



A Regular Meeting of the Council of the Village of Salmo to be held in Council Chambers at 423 Davies Avenue in Salmo, B.C. on **Tuesday, March 28, 2023 at 7:00 p.m.**

*The public may attend in person or electronically. The electronic link will be available on our website on Tuesday.*

**Traditional Lands Acknowledgement Statement:** We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

## AGENDA:

1. Call to Order
2. Adoption of Agenda

**RECOMMENDATION:**

Pg.1

That the draft agenda of Regular Meeting #06-23 of Tuesday, March 28, 2023 be adopted as amended from *Council Procedure Bylaw No. 663, 2014* Schedule "B" include a Budget section, a New Business section, a Policy Development & Review section, a Bylaw Development & Review section, and a Public Question Period.

3. 2023 Budget

Pg.5

**RECOMMENDATION:**

That Council receive for information the 2023 budget as presented.

4. Delegations

- (1) Taylor Caron & Judi Cozzetto, Salmo Valley Public Library - #11

Pg.15

5. New Business

6. Adoption of the Minutes

- (1) **RECOMMENDATION:**

Pg.23

That the draft minutes of the Regular Council meeting #05-23 of Tuesday, March 14, 2023 be adopted as presented.

7. Referrals from Delegations - NIL

8. Referrals from Prior Meetings - NIL

9. Operational Reports

- (1) Civic Works Department

Pg.27

**RECOMMENDATION:**

That Council receive for information the written report as presented by CAO Heth for the period of February 24, 2023 to March 23, 2023.

- (2) Fire Department

Pg.29

**RECOMMENDATION:**

- That Council receive for information the written report dated March 1, 2023 provided by Fire Chief David Hearn for the period of February 2023.
- (3) **Bylaw Enforcement** Pg.31  
**RECOMMENDATION:**  
That Council receive for information the written report on bylaw enforcement for the period of February 2023.
- (4) **Administration** Pg.33  
a. **RECOMMENDATION:**  
That Council receive for information the written report as presented by CAO Heth.
- b. **Chief Election Officer’s Report** Pg.35  
**RECOMMENDATION:**  
That Council receive for information the written report as presented by CEO Heth.
- (5) **Strategic Plan – NIL**
10. **Policy Development & Review**
- (1) **Community Grant Policy F-006** Pg.37  
**RECOMMENDATION:**  
That Council rename F-006 Grant-in-Aid Policy to F-006 Community Grant Policy and adopt the amended policy as set out in Attachment 1.  
That Council repeal Policy CW-011 KP Park User Fee Waiver Policy.
- (2) **Risk Management Policy RM-001** Pg.43  
**RECOMMENDATION:**  
That Council approve RM-001 Risk Management Policy and adopt as set out in Attachment 1.
11. **Bylaw Development & Review**
- (1) **Municipal Reserves Bylaw Amendment #747** Pg.49  
**RECOMMENDATION:**  
That Council approve amending the Municipal Reserves Bylaw #677 to create the *Salmo Growing Community Reserve Fund*.
- (2) **KP Park Bylaw Amendment #748** Pg.53  
**RECOMMENDATION:**  
That Council approve amending the KP Park Campground Bylaw #709 to increase the user fee to \$20 per night per sleeping unit.  
That Council repeal Policy CW-012 KP Park Camping Fees Policy.
12. **Financial Reports**
- (1) **RECOMMENDATION:** Pg.57

That Council receive for information the list of accounts payable cheques and electronic fund transfers from March 10, 2023 to March 23, 2023 totaling \$164,082.65.

- (2) **RECOMMENDATION:** Pg.59

That Council receive for information the Treasurer’s Report for February 2023.

**13. Correspondence Requiring a Council Decision**

- (1) **Grant-In-Aid Request: Salmo Valley Public Library Association - #14** Pg.61

**RECOMMENDATION:**

That Council approve the grant-in-aid request of \$250 for the Salmo Valley Public Library Association to assist with the costs associated with the Live History theatre company event.

(Note: the budget for the grant-in-aid is \$3,000)

**14. Correspondence for Information Only**

That Council receive for information the following correspondence from:

- (1) **UBCM Re: Provincial Response to 2022 Resolutions - #12** Pg.63  
(2) **Ministry of Municipal Affairs Re: Growing Communities Fund - #13** Pg.67  
(3) **UBCM Re: Voluntary Request to Documenting Potential Municipal Land for Housing - #15** Pg.71

**15. Member Reports & Inquiries**

- (1) **Councillor Cox**  
(2) **Councillor Heatlie**  
(3) **Councillor Lins**  
(4) **Councillor Neil**  
(5) **Mayor Lockwood**

**RECOMMENDATION:**

Pg.77

That the verbal and written reports of Mayor and Council be received for information.

**16. Public Question Period**

**17. Adjournment**

*The next regularly scheduled Council meeting will be on April 11, 2023 at 7:00 p.m.*





# 2023 Budget Discussion

Committee of the Whole Meeting

March 28, 2023

March 24, 2023

The Corporation of the Village of Salmo



# Agenda

- Highlights
- Tax Summary
- Budget Summary
- Proposed Capital Projects
- Reserve Fund Balances
- Debt

March 24, 2023

The Corporation of the Village of Salmo



# Highlights

- Proposed general wage increase
- Proposed tax increase – 5.5%
- Previously approved increases:
  - Garbage – 4%
  - Water – 4%
  - Sewer – 8%
- Savings:
  - Insurance
  - Employee Benefits
- Increased revenue opportunities:
  - Campground revenue

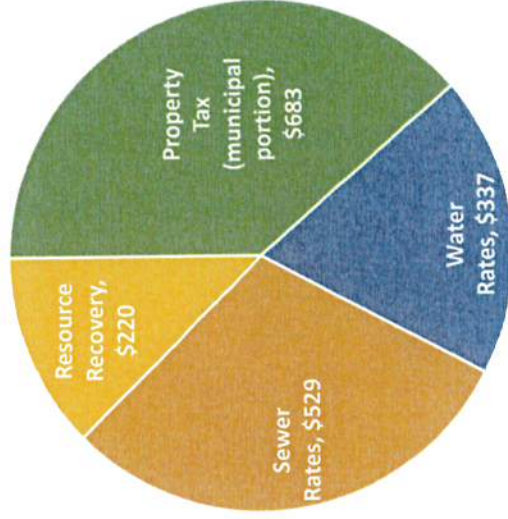
\*March 24, 2023

The Corporation of the Village of Salmo



# Tax Summary

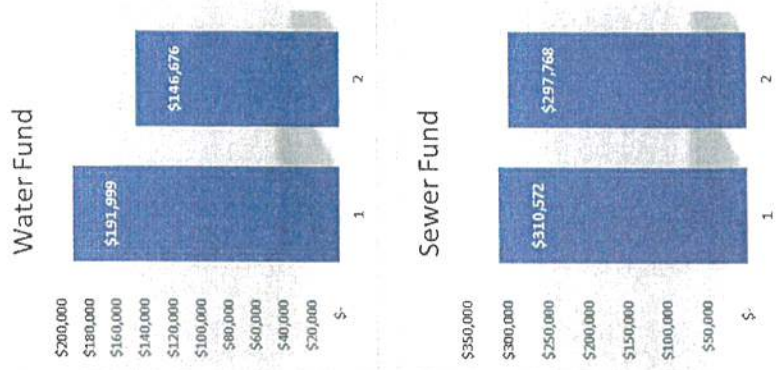
Rate	2022 Actual	2023 Increase	2023 Actual	Net Annual Increase	Net Monthly Increase
Property Tax (municipal portion)	\$647	5.5%	\$683	\$36	\$3
Water Rates	\$324	4%	\$337	\$13	\$1
Sewer Rates	\$490	8%	\$529	\$39	\$3
Resource Recovery	\$211	4%	\$220	\$8	\$1
<b>Overall</b>	<b>\$1,672</b>		<b>\$1,768</b>	<b>\$96</b>	<b>\$8</b>





# Budget Summary

## Balanced Operating Budget



# Budget Detail:

(Preliminary draft)

## Village of Salmo OPERATING BUDGET 2023-2027 - Draft Mar, 2023

2023 Tax Increase: 5.5%

	2022 Budget		2022 Projected		2023 Budget		2024 Budget		2025 Budget		2026 Budget		2027 Budget	
<b>Revenues</b>														
* Taxes	-447,212	-446,830	-472,645	-482,550	-492,653	-507,433	-523,188							
Sales of services	-97,912	-98,009	-101,772	-103,299	-104,848	-106,421	-108,017							
Other revenue from own sources	-170,040	-156,691	-167,456	-167,456	-167,456	-167,456	-167,456							
Investment income	-15,500	-28,193	-25,300	-22,000	-20,000	-19,000	-18,000							
Unconditional Grants	-466,000	-593,000	-466,000	-466,000	-466,000	-466,000	-466,000							
Conditional Grants	-128,205	-132,113	-143,815	-143,815	-143,815	-143,815	-143,815							
<b>Total Revenues</b>	<b>-1,324,869</b>	<b>-1,454,837</b>	<b>-1,376,987</b>	<b>-1,385,119</b>	<b>-1,394,772</b>	<b>-1,403,124</b>	<b>-1,412,438</b>							
<b>Expenses</b>														
General government	515,508	492,853	537,956	553,801	554,625	558,220	574,900							
Protective services	134,395	97,190	133,739	136,414	138,460	140,537	142,645							
Transportation services	343,284	350,393	366,811	374,147	379,759	385,456	391,238							
Waste collection	107,991	98,443	114,676	116,919	118,672	120,452	122,259							
Public health & Wellness	11,675	12,312	14,525	14,816	15,038	15,263	15,492							
Parks, recreation and Cultural services	83,600	52,660	63,050	64,311	65,276	66,255	67,249							
Interest	22,473	22,552	22,552	22,134	20,363	20,363	18,158							
<b>Total Expenses</b>	<b>1,218,936</b>	<b>1,126,404</b>	<b>1,253,259</b>	<b>1,282,541</b>	<b>1,292,193</b>	<b>1,306,546</b>	<b>1,331,940</b>							
<b>Net Operating Deficit (surplus)</b>	<b>(105,943)</b>	<b>(329,432)</b>	<b>(123,278)</b>	<b>(102,578)</b>	<b>(102,578)</b>	<b>(102,578)</b>	<b>(94,535)</b>							
<b>Transfers to Reserves</b>														
Transfer to machinery & equipment reserve		35,000	30,000	30,000	30,000	30,000	30,000							
Transfer to water infrastructure reserve														
Transfer to sewer infrastructure reserve														
Transfer to operating reserve														
Transfer to fire department equipment reserve			10,000	10,000	10,000	10,000	10,000							
Transfer to jaws of life reserve	14,755	14,755	14,755	14,755	14,755	14,755	14,755							
Transfer to wellness centre reserve	10,000	10,000	10,000	10,000	10,000	10,000	10,000							
Transfer to curling rink reserve														
Transfer to parks reserve														
Transfer to ambulance reserve														
Transfer to Other Reserve	37,245	14,000	14,000	14,000	14,000	14,000	14,000							
	<b>97,000</b>	<b>57,255</b>	<b>78,755</b>	<b>78,755</b>	<b>78,755</b>	<b>78,755</b>	<b>78,755</b>							
<b>Debt/principal payments</b>	52,832	52,832	44,973	23,823	23,823	23,823	23,823							
<b>Total Net Operations Deficit (Surplus)</b>	<b>(49,111)</b>	<b>(218,345)</b>	<b>(80)</b>	<b>(80)</b>	<b>(80)</b>	<b>0</b>	<b>0</b>							

March 24, 2023

The Corporation of the Village of Salmo



# Proposed Capital Projects

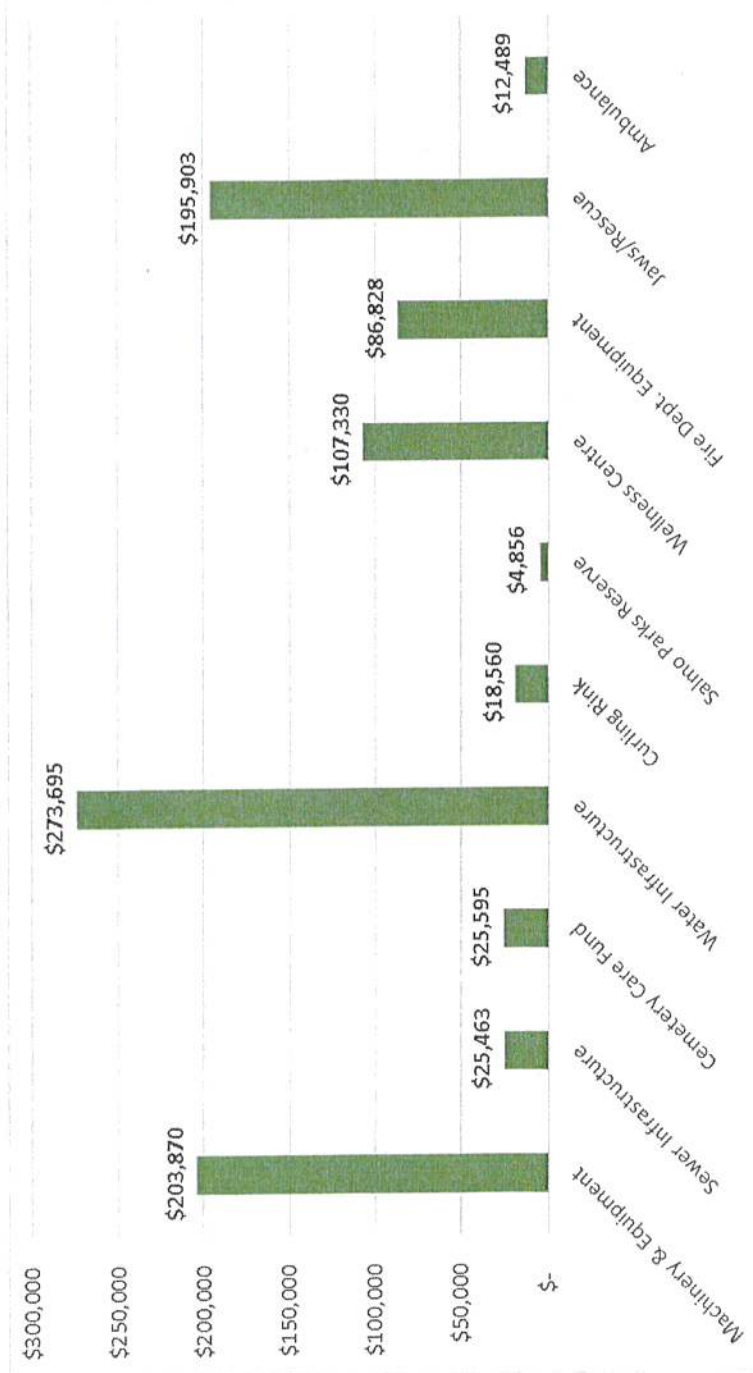
Capital Project	Priority	Budget
Heritage Hub Roof	1	\$15,760
Village Office Roof Repair	1	\$20,000
Dike work	1	\$50,000
Glendale Bridge	1	\$241,300
KP Park Gazebo Roof	2	\$5,000
Asset Management	2	\$25,000
Energy Efficiency Upgrades	2	\$104,700
KP Park Building	3	\$27,000
Civic Works Enclosure	3	\$100,000
Mining Exhibit	in progress	\$13,505
Glendale Generator	in progress	\$52,000
Waste Water Treatment Plant Upgrades	in progress	\$80,672
Large Equipment Storage Shed	in progress	\$80,834

March 24, 2023

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# Reserve Fund Balances



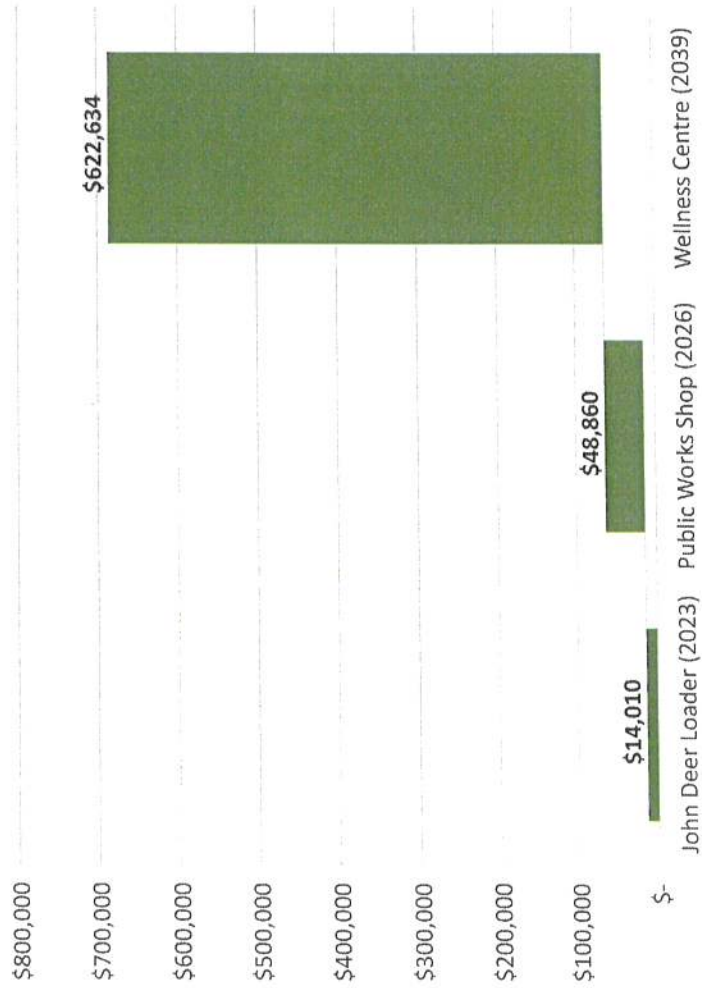
Preliminary 2022 Year-end Values

March 24, 2023

The Corporation of the Village of Salmo



# Debt Summary



Loan	Annual Debt Service
John Deere Loader	Repaid this year
Public Works Shop	\$10,257
Wellness Centre	\$35,692





# Questions?



The Corporation of the Village of Salmo

March 24, 2023

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