



The Corporation of the Village of Salmo

Request for Decision

Report Date: March 23, 2023
Meeting Date: March 28, 2023 (#06-23)
From: James Heth, CAO
Subject: KP Park Bylaw Amendment #748

1. OBJECTIVE

To amend the KP Park Campground Bylaw #709 to increase the user fee.

2. RECOMMENDATION

That Council approve amending the KP Park Campground Bylaw #709 to increase the user fee to \$20 per night per sleeping unit.

That Council repeal Policy CW-012 KP Park Camping Fees Policy.

3. ALTERNATIVES

3.1. Council not approve the amendment.

Implications: the user fee will remain \$15.

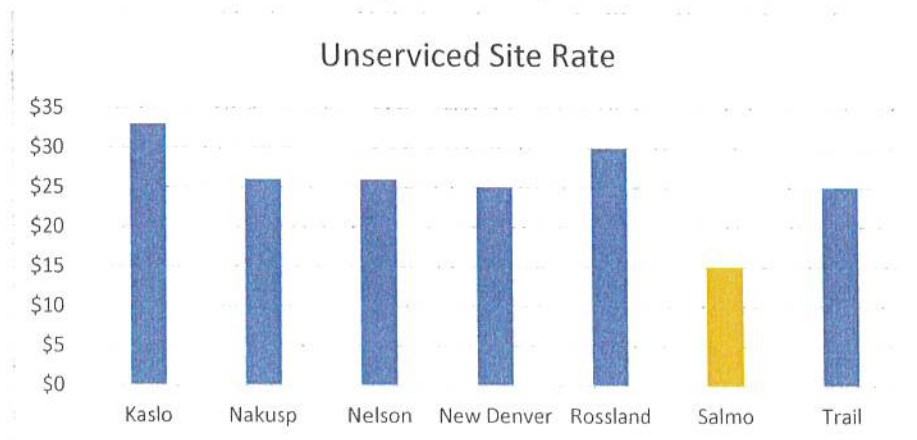
3.2. Council approve an alternate user fee.

Implications: staff will amend the user fee as directed.

4. DISCUSSION AND ANALYSIS

4.1. **Background:** The user fee for campground users is set by KP Park Campground Bylaw #709, which was adopted in 2019. The Village also has in effect Policy CW-012 KP Park Camping Fees Policy, approved in 2016.

4.2. **Discussion:** The user fees in the KP Park Campground are currently \$15 per unit per night. The fee has not been increased since 2016 (and possibly longer), and are significantly lower than other municipal parks in the region (see comparison below):



Policy CW-012 KP Park Camping Fees Policy also remains in effect and should be rescinded by Council as a housekeeping matter, as these fees must be imposed by way of bylaw.

4.3. **Financial Implications:** Based on 2022 usage, this increase to \$20 per night per sleeping unit would lead to a \$4,200 increase in annual revenue.

4.4. **Operational Implications:** Nil.

4.5. **Legislative Framework:** Council may:

- (a) under Section 8 the *Community Charter* (British Columbia), by bylaw, regulate, prohibit and impose requirements in relation to the management of public places; and
- (b) under Section 194, by bylaw, impose a fee payable in respect of the use of municipal property.

4.6. **Communications:** If approved the increase will be advertised on the Village website and communicated to the campground manager.

4.7. **Attachments:**

Attachment 1: KP Park Bylaw Amendment #748

THE CORPORATION OF THE VILLAGE SALMO

BYLAW #748

A BYLAW TO AMEND KP PARK CAMPGROUND BYLAW #709

WHEREAS pursuant to Section 8 the *Community Charter*, the Council of the Village of Salmo may, by bylaw, regulate, prohibit and impose requirements in relation to the management of public places. KP Park Campground is a municipal campground in a recreational park providing temporary camping sites for transient visitors;

WHEREAS pursuant to Section 194 of the *Community Charter*, the Council of the Village of Salmo may, by bylaw, impose a fee payable in respect of the use of municipal property,

NOW THEREFORE the Council of the Village of Salmo, in open meeting assembled, ENACTS AS FOLLOWS AN AMENDMENT TO KP PARK CAMPGROUND BYLAW #709:

1. USER FEES

1.1. Section 2.1 is hereby deleted and replaced with the following:

“2.1 Subject to section 2.2, a user fee in the amount of \$20.00 per night and per sleeping unit (e.g. tent, trailer, motor-home/recreational vehicle [RV]) shall be payable for the use of the campground for overnight accommodation..”

2. SHORT TITLE

2.1. This Bylaw may be cited as the "KP PARK CAMPGROUND BYLAW AMENDMENT #748, 2023".

3. ENACTMENT

3.1. If any section, subsection, sentence, clause or phrase of this Bylaw is for any reason held to be invalid by the decision of any court of competent jurisdiction, the invalid portion shall be severed and the part that is invalid shall not affect the validity of the remainder.

3.2. This Bylaw shall come into full force and effect on final adoption.

READ A FIRST TIME	this ___ day of March, 2023
READ A SECOND TIME	this ___ day of march, 2023
READ A THIRD TIME	this ___ day of March, 2023
RECONSIDERED AND FINALLY ADOPTED	this ___ day of April, 2023

Originally Signed By:

Diana Lockwood
Mayor

James Heth
CAO/Corporate Officer

I HEREBY CERTIFY THIS TO BE A TRUE AND CORRECT COPY OF THE "KP PARK CAMPGROUND BYLAW AMENDMENT #748, 2023".

James Heth
CAO/Corporate Officer

DRAFT

Village of Salmo
Accounts Payable March 10 to March 23, 2023

Cheque #	Pay Date	Vendor Name	Description	Paid Amount
016246	2023-03-13	Accura Alarms Security Service Ltd.	Alarm System Monitoring	\$89.25
016245	2023-03-13	Ace Courier Systems	Water Sample Shipment	\$189.73
016278	2023-03-22	Ace Courier Systems	Water Sample Shipment	\$34.13
016247	2023-03-13	Black Press Group Ltd.	Election Advertising	\$697.98
016279	2023-03-22	Bunker Fire LTD.	Air Test Sample	\$265.82
016267	2023-03-14	BV Tool Rentals (2011) Ltd.	July 1st Porta-Potty Rental	\$481.60
016280	2023-03-22	Civinfo BC	CW Job Posting	\$357.00
836807	2023-03-14	Collabria	FD/Office Supplies/Election/Shop Supplies	\$2,424.86
016248	2023-03-13	Commissionaires British Columbia	Bylaw Enforcement	\$323.36
016269	2023-03-21	Commissionaires British Columbia	Bylaw Enforcement	\$326.76
016281	2023-03-22	Environmental Operators Certification	CW Job Posting	\$157.50
016250	2023-03-13	Federal Express Canada Corporation	WWTP Supplies Shipping	\$80.50
016265	2023-03-13	Forbes, Tanya	Refund Nomination Fee 2023 By-Election	\$100.00
016286	2023-03-22	Fortis BC - Natural Gas	Natural Gas Expense	\$1,488.86
016249	2023-03-13	Fortis BC Inc.	Electricity Expense	\$2,100.48
016270	2023-03-21	Fortis BC Inc.	Electricity Expense	\$33.10
016282	2023-03-22	Fortis BC Inc.	Electricity Expense	\$866.38
016251	2023-03-13	Heatlie, Johnathon	Refund Nomination Fee 2023 By-Election	\$100.00
016252	2023-03-13	Imperial Oil Esso	CW/FD Fuel Expenses	\$4,723.73
016253	2023-03-13	Isosceles Business Systems Inc	IT Service	\$896.67
016273	2023-03-21	Lidstone & Company	Legal Services	\$343.84
016254	2023-03-13	Lordco Auto Parts	Office, Shop, WWTP Materials	\$147.68
016271	2023-03-21	Lordco Auto Parts	Shop Supplies	\$12.50
016256	2023-03-13	M.O'Connor Contracting	WWTP Materials	\$315.00
016274	2023-03-21	M.O'Connor Contracting	WWTP Maintenance	\$315.00
016257	2023-03-13	Midwest Mechanical LTD.	Clarifier Upgrade	\$35,419.76
016255	2023-03-13	Mills Office Productivity	Office Supplies	\$129.84
016283	2023-03-22	Municipal Insurance Association of BC	Annual Insurance	\$53,844.00
016258	2023-03-13	Passmore Laboratory Ltd.	Water Testing Expense	\$200.00
016275	2023-03-21	Penticton Indian Band	Erie Creek Dike Maintenance	\$2,441.19
016261	2023-03-13	Ralcomm Ltd.	Fire Dept. Supplies	\$1,244.10
294615	2023-03-13	Receiver General for Canada	Payroll Remittance	\$10,766.96
016259	2023-03-13	Regional District of Central Kootenay	Bylaw #106 & #116 Remittance/Building Permit Fees	\$19,563.27
016284	2023-03-22	Regional District of Central Kootenay	Building Permit Fees	\$600.30
016260	2023-03-13	Rogers	Cellphone Expenses	\$132.94
Pre-Authorized Debit	2023-03-20	Royal Bank Central Card Services	Service Fees	\$19.43
016263	2023-03-13	Salmo & Area Supportive Housing Society	Salmo Valley Fund Grant	\$550.00

Village of Salmo
Accounts Payable March 10 to March 23, 2023

Cheque #	Pay Date	Vendor Name	Description	Paid Amount
016285	2023-03-22	Salmo Ski Team	Salmo Valley Fund Grant	\$500.00
016276	2023-03-21	Salmo Village Grocery	Office/Shop/FD Supplies	\$170.36
016262	2023-03-13	Skyway Hardware (1985) Ltd.	Shop, WWTP Supplies	\$262.92
016268	2023-03-14	Startup HVAC Solutions LTD	Wellness Center Maintenance	\$236.25
016264	2023-03-13	Telus Communications Inc.	Telephone/Fax/Internet	\$1,236.88
016277	2023-03-21	TruGIS Web/ Geospatial	Website Rebuild	\$1,850.63
016266	2023-03-13	Williams, Anne	Refund Nomination Fee 2023 By-Election	\$100.00
		Employee Benefits, Reimbursements and Salaries (PP6)		\$17,942.09
		Total:		\$164,082.65

Credit Card Details:	
FD GPS Sub., Shipping Exp.	\$165.79
Election Expense	\$66.91
Office Supplies/Job Posting	\$465.39
Shop Supplies/Teamviewer	\$1,726.77
	\$2,424.86

Village of Salmo Regular Council Meeting #06-23
 Treasurer's Report as of February 28, 2023

Account Name	28-Feb-23	31-Jan-23	28-Feb-22
	Balance	Balance	Balance
Chequing Community Plus (Operating Account)	\$907,651.41	\$1,035,955.71	\$1,325,440.98
Masterplan Community Plus - Wellness Centre Equipment	\$0.00	\$0.00	\$0.00
Masterplan Community Plus - Community Works	\$0.00	\$0.00	\$0.00
Masterplan Community Plus - Salmo Parks	\$2,467.07	\$2,463.74	\$2,424.07
Maximizer Community Plus - Civic Works Reserves	\$153,061.52	\$152,482.50	\$148,259.60
Maximizer Community Plus - Sewer Civic Works Reserves	\$32,163.53	\$32,120.41	\$50,312.34
Maximizer Community Plus - Cemetery Care	\$25,350.66	\$25,316.67	\$24,911.20
Maximizer Community Plus - Water Civic Works Reserves	\$283,211.46	\$282,831.77	\$180,375.51
Maximizer Community Plus - Lions Park (Previously Curling Rink)	\$17,132.25	\$17,109.28	\$18,291.64
Maximizer Community Plus - Wellness Centre	\$107,998.18	\$107,853.39	\$106,126.00
Maximizer Community Plus - Fire Department Equipment	\$87,071.10	\$86,954.37	\$46,887.54
Maximizer Community Plus - Jaws of Life	\$196,457.59	\$196,194.21	\$176,269.09
Maximizer Community Plus - Ambulance	\$12,542.79	\$12,525.97	\$12,325.35
Membership Shares	\$25.00	\$25.00	\$25.00
Patronage Shares	\$2,238.00	\$2,238.00	\$2,238.00
	\$1,827,370.56	\$1,954,071.02	\$2,093,886.32
Accounts Receivable			
Utilities	\$344.97		
Taxes	\$101,133.67		
Other	\$1,306.12		
	\$102,784.76		
Accounts Payable			
	\$1,015.08		
Grand Total (Assets minus Liabilities)	\$1,929,140.24		

DATE Mar. 22/23

NO 14 TO M+C-PAR. 28/2

FILE NO 1850-20/7960-01



The Corporation of the Village of Salmo

P.O. Box 1000
Salmo, British Columbia V0G 1Z0
www.salmo.ca

Phone: (250) 357-9433
Fax: (250) 357-9633
Email: info@salmo.ca

GRANT-IN-AID APPLICATION FORM

Policy F-006

Part A: Applicant or Designate

Name of Organization: Salmo Valley Public Library Association

Address/Phone #: 104 4th St, Salmo, BC 250-357-2312

Contact Person: Taylor Caron

Address/Phone #: 104 4th St, Salmo, BC 250-357-2312

Part B: About the Applicant

Are the funds being requested for a non-profit organization in the Salmo Valley? Yes

How will this project benefit the people of Salmo?

Culture and historical awareness, as well as an opportunity for social connection

Is a proportionate request being made to other local governments?

No

Has your group initiated other activities to raise funds (excluding appeals for grants?) Yes

If so, please list those activities:

We are also requesting a grant from the Kootenay Library Federation

Part C: About the Application

Briefly describe the purpose for which you are requesting this grant:

Live History is a theater company that specializes in bringing local history to life. Their shows tour through libraries across the country. The audience will experience a full tour of the library while interacting with the characters. We hope to be hosting this event during a Pro-D Day so as to provide activities for families

Amount of grant requested: \$250

(Except under extraordinary circumstances, no grant-in-aid shall exceed \$300.)

Amount of Village labour, equipment and supplies requested:

None

SVPL Event Budget

Program Name: Live History Theater

Expenses

Presenter fees	\$884.00
Presenter travel	
Materials/supplies	
Space usage	
Catering	
Advertising/promotion	
Other	
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Total expenses	\$884.00
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Revenue

Participant Fees	
Member Library Contribution	\$34.00 confirmed
In-Kind	
Other grants/funding	\$600.00 confirmed
VILLAGE of Salmo	\$250.00 unconfirmed
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Total Revenue	\$884.00
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March 6, 2023

Mayor Diana Lockwood
Village of Salmo
Box 1000
Salmo, BC V0G 1Z0

DATE Mar. 9/23
NO 12 TO MTC-MAR. 28/23
FILE NO 0230-20
VILLAGE OF SALMO

Dear Mayor Lockwood:

Re: Provincial Response to 2022 Resolutions

UBCM has received the Province's response to your Council resolution(s) from 2022. Please find the enclosed resolution(s) and their provincial response(s).

All responses from the Province have been posted to the UBCM web site under Convention & Resolutions, then under Resolutions & Responses.

Please feel free to contact Jamee Justason, Resolutions and Policy Analyst, if you have any questions about this process.

Tel: 604.270.8226 ext. 100 Email: jjustason@ubcm.ca

Sincerely,



Jen Ford
UBCM President

Enclosure

Whereas in order to realistically facilitate the repair and maintenance of dikes during the annual 'fish window', many local governments and communities find the lack of provincial funding and the current dike work Permitting Process onerous, lengthy and conflicting;

And whereas the Ministry of Forests, Lands, Natural Resource Operations and Rural Development Diking Authority, and the federal Department of Fisheries and Oceans often have contradictory requirements in the dike work Permitting Process:

Therefore be it resolved that UBCM encourage the Ministry of Forests, Lands, Natural Resource Operations and Rural Development Diking Authority, and the federal Department of Fisheries and Oceans to work collaboratively together to streamline the Permitting Process and work together to create a standard, shared step-by-step checklist for the process, along with guidelines for handling conflicting requirements;

And be it further resolved that the Province accept responsibility for funding dike maintenance in order to bring BC dikes up to regulatory requirements and proactively forestall catastrophic dike failures during weather events and spring freshet;

And be it further resolved that the Province take on flood mitigation projects more generally, including upstream risks outside of municipal jurisdiction.

Convention Decision: Endorsed

Provincial Response

Ministry of Forests

The Province remains interested in supporting local governments by improving the timeliness of provincial authorizations under multiple pieces of legislation. Water Sustainability Act (WSA) authorizations have received significant attention with increased staffing for high application volume regions as well as prioritizing decisions that relate to health, safety, and public infrastructure. Influxes of provincial and federal flood infrastructure funding, such as in 2020/21, increased pressures the various staff responsible for authorizations under the Land Act, Wildlife Act, Dike Maintenance Act (DMA) and the WSA to support related applications and decisions.

Authorizations to support dike maintenance or improvement works often require independent decisions under both federal and provincial legislation. While permit requirements are typically complementary to one another, in some cases, statutory decision-makers may have differences in the exercise of their independent authorities. Ministry of Forests staff work with the Department of Fisheries and Oceans staff in the review process to the extent possible, while maintaining the integrity of the review process in alignment with the regulatory decision requirements. The proponent's professionals should work with the federal and provincial regulators to address any possible differences to the extent possible as part of the application process.

Applications under the WSA and now the DMA (new as of October 17, 2022) are submitted through FrontCounter BC which adds more formality to the application content requirements and acceptance process. The Ministry of Land, Water and Resource Stewardship is also leading a Permitting Solutions initiative to advance cross sector improvements to the adjudication of complex permitting issues. As always, the reliance on qualified natural resource professionals to provide complete submissions is a critical element that will help applicants obtain timely decisions.

The Province is working across government to address flood risk. The lead for repairs and maintenance of most dikes rests with local diking authorities, stemming back to when those dikes were constructed. However, the provincial government has been working closely with First Nations, local authorities and other government partners to address flood risks and upgrade dikes. This includes an investment of \$123 million for over 300 flood risk reduction projects in the last five years through programs such as the Community Emergency Preparedness Fund (CEPF), Adaptation, Resilience and Disaster Mitigation Program (ARDM) and National Disaster Mitigation Program (NDMP).

The Province appreciates the differences across local diking authorities to fund dike maintenance work. The Ministry of Municipal Affairs supports governance-oriented discussions where there are ongoing challenges.

Engagement during the fall of 2022 on the BC Flood Strategy explored a potential new flood-risk reduction

paradigm, including working with local governments and other partners to address concerns and barriers in dike management. Local governments provided input into the BC Flood Strategy Intentions Paper through in-person and virtual engagement sessions, a survey, and written submissions.

The Province recognizes it has an important role in both leading and supporting flood risk reduction. Decisions on floodplains and holistic local approaches to flood risk reduction are stronger when made in the context of relationships, values and buy-in from the community-level, along with support and guidelines from the Province.

The Province is currently leading a project to update floodplain mapping in high risk areas that will assist local governments and First Nation communities in better understanding flood hazards. Where upstream risks to public safety are identified, the Province remains open to discussing measures that may be appropriate as part of risk reduction.

The Province will continue to work collaboratively with local governments, First Nations and other partners to explore and implement a broad range of flood risk reduction options. A combination of flood protection alongside flood accommodation, risk avoidance and community-led retreat will lead to higher levels of resilience.

