



The Corporation of the Village of Salmo

REGULAR MEETING #10-23 MINUTES

Minutes of the Regular Meeting of the Council of the Village of Salmo held in Council Chambers at 423 Davies Avenue in Salmo, B.C. on Tuesday, May 23, 2023 at 7:00 p.m.

PRESENT:

In Person:

Mayor Diana Lockwood
Councillor Melanie Cox
Councillor Jonathon Heatlie
Councillor Jennifer Lins

CAO James Heth

Members of the Public - 4

Electronically:

Members of the Public – 2

Regrets: Councillor Kenzie Neil

CALL TO ORDER:

Mayor Lockwood called the meeting to order at 7:00 p.m.

AGENDA:

R1-10-23

Moved and seconded, that the draft agenda of Regular Meeting #10-23 of Tuesday, May 23, 2023 be adopted as amended from *Council Procedure Bylaw No. 663, 2014* Schedule "B" to include a New Business section, a Public Question Period and an *In Camera* section.

Carried.

DELEGATIONS:

NIL

NEW BUSINESS:

NIL

MINUTES: (Note: See official minutes and agenda package for copies of applicable reports.)

R2-10-23

Regular Meeting
May 9, 2023

Moved and seconded, that the draft minutes of the Regular Council meeting #09-23 of Tuesday, May 9, 2023 be adopted as presented.

Carried.

R3-10-23

Special Meeting
May 10, 2023

Moved and seconded, that the draft minutes of the Special meeting of Wednesday, May 10, 2023 be adopted as presented.

Carried.

REFERRALS FROM DELEGATIONS: NIL

REFERRALS FROM PRIOR MEETINGS: NIL

OPERATIONAL REPORTS:

R4-10-23

Civic Works

Moved and seconded, that Council receive for information the written report as presented by CAO Heth for the period of May 5, 2023 to May 18, 2023. (see *Appendix A*).

Carried.

R5-10-23
Fire Department

Moved and seconded, that Council receive for information the written report dated May 1, 2023 provided by Fire Chief David Hearn for the period of April 2023. (see *Appendix A*).

Carried.

R6-10-23
Bylaw Enforcement

Moved and seconded, that Council receive for information the written report on bylaw enforcement for the period of April 2023. (see *Appendix A*).

Carried.

R7-10-23
Administration

Moved and seconded, that Council receive for information the written report as presented by CAO Heth. (see *Appendix A*).

Carried.

Strategic Plan

NIL

FINANCIAL REPORTS:

R8-10-23
Accounts Payable

Moved and seconded, that Council receive for information the list of accounts payable cheques and electronic fund transfers from May 5, 2023 to May 18, 2023 totaling \$76,891.41.

Carried.

R9-10-23
Treasurer's Report

Moved and seconded, that Council receive for information the Treasurer's report for April 2023.

Carried.

CORRESPONDENCE REQUIRING A COUNCIL DECISION: Nil

CORRESPONDENCE FOR INFORMATION ONLY:

R10-10-23

Moved and seconded, that Council receive for information the following correspondence from:

(1) Ministry of Municipal Affairs Re: Thank You for Meeting - #24

Carried.

MEMBER REPORTS & INQUIRIES:

Councillor Cox

Councillor Cox reported that a resident wishes to run exercise classes at KP park, and asked how they would arrange approval. They may contact the village office to arrange. Discussed progress in Canada Day events.

Councillor Heatlie

Councillor Heatlie reported that the Chamber is waiting for the province to lay the asphalt on the path at the mining exhibit, possibly within the next few weeks. There will be an opening ceremony, likely in the early evening when complete, and the Chamber will also operate a concession for Canada Day. The RC vehicle club will do some maintenance on the bike park track to prepare for their demonstration.

- Councillor Lins Councillor Lins reported on work on Canada Day events.
- Councillor Neil N/A
- Mayor Lockwood The Mayor reported that she will be departing for the FCM conference, and the Councillor Neil would cover as Deputy Mayor. Further discussion regarding:
- regional landfills and recycling
 - the RDCK Climate Action Plan. The Plan is on hold, but emphasized it is a plan not a bylaw, and that resident could get further information from the RDCK. Also see *Appendix B*. Mayor Lockwood provided copies of the Plan to all Councillors, and stated that hard copies of the Plan are available at the Village office.

R11-10-23
Verbal & Written
Reports of Mayor &
Council

Moved and seconded, that the verbal and written reports of Mayor and Council be received for information. Carried.

PUBLIC QUESTION PERIOD:

- Question regarding action that the Village could take with potentially dangerous trees. If they are on private property the Village does not have authority to deal with, but staff would see what they could do.

IN CAMERA RESOLUTION:

R12-10-23
7:50 p.m.

Moved and seconded, that the meeting be closed to the public under Sections 90(1)(c) and (i) of the *Community Charter*. Carried.

RECONVENE OPEN MEETING: Council reconvened the regular meeting at 8:07 p.m.

RISE & REPORT:

R13-10-23

Moved and seconded, that Council report the following from their *in camera* session:

That CAO Heth will be departing the Village effective June 16, 2023. Carried.

ADJOURNMENT:

R14-10-23

Moved and seconded, that the meeting be adjourned at 8:08 p.m. Carried.

I hereby certify the preceding to be a true and correct account of the Regular Meeting of Council held on Tuesday, May 23, 2023.

Originally Signed By:

Diana Lockwood
Mayor

James Heth
Chief Administrative Officer

APPENDIX A



The Corporation of the Village of Salmo

Report to Council

Report Date: May 18, 2023
Meeting Date: May 23, 2023 (#10-23)
From: James Heth, CAO
Subject: Civic Works Report for May, 2023

1. **OBJECTIVE**

To update Council on Civic Works operations.

2. **RECOMMENDATION**

For information.

3. **DISCUSSION**

3.1. **Spring Activities**

- (a) coordinating flood preparations during the Erie Creek high-water event;
- (b) onboarding new staff;
- (c) commencing mowing with the arrival of the summer student workers; and
- (d) clean up and preparation of the KP Park campground, which opened May 17, 2023.

3.2. **WWTP**

Ongoing orientation with the new WWTP operator.

3.3. **Attachments: Nil.**



Fire Chief's Report: May 01, 2023

Regular Council Meeting #10-23

Since the last report on April 1st, 2023 the Salmo Fire Department responded to 5 calls:

4 Jaws Calls 1 Grass Fire

DESCRIPTION

April was a rather slow month for calls for us. The Salmo Fire Department received a page for a large grass fire. Crews were able to respond quickly and were able to contain the fire from spreading into heavier brush and into neighbouring properties. Fortunately there were no structures lost, but the fire was spreading very rapidly as crews arrived on the scene. Reminding residents to always be prepared when they burn does not seem to get through to some people.

Misc.

With the warmer weather, we have been able to get outside for fire practices, spraying water and drafting water from different sources.

Crews are preparing for flooding season, several members have already received their Swift Water Certificate, allowing them to work closer to the water's edge.

Our tender is now parked outside at the lagoon again, as the danger of freezing has passed. It is great to have a heated area to store this valuable resource, but it would be great if we could store it at the fire hall.

Our joint practices with the Ymir Fire Department are on hold at the moment, as they are trying to get a large group of new members up to speed with their policies and procedures. But once they have their new members a little more settled we plan on getting together for rope rescue, auto extrication, wildland training and general pumping exercises.

Originally Signed By:

David Hearn, Fire Chief

FILE 7380-20



Bylaw Officer's Report: April 1, 2023 to April 30, 2023

Regular Council Meeting #10-23

Complaints:

INFRACTION TYPE	NO. OF INFRACTIONS	RESOLUTION
Burn	2	<ul style="list-style-type: none"> Two (2) burn complaints received from two separate residents about the same address. The Bylaw Officer attended and spoke to the owner, he was done burning and agreed not to burn the wet yard waste again.
Traffic	1	<ul style="list-style-type: none"> One (1) complaint about a resident parking his logging truck in a residential area creating a mess on the roads. The Bylaw Officer attended and spoke to the resident about the situation. Will follow-up to ensure compliance.
Noise	1	<ul style="list-style-type: none"> One (1) complaint about dogs barking all day. The Bylaw Officer attended and left a notice. The owner called the office to discuss the situation as she felt it was another residents' dogs barking. Will follow-up to ensure compliance.
Business/Zoning	1	<ul style="list-style-type: none"> One (1) complaint about a resident operating a business out of his residence that is not permitted at that location and creates a lot of noise. The Bylaw Officer attended as the business owner was told when he was approved for his business license that he was approved to operate in the Village but not out of his residence. The resident agreed to find a new location for his business.

Nil

Enforcement

INFRACTION TYPE	NO. OF INFRACTIONS	RESOLUTION
Dog Related	2	<ul style="list-style-type: none"> Spoke to two (2) separate residents who were walking their dogs off leash. One (1) of them complied and leashed their dog. The other resident refused to comply as he said the bylaw states you must be in control of your dog and that he is in control of it. That resident then went to the office and spoke to staff about the situation. Staff advised that he must leash the dog when it is off his property. Will follow-up to ensure compliance. Will ticket the owner in the future if necessary.
Traffic	5	<ul style="list-style-type: none"> Spoke to one (1) resident with a travel trailer parked on the Village boulevard. This was also an issue in 2022 but compliance was eventually achieved. This time the resident initially refused to comply but then came into the office and spoke to staff and he agreed to move the trailer. Compliance achieved. Checked in twice on a previous complaint/ongoing issue with a man running an uninsured car and exhaust going into the surrounding residences. The car was not running both times that the Bylaw Officer attended, but a notice was left and the second time the resident was home so the Bylaw Officer spoke to him. Will follow-up to ensure compliance. Two (2) trucks parked blocking an alley. They were both moved before the Bylaw Officer could speak to the owners. Placed a bylaw notice and traffic ticket on an abandoned car. This did not result in any action from the owner, so the car was towed. This car was abandoned over a year ago.

Garbage	3	<ul style="list-style-type: none"> Noticed three (3) residences with garbage scattered all over their yards on garbage day. Spoke to two (2) of them and one (1) cleaned it up and the other refused. Tried knocking on the door of the third but no one was home. All garbage was eventually picked up.
Zoning	1	<ul style="list-style-type: none"> The Bylaw Officer attended a residence two (2) times to follow up on a complaint about the height of a residential fence. The owner had agreed to relocate the fence in the spring. The owner complied and fence is now compliant with the bylaw.

Information submitted by:
Fred Nevakshonoff, Bylaw Officer

Originally signed and approved by:
James Heth, Chief Administrative Officer



The Corporation of the Village of Salmo

Report to Council

Report Date: May 18, 2023
Meeting Date: May 23, 2023 (#10-23)
From: James Heth, CAO
Subject: CAO Report for May, 2023

1. **OBJECTIVE**

To update Council on Village operations and administration.

2. **RECOMMENDATION**

For information.

3. **DISCUSSION**

3.1. **Large Equipment Storage Shed:** Final door install will commence next week, leaving only final trim and clean up.

3.2. **Glendale Bridge:** Environmental consultants have been retained to begin the permit process. The repair work will be done under a notice to the Province as it does not require a full review, and the notice needs to be provided 45 days prior to the commencement of any work. The consultants will prepare the notice and submit by the end of this month so work can commence as soon as the opening of the fish window, July 15. Engineering consultants have also been retained, and we are waiting on an engagement letter for the procurement and contract management consultants so procurement can commence.

3.3. **Grants:**

(a) Forest Impact Recovery – have submitted a request to ETSI-BC for funding to hire a community advisor to conduct economic development and diversification studies.

Current Status - pending

(b) Green Municipal Fund – have requested \$10,800 for the feasibility study for the concession building replacement (REDIP funding was not approved). This funding would cover 50% of the costs.

Current Status - pending

(c) Canada Summer Jobs -have requested wage subsidy support for 3 summer students for a 16-week period, total funding of \$15,033.

Current Status – pending

(d) CBT Sponsorship Grant – have requested \$500 for Canada Day events.

Current Status - pending

(e) Community Grants – Current status:

Group	Amount	Status
Salmo Valley Public Library Association	\$250	Approved
	Total approved:	\$250
	Remaining budget:	\$2,750

3.4.

Attachments: Nil

APPENDIX B



THE CORPORATION OF THE VILLAGE OF SALMO REPORT FROM MAYOR/DIRECTOR

MAYOR LOCKWOOD

Mayor Report for Council Meeting held on May 23, 2023.

CBT: Public Engagement held at SYVCC on May 8 was well attended. CBT will be holding their AGM at the SYVCC on May 23 at 4pm. Everyone is welcome to attend.

Salmo & Area G Emergency Preparedness: Emergency preparedness week happened May 8-12.

Thank you for all the help from individual's that helped with sand bagging, monitoring the creek and river, checking on your neighbours and just being a helpful citizen in Salmo and Area G.

Fire Department: Thank you to the Salmo Fire Department for being there again for Salmo and Area G and ready at a moment's notice.

As we go into fire season, this is a good time to make sure you have a **grab and go bag** ready at your front door or in your vehicle if you don't already.

Citizen Engagement: Salmo Council is reaching out to organizations and individuals to help staff to make July 1 a success.

RDCK:

Board: Staff will proceed with the submission to the Ministry of Environment and Climate Change Strategy of notification of permit abandonment at all eleven identified Legacy Landfills in the RDCK, in a phased manner. The old Salmo landfill is one of these sites.

Staff will arrange a meeting with the Emergency Management and Climate Readiness Regional Managers to discuss the changes to the ESS Program Guide to find common understanding and alignment with RDCK's implementation of the ESS Program.

Salmo & Area G Recreation Commission: Grants given out were Salmo & Area Supportive Housing Society \$500 for a senior's exercise program, Salmo Childcare Society \$2000 for playground equipment and the Nelson District Rod & Gun Club \$2000 for equipment improvements.

The pool renovation was awarded to North Mountain Construction Ltd for \$100,800.00 and work has started. The pool will be open by June. We needed to do this work before opening the pool.

Economic Trust of the Southern Interior – BC (ETSI-BC): Attended AKBLG as a sponsor. The F.I.R. granting stream has ended.

Central Resource Recovery: Next meeting TBA

Joint Resource Recovery: Septage Disposal Facilities Regulatory Bylaw No 1751 increased fees to \$70/tonne with increases in 2025 to \$90/tonne and 2027 to \$110/tonne was passed at the board.

West Kootenay Hospital Board: June 28, 2023

Nelson, Salmo, E, F, & G Regional Parks: As we start into the busy time for parks staff are working on numerous projects to get ready for all the visitors into our parks and trails. There will not be a washroom available this year at Rosebud Park, as this is not in the work plan.

Other meetings of note:

Mayor's and chair Highway 3 Coalition: Next meeting will be at UBCM in September 17 Sunday evening.

Ministry Meetings:

IHA Mayor's and Chairs regional meeting:

Respectfully submitted,

Mayor/Director Lockwood