



## The Corporation of the Village of Salmo

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### COMMITTEE OF THE WHOLE MEETING

A Committee of the Whole Meeting of the Council of the Village of Salmo to be held in Council Chambers at 423 Davies Avenue, Salmo, B.C. on **Monday, February 27, 2023** at **2:00 p.m.**

*The public may attend in person or electronically. The electronic link will be available on our Facebook on Monday.*

#### AGENDA:

1. Call to Order
2. Adoption of Agenda

**RECOMMENDATION:**

That the draft agenda of Committee of the Whole Meeting of Monday, February 27, 2023 be adopted as presented.

3. Utility Budget Discussion

**(1) RECOMMENDATION:**

That Council receive for information the draft utility budget for discussion.

4. Discussion on Requests to the RDCK by the Library, the Salmo Valley Trail Society and the Salmo Valley Youth & Community Centre
5. Public Input
6. Adjournment

Given under my hand this 24<sup>th</sup> day of February 2023 and posted in accordance with Section 127 of the *Community Charter*.

Originally Signed By:

Diana Lockwood

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Mayor

James Heth

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CAO/Corporate Officer



# 2023 Operating Budget and Utility Rate Discussion

Committee of the Whole Meeting  
February 27, 2023



February 24, 2023

The Corporation of the Village of Salmo

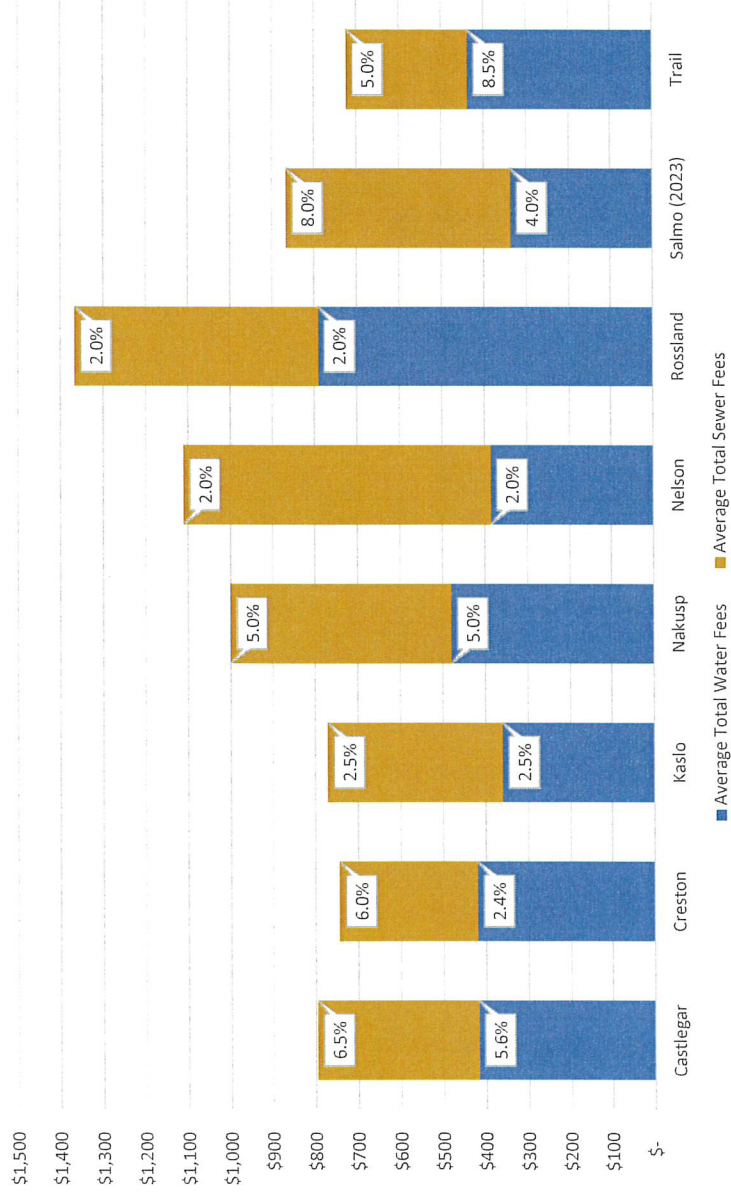
# Proposed 2023 Residential Utility Rates

Utility Rate	2022 Actual	2023 Proposed Increase	Net Annual Increase	Net Monthly Increase
Water Rates	\$ 324.13	4%	\$ 12.97	\$ 1.08
Sewer Rates	\$ 489.87	8%	\$ 39.19	\$ 3.27
Resource Recovery	\$ 211.24	4%	\$ 8.45	\$ 0.70
<b>Overall \$</b>	<b>1,025.24</b>		<b>\$ 60.60</b>	<b>\$ 5.05</b>

- Proposed rates are before 10% discount
- Continues discounted rate for secondary suite (50% residential rate)
- Continues discounted rate for mobile home properties
- Resource recovery rate increase due to new contract and planned increases to tipping fees at RDCK landfills



# Regional Comparison



- Average water rate - \$454
- Average increase - 4%
- Average sewer rate - \$468
- Average increase - 4.6%



# Water Budget

	2022 Budget	Projected 2022 Actual	2023 Budget	2024 Budget	2025 Budget	2026 Budget	2027 Budget
<b>Village of Salmo</b>							
<b>WATER BUDGET 2023-2027 (Draft)</b>							
Feb 23, 2023							
<b>Revenues</b>							
User fees	-182,036	-182,084	-189,276	-193,061	-196,923	-200,861	-204,878
Revenue from own sources	-2,703	-2,224	-2,723	-2,723	-2,723	-2,723	-2,723
Interest income	-6,053	-6,053	-6,419	-7,162	-7,952	-8,781	-9,639
<b>Total Revenues</b>	<b>-190,792</b>	<b>-190,361</b>	<b>-198,418</b>	<b>-202,947</b>	<b>-207,598</b>	<b>-212,365</b>	<b>-217,240</b>
<b>Expenses, Capital &amp; Transfers</b>							
Operations	151,269	146,656	159,915	163,113	166,376	169,703	173,097
Transfer to reserve/surplus							
<b>Total expense and allocations</b>	<b>151,269</b>	<b>146,656</b>	<b>159,915</b>	<b>163,113</b>	<b>166,376</b>	<b>169,703</b>	<b>173,097</b>
<b>Total Net Operations Deficit (Surplus)</b>	<b>-39,523</b>	<b>-43,705</b>	<b>-38,503</b>	<b>-39,833</b>	<b>-41,222</b>	<b>-42,662</b>	<b>-44,143</b>
Transfer from Sewer fund from internal borrowing	-20,000	0	0	0	0	0	0
Deficit (Surplus)	-59,523	-43,705	-38,503	-39,833	-41,222	-42,662	-44,143
<b>One time Funding Increases Requests for Council to consider</b>							
	68,000	19,030	0	0	0	0	0
<b>Potential Future Net Operations Deficit (Surplus)</b>	<b>8,477</b>	<b>-24,675</b>	<b>-38,503</b>	<b>-39,833</b>	<b>-41,222</b>	<b>-42,662</b>	<b>-44,143</b>
Opening Water Fund balance	-278,225	-278,225	-302,900	-341,403	-381,236	-422,459	-465,121
<b>Estimated Closing Water Fund Balance</b>	<b>-269,748</b>	<b>-302,900</b>	<b>-341,403</b>	<b>-381,236</b>	<b>-422,459</b>	<b>-465,121</b>	<b>-509,264</b>
Using a 4% rate increase in 2023							
Using a 2% rate increase 2024-2027							
Expenses using an annual 2% Inflation estimate - 2024-2027							



# Sewer Budget

Village of Salmo  
SEWER BUDGET 2023-2027 (draft)  
Feb 23, 2023

	2022 Budget	Projected 2022 Actual	2023 Budget	2024 Budget	2025 Budget	2026 Budget	2027 Budget
<b>Revenues</b>							
User fees	-286,496	-286,569	-309,572	-318,859	-328,424	-338,277	-348,425
Revenue from own sources	-2,000	0	-1,500	-1,500	-1,500	-1,500	-1,500
Interest income	-464	-464	-564	-685	-871	-1,126	-1,451
<b>Total Revenues</b>	<b>-288,960</b>	<b>-287,033</b>	<b>-311,635</b>	<b>-321,044</b>	<b>-330,796</b>	<b>-340,903</b>	<b>-351,377</b>
<b>Expenses, Capital &amp; Transfers</b>							
Operations	234,336	292,464	307,586	313,738	320,012	326,413	332,941
Transfer to Water reserve	20,000	0	0	0	0	0	0
<b>Total expense and allocations</b>	<b>254,336</b>	<b>292,464</b>	<b>307,586</b>	<b>313,738</b>	<b>320,012</b>	<b>326,413</b>	<b>332,941</b>
<b>Total Net Operations Deficit (Surplus)</b>	<b>-34,624</b>	<b>5,431</b>	<b>-4,049</b>	<b>-7,306</b>	<b>-10,783</b>	<b>-14,490</b>	<b>-18,436</b>
Opening Sewer Fund balance	-31,381	-31,381	-25,950	-29,999	-37,306	-48,089	-62,579
<b>Estimated Closing Sewer Fund Balance</b>	<b>-66,005</b>	<b>-25,950</b>	<b>-29,999</b>	<b>-37,306</b>	<b>-48,089</b>	<b>-62,579</b>	<b>-81,015</b>
Using an 8% rate increase 2023 - 3% 2024-2027							
Expenses using an annual 2% Inflation estimate							





# Questions?



February 24, 2023

The Corporation of the Village of Salmo



<b>REVENUE</b>	<b>2022 Working</b>	<b>30-Nov-22</b>	<b>2023 Proposed</b>
<b>Including Operating Grants</b>			
RDCK/ Village Grant	93,223	\$90,949	\$97,000
Library Grants:			
Library Services Branch	8,850	\$38,483	\$8,850
BC Program Grants	9,720	\$8,217	\$8,217
ILL Resource Sharing Grant	3,120	\$3,120	\$3,120
Total Library Grants \$20,187			
Employment Grants:			
Canada Summer Jobs (Friends)	4,532	\$0	\$4,500
School Works Student (College of the Rockies)	3,400	\$4,144	\$4,100
Young Canada Works (Canada Council)	2,500	\$2,195	\$3,000
Total Employment Grants \$11,600			
Grants, Friends Programs	1,500	\$1,500	
Grants, Other	7,000	\$4,845	\$11,700
<b>Total Grants</b>	<b>133,845</b>	<b>\$153,453</b>	<b>\$140,487</b>
<b>Fundraising</b>			
Friends Donations			\$4,000
Donations	8,000	\$4,743	\$4,000
Fundraising (T-shirts, etc.)	300	\$921	\$200
Magazine Drive	2,300	\$1,716	\$2,300
<b>Total Fundraising</b>	<b>10,600</b>	<b>\$7,380</b>	<b>\$10,500</b>
<b>General Revenue</b>			
Book Sales	800	\$1,273	\$1,300
Fines	600	\$569	\$700
Interest Income	200	\$184	\$200
Photocopy/Printing	800	\$1,266	\$1,300
<b>Total General Revenue</b>	<b>2,400</b>	<b>\$3,291</b>	<b>\$3,500</b>
<b>TOTAL REVENUE</b>	<b>146,845</b>	<b>164,124</b>	<b>\$154,487</b>
<b>EXPENSES</b>			
<i>Collection Expense</i>			
Books - Adult	5,500	8,034	\$5,750
Books - Junior	4,500	4,413	\$4,750
Audiovisual/Digital	1,000	3,606	\$1,200
Magazines	1,800	192	\$2,200
Newspapers	-	-	\$0
Online Databases	2,000	516	\$1,000
Cataloguing Supplies	700	948	\$700
<b>Total Collection Expense</b>	<b>15,500</b>	<b>17,709</b>	<b>\$15,600</b>
<b>Payroll Expenses</b>			

<b>REVENUE Including Operating Grants</b>	<b>2022 Working</b>	<b>30-Nov-22</b>	<b>2023 Proposed</b>
Wages & Salaries	73,524	66,372	\$79,980
Staff Medical Benefits	1,000	1,094	\$1,000
Student Employees:			
School Works Student	8,536	7,237	\$8,845
Young Canada Works (Canada Council)	3,952	3,944	\$4,095
Canada Summer Jobs (Friends)	4,268		\$4,423
Total Student Employees \$12,500			
CPP Expense	3,578	3,605	\$4,271
EI Expense	1,997	1,715	\$2,221
WCB Expense	140	112	\$151
<b>Total Payroll Expense</b>	<b>96,995</b>	<b>84,081</b>	<b>\$104,986</b>
<b>Programming</b>			
Author Visits	200	-	\$241
Adult Programs incl Literacy	200	358	\$200
Summer Reading Club	100	-	\$100
Children's Programs	500	389	\$500
<b>Total Programming Expense</b>	<b>1,000</b>	<b>748</b>	<b>\$1,041</b>
<b>Administrative Expenses</b>			
Advertising	-	-	\$0
Bank Charges	100	3	\$100
Board Expense	100	-	\$100
Bookkeeper	2,000	1,069	\$2,000
Computer Hardware (from reserves)	-	12,568	\$0
Computer Software	3,200	3,374	\$3,120
Education & Training – Staff & Board	200	125	\$200
Fundraising Expense (T-shirts, etc.)	50	473	\$50
Furniture and Equipment	-	-	\$0
Memberships	900	469	\$600
Office Supplies	1,100	714	\$900
Photocopier (all inclusive)	2,720	2,973	\$2,720
Postage	2,800	2,794	\$3,000
Volunteer Expense	20	-	\$20
<b>Total Administrative Expense</b>	<b>13,190</b>	<b>24,562</b>	<b>\$12,810</b>
<b>Occupancy</b>			
Insurance	1,600	-	\$1,900
Internet	2,000	1,195	\$1,500
Janitorial	5,000	4,333	\$5,200

<b>REVENUE</b>	<b>2022 Working</b>	<b>30-Nov-22</b>	<b>2023</b>
<b>Including Operating Grants</b>			<b>Proposed</b>
Maintenance	600	571	\$600
Rent	9,600	8,800	\$9,600
Security	150	125	\$150
Telephone	1,200	811	\$1,100
<b>Total Occupancy Expense</b>	<b>20,150</b>	<b>15,836</b>	<b>\$20,050</b>
<b>Transfer to Reserves (P Tatum Fund)</b>			
<b>TOTAL EXPENSE</b>	<b>146,835</b>	<b>142,935</b>	<b>\$154,487</b>
<b>OPERATING (DEFICIT) SURPLUS</b>	<b>10</b>	<b>21,189</b>	<b>\$0</b>



**2023 Draft Financial Plan**

**S218 Salmo Valley Youth & Community Centre-Salmo and Area G**

**INCOME**

Account	Description	2022 To Date	2022 Budget	2023 Budget
41010	Requisitions	56,363.00	56,362.54	74,453.30
41020	Grants in lieu of Taxes	139.55	0.00	0.00
49100	Prior Year Surplus	319.47	319.47	140.01
<b>Total Income</b>		<b>56,822.02</b>	<b>56,682.01</b>	<b>74,593.31</b>

**EXPENSES**

Account	Description	2022 To Date	2022 Budget	2023 Budget
57010	Grants	55,130.00	55,130.00	73,000.00
59510	Transfer to Other Service - General Admin. Fee	975.00	975.00	984.76
59530	Transfer to Other Service - Community Services F	577.01	577.01	608.55
<b>Total Expenses</b>		<b>56,682.01</b>	<b>56,682.01</b>	<b>74,593.31</b>

<b>Total Service</b>		<b>140.01</b>	<b>0.00</b>	<b>0.00</b>
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