



The Corporation of the Village of Salmo

REGULAR MEETING #08-23 MINUTES

Minutes of the Regular Meeting of the Council of the Village of Salmo held in Council Chambers at 423 Davies Avenue in Salmo, B.C. on Tuesday, April 25, 2023 at 7:00 p.m.

PRESENT:

In Person:

Mayor Diana Lockwood
Councillor Jonathon Heatlie
Councillor Jennifer Lins
Councillor Kenzie Neil
CAO James Heth

Members of the Public - 10

Electronically:

Members of the Public – 1

Regrets: Councillor Melanie Cox

CALL TO ORDER:

Mayor Lockwood called the meeting to order at 7:00 p.m.

SALMO VALLEY LONG TERM SERVICE AWARD:

Doris Dimock was presented with the Salmo Valley Long Term Service Award.

AGENDA:

R1-08-23

Moved and seconded, that the draft agenda of Regular Meeting #08-23 of Tuesday, April 25, 2023 be adopted as amended from *Council Procedure Bylaw No. 663, 2014* Schedule "B" include awarding the Salmo Valley Long Term Service Award, a New Business section, a Bylaw Development & Review section, and a Public Question Period.

Carried.

DELEGATIONS:

NIL

NEW BUSINESS:

NIL

MINUTES: (Note: See official minutes and agenda package for copies of applicable reports.)

R2-08-23

Regular Meeting
April 11, 2023

Moved and seconded, that the draft minutes of the Regular Council meeting #07-23 of Tuesday, April 11, 2023 be adopted as presented.

Carried.

REFERRALS FROM DELEGATIONS: NIL

REFERRALS FROM PRIOR MEETINGS: NIL

OPERATIONAL REPORTS:

R3-08-23

Civic Works

Moved and seconded, that Council receive for information the written report as presented by CAO Heth for the period of April 7, 2023 to April 20, 2023. (see *Appendix A*).

Carried.

R4-08-23
Fire Department

Moved and seconded, that Council receive for information the written report dated April 1, 2023 provided by Fire Chief David Hearn for the period of March 2023. (see *Appendix A*).

Carried.

R5-08-23
Bylaw Enforcement

Moved and seconded, that Council receive for information the written report on bylaw enforcement for the period of March 2023. (see *Appendix A*).

Carried.

R6-08-23
Administration

Moved and seconded, that Council receive for information the written report as presented by CAO Heth. (see *Appendix A*).

Carried.

Strategic Plan

NIL

BYLAW DEVELOPMENT & REVIEW:

R7-08-23
Municipal Reserves
Bylaw Amendment
#747, 2023 – Adoption

Moved and seconded, that the “*Municipal Reserves Bylaw #747, 2023*”, having had three readings, be reconsidered and adopted.

Carried.

R8-08-23
KP Park Bylaw
Amendment #748, 2023
- Adoption

Moved and seconded, that the “*KP Park Campground Bylaw #748, 2023*”, having had three readings, be reconsidered and adopted.

Carried.

R9-08-23
Fireworks Bylaw #515,
2003

Moved and seconded, that Council give express permission to the Fire Department to set off fireworks within the Village limits on July 1, 2023 for the Canada Day Celebration.

Carried.

R10-08-23
Traffic Bylaw #660,
2014

Moved and seconded, that Council approve:
(a) road closures within the Village limits on July 1, 2023 for the Canada Day parade; and
(b) staff seeking the required permit for the closure of Highway 6 from the Minister of Transportation and Infrastructure.

Carried.

FINANCIAL REPORTS:

R11-08-23
Accounts Payable

Moved and seconded, that Council receive for information the list of accounts payable cheques and electronic fund transfers from April 7, 2023 to April 20, 2023 totaling \$91,592.23.

Carried.

R12-08-23
Treasurer's Report

Moved and seconded, that Council receive for information the Treasurer's report for March 2023.

Carried.

CORRESPONDENCE REQUIRING A COUNCIL DECISION:

R13-08-23
Grant-In-Aid Request:
Salmo Valley Youth &
Community Centre

Moved and seconded, that Council approve the grant-in-aid request of \$150 for the Salmo Valley Youth & Community Centre to assist with the cost of hiring a local performing artist for a free puppet show at the Dandelion Festival.

Council requested more information regarding the event. CAO will ask for more information and bring forward again at the next meeting.

Tabled.

CORRESPONDENCE FOR INFORMATION ONLY:

R14-08-23

Moved and seconded, that Council receive for information the following correspondence from:

- (1) Columbia River Treaty Local Governments Committee Re: Update on CRT Local Government Committee Activities - #18
- (2) Interior Health Re: Follow Up to the Recent Exemption in BC to the Controlled Drug & Substances Act - #19

Carried.

MEMBER REPORTS & INQUIRIES:

Councillor Heatlie

- Met with the Chamber of Commerce and discussed Canada Day involvement. The Chamber confirmed they will host a food concession.

Councillor Lins

Nothing to report.

Councillor Neil

See *Appendix B*.

Mayor Lockwood

See *Appendix B*.

R15-08-23
Verbal & Written
Reports of Mayor &
Council

Moved and seconded, that the verbal and written reports of Mayor and Council be received for information.

Carried.

PUBLIC QUESTION PERIOD:

- questions and discussion regarding housing initiatives by the Village.
- questions and discussion regarding zoning

ADJOURNMENT:
R16-08-23

Moved and seconded, that the meeting be adjourned at 8:24 p.m.

Carried.

I hereby certify the preceding to be a true and correct account of the Regular Meeting of Council held on Tuesday, April 25, 2023.

Originally Signed By:

Diana Lockwood
Mayor

James Heth
Chief Administrative Officer

APPENDIX A



The Corporation of the Village of Salmo

Report to Council

Report Date: April 20, 2023
Meeting Date: April 25, 2023 (#08-23)
From: James Heth, CAO
Subject: Civic Works Report for April, 2023

1. **OBJECTIVE**

To update Council on Civic Works operations.

2. **RECOMMENDATION**

For information.

3. **DISCUSSION**

3.1. **Spring Activities**

- (a) completed spring chlorination of water system;
- (b) ongoing street sweeping;
- (c) clean up and preparation of ball fields;
- (d) equipment maintenance;
- (e) clearing drains; and
- (f) finished new swing set.

3.2. **WWTP**

Replaced malfunctioning level sensor.

3.3. **Attachments:** Nil.



Fire Chief's Report: April 01, 2023

Regular Council Meeting #08-23

Since the last report on March 1st, 2023 the Salmo Fire Department responded to 9 calls:

2	Lift Assists	1	Hazmat Call	1	Mutual Aid Call
3	Jaws Calls	1	Structure Fire	1	Chimney Fire

DESCRIPTION

The Salmo Fire Department received a request in the middle of a workday from the Ymir Fire Department to provide mutual aid for a structure fire. Crews from Salmo arrived to assist the lone Ymir Fire Department member in controlling and extinguishing the fully engulfed guest cabin that was very close to the main residence. Crews had to drag fire hoses 1500 feet through hip deep snow to reach the burning building. Access to the property was a major issue, because the house was up a steep and very slippery driveway that had a couple of very sharp turns. We gained access through a neighbouring property, but that driveway was also steep and slippery. We had to get equipment in to sand the driveway so that we could safely back our fire truck back down to the highway. We feared that if we had not gotten the hill sanded, that we would have slid off the narrow driveway and had our truck stuck. Salmo Fire Department had nine members attend this call, and by the time we left the scene Ymir had a second member there, plus a third on the way.

Very early one weekend we were paged to a two vehicle MVI. We responded with ten members to what initially sounded like a fairly minor incident. Crews arrived to find a two vehicle head on incident with both drivers injured. Crews had to provide traffic control, provide initial first aid and assist BC Ambulance personal. Calls like this one demonstrate that we never really know what we might be going to until we arrive on scene. All too often we respond to calls that sound serious, but they are often minor, if there is anyone still at the scene. Our crews respond in numbers to all these calls because there is always a chance that we could use everyone's help.

Another early morning call had our crews responding to the report of a structure fire with people possibly inside. As we were responding we received an update that everyone was accounted for and that there was no one inside the older mobile home. The first truck arrived on scene just 8 minutes after receiving the page, which is a very quick time for a volunteer fire hall. Upon arrival there were flames coming out all the windows and several trees were candling. We were able to cool the building and protect the neighbouring properties from catching fire. Unfortunately the structure could not be saved, as it was too far gone by the time we arrived on scene. The roof collapsed in less than ten minutes. We had eleven firefighters attend this scene.

Misc.

Mutual aid with the Ymir Fire Department is a must for both communities. We have been fortunate that we have not had to call on them too many times (I believe three times in my years with the fire department), but there will be times when just a few of their members may make a difference at one of our scenes.

FILE 7380-20

We also relied on the Ymir Fire Department recently when one of our fire engines was out of service for the best part of a day while. I contacted the Ymir Fire Chief to request that they be on standby, should we receive a major call. They had some members stay home that day just in case we needed their assistance.

We had some members of the Ymir Fire Department attend our fire hall on a training night since their request for mutual aid, but plans are in the works to make this a more frequent event. We also plan on our members going to Ymir to check out their fire hall and equipment. We are also planning on joint practices in auto extrication, rope rescue and wildland firefighting, as all these are very possible calls were we may be responding to together.

With the warmer weather comes more outside fire practices and preparation for the oncoming fire season.

Originally Signed By:

David Hearn, Fire Chief



Bylaw Officer's Report: March 1, 2023 to March 31, 2023

Regular Council Meeting #08-23

Complaints:

INFRACTION TYPE	NO. OF INFRACTIONS	RESOLUTION
Nil		

Enforcement

INFRACTION TYPE	NO. OF INFRACTIONS	RESOLUTION
Dog Related	7	<ul style="list-style-type: none">Spoke to seven (7) residents who were walking dogs. Six (6) of them had their dogs licensed. Gave verbal warning to one (1) resident. The resident complied and went to the office and licensed their dog.
Traffic	2	<ul style="list-style-type: none">Spoke to one (1) resident with a trailer parked on the road. They complied and relocated it.Checked in on a previous complaint about a man running an uninsured car and exhaust going into the surrounding residences. The car was not running, will follow-up to ensure compliance.
Unightly	4	<ul style="list-style-type: none">Took notes on four (4) potential unsightly residences. The snow was still covering the property so will follow-up once the snow is gone and address them at that time.

Information submitted by:

Fred Nevakshonoff, Bylaw Officer

Originally signed and approved by:

James Heth, Chief Administrative Officer



The Corporation of the Village of Salmo

Report to Council

Report Date: April 20, 2023
Meeting Date: April 25, 2023 (#08-23)
From: James Heth, CAO
Subject: CAO Report for April, 2023

1. OBJECTIVE

To update Council on Village operations and administration.

2. RECOMMENDATION

For information.

3. DISCUSSION

3.1. **Large Equipment Storage Shed:** The last engineering field review has been completed, and the finish work for the bathroom and siding around the doors is being completed.

3.2. **Glendale Bridge:** We have received drawings and a class 3 estimate for the repairs and are working on the procurement and engaging consultants for the repairs. Also continuing to seek grant funding for the repairs.

3.3. **Risk Management Conference:** CAO attended the MIABC Risk Management Conference in Vancouver. There were many excellent sessions, including local government regulatory powers, natural perils risks, building bylaw enforcement, and purchasing and procurement risks and liabilities.

3.4. **MS Teams:** Short demo on MS Teams use for Council.

3.5. **Grants:**

- (a) Rural Economic Diversification and Infrastructure Program – have submitted request for \$21,600 for building design and class D estimate for a building to replace the current concession in KP Park.

Current Status – not approved.

- (b) Canada Summer Jobs -have requested wage subsidy support for 3 summer students for a 16-week period, total funding of \$15,033.

Current Status – pending

- (c) Celebrate Canada – have requested \$5,000 for Canada Day events.

Current Status – approved for \$3,840.

- (d) CBT Sponsorship Grant – have requested \$500 for Canada Day events.

Current Status - pending

(e) Community Grants – Current status:

Group	Amount	Status
Salmo Valley Public Library Association	\$250	Approved
SVYCC	\$150	Pending
	Total approved:	\$250
	Remaining budget:	\$2,750

3.6.

Attachments: Nil

APPENDIX B



THE CORPORATION OF THE VILLAGE OF SALMO REPORT FROM COUNCIL

COUNCILLOR NEIL

Council Report for Council Meeting held on April 25, 2023.

PORTFOLIOS

Library Board Meeting April 19th.

Library Director's Report – March 2023

Community, Events & Programs

Spring break activates – We hosted 2 days of spring break activities. One week there was a movie day with 25 kids in attendance and 5 adults, and the following week we hosted a games day with 23 kids and 8 adults.

2 author readings – Shelly Grice with 15 attendees and Leesa Dean with 17 in attendance

During Lego Club for March, we had 4 events with 30 kids attending over those dates.

Monique Gray Smith zoom for her YA edition of Braiding Sweetgrass. We welcomed 9 tweens and teens to the library to engage in a Kootenay wide zoom presentation.

Mary Blue is taking a mobile library of books to Salmo Estates – over the first 2 sessions there were 18 people who borrowed or browser the collection.

Tax Support with Judi, Gloria and Helen will be wrapping up on April 29th. The 3 volunteers will have put in 39 volunteer hours, and helped a total of 50 community members submitted their taxes

Grants and Funding

Grant funds to cover live history - KLF \$600 & Village of Salmo \$250

DOT night was on Wednesday, April 5th – successfully done, thank you the Janet for presenting! We received the total amount we ask - \$1500. These funds are for junior shelving and storage for crafting materials.

Taylor, Marianne, Gayle, Judi and Tom attend a Village Council meeting to present our 2022 Annual report and share what has been happening for the first 3 month of 2023.

We were well received and had kind words from the mayor and council for all we do for the community.

BC announced that Libraries will be receiving a one-time funding over the next 3 years for the amount of 45 million. We now know how these are to be used and how much we received

We have partnered with SCRS for a few of our events this year. They support us with a \$190 for materials and food for a pro-d day Marianne hosted. We will be partnering with them again for the Scrabble tournament on May 6th.

School works wrapping up Owen last day will April 28th.

Upcoming Events

- April 1 at 2:00 – Erin Bauman, the Panoptical Poetry presentation
- April 4th – Braiding Sweet Grass Zoom
- April 7 – 10 Easter closure
- April 17 – Live History Group
- April 20th CBAL sewing workshop
- April 25, Tuesday at 7:00 – Poet Elizabeth Cunningham
- April 26th – Open Doors Open Minds staff training day
- April 27th – CBAL Baby goose to start
- April 28/29 KLF and LDAG meetings in Grand Forks Taylor away to attend
- May 6 -Scrabble Tournament
- May 30th Ron Verzuh author reading
- Thursdays – Drop in LEGO with Owen
- Fridays – Drop in Scrabble

Education Portfolio: NIL

Respectfully submitted,

Councillor Neil



THE CORPORATION OF THE VILLAGE OF SALMO **REPORT FROM MAYOR/DIRECTOR**

MAYOR LOCKWOOD

Mayor Report for Council Meeting held on April 25, 2023.

CBT: They are coming to Salmo on **May 8 from 6:30-8:30** for community engagement at the Salmo Youth & Community Centre. Come out and have your say about what is happening in the basin.

Salmo & Area G Emergency Preparedness: Next meeting April 24, 2023

Citizen Engagement: Salmo Council is reaching out to organizations and individuals to help staff to make July 1.

RDCK:

Board: Next meeting April 20, 2023, will report at next meeting

Salmo & Area G Recreation Commission: Next meeting May 8, 2023

Economic Trust of the Southern Interior – BC (ETSI-BC): Forestry Impact Recovery program (FIR) which is an economic development recovery program with grant funding to support rural communities and their business support organizations as they take on the challenging task of supporting economic development in communities affected by on-going changes in the forest sector.

Central Resource Recovery: Next meeting TBA

Joint Resource Recovery: Next meeting April 19, 2023, will report at next meeting

West Kootenay Hospital Board: June 28, 2023

Nelson, Salmo, E, F, & G Regional Parks: The Salmo Valley ATV Club has requested to be officially recognized through agreement with the RDCK having stewardship of the rail trail from Salmo to Hall Siding. The Ymir Community Society is in favor of this as they have been working with the club for some time now. RDCK staff are working on a standardized agreement with volunteer groups.

Other meetings of note:

Mayors and Chairs Highway 3 Coalition: I will continue to request that the s-corner stay on the top five priority list so this project can be completed. Next meeting April 12, 2023.

Ministry Meetings: Salmo received our letter from Minister Kang for the Growing Communities Fund for construction of infrastructure and amenities. We are not to use it for decreasing taxation. The amount Salmo has received is \$1.13m.

If you have property that is vacant or underused you may want to look into the Underused Housing Tax to make sure it does not affect you. It comes with a large fine for not registering.

Respectfully submitted,

Mayor/Director Lockwood

