

	PARKS AND AMENITIES INSPECTION POLICY	
	Policy Number: PW-015	
	Section: Operations	Resolution No.: 8-19-24
	Amended by:	Effective Date: December 10, 2024

Policy Statement:

The Village Council has a responsibility to ensure that community parks and public facility hazards are minimized for the protection and safety of our community members and visitors.

Policy Goal:

The purpose of inspecting the Village’s community parks and public amenities is to report and schedule repairs, as resources permit, for hazardous conditions to minimize the possibility of injury.

Policy Objectives:

All Village community parks and public amenities shall be inspected once a year.

A Village employee shall walk all community parks and public amenities in the Village and complete a community parks and public amenities report.

All defects or hazards will be noted in the report, prioritized by the Civic Works Foreman, and repairs will be scheduled as resources permit.

Community parks and public amenities defects or hazards are to be assessed with specific attention to their use by the mobility challenged, including those who use walkers, wheelchairs, or mobility scooters.

Any change in horizontal elevation of 1 inch or greater at the surface level shall be marked with fluorescent paint until such time as repairs are completed.

Severe defects or hazards shall be identified for public notice with barricades and / or warning signs.

The completed annual inspection form is to be filed in accordance with Village of Salmo records management requirements.

If a defect or hazard on a community parks and public amenities is reported to the Village by the public, the community parks and public amenity shall be inspected as soon as possible and repaired in accordance with this policy.

Approved at Regular Council Meeting (#19-24) of December 10, 2024.

<u>Village Buildings</u>	<u>Address</u>
Village Office	423 Davies Ave
Firehall/Ambulance Bay	414 Baker Ave
KP Concession Stand	213 Sayward Ave
KP Campground Picnic Shelter	213 Sayward Ave
KP Gazebo	213 Sayward Ave
KP Washroom	213 Sayward Ave
KP Ball Park Picnic Shelter	213 Sayward Ave
KP Batting Cage	213 Sayward Ave
KP Playground	213 Sayward Ave
KP Minor Ball Diamond North	213 Sayward Ave
KP Minor Ball North RF Dugout	213 Sayward Ave
KP Minor Ball North LF Dugout	213 Sayward Ave
KP Minor Ball Diamond South	213 Sayward Ave
KP Minor Ball South RF Dugout	213 Sayward Ave
KP Minor Ball South LF Dugout	213 Sayward Ave
KP Campground	100 - 2nd Street
KP Campground Storage	100 - 2nd Street
Curling Rink	1003 Glendale Ave
Lion's Park Baseball Diamond	1003 Glendale Ave
Lion's Park Baseball West Dugout	1003 Glendale Ave
Lion's Park Baseball North Dugout	1003 Glendale Ave
Lion's Park Outdoor Skating Rink	1017 Glendale Ave
Large Equipment Storage Building	1017 Glendale Ave
4th Street Lift Station	4th Street
Glendale Pumphouse	1017 Glendale Ave
CW Maintenance Shop	124 Lagoon Road
CW Yard Storage Modular	124 Lagoon Road
Lagoon Storage Shed	124 Lagoon Road
Clarifier 1 Pump/Screen Shed	124 Lagoon Road
Instrument Shed (Lagoon 2)	124 Lagoon Road
6th Street Pedestrian Bridge	400 6th Street
Main Avenue Bus Stop Kiosk	100 Main Street
<u>Leased Buildings</u>	<u>Address</u>
SVYCC	206 7th Street
SVYCC Portable	206 7th Street
Salmo Wellness Centre	413 Baker Ave