



The Corporation of the Village of Salmo

SPECIAL MEETING

A Special Meeting of the Council of the Village of Salmo to be held in Council Chambers at 423 Davies Avenue in Salmo, B.C. on **Monday, February 27, 2023 at 4:00 p.m.**

The public may attend in person or electronically. The electronic link will be available on our Facebook on Monday.

Traditional Lands Acknowledgement Statement: We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

AGENDA:

1. Call to Order

2. Adoption of Agenda

RECOMMENDATION:

That the draft agenda of Special Meeting of Monday, February 27, 2023 be adopted as presented.

3. Bylaw Review & Development

(1) Municipal Utilities User Fees Bylaw #746, 2023

RECOMMENDATION:

That the "Municipal Utilities User Fees Bylaw #746, 2023" be given first reading.

That the "Municipal Utilities User Fees Bylaw #746, 2023" be given second and third reading.

4. Public Question Period

5. Adjournment

Given under my hand this 24th day of February, 2023 and posted in accordance with Section 127 of the *Community Charter*.

Originally Signed By:

Diana Lockwood

Mayor

James Heth

CAO/Corporate Officer



The Corporation of the Village of Salmo

Request for Decision

Report Date: February 23, 2023
Meeting Date: February 27, 2023 Special Meeting
From: James Heth, CAO
Subject: Municipal Utilities User Fees Bylaw #746, 2023

1. OBJECTIVE

To give first, second and third reading to Municipal Utilities User Fees Bylaw #746, 2023.

2. RECOMMENDATION

THAT the “Municipal Utilities User Fees Bylaw #746, 2023” be given first reading.

THAT the “Municipal Utilities User Fees Bylaw #746, 2023” be given second and third reading.

3. ALTERNATIVES

3.1. Council direct staff to amend the utility user fees.

Implication – Staff will amend the utility user fees as directed.

4. DISCUSSION AND ANALYSIS

4.1. **Background:** The CAO and CFO have developed a budget summary and analysis, and presented to Council, that supports the recommended increases of 4% to garbage service fees, 4% to water service fees, and 8% to sewer service fees.

4.2. **Discussion:** The Village was effective at containing costs in 2022 but inflation continues to run at high levels. Key elements of each of the recommended increases are:

- (a) Garbage service fees – RDCK will be increasing tipping fees 10%. The recommended 4% increase will be able to absorb this increase.
- (b) Water user fees – The recommended increase will maintain service levels and contribute to future capital renewal.
- (c) Sewer user fees – There should be annual savings once the new clarifier is online as less additional treatment will be required. However, there have been significant cost increases in sludge hauling costs and utilities. Further, the sewer reserve fund has been drawn down significantly to fund recent capital renewal.

4.3. **Financial Implications:** Setting the user fees will determine the operating budget for utilities.

4.4. **Operational Implications:** The Village’s ability to maintain service levels and prepare for future or unplanned capital renewal depends on sufficient revenue to fund operations and to contribute to, and maintain, healthy reserves.

4.5. **Legislative Framework:** Section 8(3) of the *Community Charter* (British Columbia) provides that Council may, by bylaw, regulate, prohibit and impose requirements in relation to municipal services.

4.6. **Communications:** Utility bills will be sent following adoption of the bylaw.

4.7. **Attachments:**

Attachment 1: Municipal Utilities User Fees Bylaw #746, 2023

THE CORPORATION OF THE VILLAGE SALMO

BYLAW #746

A BYLAW TO ESTABLISH UTILITY USER FEES FOR THE YEAR 2023

WHEREAS Section 194 of the *COMMUNITY CHARTER*, SBC 2003, c 26 authorizes the Council of the Village of Salmo to impose fees in respect of water, sewer and garbage collection services,

WHEREAS the Council of the Village of Salmo has adopted a policy pursuant to which services shall be provided on a user-pay basis,

NOW THEREFORE the Council of the Village of Salmo, in open meeting assembled, ENACTS AS FOLLOWS:

1. CITATION

This Bylaw may be cited as the “**MUNICIPAL UTILITIES USER FEES BYLAW #746, 2023**”.

2. USER FEES

- (a) User fees for the water service for the year 2023 shall be as specified in Schedule “A” attached to and forming part of this Bylaw.
- (b) User fees for the sewer service for the year 2023 shall be as specified in Schedule “B” attached to and forming part of this Bylaw.
- (c) An annual garbage service user fee in the amount of two hundred and nineteen dollars and sixty-nine cents (\$219.69) per dwelling unit for single family or duplex residential properties is hereby imposed for the year 2023.
- (d) A user fee levied pursuant to this section shall be reduced by ten percent (10%) if it is paid in full on or before April 14th, 2023.
- (e) All rates and charges remaining unpaid on the 31st day of December in each year shall be added to and form part of the taxes payable in respect of the land and improvements therein, and shall be entered on the Collector’s Roll as taxes in arrears.

3. ENACTMENT

- (a) If any section, subsection, sentence, clause, or phrase of this Bylaw is for any reason held to be invalid by the decision of any court of competent jurisdiction, the invalid portion shall be severed and the part that is invalid shall not affect the validity of the remainder.
- (b) This Bylaw shall come into full force and effect on the date of adoption.

READ A FIRST TIME	this ____ day of _____, 2023
READ A SECOND TIME	this ____ day of _____, 2023
READ A THIRD TIME	this ____ day of _____, 2023
RECONSIDERED AND FINALLY ADOPTED	this ____ day of _____, 2023

Mayor

CAO/Corporate Officer

I HEREBY CERTIFY THE ABOVE TO BE A TRUE COPY OF THE "MUNICIPAL UTILITIES USER FEES BYLAW #746, 2023".

CAO/Corporate Officer

THE CORPORATION OF THE VILLAGE SALMO
BYLAW #746 – Schedule “A”
User Fees for Water Service

Classification	Annual Rate 2023 - \$
Carwash/Laundromat/Microbrewery	622.06
Duplex (per unit) - Commercial Residential	272.30
Duplex (per unit) - Residential	272.30
Garages, Service Stations, Mechanic or Body Shop	410.36
Grocery Stores	443.41
Halls, Churches	337.10
Hotels, Motels and B&Bs (per unit)	230.80
Mobile Home (per unit)	272.30
Multi-Unit Commercial (per unit, more than 2 units)	230.80
Multi-Unit Residential (per unit, more than 2 units)	230.80
'Non-Profit' Multi-Unit Residential (per unit)	104.11
Public Lounge, Licensed Premises	535.31
RCMP, Post Office	350.48
Restaurants, Cafe (per seat)	25.28
Salmo Valley Curling Club/SVYCC	337.10
Salmo Wellness Centre	546.68
Sani-Dump	337.10
Schools (per classroom)	269.34
Secondary suite	168.55
Single Family Residential (within the Village)	337.10
Stores, Offices, Banks, Credit Unions	350.48
Single Family Residential (outside the Village)	684.20

1. Due Date & Discount:

A discount of 10% shall be allowed on all 2023 Water accounts paid in full by April 14th, 2023.

When a property contains more than one use (e.g. commercial and residential use) the applicable user rate shall be calculated by adding the units for each applicable use.

Utility fees will not be waived for vacant properties that are connected to the water service.

THE CORPORATION OF THE VILLAGE SALMO
BYLAW #746 – Schedule “B”
User Fees for Sewer Service

Classification	Annual Rate 2023 - \$
Carwash/Laundromat/Microbrewery	1,247.55
Duplex (per unit) – Commercial Residential	497.59
Duplex (per unit) - Residential	497.59
Garages, Service Stations, Mechanic or Body Shop	783.75
Grocery Stores	529.06
Halls, Churches	487.75
Hotels, Motels and B&Bs (per unit)	483.62
Mobile Home (per unit)	497.59
Multi-Unit Commercial (per unit, more than 2 units)	483.62
Multi-Unit Residential (per unit, more than 2 units)	483.62
‘Non-Profit’ Multi-Unit Residential (per unit)	243.05
Public Lounge, Licensed Premises	1,029.46
RCMP, Post Office	529.06
Restaurants, Cafe (per seat)	34.54
Salmo Valley Curling Club/SVYCC	529.06
Salmo Wellness Centre	705.41
Sani-Dump	1,247.55
Schools (per classroom)	487.75
Secondary Suite	264.52
Single Family Residential (within the Village)	529.06
Stores, Offices, Banks, Credit Unions	529.06
Single Family Residential (outside the Village)	1,058.34

1. Due date & Discount:

A discount of 10% shall be allowed on all 2023 Sewer accounts paid in full by April 14th, 2023.

When a property contains more than one use (e.g. commercial and residential use) the applicable user rate shall be calculated by adding the units for each applicable use.

Utility fees will not be waived for vacant properties that are connected to the sewer service.