



**REGULAR MEETING (#16-23)
INCLUDING ITEMS CLOSED TO THE PUBLIC**

A Regular Meeting of the Council of the Village of Salmo to be held in Council Chambers at 423 Davies Avenue in Salmo, B.C. on **Tuesday, September 26, 2023 at 7:00 p.m.**

The public may attend in person or electronically. The electronic link will be available on our website on Tuesday. Please note that the council meeting will be recorded.

Traditional Lands Acknowledgement Statement: We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

AGENDA:

1. Call to Order
2. Adoption of Agenda

RECOMMENDATION:

Pg.1

That the draft agenda of Regular Meeting #16-23 of Tuesday, September 26, 2023 be adopted as amended from *Council Procedure Bylaw No. 663, 2014* Schedule "B" to move the Financial Report by Financial Officer Russ to the beginning of the meeting, include a Bylaw Development & Review section, a New Business section, a Public Question Period, and an *In Camera* section.

3. Financial Report – Financial Officer Russ

(1) RECOMMENDATION:

Pg.5

That Council receive for information the Second Quarter Financial Statement dated June 30, 2023 as presented by Financial Officer Nathan Russ.

4. Bylaw Development & Review

(1) Property Tax Exemption Information

Pg.9

RECOMMENDATION:

That Council receive for information the report prepared by Financial Officer Russ regarding property tax exemptions.

(2) Permissive Tax Exemption Bylaw #751, 2024

Pg.17

RECOMMENDATION:

That the "*Permissive Tax Exemption Bylaw #751, 2024*" be given first reading.

That the "*Permissive Tax Exemption Bylaw #751, 2024*" be given second reading.

That the "*Permissive Tax Exemption Bylaw #751, 2024*", be given third reading.

5. Delegations - NIL
6. New Business
7. Adoption of the Minutes

(1) RECOMMENDATION:

Pg.21

That the draft minutes of the Regular Council meeting #15-23 of Tuesday, September 12, 2023 be adopted as presented.

8. Referrals from Delegations - NIL
9. Referrals from Prior Meetings - NIL
10. Operational Reports
 - (1) Civic Works Department Pg.25

RECOMMENDATION:

That Council receive for information the written report as presented by Civic Works Foreman Fred Paton dated September 21, 2023.
 - (2) Fire Department Pg.27

RECOMMENDATION:

That Council receive for information the written report dated September 1, 2023 provided by Fire Chief David Hearn for the period of August 2023.
 - (3) Bylaw Enforcement Pg.29

RECOMMENDATION:

That Council receive for information the written report on bylaw enforcement for the period of August 2023.
 - (4) Administration Pg.31

RECOMMENDATION:

That Council receive for information the written report as presented by CAO Qualizza regarding the Glendale Bridge.
 - (5) Strategic Plan - NIL
11. Financial Reports
 - (1) **RECOMMENDATION:** Pg.33

That Council receive for information the list of accounts payable cheques and electronic fund transfers from September 8, 2023 to September 21, 2023 totaling \$50,715.73.
 - (2) **RECOMMENDATION:** Pg.35

That Council receive for information the Treasurer’s Report for August 2023.
12. Correspondence Requiring a Council Decision
 - (1) Grant-in-Aid Request: Salmo Valley Youth & Community Centre - #42 Pg.37

RECOMMENDATION:

That Council approve the grant-in-aid request of \$250 for the Salmo Valley Youth & Community Centre to assist with the costs associated with the 2023 Fall Festival.
13. Correspondence for Information Only - NIL
14. Member Reports & Inquiries
 - (1) Councillor Cox
 - (2) Councillor Heatlie

- (3) Councillor Lins
- (4) Councillor Neil
- (5) Mayor Lockwood

RECOMMENDATION:

Pg.49

That the verbal and written reports of Mayor and Council be received for information.

15. Public Question Period

16. In Camera Resolution

- (1) That the meeting be closed to the public under Sections 90(1)(c) the *Community Charter*.

17. In Camera Items

- (1) Minutes
- (2) Personnel

18. Reconvene Open Meeting

19. Adjournment

The next regularly scheduled Council meeting will be on October 10, 2023 at 7:00 p.m.

VILLAGE OF SALMO

STATEMENT OF OPERATIONS - OPERATING FUND

For the Period Ended June 30, 2023

	YTD Actual	2023 Total Budget	Balance Remaining	% Rem	YTD Actual	2022 Total Budget	Balance Remaining	% Rem
REVENUES								
Taxes	\$ 460,532	\$ 472,619	\$ 12,087	3 %	\$ 429,088	\$ 447,212	\$ 18,124	4 %
Sales of Services	103,769	105,996	2,227	2 %	97,931	102,585	4,654	5 %
Other revenue	64,800	167,456	102,656	61 %	64,014	170,040	106,026	62 %
Investment income	18,210	25,300	7,090	28 %	12,861	19,950	7,089	36 %
Grants - unconditional	459,000	466,000	7,000	2 %	593,000	466,000	(127,000)	(27)%
Grants - conditional	1,167,492	860,510	(306,982)	(36)%	3,372	388,205	384,833	99 %
Water user fees	190,351	189,276	(1,075)	(1)%	182,084	182,036	(48)	- %
Sewer user fees	310,993	309,571	(1,422)	- %	286,569	286,496	(73)	- %
Total revenue	<u>2,775,147</u>	<u>2,596,728</u>	<u>(178,419)</u>	<u>(7)%</u>	<u>1,668,919</u>	<u>2,062,524</u>	<u>393,605</u>	<u>19 %</u>
EXPENSES								
General Government	290,597	567,431	276,834	49 %	280,487	578,508	298,021	52 %
Protective services	44,300	133,739	89,439	67 %	41,584	134,395	92,811	69 %
Transportation services	91,268	369,811	278,543	75 %	151,514	385,284	233,770	61 %
Environmental health services	46,248	114,626	68,378	60 %	39,538	107,991	68,453	63 %
Public health and welfare services	6,257	14,525	8,268	57 %	3,790	11,675	7,885	68 %
Recreation and cultural services	16,188	63,050	46,862	74 %	24,955	83,600	58,645	70 %
Interest and other debt charges	11,426	22,552	11,126	49 %	11,242	22,473	11,231	50 %
Water utility operations	60,341	146,676	86,335	59 %	73,056	151,269	78,213	52 %
Sewer utility operations	133,769	297,768	163,999	55 %	128,257	234,336	106,079	45 %
Total expense	<u>700,394</u>	<u>1,730,178</u>	<u>1,029,784</u>	<u>60 %</u>	<u>754,423</u>	<u>1,709,531</u>	<u>955,108</u>	<u>56 %</u>
NET REVENUE (EXPENSE)	<u>2,074,753</u>	<u>866,550</u>	<u>1,208,203</u>	<u>139 %</u>	<u>914,496</u>	<u>352,993</u>	<u>561,503</u>	<u>159 %</u>
CAPITAL								
General	67,005	144,339	77,334	54 %	161,054	617,000	455,946	74 %
Water	43,560	52,000	8,440	16 %	7,923	68,000	60,077	88 %
Sewer	100,765	80,672	(20,093)	(25)%	65,516	360,000	294,484	82 %
	<u>211,330</u>	<u>277,011</u>	<u>65,681</u>	<u>24 %</u>	<u>234,493</u>	<u>1,045,000</u>	<u>810,507</u>	<u>78 %</u>
NET SURPLUS (DEFICIT)	<u>\$ 1,863,423</u>	<u>\$ 589,539</u>	<u>\$ 1,273,884</u>	<u>216)%</u>	<u>\$ 680,003</u>	<u>\$ (692,007)</u>	<u>\$ 1,372,010</u>	<u>198 %</u>

NOTES

Revenues

- Please note that revenues are budgeted to occur evenly through the year. This has resulted in some favourable/unfavourable revenue variances due to timing differences. It is anticipated that these timing differences will be resolved prior to year end.
- Taxes have been billed and collected as expected and budgeted.
- Sales of Services revenue is up slightly over last year due to an increase in waste collection rates and in-line with expectations.
- Other Revenue is on par with last year and in-line with expectations for the end of the second quarter. Camping season kicks off in Q2 but the majority of revenue is earned in summer and fall. To date, the campground is on trend to end on budget. Building permits are up, \$5,800 compared to \$1,200 at this time last year, and are also on trend to come in on budget. Promotional item sales are steady and comparable to last year at the end of June.
- Unconditional grants received this year is the annual Small Communities Grant. The amount received (\$459,000) was only slightly under expectations. The calculation performed by the province to determine the amount each year is based on the population and property assessed values for each municipality, so slight variations from year to year are expected.
- Conditional grants received in the first half of the year are \$1,167,000. The largest contributor is the Growing Communities Fund one-time payment in the amount of \$1,130,000. The CBT grant for renewable energy projects in the amount of \$70,000 was also received as expected in Q2.
- Both Water and Sewer revenues are in-line with budget.

Expenses

- Overall the Village is managing the expense portion of the operating budget within the expected parameters.
- General Government expenses are trending in-line with budget and comparable to last year with only a 3.4% increase in expenditures; less than inflation. Insurance premiums decreased for both property and general liability (approx 5%). Conferences attended include the AKBLG (Association of Kootenay & Boundary Local Governments) and LGLA (Local Government Leadership Academy) in the first half of the year. There were no other notable changes in expenditures over the previous year. \$25,000 budgeted for asset management has not been spent as of the end of Q2.
- Protective Services expenditures are again on par with last year and trending below budget. Items that remain unspent at the end of Q2 are flood mitigation maintenance cost and equipment maintenance.
- Transportation Services are down significantly (66%) compared to last year. The decrease in expenditures can mainly be attributed to significant snow removal costs at the beginning of 2022 compared to 2023 which was a light snow year in comparison. The difference in snow removal costs between the two years equate to \$40,000 in contractor costs, equipment costs and labour costs. Overall labour costs for transportation were less than last year. A transportation study budgeted for 2023 (\$20,000) remains unspent at the end of Q2. It should be noted that much of the summer maintenance occurs in the last half of the year.
- Environmental Health Services experienced an increase over last year due to a new contract value for the contractor who does the waste collection (GFL Environmental). This was expected as the new rates were negotiated in late 2022. The Village is trending on budget for waste collection.
- Recreation and cultural services is showing fewer expenditures than last year, however this is only due to timing differences of when the Canada Day expenditures were recorded. Last year the celebration's costs were accounted for in Q2, this year they were recorded in Q3. The costs incurred for the celebration were similar to last year at around \$6,000.
- The Water Utility operations budget and expenses are lower than last year as there was a \$10,000 well inspection last year that did not take place in 2023. No training costs have occurred this year for water/sewer compared to \$4,500 in Q2 last year for public works staff.
- Sewer Utility operations are up over last year (5%) but in-line with expectations. The WWTP garbage removal costs are up over last year at this time as costs increased with the service provider in mid 2022. Power costs have also increased since the work began on the WWTP in 2022.

Capital

To date, several budgeted capital projects are underway:

- Large Equipment Storage Facility \$67,000 spent of \$80,800 budgeted
- Water System Generator \$43,500 spent of \$52,000 budgeted
- Sewer Treatment Plant \$100,700 spent in the year with \$80,600 budgeted to wrap up the project in 2023

Permissive Tax Exemptions

Village of Salmo - September 26, 2023



Statutory vs Permissive Tax Exemptions

Statutory Exemption -Automatic

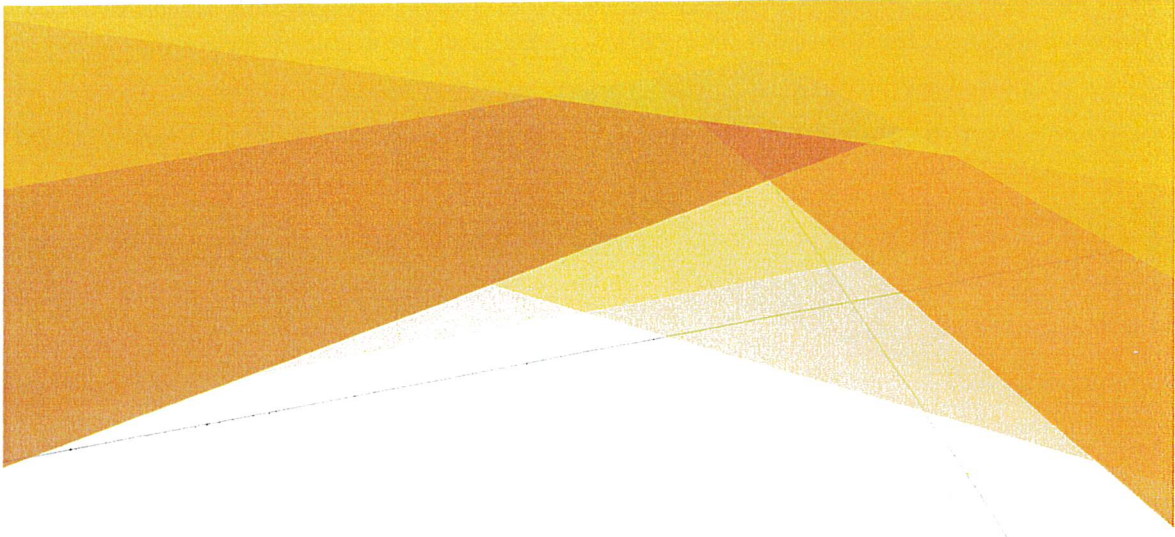
(CC 220)

- ▶ Municipal Land
- ▶ Library
- ▶ First Nations Band
- ▶ Cemetery
- ▶ Place of Worship (owned property)
- ▶ Hospitals
- ▶ Schools

Permissive Exemption

(CC 224)

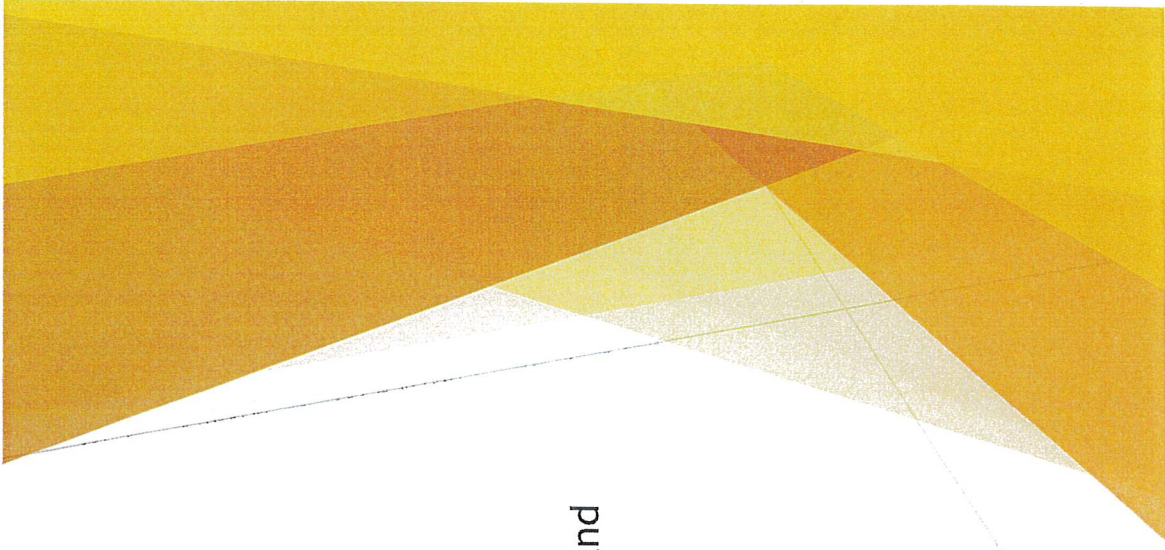
- ▶ Granted by a Municipality bylaw
- ▶ In-Line with Municipal Objectives



Permissive Tax Exemption (PTE) Objectives

- ▶ Salmo Policy F-010

The Council of the Village of Salmo wishes to identify services and organizations which are complementary extensions of municipal services and that provide a demonstrable benefit to Village residents, and to provide Exemptions to Applicants providing such services in accordance with this policy.

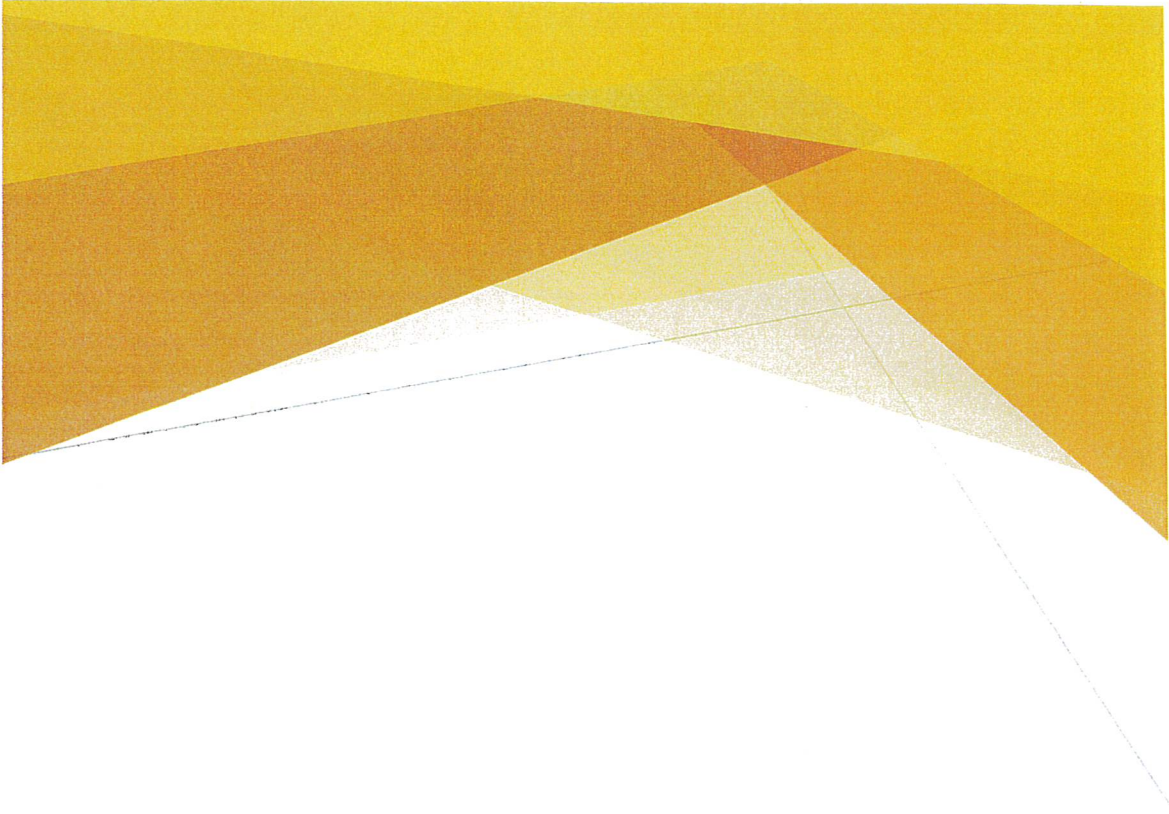


PTE Qualifying Categories

- ▶ **Supportive Housing** - Social support services/programs
- ▶ **Arts and Culture** - Cultural events or exhibits
- ▶ **Athletics and Recreation** - Space for physical and mental enjoyment
- ▶ **Places of Worship** - Facilities for public worship occupied by a religious organization (Land only)
- ▶ **Affordable Rental Housing** - Specific to council consideration

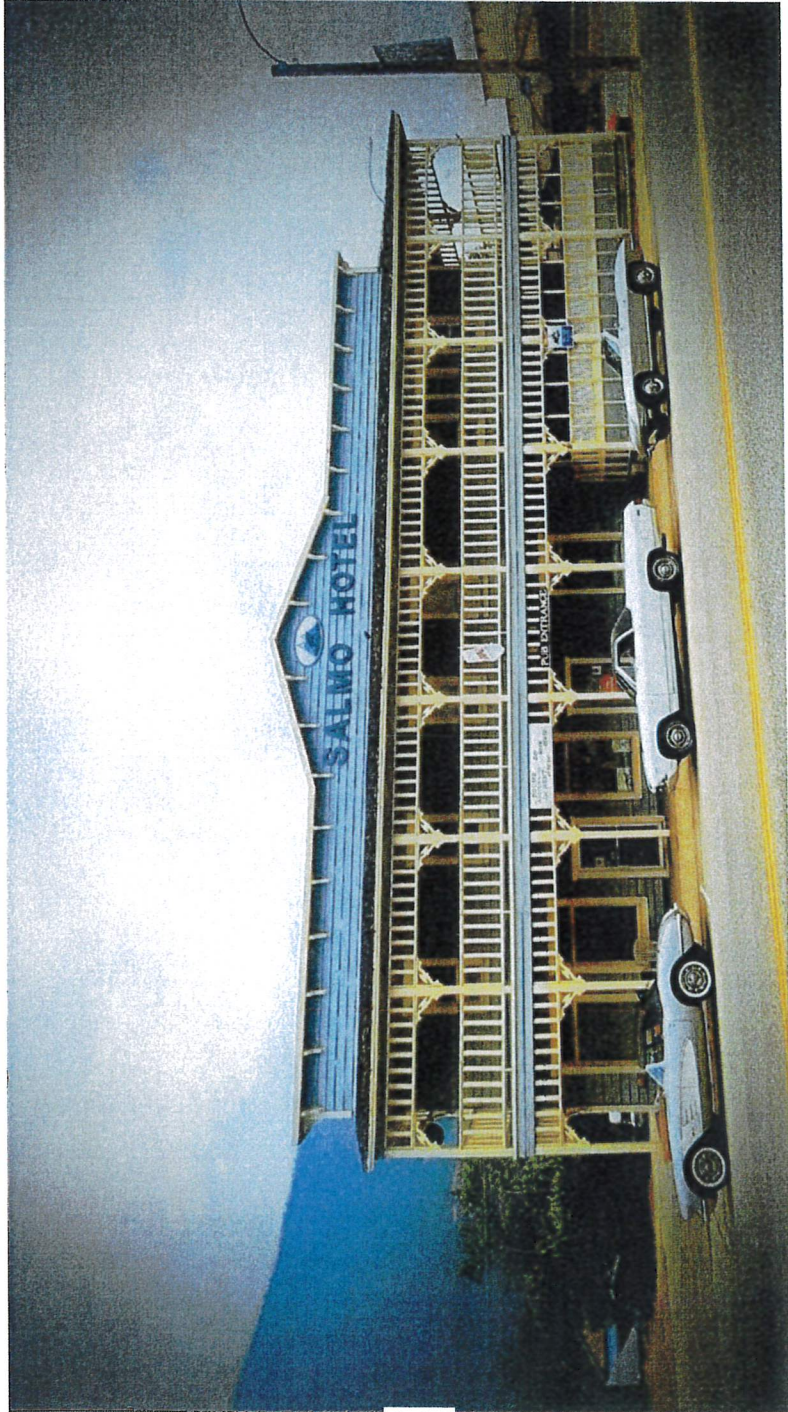
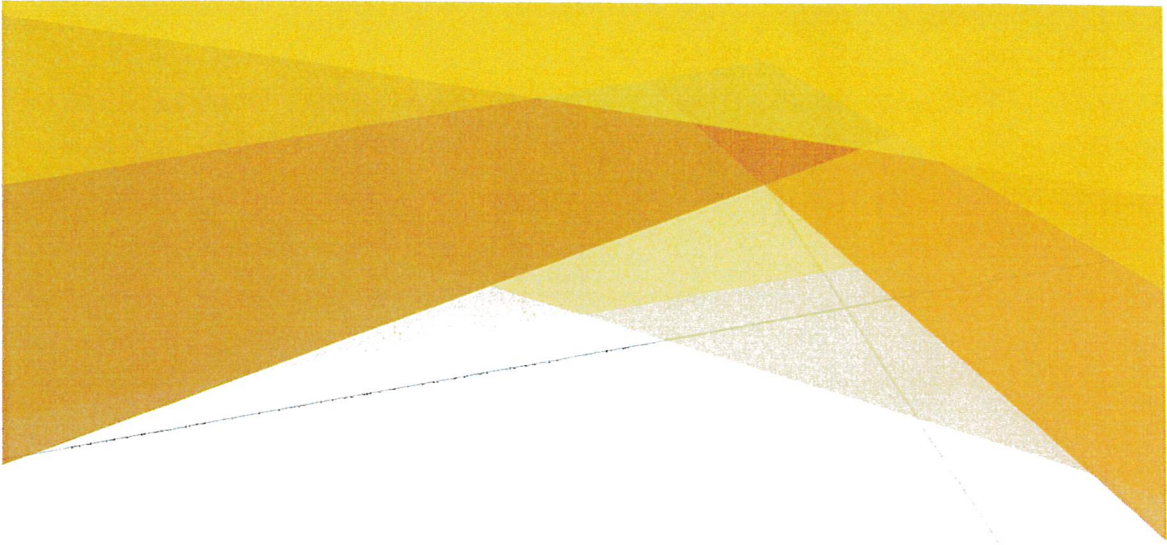
Other “Fun” PTE Facts

- ▶ Duration of PTE - 1 to 10 years
- ▶ Approved by Council - Oct 31st
- ▶ All taxes are exempt (not just municipal portion)
- ▶ Amount of exemption is flexible



Current PTE List (Bylaw 745)

- ▶ Roman Catholic Church
- ▶ Salmo Community Memorial Church
- ▶ Salmo Baptist Church
- ▶ Salmo Valley Curling & Rink Assoc.
- ▶ Salmo Valley Youth & Community Centre
- ▶ Salmo Square Society
- ▶ Salmo Community Resource Society
- ▶ Royal Canadian Legion
- ▶ Salmo & Area Supportive Housing - **Currently 1-year only**
- ▶ Salmo Senior Citizens Society



End Of Presentation

THE CORPORATION OF THE VILLAGE OF SALMO

BYLAW #751

WHEREAS section 224 of the *Community Charter*, Chapter 26, authorizes the Council of the Village of Salmo to exempt certain properties from property taxation,

AND WHEREAS the Salmo Valley Curling and Rink Association was formed and incorporated for the purpose of promoting the game of curling in Salmo;

AND WHEREAS the Salmo Valley Youth and Community Centre Society was formed and incorporated for the purpose of promoting space for community groups and programs;

AND WHEREAS the Curling Rink and the Community Centre are not being operated for gain or profit and the improvements are situated upon land held in the name of the Village of Salmo and is used for parks and recreational purposes only;

AND WHEREAS the Salmo Square Society was formed and incorporated for the purpose of fostering interest and pride in the cultural heritage of Salmo;

AND WHEREAS the Salmo Royal Canadian Legion was formed and incorporated for the purpose of providing veteran support and services to benefit the community;

AND WHEREAS the Salmo Community Resource Society was formed and incorporated for the purpose of providing counselling and assistance programs for residents of the community;

AND WHEREAS the Salmo and Area Supportive Housing Society was formed and incorporated for the purpose of providing supportive housing for seniors and affordable housing;

AND WHEREAS the Salmo Senior Citizens Society was formed and incorporated for the purpose of providing low-cost housing for low-income seniors;

AND WHEREAS various religious organizations operate buildings and lands for public worship;

NOW THEREFORE the Council of the Village of Salmo, in open meeting assembled, enacts as follows:

1. EXEMPTIONS

1.1. The properties listed in this section shall be exempt from the property taxes in the year 2024 under the authority of section 224(2)(f) of the *Community Charter*.

- (a) Lot 24 and Lot 25, Block 22, Plan 622A, DL206A, Kootenay Land District, PID 016-702-875 and 016-730-615, registered in the name of the Roman Catholic Bishop of Nelson. (Roll 209050, 402 Baker Avenue)

- (b) Lot 1 and Lot 2, Block 23, Plan 622A, DL206A, Kootenay Land District, PID 016-721-152 and 016-721-161, registered in the name of the Salmo Community Memorial Church Association. (Roll 209070, 304 Main Street)
 - (c) Lot 3, Plan NEP15447, DL206, Kootenay Land District, PID 009-820-213, registered in the name of the Salmo Baptist Church. (Roll 1242300, 430 Cady Road)
- 1.2. The properties listed in this section shall be exempt from property taxes in the year 2024 under the authority of section 224(2)(i) of the *Community Charter*.
- (a) Lot 1, Plan NEP11031, DL206, Kootenay Land District, PID 012-846-571, held by the Salmo Valley Curling and Rink Association, and recorded in the Assessment Roll under the name "Village of Salmo". (Roll 1249250, 1003 Glendale Avenue)
 - (b) Lot B, Plan EPP9579, DL206 and 206A, Kootenay Land District, PID 028-449-266, held by the Salmo Valley Youth and Community Centre Society, and recorded in the Assessment Roll under the name "Village of Salmo". (Roll 130055, 206 7th Street)
- 1.3. The properties listed in this section shall be exempt from property taxes in the year 2024 under the authority of section 224(2)(a) of the *Community Charter*.
- (a) Parcel D (Being a Consolidation of Lots 1-3, See LB472515) Block 5, Plan NEP622, DL206A, Kootenay Land District, PID 028-625-315, registered in the name of the Salmo Square Society. (Roll 76000, 104 Fourth Street)
 - (b) Lot A, Plan NEP75263, DL206A, Kootenay Land District, PID 025-885-243, registered in the name of the Salmo Community Resource Society. (Roll 65100, 311 Railway Avenue)
 - (c) Class 8 Exemption Only – Parcel C (Being a Consolidation of Lots 9-12 See CA7516655) Block 21, Plan NEP622A, DL206A, Kootenay Land District, PID 030-796-636, registered in the name of the Royal Canadian Legion. (Roll 204010, 303 Fourth Street)
 - (d) Lot 2, Plan NEP71801, DL206 and 206A, Kootenay Land District, PID 025-478-401, registered in the name of the Salmo and Area Supportive Housing. (Roll 127150, 730 Railway Avenue)
 - (e) Parcel Z, Block 11, Plan NEP622, DL206A, Kootenay Land District, (SEE K7758), PID 016-197-160, registered in the name of the Salmo Senior Citizens Society. (Roll 145000, 517 Davies Avenue)

2. CITATION

- 2.1. This by-law shall be known and cited for all purposes as the Village of Salmo "**TAX EXEMPTION BYLAW #751, 2024**".

3. ENACTMENT

- 3.1. If any section, subsection, sentence, clause or phrase of this Bylaw is for any reason held to be invalid by the decision of any court of competent jurisdiction, the invalid portion(s) shall be severed, and the part(s) that is (are) invalid shall not affect the validity of the remainder of this Bylaw.
- 3.2. This Bylaw shall be considered to have come into force and effect upon the day adoption.

READ A FIRST TIME	this __ day of __, 2023
READ A SECOND TIME	this __ day of __, 2023
READ A THIRD TIME	this __ day of __, 2023
ADVERTISED a first time pursuant to s. 224(4)(b)	this __ day of __, 2023
ADVERTISED a second time pursuant to s. 224(4)(b)	this __ day of __, 2023
RECONSIDERED AND FINALLY ADOPTED	this __ day of __, 2023

Mayor

Chief Administrative Officer/CO

I HEREBY CERTIFY THIS TO BE A TRUE COPY OF THE VILLAGE OF SALMO "TAX EXEMPTION BYLAW #751, 2024".

Chief Administrative Officer/CO



REGULAR MEETING #15-23 MINUTES

Minutes of the Regular Meeting of the Council of the Village of Salmo held in Council Chambers at 423 Davies Avenue in Salmo, B.C. on Tuesday, September 12, 2023 at 7:00 p.m.

PRESENT:

<u>In Person:</u>	CAO Ange Qualizza
Mayor Diana Lockwood	CO Brandy Jessup
Councillor Melanie Cox	Members of the Public - 1
Councillor Jonathon Heatlie	
Councillor Jennifer Lins	<u>Electronically:</u>
Councillor Kenzie Neil	Members of the Public – 0

CALL TO ORDER: Mayor Lockwood called the meeting to order at 7:00 p.m.

AGENDA:
R1-15-23 Moved and seconded, that the draft agenda of Regular Meeting #15-23 of Tuesday, September 12, 2023 be adopted as amended from *Council Procedure Bylaw #663, 2014* Schedule "A" to include a New Business section, a Public Question period and an *In Camera* section.

Carried.

DELEGATIONS: NIL

NEW BUSINESS: NIL

MINUTES: (Note: See official minutes and agenda package for applicable reports.)
R2-15-23 Moved and seconded, that the draft minutes of Special Meeting of
Special Meeting Tuesday, August 29, 2023 be adopted as presented.
August 29, 2023

Carried.

REFERRALS FROM DELEGATIONS: NIL

REFERRALS FROM PRIOR MEETINGS: NIL

POLICY DEVELOPMENT & REVIEW: NIL

BYLAW REVIEW & DEVELOPMENT: NIL

ACCOUNTS PAYABLE:
R3-15-23 Moved and seconded, that Council receive for information the list of accounts payable cheques and electronic fund transfers from August 18, 2023 to September 7, 2023 totaling \$93,390.90.

Carried.

CORRESPONDENCE REQUIRING A COUNCIL DECISION: NIL

CORRESPONDENCE FOR INFORMATION ONLY: NIL

MEMBER REPORTS & INQUIRIES:

Councillor Cox Councillor Cox reported that the transit study has closed and there were approximately 250+ surveys submitted this time. She noted that Dr. Sarah Breen will present this information at the West Kootenay Transit meeting on September 26.

Councillor Heatlie Councillor Heatlie reported that he is still trying to meet with Heather from the Chamber to discuss and finalize the mining project.

In response to the update on the large equipment building, Councillor Heatlie asked if there is a public washroom available. CO Jessup responded that the washroom won't be open until a final inspection has been passed.

Councillor Lins Councillor Lins commented that she has nothing to report but the SVYCC was having a meeting next week.

Councillor Lins inquired on the status of the large equipment building and if Council could have a tour once it was completed. Mayor Lockwood responded that there would be a tour of everything with the new CAO.

Councillor Neil Councillor Neil reported that the library started their meetings yesterday and mentioned that the Elementary school has a new principal that she is waiting to hear back from.

Councillor Neil asked for an update on the Glendale Bridge. Mayor Lockwood stated that we are still waiting for approval but with our new CAO, we will work on getting it done. CAO Qualizza replied that it seems realistic to be able to have an RFP out by Friday.

Mayor Lockwood See *Appendix A*.
Mayor Lockwood gave kudos to Councillor Cox for her part in getting 40 surveys completed, noted that the agreement for the school bell has been signed and that she is meeting with Minister Kang at UBCM to discuss changing the referendum requirement on purchasing a fire truck to longer than 5 years.

R4-15-23
Verbal & Written
Reports of Mayor &
Council Moved and seconded, that the verbal and written reports of Mayor and Council be received for information. Carried.

PUBLIC QUESTION PERIOD: NIL

IN CAMERA RESOLUTION:

R5-15-23

Moved and seconded, that the meeting be closed to the public under Sections 90(1)(a) of the *Community Charter*.

Carried.

RECONVENE OPEN MEETING: Council reconvened the regular meeting at 7:56 p.m.

ADJOURNMENT:

R6-15-23

Moved and seconded, that the meeting be adjourned at 7:57 p.m.

Carried.

I hereby certify the preceding to be a true and correct account of the Regular Meeting of Council held on Tuesday, September 12, 2023.

Mayor

CAO/Corporate Officer



The Corporation of the Village of Salmo

Report to Council

Report Date: September 21, 2023
Meeting Date: September 26, 2023 (#16-23)
From: Fred Paton, Civic Works Foreman
Subject: Civic Works Report for September, 2023

1. **OBJECTIVE**

To update Council on Civic Works operations.

2. **DISCUSSION**

2.1. **Summer Activities**

- (a) Recycling Building is almost complete, just a few small inspections are left
- (b) Summer students are done for the year
- (c) Dates will be scheduled soon for fall clean up, chlorination, and hydrant flushing
- (d) Sidewalk repairs and paving has been completed

2.2. **Attachments: Nil.**



Fire Chief's Report: September 01, 2023

Regular Council Meeting #16-23

Since the last report on August 1st, 2023 the Salmo Fire Department responded to 13 calls:

3	Jaws Calls	2	Burn Complaints	2	Structure Fires
1	Commercial Fire Alarms	1	Assist other Agencies	4	Wildland Fires

DESCRIPTION

August was a fairly busy month for calls for us, with fortunately no major fires.

On August 3rd we were dispatched to a report of a single vehicle MVI in the Ymir area. As crews were responding we were informed that the victim was out of the vehicle and it was now on fire and the trees were burning. Crews arrived and began fighting the wildland fire, with several trees candling. Salmo and Ymir Fire departments, as well as BC Wildfire crews spent several hour extinguishing the fire.

Fortunately we were able to contain the fire to a relatively small area. While we were fighting the fire our older engine (E5) started leaking antifreeze, and it was the water pump that went. We had to get the engine towed back to Salmo and wait for the part to arrive and so we could put the engine back in service. While that engine was out of service we had the Ymir engine on standby if we were to receive a fire call.

Our Fast Attack truck has been causing us some issues with the pollution control sensors on the truck. The engine would go into a de-tune mode, where we had limited power and speed (top speed 80 kmh). Bill Baird was able to clear the codes for us to reset our truck to normal running, but that would only last a couple of trips. We took the truck in to Nelson Ford a couple of times so they could diagnose it and change out some of the sensors. As of the end of the month the truck was functioning as it should.

A technician from Hub Fire Engines is scheduled to be in Salmo in mid-October to do his annual service on the pumps on the fire trucks.

The public were fairly good with the burning ban regulations, resulting in only 2 calls this month.

Misc.

The replacement of our old engine has to become a priority, as the wait time to get a new engine is roughly 3 years. I know that James was working on this with me, but with his departure from the village, I do not want to have this important purchase forgotten about.

We have had one new member join our ranks in the last month.

Originally Signed By:

David Hearn, Fire Chief



Bylaw Officer's Report: August 1, 2023, to August 31, 2023

Regular Council Meeting #16-23

Complaints:

INFRACTION TYPE	NO. OF INFRACTIONS	RESOLUTION
Unsightly	3	• Three (3) complaints about unsightly residences. The Village will be taking action to gain compliance.
Traffic	1	• One (1) complaint about a resident with multiple recreational vehicles parked in the lane restricting traffic flow. The Bylaw Officer attended the residence and spoke to the property owner and compliance was achieved.
Dog Related	1	• One (1) complaint about a dog that is frequently at large, and the owner is not picking up the dog poop. The Bylaw Officer attended and spoke to the owner of the dog. Will follow-up to ensure compliance.

Nil

Enforcement

INFRACTION TYPE	NO. OF INFRACTIONS	RESOLUTION
Garbage	4	• The Bylaw Officer noticed four (4) residences with garbage scattered all over their yards on garbage day. He spoke with the homeowners and/or left a notice and compliance was achieved in all cases.
Water Restrictions	6	• The Bylaw Officer noticed six (6) residents watering outside of the permitted times. He spoke to five (5) residents and gave them a copy of the restrictions. Compliance achieved in all five (5) cases. He left a notice on one (1) residence as the owner was not home. This is an ongoing issue at this location so the Bylaw Officer will follow up to ensure compliance.

Information submitted by:

Fred Nevakshonoff, Bylaw Officer

Originally signed and approved by:

Ange Qualizza, Chief Administrative Officer



The Corporation of the Village of Salmo

Report to Council

Report Date: September 21, 2023
Meeting Date: September 26 (#16-23)
From: CAO Qualizza
Subject: Glendale Bridge

1. OBJECTIVE

To update Council on the Glendale Bridge project.

2. RECOMMENDATION

That Council receive this report for information.

3. BACKGROUND

ON MAY 23 COUNCIL RECEIVED AN UPDATE FROM CAO HETH ON THE GLENDALE BRIDGE:

Glendale Bridge: *Environmental consultants have been retained to begin the permit process. The repair work will be done under a notice to the Province as it does not require a full review, and the notice needs to be provided 45 days prior to the commencement of any work. The consultants will prepare the notice and submit by the end of this month so work can commence as soon as the opening of the fish window, July 15. Engineering consultants have also been retained, and we are waiting on an engagement letter for the procurement and contract management consultants so procurement can commence.*

After reviewing past correspondence and engaging the engineering consultants, the Glendale Bridge project had stalled, and our team did not secure their services. Giving that we are in peak build season, every consultant in the region is otherwise occupied.

Currently I have engaged two consultants who would be able to pick this project back up, and take on the contract for tender, award and contract management as early as November.

4. CONCLUSION

By going out to tender in November, we hope to achieve a cost saving for the project and secure the contract to begin next summer.

Respectfully submitted,
CAO Qualizza

Village of Salmo
Accounts Payable September 8 to September 21, 2023

Cheque #	Pay Date	Vendor Name	Description	Paid Amount
016736	2023-09-11	Accura Alarms Security Service Ltd.	Alarm System Maintenance	\$31.50
016735	2023-09-11	Ace Courier Systems	Shop Supplies/Water Sample Shipment	\$115.31
016739	2023-09-11	Imperial Oil Esso	CW/FD/Feet Fuel	\$1,699.68
016740	2023-09-11	Kootenay Industrial Supply Ltd.	Shop Supplies	\$420.00
016741	2023-09-11	Lordco Auto Parts	Fire Department Supplies	\$19.51
Pre-Authorized Debit	2023-09-13	Minister of Finance	EHT Tax Installment #2	\$855.72
016743	2023-09-11	Ninco Construction Ltd.	Sidewalk Repairs 2023	\$15,435.00
016744	2023-09-11	Ready Engineering	WWTP Maintenance	\$1,460.76
EFT	2023-09-13	Receiver General for Canada	Payroll Remittance	\$8,700.78
016737	2023-09-11	Richens Ann	Campground Management Fees	\$360.00
016745	2023-09-11	Telus Communications Inc.	Phone/Internet/Fax Expense	\$1,252.76
		Employee Benefits, Reimbursements and Salaries (PP19)		\$20,364.71
		Total:		\$50,715.73

Village of Salmo Regular Council Meeting #16-23
 Treasurer's Report as of August 31, 2023

Account Name	31-Aug-23		31-Jul-23		31-Aug-22	
	Balance		Balance		Balance	
Chequing Community Plus (Operating Account)	\$2,940,867.24		\$2,801,672.96		\$1,894,938.58	
Masterplan Community Plus - Wellness Centre Equipment	\$0.00		\$0.00		\$0.00	
Masterplan Community Plus - Community Works	-\$2.50		\$202.10		\$0.00	
Masterplan Community Plus - Salmo Parks	\$2,489.04		\$2,485.32		\$2,445.64	
Masterplan Community Plus - Growing Community	\$0.00		\$0.00		N/A	
Maximizer Community Plus - Civic Works Reserves	\$157,065.40		\$156,341.73		\$149,843.55	
Maximizer Community Plus - Sewer Civic Works Reserves	\$32,448.31		\$32,400.15		\$31,885.82	
Maximizer Community Plus - Cemetery Care	\$25,575.13		\$25,537.17		\$25,131.77	
Maximizer Community Plus - Water Civic Works Reserves	\$285,719.13		\$285,295.10		\$280,766.13	
Maximizer Community Plus - Lions Park (Previously Curling Rink)	\$17,283.94		\$17,258.29		\$18,453.62	
Maximizer Community Plus - Wellness Centre	\$108,954.45		\$108,792.75		\$107,065.69	
Maximizer Community Plus - Fire Department Equipment	\$87,842.06		\$87,711.69		\$86,319.30	
Maximizer Community Plus - Jaws of Life	\$198,197.11		\$197,902.97		\$194,761.31	
Maximizer Community Plus - Ambulance	\$12,653.85		\$12,635.07		\$12,434.48	
Membership Shares	\$25.00		\$25.00		\$25.00	
Patronage Shares	\$2,238.00		\$2,238.00		\$2,238.00	
	\$3,871,356.16		\$3,730,498.30		\$2,806,308.89	

Note: the balance in the Community Works fund is due to transferring funds to the operating account and a service fee charge

Accounts Receivable	
Utilities	\$73,920.65
Taxes	\$129,455.26
Other	\$680.91
	\$204,056.82
Accounts Payable	\$0.00
Grand Total (Assets minus Liabilities)	\$4,075,412.98

Schedule A



The Corporation of the Village of Salmo

P.O. Box 1000
Salmo, British Columbia V0G 1Z0
www.salmo.ca

Phone: (250) 357-9433
Fax: (250) 357-9633
Email: info@salmo.ca

COMMUNITY GRANT APPLICATION FORM

Part A: Applicant or Designate

Name of Organization: Salmo Valley Youth & Community Centre
Address/Phone #: 206 7th Street Box 498
Contact Person: Laurie Mac Donald
Address/Phone #:

Part B: About the Applicant

Are the funds being requested for a non-profit organization in the Salmo Valley? Yes
How will this project benefit the people of Salmo? A community wide celebration
Is a proportionate request being made to other local governments?
Yes, CBT and RDCK.
Has your group initiated other activities to raise funds (excluding appeals for grants?) Yes
If so, please list those activities: Program expense budget that includes fundraising revenue.

Part C: About the Application

Briefly describe the purpose for which you are requesting this grant:
Funds will go towards offsetting the costs related to paying musicians and workshop presenters for the Fall Festival
Amount of grant requested: \$250.00
(Except under extraordinary circumstances, no grant-in-aid shall exceed \$300.)
Amount of Village labour, equipment and supplies requested:



Fall Festival 2023

REVENUE		EXPENSES	
SVYCC	\$ 350.00 <i>confirmed</i>	Musician honorariums	8x\$75/hr \$ 600.00
Village of salmo	\$ 250.00 <i>unconfirmed</i>	Workshop presenter	\$ 200.00
RDCK	\$ 250.00 <i>unconfirmed</i>	Family Clay building workshop presenter	\$ 350.00
CBT	\$ 350.00 <i>unconfirmed</i>	Advertising	\$ 50.00
	\$ 1,200.00		\$ 1,200.00

Compiled Financial Information

Salmo Valley Youth & Community Centre
Society

June 30, 2022

Draft - September 23, 2022, 6:06 PM

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Compilation Engagement Report

Grant Thornton LLP
513 Victoria Street
Nelson, BC
V1L 4K7
T +1 250 352 3165
F +1 250 352 7166
www.GrantThornton.ca

To the Management of
Salmo Valley Youth & Community Centre Society

On the basis of information provided by management, we have compiled the statement of financial position of Salmo Valley Youth & Community Centre Society as at June 30, 2022, the statements of operations and changes in net assets for the year then ended, and Note 2, which describes the basis of accounting applied in the preparation of the compiled financial information ("financial information").

Management is responsible for the accompanying financial information, including the accuracy and completeness of the underlying information used to compile it and the selection of the basis of accounting.

We performed this engagement in accordance with Canadian Standard on Related Services (CSRS) 4200, *Compilation Engagements*, which requires us to comply with relevant ethical requirements. Our responsibility is to assist management in the preparation of the financial information.

We did not perform an audit engagement or a review engagement, nor were we required to perform procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an audit opinion or a review conclusion, or provide any form of assurance on the financial information.

Readers are cautioned that the financial information may not be appropriate for their purposes.

Nelson, Canada
September 23, 2022

Grant Thornton LLP

Chartered Professional Accountants

Salmo Valley Youth & Community Centre Society

Statement of Financial Position

June 30	2022	2021
Assets		
Current		
Cash		
General and projects	\$ 142,824	\$ 146,789
Gaming account	59,120	48,111
Short term investments (Note 3)	78,371	50,817
Accounts receivable	9,270	19,215
Prepaid expenses	<u>2,253</u>	<u>-</u>
	291,838	264,932
Tangible capital assets (Note 4)	<u>250,036</u>	<u>188,113</u>
	<u>\$ 541,874</u>	<u>\$ 453,045</u>
Liabilities		
Current		
Accounts payable and accrued liabilities	\$ 8,153	\$ 10,658
Deferred Revenue (Note 5)	<u>130,716</u>	<u>98,400</u>
	138,869	109,058
Government of Canada loan payable (Note 6)	30,000	30,000
Deferred capital contributions (Note 7)	<u>194,073</u>	<u>129,847</u>
	<u>362,942</u>	<u>268,905</u>
Net assets		
Invested in tangible capital assets	55,964	58,267
Unrestricted	<u>122,968</u>	<u>125,873</u>
	<u>178,932</u>	<u>184,140</u>
	<u>\$ 541,874</u>	<u>\$ 453,045</u>

On behalf of the board

Director

Salmo Valley Youth & Community Centre Society Statement of Operations

Year ended June 30	2022	June 2021 3 Months
Revenues (Note 8)	<u>\$ 244,440</u>	<u>\$ 63,992</u>
Expenditures		
Advertising and promotion	61	-
Amortization	27,332	6,174
Bad debts	840	-
Contractors	1,180	90
Fees and Dues	578	402
GST paid on expenditures	6,640	985
Insurance	3,900	-
Interest and bank charges	614	86
Meeting expenses	449	-
Office	3,538	2,381
Professional fees	8,154	538
Program expenditures	29,137	10,544
Repairs and maintenance	3,269	1,183
Travel	500	-
Utilities	33,228	8,742
Wages and benefits	<u>130,228</u>	<u>32,416</u>
	<u>249,648</u>	<u>63,541</u>
(Deficiency) excess of revenues over expenditures	<u>\$ (5,208)</u>	<u>\$ 451</u>

See accompanying notes to the compiled financial information.

Salmo Valley Youth & Community Centre Society

Statement of Changes in Net Assets

Year ended June 30

	Invested in tangible capital assets	Unrestricted	Total 2022	Total June 2021 3 Months
Balance, beginning of year	\$ 58,267	\$ 125,873	\$ 184,140	\$ 183,689
(Deficiency) excess of revenues over expenditures	-	(5,208)	(5,208)	451
Amortization of deferred capital contributions	21,678	(21,678)	-	-
Amortization of tangible capital assets	(27,332)	27,332	-	-
Tangible capital asset additions	89,255	(89,255)	-	-
Deferred capital contributions	(85,904)	85,904	-	-
Balance, end of year	<u>\$ 55,964</u>	<u>\$ 122,968</u>	<u>\$ 178,932</u>	<u>\$ 184,140</u>

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Salmo Valley Youth & Community Centre Society

Notes to the Compiled Financial Information

June 30, 2022

1. Nature of operations

Salmo Valley Youth & Community Centre Society was incorporated under the British Columbia Societies Act. Its purpose is to provide programs and accessible spaces to the residents and community groups within the Salmo Valley that enhance and develop the community. As a not-for-profit organization, it is exempt from income tax.

2. Basis of accounting

The preparation of the statement of financial position of Salmo Valley Youth & Community Centre Society as at June 30, 2022, the statements of operations and changes in net assets for the year then ended is on the cash basis of accounting with the addition of the following:

- (a) accounts receivable are accrued as at the reporting date
- (b) prepaid expenses are recorded based on the terms of the invoice
- (c) tangible capital assets are recorded at historical cost and are amortized over their useful lives
- (d) accounts payable and accrued liabilities are accrued as at the reporting date
- (e) unrestricted contributions are recognized as revenue when received. Restricted contributions, in which a third party has placed a stipulation on how the funds are to be spent, are recognized as revenue in the year in which the related expenses are incurred.
- (f) restricted contributions whereby the third party has placed a stipulation that the funds are to be spent on capital assets that are amortized are recognized on the same basis as the related capital asset, except for land which is recognized as the funds are spent.

3. Short term investments

Short term investments are made up of redeemable investment in securities with maturity between Sep 24, 2022 and Nov 01, 2022 with interest rates between 0.55% to 0.65%. There is no penalties on redemption after 90 days from the initial investment date.

4. Tangible capital assets

			<u>2022</u>	<u>2021</u>
	<u>Cost</u>	<u>Accumulated Amortization</u>	<u>Net Book Value</u>	<u>Net Book Value</u>
Furniture and equipment	\$ 40,515	\$ 38,106	\$ 2,409	\$ 4,878
Kitchen renovations	107,625	94,172	13,453	24,216
Building renovations	326,634	92,460	234,174	159,019
	<u>\$ 474,774</u>	<u>\$ 224,738</u>	<u>\$ 250,036</u>	<u>\$ 188,113</u>

Salmo Valley Youth & Community Centre Society
Notes to the Compiled Financial Information

June 30, 2022

5. Deferred Revenue	<u>2022</u>	<u>2021</u>
CBT Youth Basin Network	\$ 60,000	\$ -
BC Gaming Commission - Youth Centre	58,000	43,000
Columbia Basin Trust	<u>12,716</u>	<u>55,400</u>
	<u>\$ 130,716</u>	<u>\$ 98,400</u>

6. Government of Canada loan payable

KSCU, Canada Emergency Business Account - The amount of \$30,000 represents the unforgivable balance of the \$40,000 interest-free loan received under the Government of Canada COVID response programs. 25% of the loan will be eligible for loan forgiveness, up to \$10,000, if the loan is fully repaid on or before December 31, 2023. If the unforgiven balance of the loan is not fully repaid by December 31, 2023 the remaining principal balance will be repayable and will bear interest at a rate of 5% per annum beginning on January 1, 2024. The loan is due in full December 31, 2025.

7. Deferred capital contributions	<u>2022</u>	<u>2021</u>
Balance, beginning of year	\$ 129,847	\$ 134,729
Village of Salmo capital grant	85,904	-
Amortization	<u>(21,678)</u>	<u>(4,882)</u>
Balance, end of year	<u>\$ 194,073</u>	<u>\$ 129,847</u>

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Salmo Valley Youth & Community Centre Society
Notes to the Compiled Financial Information

June 30, 2022

8. Detailed statement of operations

	<u>General</u>	<u>Youth Basin</u>	<u>Youth Projects</u>	<u>Total</u>
Revenue				
Tax revenue	\$ 30,322	\$ -	\$ 24,808	\$ 55,130
Grant revenue	31,722	71,302	48,350	151,374
Contract rentals	22,595	-	-	22,595
General rental	2,382	150	102	2,634
Fall festival revenue	-	1,756	-	1,756
Other	7,404	1,545	2,002	10,951
	<u>94,425</u>	<u>74,753</u>	<u>75,262</u>	<u>244,440</u>
Expenditures				
Amortization	27,332	-	-	27,332
GST paid on expenditures	6,135	383	122	6,640
Office	2,707	830	-	3,537
Other	3,641	1,324	3,158	8,123
Professional fees	5,121	2,000	1,033	8,154
Program expenses	-	15,381	13,756	29,137
Repairs and maintenance	1,936	-	1,333	3,269
Utilities	12,526	8,649	12,053	33,228
Wages and benefits	39,459	42,927	47,842	130,228
	<u>98,857</u>	<u>71,494</u>	<u>79,297</u>	<u>249,648</u>
	<u>\$ (4,432)</u>	<u>\$ 3,259</u>	<u>\$ (4,035)</u>	<u>\$ (5,208)</u>

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THE CORPORATION OF THE VILLAGE OF SALMO REPORT FROM COUNCIL

COUNCILLOR NEIL

Council Report for Council Meeting held on September 26, 2023.

PORTFOLIOS

Library Board Meeting Sept 11th.

Library Director's Report – Summer 2023

Community, Events & Programs

Volunteers BBQ – Was a great success and a wonderful way to start off the summer. We had lots of food and almost everyone was able to come! We hope to do this again in the coming years

The Friends Canada Booksale is always a lot of work but it is such a community gathering time too. The Friends always shine and bring people together during this event.

Tanja planted some absolutely amazing sunflowers in the place of the tree in the reading garden. We may do something like this again as they truly have been amazing to watch grow during the summer. She also planted a tobacco plant that was donated by Lisa Berks Ab Ed class. The teens will be harvesting these plants around the community and learning about the traditional ceremonial teachings.

NavCare hosted a 2nd information event to which only 1 person come out to attend, but as always it was well worth the time. We are looking forward to hosting them again.

Our YCW student was Bridget Hanson, and our hirer through the library was Owen Thornton. These two made a great team and we had yet another successful summer reading club. This year we saw 53 kids partake in this program. See attached SRC student's report

Owen hosted a teen bookclub on Thursday evenings – this was a great success with 4 youth partaking

During the month of July Taylor took some training for working on the library website. You will see some changes have started, keep your eye on the page as it improves.

The new t-shirts are in! Please purchase some for this library fundraiser.

Grants and Funding

Taylor has applied for the SchoolWorks grant again this year. We have been put on the wait list.

We received the extra money from the province – see attached letter

Heat pumps kept us cool all summer long! Looking forward to seeing how they are for heat this winter.

Lights got installed throughout August by Heather Parsens. She did an excellent job working around us both during open and closed hours. You will also notice the updated lights in the Booksale basement area. I will be finalizing the report back to CBT for these funds in September

With the funds from Dot night 2023 and the SVF grant 2022, Mike van Wijk installed the new shelving for the junior GN collection and will be finishing the display area for junior books this fall. Marianne and CBAL staff have done an amazing job tiding up and reorganizing the crafts in the basement – this is thanks to the shelving we purchased with DOT night funds.

Taylor has begun a big overhaul on the records in the basement area.

Upcoming Events

September 11th – Mondays from 1-3 CBAL tech café starts up again

September 14th – 16th KLF meeting and training

September 13th & 27th – Mary Blue at Estates

September 20th – Genealogy workshop 6pm

Septemebr21st – Staff training in Trail

September 29th – Friends Tea

September 29th – Library bookclub

September 30th – Library closed TRC

October – mystery reads

October 9th – Library Closed Thanksgiving

November 7th – Dyren Collier author read

Education Portfolio: NIL

Respectfully submitted,

Councillor Neil