



# The Corporation of the Village of Salmo

## REGULAR MEETING (#15-23) INCLUDING ITEMS CLOSED TO THE PUBLIC

A Regular Meeting of the Council of the Village of Salmo to be held in Council Chambers at 423 Davies Avenue, Salmo, B.C. on **Tuesday, September 12, 2023 at 7:00 p.m.**

*The public may attend in person or electronically. The electronic link will be available on our website on Tuesday. Please note that the council meeting will be recorded.*

**Traditional Lands Acknowledgement Statement:** We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

### AGENDA:

1. Call to Order
2. Adoption of Agenda

**RECOMMENDATION:**

Pg.1

That the draft agenda of Regular Meeting #15-23 of Tuesday, September 12, 2023 be adopted as amended from *Council Procedure Bylaw #663, 2014* Schedule "A" to include a New Business section, a Public Question period and an *In Camera* section .

3. Delegations - NIL
4. New Business
5. Adoption of the Minutes

(1) **RECOMMENDATION:**

Pg.3

That the draft minutes of Special Meeting of Tuesday, August 29, 2023 be adopted as presented.

6. Referrals from Delegations - NIL
7. Referrals from Prior Meetings - NIL
8. Policy Development & Review - NIL
9. Bylaw Development & Review - NIL
10. Accounts Payable

**RECOMMENDATION:**

Pg.7

That Council receive for information the list of accounts payable cheques and electronic fund transfers from August 18, 2023 to September 7, 2023 totaling \$93,390.90.

11. Correspondence Requiring a Council Decision - NIL
12. Correspondence for Information Only - NIL

**13. Member Reports & Inquiries**

- (1) Councillor Cox
- (2) Councillor Heatlie
- (2) Councillor Lins
- (3) Councillor Neil
- (5) Mayor Lockwood

**RECOMMENDATION:**

Pg.9

That the verbal and written reports of Mayor and Council be received for information.

**14. Public Question Period**

**15. In Camera Resolution**

- (1) That the meeting be closed to the public under Sections 90(1)(e) the *Community Charter*.

**16. In Camera Items**

- (1) Minutes
- (2) Land

**17. Reconvene Open Meeting**

**18. Adjournment**

*The next regularly scheduled Council meeting will be on September 26, 2023 at 7:00 p.m.*



**SPECIAL MEETING MINUTES**

Minutes of the Special Meeting of the Council of the Village of Salmo held in Council Chambers at 423 Davies Avenue in Salmo, B.C. on Tuesday, August 29, 2023 at 6:00 p.m.

**PRESENT:**

In Person:

Mayor Diana Lockwood  
Councillor Melanie Cox  
Councillor Jennifer Lins  
CO Brandy Jessup

Patricia Dehnel

Members of the Public - 4

Electronically:

Members of the Public – 2

**REGRETS:**

Councillor Kenzie Neil.

**CALL TO ORDER:**

Mayor Lockwood called the meeting to order at 6:00 p.m.

**AGENDA:**

R1-0830-23

Moved and seconded, that the draft agenda of Special Meeting of Tuesday, August 29, 2023 be adopted as presented.

Carried.

R2-0830-23  
Freedom of the Floor

Moved and seconded, that Council give Patricia Dehnel freedom of the floor.

Carried.

**BYLAW DEVELOPMENT & REVIEW:**

R3-0830-23  
Dehnel Planning Report

Moved and seconded, that Council receive for information the report prepared by Dehnel Planning regarding preparation of Zoning Bylaw Draft Version 9.0 based on comments received at the Public Hearing.

Carried.

Pause

The meeting was paused at 6:29 p.m. for CO Jessup.

R4-0830-23  
Reconvene

Moved and seconded, that the meeting reconvene at 6:31 p.m.

Carried.

Notice of Motion

Councillor Heatlie introduced a notice of motion to rescind first reading of Zoning Bylaw #717, 2023 version 8.0 of December 13, 2022.

R5-0830-23  
Village of Salmo Zoning  
Bylaw #717, 2023

Moved and seconded, that Council rescind first reading of Zoning Bylaw #717, 2023 version 8.0 of December 13, 2022.

Carried.

Mayor Lockwood recorded as opposed.

**DELEGATIONS:**

NIL

**NEW BUSINESS:**

NIL

**MINUTES:** (Note: See official minutes and agenda package for copies of applicable reports.)  
R6-0830-23 Moved and seconded, that the draft minutes of the Regular Council  
Regular Meeting meeting #13-23 of Tuesday, July 11, 2023 be adopted as presented.  
July 11, 2023 Carried.

**REFERRALS FROM DELEGATIONS: NIL**

**REFERRALS FROM PRIOR MEETINGS: NIL**

**OPERATIONAL REPORTS:**

R7-0830-23 Moved and seconded, that Council receive for information the written  
Civic Works report as presented by Civic Works Foreman Fred Paton dated August  
17, 2023. (see *Appendix A*).  
Carried.

R8-0830-23 Moved and seconded, that Council approve using \$10,574 of the  
Spare Well Pump Village of Salmo's portion of the 2023 Community Development Funds  
towards purchasing a spare well pump motor.  
Carried.

R9-0830-23 Moved and seconded, that Council receive for information the written  
Fire Department report dated August 1, 2023 provided by Fire Chief David Hearn for the  
period of June and July 2023. (see *Appendix A*).  
Carried.

R10-0830-23 Moved and seconded, that Council receive for information the written  
Bylaw Enforcement report on bylaw enforcement for the period of June and July 2023. (see  
*Appendix A*).  
Carried.

Administration Moved and seconded, that Council receive for information the written  
R11-0830-23 report as presented by CO Jessup.  
Carried.

Strategic Plan NIL

**FINANCIAL REPORTS:**

R12-0830-23 Moved and seconded, that Council receive for information the list of  
Accounts Payable accounts payable cheques and electronic fund transfers from July 7,  
2023 to August 17, 2023 totaling \$619,951.74.  
Carried.

R13-0830-23 Moved and seconded, that Council receive for information the  
Treasurer's Report Treasurer's report for July 2023.  
Carried.

**CORRESPONDENCE REQUIRING A COUNCIL DECISION:**

R14-0830-23 Moved and seconded, that Council partner with the Regional District of  
RDCK Re: Community Central Kootenay (RDCK) to offer Village of Salmo residents who  
Wood Smoke Reduction replace old, inefficient woodstoves with new, efficient and certified  
Program - #35 heating appliances a rebate, of which \$100 per applicant is to be paid  
for by the Village, to a maximum of two rebates totalling \$200.

Carried.

**CORRESPONDENCE FOR INFORMATION ONLY:**

R15-0830-23 Moved and seconded, that Council receive for information the  
following correspondence from:

- (1) Ombudsperson British Columbia Re: Quarterly Reports July 1, 2022-March 31, 2023 - #34
- (2) UBCM Re: First Community Works Fund Payment for 2023/2024 - #36
- (3) The Corporation of the Township of Spallumcheen Re: Recycling Program for Antifreeze Containers and Used Oil Collection at the Armstrong Spallumcheen Diversion and Disposal Facility - #36
- (4) Peace River Regional District Re: BC Wildfire Service Fire Fighting Equipment - #37
- (5) BC Forest Practices Board Re: Report on Forest and Fire Management in BC: Toward Landscape Resilience - #39
- (6) RDCK Re: Annual Household Hazardous Waste Round-Up Event - #40
- (7) BC Rural Health Network Re: UBCM Resolution to Double Rural Transit Funding - #41

Carried.

**MEMBER REPORTS & INQUIRIES:**

Councillor Cox Councillor Cox reported on her work with the transit committee noting there were approximately 150 surveys completed with interest seeming to be in support of streamlined bus services.

Councillor Heatlie Councillor Heatlie reported that he is following up with Heather to complete the final report for the mining project.

Councillor Lins Councillor Lins reported that there have been no meetings for her over the summer but there will be a meeting with the Salmo Valley & Youth Centre in September. She also reminded people that school is starting.

Mayor Lockwood See *Appendix B*.

R16-0830-23 Moved and seconded, that the verbal and written reports of Mayor  
Verbal & Written and Council be received for information.  
Reports of Mayor &

Carried.

Council

**PUBLIC QUESTION PERIOD:**

Jacquie Huser

Ms. Huser asked if:

- groups will be able to store items in the large equipment building. Mayor Lockwood responded there may be room towards the back of the building but she wasn't certain as no one has been inside yet.
- the Village checks to see if the aquifer is refilled. Mayor Lockwood replied that there is no measurement, but you just have to look at the rivers and streams.
- there was an update on the CAO position. Mayor Lockwood responded that there wasn't at this point.

R17-0830-23

Moved and seconded, that Council recess the meeting at 7:36 p.m.

Recess

Carried.

R18-0830-23

Moved and seconded, that Council reconvene the meeting at 7:38 p.m.

Reconvene

Carried.

**IN CAMERA RESOLUTION:**

R19-0830-23

Moved and seconded, that the meeting be closed to the public under Sections 90(1)(a) of the *Community Charter*.

7:38 p.m.

Carried.

**RECONVENE OPEN MEETING:** Council reconvened the regular meeting at 9:42 p.m.

**ADJOURNMENT:**

Moved and seconded, that the meeting be adjourned at 9:42 p.m.

R20-0830-23

Carried.

I hereby certify the preceding to be a true and correct account of the Special Meeting of Council held on Tuesday, August 29, 2023.

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Mayor

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Corporate Officer

Village of Salmo  
Accounts Payable August 18 to September 7, 2023

Check #	Pay Date	Vendor Name	Description	Paid Amount
016661	2023-08-21	Ace Courier Systems	Water Sample Shipment	\$58.44
016699	2023-08-29	Ace Courier Systems	Water Sample/BOD Shipment	\$81.00
016709	2023-09-06	Ace Courier Systems	CW Shipping Expense	\$122.00
016708	2023-08-29	Alumichem Canada Inc.	WWTP Supplies	\$4,523.90
016710	2023-09-06	Bank of Montreal	Refund for Tax Overpayment	\$770.00
016664	2023-08-21	BH Safety Gear	WWTP Supplies	\$124.85
016663	2023-08-21	Billy's Auto Service	FD IHC & Fast Attack Maintenance	\$1,703.59
016701	2023-08-29	Billy's Auto Service	FD Rescue Van Maintenance	\$275.42
016711	2023-09-06	Caro Analytical Services	BOD Testing	\$143.85
016713	2023-09-06	Cloverdale Paint Inc.	Summer Roads Maintenance	\$302.78
EFT	2023-09-06	Collabria	KP Washrooms/Job Posting/FD GPS/Office Supplies	\$1,618.54
016665	2023-08-21	Commissionaires British Columbia	Bylaw Enforcement	\$318.82
016712	2023-09-06	Commissionaires British Columbia	Bylaw Enforcement	\$318.26
016666	2023-08-21	Environmental Operators Certification	Level II Operator Job Posting	\$157.50
016677	2023-08-21	Fortis BC - Natural Gas	Natural Gas Expense	\$227.41
016706	2023-08-29	Fortis BC - Natural Gas	Natural Gas Expense	\$54.87
016667	2023-08-21	Fortis BC Inc.	Electricity Expense	\$41.33
016702	2023-08-29	Fortis BC Inc.	Electricity Expense	\$97.17
016714	2023-09-06	Fortis BC Inc.	Electricity Expense	\$3,598.71
016703	2023-08-29	Gescan Division of Sonepar Canada Inc.	Generator Parts	\$702.67
016715	2023-09-06	Gescan Division of Sonepar Canada Inc.	Glendale Generator Parts	\$478.88
016716	2023-09-06	Home Hardware Building Centre	Recycling Depot Maintenance	\$893.60
016668	2023-08-21	Imperial Oil Esso	CW/FD/Fleet Fuel Expense	\$922.47
016680	2023-08-21	Inland Allcare	Interest Charge	\$10.75
016726	2023-09-06	Inland Allcare	KP Washroom Maintenance	\$640.67
016721	2023-09-06	Kelowna Barrette	Bi-Weekly Clean	\$526.00
016704	2023-08-29	Kootenay Industrial Supply Ltd.	Fire Department Supplies	\$347.77
016717	2023-09-06	Lordco Auto Parts	2012 Ford F150, Loader Parts	\$161.32
016719	2023-09-06	Mills Office Productivity	Office Supplies	\$144.63
Pre-authorized Debit	2023-09-01	Municipal Finance Authority of BC	Short Term Fixed Fee	\$1,965.48
016670	2023-08-21	Nelson Ford	FD Fast Attack Maintenance	\$1,974.41
016669	2023-08-21	Northern Souvenirs 9133-4785 Que Inc.	Salmo Dinner Jackets	\$2,396.21
016720	2023-09-06	Passmore Laboratory Ltd.	Passmore Water Sample	\$250.00

Village of Salmo  
Accounts Payable August 18 to September 7, 2023

Cheque #	Pay Date	Vendor Name	Description	Paid Amount
016671	2023-08-21	Regional District of Central Kootenay	June Building Permits	\$373.50
016662	2023-08-21	Richens Ann	Campground Management	\$932.50
016700	2023-08-29	Richens Ann	Campground Management Fee	\$410.00
016672	2023-08-21	Rogers	Cellphone Expense	\$260.62
016722	2023-09-06	Rogers	Cell Phone Expense	\$221.66
Pre-authorized Debit	2023-09-01	Royal Bank Central Card Services	Service Fees	\$85.49
016705	2023-08-29	S.C. Mechanics	Glendale Generator Parts/labour	\$434.36
016676	2023-08-21	School District No. 8	Tennis/Basketball/Picketball Grant - Reissued	\$18,900.00
016675	2023-08-21	Scrap King Auto Wrecking	Tow bill for Firetruck	\$430.50
016674	2023-08-21	Selkirk College	Transit Study	\$9,450.00
016673	2023-08-21	Skyway Hardware (1985) Ltd.	Cemetery, KP Park, Office, Shop, WWTP Supplies	\$441.87
016725	2023-09-06	Sorensen Deborah	Refund Overpayment of Taxes	\$275.00
016723	2023-09-06	Startup HVAC Solutions LTD	Wellness Center Maintenance	\$2,928.97
016724	2023-09-06	Sunco Communication & Installation	IT Service - September	\$1,129.41
016678	2023-08-21	Telus Communications Inc.	Fax/Internet/Phone	\$1,249.30
016707	2023-08-29	Vallen Canada Inc.	FD Supplies	\$156.47
016679	2023-08-21	VH Sport	Salmo Dinner Jacket Embroidery	\$309.75
		Employee Benefits, Reimbursements and Salaries (PP17, PP18, Council 8)		\$29,448.20
		<b>Total:</b>		<b>\$93,390.90</b>

**Credit Card Details:**

Adobe Subscription	\$43.66
Baby Change Tables	\$1,261.68
FD GPS Subscription	\$72.75
Level II Job Posting	\$240.45
	<b>\$1,618.54</b>





# THE CORPORATION OF THE VILLAGE OF SALMO

## REPORT FROM MAYOR/DIRECTOR

### MAYOR LOCKWOOD

Mayor Report for Council Meeting held on September 12, 2023.

#### **Salmo & Area G Emergency Preparedness:**

**Fire Department:** A huge thank you to our volunteer fire department for getting out the two fires that could have been a disaster for the community.

**Citizen Engagement:** Public inquiries because council rescinded 1<sup>st</sup> reading of the zoning bylaw. Question "How much have we spent to get to this point and how much more money will we spend before the zoning bylaw gets passed"? People were looking forward to the possibility to build a detached laneway house or other permitted secondary housing to help with their financials.

#### **RDCK:**

**Board:** Next meeting September 14, 2023

**Salmo & Area G Recreation Commission:** Next meeting September 11, 2023

**Economic Trust of the Southern Interior – BC (ETSI-BC):** Next meeting October 6, 2023

**Central Resource Recovery:** Next meeting TBA

**Joint Resource Recovery:** Next meeting September 13, 2023

**West Kootenay Hospital Board:** Next meeting October 25, 2023

**Nelson, Salmo, E, F, & G Regional Parks:** Next meeting September 12, 2023

#### **Other meetings of note:**

**UBCM:** September 18, 2023

**Mayor's and chair Highway 3 Coalition:** Next meeting will be at UBCM in September 17 Sunday evening.

#### **Ministry Meetings:**

Weekly meetings with Minister Kang and Minister Ma about the drought and wildfire situation that is facing the province.

Meeting with Minister Kang at UBCM about Fire Truck purchases.

**IHA Mayor's and Chairs regional meeting:** TBA

Respectfully submitted,

**Mayor/Director Lockwood**

