



The Corporation of the Village of Salmo

REGULAR MEETING (#08-21)

A Regular Meeting of the Council of the Village of Salmo to be held **ELECTRONICALLY** on **Tuesday, April 27, 2021** at **7:00 p.m.**

The public may attend electronically. Please email the CAO at cao@salmo.ca for details.

Traditional Lands Acknowledgement Statement: We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

AGENDA:

1. Call to Order

2. Council Procedure Bylaw #663, 2014

- (1) That due to the exceptional circumstances created by the COVID-19 pandemic, that Council waive the requirements of *Council Procedure Bylaw #663, 2014* Section 8 Electronic Meetings, Parts (4) & (5), to allow all Council members to participate via electronic means in order to comply with provincially mandated physical distancing requirements and not holding public gatherings, and that provision be made for members of the public to listen electronically to the Council meeting.

3. Adoption of Agenda

RECOMMENDATION:

Pg.1

That the draft agenda of Regular Meeting #08-21 of Tuesday, April 27, 2021 be adopted as amended from *Council Procedure Bylaw No. 663, 2014* Schedule "B" to include a New Business section, a draft Financial Plan report, move the Bylaw Review & Development section to before the minutes, and a Public Question period.

4. New Business

5. Delegations - NIL

6. Chief Financial Officer's Draft Financial Plan Report

- (1) That Council receive for information Chief Financial Officer Colin McClure's report on the draft 2021-2025 Financial Plan.

7. Public Question Period

8. Bylaw Review & Development

(1) **Outdoor Patio Bylaw #730, 2021**

Pg.5

That the "*Outdoor Patio Bylaw #730, 2021*" be given second and third reading.

That the "*Outdoor Patio Bylaw #730, 2021*", having had three readings, be reconsidered and adopted.

(2) **Five-Year Financial Plan (2021-2025) Bylaw #731, 2021**

Pg.15

That the "*Five-Year Financial Plan (2021-2025) Bylaw #731, 2021*" be given first reading.

That the “Five-Year Financial Plan (2021-2025) Bylaw #731, 2021” be given second and third reading.

That the “Five-Year Financial Plan (2021-2025) Bylaw #731, 2021”, having had three readings, be reconsidered and adopted.

(3) Annual Tax Rate Bylaw #732, 2021

Pg.21

That the “Annual Tax Bylaw #732, 2021” be given first reading.

That the “Annual Tax Bylaw #732, 2021” be given second and third reading.

That the “Annual Tax Bylaw #732, 2021”, having had three readings, be reconsidered and adopted.

(4) Business License Amendment Bylaw #733, 2021

Pg.25

That the “Business License Amendment Bylaw #733, 2021” be given first reading.

That the “Business License Amendment Bylaw #733, 2021” be given second and third reading.

That the “Business License Amendment Bylaw #733, 2021”, having had three readings, be reconsidered and adopted.

(5) Waive Outdoor Patio and Sidewalk Table Area Business License Fees for 2021

RECOMMENDATION:

That Council agree to waive the 2021 business license fee for an outdoor patio or sidewalk table area in order to assist local businesses.

9. Adoption of the Minutes

(1) RECOMMENDATION:

Pg.27

That the draft minutes of the Regular Meeting #07-21 of Tuesday, April 13, 2021 be adopted as presented.

10. Referrals from Delegations - NIL

11. Referrals from Prior Meetings

(1) Council Portfolio Discussion & Council Report Template

Pg.35

12. Operational Reports

(1) Civic Works Department

Pg.39

RECOMMENDATION:

That Council receive for information the written report provided by Civic Works Foreman Fred Paton for the period of March 19, 2021 to April 1, 2021.

(2) Fire Department

Pg.45

RECOMMENDATION:

That Council receive for information the written report dated April 1, 2021 provided by Fire Chief David Hearn for the period of March 2021.

(3) Bylaw Enforcement

Pg.47

RECOMMENDATION:

That Council receive for information the written report on bylaw enforcement for the period of March 2021.

- (4) **Administration** Pg.49
RECOMMENDATION:
That Council receive for information the written report as presented by CAO Williams.
- (5) **Strategic Plan - NIL**
13. **Financial Reports**
- (1) **RECOMMENDATION:** Pg.51
That Council receive for information the list of accounts payable cheques and electronic fund transfers from April 9, 2021 to April 22, 2021 totaling \$72,345.59.
- (2) **RECOMMENDATION:** Pg.53
That Council receive for information the Treasurer’s Report for March 2021.
14. **Correspondence Requiring a Council Decision**
- (1) **The City of Victoria Re: Support for Laid-off Hotel and Tourism Industry Workers - #31** Pg.55
RECOMMENDATION:
That Council endorse the proposed resolution as presented and write to the Minister of Labour.
- (2) **Grant-In-Aid Request: Salmo Valley Youth & Community Centre - #37** Pg.57
RECOMMENDATION:
That Council approve the grant-in-aid request of \$300 of Salmo Valley Youth & Community Centre to assist with digging a hole to install a French drain as part of the roof upgrade.
15. **Correspondence for Information Only**
- RECOMMENDATION:**
That Council receive for information the following correspondence from:
- (1) **The City of Penticton Re: B.C. Government's Use of Provincial Paramourncy to Undermine Local Government Bylaw - #32** Pg.59
- (2) **Forest Enhancement Society of BC Re: Accomplishments Update Spring 2021 - #33** Pg.63
- (3) **Ministry of Municipal Affairs Re: April 2021 Regional Call - #34** Pg.69
- (4) **Ministry of Forests Lands & Natural Resource Operations Re: Public and Industry Urged to Use Caution with Outdoor Burning - #35** Pg.75
- (5) **Ministry of Municipal Affairs Re: Restriction of Non-Essential Travel Within the Province - #36** Pg.79
16. **Member Reports & Inquiries**
- (1) **Councillor Endersby**
- (2) **Councillor Heatlie**

- (3) Councillor Huser
- (4) Councillor Segall
- (5) Mayor Lockwood

RECOMMENDATION:

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That the verbal and written reports of Mayor and Council be received for information.

- 17. Public Question Period
- 18. Adjournment

The next regularly scheduled Council meeting will be on May 11, 2021 at 7:00 pm.

THE CORPORATION OF THE VILLAGE OF SALMO

BYLAW #730, 2021

**BEING A BYLAW TO REGULATE OUTDOOR PATIOS & SIDEWALK TABLE AREAS IN
THE VILLAGE OF SALMO DRAFT**

WHEREAS section 8 of the *Community Charter* allows Council to set regulations on the use of public places;

WHEREAS section 35 of the *Community Charter* states the right of possession of every highway in a municipality is vested in the municipality;

WHEREAS section 194 of the *Community Charter* allows Council to impose fees payable in respect of the use of municipal property;

AND WHEREAS the Council of the Corporation of the Village of Salmo deems it advisable to issue Permits, set fees, and regulate the operation of outdoor patios and sidewalk table areas within the Village of Salmo;

NOW THEREFORE the Council of the Corporation of the Village of Salmo in open meeting assembled enacts as follows:

1. INTREPRETATION

1.1. Definitions

In this Bylaw, the following terms have the following meanings:

“Applicant”	Means the person or business applying for a permit, and for the purposes of this bylaw, also means the holder of a permit, once issued.
“Application”	Means an application for a permit.
“Bistro Table”	Means small, typically round, table up to 63.5 cm (25”) in diameter.
“Building Code”	Means the current British Columbia Building Code as adopted by the province of British Columbia and as amended or re-enacted from time to time.
“Building Official”	Means a person appointed by the Village as the building official under the Officers bylaw and includes his or her lawful designate.
“Business”	Means the carrying on of a commercial or industrial undertaking of any kind or nature or the providing of professional, personal or other services for the purpose of gain or profit and for the purpose of this bylaw includes not-for-profit or other type of benevolent organization;

“Business License Bylaw”	Means the Corporation of the Village of Salmo’s Business License Bylaw #645, or any subsequent revisions.
“CAO”	Means the Chief Administrative Officer of the Village of Salmo
“Council”	Means the duly elected council for the Corporation of the Village of Salmo;
“Frontage”	Means common boundary shared by a property line and a street.
“OCP”	Means the Village of Salmo’s Official Community Plan Bylaw #687 2020, or any subsequent revisions.
“Outdoor Patio”	Means an outdoor patio, sidewalk patio, street patio or deck located on a sidewalk or other portion of a street, including parking stalls, permitted by obtaining an Outdoor Patio Permit for the purpose of serving food and/or beverages in an outdoor setting to seated patrons in conjunction with an existing business.
“Pergola”	Means a freestanding outdoor structure of any size that uses joists and rafters for shade.
“Permit”	Means a permit for an Outdoor patio issued under this bylaw.
“Sidewalk”	Means that portion of a street between the curb lines, or the lateral lines of a roadway, and the adjacent property lines intended for the use of pedestrians.
“Sidewalk Table Area”	Means an area on a sidewalk at the front of a building containing no more than two (2) bistro-sized tables and four (4) chairs in total.
“Street”	Means a public street, road, highway or other public way which provides principal access to a lot.
“Village”	Means the Corporation of the Village of Salmo;

Symbols

‘	feet
“	inches
cm	centimetres
m or m ²	Metres or square metres

2. GENERAL GUIDELINES

2.1. Design Guidelines

- 2.1.1. In determining the proposed layout for an outdoor patio, consider all existing sidewalk obstructions such as signs, signal poles, bus zones, fire hydrants, Village garbage receptacles, sidewalk furniture, street trees, tree wells, etc.

- 2.1.2. Outdoor patios are permitted to locate on the sidewalk area of public property, adjacent to the place of business.
- 2.1.3. Outdoor patios are only permitted in the Village Centre, Service Commercial and Mixed-Use Commercial zones where the sidewalk is wide enough to accommodate the patio area and where a pedestrian clearance of 1.5m (4'11") wide can be provided. The required pedestrian pathway must be maintained at all times.
- 2.1.4. All patios and table areas must be non-smoking areas.
- 2.1.5. An applicant may be required to adjust the outdoor seating area's layout, dimensions, or distance from the property line to ensure that visibility and a clean path is maintained, or to meet any applicable provincial health mandates. Outdoor patio operators are required to maintain minimum distance and clearance requirements at all times.

3. APPLICATION AND PERMIT REQUIREMENTS

3.1. Permit Requirements

3.1.1. Outdoor Patio Permit

- a) The business has a valid Salmo business license.
- b) Unless otherwise exempted by this Bylaw, no person shall construct, erect, modify, convert, expand, reconstruct, relocate or replace any such Outdoor Patio without first having also obtained a valid Building Permit per the Building Bylaw Schedule A, section B (6) and an Outdoor Patio Permit.
- c) Section 3.1.1 (a) applies to any food and/or beverage business selling liquor regardless of the number of tables.

3.1.2. Sidewalk Table Area Permit

A business may place no more than two (2) bistro-sized tables and four (4) chairs in total on a sidewalk in front of a business with a Sidewalk Table Area Permit if:

- a) The business has a valid Salmo business license for items that include the sale of food and beverages, excluding alcohol.
- b) The tables and chairs are located on the sidewalk immediately adjoining the business and wholly located within 0.8m (2' 7") of the property line of which the business is located;
- c) Each table is no more than 63.5cm (25") in diameter;
- d) The sidewalk is unimpeded at a minimum width of 1.5m (4'11") for the length of the sidewalk for which the tables and chairs are placed;
- e) The tables and chairs are removed from the sidewalk at the close of business each day;
- f) There are no constructed or temporary fixtures, such as signage, on the sidewalk adjacent to the business;

- g) A proof of comprehensive general liability insurance in an amount not less than \$5 million and to the satisfaction of the Village is provided.

3.2. Use of Parking Spaces

- 3.2.1. No use of parking spaces is permitted on Railway Avenue/Hwy.#6 or Fourth Street.
- 3.2.2. The Village will consider an application for the use of on-street parking spaces being included as part of a planned Outdoor Patio if:
- a) The patio is located on a side street.
 - b) The patio uses no more than up to five (5) angled or two (2) parallel parking spaces.
 - c) The parking spaces are directly in front of or beside the business applying.
 - d) The patio does not impede traffic flow or access by delivery vehicles to the applicant or neighbouring businesses.

3.3. Use of Privately Owned Sidewalk Areas

- 3.3.1. Business owners with a section of privately owned sidewalk between the front or side of their business and the property line/Village sidewalk may create a sidewalk table area in front or beside their business without a permit provided:
- a) The tables and chairs do not at any time overlap onto the village-owned public sidewalk.
 - b) The tables and chairs do not in any way impede pedestrian or handicapped access along the Village sidewalk as per section 3.1.2 (d).
- 3.3.2. If the requirements of section 3.3.1 (a) and (b) are not met the business owner must apply for a permit.

3.4. Use of Space in Front of Another Business

- 3.4.1. The Village will consider allowing an outdoor patio or sidewalk table area to extend their space into the space of an adjoining property provided:
- a) The Outdoor Patio does not utilise additional on-street parking stalls,
 - b) The application is accompanied by a letter of agreement from the adjacent property owner, and, if applicable, the tenants of the property. The letter(s) must include:
 - Legal description
 - Property address
 - Who is responsible for the insurance and proof of insurance as per section 3.5.1 (d)(e).
 - Who is responsible for maintenance and upkeep of the patio area.
- 3.4.2. The written agreement is granted yearly by the adjacent property owner and, if applicable, tenants.

3.5. Application Requirements

- 3.5.1. No Permit for erection of an Outdoor Patio shall be issued until:
- a) A full and complete Application, as determined by the Village, has been submitted. Applications must include:
 - Proof of property tax payment
 - Agreement letter/permission from property owner (if applicable)
 - Legal description
 - Property address
 - Site plan
 - Fence details including photos, height, and appearance information;
 - b) Per the Building Bylaw Schedule A, section B (6), the proposed work set out in the Building Permit Application conforms to this Bylaw and all other applicable bylaws of the Village;
 - c) The Applicant for the Permit has paid the prescribed fees as specified in Schedule A of the Business License Bylaw and Schedule A of the Building Bylaw;
 - d) Evidence of the Applicant's comprehensive general liability insurance in an amount not less than \$5 million, has been received; and
 - e) The Village is added as an additional insured in the comprehensive general liability insurance with respect to any loss, claims, actions, damages, costs (including solicitor costs), liability and expense in connection with loss of life, personal injury, damage to property or any other loss or injury whatsoever arising from the design, construction, maintenance, operation, or removal of an Outdoor Patio from a sidewalk or street remediation related thereto.
- 3.5.2. Every permit holder must:
- a) Comply with this Bylaw,
 - b) Ensure that all of the restrictions, requirements, specifications, terms and conditions of the Permit are met,
 - c) Comply with the plans and specifications forming part of the Building Permit, and complete the work required by the plans and specifications of the Building Permit,
 - d) Submit a request to the Building Inspector to inspect the construction of the Outdoor Patio before use/opening of the Outdoor Patio each year, and
 - e) Be bound by any waiver and indemnity which forms part of the Application and a Permit.

- 3.5.3. Where the Permit holder fails to keep the Outdoor Patio or Sidewalk Table area in accordance with the specifications and conditions of the Permit, the Village may cause any part of the Outdoor Patio to be removed and may charge the costs of the removal to the Applicant.

3.6. Permit Renewal

- 3.6.1. The CAO may renew an approved Permit annually if:
- a) The annual Application Fee is paid,
 - b) The annual Inspection Fee is paid per the Building Bylaw Schedule A, section B (8),
 - c) Proof of business license is provided,
 - d) Proof of insurance as outlined in subsection 3.5.1 (d)(e) is provided,
 - e) The Outdoor Patio or Sidewalk Table area was lawfully installed the previous year;
 - f) The approved Outdoor Patio has not substantially changed; and
 - g) The Outdoor Patio passes the annual inspection by the Building Inspector.

3.7. Existing Outdoor Patios and Sidewalk Table Areas

- 3.7.1. An Outdoor Patio or Sidewalk Table Area in existence prior to the coming into effect of this Bylaw will be permitted to continue if:
- a) A Permit was issued for the lawful installation of the Outdoor Patio and was inspected by the Building Inspector upon completion; and
 - b) It complies with, whichever is applicable, of section 3.1.1 or 3.1.2 of this Bylaw.

4. OUTDOOR PATIO SPECIFICATIONS

4.1. Validity Period

- 4.1.1. A Permit is valid from April 15th to October 15th in the year it is issued.
- 4.1.2. Despite 4.1.1, the Permit validity period may be extended subject to the approval of the CAO.
- 4.1.3. Upon expiry of a Permit, all fixtures and structures placed within a street or on a sidewalk must be completely removed by the owner within seven (7) days.

4.2. Location of Sidewalk Patios

- 4.2.1. An Outdoor Patio located on the sidewalk or on on-street parking stalls, shall be limited to the linear frontage of its parent business except in the case of a business located on a corner lot. The Outdoor Patio of a corner lot may be located either along the frontage or the side of the building provided it complies with other requirements of this Bylaw.

- 4.2.2. Combined usage of angled and parallel parking stalls is prohibited.
- 4.2.3. The area of the sidewalk between the business and the Outdoor Patio shall maintain a minimum width that is free and clear of any obstructions for pedestrians of 1.5m (4'11") along streets.
- 4.2.4. Despite Section 4.2.3, an Outdoor Patio may be permitted to be located directly against a building subject to the approval of the CAO and Council.
- 4.2.5. No Outdoor Patio shall be permitted along Highway 6/Railway Avenue frontage, within 6m (19'8") of a stop sign, or in a location where visibility or safety is deemed an issue by the CAO.

4.3. Design

- 4.3.1. All outdoor patios shall enhance the vitality of the street environment. All outdoor patios will be reviewed against the general design guidelines within the OCP Bylaw and the Design Guidelines Bylaw.
- 4.3.2. All outdoor patios must have a colour scheme and building material that are complimentary to the building containing the parent business.
- 4.3.3. When a Outdoor Patio includes a patio structure, it shall be as close to the elevation of the existing sidewalk grade as possible.
- 4.3.4. The design of the interior and immediate surroundings of an outdoor patio's overhead canopies or umbrellas shall ensure a clear, unobstructed height, from grade level, of 2.13m (6' 11").
- 4.3.5. All patios must be designed and installed in such a way so as to maintain barrier-free access for persons with disabilities and shall mitigate any possible harmful impacts on adjacent land uses.
- 4.3.6. Except for the point of entry, all outdoor patios shall be enclosed by a barrier. Partitions shall be installed to separate the Outdoor Patio from vehicular traffic along the road and pedestrian traffic along the sidewalk and shall:
 - a) be 1m (3'3") in height measured from the Outdoor Patio level;
 - b) have a bottom rail at 75cm (30") above grade;
 - c) unless a transparent glass or plastic type material is used, have vertical or horizontal members made of wood or metal and not exceed 5cm (2") in width to allow transparency; and
 - d) have a wheelchair accessible entrance,
- 4.3.7. Despite 4.3.6, the Building Code may take precedence over the partition requirements.

- 4.3.8. Outdoor Patio lighting shall not project onto the street or adjacent properties.
- 4.3.9. Except for a menu board and public health regulations, no signage shall be permitted on an Outdoor Patio.
- 4.3.10. Awnings or shading structures, such as pergolas, are permitted provided they are securely fastened to a frame that is either retractable or demountable. Such structures may require additional permits at the discretion of the CAO.
- 4.3.11. Planters are permitted (and encouraged) provided they are located within the area of the Outdoor Patio.

4.4. Hours of Operation

- 4.4.1. No Outdoor Patio shall be permitted to:
 - a) Play amplified music Sunday through Thursday after 8:00 p.m.;
 - b) play amplified music after 10:00 p.m. on Friday and Saturday nights;
 - c) operate later than 9:00 p.m. Sunday through Thursday or 11:00 p.m. on Friday and Saturday nights.

4.5. Maintenance & Security

- 4.5.1. The Applicant must keep and maintain the Outdoor Patio in a clean, sanitary, attractive condition satisfactory to the CAO and must keep the sidewalk surrounding or adjacent to the Outdoor Patio free from papers, rubbish and debris of any kind.
- 4.5.2. Outdoor patio furniture shall not be secured to sidewalks, lampposts, streetlights, trees, or other public street furniture.

5. AUTHORITY OF THE CAO

5.1. The CAO is Authorized to:

- a) determine the form of an Application for a Permit;
- b) prescribe the form of Permit;
- c) issue and renew a Permit for the operation of an Outdoor Patio in accordance with terms and specifications set out in this Bylaw, and impose additional terms, conditions, restrictions and requirements;
- d) refuse to issue or renew a Permit, if:
 - i. the information submitted is insufficient to determine compliance with the provisions of this bylaw or another enactment;
 - ii. the incorrect information is submitted;
 - iii. there was contravention of any specification or condition of the Permit being considered for renewal;
 - iv. it would be prohibited by any other bylaw or regulation; or
 - v. the CAO considers that the activities proposed or contemplated under the Permit cannot be carried out safely and with a minimum risk of

injury to persons, damage or loss to property, inconvenience to others using the street, residents, or businesses in the vicinity, or to the public generally.

- e) suspend, amend, vary, revoke, or cancel any Permit, without compensation to the permit holder, if:
 - i. there is a contravention of any specification or condition of the Permit,
 - ii. the Permit was issued in error;
 - iii. the Permit was issued on the basis of incorrect information;
 - iv. in the opinion of the CAO, a portion of the Outdoor Patio area is required for the installation of municipal utilities or other municipal purposes; or
 - v. the CAO considers that the activities under the Permit are not being carried out safely and with a minimum risk of injury to persons, damage or loss to property, inconvenience to others using the street, residents, or businesses in the vicinity, or to the public generally.

6. APPEAL

An appeal lies to Council from the refusal, suspending, revoking or cancelling of a Permit by the CAO, and Council may uphold the decision, or may overturn the decision and may impose conditions on the issuance of the Permit.

7. ENFORCEMENT AND PENALTIES

7.1. Offences

A person who:

- a) contravenes or fails to comply with this Bylaw;
- b) permits, suffers, or allows any act or thing to be done in contravention of this Bylaw;
- c) fails to carry out an order made under this Bylaw; or
- d) fails or neglects to do anything required under a Permit;

commits an offence and each day such an offence continues or is permitted to continue will constitute a separate offence.

7.2. Penalties

- 7.2.1. Any person who contravenes any provision of this bylaw, or who suffers or permits any act or thing to be done in contravention of any of the provisions of this bylaw, or who neglects to do or refrains from doing anything required to be done by any of the provisions of this bylaw, shall be deemed to have committed an offence against this bylaw and shall be liable, upon summary conviction, to a fine or penalty not less than \$50.00 and not more than \$2,000.00 for each offence.
- 7.2.2. Any offence under this bylaw which continues for a period in excess of one calendar day shall be deemed to be and is punishable as a separate offence for each and every subsequent day until such infraction ceases.

8. SEVERABILITY

If any part, subsection, or phrase of this Bylaw is held to be invalid by a court of competent jurisdiction, the invalid portion shall be severed, and the remainder of the Bylaw shall be deemed to have been enacted without the invalid portion.

9. CITATION

This Bylaw may be cited as “**The Corporation of the Village of Salmo Outdoor Patio Bylaw #730, 2021**”.

10. EFFECTIVE DATE

This Bylaw comes into force and effect upon its adoption.

READ A FIRST TIME	this 13 th day of April, 2021
READ A SECOND TIME	this __ day of __, 2021
READ A THIRD TIME	this __ day of __, 2021
RECONSIDERED AND FINALLY ADOPTED	this __ day of __, 2021

MAYOR

CHIEF ADMINISTRATIVE OFFICER

I HEREBY CERTIFY THIS TO BE A TRUE COPY OF THE “VILLAGE OF SALMO OUTDOOR PATIO BYLAW #730, 2021”.

CHIEF ADMINISTRATIVE OFFICER

BYLAW #731

A BYLAW TO ADOPT A FIVE-YEAR FINANCIAL PLAN FOR THE YEARS 2021-2025

WHEREAS Section 165 of the *Community Charter*, requires Municipal Councils to annually prepare and adopt, by Bylaw, a five-year financial plan;

AND WHEREAS the Council of the Corporation of the Village of Salmo has reviewed, prepared and solicited public input on the attached five-year financial plan;

NOW THEREFORE the Council of the Corporation of the Village of Salmo in open meeting assembled, enacts as follows:

1. SCHEDULES

- 1.1. Schedule "A" attached to and forming part of this Bylaw is hereby adopted as the Financial Plan for the Village of Salmo for the five-year period starting January 1, 2021.
- 1.2. Schedule "B" attached to and forming part of this Bylaw is hereby adopted as the Revenue Policy Disclosure Requirement for the five-year period starting January 1, 2021.

2. ENACTMENT

- 2.1. If any section, subsection or clause of this Bylaw is held to be invalid by the decision of any court of competent jurisdiction, the invalid portion shall be severed and shall not affect the validity of the remainder of this Bylaw.
- 2.2. This Bylaw shall come into full force and effect on the day of adoption.

3. CITATION

- 3.1. This Bylaw may be cited for all purposes as "***Financial Plan (2021-2025) Bylaw #731, 2021***".

READ A FIRST TIME	this __ day of __, 2021
READ A SECOND TIME	this __ day of __, 2021
READ A THIRD TIME	this __ day of __, 2021
RECONSIDERED AND FINALLY ADOPTED	this __ day of __, 2021

Mayor

Chief Administrative Officer

I HEREBY CERTIFY THIS TO BE A TRUE COPY OF THE "FINANCIAL PLAN (2021-2025) BYLAW #731, 2021".

Chief Administrative Officer

**2021-2025 FIVE YEAR FINANCIAL PLAN
SCHEDULE A**

REVENUES	2021	2022	2023	2024	2025
Property Taxation	440,003	445,590	453,200	460,963	468,881
Sale of services	101,732	101,732	101,732	101,732	101,732
Other revenue own sources	165,031	165,031	165,031	165,031	165,031
Investment income	11,167	12,214	13,356	14,982	15,845
Grants - unconditional	465,902	465,902	465,902	465,902	465,902
Grants - conditional	1,808,200	112,165	112,165	112,165	112,165
Collections for Other Agencies	663,453	670,088	676,789	683,557	690,393
Total General	3,655,488	1,972,722	1,988,175	2,004,332	2,019,949
Water: User Fees	179,178	182,762	186,417	190,145	193,948
Sewer: User Fees	279,194	284,778	290,473	296,283	302,209
Total Consolidated Revenues	4,113,860	2,440,262	2,465,065	2,490,760	2,516,106

**2021-2025 FIVE YEAR FINANCIAL PLAN
SCHEDULE A**

EXPENSES	2021	2022	2023	2024	2025
General Government	626,091	483,610	487,798	496,335	505,021
Protective Services	124,295	126,470	128,683	130,935	133,227
Transportation Services	351,823	281,667	286,597	291,612	296,715
Environmental health services	100,280	102,035	103,821	105,637	107,486
Public health and welfare	13,175	10,000	10,000	10,000	10,000
Recreation and cultural services	69,650	65,781	66,933	68,104	69,296
Interest and other debt charges	24,853	23,261	22,992	22,913	22,913
Payments to Other Agencies	663,453	670,088	676,789	683,557	690,393
Total General Operations	1,973,620	1,762,912	1,783,613	1,809,093	1,835,051
Water Operations	147,853	150,440	153,073	155,752	158,478
Sewer Operations	200,826	204,340	207,916	211,555	215,257
Total Operations	2,322,299	2,117,692	2,144,602	2,176,400	2,208,786
Amortization	396,527	400,492	404,497	408,542	412,627
Surplus (deficit)	1,395,034	(77,922)	(84,034)	(94,182)	(105,307)
Add back:					
Amortization	396,527	400,492	404,497	408,542	412,627
Principal payments on Municipal Debt	52,540	52,832	44,630	23,780	23,780
Capital Expenditures					
General	1,709,879	-	-	-	-
Water	67,500	-	-	-	-
Sewer	27,000	-	-	-	-
Total Capital Expenditures	1,804,379	-	-	-	-
Transfer to / from Reserves					
Transfer to General Reserves	130,350	97,000	97,000	97,000	97,000
Transfer to Utility Reserves	180,533	124,645	128,930	133,777	137,940
Transfer from General Reserves	(55,000)	-	-	-	-
Transfer from Utility Reserves	(126,607)	-	-	-	-
Total Transfer to (from) Reserves	129,276	221,645	225,930	230,777	234,940
Transfers to (from) operating surplus	(194,634)	48,093	49,903	59,803	48,600
Financial Plan Balance	-	-	-	-	-

**2021-2025 FIVE YEAR FINANCIAL PLAN
SCHEDULE A**

CAPITAL FUNDS

COMPONENTS	2021	2022	2023	2024	2025
Sources of Funds					
Community Works Grant	173,000	-	-	-	-
General Operating fund	81,737	-	-	-	-
Water Operating fund	-	-	-	-	-
Sewer Operating fund	-	-	-	-	-
Utility Reserves	66,607	-	-	-	-
Other Reserves	50,000	-	-	-	-
Donations/other funding sources	-	-	-	-	-
Borrowing	-	-	-	-	-
Government Grants	1,433,035	-	-	-	-
Total Sources	1,804,379	-	-	-	-
Expenditures					
General	1,709,879	-	-	-	-
Water	67,500	-	-	-	-
Sewer	27,000	-	-	-	-
Total Expenditures	1,804,379	-	-	-	-

**2021-2025 Five Year Financial Plan
SCHEDULE "B"**

Revenue Policy:

The revenue policy will provide direction on how Council chooses to fund the expenditures of the Village, distribute property taxes among the property classes and use permissive tax exemptions.

Revenue Sources

Table 1

Revenue Source	% of Total Revenue
Property Tax	12%
User fees	13%
Sale of Services	3%
Other Revenue	5%
Unconditional Grants	13%
Conditional Grants	51%
Transfers From Own Reserves/Funds	3%
Proceeds from Borrowing	0%
Total	100%

Table 1 shows the proportion of total revenue proposed to be raised from each funding source in 2021.

Grants also provide a source of revenue to the municipality. Sales of service and Utility User Fees provide revenue for the municipality on a user-pay basis.

Policy:

Council is committed to examining economic development opportunities and investigating alternative revenue sources in order to reduce historical reliance on property taxes to fund municipal services. The operation of the water utility, the sewer utility and solid waste collection and disposal are self-funded through user fees.

Objectives:

- To maximize a user-pay cost structure wherever possible.
- To maximize the use of grant funding for infrastructure and service upgrades.

Proportion of Taxes Allocated to Classes

Policy:

It is the policy of Council to preserve and maintain the existing equity between assessment classes. The utility class will be taxed at the maximum rate permitted by legislation. The Village will strive to maintain a business to residential multiplier range not exceeding 2 to 1.

Objective:

- To maintain the current tax distribution of property tax value among the property classes.

Permissive Tax Exemptions

Council provides permissive tax exemptions to not-for-profit organizations that form a valuable part of the community. These include religious institutions and the community services society.

Policy:

Council will continue to support local not-for-profit organizations that provide benefits to the community as a whole and are eligible under the *Community Charter* through permissive tax exemptions.

Objective:

To provide permissive tax exemptions to not-for-profit organizations that benefits the overall well-being of the community.

THE CORPORATION OF THE VILLAGE OF SALMO

BYLAW #732

**A BYLAW TO LEVY TAXES FOR MUNICIPAL, HOSPITAL AND REGIONAL DISTRICT
PURPOSES FOR THE YEAR 2021**

WHEREAS Section 197 of the *Community Charter* requires Municipal Councils, on or before May 15 of each year, to adopt a bylaw to impose property value taxes by establishing tax rates, for the municipal revenue proposed to be raised for the year from property taxes as provided in the financial plan and for amounts to be collected for the year by means of rates established by the municipality to meet its obligations to other local governments or public bodies;

NOW THEREFORE the Council of the Village of Salmo, in open meeting assembled, ENACTS AS FOLLOWS:

1. TAX RATES

1.1. The following property value tax rates are hereby imposed and levied for the year 2021:

- a) For all lawful **GENERAL** purposes of the municipality on the value of land and improvements taxable for general municipal purposes rates appearing in column "A" of the Schedule attached to and forming part of this bylaw.
- b) For **HOSPITAL** purposes on the value of land and improvements taxable for West Kootenay Boundary Regional Hospital District purposes, rates in column "B" of the Schedule attached to and forming part of this bylaw.
- c) For the purposes of the **REGIONAL DISTRICT OF CENTRAL KOOTENAY** on the value of land and improvements taxable for regional hospital district purposes, rates appearing in column "C" of the Schedule attached to and forming part of this bylaw.

1.2. The Collector shall add ten percent (10%) penalty to all current taxes or rates remaining unpaid after July 2, 2021, and interest to unpaid arrears and delinquent property taxes as outlined in Sections 245 and 246 of the *Community Charter*.

1.3. The minimum amount of taxation upon a parcel of real property shall be one (\$1.00) dollar.

2. ENACTMENT

2.1. If any section, subsection or clause of this Bylaw is held to be invalid by the decision of any court of competent jurisdiction, the invalid portion shall be severed and shall not affect the validity of the remainder of this Bylaw.

2.2. This Bylaw shall come into full force and effect on the day of adoption.

3. CITATION

3.1. This Bylaw may be cited for all purposes as "**Annual Tax Rate Bylaw #732, 2021**".

READ A FIRST TIME	this __ day of __, 2021
READ A SECOND TIME	this __ day of __, 2021
READ A THIRD TIME	this __ day of __, 2021
RECONSIDERED AND FINALLY ADOPTED	this __ day of __, 2021

Mayor

Chief Administrative Officer

I HEREBY CERTIFY THIS TO BE A TRUE COPY OF THE "ANNUAL TAX RATE BYLAW #732, 2021".

Chief Administrative Officer

THE CORPORATION OF THE VILLAGE OF SALMO

BYLAW #732

**SCHEDULE
2021 TAX RATES**

(Dollars of tax per \$1,000 of taxable assessed value)

	A	B	C
PROPERTY CLASS	General Municipal	West Kootenay Boundary Hospital	Regional District
1. Residential	2.4553	0.2222	1.8849
2. Utility	40.0000	0.7777	6.5972
5. Light industry	6.2829	0.5448	6.4087
6. Business	6.2829	0.5448	4.6184
8. Recreational/non-profit	3.4274	0.2222	1.8849

THE CORPORATION OF THE VILLAGE OF SALMO

DRAFT

BYLAW #733

A BYLAW TO AMEND THE BUSINESS LICENSE BYLAW

WHEREAS Section 194 of the *Community Charter* authorizes Council to provide, by bylaw, for the establishment of fees;

NOW THEREFORE the Council of the Village of Salmo, in open meeting assembled, ENACTS AS FOLLOWS:

1. AMENDMENTS

- 1.1. Section 4 of Schedule "A" of *Business License Bylaw #645* is hereby amended to include fees for an Outdoor Patio permit and a Sidewalk Table Area permit.

2. ENACTMENT

- 2.1. If any section, subsection or clause of this Bylaw is held to be invalid by the decision of any court of competent jurisdiction, the invalid portion shall be severed and shall not affect the validity of the remainder of this Bylaw.
- 2.2. This Bylaw shall come into full force and effect on the day of adoption.

3. CITATION

- 3.1. This Bylaw may be cited for all purposes as "***Business License Amendment Bylaw #733, 2021***".

READ A FIRST TIME	this __ day of __, 2021
READ A SECOND TIME	this __ day of __, 2021
READ A THIRD TIME	this __ day of __, 2021
RECONSIDERED AND FINALLY ADOPTED	this __ day of __, 2021

Mayor

Chief Administrative Officer

I HEREBY CERTIFY THIS TO BE A TRUE COPY OF THE "BUSINESS LICENSE AMENDMENT BYLAW #733, 2021".

Chief Administrative Officer

SCHEDULE "A"

BUSINESS LICENSE AMENDMENT BYLAW #733, 2021

1. Section 4 – Restaurants/Food Service Establishments

Restaurant/Cafes/Catering – Commercial (non licensed)	\$75.00
Restaurant/Cafes/Catering – Commercial (licensed)	\$100.00
Outdoor Patio on Village Property including parking spaces	\$75.00
Sidewalk Table Area on Village Property	\$30.00
Snack Bars/Drive-In Restaurants/Take-Out/Delivery Service	\$75.00
Beer/Wine Sales	\$150.00
Neighbourhood Pub	\$300.00



REGULAR MEETING #07-21 MINUTES

Minutes of the Regular Meeting of the Council of the Village of Salmo held electronically on Tuesday, April 13, 2021 at 7:00 p.m.

PRESENT: Mayor Diana Lockwood Councillor Farrell Segall
Councillor Jennifer Endersby CAO Anne Williams
Councillor Jonathon Heatlie Members of the Public - 1
Councillor Jacquie Huser

CALL TO ORDER: The Mayor called the meeting to order at 7:05 p.m.

COUNCIL PROCEDURE BYLAW

#663, 2014:

R1-07-21

Moved and seconded, that due to the exceptional circumstances created by the COVID-19 pandemic, that Council waive the requirements of *Council Procedure Bylaw #663, 2014* Section 8 Electronic Meetings, Parts (4) & (5), to allow all Council members to participate via electronic means in order to comply with provincially mandated physical distancing requirements and not holding public gatherings, and that provision be made for members of the public to listen electronically to the Council meeting.

Carried.

AGENDA:

R2-07-21

Moved and seconded, that the draft agenda of Regular Meeting #07-21 of Tuesday, April 13, 2021 be adopted as amended from *Council Procedure Bylaw #663, 2014* Schedule "A" to include a New Business section and a Public Question period.

Carried.

NEW BUSINESS:

NIL

DELEGATIONS:

NIL

MINUTES:

R3-07-21

TIME CAPSULE STANDING
COMMITTEE MEETING
March 10, 2021

Moved and seconded, that the minutes of the Time Capsule Standing Committee Meeting of Thursday, March 10, 2021 be adopted as presented.

Carried.

R4-07-21

75TH ANNIVERSARY MEDIA
SELECT COMMITTEE MEETING
March 12, 2021

Moved and seconded, that the minutes of the 75th Anniversary Media Select Committee Meeting of Friday, March 12, 2021 be adopted as presented.

Carried.

R5-07-21

REGULAR MEETING
March 23, 2021

Moved and seconded, that the draft minutes of Regular Meeting #06-21 of Tuesday, March 23, 2021 be adopted as presented.

Carried.

R6-07-21
SPECIAL MEETING
April 6, 2021

Moved and seconded, that the draft minutes of Special Meeting of Tuesday, April 6, 2021 be adopted as presented.

Carried.

**REFERRALS FROM
DELEGATIONS:**

NIL

**REFERRALS FROM PRIOR
MEETINGS:**

R7-07-21
COUNCIL PORTFOLIO &
REPORTING TEMPLATE
DISCUSSION

Mayor Lockwood explained her rationale, research and proposed changes to the Council portfolios and a reporting template for use by each Councillor. She also noted that Portfolios are appointed at her discretion as Mayor.

Portfolios eliminated were:

- RDCK Recreation Commission – Mayor is currently chair as RDCK Director. Councillor Huser sits on it as a private citizen.
- BearSmart & WaterSmart, FireSmart & Fire Department, Parks & Cemetery, Civic Works: all liaison and/or work is done and reported on by staff.
- Seniors, Age Friendly – all done through Community Services.

Council expressed their thoughts on the changes.

- There was concern that the Environment & Sustainability portfolio was eliminated. It was requested that Environment be put back.
- Councillor Segall observed that Council members should be connecting with businesses but would not like all five members coming to them, so it should only be one person.

The Mayor advised that it is the Chamber of Commerce's role to work with the businesses not Council's. The role of Council is to support business through bylaws and policies.

- Councillor Huser noted that she was disappointed in the changes and would like to see Parks & Cemetery left in.

The Mayor shared a report template used by Fruitvale to illustrate how a standardized Council report could look. They could be individually customized with each Councillor's portfolios. Staff will prepare a draft template for the next meeting.

The Mayor asked that Councillors submit their thoughts regarding the old portfolios to her and describe what they think the purpose of each of their portfolios is.

R8-07-21
CITY OF LANGLEY - #18

Moved and seconded, that Council support the resolution of the City of Langley to the provincial government regarding "raising disability and income assistance to a livable rate" as presented.

Carried.

**POLICY DEVELOPMENT &
REVIEW:**

NIL

DEPARTURE

Councillor Heatlie departed the meeting at 7:56 p.m.

**BYLAW REVIEW &
DEVELOPMENT:**

DISCUSSION

Council reviewed and discussed the proposed “Outdoor Patio Bylaw #730”. Minor changes were made for consistency and the following changes were made:

- The Outdoor Patio definition and 3.2.1 (c) now reads ...for the purpose of serving food and/or beverages...
- 3.2.1 (d) “**Main Street**” was removed.
- 4.4.1 (a) “**after 8:00 p.m.**” was added.
- Section 4.2.3 (a) was removed.
- 4.2.3 (b) the work “**all**” was removed.
- Section 4.3.10 “**Outdoor patios must be Family Friendly**” was removed.

R9-07-21
OUTDOOR PATIO BYLAW #730,
2021

Moved and seconded, that the “*Outdoor Patio Bylaw #730, 2021*” be given first reading as amended.

Carried.

DISCUSSION

The CAO asked if Council would be in favour of providing a Letter to Support to the Erie Creek Brewery for their outdoor patio application to the Liquor and Cannabis Licensing Branch (LCBC). Such licenses are currently being expedited by the LCBC in order to help businesses due to the ban on indoor dining or gatherings.

Council unanimously agreed they are in favour of supporting his application.

ACCOUNTS PAYABLE:

R10-07-21

Moved and seconded, that Council receive for information the list of accounts payable cheques and electronic fund transfers from March 19, 2021 to April 8, 2021 totaling \$119,791.13.

Carried.

**CORRESPONDENCE REQUIRING
A COUNCIL DECISION:**

R11-07-21
DISTRICT OF SICAMOUS RE:
INVASIVE ASIAN CLAMS - #26

Moved and seconded, that Council provide a Letter of Support for Columbia Basin Broadband Corporation’s application to the federal government’s Universal Broadband Fund program.

Carried.

R12-07-21
DISTRICT OF NORTH VANCOUVER
RE: HELP CITIES LEAD (HCL)
CAMPAIGN - #27

Moved and seconded, that Council support the resolution of the District of North Vancouver as presented.

Carried.

**CORRESPONDENCE FOR
INFORMATION ONLY:**

R13-07-21

Moved and seconded, that Council receive for information the following correspondence from:

- (1) Ministry of Municipal Affairs Re: February 2021 Regional Call - #28
- (2) Ministry of Public Safety and Solicitor General Re: Potential Impacts of the City of Surrey's Policing Model Transition - #29
- (3) UBCM Re: 2020 Community Child Care Planning Program (Salmo Valley Child Care Planning Project) - #30

Carried.

MEMBER REPORTS & INQUIRIES:

COUNCILLOR ENDERSBY

Councillor Endersby reported that she attended the budget meeting.

COUNCILLOR HEATLIE

Councillor Heatlie had nothing to report.

COUNCILLOR HUSER

See Appendix A.

COUNCILLOR SEGALL

See Appendix A.

MAYOR LOCKWOOD

See Appendix B.

R14-07-21

VERBAL & WRITTEN REPORTS OF
MAYOR AND
COUNCIL

Moved and seconded, that the verbal and written reports of Mayor and Council be received for information.

Carried.

PUBLIC QUESTION PERIOD:

MAUREEN BERK

Ms. Berk asked where food trucks could be located if someone wanted to have one.

Councillor Huser responded that food trucks can be only parked on private commercial property with a letter of permissions from the owner and must have a business license. They are not allowed to park on the streets.

ADJOURNMENT:

R15-07-21

Moved, that the meeting be adjourned at 8:43 p.m.

Carried.

I hereby certify the preceding to be a true and correct account of the Regular Meeting of Council held on Tuesday, April 13, 2021.

Mayor

Chief Administrative Officer

APPENDIX A - COUNCILLOR REPORTS
April 13, 2021

Councillor Huser:

March 25, 2021 – attended the virtual Special Recreation Commission meeting with Cover Architecture to review their Salmo Pool Assessment Report.

April 1, 2021 – Attended the 75th Anniversary Media Select Committee meeting – minutes to come from Councillor Segall.

April 6, 2021 – Attended the Council meeting to review the Budget.

April 7, 2021 – Attended the follow-up housing workshop with Jan Morton hosted by SCRS. This was a very informative meeting with many thoughts about what the housing needs of Salmo and area are and there are hopes that an organization and/or community members will be able to provide some housing in our area.

Cemetery Working Group – we will be meeting once prices come in to review and discuss before bringing the final design and costs to council.

Bylaw Review – preliminary review of the Outdoor Patio Bylaw

Councillor Segall:

23rd March - Attended an online presentation by SpareLabs (Vancouver) on Micro-Transit solutions aimed at On-Demand systems which are ideally suited to our region.

25th March - Responded to Provincial tree planting notice that Salmo could participate in some way and plant 75 trees in the area to coincide with the Village Anniversary.

This resulted in an offer from ATCO of 75 tree seedlings for use to plant in the Village and surrounds.

Only Coniferous seedlings are available for our region.

ATCO are replanting clear-cuts in the region and will bring seedling out of the coolers towards the end of April and arrange with myself for their distribution.

Various dates - Met with Chamber of Commerce office to discuss their support for a Grant application to ETSI-BC for a Study to determine the need for a Salmo Community Owned and Operated Bus (Scoobi).

29th March - Phone discussion with FCM's Green Municipal Fund Advisor - Benjamin Koczwarski regarding a matching contribution to enable a detailed Transit Study for Salmo. Cost estimate for a suitable study were determined as \$30000.

30th March - Submitted an ETSI-BC Grant application with the support of the Salmo & District Chamber of Commerce for \$15000 towards the cost of a transit study.

The understanding is that if approved the Village shall submit a further application to FCM to provide for a matching grant towards the study.

Once a detailed study is complete and submitted to FCM, FCM would consider funding a 2 year pilot project for such an on-demand micro-transit bus initiative.

30th March - Attended a webinar presented by Fortis BC to outline their 30 by 30 future energy outlook. The panel released the findings of a study which determined that significant increases in demand need to be addressed.

By 2050 the BC energy demand will require the equivalent of 3 more low Carbon Site C generating capacities.

The aim is to reduce GHG emissions by 80% by 2050.

Focus is on creating Renewable Natural Gas sources from Municipal, Agricultural, Forestry and Sustainable Hydrogen.

45% of all BC energy usage is for heating - assumptions for energy savings in this area are therefor based upon 100% implementation of STEP 5 building codes.

1st April – Participated in a monthly Cannabis Economic Development Council meeting to further the establishment of the Council. Work is taking shape in the development of the Vision, Mission, Values and Purpose of the group. Although based in the Kootenays the group is acting on a National level in discussions with Provincial and Federal departments.

1st April - Chaired a 3rd 75th Anniversary media Select Committee online meeting where key events to be highlighted and planning is taking place. Minutes of Meeting #2 have been accepted and distributed.

6th April – Council budget detailing presentation and discussion.

7th April – Attended part of Housing Project online workshop.



Diana L.D. Lockwood
Mayor

Appendix B - Mayor/Director Report for March 19 – April 8, 2021

March 19, continued working on Bylaw/Policy Review for ETSI-BC formerly SIDIT.

March 23, our community started to receive the COVID vaccines.

March 23, Council Meeting.

March 24, West Kootenay Boundary Regional Hospital electronic meeting. IHA gave a presentation regarding items that they are requesting for the WKBRH. There were 38 requests Global Grant items with an ask of \$427,820 and for Information Management and Information Technology (IMIT) funding request the ask is \$528,200.

March 25, Roundtable with IHA and the Mayors about the vaccine and the roll out.

March 25, Recreation Committee #7 had a meeting with Cover Architectural about the work that is needed for the pool and how it can be accomplished through phases.

March 26, ETSI-BC board meeting.

March 30, Fortis BC meeting about a clean growth pathway to 2050. Fortis is mapping out their vision and pathway which includes low-carbon solutions across North America. Fortis is looking at ways to create more clean energy and the difficulty is BC is one of the three provinces in Canada that has already created clean energy. Were as compared to our neighbours (Alberta), changing something small makes a big impact. BIOMASS and how it is dealt with can provide an opportunity to reduce GHG's. They spoke about how going down a diversified pathway, compared to an electrification pathway, and what would be required for both options. Nuclear energy has not been looked at.

March 31, The Recreation Committee reviewed a new Fees and Charges Bylaw. An experiment was conducted in at the Salmo Pool last year with donations only. What was noted was administrative expenses went down but with the COVID situation we are unaware the difference between how much money we would have brought in if the situation were normal. Fees and Charges will not be so prescriptive, this bylaw will give the reason of the changes.

The RDCK received \$516 K in extra COVID funding to help with expenses. Indoor recreation has been closed again for three weeks because of the Public Health Orders.

April 1, Roundtable with IHA and the Mayors about the vaccine and the roll out.

April 6, Council budget meeting with our Chief Financial Officer.

April 7, Housing meeting #2, that the Salmo Resource Center organized.

April 7, Director Cunningham and I met with RDCK staff and BC Transit to discuss the concerns of our limited transit and how we can move forward getting transit that works for our citizens.

April 7, we continue with our Time Capsule meetings. See attached minutes.

April 8, Roundtable with IHA and the Mayors about the vaccine and the roll out. Salmo's next round of vaccines for anyone over the age of 18 can book for April 19-22 at the Salmo Valley Youth and Community Center.

April 8, Teleconference with Minister Josie Osborne and Dr. Lavoie. The mass vaccines happening in smaller communities helps with different concerns. One being the cost of coming back and forth to the community to vaccine different ages. It is much more efficient and cost effective for them to just come once.

The Minister also spoke about the \$15 million program through UBCM for the safe restart program.



2018-2021 Portfolio/~~Duty & Committee~~Liaison - Assignments

Established at the ~~November~~April 27 13, 2011~~18~~ Regular Council Meeting

Council representation on external agencies and coordinating bodies

Area G Emergency Preparedness

Chamber of Commerce

Ktunaxa Kinbasket Local Government Treaty

Library Board

Museum

~~Recreation Commission~~

Salmo Arts Council

Salmo Valley Youth & Community Centre

West Kootenay Boundary Regional Hospital District, Director

Mayor Lockwood

~~Councillor Endersby~~

Councillor Segall

Councillor Heatlie

Mayor Lockwood (Alternate)

Councillor Endersby

Councillor Endersby

~~Councillor Huser~~

Councillor Heatlie

Councillor Huser

Mayor Lockwood

Councillor Segall (Alternate)

Council role on ~~external internal~~ governance

~~Bear Smart, Water Smart~~

~~Bylaw Review~~

Citizen Engagement

~~Civic Works~~

Economic Development

Education

Environment ~~& Sustainability~~

~~Finance~~

~~Fire Department, Fire Smart~~

Parks & Cemetery

~~Seniors, Age Friendly~~

Transportation

~~Councillor Heatlie~~

~~Councillor Huser~~

Entire Council

~~Councillor Huser~~

Councillor Segall Entire Council

Councillor Endersby

Councillor Segall

~~Entire Council~~

~~Councillor Heatlie~~

Councillor Huser

~~Mayor Lockwood~~

Councillor Segall

Council role on internal governance

Bylaw & Policy Review

Finance

Entire Council

Entire Council

Mayor Lockwood is the media spokesperson for the Village Council.

The Mayor and CAO are responsible for Emergency Preparedness

Labour/Legal goes through the Mayor to Council



THE CORPORATION OF THE VILLAGE OF SALMO REPORT FROM COUNCIL

COUNCILLOR SEGALL

Council Report for Council Meeting held on April 27, 2021.

EXTERNAL AGENCIES: (This is where you report on a synopsis of meetings or phone calls held with this group. You could also report on assistance required by the group from other agencies).

Chamber of Commerce:

Alternate – West Kootenay Boundary Hospital District:

PORTFOLIOS/LIAISONS: (this is where you would report on any meetings you have attended, and the knowledge gained).

Economic Development:

Environment:

Transportation:

INTERNAL GOVERNANCE:

Bylaw & Policy Review:

Finance: Request to have Council put aside \$5,000 for a transportation study (note: this would need to be brought forward as a request, by motion, to add for budget purposes at a future meeting).

OTHER:

Cannabis Council:

Respectfully submitted,

Councillor Segall



Civic Works Foreman Report Period March 19th, 2021 – April 23rd, 2021

April 27th, 2021 Regular Council Meeting #08-21

Equipment Repairs & Maintenance

GMC Dump Truck

- Built seat base and bracket.
- Painted and installed seat bracket in truck.
- Installed air seat.
- Took truck to Castlegar for error programming.
- Repaired taillight bracket.
- Washed engine.

Tracklesses

- Removed and stored winter plow attachments
- Put summer mower attachments on flail mower.
- Readjusted hood.
- Replaced o'ring on hydraulic ram system and mounted.
- Diagnose and repaired coolant problem.
- Took parts to Castlegar for repair.
- Washed machine.
- Greased machine and topped up all fluids.

Excavator

- Removed tire & rim for repair.

Utility Trailer

- Repaired trailer taillight.

IHC Plow Truck

- Removed extra sand from truck.
- Washed and cleaned out sander.
- Treated sander chain for summer storage.

Sweeper

- Repaired snorkel tube on sweeper.
- Repaired suction hose.
- Diagnosed resistor error and ordered parts.
- Checked battery conditions
- Installed new battery terminals.
- Repaired and reattached spring on sweeper deck.
- Greased sweeper.
- Tightened belts and checked fluids.
- Adjusted the hopper height sensor.
- Repaired hydraulic ram.
- Repaired hydraulic lines.

Ford F-150

- Put stop leak in to stop frost plug leak.
- Washed both vehicles.
- Installed tiny tank, pump, and hose on truck.

Water

- Routine weekly samples are being sent in and have all come back well within parameters.
- Completed 9 BC One calls.
- Completed 6 water shut offs.
- Repaired 1 water leak in a service line.
- Replaced a broken water stand.
- Completed monthly maintenance checks on wells.
- Cleaned up road and yard after water break repairs.
- Took generator to reservoir and plugged-in communications device after failure.
- Completed monthly generator maintenance.
- Picked up supplies in Castlegar.
- Serviced water pumps.
- Repaired gas leak on Sayward generator.

Parks & Campground

- Installed the hot water tanks at KP washrooms.
- Repaired shower line in women's washroom.
- Garbage pickup from around the park and ball fields.
- Cleaned up dog poop from KP ballfields.
- Picked up supplies for ballfield work in Nelson.
- Dragged ball fields and railway properties.
- KP and Lion's Park ball field upgrades started by spreading fertilizer, and grass seed.
- Cleaned washrooms in preparation for opening.

- Built and installed new door for KP Shed.
- Placed concrete barriers at KP.
- Cleaned up road sand and gravel from KP parking areas.
- Trimmed tree branches and bushes at KP.
- Trimmed branches and rake leaves in Village art garden.
- Measured for Lion's park playground options.
- Repaired Lion's Park pipe stand.
- Put up barricades at KP campground to close sites.
- Cleaned up KP park sign.

Waste Water

- Completed daily checks & tests.
- Picked-up supplies for the WWTP in Fruitvale.
- Pumped out underground chamber.
- Cleaned lift station.
- Cleaned the sludge pipe.
- Cleaned and cleared RAS chamber.
- Wasted the RAS daily.
- Cleaned RAS box.
- Cleaned skid exterior and deck.
- Repaired waterline leak in the HW press.
- Put Actizyme in lift station weekly.
- Removed solids from reaction chamber.
- Ran generator and did maintenance checks.
- Replaced alternator on generator.
- Replaced alternator fan belt.
- Fixed handles on generator.
- Ran tests and exercise trans switch at WWTP.
- Prepped system for planned power outage.
- Cleared out test well accesses.
- Co-ordinated, worked with and followed up with contractors on projects including:
 - SCADA System
 - Clarifier
 - Dosage Pump
- Ran the skid for the WWTP.
- Cleaned headworks screen.
- Cleaned headworks sludge press.
- Emptied waste bin and relined.
- Flushed out effluent manhole.
- Cleaned and filled poly tank.
- Cleaned effluent and splitter box.
- Cleaned weir #1.
- Cleared the reactor portion of the poly and sludge tank.
- Cleaned edge of racetracks.
- Cleaned aerator pontoons.
- Switched RI Basins.
- Scraped RI Basins.
- Greased sludge press.
- Drained compressor.
- Fastened electric lines for actuator.
- Cleaned sludge building floors & walls.

Village Maintenance

- Regularly sanitized machines & equipment per COVID-19 protocols.
- Removed garbage from community cans.
- Removed snow barricades from KP Park.
- Met with contractor regarding dangerous trees.
- Removed dangerous trees and completed clean-up.
- Swept streets and sidewalks.
- Cleaned catch basins.
- Cleaned up ditches from winter sand and dirt.
- Repaired street signs.
- Picked up supplies for shop from Nelson.
- Investigate potential sink hole.
- Took and emptied steel bin at Scrap King.
- Moved topsoil for future use.
- Met with Engineers regarding upcoming dike work.
- Pothole maintenance.
- Drainage maintenance.
- Repair boulevards from winter damage.
- CW Shop Maintenance.
- Repaired retractable hose reel.
- Review planning on summer project.
- General Civic Works shop cleanup.
- Coordinated with Fortis, Telus and Hiltech regarding ongoing maintenance at the Fortis Substation.
- Refilled doggi-pot bags as needed.
- Install fire extinguisher in lab.
- Repaired toilet handle & fill float at Wellness center.

Civic Works Administration

- Records management.
- Prepared and collected daily staff reports.
- Annual budget planning and preparations.
- Updated services cards.
- Gathered information for CAO.
- Trained summer student.

Community Appearance

- 1 incident of theft and/or vandalism since last report.
Graffiti on bridge, underpass, and signs. Will be cleaned up and painted asap.

Originally Signed by: Fred Paton

Fred Paton
Civic Works Foreman



Spring Clean Up

The Village of Salmo Civic Works Crew will be picking up **ORGANIC MATERIAL ONLY** from all residents during the following days:

Wednesday May 5th & Thursday May 6th, 2021

Be Prepared.

- ▶ Please have all organic material out by 8am for pick-up.
- ▶ Tree cuttings should be tied and left in one location.
- ▶ All other organic materials such as grass, leaves, etc. must be bagged in transparent bags.
- ▶ **Rocks, corrugated cardboard, all recyclable and household materials WILL NOT be picked-up.**



Sustainable Salmo
Exploring Our Future. Together.





Fire Chief's Report: April 01, 2021

Regular Council Meeting #08-21

Since the last report on March 1st, 2021 the Salmo Fire Department responded to 7 calls:

- | | | | | | |
|---|-------------|---|-------------|---|-------------------------|
| 2 | Jaws Calls | 3 | Fire Alarms | 1 | Reported Structure Fire |
| 1 | Lift Assist | | | | |

DESCRIPTION

Our call volume has once again started to rise. Fortunately none of our calls last month turned out to be too serious in nature.

Misc.

After resuming our regular Tuesday night fire practice training sessions for a short period, we again decided that with confirmed cases of COVID-19 in the community, that in the interest of keeping our fire department strong and able to respond, we would once again suspend formal fire practices.

We had one fire department member and some of his family test positive for COVID-19 from a workplace exposure and we had a second fire department member that came in close contact with them. The first member and his family did not have very severe symptoms from the virus and are now fully recovered. Fortunately the second member tested negative, but he was still required to self-isolate for the required full 14 day period. Our fire department is back up to full capacity to respond to calls.

The vast majority of our members have booked appointments to receive the Pfizer vaccination against COVID-19 at the upcoming community vaccination event. The current plan is to wait 2 weeks after the community vaccination event, and then if there are no local cases of COVID-19, we will resume our regular Tuesday night fire practices (following all COVID safety protocols).

We are still prepared for a possible wave of COVID-19 cases coming to the Kootenays, and are prepared to keep our members safe. By limiting our exposures and disinfecting equipment as to our guidelines, we plan on having healthy crew members that are able to respond to all emergencies.

Originally Signed By:

David Hearn, Fire Chief



Bylaw Officer's Report: March 1, 2021 to March 31, 2021

Regular Council Meeting #08-21

Complaints:

INFRACTION TYPE	NO. OF INFRACTIONS	RESOLUTION
Cat	1	<ul style="list-style-type: none">• One (1) complaint about an issue with cats. This is an ongoing issue involving SPCA & RCMP. Update was sent to both. Will follow-up.
Unsightly	1	<ul style="list-style-type: none">• One (1) complaint about an unsightly residence. Bylaw Officer took pictures. Will follow-up and take necessary action.
Burning	1	<ul style="list-style-type: none">• One (1) complaint of resident burning garbage. This is an ongoing complaint. Bylaw attended and spoke to the residents. They denied burning garbage and no evidence was found. Will follow-up.

Enforcement

INFRACTION TYPE	NO. OF INFRACTIONS	RESOLUTION
Zoning	1	<ul style="list-style-type: none">• One (1) recreational vehicle which appeared to have someone residing in it, parked on a residential property. Notice was left and the owner called to advise that no one is living in it and that it will be relocated this summer.
Unsightly	2	<ul style="list-style-type: none">• Two (2) unsightly properties noted. Will follow up and take necessary action.
Traffic	5	<ul style="list-style-type: none">• One (1) van parked backwards in angle parking spot. Left notice. Will follow-up to ensure compliance.• Two (2) homes with no parking signs and barricades across the front of the property/boulevard. Bylaw attended and took photos. One resident had the barricades on private property, so it was not an infraction, no action taken. The other one had barricades on the Village boulevard. Notice was left and resident spoke to the CAO and compliance was achieved.• Two (2) vehicles angle parked in parallel parking spots obstructing the view at the intersection with the highway. Notices left on vehicles. Compliance achieved.

Information submitted by:

Alix Watson, Bylaw Officer

Originally signed and approved by:

Anne Williams, Chief Administrative Officer



The Corporation of the Village of Salmo

REPORT TO COUNCIL

REPORTING PERIOD: March 19, 2021 to April 22, 2021

SUBMITTED BY: Anne Williams, Chief Administrative Officer

(a) Grants:

Still waiting to hear whether or not the Village will receive grants for the:

- **KP Park Multi-purpose Building** from the Investing in Canada Infrastructure: *Rural and Northern Communities; Community, Culture and Recreation* program. Notifications were originally slated for this spring, but they have now changed that to summer 2021.
- **Large Equipment Storage Building** from the *Investing in Canada Infrastructure Program: COVID-19 Resilience Infrastructure Stream (CVRIS)* for refurbishing the large equipment storage building (formerly the recycling building) and adding a public washroom.

(b) Bylaws:

- **Zoning (Land-Use) Bylaw:** I have resumed work on this bylaw with the hope that Council can review it by early July or sooner. It will come forward as a new bylaw, but there will be a Table of Changes. As in the OCP, it states the Village does not want to have anymore single-wide mobile home parks and we are expecting at least one modular home development this year. I am also working to update and align the **Manufactured Home Parks Bylaw** with the new Zoning Bylaw and the OCP.
- **Outdoor Patio Bylaw:** In response to the Province's the Temporary Expanded Service Area (TESA) program for food and beverage establishments, the Outdoor Patio Bylaw was developed and received first reading on April 13th. It also includes a section covering small, 2-table, Sidewalk Table Areas. Changes have been incorporated for final readings and adoption on April 27th.

Please note that all bylaw work requires considerable research into provincial and federal laws and regulations and looking at other municipalities to see what they are doing.

(c) Budget:

Worked with staff and the CFO to complete the budget for Council review.

(d) Other:

- Discussed various projects with staff and/or contractors.
- Discussed, with staff, actions to take or information to provide for the many enquiries the office receives about bylaws, buying a home or lot and/or building in Salmo, and how the Village should respond to specific complaints and/or complainants, and many other topics.

- Completed two surveys required by two different Ministries regarding their services.
- Discussed issues with the Village's legal advisor.
- Prepared information for Council meetings.

Village of Salmo
Accounts Payable April 9 to April 22, 2021

Cheque #	Pay Date	Vendor Name	Description	Paid Amount
014323	2021-04-16	Ace Courier Systems	Shipping Expense/Water Sample Shipping	\$139.43
014350	2021-04-22	Ace Courier Systems	Water Sample Shipping	\$30.91
014351	2021-04-22	Andrew Sheret Limited	WWTP Supplies	\$133.53
014324	2021-04-16	Billy's Auto Service	Fast Attack Maintenance/Shop Supplies	\$772.09
014326	2021-04-16	City of Nelson	Financial Services Agreement	\$9,450.00
EFT	2021-04-12	Collabria	FD/Office/Time Capsule Supplies/Insurance	\$723.64
014325	2021-04-16	Commissionaires British Columbia	Bylaw Enforcement	\$331.46
014327	2021-04-16	Fortis BC Inc.	Electricity Expenses	\$2,722.52
014328	2021-04-16	Imperial Oil Esso	FD/Fleet Fuel Expenses	\$2,221.21
014330	2021-04-16	Innov8 Digital Solutions Inc.	Office Equipment	\$9,595.04
014329	2021-04-16	Isosceles Business Systems Inc.	IT Services	\$772.13
014331	2021-04-16	Kootenay Industrial Supply Ltd.	Shop Supplies	\$224.48
014352	2021-04-22	Kootenay Industrial Supply Ltd.	Shop Supplies	\$9.34
Pre-Authorized Debit	2021-04-09	Kootenay Savings Credit Union	Night Deposit Fee	\$63.00
014334	2021-04-16	Lidstone & Company	Legal Services	\$819.84
014332	2021-04-16	Lordco Auto Parts	F150 Maintenance/Shop, WWTP Supplies	\$471.76
014335	2021-04-16	Nelson Farmers Supply Ltd.	Park Maintenance Supplies	\$876.51
014353	2021-04-22	Nelson Farmers Supply Ltd.	Shop Supplies	\$100.75
014336	2021-04-16	Parks, Kyle	Tree Removal Service	\$1,207.50
EFT	2021-04-13	Receiver General for Canada	Payroll Remittance	\$11,544.83
014338	2021-04-16	Salmo Valley Trail Society	Salmo Valley Fund	\$3,455.23
014337	2021-04-16	Skyway Hardware (1985) Ltd.	KP Park, Shop Supplies/Firehall, Wellness Center Maintenance	\$497.88
014339	2021-04-16	Startup HVAC Solutions LTD	Wellness Centre Maintenance	\$2,884.00
014340	2021-04-16	Telus Communications Inc.	Telephone/Fax/Internet Service	\$1,213.64
014354	2021-04-22	Trowalex Rentals & Sales	WWTP/Shop Supplies	\$102.09
EFT	2021-04-12	Workers Compensation of BC	Quarterly Remittance	\$2,309.61
		Employee Benefits, Reimbursements and Salaries (PP7)		\$19,673.17
		Total:		\$72,345.59

Credit Card Details:

Adobe Subscription	\$54.38
FD GPS Subscription	\$72.75
Insurance	\$437.00
Shipping Expense	\$43.51
Time Capsule Supplies	\$116.00
	\$723.64

Village of Salmo Regular Council Meeting #08-21
 Treasurer's Report as of March 31, 2021

Account Name	31-Mar-21	28-Feb-21	31-Mar-20
	Balance	Balance	Balance
Chequing Community Plus (Operating Account)	\$1,344,243.26	\$1,147,090.56	\$689,802.56
Masterplan Community Plus - Wellness Centre Equipment	\$0.00	\$0.00	\$0.00
Masterplan Community Plus - Community Works	\$0.00	\$0.00	\$0.00
Maximizer Community Plus - Civic Works Reserves	\$146,239.74	\$146,053.67	\$109,432.74
Maximizer Community Plus - Sewer Civic Works Reserves	\$49,513.65	\$49,440.17	\$2,232.69
Maximizer Community Plus - Cemetery Care	\$23,669.50	\$23,634.37	\$23,259.18
Maximizer Community Plus - Water Civic Works Reserves	\$177,512.10	\$177,248.66	\$210,980.38
Maximizer Community Plus - Lions Park (Previously Curling Rink)	\$18,001.28	\$17,974.56	\$15,318.70
Maximizer Community Plus - Wellness Centre	\$104,441.29	\$104,286.29	\$97,085.76
Maximizer Community Plus - Fire Department Equipment	\$46,143.23	\$46,074.75	\$39,307.39
Maximizer Community Plus - Jaws of Life	\$173,470.88	\$173,213.43	\$156,368.04
Maximizer Community Plus - Ambulance	\$12,129.68	\$12,111.68	\$11,919.43
Membership Shares	\$25.00	\$25.00	\$25.00
Patronage Shares	\$2,238.00	\$2,238.00	\$2,238.00
	\$2,097,627.61	\$1,899,391.14	\$1,357,969.87
Accounts Receivable			
Utilities	\$290,840.56		
Taxes	\$98,938.75		
Other	\$51.00		
	\$389,830.31		
Accounts Payable			
	\$36,234.24		
Grand Total (Assets minus Liabilities)	\$2,523,692.16		

THE CITY OF VICTORIA



OFFICE OF THE MAYOR

March 31, 2021

The Honourable Harry Bains
Minister of Labour
PO Box 9064, Stn Prov Govt
Victoria, BC V8W 9E2

Dear Minister Bains,

On behalf of Victoria City Council, I am writing today to request favourable consideration for the below motion passed at the March 11, 2021 Council meeting:

WHEREAS the covid pandemic has exacerbated existing inequalities and its social, health, and economic impacts are particularly devastating for women and racialized communities; and

WHEREAS the tourism and hospitality industries have been drastically impacted; and

WHEREAS of the 50 000 hotel workers that were laid off in March 2020, the majority are women and people of colour; and

WHEREAS the duration of the pandemic means that recall rights require extension; and

WHEREAS there are reports of hotels in British Columbia refusing to commit to bringing workers back to their jobs when business returns; and

WHEREAS the City of City of Victoria is committed to a COVID recovery plan that takes better care of people, the environment, and the community than the systems we had before the pandemic; and

WHEREAS the City of City of Victoria recognizes hotel workers and people who work in the tourism industry as valued and valuable members of our community;

THEREFORE, BE IT RESOLVED THAT the City of City of Victoria affirms that people should not lose their livelihoods due to the pandemic; and

.../2

THAT the City of Victoria write to the Ministers of Labour and Tourism expressing our support for the right for laid off workers to return to their jobs when the pandemic eases; and

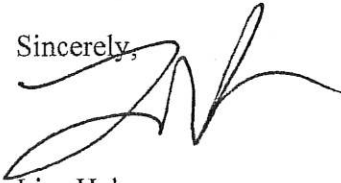
THAT this letter be forwarded to all BC municipalities asking to write their support; and

THAT the City of Victoria writes to the Association of Vancouver Island and Coastal Communities.

Though not expressly in the resolution, the intention of this motion was to write to both the Association of Vancouver Island and Coastal Communities and the Union of BC Municipalities, encouraging them to host future conferences and events in venues that respect worker rights and pay at least a living wage. A copy has been sent to both organizations.

Thank you for your time and consideration. Please do not hesitate to reach out should you have any questions regarding this letter.

Sincerely,



Lisa Helps
Victoria Mayor

Cc: Honourable Melanie Mark, Minister of Tourism, Arts, Culture and Sport
The Association of Vancouver Island and Coastal Communities (AVICC)
The Union of British Columbia Municipalities (UBCM)



The Corporation of the Village of Salmo

VILLAGE OF SALMO

P.O. Box 1000
Salmo, British Columbia V0G 1Z0
www.salmo.ca

Phone: (250) 357-9433
Fax: (250) 357-9633
Email: info@salmo.ca

GRANT-IN-AID APPLICATION FORM

Policy F-006

Part A: Applicant or Designate

Name of Organization: Salmo Valley Youth & Community Centre

Address/Phone #: 206 7th Street

Contact Person: Laurie Mac Donald

Address/Phone #:

Part B: About the Applicant

Are the funds being requested for a non-profit organization in the Salmo Valley? Yes

How will this project benefit the people of Salmo?

improve the community building

Is a proportionate request being made to other local governments?

No

Has your group initiated other activities to raise funds (excluding appeals for grants?) No

If so, please list those activities:

Part C: About the Application

Briefly describe the purpose for which you are requesting this grant:

We are asking that the Village dig a hole for us so that we can install a French Drain as a part of our roof upgrade.

Amount of grant requested:

(Except under extraordinary circumstances, no grant-in-aid shall exceed \$300.)

Amount of Village labour, equipment and supplies requested:

\$300 (Excavator @ \$50/hr x 2=\$100, Labourer @ \$50/hr x 2 = \$200)

SALMO VALLEY YOUTH AND COMMUNITY CENTER

Grant-In-Aid

ANTICIPATED BUDGET MAINTENANCE – APRIL 22, 2021

Requested: 2 hours of labour from 2 Civic Works Crew and 2 hours of Village excavator equipment usage.

EXCAVATOR @ \$50/hr x2	=	\$100.00
Labourer (x 2) @ \$50/hr x 2	=	\$200.00
<hr/>		
TOTAL		\$300.00

The total estimated cost of this grant-in-aid request is **\$300.00**



Mayor's Office, City of Penticton
171 Main Street, Penticton, B.C. V2A 5A9
Tel: 250-490-2400 Fax: 250-490-2402
www.penticton.ca

April 13, 2021

President Brian Frenkel
c/o Union of British Columbia Municipalities
525 Government Street
Victoria, BC V8V 0A8

Re: B.C. Government's Use of Provincial Paramourty to Undermine Local Government Bylaws

Dear President Frenkel:

On behalf of Penticton City Council, I am requesting the Union of British Columbia Municipalities write a letter to Premier John Horgan requesting the reconsideration of invoking Provincial Paramourty as it relates to the violation of Penticton City Council's authority and the City of Penticton's Zoning Bylaws at 352 Winnipeg Street, Penticton, BC.

The following is a timeline of events:

- When COVID-19 struck in March, 2020 many facilities that provided showers, laundry services, and meals to our most vulnerable in our community had to close and/or adapt. The City via its Emergency Operations Centre (EOC), Emergency Management BC and BC Housing worked together to find a temporary "hygiene station" and isolation shelter for anyone that was needing to isolate during COVID.
- 352 Winnipeg Street was not an ideal site for a hygiene station as it was adjacent to two seniors' homes. However, as the site contained a vacant and free standing building that could quickly be fitted for a hygiene station; the EOC supported and worked with BC Housing to quickly stand-up the hygiene station.
- In September, 2020 BC Housing approached the City to turn the isolation shelter into a 42 bed Temporary Emergency Winter Shelter. This use was contrary to City Zoning Bylaws and although met with trepidation from the neighbourhood, Council ultimately approved a Temporary Use Permit (TUP) for the isolation shelter to be converted and operate as Temporary Winter Shelter until April 1, 2021.
- Video of the lengthy Council debates from our October 6th and 20th, 2020 meetings can be found on our website to better understand how clear individual Council members were that this was not an appropriate location, but that in the midst of the pandemic, they would grant a TUP on this one occasion.

- In March 2021, BC Housing sought an extension to this TUP until March 31, 2022 in effect changing the use from a temporary, emergency winter shelter to a year round shelter. Council denied this request based on zoning bylaws and the previous clearly communicated unsuitability of this location.
 - Via resolution, Council further directed Penticton's Safety and Security Advisory Committee to develop location selection criteria for a new, permanent winter shelter for Penticton.
 - Council initially learned of the Province's interests in exploring the use of paramouncy via an interview on Global news with Minister David Eby, who had met with Council twice early in the year to discuss a supportive housing project at 3240 Skaha Lake Rd., Penticton, BC.
- Again in March, BC Housing stated their intention to continue operations of the facility "on a balance of convenience" and asked Council to reconsider. Having been presented no alternate location as requested or new information; based on zoning bylaws and the previously communicated unsuitability of this location Council did reconsider the request and again denied the request.
 - Via resolution, Council further directed staff to work with BC Housing to find alternate solutions.
- At the writing of this letter, 352 Winnipeg now operates in contravention of the City of Penticton bylaws as a newly established year round shelter following the threat of Provincial Paramouncy.

While the issue at hand is a matter of land use and planning, it is important to note according to data provided directly from the current Minister responsible for Housing to City Council, Penticton has the highest number of supportive housing beds per capita in the Interior region. Each of these beds was developed with Penticton City Council's input and with respect for their role in the local decision making process.

In closing, Penticton City Council is hoping Minister David Eby, whom has invoked paramouncy on behalf of the Province, or Premier John Horgan as the head of a Government that promised to work collaboratively with Local Governments, reconsiders their position and adheres to our City's bylaws. As this could happen to any one of the other 188 local governments in B.C., we ask that the Union of British Columbia Municipalities, on behalf of its membership, request Premier John Horgan reconsider the use of Provincial Paramouncy with respect to 352 Winnipeg Street, Penticton, BC.

Yours truly,



John Vassilaki

Mayor

- cc. Penticton City Council
 Donny van Dyk, Chief Administrative Officer
 Dan Ashton, Member of Legislative Assembly
 BC Local Government Elected Officials

Council seeks support from UBCM to help challenge Provincial Paramountcy

(Penticton, BC – April 13, 2021) – On behalf of City Council, Penticton Mayor, John Vassilaki, has sent a letter to the Union of British Columbia Municipalities (UBCM) President, Brian Frenkel, requesting UBCM prepare a letter to BC Premier, John Horgan, supporting Council's position that the Province's recent use of Paramountcy is a violation of two Council decisions and the City's zoning Bylaws.

"My letter to Mr. Frenkel made it very clear that the issue at hand is a matter of land use and cooperative planning between two levels of government," said Penticton Mayor, John Vassilaki. "The Attorney General and Minister Responsible for Housing, David Eby, would have British Columbians believe that the City of Penticton is not doing its part to support the housing crisis. This is simply not the case and information provided directly from the Minister shows that Penticton has the highest number of supportive housing beds per capita in the interior region. All of these beds were developed with Penticton Council's input and with respect for Council's role in the decision making process.

"Today our previous working relationship of bilateral cooperation has been replaced by a unilateral hammer that puts our residents at risk of having the Provincial Government plan our community. As such, Council has reached out to Mr. Frenkel and the UBCM membership at large to seek their support in reversing the Province's conduct towards Penticton, or any other community they disagree with."

-30-

Contact:

Philip Cooper
Communication Manager
City of Penticton
250-490-2583



Forest Enhancement
Society of British Columbia

DATE Apr. 19/21
NO 33 TO M&C-APR.27/21
FILE NO 0230-01
VILLAGE OF SALMO

April 9, 2021

Re: Forest Enhancement Society of BC Accomplishments Update Spring 2021

Dear Mayor Diana Lockwood and Salmo (Village) Council,

Projects funded by the Forest Enhancement Society of BC (FESBC) address a number of environmental, social, and economic priorities of British Columbians. These priorities include protecting communities from wildfire risk, improving wildlife habitat, reducing greenhouse gases, accelerating the expansion of the bio-economy, and enhancing B.C.'s forests for future generations. Forest enhancement projects achieve multiple social, environmental, and economic aspirations of British Columbians. Investing in forests to reduce our carbon footprint, reduce wildfire risks, enhance habitat, and create jobs is a win-win-win on all fronts.

Some of the economic impacts of COVID-19 have been mitigated with support from the provincial government. The Province's **Stronger BC for Everyone: B.C.'s Economic Recovery Plan** provided \$3 million of additional funding to FESBC to help sustain approximately 100 forestry jobs this past winter to use wood fibre that is normally left behind after logging.

"This new funding is part of the government's \$1.5-billion economic recovery plan, which reflects our ongoing commitment to help British Columbians deal with challenges posed by the COVID-19 pandemic. The grants will support local jobs and help make better use of wood debris left behind after timber harvesting."

Hon. Katrine Conroy

Minister of Forests, Lands, Natural Resource Operations and Rural Development

Quote from: New grants to help use more food fibre | BC Government News Feb. 1, 2021

The enclosed Accomplishments Update Spring 2021 edition provides a snapshot of how FESBC sustained an estimated 100 forestry jobs to utilize about 233,000 cubic meters of low-value wood (4,600 truck loads) this past winter while at the same time contributing to achieving B.C.'s and Canada's climate change targets. The projects are estimated to avoid 65,000 tonnes of CO2 emissions which is equivalent to taking 13,000 cars off the road for a year.

If you are interested in further information, please visit our website www.fesbc.ca or connect with our Executive Director Steve Kozuki at skozuki@fesbc.ca or 1.778.765.0938

Jim Snetsinger, RPF

Board Chair, Forest Enhancement Society of BC

(055) MC



"The Forest Enhancement Society of BC contributes to climate change mitigation by planting trees to absorb carbon and using wood waste to reduce greenhouse gas emissions."

—Steven F. Kozuki, Executive Director of the Forest Enhancement Society of BC (FESBC)

1

2

3

4

5



East Fraser Fiber
MACKENZIE



Duz Cho Logging Ltd.
CHETWYND



Pinnacle Renewable Energy Inc.
SMITHERS



Westwood Fibre Resources
PRINCETON



Valley Carriers Ltd.
MERRITT

FOREST ENHANCEMENT: CREATES JOBS, REDUCES GREENHOUSE GAS EMISSIONS



The Paris Agreement is an international treaty to limit global warming. Article 5 invites countries to take action and manage greenhouse gases in forests. Why? Because forests absorb carbon dioxide and provide oxygen as they grow. Carbon and other greenhouse gases are stored in trees until they decay or are burned; therefore, planting more trees absorbs more carbon and burning less waste wood emits fewer greenhouse gases. There are even further greenhouse gas benefits by using more wood in buildings and by utilizing wood to make green energy instead of using fossil fuels. Growing our bioeconomy creates jobs for many British Columbians, with the added benefit of helping to protect our environment. **In B.C., climate change heroes can often be found in the forest wearing hard hats.**



Forest Enhancement
Society of British Columbia

Read more about FESBC-funded projects
throughout the province inside.



The work we do now means people today and for generations to come will benefit from our forests. FESBC's work improves forests while at the same time supports First Nations, forestry workers, and communities throughout the province.

About FESBC

The B.C. government has invested \$238 million in FESBC, of which \$237.6 million has been allocated for 269 forest enhancement projects as of March 2021. FESBC has empowered local people who want to do local projects that contribute to the achievement of our climate change goals and enhance B.C.'s forests through: wildfire risk mitigation; accelerated ecological recovery after wildfires; wildlife habitat enhancement; and increased utilization of forest fibre. In our 7th Intake, FESBC approved and allocated \$3 million to 14 enhanced fibre utilization projects throughout the province. Visit our website to learn about the newly funded projects and read about all 269 FESBC-funded projects: www.fesbc.ca

Boston Bar

6

PROJECT PARTNER:
Interwest Timber Ltd.

FESBC GRANT: \$13,000

EST. VOLUME RECOVERED:
999 m³ = approx. 20 truckloads

"The work we will be able to conduct with FESBC funding will help us deliver pulp logs to the market, saving us from burning the material in slash piles. This will be better for air quality and will help to support jobs and enhance the use of waste wood."

—Chris Graham, Interwest Timber Ltd.



Williams Lake

9

PROJECT PARTNER:
Atlantic Power (Williams Lake) Ltd.

FESBC GRANT: \$199,603

EST. VOLUME RECOVERED:
15,354 m³ = approx. 307 truckloads

"The funding from FESBC has allowed the plant to consume an otherwise uneconomical fuel—roadside logging debris. With partnerships established with several of the local First Nations, we have been able to not only create new jobs and procure much-needed new fuel supply, but we are now utilizing a product that would otherwise be burned. Instead we are turning wood waste into green energy."

—Frankie Nelson, Business Manager
Atlantic Power (Williams Lake) Ltd.

Fraser Lake

7

PROJECT PARTNER:
The Corp. of the Village of Fraser Lake

FESBC GRANT: \$100,818

EST. VOLUME RECOVERED:
13,398 m³ = approx. 268 truckloads

"FESBC funding allows our Community Forest to haul low-grade fibre from the forest to the mill for use as pulp or biomass. We are maximizing our use, reducing waste, creating employment, reducing the risk of catastrophic wildfire, and preparing the land for a return to productivity."

—Rodney J. Holland
Chief Administrative Officer
Village of Fraser Lake



Clinton

10

PROJECT PARTNER:
Arrow Transportation Systems Inc.

FESBC GRANT: \$720,748

EST. VOLUME RECOVERED:
48,050 m³ = approx. 961 truckloads

"FESBC funding, combined with government, industry and Domtar support, has led Arrow to be a leader in the biomass energy sector. Today, we are planning to utilize over 150,000 m³ of fibre per year by either grinding or chipping what used to be burned."

—Greg Kilba, Division Manager
Portable Wood Processing and Log Buying
Arrow Transportation Systems Inc.

Nazko

8

PROJECT PARTNER:
Cariboo Pulp & Paper

FESBC GRANT: \$134,897

EST. VOLUME RECOVERED:
9,115 m³ = approx. 182 truckloads

"Cariboo Pulp & Paper is grateful for the funding provided by FESBC to facilitate increased utilization of harvest waste, reducing the amount of slash pile burning required on primary harvest sites. The project is a win for communities and the environment, sustaining jobs and reducing our impact on the environment."

—Brian Grantham, General Manager
Cariboo Pulp & Paper



Terrace

11

PROJECT PARTNER:
Westland Resources Ltd.

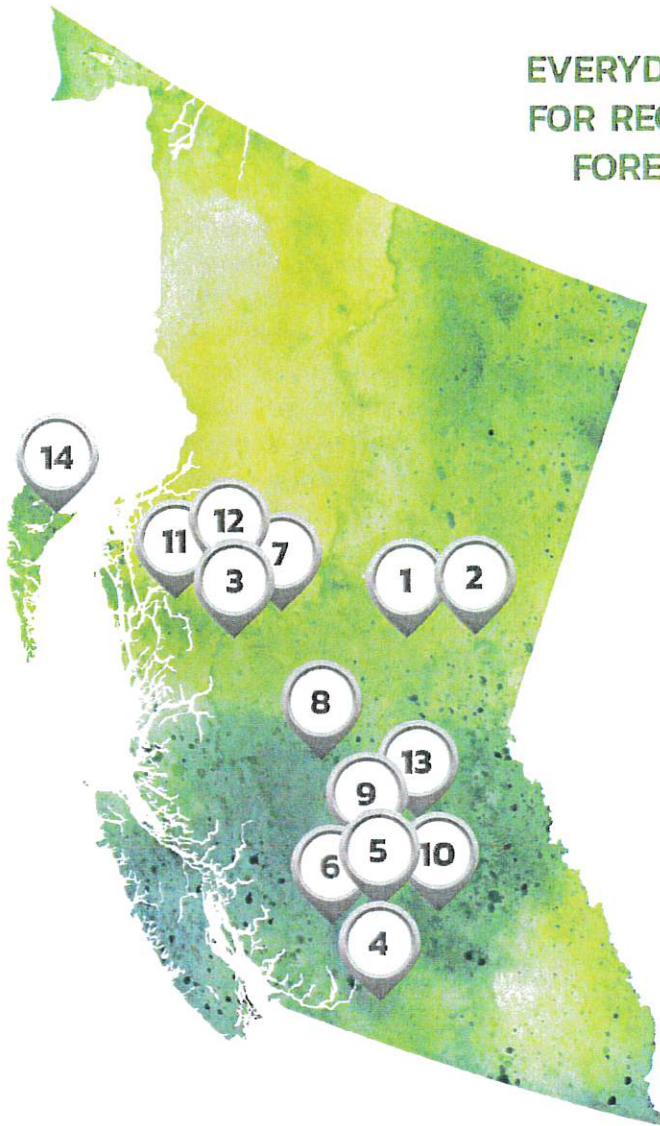
FESBC GRANT: \$256,561

EST. VOLUME RECOVERED:
26,260 m³ = approx. 525 truckloads

"We are grateful to FESBC and the provincial government for the funding for our project. This project will help enhance utilization of uneconomic pulp logs in the Terrace area. We are proud to work with forest licensees and FESBC on projects that provide economic, social, and environmental benefits to our communities."

—Brittany Dewar, FIT, Westland Resources Ltd.

EVERYDAY USES FOR RECOVERED FOREST FIBRE



Did You Know?

There are countless uses for recovered fibre, a green, renewable, organic, and environmentally sustainable material.

Most people know that the wood used to build our homes and some of the furniture we purchase comes from trees. Many know that cardboard boxes, paper and some hygiene products are also made from wood. But did you know that at a microscopic level, wood is mainly cellulose (which looks like miniature straws) and lignin (which looks like glue)? When wood is broken down, its cellulose is an important ingredient for making thousands of products, including rayon cloth, toothpaste, ice cream, nail polish, makeup, disinfecting wipes, paint, ping pong balls, and LCD screens.

SOURCE: NRCan



Hazelton

PROJECT PARTNER:
NorthPac Forestry Group Ltd.

FESBC GRANT: \$279,749

EST. VOLUME RECOVERED:
18,356 m³ = approx. 367 truckloads

"This project allows us to increase the overall recovery of fibre from the forest, resulting in a greater availability of logs for domestic pulp producers and a reduction of the amount of biomass burned each year. It also provides us with operational certainty, allowing us to commit to contracts with loggers and truck drivers, which stimulates the local economy."

—Andrew Burke, Director Business Development
NorthPac Forestry Group Ltd.



INTERESTING FACT:

Cellulose is the most abundant organic polymer on the planet.

Williams Lake

PROJECT PARTNER:
Elhdaqx Developments Ltd.

FESBC GRANT: \$83,100

EST. VOLUME RECOVERED:
10,000 m³ = approx. 200 truckloads

"Prior to approval of the FESBC funding, residual fibre from a stand rehabilitation project would have been slash piled and burned. Now, we can transport the fibre and have it used to make green energy. It's a good news project with environmental, economic, and social benefits."

—Chris Young, Elhdaqx Developments Ltd.

Masset

PROJECT PARTNER:
Husby Forest Products Ltd.

FESBC GRANT: \$61,750

EST. VOLUME RECOVERED:
4,060 m³ = approx. 81 truckloads

"The grant from FESBC has been a tremendous support to the work of our company to enhance fibre utilization. Now, to avoid the burning of recovered fibre from forest operations, it will be transported and utilized to help support coastal pulp mills."

—Joe Morreau, President
Husby Forest Products Ltd.

\$3 Million in New Grants Help Use More Wood Fibre



As you've read, FESBC allocated \$3 million in new grants throughout the province to support jobs in the forestry sector and increase the utilization of wood fibre that otherwise would be burned as slash. The new funding was part of the provincial government's \$1.5 billion StrongerBC economic recovery plan.

"Upon receiving word of the \$3-million allocation, our team moved quickly to prepare and announce its seventh intake for funding applications," said Jim Snetsinger, FESBC Board Chair. "We were delighted with the quality and innovation shown in the proposals. It demonstrates the significant role the forestry sector plays in our province's broader economic recovery, while at the same time helping to achieve B.C.'s and Canada's climate change targets."

FESBC by the numbers*

269

projects approved throughout B.C.

2,214

full time equivalent jobs created

5.3 MILLION TONNES

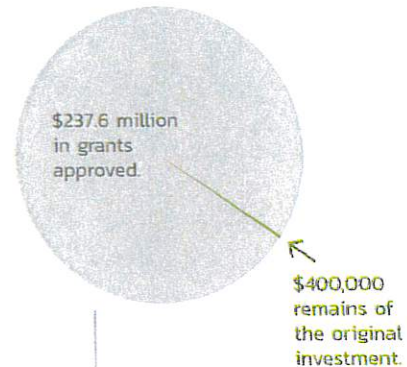
of CO2e sequestered or avoided = 1.1 million cars off the road for a year

\$357 MILLION DOLLARS

in economic activity created by 269 projects

63

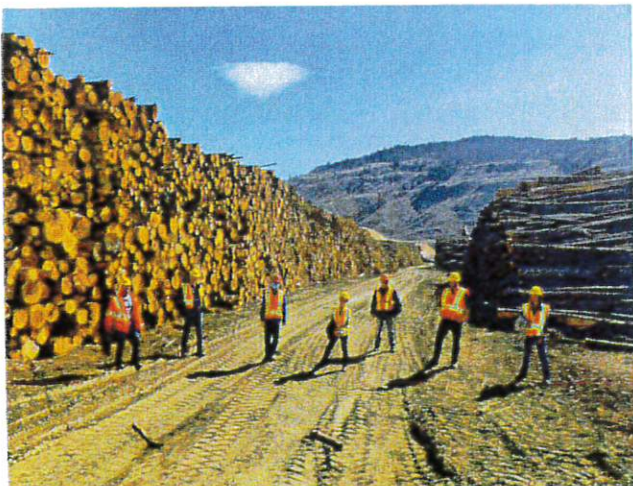
projects led by First Nations and 23 additional projects have significant First Nations involvement —these 86 projects are valued at \$72 million



\$237.6 MILLION DOLLARS

in grants approved (\$400,000 remains)

*All numbers current as of March 2021



Learn More

If you'd like to learn more about the Forest Enhancement Society of BC and how people in British Columbia's forests are helping create climate change solutions, reduce wildfire risk, and keep workers employed through our funded projects, connect with us!

Steve Kozuki, FESBC Executive Director
skozuki@fesbc.ca or 1.877.225.2010

Subscribe to our FESBC Newsletter: www.fesbc.ca | Follow us on:

These projects are funded in part by the Government of Canada and the Province of BC.

DATE Apr. 20/21
NO 34 TO MEC-APR 27/21
FILE NO 0400-20

VILLAGE OF SALMO



April 16, 2021

Ref: 266177

Mayors and Regional District Chairs of British Columbia
Attendees of April 2021 Regional Calls with Minister Josie Osborne and Dr. Martin Lavoie

Dear Mayors and Chairs,

Thank you for taking the time to join Minister Josie Osborne and Deputy Provincial Health Officer Dr. Martin Lavoie for the April 2021 regional calls. As Minister Osborne and Dr. Lavoie said, these conversations continue to be a great opportunity to hear from you about the key issues and opportunities that you are working on in your communities.

COVID-19 Update

As you are aware, Dr. Henry announced stronger province-wide restrictions, put in place to significantly reduce COVID-19 transmissions related to social interactions and travel. These stronger province-wide restrictions are currently in place until **April 19 at 11:59 pm** to act as a “circuit breaker” to protect people and communities.

Dr. Henry reminds us that there are **no indoor gatherings of any size** at your residence with anyone other than your household or, if you live alone, your core bubble. There are some exceptions that allow for people who provide services and certain types of events that can be held indoors – more information is available in the Order (see Section A part 2 and Section D). However, the intention of the Order is to restrict social gatherings as much as possible.

Non-essential travel should not be happening right now, with strong recommendations to keep to your own neighbourhood. Indoor low intensity group exercise classes are cancelled. Restaurants, pubs, and bars are closed for indoor dining. Outdoor patio seating and take-out delivery is allowed.

The PHO strongly recommends working from home whenever possible and getting tested immediately if you or anyone in your family is feeling sick. Workplaces with a COVID-19 exposure may be ordered to close for a minimum of 10 days.

On April 15, 2021 Dr. Bonnie Henry and Minister of Health, Adrian Dix, released a joint statement on BC's COVID-19 response. Please stay tuned for further announcements from Provincial Health Officer Dr. Bonnie Henry and check the provincial government COVID-19 website regularly for more information.

Ministry of Municipal Affairs Local Government

Mailing Address:
PO Box 9490 Stn Prov Govt
Victoria BC V8W 9N7
Phone: 250 356-6575
Fax: 250 387-7973

Location:
6th Floor, 800 Johnson Street
Victoria BC V8W 1N3
www.gov.bc.ca/muni

COVID-19 Immunization Plan and Vaccine Roll Out

Please see below a summary of the most commonly asked questions and Dr. Lavoie's answers with respect to the COVID-19 immunization plan and vaccine roll out that were raised during the calls.

Q: How can local governments support the immunization roll out?

A: *Regional health authorities will rely on local governments to provide space, information, and communication support, as needed. Local governments can support vaccine uptake, including by getting the message out to their own staff. As the needs and roles will look different in different communities, please connect with your local health authority to learn how you can help.*

Q: Where can we find reliable/correct information with respect to the immunization plan and vaccine roll out?

- [BC's COVID-19 Immunization Plan](#)
- [Province-Wide Restrictions](#)
- [PHO Orders](#)
- [BC Centre for Disease Control](#) (information, data, exposures)
- [Regional health authority websites](#)
- 8-1-1 (HealthLinkBC)
- 1-888-COVID19 for non-medical COVID-19 questions
- [Government of Canada](#)

Q: Why are vaccination clinics not running 24/7 to get as many people vaccinated as possible in a short period of time?

A: *There is currently not enough vaccine available to run clinics all the time; the provincial government is distributing vaccines as quickly as possible once they are received.*

It should be noted that this is the largest ever immunization program in B.C.'s history; it is ahead of schedule and will be aided by 1,400 former tourism and hospitality workers who are being trained to work in mass-vaccination clinics

Q: Why is there an increase in the interval to the second dose?

A: *Evidence shows the first dose gives a very high level of protection and that protection lasts for many months. By focusing on administering the first dose, it means we can move everybody up the list and more people will be protected much sooner. The second dose will be administered once everyone has received their first dose which we expect to start doing around mid-June (up to 4 months after that first dose, and as more doses become available and the campaign accelerates, that interval will be getting shorter, down to about 8 weeks towards the end of the campaign).*

Q: Is there data of the specific percentage of people vaccinated in a community available?

A: *The [BC COVID-19 Dashboard](#) provides data of vaccine doses administered broken down by health authority and vaccine type. Local health authorities may also have percentages at the regional level, but generally don't have the data for each community. There is also a provincial average available at the [Government of Canada COVID-19 vaccination in Canada](#) website that is updated on a regular basis. Additional information on coverage may become available publicly as the campaign progresses.*

Q: Will municipal public works staff, including water and sewer maintenance workers, be included in the “essential workers” list for prioritized immunization?

A: *The front-line priority workers immunization program is currently **on hold** due to the safety concerns surrounding the AstraZeneca vaccine. Dr. Lavoie and his team are hoping that the program can resume in the near future, depending on vaccine availability. If the program resumes, local health authorities will contact employers of workers identified for priority vaccines with respect to registration information for staff.*

Dr. Lavoie has indicated that he appreciates the concerns regarding local government public works staff, especially in smaller communities where only a limited number of staff are available to carry out essential services’ work and he will pass along these concerns to his colleagues for consideration of adding such staff to the program when it resumes. At the same time, Dr. Lavoie has noted that workers included to date for priority vaccination were identified as such for a number of reasons, including the nature of their work but also the extent to which they could protect themselves (e.g. using PPE; limiting public interactions, etc.). As well, Dr. Lavoie noted that the vaccine roll out for the general population is rapidly accelerating and that everyone in BC eligible to receive the vaccine will be offered their first dose by mid-June.

Q: Can people choose a vaccine?

A: *The vaccine available at vaccination clinics depends on vaccine availability, regional demographics, and logistics considerations. Some clinics may have more than one kind of vaccine available while others won’t. Individuals are strongly advised to accept the vaccine they are offered to avoid the higher risk of transmission that comes with vaccine delay, recognizing that whether or not to be vaccinated is ultimately a personal decision. Currently, the most commonly used vaccines at vaccination clinics are the Pfizer and Moderna vaccines. Choices about which vaccine(s) each clinic will be using are made by health authorities; please connect with your local health authority for more detailed information regarding the vaccine(s) used in your community during the vaccination clinic.*

Q: What is the provincial government’s response to the concerns around the AstraZeneca vaccine?

A: *Based on guidance from Health Canada and the National Advisory Committee on Immunization (NACI), the Province is temporarily suspending the use of the AstraZeneca vaccine for people under age 55 until further notice and information is available.*

Dr. Lavoie reiterated that all vaccines approved by Health Canada, including the AstraZeneca vaccine, are safe, effective, and provide excellent protection against severe illness and death caused by COVID-19. Vaccines do more than protect the people getting vaccinated; they also protect everyone around them. The more people in a community who are immunized and protected from COVID-19, the harder it is for COVID-19 to spread.

Q: When will restrictions be lifted?

A: *We want to have as many people immunized as possible to reach “community immunity” -- 65 to 85 % of people. So far, most people want to get the vaccine and we strongly encourage everyone who is eligible to register and get vaccinated. If “community immunity” is not reached, this could prolong*

restrictions, and the PHO will keep monitoring further developments. Keep in mind that people who are vaccinated are protected, however, they could still get infected, and transmit the virus. People that are not immunized are not protected and could get very sick or die. Therefore, to keep everybody safe, restrictions must be maintained at the moment.

Note that Dr. Lavoie's power point presentation sent to call participants via email in advance of the calls provides an overview and additional information about the immunization plan and vaccines and may be shared with your local government and staff. Information written for the public is available from other sources (such as the BCCDC website).

Strengthening Communities' Services Funding

We would like to thank all local governments who have applied for the Strengthening Communities' Services Funding; applications for the program are closing today. UBCM will be processing all applications and approval announcements are expected in late Spring 2021.

Local Government Development Approvals Program

The Local Government Development Approvals Program supports the implementation of established best practices and tests innovative approaches to improve development approvals processes while meeting local government planning and policy objectives. The Ministry of Municipal Affairs has provided funding for this program and UBCM is administering the program on behalf of the provincial government. **Applications are currently accepted for this program and the application deadline is May 7, 2021.** More information can be found here .

Note that the power point presentation regarding the Local Government Development Approvals Program sent to call participants via email in advance of the calls also provides an overview and additional information about the program.

Circuit Breaker Business Relief Grant

On April 8, 2021 the provincial government announced a new relief grant for hospitality and fitness businesses that will provide more than \$50 million to help the 14,000 restaurants, bars, breweries, wineries, gyms and fitness centres affected by the March 30, 2021, provincial health orders. The new Circuit Breaker Business Relief Grant will provide affected businesses with up to \$10,000 in one-time funding to help with expenses like rent, insurance, employee wages, maintenance, and utilities. The grant can also help cover unexpected costs that resulted from the restrictions, such as the purchase of perishable goods.

The Circuit Breaker Business Relief Grant is open to eligible businesses of any size that have been in operation as of Feb. 1, 2021. To ensure affected businesses can access the funds quickly, the Circuit Breaker Business Relief Grant has a streamlined application. For more information on the Circuit Breaker Business Relief Grant, including the application process and eligibility, visit: www.gov.bc.ca/business-relief . **Applications opened the week of April 12, 2021.** We encourage you to share this information directly with affected businesses in your community.

Note that the Small and Medium Sized Business Recovery Grant has also been **extended to August 31, 2021** or until funds are fully expended, whichever comes first.

Property Tax, School Tax Deferment

There are no planned provincial extensions to the 2021 tax deadlines and remittances for property tax and school tax. The measures taken in 2020 (e.g. reserve borrowing; extending revenue anticipation borrowing along with Restart Grants) were aimed at injecting necessary liquidity into the local government finance system for 2020 and 2021. Local governments are encouraged to maintain a strong level of cash assets, prioritize core municipal operations, and possibly defer non-essential capital expenditures until the COVID-19 pandemic no longer poses a threat to public health.

If individual local governments want to delay tax due dates, they can do so through an alternative tax scheme under the Community Charter. There is no formal deadline for the alternative tax scheme, however, the tax due date must be set in the tax notice. Therefore, an alternative tax scheme must be in place before tax notices are sent out. Note that individual property owners must opt into the alternative tax scheme when it establishes a tax due date after July 2; otherwise the general scheme applies.

The 2021 submission deadlines for financial reports also revert to the dates stipulated in legislation. If you have concerns meeting reporting deadlines for audited financial statements, Local Government Data Entry (LGDE) forms, and/or Statement of Financial Information (SOFI), please contact Ministry of Municipal Affairs staff to discuss possible options. Local governments cannot be late with budgets, requisitions, and tax rate bylaws as these are required for legal collection of 2021 tax revenues.

Your staff can reach out to Ministry of Municipal Affairs staff for assistance (see the Local Government Division staff finder for the appropriate staff person for your area) on issues and questions specific to your community.

The next regional calls will be in May and ministry staff will be in contact with you regarding dates/times and format of these calls. Please let us know of any standing meetings in your region that you are attending on a regular basis (send an email to MUNI.Minister@gov.bc.ca) so that we can take these events into account in our scheduling. If you are unable to attend the minister's call, please feel free to send an alternate elected official or staff member to attend on your behalf.

Mayors and Regional District Chairs
Page 6

Thank you again for participating in the calls and we look forward to connecting with you in May.

Sincerely,

A handwritten signature in black ink, appearing to read "Tara Faganello". The signature is written in a cursive, flowing style with a large initial "T" and a decorative flourish at the end.

Tara Faganello
Assistant Deputy Minister

pc: Chief Administrative Officers
Gary MacIsaac, Executive Director, UBCM
Nancy Taylor, Executive Director, LGMA
Todd Pugh, Executive Director, CivicInfo

INFORMATION BULLETIN

For Immediate Release
April 20, 2021

Ministry of Forests, Lands, Natural Resource Operations
and Rural Development
BC Wildfire Service

Public and industry urged to use caution with outdoor burning

CASTLEGAR – Given the current and predicted weather conditions within the Southeast Fire Centre, the BC Wildfire Service is encouraging members of the public and industry personnel to exercise caution when conducting any outdoor burning during periods of elevated winds.

The weather forecast continues to call for a drying trend this week along with elevated winds for the Southeast Fire Centre. As the temperature increases, the grass cures and dries, making it extremely flammable, especially in windy conditions. There are currently no open burning prohibitions in effect within the Southeast Fire Centre. However, it is the responsibility of the individual to ensure that burning is done in a safe manner in accordance with regulations.

Before lighting any fire, it is advised to monitor the upcoming weather forecast and check with your local governments to see if any local burning restrictions are in place.

Anyone conducting an outdoor burn must adhere to the following precautions:

- Never burn in windy conditions. Weather conditions can change quickly, and the wind may carry embers to other combustible material and start new fires;
- Ensure that adequate resources are on hand to control the fire and stop it from spreading;
- Create an appropriately sized fireguard around the planned fire site by clearing away twigs, grass, leaves and other combustible material, right down to the mineral soil;
- Never leave a fire unattended;
- Make sure that any fire is completely extinguished, and the ashes are cold to the touch before leaving the area for any length of time

Category 3 burn registration holders are encouraged to check on piles that were burned throughout the winter to ensure they are fully extinguished.

A poster explaining the different categories of open burning and applicable regulations is available online: <http://www.gov.bc.ca/openfireregs>

Anyone wishing to light a Category 3 open fire must obtain a burn registration number ahead of time by calling 1-888-797-1717. A burn registration number is not required to light a Category 2 open fire.

For more information regarding the Ventilation Index and Open Burning and Smoke Control Regulations, please visit: <http://ow.ly/jeuU50EsAkT>

Everyone is encouraged to follow the FireSmart principles and ensure that the land on which they live and play on is protected against wildfires. For more information and resources, visit: <https://firesmartbc.ca/>

The FireSmart Begins at Home Manual was developed to help people reduce the risk of personal property damage due to wildfires.

- Download your copy here: <https://firesmartbc.ca/resource-types/guides-manuals/>
- For further fire prevention information and resources, visit: <https://www2.gov.bc.ca/gov/content/safety/wildfire-status/prevention>

To report a wildfire, unattended campfire or open burning violation, call 1 800 663-5555 toll-free or *5555 on a cellphone. For the latest information on current wildfire activity, burning restrictions, road closures and air quality advisories, visit: <http://www.bcwildfire.ca>

Learn More:

People can follow the latest wildfire news:

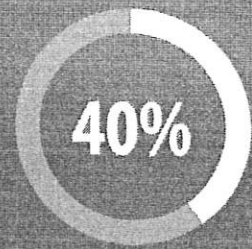
- on the free BC Wildfire Service public mobile app, available for Apple (iOS) and Android devices
- on Twitter: twitter.com/BCGovFireInfo
- on Facebook: facebook.com/BCForestFireInfo

Contact:

Roslyn Johnson
Fire Information Officer
BC Wildfire Service
Southeast Fire Centre
778-364-1223

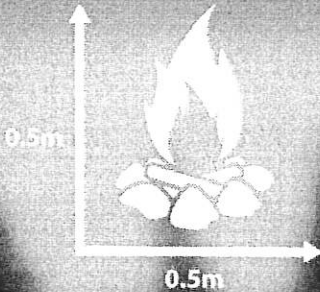
Connect with the Province of B.C. at www.gov.bc.ca/connect.

OPEN FIRE REGULATIONS



40% of B.C. wildfires are human-caused and therefore preventable

CAMPFIRES, CATEGORY 2 FIRES AND CATEGORY 3 FIRES: WHAT'S THE DIFFERENCE?



CAMPFIRE:

- Any fire smaller than 0.5 metres high by 0.5 metres wide

REGULATIONS:



You must have ready access to 8 litres of water or a shovel for the entire time your campfire is lit.



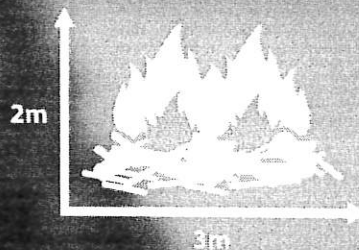
Your campfire must be completely extinguished and the ashes must be cool to the touch before leaving the area for any length of time. (Hot coals can reignite the fire.)



During campfire prohibitions, only a CSA- or ULC-approved portable campfire apparatus may be used, and the flame height must not exceed 15 centimetres.



You must build a fire guard around your campfire.



CATEGORY 2 FIRE:

- 1 to 2 concurrently burning piles no larger than 2 metres high by 3 metres wide
- Stubble or grass burning over an area less than 0.2 hectares

REGULATIONS:



A fuel break must be established around any Category 2 burn area.



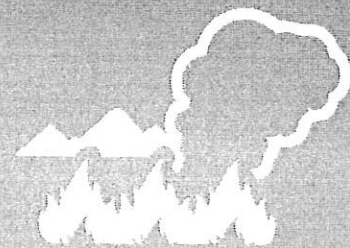
Fireworks are banned when a Category 2 fire prohibition is in effect.



Burning barrels are banned when a Category 2 fire prohibition is in effect.



At least one person equipped with a fire-fighting hand tool must monitor the fire at all times.



CATEGORY 3 FIRE:

- Any fire larger than 2 metres high by 3 metres wide
- 3 or more concurrently burning piles no larger than 2 metres high by 3 metres wide
- 1 or more burning windrows
- Stubble or grass burning over an area greater than 0.2 hectares

REGULATIONS:



A fuel break must be established around any Category 3 burn area.



Monitor your open burn to ensure that the fire doesn't spread beyond its intended size.



You must have a burn registration number to light a Category 3 open fire. Call the burn registration line 1 888 797-1717 to obtain one.

GENERAL REGULATIONS:



Never burn in strong wind conditions.



Your fire must be extinguished before leaving the area.



Always keep your fire a safe distance away from nearby branches, wood and other combustible materials.



Do not conduct Category 2 or Category 3 burns when venting conditions are "Poor" or "Fair". Always check here first: www.bcairquality.ca/readings/ventilation-index.html

*Further bans and restrictions can be implemented at the BC Wildfire Service's discretion.



Anyone found in contravention of an open fire prohibition may be fined up to \$1,150. If your fire escapes and results in a wildfire, you may be fined anywhere from \$100,000 to \$1 million and be sentenced to one year in prison. Please check with local government authorities for any other restrictions before lighting any open fire.

Please report wildfires by calling
*5555 or 1 800 663-5555.

DATE Apr. 22/21
NO 36 TO MIC-APR.27/21
FILE NO 0400

VILLAGE OF SALMO

This message is being forwarded to you on behalf of Tara Faganello, Assistant Deputy Minister of the Local Government Division, Ministry of Municipal Affairs

Dear CAOs,

As you may be aware, on April 19, 2021 Premier John Horgan announced that an Order is being drafted under the *Emergency Program Act* to restrict non-essential travel within the province to reduce the spread of COVID-19. The work on the Order and accompanying guidance documents is in progress and a formal Order is expected at the end of this week. The new restrictions are put in place to ensure that British Columbians stay close to home and reduce non-essential travel.

Additional voluntary measures include that BC residents will not be able to book accommodations or a camping site outside of their local health authority and BC Ferries will stop accepting bookings for recreational vehicles such as campers and trailers at the end of this week. More information on travel and COVID-19 can also be found [here](#).

Minister Osborne and Minister Farnworth are planning to host a phone call with Mayors/Chairs/CAOs next week, we will share more information as that call is finalised. We appreciate that you may have questions with respect to the Order and these new travel restrictions and we will continue to provide more information as it becomes available.

In addition, the province-wide restrictions that came into effect March 29, 2021 have been extended to **May 25, 2021 at midnight**. For additional information on this, please see the following:
<https://www2.gov.bc.ca/gov/content/covid-19/info/restrictions>

Kind regards,

Tara Faganello, CPA CGA BA Ec.
Assistant Deputy Minister
Local Government Division
Ministry of Municipal Affairs
and Inspector of Municipalities

Councillor Reports

April 27, 2021

Councillor Huser:

PORTFOLIO/LIAISON POSITIONS:

SVYCC LIAISON: Nothing to report

BYLAW REVIEW: Nothing to report

CIVIC WORKS: I had discussions with 2 taxpayers who had concerns regarding Village equipment use.

PARKS: April 14, 2021 – Tennis Courts/Pickleball/Basketball Courts - attended a virtual meeting held by Trustee Chew with a group of Salmo and Area G parents for an update on a request for a larger basketball court. Previous discussion was to maybe have 2 x ½ sized courts, but the area discussed will not work because there is not enough room, it would be too close to the road. Trustee Chew is gathering a quote on making the tennis court area a multi-court area which may be able to have tennis and basketball markings. To be determined once a price is received.

CEMETERY: Working Group: the design is with a contractor for pricing.

OTHER:

- Nothing to report

Councillor Segall:

21st April – Telecon with Paul Wiest of ETSI regarding progress on an application for a grant towards a feasibility study for a Salmo micro-transit initiative. Our application is still pending.



Diana L.D. Lockwood
Mayor

Mayor/Director Report for April 9 – April 22, 2021

April 13, **Community Sustainable Living Advisory Committee** meeting gave an update on sustainability service projects & areas of activity for: Central Kootenay Food Policy Council, watershed governance project planning, climate action strategy, RDI-climate adaption, and 100% renewable energy by 2050.

April 14, **Joint Resource Recovery** meeting. One request for proposal was put out for the Central Landfill and Creston Landfill Composting Facilities although the proposals that came forward only wanted to bid one site due to site complexities. It was determined to separate the projects so they could be awarded.

The RDCK Resource Recovery Plan has gone out for public consultation. This is the time for public to comment on the plan going forward. I have brought forward many times about looking at technologies such as Sustane Tech where we do not bury any garbage or haul away our recycling, but we deal with it right here in our area and make it back into product that can be reused. We pay out millions of dollars each year and still have not changed the way we deal with garbage, so this is the publics opportunity to speak up about the plan going forward.

April 14, **Central Resource Recovery** an in camera meeting was held.

April 15, **RDCK Board** meeting held electronically.

Work is being done on the Great Northern Trail from Cottonwood Lake to Hall Siding.

Flood and Geohazard Protection -- RDCK staff have been directed to complete an assessment detailing the responsibilities and liability associated with the RDCK becoming a diking authority and provide a report to the Board with the findings.

Work continues at 70 Lakeside Drive in Nelson for the closure of that landfill under Central Resource Recovery.

All resolutions forwarded to the AKBLG will have the opportunity to provide a short video introducing their resolution.

There are Cannabis Retail Licenses being obtained throughout the Regional District, which is good for our economy.

April 18, **Salmo Area G Emergency Preparedness Committee** held electronically.

The windstorm had everyone out of power at some point and Fortis was able to get it back on quicker in some areas than others. No emergencies came out of the power outage, but Fortis continues to clean up the downed trees. T

The windstorm over the weekend did not result in any activations, but residents have been affected by property and tree damage and have experienced interruptions to power.

Three Fire Department responses this period: house fire, trailer fire and apartment fire in the Nelson & Castlegar areas. Also noteworthy was the wildfire at Kuskonook.

ESS Modernization Project:

ESS IT kits are complete and ready for distribution to the teams for practice. Unfortunately, the project is currently on hold due to RDCK COVID-19 restrictions.

Shelter-in-place plan has been developed for situations where an evacuation is not possible or is unsafe.

The focus is now on preparedness for the upcoming freshet season, preparing the teams, refreshing skills, checking equipment etc.

We have a load of sand and sandbags for Salmo residents available at the lift station at KP Park.

April 22, **IHA Roundtable update for Mayor's and Chair's**. IHA have delivered over 225,000 vaccines so far. There are no more known outbreaks in any hospital within IHA.