



# The Corporation of the Village of Salmo

## REGULAR MEETING MINUTES

Minutes of the Regular Meeting of the Council of the Village of Salmo held in Council Chambers at 423 Davies Avenue in Salmo, B.C. on Tuesday, April 23, 2024 at 7:00 p.m.

**PRESENT:**

<u>In Person:</u>	Deputy CO Brandy Jessup
Mayor Diana Lockwood	Members of Public - 3
Councillor Melanie Cox	<u>Electronically:</u>
Councillor Jennifer Lins	Interim CAO Linda Tynan
Councillor Kenzie Neil	Members of the Public - 0

**REGRETS:** Councillor Jonathon Heatlie.

**CALL TO ORDER:** Mayor Lockwood called the meeting to order at 7:00 p.m.

### **SALMO VALLEY VOLUNTEER LONG SERVICE AWARD:**

Andrew Raney was presented with the Salmo Valley Volunteer Long Service Award.

### **AGENDA:**

R1-06-24 Moved and seconded, that the draft agenda of Regular Meeting #06-24 of Tuesday, April 23, 2024 be adopted as amended from *Council Procedure Bylaw No. 663, 2014* Schedule "B" include a New Business section, a Bylaw Development & Review section, a Public Question Period, and an *In Camera* section.

Carried.

### **DELEGATIONS:**

Neila Morrison Re: Proposed Amendment to the Salmo Cemetery Bylaw - #24

Neila Morrison spoke to Council regarding a proposed amendment to the Salmo Cemetery Bylaw to allow for individuals to choose to not have their casket be encased in a liner.

**NEW BUSINESS:** NIL

### **BYLAW DEVELOPMENT & REVIEW:**

R2-06-24 Zoning Bylaw Amendment

Moved and seconded, that Council receive for information the report prepared by Dehnel Consulting regarding proposed amendments to the existing zoning bylaw.

Carried.

**MINUTES:** (Note: See official minutes and agenda package for applicable reports.)

R3-06-24 Regular Meeting April 9, 2024

Moved and seconded, that the draft minutes of the Regular Council meeting #05-24 of Tuesday, April 9, 2024 be adopted as presented.

Carried.

**REFERRALS FROM DELEGATIONS: NIL**

**REFERRALS FROM PRIOR MEETINGS: NIL**

**OPERATIONAL REPORTS:**

R4-06-24 Moved and seconded, that Council direct staff to review fields at parks  
Motion for safety. Carried.

R5-06-24 Moved and seconded, that Council receive for information the written  
Civic Works report as presented by Civic Works Foreman Fred Paton dated March  
April 19, 2024. (see *Appendix A*). Carried.

R6-06-24 Moved and seconded, that Council receive for information the written  
Fire Department report dated April 1, 2024 provided by Fire Chief David Hearn for the  
period of March 2024. (see *Appendix A*). Carried.

R7-06-24 Moved and seconded, that Council receive for information the written  
Bylaw Enforcement report on bylaw enforcement for the period of March 2024. (see  
*Appendix A*). Carried.

Administration NIL

Strategic Plan NIL

**FINANCIAL REPORTS:**

R8-06-24 Moved and seconded, that Council receive for information the list of  
Accounts Payable accounts payable cheques and electronic fund transfers from April 5,  
2024 to April 18, 2024 totaling \$59,095.48. Carried.

R9-06-24 Moved and seconded, that Council receive for information the  
Treasurer's Report Treasurer's report for March 2024. Carried.

**CORRESPONDENCE REQUIRING A DECISION: NIL**

**CORRESPONDENCE FOR INFORMATION ONLY:**

R10-06-24 Moved and seconded, that Council receive for information the  
following correspondence from:

- (1) Ministry of Housing Re: New Legislation Bill 16 - #22
- (2) University Canada West Re: Free Short Courses for Local Council  
and Their Staff Across B.C - #25

- (3) Andy Thomsen Re: Opinion on Obstruction to Realizing Reconciliation - #26
- (4) Ombudsperson British Columbia Re: Quarterly Report October 1 - December 31, 2023 - #27

Carried.

**MEMBER REPORTS & INQUIRIES:**

- Councillor Cox                      Councillor Cox reported on her attendance to the AKBLG conference in Radium noting that it was well done.
- Councillor Lins                      Councillor Lins reported on her attendance to the AKBLG conference in Radium noting that it was very interesting, and she had lots of good conversations.
- Councillor Neil                      See *Appendix B*.
- Mayor Lockwood                      See *Appendix B*. Mayor Lockwood also noted that Council needs to start talking about Canada Day mentioning that the firework apparatus needs to be fixed.
- R11-06-24  
Verbal & Written  
Reports of Mayor &  
Council                                  Moved and seconded, that the verbal and written reports of Mayor and Council be received for information. Carried.

**PUBLIC QUESTION PERIOD:**

A question regarding whether laneway houses are allowed within the municipality arose. It was noted that our zoning doesn't currently allow this but it is something that is being looked into. The same individual also asked about public hearings and when they would have been allowed and why they aren't now. It was noted that there will still be public hearings on certain matters but not when it deals with housing issues.

A resident noted that the Chamber used to work on the parks so perhaps they should be contacted in regards to fixing them.

**IN CAMERA RESOLUTION:**

- R12-06-24                                  Moved and seconded, that the meeting be closed to the public under Sections 90(1)(c)(i) of the *Community Charter*. Carried.

**RECONVENE OPEN MEETING:** Council reconvened the meeting.

- ADJOURNMENT:**                      Moved and seconded, that the meeting be adjourned. Carried.  
R13-06-24

I hereby certify the preceding to be a true and correct account of the Regular Meeting of Council held on Tuesday, April 23, 2024.

Originally Signed By:

Diana Lockwood

\_\_\_\_\_  
Mayor

Brandy Jessup

\_\_\_\_\_  
Deputy Corporate Officer

# APPENDIX A



## The Corporation of the Village of Salmo

### Report to Council

Report Date: April 19<sup>th</sup>, 2024  
Meeting Date: April 23<sup>rd</sup>, 2024 (#06-24)  
From: Fred Paton, Civic Works Foreman  
Subject: Civic Works Report for April, 2024

---

#### 1. OBJECTIVE

To update Council on Civic Works operations.

#### 2. DISCUSSION

##### 2.1. Spring Activities

- (a) Ongoing work towards Wastewater Treatment Plant compliance. Village's compliance report to the Ministry of Environment has been submitted.
- (b) Opened KP washrooms for the upcoming season.
- (c) Prepping campground for upcoming camping season. Tentative opening later this month.
- (d) Prepping ball fields for upcoming ball season.
- (e) Preparing equipment for upcoming grass cutting.
- (f) Completed multiple water shut offs/ons.
- (g) Ongoing street sweeping.
- (h) Working on estimates and project plans for capital projects for upcoming budget planning.
- (i) Ongoing fleet maintenance.
- (j) Completed semi-annual water chlorination.
- (k) Interviewing for summer student's positions.
- (l) Started summer road repairs and pot hole patching.

##### 2.2. Attachments:

- (a) Spring clean-up notice.



## Fire Chief's Report: April 01, 2024

Regular Council Meeting #06-24

Since the last report on March 1st, 2024 the Salmo Fire Department responded to only 6 calls:

4 Jaws Calls                      1 Chimney Fires                      1 Lines down

### DESCRIPTION

Once again, none of our calls ended up to be too serious in March.

Crews responded a report of lines down across the highway north of Salmo. Crews arrived to find a telephone pole had been struck and broken off. The telephone lines were dangling just seven feet above the roadway at its lowest point. Crews set up traffic control and stayed on scene for several hours, directing traffic to ensure that the lines were not snagged by a passing vehicle. We directed all the traffic through on the northbound lane, because that was the area with the best clearance. Even so, when the big trucks went through, there was less than a foot of clearance between the telephone line and the top of their trucks. Keeping this line safe was a high priority for us, because if this line were to break, Salmo would be without internet and cell service until repairs could be made.

While we were on scene at the downed telephone lines, we were dispatched to a two vehicle crash on the Bombi involving a pickup and a propane truck. Fortunately we had the manpower and resources to send crews to that second scene. We were fortunate that the second scene was not too serious, and crews were able to return to the hall fairly quickly from that call.

### Misc.

We are still hoping the proposal to have a shelter erected to house our old #1 fire engine will happen. This engine is a huge part of the Salmo Fire Department, and has played a major role in our fire protection history.

Our tender has been taken out a couple of times for fire practice, since it was repaired and appears to be running as it should. We hope to soon get out and do our annual pumping and drafting practice, as we hose off the Salmo Elementary School playground.

Crews have been busy training and practicing to prepare ourselves for a possibly dry summer in the forests. We have had our portable pumps out and running and have practiced drafting with the trucks from local water sources.

*Originally Signed By:*

---

David Hearn, Fire Chief

FILE 7380-20



## Bylaw Officer's Report: March 1, 2024, to March 31, 2024

Regular Council Meeting #06-24

### Complaints:

INFRACTION TYPE	NO. OF INFRACTIONS	RESOLUTION
Zoning Related	1	<ul style="list-style-type: none"><li>• One (1) complaint from a resident about their neighbour placing structures over the property line and onto the complainant's property. They are also preparing to put up a fence and the complainant is concerned they are going to put it on their property as they do not agree with where the property line is. Advised the complainant that they need to locate a property pin and if they cannot find the pins, they would need a survey.</li></ul>
Unightly/Traffic Related	1	<ul style="list-style-type: none"><li>• One (1) complaint about uninsured vehicles being stored on a residential property and about the owners of the residence parking on the boulevard and driving over the raised sidewalk when parking. The Bylaw Officer attended and spoke to a tenant to advise that uninsured vehicles must be stored in a covered shelter. Also advised the tenant that they cannot park on the boulevard and that they need to access the property without driving over the raised sidewalk. Will follow-up to ensure compliance.</li></ul>
Dog Related	1	<ul style="list-style-type: none"><li>• One (1) complaint from a resident about dog feces piling up in their neighbour's yard and causing a smell. The bylaw only addresses dog owners not picking up feces on public land or other people's residential properties.</li></ul>

### Enforcement

INFRACTION TYPE	NO. OF INFRACTIONS	RESOLUTION
Traffic	5	<ul style="list-style-type: none"><li>• The Bylaw Officer spoke to five (5) people parked in handicap spots without required permits, four (4) of the five (5) complied and moved the vehicles. One (1) had a permit but it was not visible. Reminded the owner to keep it visible.</li></ul>
Dog Related	2	<ul style="list-style-type: none"><li>• The Bylaw Officer stopped and spoke to two (2) people walking their dogs. One (1) person ignored him and kept walking and the other told him the dogs were licensed. Will follow-up to ensure compliance.</li></ul>
Zoning	1	<ul style="list-style-type: none"><li>• The Bylaw Officer stopped and gave a copy of the fence section of the zoning bylaw to residents preparing for a new fence. They acknowledged that they are aware of the regulations and will be following them.</li></ul>

Information submitted by:

Fred Nevakshonoff, Bylaw Officer

# APPENDIX B



## THE CORPORATION OF THE VILLAGE OF SALMO REPORT FROM COUNCIL

### COUNCILLOR NEIL

Council Report for Council Meeting held on April 23, 2024

### PORTFOLIOS

Library Director's Report - March 2024

Community, Events & Programs

Spring Break Activities were well attended, with 25 children on the craft day. Thank you very much, Tova and Sharri, for your help.

Tax support is going well. So far Gloria and Judi have helped 28 community members. A few slots are still available, and the last day is April 17.

March is International Women's History Month. We celebrated this in our book displays, providing an invaluable opportunity to celebrate the often-overlooked contributions and achievements of women throughout history.

April is National Poetry Month, a month that celebrates the artistry of language. To mark this occasion, we will be hosting a variety of poetry events.

We have cancelled the Check Out a Volunteer event because the Chamber of Commerce is holding a similar event on April 20th at the Salmo Youth & Community Center.

Phyllis Tatum Reading Garden cleanup is scheduled for April 18th.

Remember our website's community calendar; please continue spreading the word and getting people to share their upcoming events.

We are still needing two more volunteers to help with shelving books.

CBAL will bring back their Tech Support on Tuesdays from 1- 3.

With the new hours for the first week (Tuesday through Friday), 370 people came through the door-busier than we expected for the first four days! Grants and Funding

Dot Night was a success, and many thanks to everyone for their support! We will have new chairs that are easier to move around!

Taylor is looking into grants jointly with the Square Society to fix the flashing on our roof.

The School works grant will end in April, and we will not have students until the end of June. If you



know of any youth who might be interested in volunteering, please send them our way!

We were successful in getting the C W Summer student grant. I will be posting for this position in

May. We are still waiting to hear if we will receive the CSI student funding we requested through the Friends of the Library.

The new lights in the reading room have been completed. Taylor applied for a rebate to the Square Society for this efficacy updates.

Upcoming Events April 6 BYOC

April 6 Yoga &Poetry with Shelly Grice at 3:00

April 17 Mobile Library to Salmo Estates

April 1 7 Writing Workshop, "Checking Your Poetic Privilege". 5-6:30 April 2 2 EARTH DAY

April 2 6 Friends Tea

May 1 Writing Workshop, "Journal to the centre of yourself."

May 11 Tentative date for the Scrabble Tournament. We will be looking for scorekeepers to help out as well.

May1 5 Anne DeGrace & Nathan Wilkinson reading April is Poetry Month

April is Parkinson's Awareness month.

**Education Portfolio: NIL**

Respectfully submitted,

Councillor Neil



## THE CORPORATION OF THE VILLAGE OF SALMO REPORT FROM MAYOR/DIRECTOR

### MAYOR LOCKWOOD

Mayor Report for Council Meeting held on April 23, 2024.

**Salmo & Area G Emergency Preparedness Committee:** Members of this committee have been busy with calls for ambulance, fire, police, and ESS training was completed. Salmo has its own Voyent Alert for issues directly related to Salmo residence. RDCK also has Voyent Alert and if you are not signed up for that you should be. This alert will be about a major issue such as wildfire coming towards the community, or a flood that starts in Area G and is threatening the community. Salmo's Emergency Operations (EOC) is through the RDCK. Here is the website to make sure you are registered or to get registered. <http://www.rdck.ca/emergencynotification> If you are interested in joining the ESS service here is that link: <http://www.rdck.ca/JoinESS>

Please make sure you have a **Grab and Go Bag** for any emergency or event that you may face. Don't forget about your pets, by having some food in your bag.

**Fire Department:** We are still working towards a replacement of our fire truck that will need to be ordered within the next year. Thank you to all the members that continue to serve and protect our community.

**Citizen Engagement:** If you are wondering what others are charged for utilities you can go to the village website and under Council then go the Bylaw Library you will find all the information under Bylaw 752.

### Important dates to know for funding through the ReDi Program:

Thursday **May 16** Funding recommendations presented to RDCK Board for approval.

Monday **May 27** RDCK Finance will be provided with a list of approved project proposals in preparation of funding disbursements in June.

Thursday **June 6** RDCK website will be updated to include listing of 2024 approved project proposals.

**June – July** ReDi grant cheques, letter and applicable contracts will be forwarded to successful proponents. Funding agreements will be forwarded to proponents in receipt of project funding support of \$5,000.00 or more (Funding agreements are required prior to the release of funds)

Sunday **June 30** projects funded in 2023 should be completed by this date Thursday October 31  
Deadline for project extensions and change of scope for projects funded 2023 and earlier.

Tuesday **December 31** Deadline for Final Financial Reports for projects funded 2023 and earlier  
(Organizations failing to satisfy reporting requirements will not be eligible for 2025 ReDi funding consideration)

**Salmo & District Arts Council:** If you are interested in getting involved with this group email them at [s.d.artcouncil@gmail.com](mailto:s.d.artcouncil@gmail.com).

**RDCK:**

**Board:** There were approximately 100 people attending the board meeting in person and online. Public question time was extended from 15 minutes to 60 minutes. Board then again had 1.5 hours of discussion around the Climate Action Plan. There are already items that the board have given direction to do that are tied to climate action such as fire smart, water conservation, and as we change our fleet, we purchase Hybrid vehicles. We will continue with the workplan and with all other projects will come with a business case for the board to consider. This has been a huge amount of work by staff and the board. The public involvement has been wonderful.

Community Services Access & Inclusion Policy was passed along with the Fees and Charges for Admissions, and they will be implemented for September 3, 2024.

HB Tailings Facility has had some erosion that must be repaired and the work has been awarded to Erosion Control Works out of Kaslo in the amount of \$87,490.84.

Central Kootenay Invasive Species Society's (CKISS) have inspected RDCK sites and have been given the green light to use herbicides (only on invasive weeds that will not stop spreading any other way) and mechanical treatments for all other work. Each site has its own workplan.

Six roll off bins will be purchased and divided up for each resource recovery service totally \$103,445.

The Freedom of Information Bylaw has been updated and adopted.

**Salmo & Area G Recreation Commission:** Next meeting May 13, 2024

**Economic Trust of the Southern Interior – BC (ETSI-BC):** Next meeting June 14, 2024

**Central Resource Recovery:** Next meeting TBA

**Joint Resource Recovery:** If a project was identified in the Resource Recovery plan that was approved by the Ministry, then there is not a requirement for a referendum. The plan must have the limits in place and this plan is presented for public input before being sent to the Ministry.

**West Kootenay Hospital Board:** Next meeting June 26, 2024

**Nelson, Salmo, E, F, & G Regional Parks:** Next meeting June 11, 2024

**Other meetings of note:**

**Mayor's and chair Highway 3 Coalition:** Next meeting June 12, 2024

**Ministry and/or MLA Meetings:** I spoke with MLA Anderson about affordable housing and how the prices, the challenges for rural building, and the lack of building inspectors affect getting more housing built. How the tenancy act needs to be reviewed and brought back a fairness for both the tenants and the landlords if we truly want people to invest their money to create rental housing.

A follow up meeting is being scheduled for other items such as referendums for a replacement of a fire truck.

**IHA Mayor's and Chairs regional meeting:** TBA

**Columbian Basin Trust Corporation:** The Trust continues to actively work on the project and is pleased with progress to date.

Project information here: [Fruitvale to Nelson Fibre Optic Backbone Project | Broadband \(ourtrust.org\)](#)

Respectfully submitted,

**Mayor/Director Lockwood**