



**REGULAR MEETING (#02-24)
INCLUDING ITEMS CLOSED TO THE PUBLIC**

A Regular Meeting of the Council of the Village of Salmo to be held in Council Chambers at 423 Davies Avenue in Salmo, B.C. on **Tuesday, February 27, 2024** at **7:00 p.m.**

The public may attend in person or electronically. The electronic link will be available on our website on Tuesday.

Traditional Lands Acknowledgement Statement: We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

AGENDA:

1. Call to Order
2. Adoption of Agenda

RECOMMENDATION:

Pg.1

That the draft agenda of Regular Meeting #02-24 of Tuesday, February 27, 2024 be adopted as amended from *Council Procedure Bylaw No. 663, 2014* Schedule "B" include a New Business section, a Bylaw Development & Review section, a Public Question Period, and an *In Camera* section.

3. Delegations
4. New Business
5. Adoption of the Minutes

(1) RECOMMENDATION:

Pg.5

That the draft minutes of the Regular Council meeting #01-24 of Tuesday, January 9, 2024 be adopted as presented.

(2) RECOMMENDATION:

Pg.9

That the draft minutes of the Special Council meeting of Tuesday, January 23, 2024 be adopted as presented.

(3) RECOMMENDATION:

Pg.11

That the draft minutes of the Special Council meeting of Tuesday, February 13, 2024 be adopted as presented.

6. Referrals from Delegations - NIL
7. Referrals from Prior Meetings - NIL
8. Bylaw Development & Review

(1) Municipal Utilities User Fees Bylaw #752, 2024

Pg.13

RECOMMENDATION:

That the "*Municipal Utilities User Fees Bylaw #752, 2024*", be given first reading.

That the "*Municipal Utilities User Fees Bylaw #752, 2024*", be given second and third reading.

- 9. Operational Reports**
- (1) **Civic Works Department** Pg.19
RECOMMENDATION:
That Council receive for information the written report as presented by Civic Works Foreman Fred Paton dated February 22, 2024.
- (2) **Fire Department** Pg.21
RECOMMENDATION:
That Council receive for information the written report dated February 1, 2024 provided by Fire Chief David Hearn for the period of January 2024.
- (3) **Bylaw Enforcement** Pg.23
RECOMMENDATION:
That Council receive for information the written report on bylaw enforcement for the period of November 2023, December 2023, and January 2024.
- (4) **Administration** Pg.25
a. **RECOMMENDATION:**
That Council direct staff to book members of Council to attend the Association of Kootenay Boundary Local Government annual AGM and Convention.
b. **RECOMMENDATION:** Pg.27
That Council receive for information the written report by CAO Qualizza regarding the Wastewater Treatment Plant inspection update.
- (5) **Strategic Plan** Pg.39
RECOMMENDATION:
That Council prioritize the draft strategic plan.
- 10. Financial Reports**
- (1) **RECOMMENDATION:** Pg.45
That Council receive for information the list of accounts payable cheques and electronic fund transfers from January 5, 2024 to February 22, 2024 totaling \$302,615.
- (2) **RECOMMENDATION:** Pg.49
That Council receive for information the Treasurer’s Report for January 2024.
- 11. Correspondence Requiring a Council Decision**
- (1) **Mr. Khan Re: Request for the Facilitation of Setting Up Education Academy in the Village of Salmo - #03** Pg.51
RECOMMENDATION:
That Council direct staff to respond to Mr. Khan’s request advising that Council for the Village of Salmo does not involve itself with facilitating development of this nature.
- (2) **Todd Doherty, MP Re: Displaying 988 Information Poster- #04** Pg.53

RECOMMENDATION:

That Council adopt the following motion in support of displaying the 988 Crisis Line Poster:

WHEREAS Canada has adopted 988, a National three-digit suicide and crisis hotline;

AND WHEREAS Council for the Village of Salmo recognizes that it is a significant and important initiative to ensure critical barriers are removed to those in crisis and seeking help;

NOW THEREFORE BE IT RESOLVED THAT Council for the Village of Salmo continues to endorse the 988 crisis line initiative and will display the 988 information poster in all municipal buildings.

- (3) **Noise Complaint for Snow Plowing at the Salmo Pump - #10** Pg.55

RECOMMENDATION:

That Council direct staff to write to the Salmo Pump advising them they are allowed to perform snow plow activities in winter conditions prior to the 7:00 a.m. time stipulated in *Noise Control Bylaw #216, 1979*, but noting not before 5:00 a.m. in order to keep their business area safe for users.

12. Correspondence for Information Only

That Council receive for information the following correspondence from:

- (1) **Regional District of Nanaimo Re: Legislative Reform Initiative Update - #05** Pg.57
(2) **Forest Enhancement Society of BC Re: Accomplishments Update - #06** Pg.65
(3) **District of Sicamous Re: Support for Bill-34 - #07** Pg.67
(4) **City of Abbotsford Re: Support for Resolution - #09** Pg.69
(5) **Fire Underwriters Survey Re: 1999 Apparatus Age Extension - #12** Pg.71
(6) **Village of Silverton Re: Resolution to AKBLG - #13** Pg.73

13. Member Reports & Inquiries

- (1) **Councillor Cox**
(2) **Councillor Heatlie**
(3) **Councillor Lins**
(4) **Councillor Neil**
(5) **Mayor Lockwood**

RECOMMENDATION:

Pg.75

That the verbal and written reports of Mayor and Council be received for information.

14. Public Question Period

15. In Camera Resolution

That the meeting be closed to the public under Sections 90(1)(c)(m) of the *Community Charter*.

16. In Camera Items

- (1) Minutes
 - (2) Labour
 - (3) Lease Discussion
- 17. Reconvene Open Meeting
 - 18. Adjournment

The next regularly scheduled Council meeting will be on March 12, 2024 at 7:00 p.m.



The Corporation of the Village of Salmo

DRAFT

REGULAR MEETING #01-24 MINUTES

Minutes of the Regular Meeting of the Council of the Village of Salmo held in Council Chambers at 423 Davies Avenue in Salmo, B.C. on Tuesday, January 9, 2024 at 7:00 p.m.

PRESENT:

<u>In Person:</u>	CAO Ange Qualizza
Mayor Diana Lockwood	Members of the Public - 1
Councillor Jonathon Heatlie	<u>Electronically:</u>
Councillor Jennifer Lins	Members of the Public – 0
Councillor Kenzie Neil	

REGRETS: Councillor Melanie Cox.

CALL TO ORDER: Mayor Lockwood called the meeting to order at 7:00 p.m.

AGENDA:
R1-01-24

Moved and seconded, that the draft agenda of Regular Meeting #01-24 of Tuesday, January 9, 2024 be adopted as amended from *Council Procedure Bylaw #663, 2014* Schedule "A" to include a New Business section, an Operational Reports section, a Public Question period, and an *In Camera* section.

Carried.

DELEGATIONS: NIL

NEW BUSINESS: NIL

MINUTES: (Note: See official minutes and agenda package for applicable reports.)

R2-01-24 Moved and seconded, that the draft minutes of Regular Meeting #21-
Regular Meeting 23 of Tuesday, December 12, 2023 be adopted as presented.

December 12, 2023

Carried.

REFERRALS FROM DELEGATIONS: NIL

REFERRALS FROM PRIOR MEETINGS: NIL

POLICY DEVELOPMENT & REVIEW: NIL

BYLAW REVIEW & DEVELOPMENT: NIL

OPERATIONAL REPORTS:

R3-01-24 Moved and seconded, that Council award the Solar Array System Village Office contract to Power Tech Electric Ltd./Power Tech Climate Control and further, that Council award the Solar Array System Public Works Building contract to Power Tech Electric Ltd./Power Tech Climate Control.

Carried.

ACCOUNTS PAYABLE:

R4-01-24

Moved and seconded, that Council receive for information the list of accounts payable cheques and electronic fund transfers from December 8, 2023 to January 4, 2024 totaling \$126,714.32.

Carried.

CORRESPONDENCE REQUIRING A COUNCIL DECISION:

R5-01-24

Moved and seconded, that Council direct staff to write a letter of support to the Renal Advocacy Group for their initiative to bring Hemodialysis to the Kootenay Lake Hospital.

Carried.

CORRESPONDENCE FOR INFORMATION ONLY:

R6-01-24

Moved and seconded, that Council receive for information the following correspondence from:

- (1) Ministry of Municipal Affairs Re: Thank You for Meeting - #65
- (2) BC Emergency Health Services Re: Positive Changes in the Delivery of Pre-Hospital & Community Paramedic Care in Your Community - #67
- (3) Salmo & Area Supportive Housing Re: New Housing Initiative - #68
- (4) Dr. Bashir Makhoul, University Canada West Re: Introduction as the Newly Appointed President & Vice-Chancellor - #69
- (5) Taylor Caron, Salmo Valley Public Library Re: Amendment to 2024 Library Budget - #70

Carried.

MEMBER REPORTS & INQUIRIES:

Councillor Heatlie

Nothing to report, would like to schedule time with the CAO to discuss the Chamber and Mining Exhibit.

Councillor Lins

Superintendent meeting update.

Councillor Neil

Superintendent meeting update.

Mayor Lockwood

See *Appendix A*.

R7-01-24

Verbal & Written
Reports of Mayor &
Council

Moved and seconded, that the verbal and written reports of Mayor and Council be received for information.

Carried.

PUBLIC QUESTION PERIOD: NIL

IN CAMERA RESOLUTION:

R8-01-24

Moved and seconded, that the meeting be closed to the public under Sections 90(1)(c)(i) of the Community Charter.

Carried.

RECONVENE OPEN MEETING: Council reconvened the meeting at 9:30 p.m.

ADJOURNMENT:

R9-01-24

Moved and seconded, that the meeting be adjourned.

Carried.

I hereby certify the preceding to be a true and correct account of the Regular Meeting of Council held on Tuesday, January 9, 2024.

Mayor

Chief Administrative Officer/CO



SPECIAL MEETING MINUTES

Minutes of the Special Meeting of the Council of the Village of Salmo held in Council Chambers at 423 Davies Avenue in Salmo, B.C. on Tuesday, January 23, 2024 at 7:00 p.m.

PRESENT:	<u>In Person:</u>	CAO Ange Qualizza
	Mayor Diana Lockwood	CFO Chris Jury
	Councillor Melanie Cox	FO Nathan Russ
	Councillor Jonathon Heatlie	Members of the Public – 1
	Councillor Jennifer Lins	<u>Electronically:</u>
	Councillor Kenzie Neil	Members of the Public - 0

CALL TO ORDER: Mayor Lockwood called the meeting to order at 7:03 p.m.

AGENDA:
R1-0123-24 Moved and seconded, that the draft agenda of Special Meeting of Tuesday, January 23, 2024 be adopted as presented. Carried.

BUDGET DISCUSSION:
R2-0123-24 Moved and seconded, that Council receive for information the draft 2024 budget for discussion. Carried.

PUBLIC QUESTION PERIOD: NIL

MOTION TO EXTEND:
R3-0123-24 Moved and seconded, that the meeting be extended by 15 minutes. Carried.

ADJOURNMENT:
R4-0123-24 Moved and seconded, that the meeting be adjourned. Carried.

I hereby certify the preceding to be a true and correct account of the Special Meeting of Council held on Tuesday, January 23, 2024.

Mayor

Chief Administrative Officer/CO



SPECIAL MEETING MINUTES

Minutes of the Special Meeting of the Council of the Village of Salmo held in Council Chambers at 423 Davies Avenue in Salmo, B.C. on Tuesday, February 13, 2024 at 6:00 p.m.

PRESENT:

<u>In Person:</u>	CAO/CO Ange Qualizza
Mayor Diana Lockwood	CFO Chris Jury
Councillor Melanie Cox	FO Nathan Russ
Councillor Jonathon Heatlie	Members of Public - 1
Councillor Jennifer Lins	<u>Electronically</u>
Councillor Kenzie Neil	Members of Public - 0

CALL TO ORDER: Mayor Lockwood called the meeting to order at 6:01 p.m.

AGENDA:

R1-0213-24 Moved and seconded, that the draft agenda of Special Meeting of Tuesday, February 13, 2024 be adopted as presented. Carried.

OPERATIONAL REPORTS:

R2-0213-24 Moved and seconded, that we get an unfettered opinion on the best
Civic Works Re: fuel source for the Glendale Well back up generator. Carried.
Glendale Generator Gas
Source Update

R3-0213-24 Moved and seconded, that Council approve directly awarding Dehnel
Planning Support Planning to support the Village of Salmo to implement the legislative
requirements of Bill 44, and 46 with a total budget of \$35,000. Carried.

CAO Chris Jury and CFO Nathan Russ enter the meeting 6:25 p.m.

R4-0213-24 Moved and seconded, that Council receive the Draft Strategic Plan for
Draft Strategic Plan information and direct staff to bring it back to Council for discussion in
the February 27, meeting of Council. Carried.

R5-0213-24 Moved and seconded, that Council receive for information the draft
2024 budget for discussion in the February 27, 2024 meeting of
Council. Carried.

BUDGET DISCUSSION:

R6-0213-24 Moved and seconded, that Council receive for information the draft
2024 budget for discussion.

Carried.

R7-0213-24
Notice of Motion

Moved and seconded, that Council direct staff to prepare the bylaws for Council's consideration at the next meeting.

Carried.

PUBLIC INPUT:

Stop sign from estates on the way to Esso along Railway and 6th street is faded from sun damage.

IN CAMERA RESOLUTION:

R8-0213-24

Moved and seconded, that the meeting be closed to the public under Sections 90(1)(j) of the *Community Charter*.

Carried.

RECONVENE OPEN MEETING: Council reconvened the regular meeting at 9:28 p.m.

RISE & REPORT:

R9-0213-24

Moved and seconded, that Council that Council rise and report the following from their in camera session:

That Council endorse the contract awarded to Childs Chanton Chartered Professional Accountants.

Carried.

ADJOURNMENT:

R10-0213-24

Moved and seconded, that the meeting be adjourned.

Carried.

I hereby certify the preceding to be a true and correct account of the Special Meeting of Council held on Tuesday, February 13, 2024.

Mayor

Chief Administrative Officer/CO



The Corporation of the Village of Salmo

Report to Council

Report Date: February 21, 2024
Meeting Date: February 27, 2024 (#02-24)
From: Deputy Corporate Officer Brandy Jessup
Subject: Draft Municipal Utilities User Fees Bylaw #752, 2024

1. OBJECTIVE

To provide Council background regarding the draft Municipal Utilities User Fees Bylaw #752, 2024.

2. BACKGROUND

The rates are calculated using last year's fees and increasing them by the percentage recommended by Finance Officer Russ. The proposed increases to the fees are as follows:

- Garbage – 5.9%
- Water – 6.8%
- Sewer – 9.6%

Laneway House/Additional Dwelling Unit is not included in the bylaw at this time but Council can expect an amendment to come forward in the near future.

3. STAFF RECOMMENDATION

That council proceed with the readings of the proposed bylaw.

Respectfully submitted,

Deputy Corporate Officer Brandy Jessup

- 1 -

Approved By:
Ange Qualizza, CAO & Nathan Russ, Finance Officer

THE CORPORATION OF THE VILLAGE SALMO

BYLAW #752

A BYLAW TO ESTABLISH UTILITY USER FEES FOR THE YEAR 2024

WHEREAS Section 194 of the *COMMUNITY CHARTER*, SBC 2003, Chapter 26 authorizes the Council of the Village of Salmo to impose fees in respect of water, sewer and garbage collection services,

WHEREAS the Council of the Village of Salmo has adopted a policy pursuant to which services shall be provided on a user-pay basis,

NOW THEREFORE the Council of the Village of Salmo, in open meeting assembled, ENACTS AS FOLLOWS:

1. CITATION

This Bylaw may be cited as the “**MUNICIPAL UTILITIES USER FEES BYLAW #752, 2024**”.

2. USER FEES

- (a) User fees for the water service for the year 2024 shall be as specified in Schedule “A” attached to and forming part of this Bylaw.
- (b) User fees for the sewer service for the year 2024 shall be as specified in Schedule “B” attached to and forming part of this Bylaw.
- (c) An annual garbage service user fee in the amount of two hundred and thirty-two dollars and sixty-five cents (\$232.65) per dwelling unit for single family or duplex residential properties is hereby imposed for the year 2024.
- (d) A user fee levied pursuant to this section shall be reduced by ten percent (10%) if it is paid in full on or before April 12th, 2024.
- (e) All rates and charges remaining unpaid on the 31st day of December in each year shall be added to and form part of the taxes payable in respect of the land and improvements therein, and shall be entered on the Collector’s Roll as taxes in arrears.

3. ENACTMENT

- (a) If any section, subsection, sentence, clause, or phrase of this Bylaw is for any reason held to be invalid by the decision of any court of competent jurisdiction, the invalid portion shall be severed and the part that is invalid shall not affect the validity of the remainder.
- (b) This Bylaw shall come into full force and effect on the date of adoption.

READ A FIRST TIME	this ____ day of _____, 2024
READ A SECOND TIME	this ____ day of _____, 2024
READ A THIRD TIME	this ____ day of _____, 2024
RECONSIDERED AND FINALLY ADOPTED	this ____ day of _____, 2024

Mayor

CAO/Corporate Officer

I HEREBY CERTIFY THE ABOVE TO BE A TRUE COPY OF THE "MUNICIPAL UTILITIES USER FEES BYLAW #752, 2024".

CAO/Corporate Officer

THE CORPORATION OF THE VILLAGE SALMO**BYLAW #752 – Schedule “A”****User Fees for Water Service**

Classification	Annual Rate 2024 - \$
Carwash/Laundromat/Microbrewery	664.36
Duplex (per unit) - Commercial Residential	290.81
Duplex (per unit) - Residential	290.81
Garages, Service Stations, Mechanic or Body Shop	438.26
Grocery Stores	473.56
Halls, Churches	360.02
Hotels, Motels and B&Bs (per unit)	246.49
Mobile Home (per unit)	290.81
Laneway House/Additional Dwelling Unit	360.02
Multi-Unit Commercial (per unit, more than 2 units)	246.49
Multi-Unit Residential (per unit, more than 2 units)	246.49
'Non-Profit' Multi-Unit Residential (per unit)	111.18
Public Lounge, Licensed Premises	571.71
RCMP, Post Office	374.31
Restaurants, Cafe (per seat)	26.99
Salmo Valley Curling Club/SVYCC	360.02
Salmo Wellness Centre	583.85
Sani-Dump	360.02
Schools (per classroom)	287.65
Secondary suite	180.01
Single Family Residential (within the Village)	360.02
Stores, Offices, Banks, Credit Unions	374.31
Single Family Residential (outside the Village)	730.72

1. Due Date & Discount:

A discount of 10% shall be allowed on all 2024 Water accounts paid in full by April 12th, 2024.

When a property contains more than one use (e.g. commercial and residential use) the applicable user rate shall be calculated by adding the units for each applicable use.

Utility fees will not be waived for vacant properties that are connected to the water service.

THE CORPORATION OF THE VILLAGE SALMO
BYLAW #752 – Schedule “B”
User Fees for Sewer Service

Classification	Annual Rate 2024 - \$
Carwash/Laundromat/Microbrewery	1,367.31
Duplex (per unit) – Commercial Residential	545.35
Duplex (per unit) - Residential	545.35
Garages, Service Stations, Mechanic or Body Shop	858.99
Grocery Stores	579.84
Halls, Churches	534.57
Hotels, Motels and B&Bs (per unit)	530.04
Laneway House/Additional Dwelling Unit	579.84
Mobile Home (per unit)	545.35
Multi-Unit Commercial (per unit, more than 2 units)	530.04
Multi-Unit Residential (per unit, more than 2 units)	530.04
'Non-Profit' Multi-Unit Residential (per unit)	266.38
Public Lounge, Licensed Premises	1,128.28
RCMP, Post Office	579.84
Restaurants, Cafe (per seat)	37.85
Salmo Valley Curling Club/SVYCC	579.84
Salmo Wellness Centre	773.12
Sani-Dump	1,367.31
Schools (per classroom)	534.57
Secondary Suite	289.91
Single Family Residential (within the Village)	579.84
Stores, Offices, Banks, Credit Unions	579.84
Single Family Residential (outside the Village)	1,159.94

1. Due date & Discount:

A discount of 10% shall be allowed on all 2024 Sewer accounts paid in full by April 12th, 2024.

When a property contains more than one use (e.g. commercial and residential use) the applicable user rate shall be calculated by adding the units for each applicable use.

Utility fees will not be waived for vacant properties that are connected to the sewer service.



The Corporation of the Village of Salmo

Report to Council

Report Date: February 22, 2024
Meeting Date: February 27, 2024 (#02-24)
From: Fred Paton, Civic Works Foreman
Subject: Civic Works Report for February, 2024

1. **OBJECTIVE**

To update Council on Civic Works operations.

2. **DISCUSSION**

2.1. **Fall Activities**

- (a) Ongoing work towards Wastewater Treatment Plant compliance.
- (b) The public bathroom in the Large Equipment Storage Building is now open to public and the time locks are operational.
- (c) The final inspection on the large equipment storage building has been completed and the permit is closed.
- (d) Glendale bridge repairs completed.
- (e) Completed multiple water shut offs/ons.
- (f) Cleared 2 major sewer blockages and completed the necessary repairs.
- (g) Ongoing snow removal.
- (h) Began street sweeping.
- (i) Working on estimates and project plans for capital projects for upcoming budget planning.
- (j) Ongoing fleet maintenance.

2.2. **Attachments:**

- (a) NIL



Fire Chief's Report: February 01, 2024

Regular Council Meeting #02-24

Since the last report on November 1st, 2023 the Salmo Fire Department responded to 19 calls:

14	Jaws Calls	2	Vehicle Fires	1	Downed Power Lines
1	Chimney Fire	1	Commercial Alarm		

DESCRIPTION

Our calls in the last few months came in clusters, with long quiet periods between call clusters.

In November crews responded to the report of a structure fire near the elementary school. It turned out to be a fully involved fifth wheel travel trailer which had heat and flames threatening neighbouring houses. Response was delayed, as the approaches to the Orange Bridge were out, so we had to go the long way around to get there. Fortunately the house across the alley only appeared to have a crack in their picture window, and the other property had fire damage to its garage and some melted vinyl siding on the house.

Also in November our crews responded to a serious crash on Kootenay Pass where crews had to use the Jaws to free two people that were trapped in their vehicle.

We responded to several other severe crashes in the last few months, but fortunately the occupants had relatively minor injuries and were able to exit their vehicles without our assistance. Our crews provide traffic control at these scenes to protect the people involved and ambulance personal. Once the ambulance crews leave the incident scene, we pack up and head home.

Misc.

A technician from Hub Fire Engines serviced our trucks before the end of the year and performed an annual pump test on E5. Fortunately E5 is still performing up to its original specs, and passed with flying colours. The really good news is that the Village applied for the newly created extension from the Insurance Underwriters for the age of a second in fire engine. The previous standard allowed was that a second due fire engine would be recognized up until it was 25 years old, but they recently changed it to 30 years for small municipalities (assuming that it undergoes and passes an annual pump test). So this has allowed us some more time before we have to replace E5. I hope that we can continue to plan and come up with a strategy to replace this engine, rather than wait until the last minute and again scramble to try and solve the problem.

Our tender is currently out of service and is in Castlegar waiting to be repaired. The nearest shop with a scanning tool for International Trucks is Bill's Heavy Duty. So we had to get the tender hauled over there to be scanned and repaired. We have the Ymir Fire Department on standby with their tender should we have a call requiring a tender to supply extra water.

Several sets of new turnout gear and two smaller thermal imaging cameras have been purchased with grant money from 2022. Another grant in 2023 to purchase more needed gear and equipment was applied for and approved. Purchases for this grant will be made soon.

We have had another two new member join our ranks in the last month. Because of the number of new members joining the fire department recently, we are stepping up our basic training to bring them up to speed as quickly as possible.

Originally Signed By;

David Hearn, Fire Chief



Bylaw Officer's Report: Nov 1, 2023, to Jan 31, 2024

Regular Council Meeting #02-24

Complaints:

INFRACTION TYPE	NO. OF INFRACTIONS	RESOLUTION
Traffic	2	<ul style="list-style-type: none"> • One (1) complaint about someone without a handicap permit parking in a handicap spot in front of a business. The Bylaw Officer attended and spoke to the employees and asked them to remind customers that the spot is for handicap parking only. The Bylaw Officer will keep an eye on it on his weekly patrol. • One (1) complaint about someone parking a truck too close to a crosswalk and causing a line of sight issue for people trying to cross the road. The Bylaw Officer attended but there was no truck parked in the spot. He will keep an eye on it in future patrols.
Snow Related	1	<ul style="list-style-type: none"> • One (1) complaint about a resident taking snow from their personal property and pushing it into a municipal snow pile on Village boulevard/property. The Bylaw Officer attended and spoke to the resident and advised that he cannot put his snow into the pile and must store it on his own property. Will follow-up to ensure compliance.
Dog Related	2	<ul style="list-style-type: none"> • Two (2) separate complaints received about the same dogs barking for hours at a time. The Bylaw Officer attended the residence and spoke to someone at the home. One of the complainants followed up at a later date and advised staff that the barking was still taking place. The Bylaw Officer attended again and left an Infraction Notice. Will follow-up to ensure compliance.
Zoning Related	1	<ul style="list-style-type: none"> • One (1) complaint about a neighbour creating a driveway on the front of their property. No action taken as it is not an offense.

Enforcement

INFRACTION TYPE	NO. OF INFRACTIONS	RESOLUTION
Garbage	3	<ul style="list-style-type: none"> • The Bylaw Officer stopped and spoke to one (1) resident on garbage day as their garbage was scattered all over their yard. They cleaned it up. • The Bylaw Officer left notices at two (2) more residences with garbage scattered all over their yards. Compliance was achieved.
Traffic	1	<ul style="list-style-type: none"> • The Bylaw Officer put one (1) Bylaw Infraction notice on a truck parked in a handicap spot without the required permit. The owner moved the truck.
Dog Related	1	<ul style="list-style-type: none"> • The Bylaw Officer stopped and spoke to one (1) couple walking their dogs. He advised them that they need to get dog licenses for their dogs. They said they were unaware. Compliance was achieved as they did go to the office and purchase the licenses.
Snow Related	14	<ul style="list-style-type: none"> • The Bylaw Officer noticed three (3) basketball hoops in locations that would cause issues when snow plowing. He spoke to one (1) owner and left notices at the other two (2) residences. Compliance achieved in all three (3) situations. • The Bylaw Officer left a notice at one (1) residence because someone piled old tires on the corner by a stop sign. The owner complied and moved the tires.

		<ul style="list-style-type: none"> • The Bylaw Officer spoke to two (2) residents and asked them not to push the snow off their private properties onto the Village property. Will follow-up to ensure compliance. • Seven (7) notices were given out requesting that the owners move their vehicles and trailers off the boulevard because they are hindering snow plowing. Compliance achieved in all situations. The Bylaw Officer will follow-up to ensure compliance continues.
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Information submitted by:
Fred Nevakshonoff, Bylaw Officer

Originally signed and approved by:
Ange Qualizza, Chief Administrative Officer



The Corporation of the Village of Salmo

Report to Council

Report Date: February 22, 2024
Meeting Date: February 27, 2024 (#02-24)
From: CAO Qualizza
Subject: Association of Kootenay Boundary Local Government

1. REQUEST FOR DECISION

RECOMMENDATION:

That Council direct staff to book members of Council to attend the Association of Kootenay Boundary Local Government annual AGM and Convention.

2. BACKGROUND

The 91st Annual AGM and Convention are being held in Radium Hot Springs, April 19 – 21st, 2024.

In the absence of a Professional Development policy and budget for Council staff have no direction of who to book for the Association of Kootenay Boundary Local Government Convention.

3. FINANCIAL IMPACT

Cost of registration before March 10 (early bird) \$520.00

Cost of registration after March 10 \$570.00

Cost of hotel per night \$129.00.

Total Cost per Councillor: (early bird + 3 nights) = \$907.00

Respectfully submitted,
CAO Qualizza



The Corporation of the Village of Salmo

Report to Council

Report Date: February 23, 2024
Meeting Date: February 27, 2024 (#02-24)
From: CAO Qualizza
Subject: Wastewater Treatment Plant Update

1. **OBJECTIVE**

To update Council on the inspection report received by the Environmental Inspection Officer.

2. **RECOMMENDATION**

That Council receive this report for information.

3. **BACKGROUND**

In May of 2022 the Village of Salmo received a Warning Letter, Permit 2500 that determined that the Village of Salmo was out of compliance with our authorization permit.

On September 20, 2023 we had an onsite inspection from Environmental Inspection Officer Ross Blake to verify compliance with Permit number 2500. The report is the result of that inspection.

4. **DISCUSSION**

Urban Systems has been retained to support the Village of Salmo with gaining compliance on the remaining issues, and now that the report has been received, we will advance a work plan to support our response.

Staff will bring back to Council a detailed report on the issues identified in the March 12 meeting of Council and be able to present on steps that will be taken to remediate these issues and have a better understanding of any further requirements.

Respectfully submitted,

CAO Qualizza



Report Date: February 20, 2024

File: 2500

Report Number: 220191

Village of Salmo

The Corporation of the Village of Salmo
423 Davies Avenue
PO Box 1000, Salmo, BC, V0G 1Z0

Dear Village of Salmo,

Re: Warning Letter

On 2023-09-20, Ministry of Environment and Climate Change Strategy (Ministry) Environmental Protection Officer Ross Blake (EPO Blake) conducted an on-site inspection of the Village of Salmo (Village of Salmo) Sewage Treatment Plant (site) located in Salmo, BC to verify compliance with Permit number 2500 (Authorization). The Authorization authorizes the discharge of effluent to ground from a sewage treatment plant. The Permit was first issued on 1973-12-01, and last amended on 1998-12-02. Present during the inspection was Natasha Olsoff (Environmental Protection Officer, Ministry of Environment and Climate Change Strategy); Ange Qualizza (Chief Administrative Officer, Village of Salmo); Fred Paton (General Foreman, Village of Salmo); Jamie Birk (Public Works, Village of Salmo); Jason Startup (Public Works Foreman, Village of Fruitvale); and Kevin Ihas (LeadHand Operator, Village of Fruitvale).

Failure to comply with the requirements set out in your Permit is an offence under the *Environmental Management Act (EMA)*. Section 120(6) of *EMA* states as follows:

120(6) A person who, holding a permit or approval issued to the person under this Act to introduce waste into the environment, introduces waste into the environment without having complied with the requirements of the permit or approval commits an offence and is liable on conviction to a fine not exceeding \$1 000 000 or imprisonment for not more than 6 months, or both.

As an alternative to prosecution of the offence referenced above, the Ministry may initiate action to impose an administrative penalty against Village of Salmo. *The Administrative Penalties Regulation (EMA)* (B.C. Reg. 133/2014) (APR) was brought into force in 2014. The APR describes the prescribed provisions of *EMA* as well as that of specified regulations under which administrative penalties can be assigned. Section 12(5) of the APR states as follows:

12(5) A person who fails to comply with a requirement of a permit or approval issued or given under the Act is liable to an administrative penalty not exceeding \$40 000, unless the requirement the person failed to comply with is also a prescribed provision of the EMA or the regulations that is subject to a different maximum administrative penalty.

The Ministry requests that Village of Salmo immediately implement the necessary changes or modifications to correct the non-compliance(s) listed below. Further, the Ministry requests that Village of Salmo notify this office in writing, by email or letter within 30 days of the receipt of this letter, advising what corrective measures have been taken, and what else is being done, to prevent similar non-compliances in the future.

Please submit the response to the Ministry's Compliance Mailbox at: EnvironmentalCompliance@gov.bc.ca.

As a result of this Warning, this authorization will be prioritized for follow-up inspection. The corrective measures will be reviewed by an Officer as part of the next inspection.

Finally, if you fail to take the necessary actions to restore compliance, you may be subject to escalating enforcement action. This Warning Letter and the alleged violations and circumstances to which it refers, will form part of the compliance history of Village of Salmo and will be taken into account in the event of future violations.

**Ministry of Environment
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401-333 Victoria St
Nelson BC V1L 4K3

Telephone: 250 354 6333

Facsimile: 250 354 6332

Website: www.gov.bc.ca/env

Inspection Details:

The inspection period for this report is from 2022-01-01 to 2023-12-31 (Inspection Period) and included a review of the following documents:

- Village Of Salmo - Sewage Treatment System - PE02500 - 2022 Annual Report - Groundwater Quality Monitoring (2022 Annual Report) dated December 2022, prepared by Ron Mickel, Eco/Logic Environmental (not referenced in the report);
- Village Of Salmo Sewage Treatment System - Environmental Monitoring Report PE02500 1st Quarter 2022 (2022 Q1 Report) dated February 2022, prepared by Ron Mickel, Eco/Logic Environmental;
- Village Of Salmo Sewage Treatment System - Environmental Monitoring Report PE02500 2nd Quarter 2022 (2022 Q2 Report) dated June 2022, prepared by Ron Mickel, Eco/Logic Environmental;
- Village Of Salmo Sewage Treatment System - Environmental Monitoring Report PE02500 3rd Quarter 2022 (2022 Q3 Report) dated September 2022, prepared by Ron Mickel, Eco/Logic Environmental;
- Village Of Salmo Sewage Treatment System - Environmental Monitoring Report PE02500 4th Quarter 2022 (2022 Q4 Report) dated November 2022, prepared by Ron Mickel, Eco/Logic Environmental;
- Village Of Salmo Sewage Treatment System - Environmental Monitoring Report PE02500 1st Quarter 2023 (2023 Q1 Report) dated February 2023, prepared by Ron Mickel, Eco/Logic Environmental;
- Village Of Salmo Sewage Treatment System - Environmental Monitoring Report PE02500 2nd Quarter 2023 (2023 Q2 Report) dated May 2023, prepared by Ron Mickel, Eco/Logic Environmental;
- Village Of Salmo Sewage Treatment System - Environmental Monitoring Report PE02500 3rd Quarter 2023 (2023 Q3 Report) dated August 2023, prepared by Ron Mickel, Eco/Logic Environmental;
- Village Of Salmo Sewage Treatment System - Environmental Monitoring Report PE02500 4th Quarter 2023 (2023 Q4 Report) dated October 2023, prepared by Ron Mickel, Eco/Logic Environmental;
- Village of Salmo Waste Water Treatment Plant Monthly Reports for: 2022, 2023;

Below are the authorization clauses that were assessed for compliance during this inspection, as well as the associated details/findings and any actions required.

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Compliance Assessment

Below are the requirements that were assessed for compliance during this inspection, as well as the associated details/findings and any actions required.

Requirement Description:

1. AUTHORIZED DISCHARGES, 1.1, 1.1.1

1.1.1: This subsection applies to the discharge of effluent from a SEWAGE TREATMENT PLANT. The site reference number for this discharge is E102244. 1.1.1. The maximum authorized rate of discharge is 1150 m³/day.

Details/Findings:

As part of this inspection, EPO Blake reviewed the submitted Monthly Reports for 2022 and 2023. As per the previous inspection report (IR188467), the Monthly Reports for 2022 omit the measured effluent rate of discharge.

The Monthly Reports for 2023 include calculated effluent rate of discharge. The calculated effluent rate of discharge values provided are all below the maximum authorized rate. The October, November and December 2023 were provided missing the second page of readings.

As the effluent rate of discharge has not been provided for 2022, compliance with this section is not determined.

Compliance:

Not Determined

Actions to be taken:

Ensure that monitoring and reporting of the effluent rate of discharge is correctly undertaken.

Requirement Description:

1. AUTHORIZED DISCHARGES, 1.1, 1.1.2

1.1.2: This subsection applies to the discharge of effluent from a SEWAGE TREATMENT PLANT. The site reference number for this discharge is E102244. 1.1.2 See PDF for table.

Details/Findings:

1.1.2. The characteristics of the discharge shall not exceed:

BOD - 45mg/L

Non-filterable residue (TSS) - 45mg/L

NH₃ - 10mg/L

EPO Blake reviewed Quarterly Reports for 2022 and 2023. A summary of the characteristics of the effluent discharge is as follows:

2022:

Q1 - Effluent only sampled for TSS and BOD - exceedance for TSS and BOD

Q2 - Effluent only sampled for TSS and BOD - exceedance for TSS

Q3 - Effluent only sampled for TSS and BOD

Q4 - Effluent sample reported as lost in transit.

2023:

Q1 - Effluent only sampled for TSS and BOD

Q2 - All required parameters sampled

Q3 - All required parameters sampled

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Q4 - All required parameters sampled

EPO Blake reviewed the Environmental Monitoring System (EMS) for data related to this authorization. No data for this EMS point (E102244) has been uploaded since 2007-01-30. The EMS reference for this point is also not referenced in the above reports.

For the period reviewed, not all required parameters were sampled. Multiple exceedances were recorded.

Compliance:

Out

Actions to be taken:

- 1) Implement the necessary changes or modifications immediately to address this situation and to bring it into compliance.
- 2) Notify this office by email or letter within 30 days of this letter, advising what corrective measures have been taken, and what else is being done, to bring this authorization into compliance.

Requirement Description:

1. AUTHORIZED DISCHARGES, 1.1, 1.1.3

1.1.3: This subsection applies to the discharge of effluent from a SEWAGE TREATMENT PLANT. The site reference number for this discharge is E102244. 1.1.3. The authorized works are comminuter, two oxidation ditches, two clarifiers, mechanical sludge dewatering, rapid infiltration basins, and related appurtenances approximately located as shown on attached Site Plan A.

Details/Findings:

On 2023-09-20, EPO Blake observed that the above authorized works were as described.

Compliance:

In

Actions to be taken:

N/A

Requirement Description:

2. GENERAL REQUIREMENTS, 2.3 Operator Certification

2.3: The permittee shall have the works authorized by this permit classified (and the classification shall be maintained) by the Environmental Operators Certification Program Society (Society). The works shall be operated and maintained by persons certified within and according to the program provided by the Society. Certification must be completed to the satisfaction of the Regional Waste Manager. In addition, the Regional Waste Manager shall be notified of the classification level of the facility and certification level of the operators, and changes of operators and/or operator certification levels within 30 days of any change. Alternatively, the works authorized by this permit shall be operated and maintained by persons who the permittee can demonstrate to the satisfaction of the Regional Waste Manager, are qualified in the safe and proper operation of the facility for the protection of the environment.

Details/Findings:

As part of this inspection, EPO Blake reviewed the EOCP database. At the time of this review, the facility was listed as a Waste Water Treatment Level II (WWT II) facility under the EOCP. The Facility is #31 in the EOCP system, with a registered flow of 305m3/day. The site has Maxwell Dejong listed as Chief Operator. Maxwell Dejong had active status for WWT II at the time of this inspection.

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Compliance:

In

Actions to be taken:

N/A

Requirement Description:

2. GENERAL REQUIREMENTS, 2.4 Infiltration Basins

2.4: a) There shall be no overflow from the infiltration basins to the receiving environment. b) Surface drainage shall be diverted away from the infiltration basins. c) The residue, removed from the infiltration basins shall be disposed at a location and in a manner authorized by the Regional Waste Manager.

Details/Findings:

On 2023-09-20, EPO Blake observed no overflow from the infiltration basins to the receiving environment and no surface drainage entering the infiltration basins.

Compliance:

In

Actions to be taken:

N/A

Requirement Description:

2. GENERAL REQUIREMENTS, 2.5 Bypasses

2.5: The permittee shall ensure that no waste is discharged without being processed through the authorized works unless prior written approval is received from the Regional Waste Manager.

Details/Findings:

During the previous inspection (IR188467), EPO Blake was informed that one of the authorized clarifiers had been taken offline in "August 2021". On 2023-03-09, the Village of Salmo informed the Ministry that the clarifier had been brought back online.

No other bypasses of authorized works were reported to the Ministry or observed by EPO Blake on site during the inspection period.

Compliance:

Not Applicable

Actions to be taken:

Ensure that no waste is discharged without being processed through the authorized works unless prior written approval is received from the Regional Waste Manager.

Requirement Description:

3. MONITORING AND REPORTING REQUIREMENTS, 3.1 Discharge Monitoring

3.1: The permittee shall install a suitable sampling facility and obtain a grab sample of the effluent discharging to the rapid infiltration basins once every three months. (i) Analyses - Obtain analyses of the sample for the following: BOD; Non Filterable Residue pH; Ammonia Nitrogen (NH3); Total Dissolved Chloride; Nitrite Nitrogen (NO2); Total Phosphorous (P); Nitrate Nitrogen (NO3) in accordance with procedures described in the "British Columbia Environmental Laboratory Manual for the Analysis of Water, Wastewater, Sediment and Biological Materials, (March 1994 Permittee Edition)" or by suitable alternative procedures as authorized by the Regional Waste Manager. A copy of the above manual may be purchased from the Queen's Printer Publication Centre, P.O. Box 9452, Stn. Prov. Govt, Victoria, British Columbia, V8W 9V7 (1-800-663-6105 or (250) 387-6409). A copy of the manual is also available for inspection at all Pollution Prevention offices.

Details/Findings:

EPO Blake reviewed Quarterly Reports for 2022 and 2023. A summary of the analyses obtained of the effluent discharge are as follows:

2022:

Q1 - Effluent only sampled for TSS and BOD

Q2 - Effluent only sampled for TSS and BOD

Q3 - Effluent only sampled for TSS and BOD

Q4 - Effluent sample reported as lost in transit. Unknown what parameters sampled.

2023:

Q1 - Effluent only sampled for TSS and BOD

Q2 - All required parameters sampled

Q3 - All required parameters sampled

Q4 - All required parameters sampled

EPO Blake reviewed the Environmental Monitoring System (EMS) for data related to this authorization. No data for this EMS point (E102244) has been uploaded since 2007-01-30. The EMS reference for this point is also not referenced in the above reports.

Compliance:

Out

Actions to be taken:

- 1) Implement the necessary changes or modifications immediately to address this situation and to bring it into compliance.
- 2) Notify this office by email or letter within 30 days of this letter, advising what corrective measures have been taken, and what else is being done, to bring this authorization into compliance.

Requirement Description:**3. MONITORING AND REPORTING REQUIREMENTS, 3.2 Flow Measurement**

3.2: The permittee shall install and maintain a suitable flow measuring device and record once per week the effluent volume discharged over a 24 hr period. The permittee shall maintain flow measurement data in a form suitable for inspection by the Regional Waste Manager and submit the data, suitably tabulated, to the Regional Waste Manager for the previous quarter. The first report is to be submitted by November 30, 1999. All reports shall be submitted within 31 days of the end of the quarter.

Details/Findings:

As part of this inspection, EPO Blake reviewed the submitted Monthly Reports for 2022 and 2023. As per the previous inspection report (IR188467), the Monthly Reports for 2022 omit the measured effluent rate of discharge.

The Monthly Reports for 2023 include calculated effluent rate of discharge. The calculated effluent rate of discharge values provided are all below the maximum authorized rate. The October, November and December 2023 were provided missing the second page of readings.

The effluent rate of discharge has not been provided for 2022.

On 2023-10-25, the Village of Salmo emailed the Ministry to inform of flowmeters being purchased and pending installation.

Compliance:

Out

Actions to be taken:

- 1) Implement the necessary changes or modifications immediately to address this situation and to bring it into compliance.
- 2) Notify this office by email or letter within 30 days of this letter, advising what corrective measures have been taken, and what else is being done, to bring this authorization into compliance.

Requirement Description:**3. MONITORING AND REPORTING REQUIREMENTS, 3.3 Groundwater Monitoring Wells**

3.3: The permittee shall install not less than two groundwater monitoring wells. The numbers, locations and structural details of these facilities require the approval of the Regional Waste Manager.

Details/Findings:

As part of this inspection, EPO Blake reviewed the submitted Monthly and Quarterly Reports for 2022 and 2023, along with the 2022 Annual Report.

Noted in the reports, the site has the following groundwater monitoring wells:

E242872 - considered the control well, being located upstream, upgradient or outside the influence of the initial dilution zone of the municipal effluent

E242873 - located between the infiltration basins and neighboring private property

E242874 - located between the infiltration ponds and the Salmo River and is nearest the northern most infiltration basins

The site has also monitored a well on private property:

E242875 - located approximately 140 meters south west of the infiltration beds

Compliance:

In

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Actions to be taken:

N/A

Requirement Description:

3. MONITORING AND REPORTING REQUIREMENTS, 3.4 Groundwater Sampling

3.4: The permittee shall obtain a sample of the two groundwater monitoring wells and the adjacent potable water well, once each quarter. Proper care should be taken in sampling, storing and transporting the samples to adequately control temperature and avoid contamination, breakage, etc. (i) Analyses - Obtain analyses of the sample for the following: Non-filterable residue; Ammonia Nitrogen (NH₃); Nitrite Nitrogen (NO₂); Total Kjeldahl Nitrogen (TKN); Total Phosphorous (P); Dissolved Chloride; Nitrate Nitrogen (NO₃); Temperature; pH; in accordance with procedures described in the "British Columbia Environmental Laboratory Manual for the Analysis of Water, Wastewater, Sediment and Biological Materials, (March 1994 Permittee Edition)" or by suitable alternative procedures as authorized by the Regional Waste Manager. A copy of the above manual may be purchased from the Queen's Printer Publication Centre, P.O. Box 9452, Stn. Prov. Govt, Victoria, British Columbia, V8W 9V7 (1-800-663-6105 or (250) 387-6409). A copy of the manual is also available for inspection at all Pollution Prevention offices.

Details/Findings:

EPO Blake reviewed Quarterly Reports for 2022 and 2023. A summary of the characteristics of the groundwater monitoring is as follows:

2022:

Q1 - All required parameters sampled for E242873 and E242874. E242872 and E242875 were not sampled. E242872 not accessible with reason given covered by a stockpile of snow and could not be located. E242872 field test results were included, however.

Q2 - All required parameters sampled for E242872, E242873 and E242874. E242875 was not sampled.

Q3 - All required parameters sampled for E242872, E242873 and E242874. E242875 was not sampled.

Q4 - All required parameters sampled for E242872, E242873 and E242874. E242875 was not sampled.

2023:

Q1 - All required parameters sampled for E242872, E242873 and E242874. E242875 was not sampled.

Q2 - All required parameters sampled for E242872, E242873 and E242874. E242875 was not sampled.

Q3 - All required parameters sampled for E242872, E242873 and E242874. E242875 was not sampled.

Q4 - All required parameters sampled for E242872, E242873 and E242874. E242875 was not sampled.

The adjacent potable water well, E242875 (Trozo well) has not been sampled since 2020, as per the previous inspection report (IR188467).

As noted in the 2022 Annual Report:

At the time of Permit amendment, the Trozo residence was served by its own groundwater well but it has since been connected to the Village of Salmo water supply.

Access to E242875 (Trozo) well is located within the Trozo dwellings basement and requires the operation of a very old and difficult well pump. Sampling E242875 is therefore considered a potential liability for both the Village and the contractor."

As a requirement of the authorization, a potable water well sample is required as part of the monitoring program.

Compliance:

Out

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Actions to be taken:

- 1) Implement the necessary changes or modifications immediately to address this situation and to bring it into compliance.
 - 2) Notify this office by email or letter within 30 days of this letter, advising what corrective measures have been taken, and what else is being done, to bring this authorization into compliance.
-

Requirement Description:**3. MONITORING AND REPORTING REQUIREMENTS, 3.5 Reporting, 3.5.2 Annual Reporting**

3.5.2: The discharger must prepare and submit an annual report which must include a compendium of the all required sampling data. The annual report must document any effect of the discharge on the quality of the receiving environment using appropriate statistical and graphical analysis. The report must also present any trends in environmental quality in the receiving environment by the discharge using all the years of record in which the discharge has taken place. All reports must be submitted, suitably formatted and tabulated on a computer storage media, or by prior arrangement, electronically transmitted directly to the B.C. Environment central computer system.

Details/Findings:

As part of this inspection, EPO Blake reviewed the 2022 Annual Report.

The 2022 Annual Report included a limited graphical representation of effluent and groundwater monitoring compared to the authorisation and water quality guidelines (for Nitrate only).

The 2022 Annual Report included limited discussion on the effect of the discharge on the quality of the receiving environment.

The 2022 Annual Report did not include any trends in environmental quality in the receiving environment by the discharge using all the years of record in which the discharge has taken place.

The 2022 Annual Report did not include a compendium of the all required sampling data.

Compliance:

Out

Actions to be taken:

- 1) Implement the necessary changes or modifications immediately to address this situation and to bring it into compliance.
- 2) Notify this office by email or letter within 30 days of this letter, advising what corrective measures have been taken, and what else is being done, to bring this authorization into compliance.

Compliance History:
2022-05-31 IR 188467 Warning 120(6): Annual Reporting 3.5.2, AUTHORIZED DISCHARGES 1.1.2, Bypasses 2.5, Discharge Monitoring 3.1, Flow Measurement 3.2, Groundwater Sampling 3.4, Monthly Reporting 3.5.1

The Ministry of Environment Compliance and Enforcement Policy and Procedure (C&E Policy) prescribes common requirements and procedures for all Ministry staff to ensure consistent and risk-based assessment and response to non-compliance. Using the Non-Compliance Decision Matrix, the compliance determination for this inspection has not been assessed.

More information about Environmental Compliance, the Non-Compliance Decision Matrix, and reporting and data submission requirements can be found at the links below:

General compliance information:

www.gov.bc.ca/environmentalcompliance

Non-Compliance Decision Matrix information:

www.gov.bc.ca/environment/how-compliance-is-assessed

Reporting and data submission requirements (to be sent to EnvAuthorizationsReporting@gov.bc.ca):

<https://www2.gov.bc.ca/gov/content/environment/waste-management/waste-discharge-authorization/comply>

Please be advised that this inspection report may be published on the provincial government website within 7 days.

If you have any questions about this warning, please contact the undersigned.

Yours truly,

Ross Blake
Environmental Protection Officer

cc:

Attachments:

Deliver via:

Email:

Fax:

Mail:

Registered Mail:

Hand Delivery:

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DISCLAIMER:

Please note that sections of the permit, regulation or code of practice referenced in this inspection record are for guidance and are not the official version. Please refer to the original permit, regulation or code of practice.

To see the most up to date version of the regulations and codes of practices please visit
<http://www.bclaws.ca>

If you require a copy of the original permit, please contact the inspector noted on this inspection record.

It is also important to note that this inspection record does not necessarily reflect each requirement or condition of the authorization therefore compliance is noted only for the requirements or conditions listed in the inspection record.



The Corporation of the Village of Salmo

Report to Council

Report Date: February 22, 2024
Meeting Date: February 27, 2024 (#02-24)
From: CAO Qualizza
Subject: Prioritizing the Strategic Plan

1. REQUEST FOR DECISION

To ask Council to consider prioritizing the Strategic Plan so staff can begin to shape a multi year work plan and resource these priorities.

2. BACKGROUND

As a commitment to renewing their commitment to asset management, Council went on a facility tour on December 18, 2023 to hear and participate in a presentation on the state of their facilities.

Further, on January 8, 2024 Council participated in a full day Strategic Planning Session with Linda Tynan Consulting Services.

3. DISCUSSION

It will be very useful for staff to have Council prioritize the strategic plan so staff can begin resourcing these goals.

Staff are proposing three priorities initially, to rebuild an asset management plan, update the Wastewater Utility Financial Master Plan, and to advance the engineering analysis to complete a flood plain mapping exercise for Erie Creek.

In June of 2021, the Gas Tax Fund was renamed the Canada Community-Build Fund and has been a valuable funding stream for local governments to invest in infrastructure and capacity building projects. We heard from Assistant Deputy Minister Tara Fanagello at our CAO conference this week, that this fund will be increasingly dependent on local governments commitment to a robust asset management plan.

The next Infrastructure and Planning Grant intake is June 12, 2024 to support local governments. Municipalities and regional districts can apply for grants that support projects related to the development of sustainable community infrastructure through the Infrastructure Planning Grant Program. The program is open for applications year-round with regular processing deadlines. Eligible projects include; asset management plans, integrated stormwater management plans, water master plans, and liquid waste management plans.

The second priority staff are recommending advancing is a flood plain mitigation analysis for Erie Creek with the support of Emergency Management and Climate Readiness on the Disaster Risk Management programs. Currently there are funding streams that offer support to Indigenous communities, municipalities and regional districts for permanent disaster mitigation measures.

Lastly, to support the long-term commitment of managing our wastewater treatment plant and keeping this facility in good health updating the Salmo Wastewater Utility Financial Master Plan will ensure we are making strategic long term financial investments.

Staff are looking forward to the discussion with Council to see if we have alignment with priorities and building a multi year work plan together to support Salmo now and into the future.

Respectfully submitted,

CAO Qualizza

Draft Strategic Plan 2024		PRIORITY	STATUS	Primary	Support	NOTES
ACTIVE PROJECTS						
1	Admin	WASTEWATER TREATMENT PLANT-COMPLIANCE	COMPLIANCE			Communication with compliance officer; advocacy
		Wastewater Treatment Plan - maintenance SEPTAGE - options				Revenue sources vs capacity? Develop strategy and options
2	project mgmt	ASSET MANAGEMENT PLANNING	LEGISLATED			GRANTS RELIANT ON AM PLAN
		Asset Mgmt Framework development		Admin	Finance/PW	
		Water distribution				
		Fleet Replacement policy & plan/schedule				
		Masterplan development				
		Lidar plan of Aquifer				
		Utility masterplans		Finance	Admin	
	Finance	Long Term Capital Financial Plan		CAO	Mayor	CAO discussion/potentially Mayor
3		Ensure Financial Services meet our long term goals.	STAFFING	2024	ADMIN	Requires confirmation of extension from FUS
4	Finance	Fire Truck - replacement (planning)	SAFETY/RISK	2024	ADMIN	Funding available for contracted services
5	CONTRACT	Planning - Bill 44, 45, 46	LEGISLATED	2024		
		OCP update				
		Zoning bylaw				
		Housing needs report				
		DCC bylaw/Amenity Cost Charges				
6		Dyke project (Eerie Creek)	Investigate value; report			
7	Parks	Development of Parks Masterplan(s)				
		Concession - KP Parks	Development/budgets/contracts			
		Solar lights walking path - W side mtn	Funding options, rebuild/replace			
	Partner	Pool - optimization of usage	In conjunction with Parks MP			
			RDCK asset - Advocacy			
			ADVOCACY			

8	Admin	Solar Project	CBT 100,000; project management plan - commission or decommission report to council
9		9th Street Well - development of plan	Revenues, insurance, agreement terms such as ambulance, rentals
10		Cemetery Wall Project	Review and prioritize. Identify top 5 with dates. Develop manageable list
11		Leases/Agreements - review	
12		Policies and Bylaws review/update	policy/financial review/risk analysis
		Council procedure bylaw	
		Flow Through grants	
		Fleet Replacement	
		Human Resources policies (identify)	
		Miscellaneous fees bylaw	
		Flood construction bylaw	
		Water Construction bylaw	

ONGOING OPERATIONAL AND BUDGET ITEMS	
Glendale Well issues	Operational & Financial
Glendale Bridge - project completion	guardrails/paint; BUDGET item
1st Street Culvert	budget
4th Street Road repair	Budget
Risk management maintenance items	budget
Hand dryer - KP Park	budget

PROJECTS DEFERRED UNTIL ACTIVE PROJECTS ARE COMPLETE - no current action	
Sustainability plan - office	take small steps as part of operations; future discussion re: sustainability
Village office - replacement?	

ADVOCACY ONLY - no operational action

Village of Salmo
Accounts Payable January 5 to February 22, 2024

Cheque #	Pay Date	Vendor Name	Description	Paid Amount
017048	2024-01-11	Accura Alarms Security Service Ltd.	Alarm System Maintenance	\$110.25
017055	2024-01-11	Ace Courier Systems	Water Sample Shipping	\$25.84
017078	2024-01-25	Ace Courier Systems	Water Sample Shipping	\$25.84
017106	2024-02-08	Ace Courier Systems	Water Sample Shipping	\$80.08
017134	2024-02-15	Ace Courier Systems	Water Sample Shipping	\$49.13
017079	2024-01-25	A-Mais Technologies Inc.	Office Software Programs	\$10,150.51
017107	2024-02-08	Andrew Sheret Limited	WWTP Maintenance	\$2,392.93
017135	2024-02-15	Andrew Sheret Limited	WWTP Supplies	\$753.45
017110	2024-02-08	B Speers Contracting	Glendale Well Maintenance	\$336.00
017068	2024-01-25	BC ONE CALL Ltd	BC One Call Services	\$133.77
017111	2024-02-08	BC Vactoring Services Ltd	Sewer System Maintenance	\$1,197.00
017109	2024-02-08	BH Safety Gear	CW Shop Supplies	\$140.70
017137	2024-02-15	BH Safety Gear	Safety Equipment	\$302.36
017108	2024-02-08	Brandt Tractor Ltd.	Loader, Snow Blade Maintenance	\$3,104.85
017114	2024-02-08	CIBC Mortgages & Lending Servicing	Tax Overpayment Refund	\$1,460.48
017069	2024-01-25	City of Nelson	Financial Services Agreement	\$6,300.00
017081	2024-01-25	Civinfo BC	Annual Membership	\$157.50
EFT	2024-01-08	Collabria	Postage/FD/Signs/Office Supplies/Xmas GC	\$2,686.49
EFT	2024-02-06	Collabria	FD/CW/Office Supplies/Council Training	\$1,911.34
017049	2024-01-11	Commissionaires British Columbia	Bylaw Enforcement	\$240.31
017080	2024-01-25	Commissionaires British Columbia	Bylaw Enforcement	\$108.77
017112	2024-02-08	Commissionaires British Columbia	Bylaw Enforcement	\$237.48
017138	2024-02-15	Commissionaires British Columbia	Bylaw Enforcement	\$328.10
017059	2024-01-15	Custom Dozing Ltd.	Glendale Bridge Repairs	\$25,893.00
017113	2024-02-08	Custom Dozing Ltd.	Winter Snow Maintenance	\$2,126.25
017076	2024-01-25	Fortis BC - Natural Gas	Natural Gas Expenses	\$777.37
017087	2024-01-25	Fortis BC - Natural Gas	Natural Gas Expenses	\$820.88
017070	2024-01-25	Fortis BC Inc.	Electricity Expenses	\$1,765.95
017082	2024-01-25	Fortis BC Inc.	Electricity Expenses	\$954.76
017103	2024-02-08	Fortis BC Inc.	Electricity Expenses	\$829.20
017115	2024-02-08	Fortis BC Inc.	Electricity Expenses	\$5,225.50
017139	2024-02-15	Fortis BC Inc.	Electricity Expenses	\$48.56
017116	2024-02-08	GFL Environmental Inc. 2020	Garbage Services	\$12,079.28
017051	2024-01-11	Imperial Oil Esso	FD/CW Fleet Fuel Expenses	\$1,815.59
017056	2024-01-11	Imperial Oil Esso	FD/CW Fleet Fuel Expenses	\$595.24
017141	2024-02-15	Imperial Oil Esso	CW/FD Fuel Expenses	\$5,390.85
017131	2024-02-08	Inland Allcare	CW Shop, Lion's Park Washroom Supplies	\$77.30
017071	2024-01-25	Innov8 Digital Solutions Inc.	Photocopier Expenses	\$499.28
017117	2024-02-08	Interior Health	Annual Water Permit	\$250.00
017121	2024-02-08	Kelowna Barrette	Janitorial Services	\$546.00

Village of Salmo
Accounts Payable January 5 to February 22, 2024

Check #	Pay Date	Vendor Name	Description	Paid Amount
Pre-Authorized Debit 017144	2024-02-06	Kootenay Savings Credit Union	Stop Cheque Service Fee	\$15.00
017084	2024-02-15	Lidstone & Company	Legal Services	\$1,278.84
017057	2024-01-25	Linda Tynan Consulting Services	Council Planning Session	\$2,548.96
017083	2024-01-11	Lordco Auto Parts	Trackless Maintenance	\$436.84
017118	2024-01-25	Lordco Auto Parts	Civic Works Supplies	\$726.88
017142	2024-02-08	Lordco Auto Parts	CW Shop, GMC Dumptruck, Loader, Sweeper, Trackless Supplies	\$1,241.86
017119	2024-02-15	Lordco Auto Parts	Shop Supplies	\$144.61
017119	2024-02-08	Mills Office Productivity	Office Supplies	\$89.27
017052	2024-01-11	Mountain Logic Solutions Inc.	Flowmeter Maintenance	\$2,945.25
017120	2024-02-08	Mountain Logic Solutions Inc.	Glendale Well Maintenance	\$7,129.50
017145	2024-02-15	Municipal Insurance Association of BC	Annual Dues	\$12,985.00
017053	2024-01-11	Ninco Construction Ltd.	Charge Up Grant Services CW Shop	\$1,467.70
017085	2024-01-25	Northern Souvenirs 9133-4785 Que Inc.	SDJ Supplies	\$19.95
017132	2024-02-15	Northern Souvenirs 9133-4785 Que Inc.	SDJ Promo Supplies	\$991.70
017072	2024-01-25	Parslow Lock & Safe Ltd.	Lion's Park Washroom	\$2,588.87
017146	2024-02-15	Passmore Laboratory Ltd.	Water Sample Testing	\$200.00
Pre-Authorized Debit	2024-01-05	Province of BC	School Tax (Dec 2023)	\$4,285.87
Pre-Authorized Debit	2024-02-06	Province of BC	School Tax (Jan 2024)	\$3,145.11
017086	2024-01-25	Ralcomm Ltd.	Fire Dept Radio Maintenance	\$22.40
Pre-Authorized Debit	2024-01-12	Receiver General for Canada	Payroll Remittance	\$13,159.21
Pre-Authorized Debit	2024-02-14	Receiver General for Canada	Payroll Remittance	\$14,753.68
017054	2024-01-11	Rogers	Cellphone Expenses	\$198.54
017122	2024-02-08	Rogers	CAO/CW Cellphone Expenses	\$230.61
Pre-Authorized Debit	2024-02-16	Royal Bank Central Card Services	Service Fees	\$124.36
017126	2024-02-08	Salmo Girls Softball	Salmo Valley Fund	\$800.00
017075	2024-01-25	Salmo Ski Team Society	Salmo Valley Fund	\$1,600.00
017074	2024-01-25	Salmo Valley Youth & Community Centre	Salmo Valley Fund	\$1,000.00
017149	2024-02-15	Salmo Valley Youth & Community Centre	Western communities Foundation Grant	\$936.30
017073	2024-01-25	Salmo Village Grocery	Office, Shop Supplies	\$114.33
017147	2024-02-15	Salmo Village Grocery	Council Meeting, F.D., Office Supplies	\$240.93
017058	2024-01-11	Simon's Garage Door Services	Firehall Maintenance	\$446.25
017133	2024-02-15	Simon's Garage Door Services	Large Equipment Storage Building Doors	\$17,706.15
017123	2024-02-08	Skyway Hardware (1985) Ltd.	CW Shop, Lion's Park Washroom, Office, WWTP Supplies	\$236.36
017124	2024-02-08	Startup HVAC Solutions LTD	Wellness Centre, WWTP Maintenance	\$1,057.02
017150	2024-02-15	Startup HVAC Solutions LTD	CW Shop Maintenance	\$2,325.50
017148	2024-02-15	Summit Truck & Equipment	Snow Blade Maintenance	\$398.87
017125	2024-02-08	Sunco Communication & Installation	IT Services	\$1,129.41
017136	2024-02-15	Technical Safety BC	Annual Operating Permits	\$1,660.16
017104	2024-02-08	Telus	Alarm Monitoring	\$115.50
017127	2024-02-08	Telus	Alarm Monitoring	\$57.75

Village of Salmo
Accounts Payable January 5 to February 22, 2024

Cheque #	Pay Date	Vendor Name	Description	Paid Amount
017088	2024-01-25	Telus Communications Inc.	Office/CW/FD Telephone/Fax/Internet	\$1,249.65
017151	2024-02-15	Telus Communications Inc.	Telephone/Fax/Internet Services	\$1,254.49
017152	2024-02-15	Trail Hammer and Bolt Co. Ltd.	Fire Dept Supplies	\$655.48
017129	2024-02-08	Vallen Canada Inc.	Fire Dept Turn Out Gear	\$1,424.85
017128	2024-02-08	VH Sport	SFJ Promo Expenses	\$241.50
017089	2024-01-25	West Erie Mechanical	Trackless Maintenance	\$656.25
017130	2024-02-08	West Erie Mechanical	GMC Dumptruck Maintenance	\$288.75
017105	2024-02-08	Wholesale Fire & Rescue Ltd.	Turnout Gear	\$13,447.87
EFT	2024-01-15	Workers' Compensation Board of BC	Worksafe Remittance	\$3,582.61
017077	2024-01-25	WSA Engineering Limited	Glendale Bridge Engineering Services	\$1,102.50
		Employee Benefits, Reimbursements and Salaries (PP1, PP2, PP3, PP4, Council 1)		\$86,228.32
		Total:		\$302,615.00

Credit Cards Details:

Adobe Subscription	\$43.66
Envelopes/Stamps	\$272.82
F.D. GPS/Supplies	\$877.75
Office Supplies/G.C.	\$560.03
Promo Shipping	\$113.36
Road Signs/Bolts	\$818.87
	\$2,686.49
Adobe Subscription	\$43.66
F.D. GPS Subscription	\$72.75
LGMA Membership	\$324.45
Lion's Park Washroom Sign	\$26.99
Office Supplies	\$25.74
Postage	\$11.36
Staff Training	\$1,260.00
Strat. Planning Supplies	\$127.63
WWTP Supplies	\$18.76
	\$1,911.34

Village of Salmo Regular Council Meeting #02-24
Treasurer's Report as of January 31, 2024

Account Name	31-Jan-24		31-Dec-23		31-Jan-23	
	Balance		Balance		Balance	
Chequing Community Plus (Operating Account)	\$1,971,304.46		\$1,871,140.21		\$1,035,955.71	
Masterplan Community Plus - Wellness Centre Equipment	\$0.00		\$0.00		\$0.00	
Masterplan Community Plus - Community Works	\$421,679.46		\$421,661.69		\$0.00	
Masterplan Community Plus - Salmo Parks	\$2,507.46		\$2,503.72		\$2,463.74	
Masterplan Community Plus - Growing Community	\$0.00		\$0.00		N/A	
Maximizer Community Plus - Civic Works Reserves	\$160,686.53		\$159,946.18		\$152,482.50	
Maximizer Community Plus - Sewer Civic Works Reserves	\$32,687.04		\$32,638.53		\$32,120.41	
Maximizer Community Plus - Cemetery Care	\$25,763.30		\$25,725.06		\$25,316.67	
Maximizer Community Plus - Water Civic Works Reserves	\$287,821.22		\$287,394.07		\$282,831.77	
Maximizer Community Plus - Lions Park (<i>Previously Curling Rink</i>)	\$17,411.10		\$17,385.26		\$17,109.28	
Maximizer Community Plus - Wellness Centre	\$109,756.05		\$109,593.16		\$107,853.39	
Maximizer Community Plus - Fire Department Equipment	\$88,488.34		\$88,357.01		\$86,954.37	
Maximizer Community Plus - Jaws of Life	\$199,655.28		\$199,358.97		\$196,194.21	
Maximizer Community Plus - Ambulance	\$12,746.94		\$12,728.02		\$12,525.97	
Membership Shares	\$25.00		\$25.00		\$25.00	
Patronage Shares	\$2,238.00		\$2,238.00		\$2,238.00	
	\$3,332,770.18		\$3,230,694.88		\$1,954,071.02	
Accounts Receivable						
Utilities	\$0.00					
Taxes	\$121,934.97					
Other	\$195.50					
	\$122,130.47					
Accounts Payable						
	\$68,751.39					
Grand Total (Assets minus Liabilities)						
	\$3,386,149.26					

Brandy Jessup

From: Mayor Diana Lockwood
Sent: January 8, 2024 9:25 PM
To: Ange Qualizza
Cc: Brandy Jessup
Subject: Fwd: Request for the facilitation of setting up Education Academy in the Village Salmo

VILLAGE OF SALMO

Begin forwarded message:

From: Sajid Ali Khan <principalalmaid@gmail.com>
Date: January 7, 2024 at 9:49:31 PM PST
To: Mayor Diana Lockwood <mayor.lockwood@salmo.ca>
Subject: Request for the facilitation of setting up Education Academy in the Village Salmo

The Mayor and Council Members of Village Salmo,

I hope this letter finds you in good health and spirits. I am writing to you as a passionate advocate for quality education and a devotee of lifelong learning. My name is Mr. Khan, and I am currently working as a School Principal and training consultant in the Kingdom of Bahrain, where I have dedicated the past 15 years of my professional life.

I have recently made the decision to relocate to Canada, and after careful consideration and extensive research, I have chosen the Village Salmo as my future destination. Alongside my passion for education, I am enthusiastic about community engagement, and I believe that establishing an education academy in Village Salmo can significantly contribute to the development and progress of the area.

The proposed education academy would aim to offer a variety of courses catered to children aged 5 to 15 years. These courses would cover a wide range of subjects, including STEAM (Science, Technology, Engineering, Arts, and Mathematics), Robotics, Financial Literacy, Coding, and Life Skills. By equipping children with crucial knowledge and skills in these areas, we can empower them to thrive in an increasingly digital and interconnected world.

My experience as a School Principal and training consultant has equipped me with the necessary expertise to develop and deliver high-quality educational programs. I believe that the establishment of an education academy in Village Salmo, would not only enhance the learning opportunities for local children but also contribute to the overall growth and advancement of the community.

I kindly request your support and approval to start this project in Village Salmo. I am more than willing to collaborate with the Municipal Council of Village Salmo, to ensure that all necessary legal and administrative requirements are met. Additionally, I am open to any

suggestions or recommendations from the council members regarding the implementation of this project.

I am more than happy to send you a detailed proposal outlining the vision, methodology, and potential benefits of the education academy. I hope this academy will definitely have a positive impact on the children and the broader Village Salmo community.

Thank you in advance for your careful consideration of this request. I am excited about the opportunity to contribute to the educational landscape of Village Salmo, and partner with local organizations to foster a thriving learning environment.

Thank you for your attention, and I look forward to your positive response.

Sincerely,
Mr. Khan

Brandy Jessup

VILLAGE OF SALMO

From: Mayor Diana Lockwood
Sent: January 9, 2024 1:49 PM
To: Ange Qualizza
Cc: Brandy Jessup
Subject: FW: 988 Poster Display

From: Lukoni, Mitchell (Doherty, Todd - MP) <mitchell.lukoni.804@parl.gc.ca>
Sent: Tuesday, January 9, 2024 9:56 AM
To: Mayor Diana Lockwood <mayor.lockwood@salmo.ca>
Subject: 988 Poster Display



HOUSE OF COMMONS
CHAMBRE DES COMMUNES
CANADA

Todd Doherty

Member of Parliament
Caribou-Prince George

Dear Mayor Diana Lockwood,

It's been 3 long years since the government passed my motion to bring 988 to Canada. I'm pleased to report that the easy to remember, 3-digit suicide prevention hotline is live and you can call or text 988 anywhere in Canada.

While I'm extremely proud of this common-sense Conservative policy that will save lives, our work is not done.

I'm hoping your council will pass a motion requiring all municipal/city properties to display the 988 information poster.

You can find the electronic version of the poster at: <https://988.ca/get-involved>

I will be forever grateful of the collaborative work that municipalities have done in assisting me in getting this message out. This assistance ultimately resulted in this historic accomplishment that has, and will, continue to help save countless lives each and every day.

There is a draft resolution below, but please feel free to change it to whatever works best for your council.

Thank you for continuing to prioritize the mental health of those within your community.

Sincerely,



Todd Doherty, MP
Cariboo-Prince George
Shadow Minister for Mental Health and Suicide Prevention

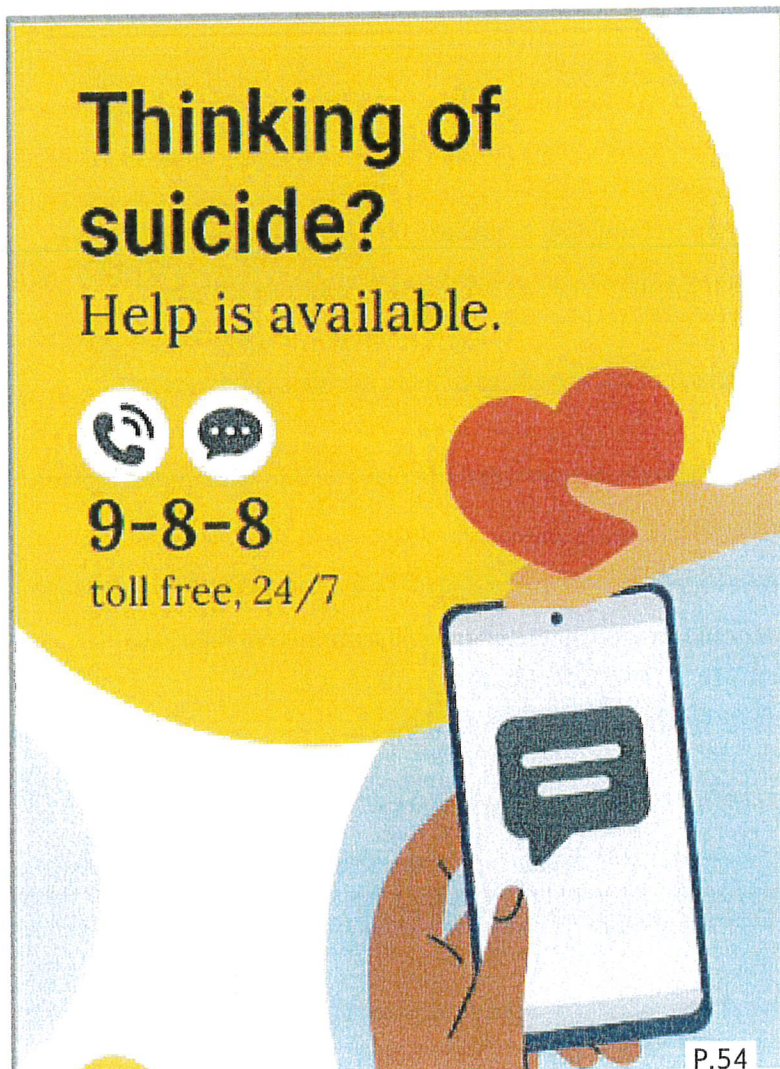
Draft motion:

Display of 988 Crisis Line Information Poster

WHEREAS Canada has adopted 988, a National three-digit suicide and crisis hotline;

AND WHEREAS _____ Town Council/Municipality/City recognizes that it is a significant and important initiative to ensure critical barriers are removed to those in a crisis and seeking help;

NOW THEREFORE BE IT RESOLVED THAT _____ Town Council/Municipality/City continues to endorse the 988 crisis line initiative; and will display the 988 information poster in all municipal/City buildings.



DATE Feb. 2/24
NO 10 TO M+C-Feb. 13/24
FILE NO 0220-30

Brandy Jessup

VILLAGE OF SALMO

From: Ange Qualizza
Sent: February 2, 2024 11:27 AM
To: Brandy Jessup; Alana Lins
Subject: RE: Salmo Developments Inc. dba The Salmo Pump - Noise complaint

From: Meagan O'Connor <meagan@brilliantaviation.com>
Sent: Wednesday, January 31, 2024 1:04 PM
To: Ange Qualizza <cao@salmo.ca>
Cc: Aaron Janzen <aaronjanzen@brilliantaviation.com>
Subject: Salmo Developments Inc. dba The Salmo Pump - Noise complaint

Good afternoon Ange,

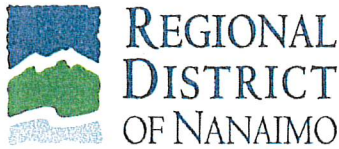
Thanks for meeting with us today regarding the noise complaint letter we received from the Village.

As per section 6 of By-Law No. 216, we are requesting the Village approve allowing snow plow activities at our business, The Salmo Pump Esso, before the hour of 7:00am. We are requesting this as it is a safety issue. We must clear our lot, especially access to and around the gas pumps, before 7:00am as we open at 6:00 and are quite busy in the mornings and throughout the day. Please let us know what the next steps are in this process.

We look forward to working with you to resolve this issue.

It was nice meeting you and welcome to Salmo!

Thanks,
Meagan O'Connor
Brilliant Aviation/Sequoia Fuels/Salmo Developments Inc.
148 Hall Road, Castlegar, BC V1N 4M5
meagan@brilliantaviation.com
(250) 365-5935



DATE Jan. 22/24
NO 05 TO MC-Feb.27/24
FILE NO 0400-60
VILLAGE OF SALMO

January 19, 2024

Re: Legislative Reform Initiative Update

Dear Local Government Colleagues:

On September 21, 2023, the Regional District of Nanaimo (RDN), Alberni-Clayoquot Regional District, Fraser Valley Regional District (City of Chilliwack), and Don Lidstone, K.C., hosted an interactive, discussion-based panel session (Legislative Reform Initiative) focused on reform of the *Local Government Act (LGA)* at the UBCM Annual Convention in Vancouver. While the lack of powers for regional districts in the *Act* was a major spark for this initiative, the session was intended for both municipal and regional district officials because many aspects of municipal operations are contained in the *LGA* and municipal issues with the *Act* have been the subject of numerous UBCM resolutions over the years. Similar workshops have been held previously at the Association of Vancouver Island and Coastal Communities' Annual Conventions in 2022 and 2023. Approximately 80-85 people attended the September 2023 UBCM session, indicating a broad interest in this evolving topic.

Concerns about the dated *Local Government Act* have been widespread for some time among local governments. Although the Ministry of Municipal Affairs has made significant incremental changes in the legislation over time, without a comprehensive modernization of the *LGA* regional districts are left without sufficient tools or authority to meet expanding responsibilities or to legislate in key areas in comparison with municipalities. Moreover, the evolving social, political, and economic environments that both municipalities and regional districts operate within, such as climate change, environmental stewardship, and a recognition of the importance of First Nations' participation in regional governance, should be reflected in updated and modernized legislation. A key component of our discussions is that any additional powers or tools granted to local government are opt-in so that local governments can choose to implement tools based on what is best for their area.

The goals of the September 2023 UBCM interactive panel session were:


- to provide context and background about the Legislative Reform Initiative
- to discuss whether to proceed with the Legislative Reform Initiative
- to discuss options for the best path forward to steer the process

Prior to the session, the Ministry of Municipal Affairs provided some background information and several questions to consider during the group's discussion. This material was useful and very much appreciated.

The RDN committed to sending UBCM members a "What We Heard" document summarizing discussion at the session and next steps. We are attaching that document to this letter for your information, as well as the material provided by the Ministry of Municipal Affairs that was considered as part of the September 2023 panel discussion at UBCM. In addition, we are attaching the slide deck presented at the UBCM session.

We encourage other local governments to participate in this important initiative. As indicated in the "What We Heard" document, the RDN is currently following up with UBCM on the possibility of requesting that the UBCM Executive form a working group on this topic. Having letters of support from local governments across the province would be helpful in demonstrating interest. Should you wish to send a letter of support, have any questions, or wish to share examples of legislative challenges stemming from the *Local Government Act*, please contact RDN Chief Administrative Officer Douglas Holmes at dholmes@rdn.bc.ca.

Sincerely,

A handwritten signature in black ink, appearing to read "Vanessa Craig". The signature is fluid and cursive, with a large loop at the end of the last name.

Vanessa Craig
Chair, Regional District of Nanaimo

Encl.

LEGISLATIVE REFORM INITIATIVE: NEXT STEPS
UBCM ANNUAL CONVENTION, September 21, 2023
Summary of Session and What We Heard

SUMMARY OF SESSION

On September 21, 2023, the Regional District of Nanaimo, Fraser Valley Regional District (City of Chilliwack), Alberni-Clayoquot Regional District, and Don Lidstone, K.C., hosted an interactive, discussion-based session on legislative reform. The session was intended for both municipal officials as well as regional district officials because many aspects of municipal operations are contained in the *Local Government Act*.

The goals of the session were:

- to provide context and background about the Legislative Reform Initiative
- to discuss whether to proceed with the Legislative Reform Initiative
- to discuss options for the best path forward to steer the process

The Ministry of Municipal Affairs provided background and several questions to consider during the group's discussion (Attachment 1).

Approximately 80-85 people attended the session, indicating a broad interest in this evolving topic.

Concerns with the dated *Local Government Act* include restrictions on taxation and revenue sources, complexities in establishing services, and the lack of provisions in comparison with Section 8 of the *Community Charter* which gives municipalities powers to regulate, prohibit, and impose requirements by bylaw without provincial approval or establishing bylaws. Regional districts are limited in their legislative authority in comparison with municipalities in several key areas such as business licensing authority (which the province is now addressing as part of its efforts around short-term rental housing), subdivision approval, regulation of fireworks discharge, parking enforcement, tree management, and taxation and funding models. Further, social, political, and economic environments that local governments operate within continue to evolve in areas such as climate change, environmental stewardship, and a recognition of the importance of First Nations' participation in regional governance. These realities should be reflected in a modernized legislative framework.

During the session, Slido polls were used to conduct two "straw polls" of the participants, on these questions: 1) whether or not to proceed with the Legislative Reform Initiative, and 2) whether a UBCM working group or a joint local government project is the best path forward to steer the process.

The majority of participants indicated support for the Legislative Reform Initiative, and indicated their preference would be for a UBCM working group to steer the initiative. These polls were conducted to gain a sense of the sentiments of the session participants only, and are not assumed to represent the views of the UBCM membership as a whole.

WHAT WE HEARD

WHY A COMPREHENSIVE MODERNIZATION EFFORT IS NEEDED

- The Ministry of Municipal Affairs has made important incremental changes in the legislation over time, but a more comprehensive modernization project is needed.
- Extensive downloading of responsibilities from the Province to local governments has exacerbated the problems local governments face; outdated legislation prevents local governments from addressing these issues effectively.
- Over 90% of the province is rural and is not under the *Community Charter*; these areas should not be governed by legislation that was drafted in 1966.
- Regional districts and municipalities have restricted powers where they have delegated authority only, are not constitutionally protected, and have few tools or resources to address local problems.
- Particular challenges with the *Local Government Act* (LGA) raised by participants at this session:
 - responding effectively to emergencies and natural disasters
 - taking measures to mitigate the effects of climate change
 - dealing with old infrastructure and the ability to fund these projects solely through property taxes
 - population growth and migration from cities during the pandemic is rapidly changing the character of rural areas; incoming residents have higher expectations for services
 - incorporation should not be the only other governance option for rural areas; there should be an intermediate step available
 - Electoral Areas lack power and resources
 - business licensing authority¹ and subdivision approval are difficult for regional districts
 - small municipalities and regional districts are unable to fund necessary projects costing millions, such as recycling, dikes, etc., to continue to provide the quality of life that residents cherish in these communities.

CONSIDERATIONS FOR PURSUING LEGISLATIVE REFORM RAISED AT THIS SESSION

- The background and questions provided by the Ministry of Municipal Affairs were very helpful in this discussion.
- Need to identify and list specific, concrete, local community issues and distill them from a 10,000-foot level to provide the Ministry of Municipal Affairs with evidence for the need to modernize the *Local Government Act*.
- Legislative reform should be viewed as supporting the Province, not in conflict with the Province.
- The Ministry of Municipal Affairs should be involved from day one.
- The Ministry should provide funding for this initiative's research and policy work, as they have done for the Northwest Benefits Alliance.

¹ The Province is addressing this as part of its efforts around short term rental housing. Amendments to the *Local Government Act* allow Regional Districts to regulate and licence short-term rentals and other businesses in similar ways to municipalities [see link](#)

- What is working well in the legislation should be left as is.
- If legislative reform is successful in providing new powers and tools for local governments, that does not mean all local governments must use them.
- Islands Trust has an even smaller toolbox than municipalities and regional districts.
- Metro Vancouver has excellent models and best practices, especially in the area of climate change; we can borrow good ideas.
- Local governments need a legislative framework that recognizes the importance of, and facilitates working together with, First Nations in a respectful, effective, and inclusive manner.
- When First Nations participate at the Board level, it changes the conversation and the votes. Local governments often are not well informed regarding Indigenous rights and title.
- The inclusive governance goals in UNDRIP legislation and provincial action plans can be reinforced and worked on concurrently with the Legislative Reform Initiative.
- Need to consider 7 generations into future when modernizing the LGA.
- Planning and land use issues should not be included in this initiative.
- Several participants stressed the need to draft a new charter rather than revise portions of the LGA in a continuation of the “band aid” approach.
- Area associations of UBCM should be included in the conversation.
- A retired CAO or Chair could be a primary resource person for this project, conducting research and policy work and keeping the project on track.

DECIDING WHETHER TO PROCEED WITH THE LEGISLATIVE REFORM INITIATIVE

- [Slido poll #1](#): Is there an interest in proceeding with the Legislative Reform Initiative? (96% yes, 4% no)

OPTIONS FOR STEERING AND MANAGING THE LEGISLATIVE REFORM INITIATIVE

Option 1: UBCM Executive could form a working group on legislative reform, comprised of representatives from municipalities, regional districts, First Nations, UBCM, and ministerial staff

Option 2: This could be structured as a joint local government project, with local governments contributing funding to form a working group on legislative reform, comprised of representatives from municipalities, regional districts, First Nations, UBCM, and ministerial staff

Considerations for Option 1:

Pros:

- UBCM has an efficient network, broad reach, consistency, research capacity, and impact with the province.
- UBCM can be representative.
- UBCM has already been doing some work on legislative reform, and has experience.
- UBCM can allocate resources if legislative reform is identified as a priority.
- Reporting back will happen at UBCM.

Cons:

- Last UBCM working group report in 2010 did not meet expectations.
- Some uncertainty on the part of some participants as to how a UBCM working group functions.
- A UBCM working group may be more distant from local governments than is ideal.

Considerations for Option 2:

Pros:

- May insulate the project from getting sidetracked, if the Province does not assist with resources for UBCM.
- With a group of passionate people committed to working together on the project, the Legislative Reform Initiative may not need UBCM.

Cons:

- Challenges with resources and capacity: initiative will require significant buy-in and continued long-term commitment from local governments in terms of funding and staff time.
- Difficult to achieve forward momentum “off the side of the desk”.
- The complex coordination required for the project will be a challenge.

➤ Slido poll #2:

- [Option 1](#): UBCM Executive forming a working group (85% in favour)
- [Option 2](#): Joint local government project (15% in favour)

NEXT STEPS

- A “What We Heard” document summarizing the session will be distributed to UBCM members.
- It is noted that although there was significant enthusiasm for the initiative, including from areas outside the AVICC region, some representatives indicated they would like additional information on the initiative.

UPDATE: December 2023

Following the UBCM Annual Convention, Douglas Holmes, CAO of the Regional District of Nanaimo had the opportunity to discuss the Legislative Reform Initiative and the September 21, 2023, interactive panel session with Gary MacIsaac, Executive Director, UBCM. Mr. MacIsaac is in the process of seeking direction on this matter from the President’s Committee.

Attachment 1: Ministry of Municipal Affairs background and discussion questions

Background and Discussion Questions

The Ministry of Municipal Affairs (MUNI) is committed to listening to local governments about their evolving needs and how the existing legislated framework accommodates new responsibilities and challenges. Much of the legislative agenda sponsored by MUNI in recent years has responded to critical local government needs uncovered as a result of the pandemic and in response to UBCM resolutions. The development of legislative change is a lengthy, complex, and resource intensive process. Therefore, it must be rooted in and supported by a clear gap in existing tools and authorities to fix an identified problem that the current legislation or other tools don't resolve. The mere desire for regional district (RD) legislation alone needs to be tested against a real need, with a clear path on policy development for the province to consider.

Government Priorities

The province has been clear in its priorities and focus on pressing issues of affordability and housing supply – allocating significant resources from both the Ministry of Housing and MUNI to initiatives in this space. That scarce allocation is determined by elected decision makers. The priority on affordability and housing supply also presents an opportunity and recognizes that issues of housing availability and affordability are not just urban issues – and that there is a role for regional approaches to support this work that may require new thinking of how RDs are better able to participate in solutions that will have direct implications for RD regulatory authorities.

In addition, MUNI along with other agencies and ministries, are working on other initiatives that have a direct impact on RD authorities, these include:

- The local government financial review working group, made up of staff from the province and UBCM, where work has been underway to review the local government finance system in B.C., analyzing the recommendations in the 2021 UBCM report, and discussing matters of mutual interest;
- Inclusive regional governance to explore First Nations' interests on RD boards (explore issues such as geographic implications/boundaries of the current RD system and alignment with First Nation territories, election mechanics, and service provision);
- Consideration of business licensing and enforcement authorities for RDs, as previously requested by RDs.

Discussion questions – Are there specific RD challenges and legislative concerns that align with the current provincial priorities? What are the clearly defined problem statements/lack of authority for RDs not already accommodated for?

Other Approaches and Tools

In the past, RD officials have expressed a range of concerns such as lack of regulatory authority – in some cases the authorities in question may exist or it may be facilitated through regulation (recent examples include fireworks and source separation regulations). Other identified concerns relate to some of the fundamental foundations of RD structures and principles – such as the principle that cost-recovery for services being matched with the beneficiaries of the service, or the unique ability of RDs to balance rural and urban interests. Any changes contemplated need to be evidence-based and targeted

and not be change for “a nice to have” versus a particular business or governance need for which a policy rationale exists and no other tools exist.

Discussion questions – given the inherent flexibility in the RD system, are there other tools or approaches that may address challenges that could support RDs in the absence of legislative changes?

Process for further engagement

Given the key and pressing priorities that the province is currently engaged on (e.g., housing and homelessness, climate change and emergency planning, health, and the opioid crisis) there are practical considerations about how the local government system (including municipalities and RDs) will partner and collaborate with the province to address these issues. MUNI remains committed to understanding the broad views and perspectives of local government officials (both regional and municipal) across BC on the issues facing their regions and communities including the need for legislative change. We will take under consideration the results of this session.

Discussion questions – Have inclusive, broad meaningful conversations about RD outcomes and authorities occurred across all RDs? And have those been shared with MUNI? How will RDs organize themselves to ensure that all voices will be heard?



Forest Enhancement
Society of BC

DATE Jan. 23/24
NO 06 TO M.C. Feb. 27/24
FILE NO 0230-01

VILLAGE OF SALMO

January 26, 2024

Dear Mayor and Salmo (Village) Council,

In January 2023 at the Truck Logger's Association convention, Premier David Eby announced that the Forest Enhancement Society of BC (FESBC) would be entrusted to administer \$50 million of funding for forest enhancement projects. These projects would have two specific purposes: to utilize more waste wood from the forest and to reduce wildfire risks for communities.

Our team at FESBC got to work right away and by late spring, that same year, rolled out a funding intake for First Nations, community forests, and communities throughout the province to apply to for funding. Just one year after the Premier's announcement, 66 projects have been approved valued at \$47.9 million and the work on the ground is active now. The enclosed report shares an overview of these newly funded projects in regions all throughout the province.

We are very proud of the various project partners who have stepped forward with creative and thoughtful projects which not only utilize more waste wood or reduce wildfire risk, but have additional benefits such as improving wildlife habitat, developing recreational opportunities, creating or maintaining forestry-related jobs often in rural communities, and improving the health and resilience of our forests.

Additionally, 39 of these 66 projects are either led by, or involve, First Nations.

The enclosed Accomplishments Update showcases three of these newly funded forest enhancement projects. Industry leaders Gordon Murray, Executive Director of the Wood Pellet Association of Canada, and Joe Nemeth, General Manager of BC Pulp & Paper Coalition, share how critical this funding has been to help address some of their members' needs to keep people working, harness innovation to help B.C.'s bioeconomy, and take action on climate change.

FESBC projects show there doesn't need to be a trade-off between the environment or the economy – it can be a win for both.

Steven F. Kozuki, RPF
Executive Director, FESBC

P.S. Keep up to date on FESBC funding and funded projects. Visit www.fesbc.ca and sign up for our monthly newsletter.

(264) MC

District of Sicamous

446 Main Street
PO Box 219
Sicamous, BC
VOE 2V0

T: 250 836 2477
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E: info@sicamous.ca
sicamous.ca



January 26, 2024

The Honourable David Eby, MLA
Premier of the Province of British Columbia
premier@gov.bc.ca

DATE Jan. 26/24
NO 07 TO MC - Feb. 27/24
FILE NO 0400-60
VILLAGE OF SALMO

DELIVERED VIA EMAIL

Re: Support for Bill-34

Dear Premier,

District of Sicamous council would like to express its support for Bill 34 and the *Restricting Public Consumption of Illegal Substances Act*.

We are disappointed by the Supreme Court's decision to grant a temporary injunction against Bill-34, which would protect children and youth from being exposed to illicit drug use and impose fines on those who choose to use drugs openly in public parks, sports fields and beaches.

Council urges the Province to appeal the Supreme Court decision.

When decriminalization came into force, council saw that the pilot program lacked guardrails and undermined provincial legislation regulating the possession and consumption of alcohol, tobacco and cannabis in public spaces.

For Sicamous, it was important to ban drug use in our parks, aligning with existing prohibitions for smoking, alcohol and cannabis. We knew we had to keep parks safe and welcoming for families. Amending our parks regulation bylaw allowed the District to implement its own guardrails and we were pleased to see the Province taking a similar approach.

Public spaces should continue to be enjoyed and used for their intended purpose.

Decriminalization aims to reduce the stigma that prevents illicit drug users from accessing lifesaving supports and services. We fear decriminalization will not solve the toxic drug crisis. Many of us have either lost a friend or loved one from toxic drugs or know someone who has lost a friend or family member. The number of overdoses, the lives lost, in our Province is devastating.

Increased funding and immediate access to addiction supports and treatment beds are

needed to help individuals and families suffering from addiction.

When help is sought, and a glimmer of hope exists, it must be available at that moment for there to be healing and change.

Sincerely,

A handwritten signature in cursive script that reads "Colleen Anderson". The signature is fluid and elegant, with the first name "Colleen" being more prominent than the last name "Anderson".

Colleen Anderson, Mayor
DISTRICT OF SICAMOUS

cc. Mel Arnold, MP North-Okanagan Shuswap
Greg Kylo, MLA Shuswap
B.C. Municipalities and Regional Districts



DATE Feb. 1/24
NO 09 TO M+C-Feb. 27/24
FILE NO 0400-60
VILLAGE OF SALMO

Mayor
Ross Siemens
Councillors
Les Barkman
Kelly Chahal
Patricia Driessen
Simon Gibson
Dave Loewen
Patricia Ross
Dave Sidhu
Mark Warkentin

January 31, 2024

File: 0530-003/0400-60

Via email

UBCM Member Municipalities

Dear UBCM Members:

Re: Support for Resolution

I am writing on behalf of Abbotsford City Council, requesting favourable consideration and resolutions of support for our proposed UBCM Resolution for additional detox beds to be added to the Fraser Health Region at the upcoming LMLGA Convention, in advance of the UBCM Convention this fall.

At the January 30, 2024 Council Meeting, City Council approved the following resolution:

WHEREAS the Province of BC, through their 2023 Pathway to Hope progress report committed to “eliminating gaps in the mental health care and substance use treatment system,” and to “building an integrated system of care that includes access to a full spectrum of treatment and recovery options” so that “no one falls through the cracks”¹;

AND WHEREAS the Fraser Health Region which covers nearly two million people in 20 diverse communities from Burnaby to Fraser Canyon has only one publicly funded facility that offers rapid access to detox with a total of 24 beds for both youth and adults which results in wait times for persons wishing to enter detox;

AND WHEREAS wait times for detox beds are a known barrier for those seeking the option of treatment for addiction when they are ready;

THEREFORE BE IT RESOLVED that the Union of BC Municipalities lobby the provincial government in order to provide more funding to open detox centres in the Fraser Health Region where they are needed and where accessing existing ones would be difficult for individuals needing the service.

We look forward to, and appreciate your support on this matter.

Sincerely,

Ross Siemens
Mayor

c. Council members
Peter Sparanese, City Manager

¹ https://www2.gov.bc.ca/assets/gov/government/ministries-organizations/ministries/mental-health-addictions/a_pathway_to_hope_progress_report.pdf

Mayor's Office

32315 South Fraser Way, Abbotsford, BC, V2T 1W7 | T: 604.864.5500 | F: 604.853.1934

www.abbotsford.ca



February 14th, 2024

Village of Salmo Volunteer Fire Department
414 Baker Avenue,
Salmo, British Columbia, V0G 1Z0

Attention: David Hearn, Fire Chief

Re: Apparatus Age Extension

Dear Chief Hearn,

Further to the receipt of the completed Apparatus Extension Form (AX4) and all the supporting documentation, the Salmo Volunteer Fire Department 2nd line pumper identified as E542 with a manufacture year of 1999 will remain recognized for Fire Insurance Grading for 30 years from the year of manufacture.

Please contact our office if there are any questions or comments regarding the intent or content throughout this letter.

Sincerely,

Jomari Gaza,
Public Fire Protection Specialist,
Fire Underwriters Survey





DATE Feb. 16/24
NO 13 TO MAC-Feb. 27/24
FILE NO 0400-60
VILLAGE OF SALMO

February 15th, 2025

File: 0550-20-2024 Council

Village of Salmo
423 Davies Avenue
Salmo, BC V0G 1Z0

Dear Mayor and Council:

At the Regular Open Council Meeting held February 14, 2024, Council passed the following resolution:

“WHEREAS numerous municipalities and regional districts in British Columbia have recently experienced significant and continuing incidents of bullying, harassment, and intimidation of elected officials and staff by certain other elected officials and other residents;

WHEREAS this has resulted in a record number of resignations of and by-elections for elected officials and extremely expensive turnover of appointed officials since the local election in October 2022;

WHEREAS several municipalities have requested the intervention and assistance of independent municipal advisors appointed by the Ministry of Municipal Affairs, whose authority and roles were extremely limited;

WHEREAS in several communities, council, board, and hearing disruptions have been caused by uncivil and unprofessional conduct by a small number of elected officials or residents, resulting in police intervention, adjournments of meetings, and a movement toward digital instead of in-person meetings;

WHEREAS the *Community Charter* and *Local Government Act* do not adequately provide local governments and the Province with the tools needed to respond effectively to the detrimental and paralyzing conduct of residents and elected officials who bully, harass, and intimidate others despite the long history of local government openness and democratic values;

THEREFORE, Council for the Village of Silverton resolves that:

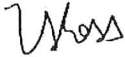
Mayor Ferguson WRITE to the Association of Kootenay Boundary Local Governments to place a resolution on the 2024 annual meeting agenda as follows:

THAT the AKBLG and UBCM TAKE all steps necessary to convey to the Minister of Municipal Affairs and Premier David Eby the urgent need to create an effective task force to analyze

the uncivility and unruly behavior problems and their causes, to consider best practices in other jurisdictions, and to recommend legislation and enforcement mechanisms to be in place before the next local general election to address the crisis of uncivil and paralytic behavior that is impacting local governments, with copies to the Premier, Minister of Municipal Affairs, UBCM Executive, and AKBLG member local governments.”

If you have any further questions, please do not hesitate to contact me at 250-358-2472 or email cao@silverton.ca.

Sincerely,



Viv Thoss
Chief Administrative Officer/Corporate Officer





THE CORPORATION OF THE VILLAGE OF SALMO REPORT FROM MAYOR/DIRECTOR

MAYOR LOCKWOOD

Mayor Report for Council Meeting held on February 27, 2024.

Salmo & Area G Emergency Preparedness: The weather we have experienced lately has been nice although our mountains will not have the water to give our creeks, river, and aquifer, and may be an issue come the hot dry months. Everyone will need to do their part this spring and have rain barrels to collect as much as possible to prepare for a possible drought season.

Fire Department: The fog can be heavy with all this moisture we are experiencing; time to slow down so you don't have to meet the fire department crew.

Citizen Engagement: It is a pleasure hearing thankfulness from residents. Thankful for snow clearing, sanding of the roads and sidewalks, village staff, water, sewer, garbage pickup, post office staff, fire department, and the list goes on. I also heard a word of gratitude about our RCMP and how friendly they are. I am very grateful to live in a community like this.

Salmo & District Arts Council: Columbia Basin Trust is putting on a free grant writing workshop and you can check it out on the Salmo & District Arts Council Facebook page or inquire through their email at s.d.artcouncil@gmail.com. This arts council is moving from a working board to a governance board with funding support from CBT, Provincial, and Federal agencies. They are reviewing how the arts impact the community and what it may look like to keep 16–30-year-olds in our community. The Arts Council would like a support letter for a grant they are applying for due on March 8, 2024, for \$15,000 through CKCA for pilot programming workshops. Other things they are looking at are silent disc headphones for events in KP Park.

RDCK:

Board: The board is in support of the Central and West Kootenay Rural and Northern Immigration Pilot which is funded mostly through the Federal Government. If you would like more information about this program, contact Community Futures.

Nelson will see the 2024 Annual Heritage Conference which brings people from all over and brings benefits to the region.

We have started talking about the investments that the residents of the RDCK have and enjoy and how we are going to continue maintaining and delivering these investments. There are some things we as local government must provide such as “resource recovery” which includes garbage and recycling.

We have had a full day workshop about the Climate Action Plan and a half a day about the Emergency Plan. This gave all the directors lots of time for discussion and more understanding on the issues in front of us.

The emergency program executive committee will consist of Aimee Watson (Chair), Diana Lockwood (Vice-Chair), Area C Kelly Vandenburghe, Kaslo Suzan Hewat, Area H Henne Hanegraaf, CAO Stuart Horn, and Manger of Community Sustainability Dan Seguin.

RDCK staff will solicit additional feedback from directors through a survey and use engagement feedback to identify different possibilities for the climate action plan.

The directors are deeply concerned about the Emergency and Disaster Management Act and related Regulations for Local Authorities. We are requesting that the province provide concrete and reasonable timelines, as well as adequate funding to address the capacity and resourcing required to complete this work along with the public engagement that needs to happen. Our letter will be sent to all RD's and municipalities within the RDCK.

Salmo & Area G Recreation Commission: We have started the conversation about the pool, fitness center and Youth and Community Center. The meeting is always held in person and virtually. The commission appreciates public interest and welcomes anyone to join and listen to the meeting and if you have a question, there is a public question time at the end of the meeting.

Wages are a significant hike in budgets this year. We anticipate the pool to be opened by June and run until the end of August with full hours and programmes.

Economic Trust of the Southern Interior – BC (ETSI-BC): Next meeting March 15, 2024

Central Resource Recovery: This committee will be closing the Kokanee Creek Marina Recycling Depot permanently May 31, 2024.

Joint Resource Recovery: The Village of Salmo has renewed the lease contract for the recycling depot.

West Kootenay Hospital Board: Interior Health has requested \$2,005,520 to fund capital projects within this region. These projects will improve things like fire alarm systems, washroom renovations, air units, sterilizer, mammography imaging to list just a few. There was a delegation about renal services here in the West Kootenay's. More people are being taught how to do this in the comfort of their own homes. If you would like more information about this program, please speak with your family doctor. Trail Regional Hospital will be seeing some more renovations and it will disrupt the parking.

Nelson, Salmo, E, F, & G Regional Parks: Next meeting March 5, 2024

Investments or taxes: In a nutshell, here is where your money goes. Residents (you) of BC pay for all services we have available. There is a police levy, a school levy, a municipal levy, a regional district levy, a municipal finance levy, a west Kootenay regional hospital levy, and an assessment authority levy. The municipality collects all these levy's and only keeps the municipal levy to run our village; all else goes to the Regional District and they keep the RD levy and send the rest to the Provincial Government.

If you are in need of mental health, here is the province website for help available
<https://www2.gov.bc.ca/gov/content/health/managing-your-health/mental-health-substance-use/virtual-mental-health-supports#gethelp>

Other meetings of note:

Mayor's and chair Highway 3 Coalition: Next meeting TBD

2024 LGLA Leadership Forum: The conference gave me opportunity to connect with other local governments (LG) struggling with the downloading from the province and opportunity to learn better ways to empower communities with issues that we are faced with in today's world.

- Frank Leonard was the Mayor of Saanich and Chair of the Police Board from 1996-2014 after serving as a Councillor from 1986. While in public office, Frank chaired the Municipal Finance Authority of BC, was President of the Union of BC Municipalities and a Director of the Federation of Canadian Municipalities. With his long-time wisdom, he wanted us to know that measuring outcome from your staff is very important and to make it clear what you want accomplished.
- **Cicely Belle Blain** is a Black, mixed heritage, non-binary, queer activist, writer and CEO from London, UK, now based in Vancouver. This session focused on psychological safety and inclusive leadership, in other words “POWER.” The three laws of power are never static “status quo (stagnant or murky, lack of transparency),” like water “flowing (exchanging and versatile), compound “danger (chaos and risk).” **Pause. Observe. Welcome. Engage. Refresh.** Remembering the two steps 1-Remember to Recalibrate --we should all build in time and lead with silence by using these five words. and 2-Redistributing Power—Engaging in mentorship and lived experience is knowledge.
- Graham Held is a manager – Local Government Relations for BC Assessments. He explained that if your assessment is greater than 15% in December, BCA will notify you in writing. A way your assessment could change would be like your shop burnt down or you built a new shop before October 31. If it happens after this date, they do not know if you can challenge the assessment in January. Even if you do not contact them by January 31, you could still have it changed up until March 15.
- Bill Buholzer is associate counsel at Young Anderson Barristers and Solicitors. He spoke about the 3 aspects of the housing bills 44, 46, & 47. Official Community Plan - OCP, Public Hearings - PH, and Paying the Cost of Growth - PCG. OCP needs to be updated every five years and affordability in the housing needs report. PH process is being removed and local government may be penalized if you do a PH. PCG - Municipal zoning bylaws MUST be pre zoned land for 20 years for housing supply and eliminating site by site rezoning. There is no more leverage for LG for Development Cost Charges (DCC). This scope has been expanded. LG has a new authority for amenity cost charges (ACC). You will need to have it in your bylaw about building a new rec center for an example in the future and have a fee for it. There is nothing exempt from these charges at this point. There are no dates for penalties right now. This ACC you would collect would need to be put into a reserve. It appears you cannot charge for affordable housing. There are many questions coming from these bills so time will tell along with legal bills.
- Mayor Gord Milsom and Fire Chief Jason Brolund from West Kelowna spoke about things they never thought of. Example – finding someone dead and what to expect in such a large catastrophe. Calling Canada Task Force 1 which is in Vancouver, and they go through areas to determine if there are any deceased. Speak with your Fire Chief, ambulance, and RCMP and make sure they are meeting and going through scenarios. The fire chief will speak with staff and the mayor will speak to the council. Make sure every LG has applied for the Fire Smart grant to the tune of \$200,000 and get an ambassador for your community.
- Roy is the Executive Director of the Natural Assets (NI) Initiative, a national not-for profit that works with local governments and others to help them understand, account for, and manage natural assets as a critical part of resilient infrastructure systems. NI's become barriers and opportunities and can bring legal issues. Building within NA's can create new risk and can be costly. The province did work on a Watershed Security Strategy, and it has five policy intentions which are: 1. Governance, 2. Policy and legislation, 3. Watershed data and knowledge, 4. Holistic watershed management, 5. Water supply and demand. The plan has been integrated into the Water Sustainability Act. I learned that the RDCK is in a Natural Asset Management report from 2021, which I don't remember so I will have to review it. Here is a link to the mini report which can

be found on pages 38-50. <https://mnai.ca/media/2021/04/MNAI-Kootenay-Cluster-report-104.pdf>

- Christina Benty, MA is a strategist and human systems change agent. LG's are front lines for the Provincial and Federal Governments and get the attacks what is not working well even though LG's don't have a choice at times. LG's need to bring more attention to the services we offer and continue to offer for future generations. Such as water, sewer, sidewalks, roads, recreation, libraries, and the list goes on. LG's officials need to protect their mental health and eliminate the negativity. Not one person in LG has taken on this role in their community to destroy the place they call home but to do the best for most of the residents.
- Kim Fowler is a professional planner and sustainability expert with over 30 years' experience. One thing she kept saying was what level of services are you willing to pay for and keep the same or give. Most if not everyone single person would say water, sewer and roads would be the number one priority. Your water supply resiliency is the most important of all and where does your area fall for water resiliency. Many areas across BC in these few years saw drought levels with some communities hauling water to their residents. If the government has any information about the water sources in your area, you can check it out at provincial mapping.
- *Don Lidstone from Lidstone and Company Law Corporation and Maryam Sherkat, General Counsel & Chief Risk Officer from Municipal Insurance Association of BC (MIABC) explained what it means to be negligent, a nuisance, and contractual claims. How to recognize and mitigate these issues. How will the climate affect our infrastructure and what we should be looking at such as duty, breach, and damages and causation. For example, elected officials are deemed to know about flooding, wildfires, and heat domes and need to be prepared for them. Once you own infrastructure, when and how will you maintain it? Policies are the focus for this direction to staff.*
- *Jan Enns explains about communications. When speaking with someone the number one thing is to remember to talk about the issue not the person and we as elected officials need to remind the public about this also. Never speculate on information, tell them you will investigate it and get back to them on the subject but remember to give yourself time for your inquiry as there are many people asking questions and requires staff time.*

A small group of Mayor's met to learn from one another and share contacts.

Ministry Meetings: TBA

IHA Mayor's and Chairs regional meeting: TBA

Columbian Basin Trust Corporation: The Trust continues to actively work on the project and is pleased with progress to date.

Project information here: [Fruitvale to Nelson Fibre Optic Backbone Project | Broadband \(ourtrust.org\)](#)

Respectfully submitted,

Mayor/Director Lockwood