



The Corporation of the Village of Salmo

REGULAR MEETING #02-23 MINUTES

Minutes of the Regular Meeting of the Council of the Village of Salmo held in Council Chambers at 423 Davies Avenue in Salmo, B.C. on Tuesday, January 24, 2023 at 7:00 p.m.

PRESENT:

<u>In Person:</u>	CAO James Heth
Councillor Melanie Cox	Members of the Public - 6
Councillor Jennifer Lins	<u>Electronically:</u> 1
Councillor Kenzie Neil	

REGRETS: Mayor Diana Lockwood.

CALL TO ORDER: Deputy Mayor Neil called the meeting to order at 7:00 p.m.

AGENDA:

R1-02-23 Moved and seconded, that the draft agenda of Regular Meeting #02-23 of Tuesday, January 24, 2023 be adopted as amended from *Council Procedure Bylaw No. 663, 2014* Schedule "B" include a New Business section and a Public Question Period.

Carried.

DELEGATIONS: NIL

NEW BUSINESS: NIL

MINUTES: (Note: See official minutes and agenda package for copies of applicable reports.)

R2-02-23 Moved and seconded, that the draft minutes of the Regular Council
Regular Meeting meeting #01-23 of Tuesday, January 10, 2023 be adopted as presented.
January 10, 2023

Carried.

REFERRALS FROM DELEGATIONS:

R3-02-23 Moved and seconded, that Council approve the Village of Salmo becoming a regular member of the BC Rural Health Network for a cost of \$50.

Carried.

REFERRALS FROM PRIOR MEETINGS: NIL

POLICY DEVELOPMENT & REVIEW: NIL

BYLAW DEVELOPMENT & REVIEW: NIL

OPERATIONAL REPORTS:

R4-02-23
Civic Works

Moved and seconded, that Council receive for information the written report as presented by CAO Heth for the period of November 18, 2022 to January 19, 2023. (see *Appendix A*).

Carried.

R5-02-23
Fire Department

Moved and seconded, that Council receive for information the written report dated January 1, 2023 provided by Fire Chief David Hearn for the period of November and December 2022. (see *Appendix A*).

Carried.

R6-02-23
Bylaw Enforcement

Moved and seconded, that Council receive for information the written report on bylaw enforcement for the period of November and December 2022. (see *Appendix A*).

Carried.

R7-02-23
Administration

Moved and seconded, that Council receive for information the written report as presented by CAO Heth. (see *Appendix A*).

Carried.

Verbal Update

CAO Heth provided a verbal update on a second quote received for the installation of the clarifier.

R8-02-23
Motion Re: Clarifier
Installation

Moved and seconded, that Council approve awarding the contract to install a clarifier at the Village waste water treatment plant to Midwest Mechanical Ltd. at a cost of \$32,349.66

Carried.

R9-02-23
2023 FireSmart
Community Funding &
Supports Program

Moved and seconded, that Council support the Village of Salmo's \$17,665 grant application to the Union of BC Municipalities (UBCM) Community Resiliency Investment Program 2023 FireSmart Community Funding & Supports program, to support FireSmart activities, and to provide overall grant management.

Carried.

Strategic Plan

NIL

FINANCIAL REPORTS:

R10-02-23
Accounts Payable

Moved and seconded, that Council receive for information the list of accounts payable cheques and electronic fund transfers from January 6, 2023 to January 19, 2023 totaling \$177,010.07.

Carried.

R11-02-23
Treasurer's Report

Moved and seconded, that Council receive for information the Treasurer's report for December 2022.

Carried.

CORRESPONDENCE REQUIRING A COUNCIL DECISION: NIL

CORRESPONDENCE FOR INFORMATION ONLY: NIL

MEMBER REPORTS & INQUIRIES:

Councillor Cox Councillor Cox had nothing to report.

Councillor Lins Councillor Lins had nothing to report.

Councillor Neil See *Appendix B*.

Mayor Lockwood See *Appendix B*.

R12-02-23 Moved and seconded, that the verbal and written reports of Mayor
Verbal & Written and Council be received for information. Carried.
Reports of Mayor &
Council

PUBLIC QUESTION PERIOD:

- comment that bylaw enforcement procedures that do not punish offenders enables repeat infractions. CAO responded that Village approach is education and working with offenders to bring them into voluntary compliance before considering fines.
- question regarding status of Cemetery Working Group. CAO responded that the remaining work to finish the recommendations will be taken on by staff.
- question regarding status of the Housing Standing Committee. CAO responded that it has not yet been established and terms of reference need to be developed.
- question if there will be a candidates' forum for the upcoming by-election. The Village has not organized and hasn't heard if there will be one.

ADJOURNMENT: Moved and seconded, that the meeting be adjourned at 7:23 p.m.
R13-02-23 Carried.

I hereby certify the preceding to be a true and correct account of the Regular Meeting of Council held on Tuesday, January 24, 2023.

Originally Signed By:

Kenzie Neil
Deputy Mayor

James Heth
Chief Administrative Officer

APPENDIX A



The Corporation of the Village of Salmo

Report Date: January 19, 2023
Meeting Date: January 24, 2023 (#02-23)
From: James Heth, CAO
Subject: Civic Works Report

BACKGROUND

The December – January Civic Works report is presented for information.

DECISION REQUESTED

For information.

DISCUSSION

The following is a summary of Civic Works activities for the period November 18, 2022 – January 19, 2023:

- a. continued coordination with contractor on Large Equipment Storage Shed renovation;
- b. coordinating with Village of Fruitvale Level II WWTP operator, who have been contracted to provide Level II WWTP coverage for the plant while we search for a new Level II operator;
- c. troubleshooting the lift station control system, which had been faulting and switching from utility to generator power. A new control system has been installed; and
- d. clarifier has been delivered. With the recent loss of a staff member, civic works will need assistance to assemble it and have been requesting quotes, as well as prepping the site.

Upcoming

- a. clarifier install.



Fire Chief's Report: January 01, 2023

Regular Council Meeting #02-23

Since the last report on November 1st, 2022 the Salmo Fire Department responded to 15 calls:

6	Jaws	3	Lift Assists	2	Fire Commercial Alarms
1	Carbon Monoxide Alarm	3	Structure Fires		

DESCRIPTION

Members of the Salmo Fire Department responded to several serious call in the last two months. We responded to a call for auto extrication near Ymir. When we arrived it was determined that the badly injured lone occupant of the vehicle was not trapped. However they were 50 feet below the road in very deep snow conditions. Crews had to set up a rope rescue system while other members assisted in packaging up the patient for transport. Crews were able to safely bring the person up the deep snowy bank and onto the highway. This is the first time we have used our new rope brake device on an actual call. Our training and these new devices made the rescue go very smoothly.

Our crews also responded three reports of structure fires. All these calls were at a property that we had responded to last spring. The now abandoned and bulldozed mobile home had been ignited in an attempt to clean up the waste and reduce the amount of material that had to be hauled away. These calls were reported to the RCMP for possible fines for burning toxic substances.

Misc.

The bridge to the Elementary School remains as a life safety issue. We had two calls in the last month where judgment calls had to be made about whether or not the call was urgent enough to warrant the risk of driving across the bridge. In the one case it was deemed a life emergency, while in the other case it was important for a fast response, but the extra 10 minutes, in this case, was possibly allowable (seeing how firefighters responded in their own vehicle to assess the situation).

This extended time difference to drive around the mountain could mean the difference between life and death with a victim. A patient in medical distress requires assistance as soon as possible, so the extra time could potentially affect a person's life. Also a fire doubles in size every 5 minutes, so in that 11 minutes extra it takes to drive around, the fire could go from a small fire with minimal damage to a fire where the building is fully engulfed in flames by the time the fire department arrives. This could then potentially turn into major complications with insurance companies and the Insurance Underwriters Association.

Originally Signed By:

David Hearn, Fire Chief

FILE 7380-20



Bylaw Officer's Report: November 1, 2022 to December 31, 2022

Regular Council Meeting #02-23

Complaints:

INFRACTION TYPE	NO. OF INFRACTIONS	RESOLUTION
Traffic	4	<ul style="list-style-type: none">• One (1) complaint about a travel trailer parked on a corner obstructing view for vehicles that are turning. The Bylaw Officer attended and left a notice. Compliance achieved.• One (1) complaint about a camper with a shelter over it parked on the boulevard. This complaint had already been addressed previously and it was determined that the trailer was far enough back that it would not cause issues.• One (1) complaint about a grocery delivery truck parking overnight and idling causing exhaust to go into a nearby 4plex. Staff spoke to the local business and they will speak to the driver of the truck and ask that they park overnight in the industrial area. Will follow-up to ensure compliance.• One (1) complaint about a resident that parks multiples of vehicles in a back alley blocking access and making it hard to get through, especially for emergency vehicles. The Bylaw Officer attended but was unable to speak to the resident. Will follow-up to ensure compliance.
Dog Related	1	<ul style="list-style-type: none">• One (1) complaint about three dogs that are frequently at large and charged at a resident and her leashed dogs. The Bylaw Officer attended and spoke to the owners. Will follow-up to ensure compliance.

Enforcement

INFRACTION TYPE	NO. OF INFRACTIONS	RESOLUTION
Snow Related	16	<ul style="list-style-type: none">• Nine (9) notices were hand delivered by the Bylaw Officer to businesses reminding them of the snowplow policy.• Seven (7) notices were given out requesting that the owners move their vehicles and trailers off the boulevard because they are hindering snow plowing. Compliance achieved in all situations except one. The Village is working with RCMP to locate the owner as the car was abandoned.

Information submitted by:
Fred Nevakshonoff, Bylaw Officer

Originally signed and approved by:
James Heth, Chief Administrative Officer



The Corporation of the Village of Salmo

Report Date: January 19, 2023
Meeting Date: January 24, 2023 (#02-23)
From: James Heth, CAO
Subject: CAO Report

BACKGROUND

The December 2022 – January 2023 CAO report is presented for information.

DECISION REQUESTED

For information.

DISCUSSION

Clarifier Install

The new clarifier has been delivered. Due to recent staffing changes, civic works does not have the capacity to complete the installation and has been seeking quotes from qualified contractors. As of the report date, we have one quote from a Castlegar company for \$32,350. We are seeking other quotes and hope to have some by the meeting date. If we receive more quotes, CAO will give a verbal update to this report at the meeting and make an award recommendation based on F-007 Purchasing Policy.

Large Equipment Storage Shed

Plumbing has been completed and passed inspection, so slab preparation will be commencing shortly. Framing and rough in of the bathroom is complete. Once the slab is poured, there will be a rough in inspection, then final completion of the project (final electrical, bathroom fixtures and finish, cladding, re-installation of the Zamboni room). The contractor estimates 6-8 weeks to completion.

Knotweed

Staff have done preliminary investigation of the process and costs for Japanese Knotweed removal, and will return to Council with a plan for invasive species management for consideration.

Glendale Bridge

The repair design and a class 3 estimate are underway, the engineering firm is waiting on completion of survey work.

Basin Charge Up Program

The Village office and shop have been inspected by an energy advisor and they are working on summarising potential energy upgrades, and determining if such upgrades and/or solar installation would be economic (i.e. have a positive return on investment).



The Corporation of the Village of Salmo

Report Date: January 19, 2023
Meeting Date: January 24, 2023 (#02-23)
From: James Heth, CAO
Subject: Community Resiliency Investment Program – 2023 FireSmart
Community Funding & Supports

BACKGROUND

Union of BC Municipalities (UBCM) funds this program for FireSmart activities. In the past, the RDCK has taken lead in submitting for funding under a regional program that includes Salmo. The RDCK program is fully subscribed for this year so they have asked the Village to submit a request for funding while continuing to participate with the RDCK program.

DECISION REQUESTED

Recommendation:

THAT Council support the Village of Salmo's \$17,665 grant application to the Union of BC Municipalities (UBCM) Community Resiliency Investment Program 2023 FireSmart Community Funding & Supports program, to support FireSmart activities, and to provide overall grant management.

DISCUSSION

The Village will still participate in the RDCK program as in the past, and will apply this funding, if received, to that program.

Financial Implications

Total funding request is \$17,665. If funding is not received, continued participation in the program at the current level will need to be budgeted by the Village.

Operational Implications

The Village is in a high risk class for wildfire, and continued participation in the program is advised.

APPENDIX B



THE CORPORATION OF THE VILLAGE OF SALMO REPORT FROM COUNCIL

COUNCILLOR NEIL

Council Report for Council Meeting held on January 24, 2022.

PORTFOLIOS

Library Board:

Library Director's Report – December 2022

Community, Events & Programs

COMING UP January 28th is literacy day.

- 10:30 Metis Story time with Jaclyn Stewart and Marianne
- 11am CBAL Ozobots/Keva
- 1pm Family time with COINS (unconfirmed)
- 2:30 Spelling Bee – Teresa Kjelson

ALL DAY

- Bogel
- Button Machine
- Word Board
- Scavenger hunt
- Story walk

MONTH

- Family Word window display
- Thursday, Jan 26th – Online Trivia

CBAL -Tech Café on Mondays starting Jan 30 and running until March 13th runs from 10:30 – 12:30 weekly. – Hosted by CBAL here at the library. This is a drop in or book a time program

Owen has been running an after-school Lego on Thursdays. There have been 2-4 kids in attendance.

LOTS of books went out before we closed for the week! Stats are up!!

Marianne hosted a Christmas story time during the winter market – 9 families attended

Volunteer dinner on the 14th was a great success! Thank you to the board and staff for making so much great food.

Grants and Funding

Thank you to the Salmo Village Grocery on Main for naming the Library for their Giving Tree this year! They made a donation to the library for \$1000

KLF Local Initiative Grant –

2021 - \$300 for staff pro-d lunch Dec 20th

2022/2023 - \$600 towards Live History Theater for in June and collaborating with school

Student Grants – CSJ and YCW both due this month. Taylor is work on these. CSJ will be through the Library and YCW will be from the Friends. This is a switch from previous years.

Federal Community Services recovery Fund – Taylor is working on a application for this

Time to move forward and do another T-shirt printing fundraiser

January Events

Jan 26 – Online Family Trivia Night

Jan 28th – Literacy Day & Spelling Bee

Jan 30th 10:30 – First CBAL Tech Café for 2023

Thursdays – Drop in LEGO with Owen

Fridays – Drop in Scrabble

Jan 27 Library Book Club

Jan 27 Friends Tea

Education: NIL

OTHER MEETINGS OR ACTIVITIES OF NOTE: NIL

Respectfully submitted,

Councillor Neil



THE CORPORATION OF THE VILLAGE OF SALMO **REPORT FROM MAYOR/DIRECTOR**

MAYOR LOCKWOOD

Mayor Report for Council Meeting held on January 24, 2023.

DOT NIGHT applications are open. January 9 to **February 17**, at 4:30 All applications need to be done online through rdck.ca/ReDi. The program used to be called CIP/AAP and now is called Resident Directed Grants (ReDi Grants) **DOT NIGHT** will be on April 5 at the youth center.

Salmo Arts Council:

Salmo & Area G Emergency Preparedness: Next meeting January 23, 2023

Citizen Engagement: Salmo Valley Trail Society has reached for a meeting about continuous funding through taxation from Salmo and Area G.

Economic Development:

Fire Department: A very big thank you to our fire department for being there for our community and the ones travelling through our community.

RDCK:

Board: Approval for works associated with the regular environmental management programs, environmental support for the HB Mine Tailings Facility along with laboratory analysis works for central resource came in at \$495,917.70. These are costs that go along with contaminated soils.

Staff will begin reviewing existing Building Inspection Service policies with direction to bring back as one policy to make it easier for people using this service.

Staff will draft a policy around the acquisition, operation, and valuation of Community owned venues (assets) including, but not limited to, community halls.

Salmo & Area G Recreation Commission:

Economic Trust of the Southern Interior – BC (ETSI-BC): I have been appointed chair for Regional Advisory Committee for Kootenay-Columbia and reappointed to the board of ETSI-BC. Next meeting March 24 for ETSI-BC board June 16 for RAC.

Central Resource Recovery: Tom Newell has been appointed chair and we are working on budgets.

Joint Resource Recovery: Taxation consistent with 2022 Financial Plan (3%) • 10% Tipping Fee increase to ALL rates (to be prorated & adjusted) • HB Facility moving into active care phase (post remediation & closure works) • HB Facility Dam Safety Review • Central TS staff facility and tipping wall upgrades near completion • New compacting trailer purchase • Legacy Landfill Assessments, Central Hydrogeological Assessment • Central – West Compost facility construction complete in Q2 2023 • Scale software transition in Q1 2023 • Rural curbside consultation in Q1/Q2 2023

West Kootenay Hospital Board: January 25, 2023

Other meetings of note:

Mayor's and chair Highway 3 Coalition: April 2023

Ministry Meetings: Met with Minister Kang.

Topics of discussion:

Salmo being used as a pilot for a 5-year plan for dike repair;

Transit, and if the province really is serious and wants people to use transit that we need it to use;

Ambulance, the lack of coverage; and

Volunteer fire department, how we need support for all the training that is required so we can retain our members.

IHA Mayor's and Chairs regional meeting: Next meeting January 23, 2023

Respectfully submitted,

Mayor/Director Lockwood

