



The Corporation of the Village of Salmo

REGULAR MEETING #16-23 MINUTES

Minutes of the Regular Meeting of the Council of the Village of Salmo held in Council Chambers at 423 Davies Avenue in Salmo, B.C. on Tuesday, September 26, 2023 at 7:00 p.m.

PRESENT:

In Person:

Mayor Diana Lockwood
Councillor Melanie Cox
Councillor Jennifer Lins
Councillor Kenzie Neil
CAO Ange Qualizza
Brandy Jessup

Financial Officer Nathan Russ
Members of the Public - 3

Electronically:

Councillor Jonathon Heatlie
(*joined at 8:20 p.m.)
Members of the Public – 2

CALL TO ORDER:

Mayor Lockwood called the meeting to order at 7:00 p.m.

AGENDA:

R1-16-23

Moved and seconded, that the draft agenda of Regular Meeting #16-23 of Tuesday, September 26, 2023 be adopted as amended from *Council Procedure Bylaw No. 663, 2014* Schedule "B" to move the Financial Report by Financial Officer Russ to the beginning of the meeting, include a Bylaw Development & Review section, a New Business section, a Public Question Period, and an *In Camera* section.

Carried.

FINANCIAL REPORT – FINANCIAL OFFICER RUSS:

Financial Officer Nathan Russ reviewed the second quarter financial statement with Council and explained the process of how items are reported.

R2-16-23

Moved and seconded, that Council receive for information the Second Quarter Financial Statement dated June 30, 2023 as presented by Financial Officer Nathan Russ.

Carried.

BYLAW DEVELOPMENT & REVIEW:

Property Tax Exemption Information

Financial Officer Nathan Russ presented information regarding permissive tax exemptions and how they work. Council discussed what the portion is that is exempted and how this affects the community.

R3-16-23

Moved and seconded, that Council receive for information the report prepared by Financial Officer Russ regarding property tax exemptions.

Carried.

Permissive Tax Exemption Bylaw #751, 2024 – Discussion

Council discussed the proposed organizations listed in the permissive tax exemption bylaw. There were questions around the length of time

the organizations have been receiving the exemption and whether they should continue getting the exemption.

R4-16-23
Recess
Moved and seconded, that the meeting be recessed at 8:17 p.m.
Carried.

R5-16-23
Reconvene
Moved and seconded, that the meeting be reconvened at 8:19 p.m.
Carried.

R6-16-23
Notice of Motion
Moved and seconded, that Salmo and Area Supportive Housing receive a 75% exemption only for the 2024 tax year.
Carried.
Councillor Cox and Councillor Heatlie recorded as opposed.

Departure
Councillor Heatlie departed the meeting at 8:44 p.m.

Permissive Tax
Exemption Bylaw #751,
2024
Council tabled the readings of the Permissive Tax Exemption Bylaw #751, 2023 at 8:52 p.m. and brought it back to the table at 9:00 p.m.

R7-16-23
Permissive Tax
Exemption Bylaw #751,
2024 – First & Second
Reading
Moved and seconded, that the “*Permissive Tax Exemption Bylaw #751, 2024*” be given first and second reading.
Carried.
Councillor Cox recorded as opposed.

R8-16-23
Permissive Tax
Exemption Bylaw #751,
2024 – Third Reading
Moved and seconded, that the “*Permissive Tax Exemption Bylaw #751, 2024*” be given third reading.
Carried.
Councillor Cox recorded as opposed.

Departure
Finance Officer Russ departed the meeting at 9:04 p.m.

DELEGATIONS: NIL

NEW BUSINESS: NIL

MINUTES: (Note: See official minutes and agenda package for copies of applicable reports.)

R9-16-23
Regular Meeting
September 12, 2023
Moved and seconded, that the draft minutes of the Regular Council meeting #15-23 of Tuesday, September 12, 2023 be adopted as presented.
Carried.

REFERRALS FROM DELEGATIONS: NIL

REFERRALS FROM PRIOR MEETINGS: NIL

OPERATIONAL REPORTS:

R10-16-23
Civic Works
Moved and seconded, that Council receive for information the written report as presented by Civic Works Foreman Fred Paton dated September 21, 2023. (see *Appendix A*).

Carried.

R11-16-23
Fire Department
Moved and seconded, that Council receive for information the written report dated September 1, 2023 provided by Fire Chief David Hearn for the period of August 2023. (see *Appendix A*).

Carried.

R12-16-23
Bylaw Enforcement
Moved and seconded, that Council receive for information the written report on bylaw enforcement for the period of August 2023. (see *Appendix A*).

Carried.

R13-16-23
Administration
Moved and seconded, that Council receive for information the written report as presented by CAO Qualizza regarding the Glendale Bridge. (see *Appendix A*).

Carried.

CAO Qualizza updated Council on the Glendale Bridge project stating that WSA believes they can get it done this year.

Strategic Plan
NIL

FINANCIAL REPORTS:

R14-16-23
Accounts Payable
Moved and seconded, that Council receive for information the list of accounts payable cheques and electronic fund transfers from September 8, 2023 to September 21, 2023 totaling \$50,715.73.

Carried.

R15-16-23
Treasurer's Report
Moved and seconded, that Council receive for information the Treasurer's report for August 2023.

Carried.

CORRESPONDENCE REQUIRING A COUNCIL DECISION:

R16-16-23
Grant-in-Aid Request:
Salmo Valley Youth &
Community Centre -
#42
Moved and seconded, that Council approve the grant-in-aid request of \$250 for the Salmo Valley Youth & Community Centre to assist with the costs associated with the 2023 Fall Festival.

Carried.

CORRESPONDENCE FOR INFORMATION ONLY: NIL

MEMBER REPORTS & INQUIRIES:

- Councillor Cox Councillor Cox gave regrets for not being able to attend the next council meeting.
- Councillor Lins Councillor Lins mentioned a thank you to the Fire Department for the response to the Salmo Hotel fire.
- Councillor Neil *See Appendix B.*
Councillor Neil gave regrets for not being able to attend the next council meeting and gave thanks to the Fire Department.
- Mayor Lockwood *See Appendix B.*
The Mayor also mentioned that the report doesn't reflect her attendance at UBCM, which she will provide at the next meeting, but she mentioned the Fire Apparatus resolution received 100% approval from members.
- R17-16-23
Verbal & Written
Reports of Mayor &
Council Moved and seconded, that the verbal and written reports of Mayor and Council be received for information. Carried.

PUBLIC QUESTION PERIOD:

- Karen Jorgensen Ms. Jorgensen asked if the 25% that the Salmo and Area Supportive Housing would pay in taxes is on all taxes or just municipal. Mayor Lockwood responded that it was on all.
- Virginnia Harfman Mrs. Harfman asked what was happening with the mining exhibit as it is in a sad state and there has been no further movement. She mentioned that she knew it was the Chamber that is responsible, but it has been ongoing for a long time.
- Councillor Lins added that the pavement doesn't come out to the parking lot which makes it not accessible for wheelchairs.
- Mayor Lockwood noted it would be looked into.
- Karen Jorgensen Ms. Jorgensen asked what was happening with the Cemetery Wall. Mayor Lockwood said that a person would come to the village office to purchase a plaque.
- Ms. Jessup noted that a policy needs to be in place first.
- Councillor Lins explained the process of the wall as she was on the committee and mentioned there is a portion for veteran plaques.

APPENDIX A



The Corporation of the Village of Salmo

Report to Council

Report Date: September 21, 2023
Meeting Date: September 26, 2023 (#16-23)
From: Fred Paton, Civic Works Foreman
Subject: Civic Works Report for September, 2023

1. OBJECTIVE

To update Council on Civic Works operations.

2. DISCUSSION

2.1. Summer Activities

- (a) Recycling Building is almost complete, just a few small inspections are left
- (b) Summer students are done for the year
- (c) Dates will be scheduled soon for fall clean up, chlorination, and hydrant flushing
- (d) Sidewalk repairs and paving has been completed

2.2. Attachments: Nil.



Fire Chief's Report: September 01, 2023

Regular Council Meeting #16-23

Since the last report on August 1st, 2023 the Salmo Fire Department responded to 13 calls:

3	Jaws Calls	2	Burn Complaints	2	Structure Fires
1	Commercial Fire Alarms	1	Assist other Agencies	4	Wildland Fires

DESCRIPTION

August was a fairly busy month for calls for us, with fortunately no major fires.

On August 3rd we were dispatched to a report of a single vehicle MVI in the Ymir area. As crews were responding we were informed that the victim was out of the vehicle and it was now on fire and the trees were burning. Crews arrived and began fighting the wildland fire, with several trees candling. Salmo and Ymir Fire departments, as well as BC Wildfire crews spent several hour extinguishing the fire. Fortunately we were able to contain the fire to a relatively small area. While we were fighting the fire our older engine (E5) started leaking antifreeze, and it was the water pump that went. We had to get the engine towed back to Salmo and wait for the part to arrive and so we could put the engine back in service. While that engine was out of service we had the Ymir engine on standby if we were to receive a fire call.

Our Fast Attack truck has been causing us some issues with the pollution control sensors on the truck. The engine would go into a de-tune mode, where we had limited power and speed (top speed 80 kmh). Bill Baird was able to clear the codes for us to reset our truck to normal running, but that would only last a couple of trips. We took the truck in to Nelson Ford a couple of times so they could diagnose it and change out some of the sensors. As of the end of the month the truck was functioning as it should.

A technician from Hub Fire Engines is scheduled to be in Salmo in mid-October to do his annual service on the pumps on the fire trucks.

The public were fairly good with the burning ban regulations, resulting in only 2 calls this month.

Misc.

The replacement of our old engine has to become a priority, as the wait time to get a new engine is roughly 3 years. I know that James was working on this with me, but with his departure from the village, I do not want to have this important purchase forgotten about.

We have had one new member join our ranks in the last month.

Originally Signed By:

David Hearn, Fire Chief

FILE 7380-20



Bylaw Officer's Report: August 1, 2023, to August 31, 2023

Regular Council Meeting #16-23

Complaints:

INFRACTION TYPE	NO. OF INFRACTIONS	RESOLUTION
Unsightly	3	<ul style="list-style-type: none">• Three (3) complaints about unsightly residences. The Village will be taking action to gain compliance.
Traffic	1	<ul style="list-style-type: none">• One (1) complaint about a resident with multiple recreational vehicles parked in the lane restricting traffic flow. The Bylaw Officer attended the residence and spoke to the property owner and compliance was achieved.
Dog Related	1	<ul style="list-style-type: none">• One (1) complaint about a dog that is frequently at large, and the owner is not picking up the dog poop. The Bylaw Officer attended and spoke to the owner of the dog. Will follow-up to ensure compliance.

Nil

Enforcement

INFRACTION TYPE	NO. OF INFRACTIONS	RESOLUTION
Garbage	4	<ul style="list-style-type: none">• The Bylaw Officer noticed four (4) residences with garbage scattered all over their yards on garbage day. He spoke with the homeowners and/or left a notice and compliance was achieved in all cases.
Water Restrictions	6	<ul style="list-style-type: none">• The Bylaw Officer noticed six (6) residents watering outside of the permitted times. He spoke to five (5) residents and gave them a copy of the restrictions. Compliance achieved in all five (5) cases. He left a notice on one (1) residence as the owner was not home. This is an ongoing issue at this location so the Bylaw Officer will follow up to ensure compliance.

Information submitted by:

Fred Nevakshonoff, Bylaw Officer

Originally signed and approved by:

Ange Qualizza, Chief Administrative Officer



The Corporation of the Village of Salmo

Report to Council

Report Date: September 21, 2023
Meeting Date: September 26 (#16-23)
From: CAO Qualizza
Subject: Glendale Bridge

1. OBJECTIVE

To update Council on the Glendale Bridge project.

2. RECOMMENDATION

That Council receive this report for information.

3. BACKGROUND

ON MAY 23 COUNCIL RECEIVED AN UPDATE FROM CAO HETH ON THE GLENDALE BRIDGE:

Glendale Bridge: *Environmental consultants have been retained to begin the permit process. The repair work will be done under a notice to the Province as it does not require a full review, and the notice needs to be provided 45 days prior to the commencement of any work. The consultants will prepare the notice and submit by the end of this month so work can commence as soon as the opening of the fish window, July 15. Engineering consultants have also been retained, and we are waiting on an engagement letter for the procurement and contract management consultants so procurement can commence.*

After reviewing past correspondence and engaging the engineering consultants, the Glendale Bridge project had stalled, and our team did not secure their services. Giving that we are in peak build season, every consultant in the region is otherwise occupied.

Currently I have engaged two consultants who would be able to pick this project back up, and take on the contract for tender, award and contract management as early as November.

4. CONCLUSION

By going out to tender in November, we hope to achieve a cost saving for the project and secure the contract to begin next summer.

Respectfully submitted,
CAO Qualizza

APPENDIX B



THE CORPORATION OF THE VILLAGE OF SALMO REPORT FROM COUNCIL

COUNCILLOR NEIL

Council Report for Council Meeting held on September 26, 2023.

PORTFOLIOS

Library Board Meeting Sept 11th.

Library Director's Report – Summer 2023

Community, Events & Programs

Volunteers BBQ – Was a great success and a wonderful way to start off the summer. We had lots of food and almost everyone was able to come! We hope to do this again in the coming years

The Friends Canada Booksale is always a lot of work but it is such a community gathering time too. The Friends always shine and bring people together during this event.

Tanja planted some absolutely amazing sunflowers in the place of the tree in the reading garden. We may do something like this again as they truly have been amazing to watch grow during the summer. She also planted a tobacco plant that was donated by Lisa Berks Ab Ed class. The teens will be harvesting these plants around the community and learning about the traditional ceremonial teachings.

NavCare hosted a 2nd information event to which only 1 person come out to attend, but as always it was well worth the time. We are looking forward to hosting them again.

Our YCW student was Bridget Hanson, and our hirer through the library was Owen Thornton. These two made a great team and we had yet another successful summer reading club. This year we saw 53 kids partake in this program. See attached SRC student's report

Owen hosted a teen bookclub on Thursday evenings – this was a great success with 4 youth partaking

During the month of July Taylor took some training for working on the library website. You will see some changes have started, keep your eye on the page as it improves.

The new t-shirts are in! Please purchase some for this library fundraiser.

Grants and Funding

Taylor has applied for the SchoolWorks grant again this year. We have been put on the wait list.

We received the extra money from the province – see attached letter

Heat pumps kept us cool all summer long! Looking forward to seeing how they are for heat this winter.

Lights got installed throughout August by Heather Parsens. She did an excellent job working around us both during open and closed hours. You will also notice the updated lights in the Booksale basement area. I will be finalizing the report back to CBT for these funds in September

With the funds from Dot night 2023 and the SVF grant 2022, Mike van Wijk installed the new shelving for the junior GN collection and will be finishing the display area for junior books this fall. Marianne and CBAL staff have done an amazing job tidying up and reorganizing the crafts in the basement – this is thanks to the shelving we purchased with DOT night funds.

Taylor has begun a big overhaul on the records in the basement area.

Upcoming Events

September 11th – Mondays from 1-3 CBAL tech café starts up again

September 14th – 16th KLF meeting and training

September 13th & 27th – Mary Blue at Estates

September 20th – Genealogy workshop 6pm

September 21st – Staff training in Trail

September 29th – Friends Tea

September 29th – Library bookclub

September 30th – Library closed TRC

October – mystery reads

October 9th – Library Closed Thanksgiving

November 7th – Dyren Collier author read

Education Portfolio: NIL

Respectfully submitted,

Councillor Neil



THE CORPORATION OF THE VILLAGE OF SALMO REPORT FROM MAYOR/DIRECTOR

MAYOR LOCKWOOD

Mayor Report for Council Meeting held on September 26, 2023.

Salmo & Area G Emergency Preparedness: The Neighborhood Emergency Preparedness Planning (NEPP) program is under review. Looking at other ways to provide this service more effectively.

We are in the process of updating and expanding our master facilities list (halls, gymnasiums, auditorium, meeting rooms etc.) that could be used as potential reception centres, group lodging, warming/cooling centers, or spaces in case of an emergency.

Fire Department: I want to express the greatest gratitude to our volunteer fire department and Ymir's fire department. With your dedication, the Salmo Hotel and our community was saved. I would like to thank Ralph Robins for directing traffic for over two hours to support the fire fighters to be able to do their job without the interference of traffic.

Citizen Engagement: There has been lots of talk about support for the loss that is being felt by Salmo Hotel staff and tenants. Salmo and Valley community, I have no doubt, will figure out a way to support these individuals and the hotel itself.

RDCK:

Board: Salmo has partnered with the RDCK with the Accessibility Advisory Committee. This committee will have a lens of individual areas which means Salmo will have its own lens that may not fit into another community. Directors Davidoff and DeBoon are the two directors that will be on this.

There has been a committee struck called the West Transit Services Committee, which will allow a more wholesome conversation about transit in smaller chunks. First meeting October 4 at 1pm.

Staff Safety and Harassment Policy - a Staff Safety and Harassment Policy has been adopted by the RDCK Board. The RDCK is committed to providing a safe workplace for its staff, free of physical or psychological violence, bullying and harassment and this policy formally defines inappropriate behaviour for the purpose of the RDCK's public-facing operations. In addition to setting the basic expectations for public behaviour at RDCK facilities, the policy outlines the steps that will be followed when incidents occur and ensures that the RDCK will adhere to the principles of procedural fairness in any incident involving members of the public.

Salmo & Area G Recreation Commission: We did not have quorum for this meeting on September 11, 2023, so the next meeting will need to be determined.

Economic Trust of the Southern Interior – BC (ETSI-BC): Next meeting October 6, 2023

Central Resource Recovery: Next meeting November 29, 2023

Joint Resource Recovery: A memorandum of understanding is being signed between RDCK and RDKB which outlines the responsibilities and expectations of the two parties regarding the delivery and receiving of organic waste to the Central Composting Facility.

A supply and maintenance agreement has been reached with Andex Sales & Rentals Ltd. for portable toilets with sinks at various Resource Recovery Facilities for a period of 3 years in the value of \$43,496 for the central sub-region resource service.

West Kootenay Hospital Board: Next meeting October 25, 2023

Nelson, Salmo, E, F, & G Regional Parks: With the Village office being open to the public, we had 57+ people attend the parks meeting on September 12 asking questions about the rail trail.

Other meetings of note:

UBCM: September 18, 2023, will report for next meeting.

Mayor's and chair Highway 3 Coalition: We meet with the Ministry to move our top five priorities and have invited the Minister to join us at our next meeting on May 8 in Castlegar.

Ministry Meetings:

Meeting with Minister Kang at UBCM about Fire Truck purchases. Will report next meeting.

IHA Mayor's and Chairs regional meeting: TBA

Respectfully submitted,

Mayor/Director Lockwood