan (2022-2026) Bylaw #739, 2022**

RECOMMENDATION:

That the "Five-Year Financial Plan (2022-2026) Bylaw #739, 2022", having had three readings, be reconsidered and adopted.

(2) **Annual Tax Rate Bylaw #740, 2022**

RECOMMENDATION:

That the "Annual Tax Bylaw #740, 2022", having had three readings, be reconsidered and adopted.

(3) **Election and Assent Voting Amendment Bylaw #741, 2022**

RECOMMENDATION:

That the "Election and Assent Voting Amendment Bylaw #741, 2022", having had three readings, be reconsidered and adopted.

(4) **Election Officials Amendment Bylaw #742, 2022**

RECOMMENDATION:

That the "Election Officials Amendment Bylaw #742, 2022", having had three readings, be reconsidered and adopted.

4. Public Question Period

5. Adjournment

Given under my hand this 11th day of May, 2022 and posted in accordance with Section 127 of the *Community Charter*.

Originally Signed By:

Diana Lockwood

Mayor

Anne Williams

CAO/Corporate Officer

THE CORPORATION OF THE VILLAGE OF SALMO

BYLAW #739

A BYLAW TO ADOPT A FIVE-YEAR FINANCIAL PLAN FOR THE YEARS 2022-2026

WHEREAS Section 165 of the *Community Charter*, requires Municipal Councils to annually prepare and adopt, by Bylaw, a five-year financial plan;

AND WHEREAS the Council of the Corporation of the Village of Salmo has reviewed, prepared and solicited public input on the attached five-year financial plan;

NOW THEREFORE the Council of the Corporation of the Village of Salmo in open meeting assembled, enacts as follows:

1. SCHEDULES

- 1.1. Schedule "A" attached to and forming part of this Bylaw is hereby adopted as the Financial Plan for the Village of Salmo for the five-year period starting January 1, 2022.
- 1.2. Schedule "B" attached to and forming part of this Bylaw is hereby adopted as the Revenue Policy Disclosure Requirement for the five-year period starting January 1, 2022.

2. ENACTMENT

- 2.1. If any section, subsection or clause of this Bylaw is held to be invalid by the decision of any court of competent jurisdiction, the invalid portion shall be severed and shall not affect the validity of the remainder of this Bylaw.
- 2.2. This Bylaw shall come into full force and effect on the day of adoption.

3. CITATION

- 3.1. This Bylaw may be cited for all purposes as "*Financial Plan (2022-2026) Bylaw #739, 2022*".

READ A FIRST TIME	this 10 th day of May, 2022
READ A SECOND TIME	this 10 th day of May, 2022
READ A THIRD TIME	this 10 th day of May, 2022
RECONSIDERED AND FINALLY ADOPTED	this __ day of __, 2022

Mayor

Chief Administrative Officer/CO

I HEREBY CERTIFY THIS TO BE A TRUE COPY OF THE "FINANCIAL PLAN (2022-2026) BYLAW #739, 2022".

Chief Administrative Officer/CO

**2022-2026 FIVE YEAR FINANCIAL PLAN
SCHEDULE A**

REVENUES	2022	2023	2024	2025	2026
Property Taxation	447,212	454,855	462,651	470,603	478,714
Sale of services	102,585	102,585	102,585	102,585	102,585
Other revenue own sources	170,040	170,040	170,040	170,040	170,040
Investment income	19,950	22,199	25,545	27,929	30,884
Grants - unconditional	466,000	466,000	466,000	466,000	466,000
Grants - conditional	388,205	128,205	128,205	128,205	128,205
Collections for Other Agencies	735,756	743,114	750,545	758,050	765,631
Total General	2,329,748	2,086,998	2,105,571	2,123,412	2,142,059
Water: User Fees	182,036	185,677	189,390	193,178	197,042
Sewer: User Fees	286,496	292,226	298,070	304,032	310,112
Total Consolidated Revenues	2,798,280	2,564,901	2,593,031	2,620,622	2,649,213

**2022-2026 FIVE YEAR FINANCIAL PLAN
SCHEDULE A**

EXPENSES	2022	2023	2024	2025	2026
General Government	578,508	522,632	531,778	541,084	557,053
Protective Services	134,395	136,747	139,140	141,575	144,052
Transportation Services	385,284	303,504	308,815	314,220	319,718
Environmental health services	107,991	109,881	111,804	113,760	115,751
Public health and welfare	11,675	11,879	12,087	12,299	12,514
Recreation and cultural services	83,600	54,538	55,492	56,464	57,452
Interest and other debt charges	22,473	22,268	22,118	22,118	22,118
Payments to Other Agencies	735,756	743,114	750,545	758,050	765,631
Total General Operations	2,059,682	1,904,563	1,931,779	1,959,570	1,994,289
Water Operations	151,269	153,916	156,610	159,350	162,139
Sewer Operations	234,336	238,437	242,610	246,855	251,175
Total Operations	2,445,287	2,296,916	2,330,999	2,365,775	2,407,603
Amortization	400,492	404,497	408,542	412,627	416,753
Surplus (deficit)	(47,499)	(136,512)	(146,510)	(157,780)	(175,143)
Add back:					
Amortization	400,492	404,497	408,542	412,627	416,753
Principal payments on Municipal Debt	52,832	44,630	23,780	23,780	23,780
Capital Expenditures					
General	617,000	-	-	-	-
Water	68,000	-	-	-	-
Sewer	360,000	-	-	-	-
Total Capital Expenditures	1,045,000	-	-	-	-
Transfer to / from Reserves					
Transfer to General Reserves	97,000	97,000	97,000	97,000	97,000
Transfer to Utility Reserves	92,050	96,922	102,960	108,107	113,897
Transfer from General Reserves	(783,000)	-	-	-	-
Transfer from Utility Reserves	(88,000)	-	-	-	-
Total Transfer to (from) Reserves	(681,950)	193,922	199,960	205,107	210,897
Transfers to (from) operating surplus	(62,889)	29,433	38,292	25,960	6,933
Financial Plan Balance	-	-	-	-	-

**2022-2026 FIVE YEAR FINANCIAL PLAN
SCHEDULE A**

CAPITAL FUNDS

COMPONENTS

	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>
Sources of Funds					
Community Works Grant	108,000	-	-	-	-
General Operating fund	22,000	-	-	-	-
Sewer Operating fund	20,000	-	-	-	-
Utility Reserves	68,000	-	-	-	-
Other Reserves	780,000	-	-	-	-
Government Grants	47,000	-	-	-	-
Total Sources	<u>1,045,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Expenditures					
General	617,000	-	-	-	-
Water	68,000	-	-	-	-
Sewer	360,000	-	-	-	-
Total Expenditures	<u>1,045,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>

SCHEDULE "B" – 2022-2026 Five Year Financial Plan

Revenue Policy:

The revenue policy will provide direction on how Council chooses to fund the expenditures of the Village, distribute property taxes among the property classes and use permissive tax exemptions.

Revenue Sources

Table 1

Revenue Source	% of Total Revenue
Property Tax	16%
User fees	16%
Sale of Services	3%
Other Revenue	7%
Unconditional Grants	16%
Conditional Grants	13%
Transfers From Own Reserves/Funds	29%
Proceeds from Borrowing	0%
Total	100%

Table 1 shows the proportion of total revenue proposed to be raised from each funding source in 2022.

Grants also provide a source of revenue to the municipality. Sales of service and Utility User Fees provide revenue for the municipality on a user-pay basis.

Policy:

Council is committed to examining economic development opportunities and investigating alternative revenue sources in order to reduce historical reliance on property taxes to fund municipal services. The operation of the water utility, the sewer utility and solid waste collection and disposal are self-funded through user fees.

Objectives:

- To maximize a user-pay cost structure wherever possible.
- To maximize the use of grant funding for infrastructure and service upgrades.

Proportion of Taxes Allocated to Classes

Policy:

It is the policy of Council to preserve and maintain the existing equity between assessment classes. The utility class will be taxed at the maximum rate permitted by legislation. The Village will strive to maintain a business to residential multiplier range not exceeding 2 to 1.

Objective:

- To maintain the current tax distribution of property tax value among the property classes.

Permissive Tax Exemptions

Council provides permissive tax exemptions to not-for-profit organizations that form a valuable part of the community. These include religious institutions and the community services society.

Policy:

Council will continue to support local not-for-profit organizations that provide benefits to the community as a whole and are eligible under the *Community Charter* through permissive tax exemptions.

Objective:

To provide permissive tax exemptions to not-for-profit organizations that benefits the overall well-being of the community.

THE CORPORATION OF THE VILLAGE OF SALMO

BYLAW #740

A BYLAW TO LEVY TAXES FOR MUNICIPAL, HOSPITAL AND REGIONAL DISTRICT PURPOSES FOR THE YEAR 2022

WHEREAS Section 197 of the *Community Charter* requires Municipal Councils, on or before May 15 of each year, to adopt a bylaw to impose property value taxes by establishing tax rates, for the municipal revenue proposed to be raised for the year from property taxes as provided in the financial plan and for amounts to be collected for the year by means of rates established by the municipality to meet its obligations to other local governments or public bodies;

NOW THEREFORE the Council of the Village of Salmo, in open meeting assembled, ENACTS AS FOLLOWS:

1. TAX RATES

1.1. The following property value tax rates are hereby imposed and levied for the year 2022:

- a) For all lawful **GENERAL** purposes of the municipality on the value of land and improvements taxable for general municipal purposes rates appearing in column "A" of the Schedule attached to and forming part of this bylaw.
- b) For **HOSPITAL** purposes on the value of land and improvements taxable for West Kootenay Boundary Regional Hospital District purposes, rates in column "B" of the Schedule attached to and forming part of this bylaw.
- c) For the purposes of the **REGIONAL DISTRICT OF CENTRAL KOOTENAY** on the value of land and improvements taxable for regional hospital district purposes, rates appearing in column "C" of the Schedule attached to and forming part of this bylaw.

1.2. The Collector shall add ten percent (10%) penalty to all current taxes or rates remaining unpaid after July 4, 2022, and interest to unpaid arrears and delinquent property taxes as outlined in Sections 245 and 246 of the *Community Charter*.

1.3. The minimum amount of taxation upon a parcel of real property shall be one (\$1.00) dollar.

2. ENACTMENT

2.1. If any section, subsection or clause of this Bylaw is held to be invalid by the decision of any court of competent jurisdiction, the invalid portion shall be severed and shall not affect the validity of the remainder of this Bylaw.

2.2. This Bylaw shall come into full force and effect on the day of adoption.

3. CITATION

3.1. This Bylaw may be cited for all purposes as "**Annual Tax Rate Bylaw #740, 2022**".

READ A FIRST TIME
READ A SECOND TIME
READ A THIRD TIME
RECONSIDERED AND FINALLY ADOPTED

this 10th day of May, 2022
this 10th day of May, 2022
this 10th day of May, 2022
this __ day of __, 2022

Mayor

Chief Administrative Officer/CO

I HEREBY CERTIFY THIS TO BE A TRUE COPY OF THE "ANNUAL TAX RATE BYLAW #740, 2022".

Chief Administrative Officer/CO

THE CORPORATION OF THE VILLAGE OF SALMO

BYLAW #740

SCHEDULE
2022 TAX RATES

(Dollars of tax per \$1,000 of taxable assessed value)

	A	B	C
PROPERTY CLASS	General Municipal	West Kootenay Boundary Hospital	Regional District
1. Residential	2.1018	0.1834	1.6187
2. Utility	40.0000	0.6419	5.6655
5. Light industry	6.1373	0.6236	5.5036
6. Business	6.1373	0.4485	3.9650
8. Recreational/non-profit	3.4966	0.1834	1.6187

THE CORPORATION OF THE VILLAGE OF SALMO

BYLAW #741

A BYLAW TO AMEND THE ELECTION AND ASSENT VOTING BYLAW #697

WHEREAS under the *Local Government Act*, Council may determine various procedures and requirements to be applied to the conduct of local government elections and assent voting;

AND WHEREAS Council wishes to establish voting procedures;

NOW THEREFORE the Council of the Village of Salmo, in open meeting assembled, enacts as follows:

1. AMENDMENTS

- 1.1. Section 5(1) of the *Election and Assent Voting Bylaw #697, 2018* be amended to state the following: The required advanced voting opportunity will be held on the tenth (10th) day before the general voting day between the hours of 8am-8pm at a location determined by the Chief Election Officer.
- 1.2. Section 6(1) of the *Election and Assent Voting Bylaw #697, 2018* be amended to state the following: The order of names of candidates on the ballot will be alphabetical as in accordance with section 116 of the *Local Government Act*.
- 1.3. *Election and Assent Voting Bylaw #697, 2018* be amended to add the following: As authorized under section 76 of the *Local Government Act*, for all elections and assent voting the most current available Provincial list of voters prepared under the *Election Act* shall become the register of resident electors on the 52nd day prior to General Voting Day.

2. CITATION

- 2.1. This by-law shall be known and cited for all purposes as the Village of Salmo "**ELECTION AND ASSENT VOTING AMENDMENT BYLAW #741, 2022**".

3. ENACTMENT

- 3.1. Bylaw #544 titled "*Provincial Voters List Adoption Bylaw*" is hereby repealed.
- 3.2. If any section, subsection, sentence, clause or phrase of this Bylaw is for any reason held to be invalid by the decision of any court of competent jurisdiction, the invalid portion(s) shall be severed, and the part(s) that is (are) invalid shall not affect the validity of the remainder of this Bylaw
- 3.3. This Bylaw shall be considered to have come into force and effect upon the day adoption.

READ A FIRST TIME

READ A SECOND TIME

READ A THIRD TIME

RECONSIDERED AND FINALLY ADOPTED

this 10th day of May, 2022

this 10th day of May, 2022

this 10th day of May, 2022

this __ day of __, 2022

Mayor

Chief Administrative Officer/CO

I HEREBY CERTIFY THIS TO BE A TRUE COPY OF THE VILLAGE OF SALMO "ELECTION AND ASSENT VOTING AMENDMENT BYLAW #741, 2022".

Chief Administrative Officer/CO

THE CORPORATION OF THE VILLAGE OF SALMO

BYLAW #742

A BYLAW TO AMEND THE ELECTION OFFICIALS BYLAW #537

WHEREAS Part 3 of the *Local Government Act* requires Council to determine procedures and requirements to be applied to the conduct of local government elections and other voting, and

WHEREAS Council must appoint municipal election officials, and

WHEREAS Council wishes to establish remuneration rates for municipal election officials,

NOW THEREFORE, the Council of the Village of Salmo, in open meeting assembled, hereby ENACTS AS FOLLOWS:

1. AMENDMENTS

- 1.1. Section 4(1)(a)(b)(c) of the *Election Officials Bylaw #537* be amended to the following rates: Chief Election Officer - \$950; Deputy Chief Election Officer - \$850; Election Official - \$700.
- 1.2. *Election Officials Bylaw #537* be amended to add the following: Meals are to be provided for all appointed election officials during advanced voting opportunities and general voting day.

2. CITATION

- 2.1. This by-law shall be known and cited for all purposes as the Village of Salmo "**ELECTION OFFICIALS BYLAW AMENDMENT BYLAW #742, 2022**".

3. ENACTMENT

- 3.1. If any section, subsection, sentence, clause or phrase of this Bylaw is for any reason held to be invalid by the decision of any court of competent jurisdiction, the invalid portion(s) shall be severed, and the part(s) that is (are) invalid shall not affect the validity of the remainder of this Bylaw
- 3.2. This Bylaw shall be considered to have come into force and effect upon the day adoption.

READ A FIRST TIME
READ A SECOND TIME
READ A THIRD TIME
RECONSIDERED AND FINALLY ADOPTED

this 10th day of May, 2022
this 10th day of May, 2022
this 10th day of May, 2022
this __ day of __, 2022

Mayor

Chief Administrative Officer/CO

I HEREBY CERTIFY THIS TO BE A TRUE COPY OF THE VILLAGE OF SALMO "ELECTION OFFICIALS AMENDMENT BYLAW #742, 2022".

Chief Administrative Officer/CO