



The Corporation of the Village of Salmo

SPECIAL MEETING MINUTES

Minutes of the Special Meeting of the Council of the Village of Salmo held in Council Chambers at 423 Davies Avenue in Salmo, B.C. on Tuesday, August 29, 2023 at 6:00 p.m.

PRESENT:

<u>In Person:</u>	Patricia Dehnel
Mayor Diana Lockwood	Members of the Public - 4
Councillor Melanie Cox	
Councillor Jennifer Lins	<u>Electronically:</u>
CO Brandy Jessup	Members of the Public – 2

REGRETS: Councillor Kenzie Neil.

CALL TO ORDER: Mayor Lockwood called the meeting to order at 6:00 p.m.

AGENDA:

R1-0830-23 Moved and seconded, that the draft agenda of Special Meeting of Tuesday, August 29, 2023 be adopted as presented. Carried.

R2-0830-23 Moved and seconded, that Council give Patricia Dehnel freedom of the floor. Carried.
Freedom of the Floor

BYLAW DEVELOPMENT & REVIEW:

R3-0830-23 Moved and seconded, that Council receive for information the report prepared by Dehnel Planning regarding preparation of Zoning Bylaw Draft Version 9.0 based on comments received at the Public Hearing. Carried.
Dehnel Planning Report

Pause The meeting was paused at 6:29 p.m. for CO Jessup.

R4-0830-23 Moved and seconded, that the meeting reconvene at 6:31 p.m. Carried.
Reconvene

Notice of Motion Councillor Heatlie introduced a notice of motion to rescind first reading of Zoning Bylaw #717, 2023 version 8.0 of December 13, 2022.

R5-0830-23 Moved and seconded, that Council rescind first reading of Zoning Bylaw #717, 2023 version 8.0 of December 13, 2022. Carried.
Village of Salmo Zoning Bylaw #717, 2023
Mayor Lockwood recorded as opposed.

DELEGATIONS: NIL

NEW BUSINESS: NIL

MINUTES: (Note: See official minutes and agenda package for copies of applicable reports.)

R6-0830-23 Moved and seconded, that the draft minutes of the Regular Council
Regular Meeting meeting #13-23 of Tuesday, July 11, 2023 be adopted as presented.
July 11, 2023 Carried.

REFERRALS FROM DELEGATIONS: NIL

REFERRALS FROM PRIOR MEETINGS: NIL

OPERATIONAL REPORTS:

R7-0830-23 Moved and seconded, that Council receive for information the written
Civic Works report as presented by Civic Works Foreman Fred Paton dated August
17, 2023. (see *Appendix A*).
Carried.

R8-0830-23 Moved and seconded, that Council approve using \$10,574 of the
Spare Well Pump Village of Salmo's portion of the 2023 Community Development Funds
towards purchasing a spare well pump motor.
Carried.

R9-0830-23 Moved and seconded, that Council receive for information the written
Fire Department report dated August 1, 2023 provided by Fire Chief David Hearn for the
period of June and July 2023. (see *Appendix A*).
Carried.

R10-0830-23 Moved and seconded, that Council receive for information the written
Bylaw Enforcement report on bylaw enforcement for the period of June and July 2023. (see
Appendix A).
Carried.

Administration Moved and seconded, that Council receive for information the written
R11-0830-23 report as presented by CO Jessup.
Carried.

Strategic Plan NIL

FINANCIAL REPORTS:

R12-0830-23 Moved and seconded, that Council receive for information the list of
Accounts Payable accounts payable cheques and electronic fund transfers from July 7,
2023 to August 17, 2023 totaling \$619,951.74.
Carried.

R13-0830-23 Moved and seconded, that Council receive for information the
Treasurer's Report Treasurer's report for July 2023.
Carried.

CORRESPONDENCE REQUIRING A COUNCIL DECISION:

R14-0830-23 Moved and seconded, that Council partner with the Regional District of
RDCK Re: Community Central Kootenay (RDCK) to offer Village of Salmo residents who
Wood Smoke Reduction replace old, inefficient woodstoves with new, efficient and certified
Program - #35 heating appliances a rebate, of which \$100 per applicant is to be paid
for by the Village, to a maximum of two rebates totalling \$200.

Carried.

CORRESPONDENCE FOR INFORMATION ONLY:

R15-0830-23 Moved and seconded, that Council receive for information the
following correspondence from:

- (1) Ombudsperson British Columbia Re: Quarterly Reports July 1, 2022-March 31, 2023 - #34
- (2) UBCM Re: First Community Works Fund Payment for 2023/2024 - #36
- (3) The Corporation of the Township of Spallumcheen Re: Recycling Program for Antifreeze Containers and Used Oil Collection at the Armstrong Spallumcheen Diversion and Disposal Facility - #36
- (4) Peace River Regional District Re: BC Wildfire Service Fire Fighting Equipment - #37
- (5) BC Forest Practices Board Re: Report on Forest and Fire Management in BC: Toward Landscape Resilience - #39
- (6) RDCK Re: Annual Household Hazardous Waste Round-Up Event - #40
- (7) BC Rural Health Network Re: UBCM Resolution to Double Rural Transit Funding - #41

Carried.

MEMBER REPORTS & INQUIRIES:

Councillor Cox Councillor Cox reported on her work with the transit committee noting there were approximately 150 surveys completed with interest seeming to be in support of streamlined bus services.

Councillor Heatlie Councillor Heatlie reported that he is following up with Heather to complete the final report for the mining project.

Councillor Lins Councillor Lins reported that there have been no meetings for her over the summer but there will be a meeting with the Salmo Valley & Youth Centre in September. She also reminded people that school is starting.

Mayor Lockwood See *Appendix B*.

R16-0830-23 Moved and seconded, that the verbal and written reports of Mayor
Verbal & Written and Council be received for information.
Reports of Mayor &

Carried.

Council

PUBLIC QUESTION PERIOD:

Jacque Huser Ms. Huser asked if:

- groups will be able to store items in the large equipment building. Mayor Lockwood responded there may be room towards the back of the building but she wasn't certain as no one has been inside yet.
- the Village checks to see if the aquifer is refilled. Mayor Lockwood replied that there is no measurement, but you just have to look at the rivers and streams.
- there was an update on the CAO position. Mayor Lockwood responded that there wasn't at this point.

R17-0830-23 Moved and seconded, that Council recess the meeting at 7:36 p.m.
Recess Carried.

R18-0830-23 Moved and seconded, that Council reconvene the meeting at 7:38 p.m.
Reconvene Carried.

IN CAMERA RESOLUTION:

R19-0830-23 Moved and seconded, that the meeting be closed to the public under
7:38 p.m. Sections 90(1)(a) of the *Community Charter*.
Carried.

RECONVENE OPEN MEETING: Council reconvened the regular meeting at 9:42 p.m.

ADJOURNMENT: Moved and seconded, that the meeting be adjourned at 9:42 p.m.
R20-0830-23 Carried.

I hereby certify the preceding to be a true and correct account of the Special Meeting of Council held on Tuesday, August 29, 2023.

Originally Signed By:

Diana Lockwood
Mayor

Brandy Jessup
Corporate Officer

APPENDIX A



The Corporation of the Village of Salmo

Report to Council

Report Date: August 17, 2023
Meeting Date: August 22, 2023 (#14-23)
From: Fred Paton, Civic Works Foreman
Subject: Civic Works Report for July & August, 2023

1. OBJECTIVE

To update Council on Civic Works operations.

That Council Approve using \$10,574 of the Village of Salmo's portion of the 2023 Community Development Funds towards purchasing a spare well pump motor.

2. DISCUSSION

2.1. Summer Activities

- (a) Recycling Building Maintenance ongoing
- (b) Line Painting
- (c) Grass cutting

2.2. Glendale Well Motor Backup

- (a) We would like to have a spare motor on site in case of an emergency as having to wait for a new motor to come in would take too long and effect numerous residents. Three quotes were received and Martech will be the company that we would like to purchase from.

RECOMMENDATION:

That Council approve using Community Development funds towards purchasing a spare well pump motor in the amount of \$10,574.00.

2.3. Attachments: Nil.



Fire Chief's Report: August 01, 2023

Regular Council Meeting #14-23

Since the last report on June 1st, 2023 the Salmo Fire Department responded to 26 calls:

12	Jaws Calls	6	Burn Complaints	2	Vehicle Fire
2	Commercial Fire Alarms	2	Lift Assists	2	Wildland Fires

DESCRIPTION

June and July were very busy months for calls for us, with a surprising number of calls for auto extrication.

On June 2nd, as police fire and ambulance crews were preparing to do an accident scenario for students in grades 10, 11 and 12 at the Salmo Secondary School, crews were paged just 10 minutes before the scenario was to take place to a single vehicle incident, with the driver trapped. As all emergency crews were prepared and waiting, the response time was incredible. The vehicle was badly smashed up and over a steep embankment. Fortunately we were able to drive through private property and access the vehicle and the patient on a rather level surface. The roof of the vehicle had to be removed to get to the patient, who was then moved to the ambulance. Once again we were fortunate to have Dr. Sparrow attend the scene.

On July 1st members of the Salmo Fire Department had just finished participating in the July 1st parade when we were paged to respond to a possible vehicle fire. We responded toward Fruitvale for a cube van with Japanese writing on it that was reported to be possibly on fire. As crews were responding we saw one vehicle coming towards us that matched the description, but there appeared to be nothing wrong with it. We responded to our fire boundaries without spotting anything else.

July 1st had members and their families participate in the July 1st parade. Then at dark members assisted in the fireworks display.

On July 3rd crews responded to a quad roll over, fortunately the injuries were not too severe and that the people were not in the back country.

The burning ban continues to create multiple calls for the Salmo Fire Department. Some of the calls are legitimate, while others are people that do not want to talk to their neighbour, or want to get their neighbour into trouble (when it turns out they have a legal size fire (when campfires are allowed)).

Misc.

The replacement of our old engine has to become a priority, as the wait time to get a new engine is roughly 3 years. I know that James was working on this with me, but with his departure from the village, I do not want to have this important purchase forgotten about. Also the repairs to the "Orange Bridge" is a concern, as we have to weigh the urgency of the call, whether we can drive straight to the call, or if another 11 minutes would not make too much of a difference.

FILE 7380-20

With water restrictions coming on, do we really know how much water do we have? I feel that a priority should be placed on having a method to see just where our water table is. It could be disastrous if the village were to run out of water when we had a severe fire happening. It would be nice to know if we had 2 feet of water or 20 feet of water, so that appropriate water restrictions could be put in place to preserve our very valued water supply for fire protection and everyday use.

We have had two more new junior member join our ranks. Junior members are 16 and older, they train alongside of us and will be able to become regular members when they turn 19. The junior members can respond on some calls with us, but they are used to assist our regular members, and they are never put in dangerous situations. We also have word of a couple of adults that are considering joining our department.

Originally Signed By:

David Hearn, Fire Chief



Bylaw Officer's Report: June 1, 2023, to July 31, 2023

Regular Council Meeting #14-23

Complaints:

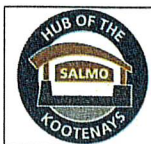
INFRACTION TYPE	NO. OF INFRACTIONS	RESOLUTION
Unsanitary	1	<ul style="list-style-type: none">One (1) complaint about out-of-control weeds on a neighboring vacant property. The Bylaw Officer spoke to the property owner and compliance was achieved.
Traffic	2	<ul style="list-style-type: none">One (1) complaint about a resident blocking the alley. This is an ongoing issue; the owner has been talked to many times and refuses to comply. The Village will be taking further action in the future to gain compliance.One (1) complaint about an individual running his uninsured vehicle while parked in front of an apartment complex which was causing exhaust fumes to go into the apartments. This is an ongoing issue, spoke to the owner again. Will follow-up to ensure compliance.
Other	1	<ul style="list-style-type: none">One (1) complaint about a large ant nest that is spreading onto neighboring properties. The Bylaw Officer spoke to the homeowner who agreed to take action to remove the ant nest. Compliance achieved.

Enforcement

INFRACTION TYPE	NO. OF INFRACTIONS	RESOLUTION
Traffic	1	<ul style="list-style-type: none">Spoke to the owner of one (1) vehicle with bikes on the back rack that were extending into the roadway. Compliance achieved; vehicle was moved onto private property.
Other	1	<ul style="list-style-type: none">The Bylaw Officer left one (1) notice on a tent that was set up outside of the campground advising the owner he needed to remove the tent and if he wanted to camp, he would have to pay for a spot in the campground. The camp caretaker later spoke to the owner of the tent, and they moved into the campground and paid for the night. Compliance achieved.
Grass	1	<ul style="list-style-type: none">The Bylaw Officer spoke to one (1) resident who was mowing his lawn and allowing the grass clippings to go onto Village roadway. Grass was cleaned up; compliance achieved.
Garbage	2	<ul style="list-style-type: none">The Bylaw Officer noticed two (2) residences with garbage scattered all over their yards on garbage day. He spoke with both homeowners and compliance was achieved.
Water Restrictions	2	<ul style="list-style-type: none">The Bylaw Officer noticed two (2) residents watering outside of the permitted times. He spoke to both residents and gave them a copy of the restrictions. Compliance achieved.

Information submitted by:

Fred Nevakshonoff, Bylaw Officer



The Corporation of the Village of Salmo

Report to Council

Report Date: August 17, 2023
Meeting Date: August 22, 2023 (#14-23)
From: Brandy Jessup, CO
Subject: CO Report for July & August, 2023

1. **OBJECTIVE**

To update Council on Village operations and administration.

2. **RECOMMENDATION**

For information.

3. **DISCUSSION**

- 3.1. **Large Equipment Storage Shed:** A final inspection noted that civic works will need to grade the site and build a ramp for access to the washroom.
- 3.2. **Glendale Bridge:** Notice was received from the Province for approval on the work; however, the timeline of completion for any under bridge work was until August 31, 2023 which does not allow any time to get contractors in place. Masse Environmental has submitted a request to the Province for an extension to October 31, 2023 but we are still waiting on the response.
- 3.3. **WWTP Consultant:** The consultant from Urban Systems has been in touch with the Civic Works Foreman and the review is ongoing.
- 3.4. **Dike Management:** A request has been sent to WSA Engineering regarding the annual dike inspection but no response has been received yet.
- 3.5. **Old Bell from the Elementary School:** We are just waiting on communication from the Director of Operations regarding delivery of the bell to the civic works shop.
- 3.6. **Sidewalk Repairs and Paving & Patching Projects:** The successful bidders have been notified and will arrange the work directly with Civic Works Foreman Fred Paton.
- 3.7. **Level II Operator Position:** There have been no eligible individuals applying for the job. We have reposted as open until filled.
- 3.8. **Draft Zoning Bylaw:** We have quite a few individuals contacting us for an update on the zoning bylaw. The individuals are wanting to start increasing housing through laneway houses, garages, etc.
- 3.9. **Grants:**
 - (a) Green Municipal Fund – have requested \$10,800 for the feasibility study for the concession building replacement (REDIP funding was not approved). This funding would cover 50% of the costs.

Current Status – pending

- (b) Canada Summer Jobs -have requested wage subsidy support for 3 summer students for a 16-week period, total funding of \$15,033.

Current Status – denied

- (c) CBT Sponsorship Grant – have requested \$500 for Canada Day events.

Current Status - received

- (d) Community Grants – Current status:

Group	Amount	Status
Salmo Valley Public Library Association	\$250	Approved
	Total approved:	\$250
	Remaining budget:	\$2,750

3.10.

Attachments: Nil

APPENDIX B



THE CORPORATION OF THE VILLAGE OF SALMO REPORT FROM MAYOR/DIRECTOR

MAYOR LOCKWOOD

Mayor Report for Council Meeting held on August 22, 2023.

Salmo & Area G Emergency Preparedness: Be aware of your surroundings as we are in extreme drought and we do not want to be like any other community that is dealing with fires and evacuations.

Fire Department: We had a fire on the dike at the west end of 9th street, not sure yet if it was human caused or lightening.

Citizen Engagement: We are very happy people when we have water flowing through our faucet, but could you imagine if we did not have that water, what would we do? Salmo does not know the amount of water in our aquifer, but we can all see the amount of water coming down the river and creeks and those are areas that fill our aquifer. Please be very cognitive about the amount of water you are using inside your home as much as you are using outside your home. Golden grass says you are aware and are being cognitive about the situation. Thank you to those golden winners.

The Herb festival happened the weekend after July 1 and the KSCU held an outdoor movie "Shrek" and many community members from Salmo and Area G attended. Also, the foodbank was able to raise some funds.

RDCK:

Board: Regional manager for the Minister of Jobs, Economic Development and Innovation spoke about the REDIP grant program and how communities smaller than 2500 in population will benefit from this. I have a meeting set up to talk through the three granting streams available.

Establishing a bylaw for directors to give comment about transit service in their area and bring back ideas to the West Kootenay Transit Committee.

The board has asked that staff bring us in dollar figures what we are saving when we say we are cutting down on GHG's.

We heard from Interior Lumber Manufacturer's Association (ILMA) and the difficulties the smaller lumber yards are facing due to the shutdown at Celgar. The smaller lumber yards are having to ship their chips all the way to Kamloops which is adding cost and having an effect on business. With these smaller lumber yards, they can keep their members living in their communities instead of having to find work out of the Kootenay's. With these small companies, there are 2 to 3 times more jobs as they do not have the big automatize plants. Just a few years ago, the annual cut used to be 60 million meters then went to 73 million (because of beetle kill) and now has dropped to 38 million meters which has a huge effect on the employee end of things.

Bylaw 2854: Respectful Behaviour has been directed back to staff to make this a policy instead of a Bylaw. This policy will give direction on how to handle a complaint and actions that can come out of a complaint.

The EOC will go back to working on the Emergency Program with communities.

Quarterly report of 30 pages shows the work plan but not in a priority. Staff have been directed to look at a way to put either color-coded or a number system to help directors and the public to understand where a project is at.

Salmo & Area G Recreation Commission: The pool has experienced another delay in receiving parts so unfortunately, it will not open this year. Next meeting is September 11, 2023.

All Recreation Committee: Discussion about Fees and Charges and making it the same across the RDCK.

Economic Trust of the Southern Interior – BC (ETSI-BC): Next meeting is October 2023.

Central Resource Recovery: Next meeting TBA.

Joint Resource Recovery: We are doing a systems efficiency review and cost recovery assessment and we will have the report by Dec 2023 but not be able to use the information for the 2024 taxation as it is too late for municipalities because some municipalities get out their utility fees by the end of December.

West Kootenay Hospital Board: June 28, 2023 has been cancelled. Next meeting is October 25, 2023.

Nelson, Salmo, E, F, & G Regional Parks: Next meeting is September 12, 2023.

Other meetings of note:

Mayor's and Chair Highway 3 Coalition: Next meeting will be at UBCM on September 17 Sunday evening.

Ministry Meetings: Updated weekly on the drought and fire situation throughout BC. The province is asking all municipalities to tighten their restrictions on water consumption as we continue to battle the wildfires. Fishing is closed after 2 p.m. each day in the Kootenay Region to help with the fish habitat.

IHA Mayor's and Chairs regional meeting: TBA.

Respectfully submitted,

Mayor/Director Lockwood