



The Corporation of the Village of Salmo

REGULAR MEETING #17-22 MINUTES

Minutes of the Regular Meeting of the Council of the Village of Salmo held in Council Chambers at 423 Davies Avenue in Salmo, B.C. on Tuesday, October 25, 2022 at 7:00 p.m.

PRESENT:

<u>In Person:</u>	Councillor Farrell Segall
Mayor Diana Lockwood	CAO James Heth
Councillor Jennifer Endersby	Members of the Public - 4
Councillor Jonathon Heatlie	<u>Electronically:</u> 0
Councillor Jacquie Huser	

CALL TO ORDER: Mayor Lockwood called the meeting to order at 7:00 p.m.

AGENDA:
R1-17-22 Moved and seconded, the draft agenda of Regular Meeting #17-22 of Tuesday, October 25, 2022 be adopted as amended from *Council Procedure Bylaw No. 663, 2014* Schedule "B" include a New Business section, and a Public Question Period.

Carried.

DELEGATIONS: NIL

NEW BUSINESS: NIL

MINUTES: (Note: See official minutes and agenda package for copies of applicable reports.)
R2-17-22 Moved and seconded, the draft minutes of the Regular Council meeting #16-22 of Tuesday, October 11, 2022 be adopted as presented.
Regular Meeting
October 11, 2022

Carried.

R3-17-22 Moved and seconded, that the minutes of the Cemetery Working Group meeting of September 28, 2022 be received for information.
Cemetery Working
Group
September 28, 2022

Carried.

REFERRALS FROM DELEGATIONS: NIL

REFERRALS FROM PRIOR MEETINGS: NIL

BYLAW REVIEW & DEVELOPMENT: NIL

OPERATIONAL REPORTS:
R4-17-22 Moved and seconded, that Council receive for information the written report for the period of September 23 to October 20, 2022. (see *Appendix A*).
Civic Works

Carried.

R5-17-22
Fire Department

Moved and seconded, that Council receive for information the written report dated October 1, 2022 provided by Fire Chief David Hearn for the period of September 2022. (see *Appendix A*).

Carried.

R6-17-22
Bylaw Enforcement

Moved and seconded, that Council receive for information the written report on bylaw enforcement for the period of September 2022. (see *Appendix A*).

Carried.

R7-17-22
Administration

Moved and seconded, that Council receive for information the written report as presented by CAO Heth. (see *Appendix A*).

Carried.

R8-17-22
Community Emergency
Protection Fund –
Volunteer & Composite
Fire Departments
Equipment & Training
Grant Application

Moved and seconded, that Council support the Village of Salmo's \$29,325.19 grant application to the Union of BC Municipalities (UBCM) 2022 Community Emergency Preparedness Fund – Volunteer & Composite Fire Departments Equipment & Training program, to provide for renewal of fire department turn out gear and to provide overall grant management.

Carried.

Strategic Plan

NIL

FINANCIAL REPORTS:

R9-17-22
Accounts Payable

Moved and seconded, that Council receive for information the list of accounts payable cheques and electronic fund transfers from October 7, 2022 to October 20, 2022 totaling \$330,291.77.

Carried.

R10-17-22
Treasurer's Report

Moved and seconded, that Council receive for information the Treasurer's report for September 2022.

Carried.

CORRESPONDENCE REQUIRING A COUNCIL DECISION:

R11-17-22
Salmo & Area
Supportive Housing
Society – Request for
Grant Sponsorship

Moved and seconded, that Council approve a letter agreement with the Salmo Valley Fund to sponsor a grant to be transferred through the Village to the Salmo & Area Supportive Housing Society in the amount of \$650; and a Sponsorship Agreement with the Salmo & Area Supportive Housing Society, and further approve the CAO finalizing and signing both agreements.

Carried.

CORRESPONDENCE FOR INFORMATION ONLY:

R12-17-22

Moved and seconded, that Council receive for information the following correspondence from:

(1) UBCM Re: First Community Works Fund Payment - #62

Carried.

MEMBER REPORTS & INQUIRIES:

Councillor Endersby Councillor Endersby had nothing to report.

Councillor Heatlie Councillor Heatlie had nothing to report.

Councillor Huser See *Appendix B*.

Councillor Segall Councillor Segall had nothing to report.

Mayor Lockwood See *Appendix B*.

R13-17-22 Moved and seconded, that the verbal and written reports of Mayor
Verbal & Written and Council be received for information.

Reports of Mayor &
Council

Carried.

PUBLIC QUESTION PERIOD: NIL

IN CAMERA RESOLUTION:

R14-17-22 Moved and seconded, the meeting be closed to the public under
Sections 90(1)(d) of the *Community Charter*.

Carried.

RECONVENE OPEN MEETING: Council reopened the meeting at 7:31 p.m.

ADJOURNMENT: Moved and seconded, that the meeting be adjourned at 7:31 p.m.

R15-17-22

Carried.

I hereby certify the preceding to be a true and correct account of the Regular Meeting of Council held on Tuesday, October 25, 2022.

Originally Signed By:

Diana Lockwood

Mayor

James Heth

Chief Administrative Officer

APPENDIX A



The Corporation of the Village of Salmo

Report Date: October 20, 2022
Meeting Date: October 25, 2022 (#17-22)
From: James Heth, CAO
Subject: Civic Works Report

BACKGROUND

The September - October Civic Works report is presented for information.

DECISION REQUESTED

For information.

DISCUSSION

The following is a summary of Civic Works activities for the period September 23, 2022 – October 20, 2022:

- a. 2 aerators and VFDs installed at the waste-water treatment plant;
- b. performed maintenance and inspections of snow plow equipment in preparation for winter;
- c. stained walk bridge;
- d. received and set up new office computer;
- e. repaired storm drain on Cady Road;
- f. new PLC and power back up installed at the reservoir, and finalizing repairs from lightning strike;
- g. worked with Selkirk Paving to improve drainage in a problem area on Railway Ave; and
- h. conducted dike walk through with WSA to review the annual dike inspection.

Upcoming

- a. the Glendale generator delivery has been delayed until January 2023;
- b. completion of aerator electrical work in the next week; and
- c. delivery of final clarifier components is scheduled for December.



Fire Chief's Report: October 01, 2022

Regular Council Meeting #17-22

Since the last report on September 1st, 2022 the Salmo Fire Department responded to 10 calls:

3	Jaws	1	Lift Assist	2	Burn Complaints
2	Commercial Fire Alarms	1	Wildland Fire	1	Structure Fire

DESCRIPTION

Members of the Salmo Fire Department were kept fairly busy during September. Miraculously all our auto extrication calls were relatively minor, considering the amount of damage done to the vehicles.

Our one wildland call was rather minor as well, however, we requested conservation officers to attend, due to the trash that was burning in a pile. A ticket in excess of \$600.00 was being written as we left the scene. This call was an eye opening experience for our members, as we did not realize that there was that many vehicles stored on the property (outside the village limits), and that there were probably multiple people living on the property. The RCMP and RDCK are now aware of this property as well.

Misc.

We had a technician from Hub Fire Engines at our fire hall to do his annual inspection of our three main fire trucks (E6, E5 and Fast Attack). He also did a pump flow test on E5, as that is required for certification of that truck. The truck passed the test with results that are very close to the original specifications of the truck. As well, he did ladder stress testing on all our ladders (as required by WorkSafe), to ensure that the ladders will not fail while we are using them.

The bridge to the Elementary School remains as a life safety issue. This extended time difference to drive around the mountain could mean the difference between life and death with a victim. Also a fire doubles in size every 5 minutes, so in that 11 minutes extra it takes to drive around, the fire could go from a small fire with minimal damage to a fire where the building is fully engulfed in flames by the time the fire department arrives. This could then potentially turn into major complications with insurance companies and the Insurance Underwriters Association.

We have arranged a couple of training nights with the Ymir Fire Department. We plan on holding two auto extrication training in October. We have invited members of the Ymir Fire Department to train alongside of us on these nights. We are also hoping to include them in a night of rope rescue training in November.

Originally Signed By:

David Hearn, Fire Chief

FILE 7380-20



Bylaw Officer's Report: September 1, 2022 to September 30, 2022

Regular Council Meeting #17-22

Complaints:

INFRACTION TYPE	NO. OF INFRACTIONS	RESOLUTION
Traffic	1	<ul style="list-style-type: none">One (1) complaint from a local business about a car parked near their business on Village property that appeared to have people residing in it. The Bylaw Officer attended and spoke to the occupant who informed him that they would be towing the car later that day, as it had broken down and the spouse went to buy another car. Compliance achieved.

Enforcement

INFRACTION TYPE	NO. OF INFRACTIONS	RESOLUTION
Traffic	2	<ul style="list-style-type: none">Two (2) residences with large trees that have grown out onto the road. Letters were mailed to both owners and compliance was achieved.
Unightly	7	<ul style="list-style-type: none">Five (5) properties in town with long grass and weeds that needed to be addressed. Left three (3) notices notifying the owners they need to cut grass/weeds and spoke to two (2) other homeowners. Compliance achieved at four (4) residences and will follow up to ensure compliance with the remaining homeowner.Two (2) unsightly residences. One (1) has been an ongoing issue but progress has been made and property is improving. Will follow-up with one (1) residence as the owners are selling the home and the items will likely be removed.
Building	1	<ul style="list-style-type: none">The Bylaw Officer noted one (1) business in the Village doing work that appeared to require a building permit. Spoke to the Village staff who confirmed a permit has been applied for.
Dog Related	3	<ul style="list-style-type: none">Spoke to three (3) people who were walking their dogs off leash. Asked them to leash their dogs and all complied.

Information submitted by:

Fred Nevakshonoff, Bylaw Officer

Originally signed and approved by:

James Heth, Chief Administrative Officer



Report Date: October 20, 2022
Meeting Date: October 25, 2022 (#17-22)
From: James Heth, CAO
Subject: CAO Report

BACKGROUND

The September - October CAO report is presented for information.

DECISION REQUESTED

For information.

DISCUSSION

Large Equipment Storage Shed

The contractor has not yet received a permit for the work but have completed all the work they are able to do until they receive a permit (progress claims total 65%). The permit requires a level 2 inspector, and one has been assigned to the file. The contractor will remobilize and finish construction when a permit is received, but there is no forecasted date for receipt of permit.

Glendale Bridge

Redwood Engineering has been engaged to prepare the engineering repair drawings, we expect to receive them in December.

Voyent Alert!

Staff have completed training and the site is now fully configured. We plan an advertising campaign and launch on November 1, 2022 to encourage residents to sign up.

Dike Maintenance

We conducted a walk through with WSA to review dike inspection report. The report recommended inspecting an area of lock blocks, which Civic Works will do, and noted areas for future work. Staff will prepare a work plan for next year's works.

Cybersecurity

The Village will commence cybersecurity awareness training shortly, as soon as MIABC finishes setting up the Village up in their system. The training consists of online course work, and regular phishing simulations.

Salmo Historical Mining Equipment Project

CAO will follow up with the Chamber of Commerce and request an update as to the status of this project, and report back to Council.



The Corporation of the Village of Salmo

Report Date: October 20, 2022
Meeting Date: October 25, 2022 (#17-22)
From: James Heth, CAO
Subject: Community Emergency Preparedness Fund – Volunteer & Composite Fire Departments Equipment & Training

BACKGROUND

Union of BC Municipalities (UBCM) has opened the subject grant program for 2022 intake, offering up to \$30k in funding for training and equipment costs. We have submitted a grant application for \$29,325.19 to fund turn out gear. The grant application was due Oct 21, 2022 but requires a council resolution in support. UBCM indicated that the council resolution may be submitted after the application deadline.

DECISION REQUESTED

THAT Council support the Village of Salmo's \$29,325.19 grant application to the Union of BC Municipalities (UBCM) 2022 Community Emergency Preparedness Fund – Volunteer & Composite Fire Departments Equipment & Training program, to provide for renewal of fire department turn out gear, and to provide overall grant management.

DISCUSSION

The requested funding would be applied to 9 sets of standard volunteer firefighter gear and 2 thermal imaging cameras.

Financial Implications

Any funding received will offset 2023 Fire Department budget requirements for turn out gear.

Operational Implications

The Fire Department has budgeted funding for turn out gear if no grant funding is received.

APPENDIX B



THE CORPORATION OF THE VILLAGE OF SALMO REPORT FROM COUNCIL

COUNCILLOR HUSER

Council Report for Council Meeting held on October 25, 2022.

PORTFOLIOS

Salmo Valley Youth & Community Centre: Next Meeting – November 22nd, 2022

Parks: Nothing to report.

Cemetery Working Group: Minutes are in the package for approval along with recommendations from the group. As of October 20th, the footing are in place and the rest should follow quickly.

Civic Works: Nothing to report.

Bylaw & Policy Review: Zoning Bylaw COTW – As the meeting was unable to be scheduled during September or October I look forward to attending as a citizen.

RDCK Alternate Director: Nothing to report

Community Engagement: Nothing to report

OTHER MEETINGS OR ACTIVITIES OF NOTE

October 17th & October 19th – Getting to Tomorrow Event – Canadian Drug Policy Coalition: Attended both days and was a facilitator of a table of 8, this event was by invitation only and was an integral part of a study CDPC are doing that will help shape future policy in Canada to help stop the deaths from drug harms. It was a very interesting couple of days, met some amazing humans.

Respectfully submitted,
Councillor Jacquie Huser



THE CORPORATION OF THE VILLAGE OF SALMO REPORT FROM MAYOR/DIRECTOR

MAYOR/DIRECTOR LOCKWOOD

Mayor/Director Report for Council Meeting held on October 25, 2022.

EXTERNAL AGENCIES:

Salmo & Area G Emergency Preparedness: Next meeting October 24, 2022

Alternate – Ktunaxa Kinbasket Local Government Treaty: Have not been asked to attend any meetings.

PORTFOLIOS/LIAISONS:

Citizen Engagement: Citizens gave me feedback about items that they would like addressed; potholes, sidewalk issues, and fences.

Art sculpture revealed October 22 at 4pm at the Community Church.

Economic Development: Looking forward to the placement of the signage for the mining museum as you see people walking around looking at the pieces.

Fire Department: Time to clean your chimneys. We like our fire department although we don't want them to come and visit us because of a fire so, please do your part.

RDCK:

Board: The contract for the Salmo Swimming Pool will be awarded to Mechanical Upgrades to KB Plumbing and Heating Ltd to a maximum of \$76,436.00 plus GST.

The Building Amendment Bylaw 2200, 2010 has been given all readings and adopted. I requested that a conversion chart be added for imperial versus metric, so the process is smoother for everyone.

We are working on a draft policy for appointments to external organizations; defining the roles and responsibilities of appointees, provide additional guidance on the overall process of appointments to external organizations, and establish a code of conduct for member of the public serving as appointees.

Association of Kootenay and Boundary Local Government (AKBLG) is reminding us about resolutions and to start working on them.

Joint Resource Recovery Committee: Snow removal for the Salmo depot will be reassessed.

The price of our tonnage will be increasing, and it is possible up to 10% due to multiple factors. There will be a letter sent out to all municipalities about the increase as we need to set our rates also.

Recycle BC is always adding different things to their list of items that can be recycled. For example, Ziplock bags and straws can be recycled now.

Community Sustainable Living Advisory Committee: Discussion about active and low carbon transportation and how this can be identified and prioritized with trails that connect people to recreation centers and other key amenities (schools, groceries, etc....).

Nelson, Salmo, Area E, F, G Regional Parks Commission: Meeting September 20, 2022, was cancelled due to staff shortage

All Recreation: Next meeting not scheduled yet.

Salmo & Area G Recreation Commission: Meeting September 19, 2022, was cancelled due to staff shortage

West Kootenay Transit Committee: Next meeting November 15, 2022

West Kootenay Boundary Regional Hospital District: The new Nelson Health Campus will consist of 75 Long term IHA beds and office space.

Salmo Lab services I have been told are increasing if the staff numbers stay.

The current service disruptions have been an issue and are being investigated.

ETSI-BC: Next meeting November 4, 2022

Other meetings of note:

Mayor's and chair Highway 3 Coalition:

Southeast Regional Meetings: No scheduled meetings.

IHA Mayor's and Chairs regional meeting:

Respectfully submitted,

Mayor/Director Lockwood