



# The Corporation of the Village of Salmo

## REGULAR MEETING (#05-25) INCLUDING ITEMS CLOSED TO THE PUBLIC

A Regular Meeting of the Council of the Village of Salmo to be held in Council Chambers at 423 Davies Avenue, Salmo, B.C. on **Tuesday, March 11, 2025 at 7:00 p.m.**

*The public may attend in person or electronically. The electronic link will be available on our website on Tuesday.*

**Traditional Lands Acknowledgement Statement:** We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

### AGENDA:

1. **Call to Order**

2. **Adoption of Agenda**

**RECOMMENDATION:**

Pg.1

That the agenda of Regular Meeting #05-25 of Tuesday, March 11, 2025 be adopted as amended from *Council Procedure Bylaw #663, 2014* Schedule "A" to include a Budget Discussion section, a New Business section, an Administrative Report section, a Public Question period, and an *In Camera* section.

3. **Delegations - NIL**

4. **2025 Budget Discussion**

Pg.5

(1) **STAFF RECOMMENDATION:**

That Council receive for information the draft 2025 budget for discussion.

5. **New Business**

6. **Adoption of the Minutes**

(1) **STAFF RECOMMENDATION:**

Pg.21

That the minutes of Regular Council meeting #03-25 of Tuesday, February 11, 2025 be adopted as presented.

(2) **STAFF RECOMMENDATION:**

Pg.25

That the minutes of Regular Council meeting #04-25 of Tuesday, February 25, 2025 be adopted as presented.

(3) **STAFF RECOMMENDATION:**

Pg.29

That the minutes of the Special Council meeting of Wednesday, February 26, 2025 be adopted as presented.

7. **Referrals from Delegations - NIL**

8. **Referrals from Prior Meetings - NIL**

9. **Policy Development & Review - NIL**
10. **Bylaw Development & Review - NIL**
11. **Accounts Payable** Pg.31
- STAFF RECOMMENDATION:**
- That Council receive for information the list of accounts payable cheques and electronic fund transfers from February 21 to March 6, 2025 totaling \$31,216.87.
12. **Administrative Reports** Pg.33
- (1) **Indigenous Engagement – MOU with RDCK**
- STAFF RECOMMENDATION:**
- That Council agree to sign a Memorandum of Understanding with the RDCK for 2024 Indigenous Engagement under the following conditions:
1. The agreement to transfer 2024 Indigenous Engagement funding to the RDCK.
  2. The agreement to the RDCK managing all pooled funds on behalf of participating municipalities.
  3. The agreement to meeting Indigenous Engagement requirements under EDMA through the RDCK project.
13. **Correspondence Requiring a Council Decision** Pg.41
- (1) **Salmo Valley Farmers Market Re: Request for Food Trucks at Weekly Farmers Markets - #08**
- STAFF RECOMMENDATION:**
- That Council approve allowing two mobile food vendors to participate in the regular weekly Salmo Valley Farmers Market as for the 2025 season.
14. **Correspondence for Information Only**
- STAFF RECOMMENDATION:**
- That Council receive for information the following correspondence from:
- (1) **Cathy Peters Re: Hard Drugs Full Decriminalization Needs to be Repealed in BC - This May Stop Trump Tariffs - #09** Pg.45
- (2) **Community Futures Central Kootenay Re: Exploring Workforce Housing Partnership Opportunities in Salmo - #10** Pg.53
- (3) **Selkirk College Re: Strategic Plan - Land, Learning & Legacy - Our Path to 2024 - #11** Pg.55
15. **Member Reports & Inquiries**
- (1) **Councillor Cox**
- (2) **Councillor Heatlie**
- (3) **Councillor Lins**

(4) Councillor Neil

(5) Mayor Lockwood

**STAFF RECOMMENDATION:**

That the verbal and written reports of Mayor and Council be received for information.

**16. Public Question Period**

**17. In Camera Resolution**

That the meeting be closed to the public under Sections 90(1)(c) labour relations or other employee relations and (j) information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the *Freedom of Information and Protection of Privacy Act* of the *Community Charter*.

**18. Reconvene Open Meeting**

**19. Adjournment**

***The next regularly scheduled Council meeting will be on March 25, 2025 at 7:00 p.m.***





Revenue Account	2024			2025		
	Budget 2024 Full Budget (Total)	2024 Actuals Q4 Actuals	2024 Actuals Year End Projections	Budget 2025 (Recurring)	Budget 2025 One time Revenue (Grants)	Budget 2025 TOTAL
10-11-1000-100 #1-Residential	(379,441)	-\$461,179.01	(461,179)	(506,049)		(506,049)
10-11-1000-200 #2-Utilities	(24,722)	0	0	0		0
10-11-1000-500 #5-General	(176)	0	0	0		0
10-11-1000-600 #6-Business	(56,434)	0	0	0		0
10-11-1000-800 #8-Recreation/Non-Profit	(753)	0	0	0		0
10-11-1100-100 FortisBC Electric	(12,703)	(12,703)	(12,703)	(12,703)		(12,703)
10-11-1100-200 FortisBC Gas	(5,319)	(5,319)	(5,319)	(5,319)		(5,319)
10-11-1100-300 Telus	(2,532)	(2,532)	(2,532)	(2,532)		(2,532)
10-11-1100-400 Salmo Cable	(292)	(291)	(291)	(291)		(291)
10-12-1000-100 Federal Government	(4,200)	(4,405)	(4,405)	(4,405)		(4,405)
10-15-6000-100 Penalty-Current Taxes	(10,781)	-\$10,315.33	(10,315)	(10,000)	0	(10,000)
10-15-6000-200 Interest-Arrears Taxes	(4,000)	-\$5,775.44	(3,300)	(3,413)		(3,413)
10-15-6000-300 Interest-Delinquent Taxes	(1,500)	-\$2,462.51	(1,300)	(1,300)		(1,300)
<b>500 Municipal Taxes</b>	<b>(502,851)</b>	<b>(504,983)</b>	<b>(501,345)</b>	<b>(546,013)</b>	<b>0</b>	<b>(546,013)</b>
10-14-1000-100 Residential Rates	(112,952)	-\$113,300.54	(113,301)	(120,792)		(120,792)
10-14-1000-300 Garbage Fee Discount	8,500	9,530	9,530	9,530		9,530
10-14-1000-900 Garbage Tags	(205)	-\$277.75	(278)	(278)		(278)
10-14-2000-100 Burial Fees	(4,000)	-\$2,371.50	(2,372)	(3,760)		(3,760)
10-14-2000-150 Cemetery Care Fund	0	-\$390.50	(391)	0		0
<b>504 Sale of Services</b>	<b>(108,657)</b>	<b>(106,811)</b>	<b>(106,811)</b>	<b>(115,300)</b>	<b>0</b>	<b>(115,300)</b>
10-15-1000-100 Business Licenses	(10,500)	-\$9,739.00	(9,739)	(10,000)		(10,000)
10-15-1000-400 Dog Licenses	(1,500)	-\$1,295.00	(1,295)	(1,500)		(1,500)
10-15-1000-500 Building Permits	(8,000)	-\$7,763.96	(7,764)	(8,000)		(8,000)
10-15-2000-100 Animal Fines	(250)	0	0	(100)		(100)
10-15-2000-200 Municipal Ticketing	(100)	0	0	(100)		(100)
10-15-9000-600 Variance Permits	(100)	(1,600)	(1,600)	(600)		(600)
10-15-9000-650 Subdivision Permits	0	(575)	(575)	(150)		(150)



	(20,450)	(20,973)	(20,973)	(20,450)	0	(20,450)
<b>505.1 Fines</b>						
10-15-3000-100 Wellness Centre	(55,000)	-\$50,556.44	(50,556)	(55,152)		(55,152)
10-15-3000-101 Ambulance Bay Rent - Monthly	(6,500)	-\$5,296.70	(5,297)	(5,297)		(5,297)
10-15-3000-201 423 Railway Ave Rent	(7,440)	-\$1,857.15	(1,857)	0		0
<b>505.2 Rentals</b>	<b>(68,940)</b>	<b>(57,710)</b>	<b>(57,710)</b>	<b>(60,449)</b>	<b>0</b>	<b>(60,449)</b>
10-15-5000-100 Interest-KSCU Chequing	(30,991)	-\$41,222.35	(41,222)	(31,000)		(31,000)
10-15-5000-300 MFA Money Market	(4,693)	-\$7,144.60	(7,145)	(5,000)		(5,000)
<b>506 Return on Investments</b>	<b>(35,684)</b>	<b>(48,367)</b>	<b>(48,367)</b>	<b>(36,000)</b>	<b>0</b>	<b>(36,000)</b>
10-16-0000-100 Small Community Grant	(459,000)	-\$498,600.00	(498,600)	(451,000)		(451,000)
<b>507 Unconditional Grants</b>	<b>(459,000)</b>	<b>(498,600)</b>	<b>(498,600)</b>	<b>(451,000)</b>	<b>0</b>	<b>(451,000)</b>
10-16-1000-150 C.A.R.I.P Grant	(5,000)	(146,744)	(146,744)	0	0	0
10-16-1000-200 Celebrate Canada Grant	(5,000)	-\$8,190.00	(8,190)	(5,000)		(5,000)
10-17-1000-100 Jaws Tasks	(5,000)	(10,090)	(10,090)	(5,000)		(5,000)
10-17-1000-200 Street Lights	(200)	-\$128.20	(128)	(200)		(200)
10-17-1000-300 HRDC Summer Student	(8,000)	-\$2,436.00	(2,436)	(8,000)		(8,000)
10-17-1000-450 UBCM Grants	0	-\$39,671.71	(39,672)			0
10-17-1000-500 Gas Tax Grant	(113,245)	-\$115,320.03	(115,320)	(115,320)	0	(115,320)
10-17-1000-550 MISCELLANEOUS GRANT	(3,000)	(13,023)	(13,023)	(5,000)		(5,000)
10-17-1000-750 CBT CACCI Grant	0	0	0			0
10-17-1000-800 CBT mural grant	0	0	0			0
10-18-1000-100 RDCK Fire Service	(98,500)	(71,085)	(71,085)	(73,218)		(73,218)
10-18-1000-150 RDCK CD grant	(3,400)	-\$43,883.68	(43,884)			0
10-18-1000-200 Wellness Centre	(10,000)	(10,000)	(10,000)	(10,000)		(10,000)
10-18-1000-300 RDCK-Jaws/Rescue	(14,755)	(14,755)	(14,755)	(14,755)		(14,755)
10-18-1000-400 RDCK-Recycle	(5,000)	-\$6,801.60	(6,802)	(5,000)		(5,000)
10-19-8000-750 Park - KP Park (From RDCK)	(4,000)	0	0	(4,000)		(4,000)
Erie Creek Dike -	(100,000)	0	0			0
MIABC Safety Initiatives	(12,000)	0	0			0
Bylaws, Zoning, Housing Planning	(156,250)	(156,221)	(156,221)			0
OCP initiatives - REDIP	(100,000)	0	0		(10,000)	0
NG911 - readiness	(36,393)	0	0			0



Asset Management Plan	(50,000)	0	0	(20,000)	(20,000)
Dike Engineering _ from LGCAP Grant	(5,000)	0	0	(10,000)	(10,000)
Use of LGCAP, NGS11 to cover some admin	(15,000)	0	0	(15,000)	(20,000)
Salmo Valley Fund Grant Rev	0	(800)	(800)		0
Indigenous Engagement Funding 2024		(40,000)	(40,000)		
Bill 44 - LGHI Grant use				(15,000)	
Water Reserve Study				(50,000)	
<b>508 Conditional Grants</b>	<b>(749,743)</b>	<b>(679,148)</b>	<b>(679,148)</b>	<b>(120,000)</b>	<b>(305,492)</b>
10-11-1000-300 Taxes Prepayment Interest Paid	0	97	97	0	0
10-15-3000-300 KP Campground Fees	(16,000)	-\$14,657.56	(14,658)	(16,000)	(16,000)
10-15-4000-100 FortisBC Gas Franchise	(15,000)	(14,238)	(14,238)	(15,000)	(15,000)
10-15-6000-400 Credit Card and NSF Fees Collected	(250)	-\$1,184.77	(1,250)	(800)	(800)
10-15-9000-100 Fax/Photocopies	0	(27)	(27)	0	0
10-15-9000-200 School Tax Administration	(2,400)	(2,462)	(2,462)	(2,600)	(2,600)
10-15-9000-500 Water Sample Freight Collections	(750)	-\$160.00	(160)	(500)	(500)
10-15-9000-850 Promotional Sales	(8,000)	-\$8,464.10	(8,000)	(8,000)	(8,000)
10-15-9000-900 Miscellaneous	(1,500)	-\$2,762.24	(500)	(1,000)	(1,000)
<b>509 Other revenue</b>	<b>(43,900)</b>	<b>(43,859)</b>	<b>(41,197)</b>	<b>0</b>	<b>(43,900)</b>
10-23-2000-121 Labour-2021 Ranger	500	102	102	200	200
10-23-2000-401 Fuel-2021 Ranger	2,500	1,741	1,741	2,500	2,500
10-23-2000-402 Parts-2021 Ranger	500	0	0	500	500
10-23-2000-501 3rd Party Charges-2021 Ranger	500	0	0	500	500
10-23-2000-801 Licensing & Insurance -2021 Ranger	1,200	(367)	(367)	1,200	1,200
10-23-2100-121 Labour- Trackless #1	2,000	1,028	1,028	1,500	1,500
10-23-2100-401 Fuel-Trackless #1	1,200	1,732	1,732	1,200	1,200
10-23-2100-402 Parts-Trackless #1	500	196	196	500	500
10-23-2100-501 3rd Party Charges-Trackless #1	1,500	0	0	1,500	1,500
10-23-2100-801 Licensing & Insurance- Trackless #1	300	0	0	300	300
10-23-2200-121 Labour-Loader	750	418	418	500	500
10-23-2200-401 Fuel-Loader	3,000	989	989	3,000	3,000
10-23-2200-402 Parts-Loader	500	835	835	500	500
10-23-2200-501 3rd Party Charges- Loader	2,500	0	0	2,500	2,500



10-23-2200-801 Licensing & Insurance-Loader	300	(367)	(367)	300	300
10-23-2300-121 Labour-Trackless #2	2,500	761	761	900	900
10-23-2300-401 Fuel-Trackless #2	2,500	1,264	1,264	2,500	2,500
10-23-2300-402 Parts-Trackless #2	1,000	2,378	2,378	1,000	1,000
10-23-2300-501 3rd Party Charges-Trackless #2	500	654	654	500	500
10-23-2300-801 Licensing & Insurance-Trackless #2	300	0	0	300	300
10-23-2350-121 Labour-New Loader	1,500	1,195	1,195	1,250	1,250
10-23-2350-401 Fuel-New Loader	6,500	4,848	4,848	6,500	6,500
10-23-2350-402 Parts-New Loader	500	3,309	3,309	500	500
10-23-2350-501 3rd Party Charges-New Loader	3,000	1,062	1,062	3,000	3,000
10-23-2350-801 Licensing & Insurance-New Loader	200	0	0	200	200
10-23-2400-121 Labour-F150 #1	500	179	179	500	500
10-23-2400-401 Fuel-F150 #1	1,500	1,305	1,305	1,500	1,500
10-23-2400-402 Parts-F150 #1	500	642	642	500	500
10-23-2400-501 3rd Party Charges-F150 #1	500	0	0	500	500
10-23-2400-801 Licensing & Insurance-F150 #1	500	0	0	500	500
10-23-2450-121 Labour-IHC Plow	1,500	467	467	750	750
10-23-2450-401 Fuel-IHC Plow	1,500	1,149	1,149	1,500	1,500
10-23-2450-402 Parts-IHC Plow	1,800	789	789	1,800	1,800
10-23-2450-501 3rd Party Charges-IHC Plow	3,000	1,376	1,376	3,000	3,000
10-23-2450-801 Licensing & Insurance-IHC Plow	1,000	0	0	500	500
10-23-2500-121 Labour - GMC Dump Truck	500	537	537	750	750
10-23-2500-401 Fuel - GMC Dump Truck	1,000	499	499	750	750
10-23-2500-402 Parts - GMC Dump Truck	2,500	393	393	2,600	2,600
10-23-2500-501 3rd Party Charges- GMC Dump Truck	2,000	275	275	2,500	2,500
10-23-2500-801 Licensing & Insurance - GMC Dump Truck	500	0	0	500	500
10-23-2550-121 Labour-Excavator	1,000	360	360	500	500
10-23-2550-401 Fuel-Excavator	600	604	604	800	800
10-23-2550-402 Parts-Excavator	750	0	0	500	500
10-23-2550-501 3rd Party Charges-Excavator	350	0	0	200	200
10-23-2550-801 Licensing & Insurance-Excavator	300	0	0	200	200
10-23-2600-121 Labour-Misc. Equipment	1,000	26	26	100	100
10-23-2600-401 Fuel-Misc. Equipment	1,100	304	304	500	500
10-23-2600-402 Parts-Misc. Equipment	3,000	1,429	1,429	2,000	2,000
10-23-2600-501 3rd Party Charges-Misc. Equipment	500	381	381	450	450
10-23-2600-801 Licensing & Insurance-Misc. Equipment	200	102	102	150	150



10-23-2650-121 Labour - F150 #2	500	313	313	350	350
10-23-2650-401 Fuel-F150 #2	3,500	2,235	2,235	3,100	3,100
10-23-2650-402 Parts-F150 32	2,250	516	516	750	750
10-23-2650-501 3rd Party Charges- F150 #2	750	29	29	50	50
10-23-2650-801 Licensing & Insurance-F150 #2	200	0	0	100	100
10-23-2800-121 Labour - Sweeper	1,000	356	356	500	500
10-23-2800-401 Fuel - Sweeper	700	1,121	1,121	1,500	1,500
10-23-2800-402 Parts - Sweeper	1,000	9,759	9,759	2,500	2,500
10-23-2800-501 3rd Party Charges - Sweeper	1,500	74	74	100	100
10-23-2800-801 Licencing & Ins - Sweeper	500	121	121	400	400
10-23-2900-121 Labour - Mower	500	707	707	900	900
10-23-2900-402 Parts - Mower	500	0	0	250	250
10-23-2900-501 3rd Party Charges - Mower	250	0	0	250	250
10-23-3000-121 Labour-Shop	8,500	10,709	10,709	12,000	12,000
10-23-4000-301 Internal Equipment Revenue	(120,500)	(66,117)	(66,117)	(114,650)	(114,650)
<b>510 Internal charge out rev eliminations</b>	<b>(35,000)</b>	<b>(7,578)</b>	<b>(7,578)</b>	<b>(35,000)</b>	<b>(35,000)</b>

11-14-1000-100 Residential Water	(172,700)	-\$172,819.39	(172,819)	(184,917)	(184,917)
11-14-1000-200 Commercial Water	(49,261)	-\$50,478.05	(50,478)	(54,012)	(54,012)
11-14-1000-300 User Fee Discounts	17,500	19,532	19,532	17,500	17,500
<b>520 Water user fees</b>	<b>(204,461)</b>	<b>(203,766)</b>	<b>(203,766)</b>	<b>(221,428)</b>	<b>(221,428)</b>
	0			0	0
11-14-1000-400 Connection Fee	(500)	-\$12,509.98	(12,510)	(1,000)	(1,000)
11-14-1000-500 Water Turn/Off	(250)	-\$380.00	(250)	(250)	(250)
11-14-1100-100 Out of Village Properties	(2,192)	(1,847)	(2,000)	(2,140)	(2,140)
<b>524 Sales of Service - Water</b>	<b>(2,942)</b>	<b>(14,737)</b>	<b>(14,760)</b>	<b>(3,390)</b>	<b>(3,390)</b>

12-14-1000-100 User Fee - Residential	(279,772)	-\$280,268.99	(280,269)	(295,684)	(295,684)
12-14-1000-200 User Fee - Commercial	(92,247)	-\$93,821.29	(93,821)	(98,981)	(98,981)
12-14-1000-300 User Fee Discounts	28,000	32,409	32,409	30,000	30,000



(344,019)	(341,681)	(341,681)	(364,665)
(1,500)	-\$12,509.97	(12,510)	(1,500)
(1,160)	(1,160)	(1,160)	(1,224)
(2,660)	(13,670)	(13,670)	(2,724)

(344,019)	(341,681)	(341,681)	(364,665)
(1,500)	-\$12,509.97	(12,510)	(1,500)
(1,160)	(1,160)	(1,160)	(1,224)
(2,660)	(13,670)	(13,670)	(2,724)

530 Sewer user fees  
 12-14-1000-400 Connection Fee  
 12-14-1100-100 Out of Village Properties  
 534 Sales of Service - Sewer

## Expenses

GL	Account	2022		2023		2024		2025	
		Actuals 2022	Actuals 2023	Budget 2024	2024 Actuals	Budget 2024	Q4 Actuals	Budget 2025	Total
10-21-1100-100	10-21-1100-100 Mayor's Indemnity	12,258	11,935	12,350	12,341	12,350	12,341	12,711	12,711
10-21-1100-200	10-21-1100-200 Mayor's Expenses	1,263	823	1,350	893	1,350	893	920	920
10-21-1100-300	10-21-1100-300 Councillor's Indemnity	23,897	26,041	28,100	26,926	28,100	26,926	27,734	27,734
10-21-1100-400	10-21-1100-400 Councillor's Expenses	0	81	200	0	200	0	100	100
10-21-1100-500	10-21-1100-500 Other Legislative	0	0	0	0	0	0	0	0
10-21-2050-121	10-21-2050-121 CAO Wages	95,451	79,365	110,000	111,326	110,000	111,326	105,000	105,000
10-21-2120-121	10-21-2120-121 Administrative Clerk Wages	125,276	146,815	174,694	146,534	174,694	146,534	177,150	177,150
10-21-2120-700	10-21-2120-700 Less Share of Admin to Water	(33,118)	(37,626)	(42,704)	(22,000)	(42,704)	(22,000)	(42,322)	(42,322)
10-21-2120-750	10-21-2120-750 Less Share of Admin to Sewer	(33,118)	(37,626)	(42,704)	(22,000)	(42,704)	(22,000)	(42,322)	(42,322)
10-21-2150-050	10-21-2150-050 Sick Pay	0	7,907	0	14,016	0	14,016	14,436	14,436
10-21-2150-100	10-21-2150-100 Annual Vacation	(464)	19,074	0	20,127	0	20,127	20,731	20,731
10-21-2150-101	10-21-2150-101 Staff Health and Wellness Benefit	2,100	1,500	2,100	2,400	2,100	2,400	2,400	2,400
10-21-2150-200	10-21-2150-200 Statutory Holiday	0	11,274	0	14,030	0	14,030	14,451	14,451
10-21-2150-300	10-21-2150-300 Canada Pension Plan (Village)	26,799	27,241	29,588	31,560	29,588	31,560	32,507	32,507
10-21-2150-350	10-21-2150-350 Municipal Pension Plan (Village)	42,587	39,143	54,082	47,860	54,082	47,860	48,000	48,000
10-21-2150-400	10-21-2150-400 Employment Insurance (Village)	11,609	11,140	11,959	11,658	11,959	11,658	12,008	12,008
10-21-2150-450	10-21-2150-450 Life Insurance & LTD	16,821	13,098	14,418	12,549	14,418	12,549	12,925	12,925



10-21-2150-500	10-21-2150-500	Worksafe Premium	13,131	12,630	13,628	17,281	17,800
10-21-2150-550	10-21-2150-550	EHT Premiums Admin	856	311	0	0	0
10-21-2150-600	10-21-2150-600	Extended Health/Vision (Pacific Blue Cross)	14,351	14,247	19,224	14,249	14,677
10-21-2150-650	10-21-2150-650	Dental Plan (Pacific Blue Cross)	13,226	11,694	14,418	16,117	16,601
10-21-2150-800	10-21-2150-800	Public Work's Clothing Allowance	240	532	1,100	449	900
10-21-2150-904	10-21-2150-904	Less Share of Benefits to Sewer	(23,576)	(23,535)	(23,321)	(17,500)	(23,813)
10-21-2150-905	10-21-2150-905	Less Share of Benefits to Water	(17,965)	(12,693)	(14,132)	(10,000)	(14,553)
10-21-2150-910	10-21-2150-910	Less Share of Benefits to PW	(31,502)	(34,161)	(44,773)	(33,000)	(45,806)
10-21-2200-200	10-21-2200-200	Legal Services	1,879	5,633	30,000	35,541	15,000
10-21-2200-300	10-21-2200-300	Auditing Services	18,025	19,375	17,000	0	17,500
10-21-2200-400	10-21-2200-400	Software System Maintenance	0	1,616	1,900	0	1,000
10-21-2200-450	10-21-2200-450	MAIS Software	8,818	9,309	9,200	9,697	10,182
10-21-2200-500	10-21-2200-500	Wages Suspense	0	0	0	0	0
10-21-2200-550	10-21-2200-550	Management Consulting Services	36,000	33,000	41,962	39,400	40,582
10-21-2300-100	10-21-2300-100	Office Supplies	9,452	8,873	10,100	6,485	6,000
10-21-2300-200	10-21-2300-200	Printer-Copy Charge	2,185	3,097	2,300	2,012	2,500
10-21-2300-300	10-21-2300-300	Publications	0	300	250	0	250
10-21-2400-100	10-21-2400-100	Postage & Courier	1,847	1,373	1,500	1,938	1,750
10-21-2400-200	10-21-2400-200	Phone	3,185	3,489	3,600	2,914	3,600
10-21-2400-300	10-21-2400-300	Fax/Internet	10,936	12,008	12,000	18,552	16,260
10-21-2400-400	10-21-2400-400	Website	45	4,428	650	629	700
10-21-2500-121	10-21-2500-121	Village Labour-Office	658	786	1,000	1,749	1,500
10-21-2500-201	10-21-2500-201	Equipment Charge-Office	60	0	250	360	250
10-21-2500-500	10-21-2500-500	Maintenance-Materials	100	190	265	0	250
10-21-2500-501	10-21-2500-501	Third Party Charges	1,001	1,328	1,250	701	1,550
10-21-2500-550	10-21-2500-550	Office Equipment	0	0	3,000	0	2,000
10-21-2500-700	10-21-2500-700	Office - Gas	2,475	2,374	2,650	1,790	1,844
10-21-2500-750	10-21-2500-750	Office - Electric	1,600	1,487	1,800	1,651	1,701
10-21-2500-800	10-21-2500-800	Office Janitor	480	1,105	1,600	1,495	1,650
10-21-2600-100	10-21-2600-100	Promotional Expenses & Inventory	7,636	6,187	7,000	4,226	5,000
10-21-2600-200	10-21-2600-200	Tax Sale Expenses	0	0	500	0	0
10-21-2600-300	10-21-2600-300	Legal Advertising	547	0	500	0	250
10-21-2600-400	10-21-2600-400	Miscellaneous	17,702	150	500	409	500
10-21-2600-500	10-21-2600-500	CAO Expenses	153	526	500	5,160	500







10-22-1000-100	10-22-1000-100 Chief Remuneration	6,500	6,500	6,500	6,500	6,500
10-22-1000-150	10-22-1000-150 Deputy Chief Remuneration	1,500	1,500	1,500	1,500	1,500
10-22-1000-160	10-22-1000-160 Training Officer Remuneration	1,500	1,500	1,500	1,500	1,500
10-22-1000-200	10-22-1000-200 Fire Captain Remuneration	1,200	1,600	1,600	0	1,600
10-22-1000-250	10-22-1000-250 Volunteer Stipend	2,620	1,640	2,000	1,875	2,000
10-22-1000-300	10-22-1000-300 Fire Inspection Remuneration	0	0	2,000	0	4,000
10-22-1000-350	10-22-1000-350 Volunteer Training Expenses	230	649	2,000	2,188	3,000
10-22-1000-400	10-22-1000-400 Volunteer Insurance	3,743	4,933	3,113	0	3,500
10-22-1000-401	10-22-1000-401 Fuel - Fire Dept Vehicles	2,496	2,764	3,500	2,381	3,250
10-22-1000-450	10-22-1000-450 Turnout Gear & Equipment	5,762	29,061	20,000	19,830	20,000
10-22-1000-480	10-22-1000-480 Air Pack Servicing	2,467	674	2,500	3,800	4,000
10-22-1000-500	10-22-1000-500 Alarm Systems	3,630	3,070	5,500	10,039	5,750
10-22-1000-550	10-22-1000-550 Fire Prevention Expenses	0	0	500	0	350
10-22-1000-600	10-22-1000-600 Hall Maintenance	7,649	2,583	3,500	4,803	4,500
10-22-1000-650	10-22-1000-650 Hall Utilities	8,496	8,577	10,000	7,951	9,750
10-22-1000-700	10-22-1000-700 Village Equipment-Fire Hall	91	207	400	488	500
10-22-1000-750	10-22-1000-750 Village Labour-Fire Hall	865	423	1,000	923	1,000
10-22-1000-900	10-22-1000-900 Miscellaneous Expenses	812	785	1,000	1,380	1,000
10-22-1025-301	10-22-1025-301 Jaws Reserve Tools	0	0	1,000	213	1,000
10-22-2500-402	10-22-2500-402 Parts #4	1,388	1,514	2,000	1,597	2,000
10-22-2500-501	10-22-2500-501 3rd Party Charges #4	1,591	2,136	2,000	1,257	2,000
10-22-2500-801	10-22-2500-801 Licensing & Insurance #4	1,345	1,416	1,275	0	1,500
10-22-3600-402	10-22-3600-402 Parts #1	2,525	411	1,000	289	1,000
10-22-3600-501	10-22-3600-501 3rd Party Charges #1	556	2,400	1,000	4,808	1,750
10-22-3600-801	10-22-3600-801 Licensing & Insurance #1	565	668	800	0	800
10-22-4000-402	10-22-4000-402 Parts #2	1,422	1,151	1,500	909	1,500
10-22-4000-501	10-22-4000-501 3rd Party Charges #2	3,360	1,156	2,500	931	2,500
10-22-4000-801	10-22-4000-801 Licensing & Insurance #2	730	668	800	0	800
10-22-4100-402	10-22-4100-402 Parts #3	1,580	1,093	1,500	546	1,500
10-22-4100-501	10-22-4100-501 3rd Party Charges #3	2,573	1,717	2,000	496	2,000
10-22-4100-801	10-22-4100-801 Licensing & Insurance #3	1,413	1,482	1,316	0	1,400
10-22-8200-121	10-22-8200-121 Labour - Flood Control	1,805	1,766	3,750	847	2,500
10-22-8200-122	10-22-8200-122 Labour-Flood Control O/T-C/O	0	14	0	0	0



10-22-8200-201	Village Equipment-Flood Control	487	2,893	2,000	2,089	2,000
10-22-8200-301	Materials & Supplies-Flood Control	10,170	66	12,000	10,486	10,000
10-22-8200-501	Contract Services - Flood Control	5,125	2,625	108,000	3,930	42,000
10-22-8500-401	Fuel-Rescue #1	444	923	900	948	1,000
10-22-8500-402	Parts-Rescue #1	135	1,734	1,500	313	1,000
10-22-8500-501	3rd Party Charges-Rescue #1	101	824	250	23	250
10-22-8500-801	Licensing & Insurance-Rescue #1	286	567	900	0	900
10-22-9000-100	Building Inspections	4,836	6,430	7,000	6,091	7,000
10-22-9000-200	Commissionaires	8,187	7,392	8,500	7,237	8,500
10-22-9000-301	Dog Tags	0	119	150	123	150
10-22-9000-400	Other Bylaw Enforcement	1,881	706	1,000	1,180	1,100
10-22-9001-400	NG911 - Rediness		0	36,393	0	15,000
<b>601 Protective Services</b>		<b>102,067</b>	<b>108,340</b>	<b>269,147</b>	<b>109,471</b>	<b>184,850</b>

10-23-1000-121	Village Labour-PW Admin	53,003	28,217	65,000	43,871	60,000
10-23-1000-200	Civic Works Cellphone	1,247	1,089	2,200	1,795	2,200
10-23-1000-201	VILLAGE EQUIP - PUBLIC WORKS ADMIN	1,695	3,683	1,700	2,295	2,000
10-23-1000-300	Civic Works Foreman Mileage Charges	0	0	200	0	200
10-23-1000-500	PW Emp Benefits	32,358	34,472	44,773	33,000	45,806
10-23-3000-201	Equipment-Shop Internal	944	994	2,000	852	2,000
10-23-3000-211	Safety Equipment	59	25	2,000	508	1,500
10-23-3000-301	Materials & Supplies	6,680	5,243	8,000	5,185	7,500
10-23-3000-302	Small Tools-Acquisitions	11,593	2,779	5,000	4,504	4,639
10-23-3000-303	Tool Repairs	0	0	200	0	200
10-23-3000-501	Contract Services	2,052	1,057	2,000	473	1,750
10-23-3000-502	Waste Removal Service	850	420	1,200	1,493	1,500
10-23-3000-700	Utilities	8,297	7,328	9,000	5,936	9,000
10-23-3100-121	Labour-Summer Roads	8,484	8,198	12,000	10,088	12,500
10-23-3100-201	Village Equipment-Summer Roads	4,794	1,212	8,200	7,306	8,200
10-23-3100-301	Materials & Supplies	11,293	7,405	10,500	11,549	12,000
10-23-3100-501	Contract Services-Dust/Painting	165	7,256	7,500	730	6,500
10-23-3100-601	Blacktop Patching	0	0	6,000	4,064	6,000
10-23-3200-121	Labour-Winter Roads	34,242	12,237	40,981	22,109	40,000
10-23-3200-122	Labour-Winter Roads O/T-C/O	7,246	1,463	2,500	4,769	5,000



10-23-3200-201	10-23-3200-201 Village Equipment-Winter Roads	68,815	40,162	50,000	24,798	50,000
10-23-3200-301	10-23-3200-301 Materials & Supplies	2,889	2,969	5,000	2,890	3,000
10-23-3200-501	10-23-3200-501 Contract Services	16,933	1,950	12,500	3,563	11,500
10-23-3300-121	10-23-3300-121 Labour-Sidewalks	1,403	944	1,500	477	1,250
10-23-3300-201	10-23-3300-201 Village Equipment-Sidewalks	2,311	105	1,000	30	1,000
10-23-3400-121	10-23-3400-121 Labour-Drainage	3,273	112	3,000	2,060	3,000
10-23-3400-201	10-23-3400-201 Village Equipment-Drainage	1,550	0	3,000	3,780	3,000
10-23-3400-301	10-23-3400-301 Materials & Supplies	12	0	2,000	0	1,500
10-23-3400-501	10-23-3400-501 Contract Services	4,623	0	2,000	0	2,000
10-23-3500-501	10-23-3500-501 Contract Services	903	1,770	500	0	500
10-23-3500-700	10-23-3500-700 Power	8,776	9,062	14,000	9,387	12,000
10-23-3600-121	10-23-3600-121 Village Labour-Maintenance	1,581	1,137	2,250	1,709	2,500
10-23-3600-201	10-23-3600-201 Village Equipment-Street Signs	264	109	250	105	250
10-23-3600-301	10-23-3600-301 Materials & Supplies	2,712	1,373	2,500	0	2,000
10-23-3650-121	Labour-Boulevards				1,898	
10-23-3650-201	Village Equipment-Boulevards				615	
10-23-3650-501	10-23-3650-501 Contract Services	0	9,000	2,000	0	1,000
10-23-3700-121	10-23-3700-121 Village Labour - Trees	1,548	0	750	40	1,000
10-23-3700-201	10-23-3700-201 Village Equipment - Trees	430	0	500	0	500
10-23-3700-501	10-23-3700-501 Contract Services - Trees	1,400	500	3,000	800	2,500
10-23-3750-121	10-23-3750-121 Labour-Grass Cutting	13,328	12,593	14,500	13,161	15,000
10-23-3750-201	10-23-3750-201 Equipment-Grass Cutting	6,347	7,363	6,500	4,977	6,000
10-23-3750-301	10-23-3750-301 Materials & Supplies-Grass Cutting	0	0	350	1,559	500
10-23-3750-501	Contract Services - Grass Cutting				184	
	<b>602 Transportation Services</b>	<b>324,101</b>	<b>212,228</b>	<b>358,054</b>	<b>232,559</b>	<b>348,495</b>

10-24-3000-501	10-24-3000-501 Collection Contract-Basic	77,807	91,392	96,812	90,726	100,500
10-24-3000-601	10-24-3000-601 Collection Contract-Excess (Tags)	0	0	0	0	0
10-24-3000-801	10-24-3000-801 Tipping Fees	0	0	200	0	300
10-24-3000-900	10-24-3000-900 Miscellaneous Garbage	311	19	100	0	100
10-24-4000-121	10-24-4000-121 Village Labour-Spring Clean-Up	2,240	3,463	3,750	3,720	4,000
10-24-4000-201	10-24-4000-201 Village Equipment-Spring Clean-Up	560	665	1,000	1,215	1,200
10-24-4500-121	10-24-4500-121 Village Labour	1,222	1,020	1,500	1,608	1,500



10-24-4500-201	10-24-4500-201 Village Equipment-Fall	504	435	1,000	0	1,000
10-24-5000-121	10-24-5000-121 Village Labour-Properties	890	94	1,000	600	1,000
10-24-5000-201	10-24-5000-201 Village Equipment-Properties	775	15	800	1,085	800
10-24-5000-301	10-24-5000-301 Materials & Supplies	597	0	500	0	500
10-24-5000-501	10-24-5000-501 Village Properties - Contract Services	6,249	853	3,000	0	2,000
10-24-5000-700	10-24-5000-700 Village Properties-Utilities	0	712	1,000	0	1,000
10-24-5500-121	10-24-5500-121 Village Labour-Village Garbage Collection	5,230	3,928	4,750	4,745	6,000
10-24-5500-201	10-24-5500-201 Village Equipment-Village Garbage Collection	971	825	1,200	1,085	1,500
10-24-5500-301	10-24-5500-301 Materials & Supplies	580	193	750	4,635	1,000
10-24-5500-501	Container Tipping Fees				391	
10-24-5700-121	10-24-5700-121 Village Labour-Recycle Depot Maintenance	509	1,396	1,000	1,592	2,000
10-24-5700-301	10-24-5700-301 Materials & Supplies-Recycle Depot		35	50	0	50
10-24-6000-121	10-24-6000-121 Village Labour - Vandalism	0	100	250	230	300
10-24-6000-201	Village Equipment - Vandalism				160	
10-24-6000-301	10-24-6000-301 Materials & Supplies- Vandalism	0	0	100	(382)	100
	<b>603 Environmental Health Services</b>	<b>98,443</b>	<b>105,145</b>	<b>118,762</b>	<b>111,411</b>	<b>124,850</b>

10-25-1000-121	10-25-1000-121 Labour-Cemetery	6,717	3,857	6,500	3,759	6,500
10-25-1000-122	10-25-1000-122 Labour-Cemetery O/T-C/O	0	0	0	81	100
10-25-1000-201	10-25-1000-201 Village Equipment-Cemetery	1,610	2,710	1,500	758	1,500
10-25-1000-301	10-25-1000-301 Materials & Supplies	1,916	2,373	2,000	111	2,000
10-25-2000-121	10-25-2000-121 Village Labour-Wellness Centre	47	101	400	292	400
10-25-2000-201	10-25-2000-201 Village Equipment-Wellness Centre	164	254	250	367	450
10-25-2000-301	10-25-2000-301 Materials & Supplies	0	0	100	0	100
10-25-2000-501	10-25-2000-501 3rd Party Charges Wellness Centre	1,576	6,996	4,500	5,562	5,000
	<b>604 Public health and welfare services</b>	<b>12,030</b>	<b>16,289</b>	<b>15,250</b>	<b>10,929</b>	<b>16,050</b>

10-26-1000-100	10-26-1000-100 General Expenditures	0	1,610	1,500	0	1,500
10-26-2000-121	10-26-2000-121 Village Labour-Community Beautification	3,367	171	3,000	792	2,000
10-26-2000-201	Village Equipment-Comm. Beautification				60	
10-26-2000-301	10-26-2000-301 Materials & Supplies	646	718	2,000	0	2,000
10-26-2000-501	10-26-2000-501 Contract Services	343	300	1,000	807	1,000



10-26-2500-100	10-26-2500-100 General Expenditures	5,784	6,926	6,500	6,450	6,800
10-26-2500-121	10-26-2500-121 Labour-Salmo Days	885	408	900	1,587	1,000
10-26-2500-201	10-26-2500-201 Equipment - Salmo Days	120	80	150	165	200
10-27-1000-121	10-27-1000-121 Village Labour-KP Park	129	0	0	257	500
10-27-1000-201	10-27-1000-201 Village Equipment-KP Park	120	0	150	30	150
10-27-1000-301	10-27-1000-301 Materials & Supplies	60	59	150	51	150
10-27-1000-501	10-27-1000-501 Contract Services	6,113	6,435	7,250	7,045	7,600
10-27-1000-700	10-27-1000-700 Utilities	1,690	1,806	2,200	2,092	2,200
10-27-1500-121	10-27-1500-121 Village Labour-KP Washrooms	5,682	5,292	6,000	7,076	7,000
10-27-1500-201	10-27-1500-201 Village Equipment-KP Washrooms	796	150	300	636	650
10-27-1500-301	10-27-1500-301 Materials & Supplies	1,796	4,294	4,500	4,204	3,000
10-27-1500-501	10-27-1500-501 Contract Services	0	375	1,000	280	1,000
10-27-1500-700	10-27-1500-700 Utilities-Washrooms	579	475	500	472	600
10-27-2000-301	10-27-2000-301 Materials & Supplies	0	10	0	0	0
10-27-3000-121	10-27-3000-121 Labour-Gazebo	795	0	250	0	100
10-27-3000-301	10-27-3000-301 Materials & Supplies	0	20	500	0	500
10-27-3000-501	10-27-3000-501 Contract Services	4,555	0	3,500	3,779	1,500
10-27-3500-121	10-27-3500-121 Village Labour-Playground	1,961	1,932	2,300	1,373	2,300
10-27-3500-201	10-27-3500-201 Village Equipment-Playground	979	637	1,000	478	1,000
10-27-3500-301	10-27-3500-301 Materials & Supplies	881	75	1,000	0	1,000
10-27-3500-501	10-27-3500-501 Contract Services	113	0	250	0	250
10-27-4000-121	10-27-4000-121 Village Labour-Ball Field	2,874	1,794	2,000	4,650	4,500
10-27-4000-201	10-27-4000-201 Village Equipment-Ball Field	1,516	577	1,800	1,687	2,000
10-27-4000-301	10-27-4000-301 Materials & Supplies	2,658	623	3,000	150	2,500
10-27-4000-501	10-27-4000-501 Contract Services	0	0	500	0	350
10-27-4500-501	10-27-4500-501 Contract Services	404	320	1,000	344	1,000
10-27-5000-121	10-27-5000-121 Village Labour-Lions Park	1,297	881	2,500	2,538	2,500
10-27-5000-201	10-27-5000-201 Village Equipment-Lions Park	789	3,258	1,500	602	1,500
10-27-5000-301	10-27-5000-301 Materials & Supplies	2,530	439	2,500	453	2,000
10-27-5000-501	10-27-5000-501 Contract Services	0	0	500	816	500
10-27-5000-700	10-27-5000-700 Utilities - Lion's Park	1,231	661	1,750	1,185	1,750
10-27-6500-121	10-27-6500-121 Labour-Esso Lots	0	0	0	0	0
10-27-6500-201	10-27-6500-201 Equipment-Esso Lots	0	0	200	0	200
10-27-6500-501	10-27-6500-501 Contract Services	223	143	0	133	0



10-27-7000-501	Curling Club - Contract Services	1,729	197	1,500	210	1,000
<b>605</b>	<b>Recreation and cultural services</b>	<b>52,645</b>	<b>40,665</b>	<b>64,650</b>	<b>50,400</b>	<b>63,800</b>

10-28-2000-210	2018 Loader Debt Interest	434	424	0	0	0
10-28-2100-120	Bylaw #579/106 (2039) Interest	19,913	19,913	19,913	19,913	19,913
10-28-2100-140	Bylaw #610/116 (2026) Interest (Public Works Shop)	2,205	2,205	2,205	2,208	2,205
<b>606</b>	<b>Interest expense</b>	<b>22,552</b>	<b>22,542</b>	<b>22,118</b>	<b>22,120</b>	<b>22,118</b>

## Water Services

11-21-0000-100	Administration Allocation	45,712	41,729	42,704	42,322	42,322
11-21-0000-110	Employee Benefit - Water	18,821	13,004	14,132	14,553	14,553
11-21-0000-200	Water License/Distribution Certification	350	350	350	8,043	1,000
11-21-0000-250	PW Certification Dues	396	732	400	0	500
11-21-0000-300	PW Training Wages	2,143	758	1,500	640	1,800
11-21-0000-400	PW Training Expenses	1,838	349	3,000	399	3,000
11-21-0000-500	Water Testing	372	2,061	4,800	4,566	4,800
11-21-0000-600	Misc Water Operating Expenses	473	988	1,200	545	1,200
11-24-4000-121	Village Labour-Water Distribution	16,741	10,378	17,000	13,780	19,000
11-24-4000-122	Labour-Water Distribution O/T-C/O	0	172	0	170	2,000
11-24-4000-201	Village Equipment-Water Distribution	1,798	2,846	2,300	1,512	2,300
11-24-4000-301	Materials & Supplies	1,681	4,516	10,000	5,643	10,000
11-24-4000-501	Contract Services	4,873	3,254	4,000	5,778	4,000
11-24-4100-121	Labour - Hydrant Mtce	1,267	344	1,000	990	1,500
11-24-4100-201	Equipment - Hydrant Mtce	358	165	500	75	500
11-24-4100-301	Materials & Supplies - Hydrant Mtce	3,157	88	800	293	800
11-24-5000-121	Village Labour-Water Pumping	5,792	4,538	7,500	5,352	7,500
11-24-5000-122	Labour-Water Pumping O/T-C/O	101	92	0	0	0
11-24-5000-201	Village Equipment-Water Pumping	903	480	1,500	529	1,500







12-24-3000-122	12-24-3000-122 Labour-Lift Stn O/T-C/O	735	0	0	0	0
12-24-3000-201	12-24-3000-201 Village Equipment	980	455	1,200	398	1,200
12-24-3000-301	12-24-3000-301 Materials & Supplies	2,730	6,674	4,000	521	8,000
12-24-3000-501	12-24-3000-501 Contract Services	1,319	3,573	1,500	3,508	1,500
12-24-3000-700	12-24-3000-700 Utilities	4,789	4,604	6,000	4,250	5,500
12-24-4000-121	12-24-4000-121 Village Labour-STP	79,417	61,121	80,000	54,625	85,000
12-24-4000-122	12-24-4000-122 Labour-STP O/T-C/O	4,260	21,525	5,000	23,253	5,000
12-24-4000-201	12-24-4000-201 Village Equipment	3,638	6,088	3,500	7,733	4,500
12-24-4000-301	12-24-4000-301 Materials & Supplies	43,638	25,846	30,000	9,001	20,000
12-24-4000-501	12-24-4000-501 Contract Services	4,724	30,556	7,500	3,926	57,500
12-24-4000-502	12-24-4000-502 Effluent Testing	9,201	8,497	10,000	9,482	10,000
12-24-4000-700	12-24-4000-700 Utilities	26,562	34,329	33,450	46,179	40,000
12-24-4000-701	12-24-4000-701 Power-Ditches	26,368	34,851	36,314	22,267	25,000
12-24-9001-000	12-24-9001-000 Trozzo Well - Compliance			50,000	0	0
12-24-9002-000	12-24-9002-000 Urban Systems - Contractor			7,000	0	0
12-24-9003-000	12-24-9003-000 Lab Equipment for Testing Water			5,000	5,955	0
12-24-9004-000	12-24-9004-000 Sewer Inspection			37,000	36,636	10,000
12-24-9005-000	12-24-9005-000 Seal Manholes			10,000	0	0
				0		0
				0		0
<b>630</b>	<b>Sewer utility operations</b>	<b>293,043</b>	<b>317,452</b>	<b>418,239</b>	<b>328,482</b>	<b>371,085</b>





# The Corporation of the Village of Salmo

## REGULAR MEETING #03-25 MINUTES

Minutes of the Regular Meeting of the Council of the Village of Salmo held in Council Chambers at 423 Davies Avenue in Salmo, B.C. on Tuesday, February 11, 2025 at 7:00 p.m.

**PRESENT:**

<u>In Person:</u>	CAO Derek Kwiatkowski
Mayor Diana Lockwood	Finance Officer Nathan Russ
Councillor Melanie Cox	Members of the Public -3
Councillor Jonathon Heatlie	<u>Electronically:</u>
Councillor Kenzie Neil	Members of the Public -2

**REGRETS:** Councillor Jennifer Lins.

**CALL TO ORDER:** Mayor Lockwood called the meeting to order at 7:00 p.m.

**AGENDA:**

R1-03-25 Moved and seconded, that the agenda of Regular Meeting #03-25 of Tuesday, February 11, 2025 be adopted as amended from *Council Procedure Bylaw #663, 2014* Schedule "A" to include a New Business section, a Budget Discussion section, an Administrative Report section, and a Public Question period.

Carried.

**DELEGATIONS:** NIL

**2025 BUDGET DISCUSSION:**

R2-03-25 Open the Floor to Public Moved and seconded, that the floor be opened to the public for questions.

Carried.

Questions Salcrest Hotel owner asked about the water & sewer reserves, inquiring how they are determined. A follow-up question about what determines the funding of water & sewer charges split between residential & commercial properties.

Village CFO responded that reserve levels are driven by the scheduled need to replace aging infrastructure. The Village will be reviewing the weighting of residential/ commercial charges in 2025.

R3-03-25 Moved and seconded, that Council receive for information the draft 2025 budget for discussion.

Carried.

R4-03-25 Motion to Recess Moved and seconded, that the meeting be recessed.

Carried @ 9:03 p.m.

R5-03-25 Moved and seconded, that the meeting reconvene.  
Motion to Reconvene Carried @ 9:06 p.m.

**NEW BUSINESS: NIL**

**MINUTES:**

R6-03-25 Moved and seconded, that the minutes of the Regular Council meeting  
Regular Meeting #01-25 of Tuesday, January 14, 2025 be adopted as presented.  
January 14, 2025 Carried.

R7-03-25 Moved and seconded, that the minutes of the Special Council meeting  
Special Meeting of Monday, January 20, 2025 be adopted as presented.  
January 20, 2025 Carried.

**REFERRALS FROM DELEGATIONS: NIL**

**REFERRALS FROM PRIOR MEETINGS: NIL**

**POLICY DEVELOPMENT & REVIEW: NIL**

**BYLAW DEVELOPMENT & REVIEW:**

R8-03-25 Moved and seconded, that *"Zoning Bylaw Amendment (1023 Glendale  
Zoning Bylaw Avenue) Bylaw No. 760, 2025"* be introduced and given first and  
Amendment (1023 second reading.  
Glendale Avenue) Bylaw Carried.  
No. 760, 2025 – First &  
Second Meeting

R9-03-25 Moved and seconded, that *"Zoning Bylaw Amendment (1023 Glendale  
Zoning Bylaw Avenue) Bylaw No. 760, 2025"* be given third reading.  
Amendment (1023 Carried.  
Glendale Avenue) Bylaw  
No. 760, 2025 – Third  
Meeting

R10-03-25 Moved and seconded, that *"Zoning Bylaw Amendment (1023 Glendale  
Zoning Bylaw Avenue) Bylaw No. 760, 2025"*, having had three readings, be  
Amendment (1023 reconsidered and adopted.  
Glendale Avenue) Bylaw Carried.  
No. 760, 2025 –  
Adoption

**ACCOUNTS PAYABLE:**

R11-03-25 Moved and seconded, that Council receive for information the list of  
accounts payable cheques and electronic fund transfers from January  
10 to February 6, 2025 totaling \$200,534.53.

Carried.

**ADMINISTRATIVE REPORTS:**

R12-03-25  
Walking Trail Solar  
Lights

Moved and seconded, that Council direct administration to remove the solar lighting from the 2022 & 2023 LGCAP spending and further, to direct those funds for rip rap purchase.

Carried.

R13-03-25  
Columbia Basin Trust  
Re: REACH Expression  
of Interest

Moved and seconded, that Council direct administration to complete the Columbia Basin Trust's REACH Expression of Interest Form for Council's requested improvements.

Carried.

R14-03-25  
Hutcheson/MaLure  
Avenue Property  
Creation

Moved and seconded, that Council table the discussion until a March, 2025 Regular Council Meeting.

Tabled.

R15-03-25  
Motion to Extend

Move and seconded, that the meeting be extended until 9:45 p.m.

Carried.

**CORRESPONDENCE REQUIRING A COUNCIL DECISION:**

R16-03-25  
Salmo Softball Re:  
Resurfacing and  
Enhancing of KP Park  
Ball Fields - #04

Moved and seconded, that Council direct staff to repair the outfield at KP Park & Lions's park & to request that the Salmo Softball Board of Directors consider applying for the Community Gaming Grant.

Carried.

R17-03-25  
Monte Comeau Re:  
Refund Request - #05

Moved and seconded, that Council deny the request for the zoning amendment and variance fees for 740 Davies Avenue.

Carried.

**CORRESPONDENCE FOR INFORMATION ONLY: NIL**

R18-03-25

Moved and seconded, that Council receive for information the following correspondence from:

(1) Heritage BC Re: Heritage Week February 1, 2025 - #03

Carried.

**MEMBER REPORTS & INQUIRIES:**

Councillor Cox           NIL

Councillor Heatlie       NIL

Councillor Neil           Councillor Neil reported on the upcoming Library Board meeting to be held on February 12<sup>th</sup>.

Mayor Lockwood                      See *Appendix B*.

R19-03-25                      Moved and seconded, that the verbal and written reports of Mayor  
Verbal & Written                      and Council be received for information.    Carried.  
Reports of Mayor &  
Council

**PUBLIC QUESTION PERIOD: NIL**

**ADJOURNMENT:**                      Moved and seconded, that the meeting be adjourned.  
R20-03-25    Carried @ 9:36 p.m.

I hereby certify the preceding to be a true and correct account of the Regular Meeting of Council held on Tuesday, February 11, 2025.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Chief Administrative Officer/CO



# The Corporation of the Village of Salmo

## REGULAR MEETING MINUTES

Minutes of the Regular Meeting of the Council of the Village of Salmo held in Council Chambers at 423 Davies Avenue in Salmo, B.C. on Tuesday, February 25, 2025 at 7:00 p.m.

**PRESENT:**

<u>In Person:</u>	CAO Derek Kwiatkowski
Mayor Diana Lockwood	Members of Public - 2
Councillor Jonathon Heatlie	<u>Electronically:</u>
Councillor Jennifer Lins	Members of the Public - 1
Councillor Kenzie Neil	

**REGRETS:** Councillor Melanie Cox.

**CALL TO ORDER:** Mayor Lockwood called the meeting to order at 7:00 p.m.

**AGENDA:**

R1-04-25 Moved and seconded, that the draft agenda of Regular Meeting #04-25 of Tuesday, February 25, 2025 be adopted as amended from *Council Procedure Bylaw No. 663, 2014* Schedule "B" include a Budget Discussion section, a New Business section, a Bylaw Development & Review section, a Public Question Period, and an *In Camera* section. Carried.

**DELEGATIONS:** NIL

**2025 BUDGET DISCUSSION:**

R2-04-25 Moved and seconded, that Council accept the CAO report for information. (See *Appendix A*). Carried.

**NEW BUSINESS:** NIL

**MINUTES:** (Note: See official minutes and agenda package for applicable reports.)

R3-04-25 Moved and seconded, that the minutes of the Regular Council meeting  
Regular Meeting #03-25 of Tuesday, February 11, 2025 be adopted as presented.  
February 11, 2025 Tabled.

**REFERRALS FROM DELEGATIONS:** NIL

**REFERRALS FROM PRIOR MEETINGS:** NIL

**BYLAW DEVELOPMENT & REVIEW:**

R4-04-25 Moved and seconded, that the "*Municipal Utilities User Fees Bylaw #761, 2025*", be given first reading. Carried.  
Municipal Utilities User Fees Bylaw #761, 2025 -  
First Reading

R5-04-25  
Municipal Utilities User  
Fees Bylaw #761, 2025 -  
Second & Third Reading

Moved and seconded, that the “*Municipal Utilities User Fees Bylaw #761, 2025*”, be given second & third reading.

Carried.

**OPERATIONAL REPORTS:**

R6-04-25  
Civic Works

Moved and seconded, that Council receive for information the written report as presented by Civic Works Foreman Fred Paton dated February 20, 2025. (see *Appendix A*).

Carried.

R7-04-25  
Fire Department

Moved and seconded, that Council receive for information the written report dated February 1, 2025 provided by Fire Chief David Hearn for the period of November 2024, December 2024, and January 2025. (see *Appendix A*).

Carried.

R8-04-25  
Bylaw Enforcement

Moved and seconded, that Council receive for information the written report on bylaw enforcement for the period of November 2024, December 2024, and January 2025. (see *Appendix A*).

Carried.

R9-04-25  
Administration – AKBLG

Moved and seconded, that Council approve Mayor Lockwood to attend the 2025 AKBLG AGM & Convention, including the attendance of the pre-convention sessions. (see *Appendix A*).

Carried.

R10-04-25  
Administration – WWTP  
Inspection Update

Moved and seconded, that Council rescind motion R2-0120-25 from January 20th, 2025 Special Council Meeting & further, that Council direct staff to use 2022 & 2023 LGCAP funding to cover the 2024 generator purchase & installation, 5% of CAO wages, with the remaining funds to purchase rip rap. (see *Appendix A*).

Carried.

Strategic Plan

NIL

**FINANCIAL REPORTS:**

R11-04-25  
Accounts Payable

Moved and seconded, that Council receive for information the list of accounts payable cheques and electronic fund transfers from February 7, 2025 to February 20, 2025 totaling \$96,100.35.

Carried.

R12-04-25  
Treasurer’s Report

Moved and seconded, that Council receive for information the Treasurer’s report for January 2025.

Carried.

**CORRESPONDENCE REQUIRING A DECISION:**

R13-04-25 Moved and seconded, that Council direct administration to request the Royal Canadian Legion Salmo Legion to apply for a permit for a sea can on Legion property at Branch #217 Re: the location noted as the secondary choice.  
Permission to use Village Property - #06 Carried.

**CORRESPONDENCE FOR INFORMATION ONLY:**

R14-04-25 Moved and seconded, that Council receive for information the following correspondence from:

- (1) AKBLG Re: Call for Nomination for AKBLG Executive Positions - #07

Carried.

**MEMBER REPORTS & INQUIRIES:**

Councillor Heatlie NIL

Councillor Lins NIL

Councillor Neil NIL

Mayor Lockwood See *Appendix B*.

R15-04-25 Moved and seconded, that the verbal and written reports of Mayor Verbal & Written and Council be received for information.  
Reports of Mayor & Council Carried.

**PUBLIC QUESTION PERIOD:** NIL

**IN CAMERA RESOLUTION:**

R16-04-25 Moved and seconded, that the meeting be closed to the public under Sections 90(1)(c) labour relations or other employee relations and (g) litigation or potential litigation affecting the municipality of the *Community Charter*.  
Carried.

**RECONVENE OPEN MEETING:** Council reconvened the meeting at 8:41 p.m.

**ADJOURNMENT:** Moved and seconded, that the meeting be adjourned.  
R17-04-25 Carried.

I hereby certify the preceding to be a true and correct account of the Regular Meeting of Council held on Tuesday, February 25, 2025.

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Mayor

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Chief Administrative Officer/CO





The Corporation of the Village of Salmo

**SPECIAL MEETING MINUTES**

Minutes of the Special Meeting of the Council of the Village of Salmo held in Council Chambers at 423 Davies Avenue in Salmo, B.C. on Wednesday, February 26, 2025 at 7:00 p.m.

<b>PRESENT:</b>	<u>In Person:</u>	CAO Derek Kwiatkowski
	Mayor Diana Lockwood	Members of Public - 0
	Councillor Melanie Cox	<u>Electronically</u>
	Councillor Jonathon Heatlie	Members of Public - 0
	Councillor Kenzie Neil	

**REGRETS:** Councillor Jennifer Lins.

**CALL TO ORDER:** Mayor Lockwood called the meeting to order at 7:01 p.m.

**AGENDA:**  
R1-0226-25 Moved and seconded, that the agenda of Special Meeting of Wednesday, February 26, 2025 be adopted as presented.

Carried.

**MUNICIPAL UTILITIES USER FEES BYLAW #761, 2025 ADOPTION:**  
R2-0226-25 Moved and seconded, that Council reconsider & adopt Municipal Utilities User Fees Bylaw #761, 2025.

Carried.

**PUBLIC QUESTION PERIOD:** NIL

**ADJOURNMENT:** Moved and seconded, that the meeting be adjourned.

R3-0226-25

Carried at 7:02 p.m.

I hereby certify the preceding to be a true and correct account of the Special Meeting of Council held on Wednesday, February 26, 2025.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Chief Administrative Officer/CO



Village of Salmo  
Accounts Payable February 21 to March 6, 2025

Cheque #	Pay Date	Vendor Name	Description	Paid Amount
EFT	2025-03-05	Accura Alarms Security Service Ltd.	Alarm Maintenance	\$89.25
018035	2025-03-05	Ace Courier Systems	Water Sample Shipping Expense	\$75.96
EFT	2025-02-27	B Speers Contracting	Glendale Well Maintenance	\$672.00
018036	2025-03-05	Brandt Tractor Ltd.	2018 Loader Maintenance	\$29.86
018038	2025-03-05	Columbia Basin Broadband Corporation	Office Internet	\$280.00
018037	2025-03-05	Commissionaires British Columbia	Bylaw Enforcement	\$281.80
EFT	2025-03-05	Eco/Logic Environmental	Quarterly Effluent Testing	\$1,981.17
EFT	2025-02-25	Fortis BC - Natural Gas	Natural Gas Expense	\$674.60
EFT	2025-02-25	Fortis BC - Natural Gas	Natural Gas Expense	\$51.11
EFT	2025-02-25	Fortis BC - Natural Gas	Natural Gas Expense	\$51.11
EFT	2025-02-25	Fortis BC - Natural Gas	Natural Gas Expense	\$601.34
EFT	2025-02-25	Fortis BC - Natural Gas	Natural Gas Expense	\$56.15
EFT	2025-02-25	Fortis BC - Natural Gas	Natural Gas Expense	\$310.79
EFT	2025-03-05	Fortis BC - Natural Gas	Natural Gas Expense	\$56.15
018039	2025-03-05	Hall Printing	Office Supplies	\$640.34
018040	2025-03-05	Kelowna Barrette	Janitorial Services	\$409.50
018029	2025-02-27	Land Title & Survey Authority of BC	Removal of NOT	\$32.51
018026	2025-02-25	Mills Office Productivity	Office Supplies	\$257.93
EFT	2025-03-05	Passmore Laboratory Ltd.	Water Sample Testing	\$208.00
018027	2025-02-25	Ralcomm Ltd.	F.D. Radio Programming Expense	\$784.84
EFT	2025-02-25	Richlu Manufacturing	SDJ Promo Supplies	\$1,730.21
018028	2025-02-25	Sunco Communication & Installation	IT Services	\$1,915.09
EFT	2025-02-25	Telus	Alarm Monitoring	\$31.03
EFT	2025-02-25	Telus	Alarm Monitoring	\$25.86
018041	2025-03-05	VH Sport	Promo Supplies	\$329.91
Pre-authorized Debit	2025-03-04	Royal Bank Central Card Services	Service Fees	\$52.84
		Employee Benefits, Reimbursements and Salaries (PP5, Council 2)		\$19,587.52
		<b>Total:</b>		<b>\$31,216.87</b>





# The Corporation of the Village of Salmo

## Request for Decision

Report Date: March 4, 2025

Meeting Date: March 11, 2025 (#05-25)

From: Derek Kwiatkowski, Chief Administrative Officer

Subject: Indigenous Engagement - Emergency and Disaster Management Act MOU

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### 1. **OBJECTIVE**

For Council to approve administration to enter a Memorandum of Understanding with the RDCK for the "Indigenous Engagement - Emergency and Disaster Management Act" project.

### 2. **DISCUSSION AND ANALYSIS**

**Program Background** - Indigenous Engagement Requirement Funding Program will run from January 2024, until March 31, 2025. Funding will need to be used by March 31, 2025. Any unused funds must be returned to the province. Local authorities have received a funding amount range of \$40,000 - \$65,000, recognizing that local authorities vary in the number of First Nations to engage with. Funding is intended to be flexible, in that recipients can identify eligible activities that are a best fit for them. The RDCK plans to issue a Request for Proposals to hire a qualified consultant firm to help ensure the project is executed appropriately and completed in a timely manner.

The RDCK has reached out to the Village to sign a MOU prior to the March 31<sup>st</sup> deadline to qualify for the funds.

### 3. **RECOMMENDATION**

That Council agree to sign a Memorandum of Understanding with the RDCK for 2024 Indigenous Engagement under the following conditions:

1. The agreement to transfer 2024 Indigenous Engagement funding to the RDCK.
2. The agreement to the RDCK managing all pooled funds on behalf of participating municipalities.
3. The agreement to meeting Indigenous Engagement requirements under EDMA through the RDCK project.

### **ALTERNATIVES**

That Council direct administration to decline the signing of the Memorandum of Understanding with the RDCK for the Indigenous Engagement - Emergency and Disaster Management Act project to pool funding resources.





# Memorandum of Understanding

**MOU #: 2025-013-EM\_VILLAGE-OF-SALMO**

**Project: RDCK Indigenous Engagement**

**GL Code: OPR501-105**

**Board Resolution: 611/24 (Board Report attached, Appendix B)**

This Memorandum of Understanding is executed and dated for reference the:

21<sup>st</sup> day of February, 2025

(Day) (Month) (Year)

**BETWEEN**

**REGIONAL DISTRICT OF CENTRAL KOOTENAY**

(hereinafter called the "RDCK")

**AND**

**VILLAGE OF SALMO**

(hereinafter called "the Municipality")

at the following address:

Box 590, 202 Lakeside Drive

Nelson, BC V1L 5R4

Agreement Administrator: Stuart Horn

Telephone #: 250-352-7701

Email: shorn@rdck.bc.ca

at the following address:

423 Davies Ave,

Salmo, BC V0G 1Z0

Agreement Administrator:

Telephone: 250-357-9433

Email:

IN WITNESS WHEREOF the Participants hereto have duly executed this Memorandum of Understanding as of the day and year first above written.

REGIONAL DISTRICT OF CENTRAL KOOTENAY	VILLAGE OF SALMO
_____ (Signature of Authorized Signatory)	_____ (Signature of Authorized Signatory)
_____ (Name and Title of Authorized Signatory)	_____ (Name and Title of Authorized Signatory)
_____ (Signature of Authorized Signatory)	_____ (Signature of Authorized Signatory)
_____ (Name and Title of Authorized Signatory)	_____ (Name and Title of Authorized Signatory)

## PREAMBLE

- 1 This MEMORANDUM OF UNDERSTANDING (“MOU”) sets the terms and understanding between the Regional District of Central Kootenay, (the RDCK) and the Village of Salmo (the Municipality) hereinafter collectively referred to as the Participants.
- 2 The Participants wish to collaborate to meet the objectives below, hereinafter referred as “the Works”:
  - (a) Implement the Indigenous Engagement Requirements under the Emergency and Disaster Management Act in respect to each of their Emergency Management programs.
  - (b) Fulfil their funding obligations to the Province of British Columbia, hereinafter referred to as “the Province”, for funding received to support this implementation.
  - (c) Establish collaborative and substantive relationships with Indigenous groups regarding emergency management program delivery that will include the following:
    - a. Consultation and Coordination
    - b. Relationship Building
    - c. Planning
    - d. Reconciliation and Capacity Building
    - e. Agreement Building
    - f. Cultural Safety and Humility Training

## BACKGROUND

- 3 It is recognized that:
  - (a) The Province’s new Emergency and Disaster Management Act (EDMA) requires that consultation and cooperation with Indigenous Governing Bodies (IGBs) is undertaken by all municipalities and Regional Districts in a culturally safe manner, across all phases of emergency management.
  - (b) The Province has provided \$40,000 of funding to municipalities and Regional Districts to support their implementation of the Indigenous Engagement Requirements in the Emergency and Disaster Management Act.
  - (c) This funding requires that each municipality and Regional District complete eligible activities and related reporting requirements. The eligible activities and reporting requirements agreed to by the RDCK with the Province are enclosed in Appendix A.
  - (d) The RDCK Board has directed RDCK staff to partner with interested member municipalities in completing the Indigenous Engagement Requirements under the Emergency and Disaster Management Act.
  - (e) The RDCK and the Municipality would like to pool the funding they each received from the Province and collaborate to complete the Works.

## PURPOSE

- 4 The Participants wish to establish a cooperative and mutually beneficial relationship to accomplish the Works. The purpose of this MOU is to set forth each of the Participant’s responsibilities and expectations for the Works, as well as the mechanism(s) by which changes to the agreed-upon Responsibilities and Expectations may occur.

## RESPONSIBILITIES AND EXPECTATIONS

- 5 The RDCK will:
  - (a) Manage and utilize the pooled funds to:
    - (i) Issue a Request for Proposals and award a contract for a subject matter expert (consultant) to complete the Works in accordance with the eligible activities and reporting requirements in Appendix A;
    - (ii) Manage and administer the project, up to 10% of total project funds for incremental staffing costs.



- (b) Arrange for all appropriate staff and officials to participate in relevant training, education, and relationship-building activities to meet all provincial requirements.
- (c) Update regional EDMA-compliant Emergency Management plans with Indigenous Governing Body agreements.
- (d) Complete all provincially required reporting in 2025.
- (e) Provide monthly updates, and more, as needed.

**6 The Municipality will:**

- (a) Provide the Municipality's Council resolution to the RDCK. This resolution will include:
  - a. The agreement to transfer 2024 Indigenous Engagement funding to the RDCK.
  - b. The agreement to the RDCK managing all pooled funds on behalf of participating municipalities.
  - c. The agreement to meeting Indigenous Engagement requirements under EDMA through the RDCK project.
- (b) Arrange for all appropriate staff and officials to participate in relevant training, education, and relationship-building activities co-identified with the hired Consultant to meet all provincial requirements.
- (c) Provide input to hired Consultant on individual the Municipality's needs.
- (d) Update EDMA-compliant Emergency Management plan with Indigenous Governing Body agreements.
- (e) Coordinate any intended year 2 Indigenous Engagement funding with the RDCK to ensure alignment with the Works outlined in Appendix B.

**FUNDING**

**7 The Participants have made the following financial arrangements:**

- (a) The Municipality will transfer their 2024 Indigenous Engagement funding provided by the Province in the amount of \$40,000.00 to the RDCK on or before February 21, 2025. The Municipality will include the following GL code with their transfer: OPR501-105.

**DURATION OF THE MOU**

- 8 This MOU will commence once signed by both Participants and will remain in effect until all funding is dispersed and the Works (Appendix B) are complete.**

**DISPUTE RESOLUTION**

- 9 In the event of a dispute, controversy, or claim arising out of or relating to the MOU, the Participants will use their best efforts to settle promptly such dispute through direct negotiation. Each Participant will give full and sympathetic consideration to any proposal advanced by the other to settle amicably any matter for which no provision has been made or any controversy as to the interpretation or applications of this MOU.**

**AMENDMENT OR CANCELLATION OF THE MOU**

- 10 This MOU may be amended at any time in writing with both Participant's consent. It is intended to be living document where both Participants work to include and adjust Responsibilities and Expectations as the relationship evolves. Should this MOU no longer meet the needs of one or both of the Participants, with no viable amendments identified, this MOU may be cancelled by either Participant upon sixty (60) days written notice to the other Participant except where the cancellation is for cause (i.e. a significant breach of any of the Responsibilities and Expectations of this MOU), then it may be cancelled upon delivery of written notice to the other Participant.**

**NO LEGAL EFFECT**

- 11 This MOU is not intended to constitute an agreement that will be legally binding on the Participants and is not intended to be relied upon by the Participants as creating any legal rights or obligations.**

## APPENDIX A – ELIGIBLE ACTIVITIES AND REPORTING REQUIREMENTS

### ELIGIBLE ACTIVITIES

The Province will support activities that are responsive to other identified needs, and amendment to activities (scope change), as well as collaborative efforts through pooling of funds, that will assist with development and implementation of emergency management plans, and the inclusion of cultural safety and Indigenous knowledge in any or all phases of emergency management.

Eligible activities include (but are not limited to) the following:

- a) Activities where local authorities contact or engage with Indigenous governing bodies and make reasonable efforts to reach agreement on the areas to be described in local authority emergency management plans for the purposes of consultation and cooperation under s.120 of EDMA.
- b) Engagements to discuss, confirm, and document communication protocols that help local authorities understand which entities to consult, engage, coordinate, and cooperate with, when, and how, through any or all phases of emergency management.
- c) Activities that strengthen and develop relationships between Indigenous government bodies and local authorities, and support collaboration in emergency management.
- d) Collaboratively developed or delivered training and preparedness initiatives, to support shared understanding of respective emergency management practices.
- e) Activities that support collaboration in developing emergency management plans and/or risk assessments; for example, engagements to explore how to incorporate cultural safety and Indigenous knowledge, or how to identify and reduce disproportionate impacts in plans and/or risk assessments.
- f) Activities related to meeting consultation and cooperations requirements related to preparing, reviewing, and revising risk assessments or emergency management plans.
- g) Activities that support local reconciliation efforts such as meetings, engagements, and training, including building understanding of cultural safety and the integration of Indigenous knowledge in emergency management.
- h) Activities that enable self-determination, and governance of emergency management programs and services.
- i) Planning for and delivering cultural safety and humility training to local emergency management staff and volunteers.
- j) Activities to develop formal agreements about communications protocols that help local authorities understand which entities to consult, engage, coordinated, and cooperate with, when, and how, through any or all phases of emergency management.
- k) Meeting to review the effectiveness of agreements.
- l) Planning for and delivering cultural safety and humility training to regional Board of Directors and Elected Officials.

### REPORTING REQUIREMENTS

Reporting requirements are to support management and evaluation of the funding program. If Recipients have chosen to pool contribution funds with other Recipients, reporting requirements obligations may be shared.

The Recipient must provide the Province with a final report that summarizes the outcomes(s) and work completed, including financial reporting, on the selected project(s). The final report will be required by March 31, 2025.

The Recipient must make all reasonable efforts to respond to ad-hoc requests by the Province for information on Project progress. The Recipient must also advise the Province immediately of any substantial events that could impact the project timeline.





## The Corporation of the Village of Salmo

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### Request for Decision

Report Date: March 7, 2025  
Meeting Date: March 11, 2025 (#05-25)  
From: Derek Kwiatkowski, Chief Administrative Officer  
Subject: Salmo Valley Farmers Market - Request for Weekly Mobile Food Vendors

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#### **OBJECTIVE**

To consider whether to allow mobile food vendors at the weekly Salmo Valley Farmers Market for the 2025 market season.

#### **BACKGROUND**

Salmo Valley Farmers Market sent a request for an allowance of food trucks at the weekly Salmo Valley Farmers Market for the 2025 market season.

In 2024, Council approved the food trucks as a pilot project to be reconsidered in 2025. Staff has noted that there was not significant feedback from residents, either for or against the food vendors.

Council may consider a cap on the number of mobile food vendors as in 2024.

#### **STAFF RECOMMENDATION:**

THAT Council approve allowing two mobile food vendors to participate in the regular weekly Salmo Valley Farmers Market as for the 2025 season.

#### **ALTERNATIVES:**

THAT Council approve allowing mobile food vendors to participate in the regular weekly Salmo Valley Farmers Market for the 2025 season with no cap on the number of vendors.

THAT Council does not allow mobile food vendors to participate in the weekly Salmo Valley Farmers Market.



**Brandy Jessup**

VILLAGE OF SALMO

**From:** Salmo Valley Farmers Market <salmovalleyfarmersmarket@gmail.com>  
**Sent:** January 31, 2025 3:37 PM  
**To:** Village of Salmo  
**Subject:** Request for Food Trucks

Dear Salmo Village Office Team,

As summer approaches, so does the excitement for our beloved weekly farmers markets! We've seen firsthand how these vibrant events bring our community together, and we're eager to make them even more delicious this year.

We're excited to once again propose the addition of food trucks at our weekly summer farmers markets running from June to August, with a special market in May to kick off the season.

Last year, we ran a trial that featured food trucks at the end of our market season, and the response was overwhelmingly positive! Here's why we believe incorporating food trucks will be a game-changer for our markets:

1. Diverse Culinary Options 🍴

From gourmet burgers to artisanal, food trucks can offer a variety of options that cater to different tastes and dietary preferences. This diversity will attract more visitors and enhance their market experience!

2. Support Local Entrepreneurs ❤️

Food trucks are often small businesses that contribute to our local economy. By allowing them at our markets, we support these passionate entrepreneurs and encourage community growth.

3. Create a Vibrant Atmosphere 🎉

Imagine the lively ambiance of our markets filled with the enticing aromas of fresh food! Food trucks will not only provide delicious meals but also create a festive environment that encourages families and friends to linger longer.

4. Boost Market Attendance 📈

With added food options, we anticipate an increase in foot traffic. This means more customers for our local farmers and vendors, benefiting everyone involved.

We believe that this addition will make our farmers markets even more enjoyable and successful. Let's work together to bring more flavor to our community this summer!

Thank you for your time!

-Kailey Orge





DATE MAR. 3/25  
NO 09 TO M+C-MAR.11/25  
FILE NO 0220-30

**Brandy Jessup**

**From:** Derek Kwiatkowski  
**Sent:** March 3, 2025 9:21 AM  
**To:** Brandy Jessup  
**Subject:** FW: URGENT: Cathy Peters- Hard drugs full decriminalization needs to be repealed in BC- this may stop Trump tariffs  
**Attachments:** Lower Mainland Mayors presentation.pdf

VILLAGE OF SALMO

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**From:** [ca.peters@telus.net](mailto:ca.peters@telus.net) <[cathy@telus.net](mailto:cathy@telus.net)>  
**Sent:** March 1, 2025 8:58 AM  
**To:** Derek Kwiatkowski <[cao@salmo.ca](mailto:cao@salmo.ca)>  
**Subject:** URGENT: Cathy Peters- Hard drugs full decriminalization needs to be repealed in BC- this may stop Trump tariffs

Dear Salmo Village Council,  
**The full decriminalization of hard drugs is normalizing hard drug usage in British Columbia**, particularly among youth and the vulnerable.  
Sex and drug trafficking go together and are escalating in every corner of BC.

**ASK: Please alert Premier David Eby that this law must be repealed.**

It is causing devastating harm.

This may then STOP the Trump tariffs and **show the USA government that Canada is serious about stopping fentanyl use, production, sale and shipment.**

The impact of tariffs and hard drug usage is devastating to BC and Canada.

Please view the summary from CBC's Rosemary Barton's interview with **US Advisor and National Security expert David Asher** on February 10, 2025.

**3 steps are needed:**

- Secure the border,
- Shutdown drug labs (largest superlab in the world just shut down in Vancouver),
- Get rid of the laws that protect criminals and cartels (institute a RICO Act like in the USA: Racketeering Influence Corrupt Organizations Act).

Addressing fentanyl was emphasized at the first Trump Cabinet meeting as the main problem with Canada.

**British Columbia is the weak link for fentanyl use, procurement, development, shipments.**

Attached is my presentation to **23 Mayors from the Lower Mainland.**

The second edition of my book will be available on Amazon on March 1st.

**ASK: Please let me know if you have alerted the Premier.**

Sincerely, Cathy Peters phone: 604-828-2689  
BC anti human trafficking educator, speaker, advocate  
[beamazingcampaign.org](http://beamazingcampaign.org)  
1101-2785 Library Lane,  
North Vancouver, BC V7J 0C3

Queens' Platinum Jubilee Medal recipient for my anti human trafficking advocacy work  
Author: **Child Sex Trafficking in Canada and How to Stop It**



## **Lower Mainland Mayors presentation: Friday, January 17, 2025.**

Thank you. My name is Cathy Peters. I was an inner city high school teacher 45 years ago.

For the past 11 years I have been raising awareness about the crime of **Human Sex Trafficking, Sexual Exploitation, and Child Sex Trafficking.**

**It is the fastest growing crime globally, in Canada and locally. BC is vulnerable with 3 ports, international airports, easy access to the USA border.**

My website: [beamazingcampaign.org](http://beamazingcampaign.org)

My new book: **Child Sex Trafficking in Canada and How to Stop It.** I have just completed the second edition.

I have 2 new booklets: for **Indigenous and Public Health providers.** These should be available to every band and hospital in BC.

### **I am observing 5 Trends:**

1. With the full decriminalization of hard drugs in BC, drug use amongst youth has exploded and become normalized/accepted. Once youth are easily hooked, they will sell their bodies to get more drugs. Sex trafficking explodes. Full decriminalization of hard drugs needs to be repealed.
2. With massive immigration and a weakened economy in Canada human trafficking, crime, prostitution is increasing.
3. Sexting (sending nude photos) is being normalised so sextortion, online grooming, luring, and recruiting for the sex industry is increasing. There is an increase in the sexualization of youth/children. Which in turn increases childhood sexual assault/incest, and child-on-child sexual assault.
4. There is a lack of digital safety training, social media accountability, positive parenting support and **lack of education to teach men and boys NOT to exploit women and girls.**
5. The unchecked development of artificial intelligence (AI).

Human trafficking is the recruiting, transporting, transferring, receiving, holding, concealing, harbouring or exercising control over a person for the purpose of exploiting them.

**STATS:**

-13 years old is the average age of recruitment. In cities- 10-12 year olds.

-50%-90% in the sex trade are Indigenous.

**-82% involved in prostitution had childhood sexual abuse/incest.**

-72% live with complex PTSD.

-95% in prostitution want to leave- it is NOT a choice or a job.

**-90%-99% of prostituted persons are pimped or trafficked-** organized crime and international crime syndicates are involved.

**-Only 1-5% of individuals get out of the sex industry.** The majority experience mental illness, drug addiction, commit suicide or are murdered.

The most notorious cases in Canada are from the Lower Mainland:

**Amanda Todd** (victim), **Robert Pickton** (sex buyer and gruesome serial killer), **Reza Moazami** (trafficker).

I have been raising awareness about sexual exploitation and Child Sex Trafficking, to every City Council, Regional District, MLA, MP, school board and police agency in BC since **The Protection of Communities and Exploited Persons Act (PCEPA)** became Federal Law in 2014, so that police would enforce it, the public would understand it and be able to report it.

**The Law has 4 parts:**

- 1. Targets the DEMAND by criminalizing the buyers of sex and profiteers.**
- 2. Recognizes the seller of sex as a victim, who is immune from prosecution.**
- 3. Exit strategies are in place to assist the victim out of the sex trade.**
- 4. Robust prevention education programs are in place so youth, children and the vulnerable are not pulled into the sex industry.**

This Law focuses on the **source of harm**: the buyers of sex and the profiteers. The clear statement from Parliament was that girls and women in Canada are

**NOT FOR SALE**; that they are full human beings, with dignity and human rights.

This LAW is not enforced in BC, so prostitution is de facto legalized. **Unless the sex buyers are deterred this crime will continue to explode.**

Vancouver, Toronto, and Montreal are global sex tourism hotspots. Canada is a **Child Sex Tourism** destination.

The global sex trade is growing FAST, targeting children (children is where the money is), fueled by the internet where most of the luring is taking place. The US Surgeon General is recommending no social media platforms until ages 16-18 years of age, and no smartphones until at least age 15. Dumbphones are a better option than smartphones. Phones need to be removed from schools in BC.

Contributing factors to a rapidly growing sex industry is **globalization, unregulated technology, limited law enforcement and very little prevention education.**

Canada has a new **National Human Trafficking Hotline number: 1-833-900-1010.** Provincially VictimLink has a helpline.

Communities need to: **Reduce Demand** by addressing complicit businesses. **Diminish Supply** by education and public awareness.

Businesses involved; unregistered massage and body rub parlours, nail spas, day spas, modelling agencies, tattoo parlours, escort services, cheap bars and hotels, men's clubs, AirBnB, VRBO, casinos, strip clubs, organized crime club houses, bus stops, homeless camps, tent cities, can be typical covers for sexual exploitation.

**Prostitution is ILLEGAL in Canada.** Sweden has the similar law as Canada, where men and boys understand gender equality, so prostitution is not accepted or normalized there. So, it is possible to stop sexual exploitation. **The KEY is to reach the Premier, so he understands the Federal Law needs to be enforced.** I have an example template letter for the Premier.

The sex industry is targeting youth online. Schools are **recruiting grounds for gangs even in elementary schools**. An effective deterrent is the **School Liaison Officer Program**; officers prevent crime and protect the vulnerable.

**Pornography is a public health crisis**. Along with childhood sexual assault, pornography is a pipeline to prostitution. Online pornography is grooming our children. Mass-scale prevention education is needed in this country.

**Who are the victims?** Typically, female but due to popularity of online gaming sites a growing number of boys.

**Who are the traffickers?** Typically male, with some female traffickers who recruit their peers. Traffickers today are highly organized, sophisticated, move fast; organized crime and even sometimes family members are involved.

**Who are the buyers?** Male buyers from all ages and demographics are the root cause of the harm caused by human trafficking. If there were no buyers there would be no business.

### **What is needed to stop this crime in BC?**

1. The enforcement of the **Protection of Communities and Exploited Persons ACT** (PCEPA), that criminalizes the sex buyer, profiteer and trafficker, while acknowledging that the seller of sex is a victim.
2. Additional funding and programs to help trafficked person out of prostitution.
3. A provincial public awareness campaign to stop sexual exploitation plus school education- especially teaching boys not to exploit women and girls.
4. A Human Trafficking Task Force similar to drugs and gangs and updating of provincial police policies in line with PCEPA.
5. Education for crown counsel and judiciary.

QUESTIONS (my words in brief):

Mayor Mike Little- District of North Vancouver- *Why is this occurring in BC and not elsewhere?*

Ans: Political will is the key. The Premier is the Key.

Mayor Linda Buchanan- City of North Vancouver- *No campaign here- Why? USA has posters in airports.*

Ans: No awareness campaigns by the government. But Paul Brandt with “Not in My City” NGO out of Alberta is training Canadian airports, and training police (Maddison Sessions).

Mayor Brenda Locke- Surrey- *Schools? School Boards? Do they know about this?*

Ans: They are difficult to reach. Terrace School Board is an exception.

Mayor Richard Stewart- Coquitlam- *Mental health issues? Any recognition of this?*

Ans: No medical, nursing or social work program address this issue in Canada. Mental health for our youth is at risk today.

**MAYORS:**

Membership: 23

Locke, Brenda (C) – Surrey

West, Brad (VC) – Port Coquitlam

Berry, Ken – Lions Bay

Brodie, Malcolm – Richmond

Buchanan, Linda – North Vancouver City

Cassidy, Laura – Tsawwassen First Nation

Harvie, George V. – Delta

Hurley, Mike – Burnaby

Johnstone, Patrick – New Westminster

Knight, Megan – White Rock

Lahti, Meghan – Port Moody

Leonard, Andrew – Bowen Island

Little, Mike – North Vancouver District

MacDonald, Nicole – Pitt Meadows

McCutcheon, Jen – Electoral Area A

McEwen, John – Anmore

Pachal, Nathan – Langley City

Ross, Jamie – Belcarra

Ruimy, Dan – Maple Ridge

Sager, Mark – West Vancouver

Sim, Ken – Vancouver

Stewart, Richard – Coquitlam

Woodward, Eric – Langley Township







201-514 Vernon St.  
Nelson, BC V1L 4E7

P 250-352-1933

E info@futures.bc.ca

F @communityfutures

W futures.bc.ca

February 21, 2025

DATE Feb. 21/25  
NO 10 TO MAR. 11/25  
FILE NO 0230-01  
VILLAGE OF SALMO

To: Mayor Diana Lockwood, Village of Salmo  
Cc: Derek Kwiatkowski, Chief Administrative Officer

**Re: Exploring Workforce Housing Partnership Opportunities in Salmo**

Mayor Lockwood,

Community Futures Central Kootenay (CFCK) is reaching out to local governments in the Regional District of Central Kootenay (RDCK) to explore potential collaboration opportunities in addressing workforce housing needs. Our Workforce Housing Taskforce, established by our Board of Directors, is actively assessing CFCK's role in supporting workforce housing solutions that serve moderate-income, working families and individuals.

We recognize that effective workforce housing solutions require strong local partnerships, and we see an opportunity to work collaboratively with local government to address pressing housing challenges.


To support our efforts, we are seeking input from local governments regarding:

1. **Available Land & Development Sites** – Is there municipally owned property that could be suitable for workforce housing development?
2. **Existing Housing Projects** – Are there current or planned housing initiatives that could benefit from partnership with CFCK?
3. **Community Priorities & Needs** – What are the most pressing workforce housing gaps in your community?

CFCK is committed to exploring innovative approaches to housing investment, whether through direct financial investments, partnerships with existing developers, or collaborative funding applications. We would welcome the opportunity to meet with you or your staff to discuss how we can align our efforts to best serve the needs of workers and families in Salmo.

Please let me know if you'd be interested in scheduling a meeting to discuss.

Sincerely,

  
**Andrea Wilkey**, Executive Director  
Community Futures Central Kootenay



DATE Feb. 28/25  
NO 11 TO M+C-MAR.11/25  
FILE NO 0400-80  
VILLAGE OF SALMO

February 25, 2025

Mayor Diana Lockwood  
Village of Salmo  
Box 1000  
Salmo BC V0G 1Z0

Dear Mayor Lockwood,

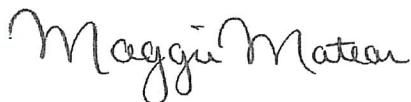
I'm very pleased to share Selkirk College's new **Strategic Plan: Land, Learning & Legacy – Our Path to 2040**. Our new plan is guided by an ambitious, transformative vision that will forge a truly distinctive identity for Selkirk College in the national postsecondary landscape. Its arrival is very timely as we navigate challenges resulting from federal changes to international student policy and renew our focus on increasing our domestic student body.

At its core, our new plan is about sustainability – social, environmental and economic. It's about how we'll provide meaningful educational opportunities imbued with respect for the land, its people and communities. And it's about embracing new technologies, ideas and entrepreneurial approaches so we can better serve our region. Our values and core commitments remain unchanged: we'll continue to pursue partnerships, collaboration opportunities, and innovative ways to support our region.

Please know how much your ongoing support and engagement with Selkirk College means to us. It makes a real difference, and we look forward to working together to bring this vision to life. Please reach out if you would like to discuss the plan or explore ways we can align our efforts for greater impact within our region and the province at large.

Thank you so much for your commitment to the success of our college and our communities.

Sincerely,



Maggie Matear, PhD, MBA  
President and CEO



