



The Corporation of the Village of Salmo

REGULAR MEETING (#09-25) INCLUDING ITEMS CLOSED TO THE PUBLIC

A Regular Meeting of the Council of the Village of Salmo to be held in Council Chambers at 423 Davies Avenue, Salmo, B.C. on **Tuesday, May 13, 2025 at 7:00 p.m.**

The public may attend in person or electronically. The electronic link will be available on our website on Tuesday.

Traditional Lands Acknowledgement Statement: We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

AGENDA:

1. Call to Order

2. Adoption of Agenda

STAFF RECOMMENDATION:

Pg.1

That the agenda of Regular Meeting #09-25 of Tuesday, May 13, 2025 be adopted as amended from *Council Procedure Bylaw #663, 2014* Schedule "A" to include an Audited Financial Statements section, a New Business section, an Administrative Report section, a Public Question period, and an *In Camera* section.

3. 2024 Audited Financial Statements

(1) **STAFF RECOMMENDATION:**

Pg.5

That Council accept the 2024 Audited Financial Statements as prepared by the auditors Childs Chanton Chartered Professional Accountants.

4. Delegations

(1) Salmo Lions Club & Royal Canadian Legion Re: No Food Trucks On Canada Day - #16

Pg.29

5. New Business

6. Adoption of the Minutes

(1) **STAFF RECOMMENDATION:**

Pg.33

That the minutes of Regular Council meeting #08-25 of Tuesday, April 22, 2025 be adopted as presented.

7. Referrals from Delegations - NIL

8. Referrals from Prior Meetings - NIL

9. Policy Development & Review - NIL

10. Bylaw Development & Review

- (1) **Fire Department Remuneration Amendment Bylaw #764, 2025** Pg.37
STAFF RECOMMENDATION:
That the “*Fire Department Remuneration Amendment Bylaw #764, 2025*” be given third reading.
- (2) **Fire Prevention Amendment Bylaw #765, 2025** Pg.43
STAFF RECOMMENDATION:
That the “*Fire Prevention Amendment Bylaw #765, 2025*” be given third reading.
- (3) **Village of Salmo Volunteer Fire Department Amendment Bylaw #766, 2025** Pg.57
STAFF RECOMMENDATION:
That the “*Village of Salmo Volunteer Fire Department Amendment Bylaw #766, 2025*” be given third reading.
- 11. Administrative Report**
- (1) **Salmo Climbing Society Update** Pg.69
STAFF RECOMMENDATION:
That Council accepts the CAO report for information.
- (2) **Fire Truck Purchase Update** Pg.87
STAFF RECOMMENDATION:
That Council accepts the CAO report for information.
- (3) **Recreation Enhancements in Accessibility for Children (REACH) Grant Workplan Approval** Pg.89
STAFF RECOMMENDATION:
That Council direct administration to complete the Columbia Basin Trust’s REACH grant workplan with the proposed project items.
- 12. Accounts Payable**
- STAFF RECOMMENDATION:** Pg.93
That Council receive for information the list of accounts payable cheques and electronic fund transfers from April 17 to May 5, 2025 totaling \$62,253.40.
- 13. Correspondence Requiring a Council Decision**
- (1) **Rural Mobility Community Advisory Committee Re: Contribution to the Everyone Rides Program - #17** Pg.95
STAFF RECOMMENDATION:
That staff be directed to apply to the Community Development Funds from the RDCK in the amount of \$1,500 to be used to contribute to the Everyone Rides Program.
- (2) **Salmo Lions Club Re: Planting the Village Planters Around Town - #20** Pg.99

STAFF RECOMMENDATION:

That Council approve the Salmo Lions Club planting flowers in the Village planters around town with the Village covering the cost of the flowers and providing \$300 for their services.

- (3) **Salmo Valley Youth & Community Centre Re: Renovation Request - #21** Pg.101

STAFF RECOMMENDATION:

That Council approve the proposed renovations for the new arts studio at the Salmo Valley Youth Community Centre.

14. Correspondence for Information Only

STAFF RECOMMENDATION:

That Council receive for information the following correspondence from:

- (1) **Canadian Heritage Re: 2025 Celebrate Canada Funding - #15** Pg.113
(2) **BC Hydro Re: Sheep Creek Nutrient Addition Program - #18** Pg.115

15. Member Reports & Inquiries

- (1) **Councillor Cox**
(2) **Councillor Heatlie**
(3) **Councillor Lins**
(4) **Councillor Neil**
(5) **Mayor Lockwood**

STAFF RECOMMENDATION:

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That the verbal and written reports of Mayor and Council be received for information.

16. Public Question Period

17. In Camera Resolution

That the meeting be closed to the public under Sections 90(1)(e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality of the *Community Charter*.

18. Reconvene Open Meeting

19. Adjournment

The next regularly scheduled Council meeting will be on May 27, 2025 at 7:00 p.m.

THE CORPORATION OF THE VILLAGE OF SALMO
FINANCIAL STATEMENTS
DECEMBER 31, 2024

THE CORPORATION OF THE VILLAGE OF SALMO
INDEX TO THE FINANCIAL STATEMENTS
For the Year Ended December 31, 2024

Management Report

Independent Auditors' Report

Financial Statements

Statement of Financial Position

Statement of Operations and Accumulated Surplus

Statement of Changes in Financial Assets

Statement of Cash Flows

Notes to the Financial Statements

Schedule A - Schedule of Tangible Capital Assets

Schedule B - Schedule of Segmented Information

Schedule C - Growing Communities Fund Reconciliation

Schedule D - Capacity Funding Reconciliation

Exhibit 1 - Province of BC Grant Reconciliations (Unaudited)

THE CORPORATION OF THE VILLAGE OF SALMO

MANAGEMENT REPORT

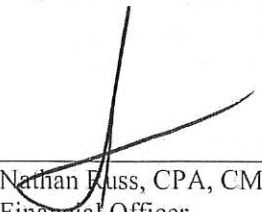
For the Year Ended December 31, 2024

RESPONSIBILITY FOR FINANCIAL REPORTING

Management is responsible for the preparation of the accompanying financial statements. The financial statements have been prepared in accordance with the accounting principles disclosed in Note 1 to the financial statements and include amounts that are based on estimates and judgments. Management believes that the financial statements fairly present The Corporation of the Village of Salmo's financial position and results of operations. The integrity of the information presented in the financial statements, including estimates and judgments relating to matters not concluded by fiscal year-end, is the responsibility of management. The financial statements have been approved by Council.

Management has established and maintained appropriate systems of internal control including policies and procedures, which are designed to provide reasonable assurance that The Corporation of the Village of Salmo's assets are safeguarded and that reliable financial records are maintained to form a proper basis for preparation of the financial statements.

The independent external auditors, Childs Chanton Chartered Professional Accountants, have been appointed by Council to express an opinion as to whether the financial statements present fairly, in all material respects, The Corporation of the Village of Salmo's financial position, results of operations, and changes in net financial assets are in conformity with the accounting principles disclosed in Note 1 to the financial statements. The report of Childs Chanton Chartered Professional Accountants, follows and outlines the scope of their examination and their opinion on the financial statements.



Nathan Russ, CPA, CMA
Financial Officer

CHILDS CHANTON

CHARTERED PROFESSIONAL ACCOUNTANTS*

* Denotes Professional Corporation

Jeremy J. Childs, CPA, CA
Marie C. Chanton, CPA, CA

241 Columbia Avenue, Castlegar, BC V1N 1G3 Phone: (250) 365-7287 Fax: (250) 365-6066

INDEPENDENT AUDITOR'S REPORT

To the Mayor and Council of
The Corporation of the Village of Salmo

Opinion

We have audited the accompanying financial statements of the Corporation of the Corporation of the Village of Salmo, which comprise the statement of financial position as at December 31, 2024 and the statements of operations, change in net debt and cash flow for the year then ended, and a summary of significant accounting policies and other explanatory information.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Corporation of the Corporation of the Village of Salmo (the Village) as at December 31, 2024 and the results of its operations, changes in net debt, and its cash flow for the year then ended in accordance with Canadian public sector accounting standards.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Village in accordance with the ethical requirements that are relevant to our audit of financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Other Matter

Our audit was conducted for the purpose of forming an opinion on the financial statements taken as a whole. Exhibit 1 is presented for the purposes of additional information and is not a required part of the financial statements. Such information has not been subject to the auditing procedures applied in the audit of the financial statements and, accordingly we express no opinion thereon.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian public sector accounting standards and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Village's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Village or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Village's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users made on the basis of these financial statements. As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Village's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Village's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Village to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient and appropriate audit evidence regarding the financial information of the Village to express an opinion on the financial statements. We are responsible for the direction, supervision and performance of the audit. We remain solely responsible for our audit opinion.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit. We also provide those charged with governance with a statement that we have complied with relevant ethical requirements regarding independence, and to communicate with them all relationships and other matters that may reasonably be thought to bear on our independence, and where applicable, related safeguards.

April 22, 2025

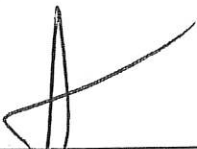

 CHILDS CHANTON
 CHARTERED PROFESSIONAL ACCOUNTANTS
 Castlegar, BC

THE CORPORATION OF THE VILLAGE OF SALMO
STATEMENT OF FINANCIAL POSITION

As at December 31, 2024

	<u>2024</u>	<u>2023</u>
Financial Assets		
Cash and cash equivalents (Note 3)	\$ 3,884,422	\$ 3,341,232
Accounts receivable (Note 4)	194,742	250,808
MFA deposits (Note 5)	<u>15,638</u>	<u>15,112</u>
	<u>4,094,802</u>	<u>3,607,152</u>
Financial Liabilities		
Accounts payable and accrued liabilities (Note 6)	266,963	174,182
Deferred revenue (Note 7)	446,586	233,329
Accrued future payroll benefits (Note 8)	36,600	29,609
Debt (Note 9)	594,305	633,628
Asset retirement obligations (Note 10)	<u>732,786</u>	<u>699,690</u>
	<u>2,077,240</u>	<u>1,770,438</u>
Net Financial Assets	2,017,562	1,836,714
Non-Financial Assets		
Tangible capital assets (Note 11)	9,634,373	9,736,556
Inventory	8,498	9,373
Other assets (Note 12)	17,317	17,317
Prepaid expenses	<u>23,164</u>	<u>22,978</u>
	<u>9,683,352</u>	<u>9,786,224</u>
Accumulated Surplus (Note 13)	<u>\$ 11,700,914</u>	<u>\$ 11,622,938</u>
Trust Funds (Note 14)		
Commitments and Contingencies (Note 17)		


Diana Lockwood
Mayor


Nathan Russ, CPA, CMA
Financial Officer

THE CORPORATION OF THE VILLAGE OF SALMO
STATEMENT OF OPERATIONS AND ACCUMULATED SURPLUS
For the Year Ended December 31, 2024

	<u>2024 Budget</u> (Note 18)	<u>2024</u>	<u>2023</u>
Revenue			
Taxes	\$ 502,851	\$ 504,983	\$ 478,272
Sale of services	114,259	134,545	114,635
Other revenue from own sources	168,290	128,263	132,071
Investment income	35,684	86,442	80,070
Government transfers- unconditional	459,000	498,600	459,000
Government transfers - conditional	749,743	416,995	1,453,632
Water user fees	204,461	203,766	190,532
Sewer user fees	<u>344,019</u>	<u>341,681</u>	<u>311,324</u>
	<u>2,578,307</u>	<u>2,315,275</u>	<u>3,219,536</u>
Expenses			
General government	947,481	691,046	521,806
Protective services	269,147	113,945	108,340
Transportation services	358,054	266,987	212,228
Environmental health services	118,762	113,503	105,655
Public health and welfare services	15,250	13,002	16,289
Parks, recreation and cultural services	64,650	51,113	40,696
Interest and other debt charges	22,118	22,120	22,542
Water utility operations	157,176	150,423	124,463
Sewer utility operations	418,239	336,483	320,491
Accretion	-	33,095	31,601
Amortization	<u>408,542</u>	<u>445,582</u>	<u>431,877</u>
	<u>2,779,419</u>	<u>2,237,299</u>	<u>1,935,988</u>
Annual surplus	(201,112)	77,976	1,283,548
Accumulated surplus, beginning of the year	<u>11,622,938</u>	<u>11,622,938</u>	<u>10,339,390</u>
Accumulated surplus, end of the year	<u>\$ 11,421,826</u>	<u>\$ 11,700,914</u>	<u>\$ 11,622,938</u>

The accompanying summary of significant accounting policies and notes form an integral part of these financial statements

THE CORPORATION OF THE VILLAGE OF SALMO
STATEMENT OF CHANGES IN NET FINANCIAL ASSETS
For the Year Ended December 31, 2024

	<u>2024 Budget</u>	<u>2024</u>	<u>2023</u>
Annual surplus	\$ (201,112)	\$ 77,976	\$ 1,283,548
Acquisition of tangible capital assets	(363,650)	(343,399)	(1,353,984)
Amortization of capital assets	<u>408,542</u>	<u>445,582</u>	<u>431,877</u>
	(156,220)	180,159	361,441
Acquisition (consumption) of prepaid expenses	-	(186)	527
Acquisition (consumption) of supply inventory	<u>-</u>	<u>875</u>	<u>(427)</u>
	-	689	100
Increase (decrease) in net financial assets	(156,220)	180,848	361,541
Net financial assets, beginning of year	<u>1,836,714</u>	<u>1,836,714</u>	<u>1,475,173</u>
Net financial assets, end of the year	\$ <u>1,680,494</u>	\$ <u>2,017,562</u>	\$ <u>1,836,714</u>

The accompanying summary of significant accounting policies and notes form an integral part of these financial statements

THE CORPORATION OF THE VILLAGE OF SALMO
STATEMENT OF CASH FLOWS
For the Year Ended December 31, 2024

	<u>2024</u>	<u>2023</u>
Cash Provided by (Used In)		
Operating Activities		
Annual surplus	\$ 77,976	\$ 1,283,548
Items not involving cash:		
Amortization of tangible capital assets	445,582	431,877
Accretion	33,095	31,601
Actuarial adjustments	(15,491)	(14,035)
Initial recognition of asset retirement obligation	<u>-</u>	<u>668,090</u>
	541,162	2,401,081
Increase (decrease) in non-cash working capital balances:		
Accounts receivable	56,065	(51,887)
MFA deposits	(526)	(455)
Accounts payable and accrued liabilities	92,781	31,699
Deferred revenue	213,257	130,297
Accrued future payroll benefits	6,991	(895)
Inventory	875	(427)
Prepaid expenses	<u>(184)</u>	<u>527</u>
	910,421	2,509,940
Financing Activities		
Debt repayment	<u>(23,832)</u>	<u>(44,972)</u>
Capital Activities		
Acquisition of tangible capital assets	<u>(343,399)</u>	<u>(1,353,984)</u>
Net increase in cash and cash equivalents	543,190	1,110,984
Cash and cash equivalents, beginning of year	<u>3,341,232</u>	<u>2,230,248</u>
Cash and cash equivalents, end of year	<u>\$ 3,884,422</u>	<u>\$ 3,341,232</u>

The accompanying summary of significant accounting policies and notes form an integral part of these financial statements

THE CORPORATION OF THE VILLAGE OF SALMO

NOTES TO THE FINANCIAL STATEMENTS

December 31, 2024

1. Significant Accounting Policies

The Corporation of the Village of Salmo (the "Village") is a local government in the Province of British Columbia. The financial statements have been prepared in accordance with Canadian public sector accounting standards.

The following is a summary of the Village's significant accounting policies:

(a) Basis of Presentation

The Village's resources and operations are segregated into general, water and sewer funds and statutory and non-statutory reserve funds and reserves for future capital expenditures for accounting and financial reporting purposes. These financial statements include the accounts of all the funds of the Village. Inter-fund transactions and balances have been eliminated.

(b) Revenue Recognition

Sources of revenue are recorded on the accrual basis and include revenue in the period in which the transactions or events occurred that give rise to the revenues. Taxation revenues are recognized at the time of issuing the property tax notices for the fiscal year. Sale of services and user fee revenues are recognized when the service or product is rendered by the Village.

Grant revenues are recognized when the funding becomes receivable. Revenue unearned in the current period is recorded as deferred revenue.

(c) Deferred Revenue

Deferred revenue represents funds received for specific purposes which are externally restricted by legislation, regulation or agreement and are not available for general municipal purposes as well as licenses, permits, other fees and grants which have been collected, but for which the related services have not been performed and or projects have not been constructed. These amounts will be recognized as revenues in the fiscal year in which they are used for the specified purpose, the services are performed and or the projects are constructed.

(d) Government Transfers

Government transfers are recognized in the financial statements as revenue in the period in which events giving rise to the transfer occur, providing the transfers are authorized, any eligibility criteria have been met and reasonable estimates can be made.

(e) Financial Instruments

The Village's financial instruments consist of cash and cash equivalents, accounts receivable, accounts payable and accrued liabilities, accrued future payroll benefits and debt. It is management's opinion that the Village is not exposed to significant interest, currency, liquidity, or credit risks arising from these financial instruments. The fair values of these financial instruments approximate their carrying values.

(f) Accrued Future Payroll Benefits

The Village records the cost of future payroll benefits over the employee's term of employment.

(g) Interest and Actuarial Gains on Long Term Debt

The Village records interest expense on long-term debt on an accrual basis and actuarial gains when realized as a reduction of the principal balance.

THE CORPORATION OF THE VILLAGE OF SALMO

NOTES TO THE FINANCIAL STATEMENTS

December 31, 2024

1. Significant Accounting Policies (continued)

(h) Cash and Cash Equivalents

Cash and cash equivalents consist of cash on hand, balances with banks and highly liquid temporary money market instruments.

(i) Tangible Capital Assets

Tangible capital assets, comprised of capital assets and capital assets under construction, are recorded at cost and are classified according to their functional use. Amortization is recorded on a straight-line basis over the estimated useful life of the asset commencing the year the asset is put in to service. Donated tangible capital assets are reported at fair value at the time of donation. Estimated useful lives are as follows:

Land Improvements	15 to 20 years
Buildings	40 years
Fixtures, Furniture, Equipment and Vehicles	6 to 10 years
Roads and Paving	20 to 40 years
Bridge and Other Transportation Structures	40 to 50 years
Water Infrastructure	20 to 60 years
Sewer Infrastructure	20 to 60 years

(j) Non-Financial Assets

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the ordinary course of operations.

(k) Statutory Reserves

Statutory reserves are funds that have been restricted by council. Formal establishing bylaws have been adopted pursuant to the Community Charter, which define how these reserves are to be used.

(l) Liability for Contaminated Sites

Contaminated sites are a result of contamination being introduced into air, soil, water or sediment of a chemical, organic, or radioactive material or live organism that exceeds an environmental standard. The liability is recorded net of any expected recoveries. A liability for remediation of contaminated sites is recognized when a site is not in productive use and all of the following criteria are met:

- an environmental standard exists;
- contamination exceeds the environmental standard;
- the Village is directly responsible, or accepts responsibility;
- it is expected that a future economic benefit will be given up; and
- a reasonable estimate of the amount can be made.

The liability is recognized as management's estimate of the cost of post-remediation including operation, maintenance, and monitoring that are an integral part of the remediation strategy for a contaminated site.

There are no liabilities to be recorded as at December 31, 2024.

THE CORPORATION OF THE VILLAGE OF SALMO
NOTES TO THE FINANCIAL STATEMENTS
December 31, 2024

1. Significant Accounting Policies (continued)

(m) Use of Estimates

The preparation of financial statements in accordance with Canadian public sector accounting standards requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements, and the reported revenues and expenses during the reporting period. Significant areas requiring estimates include the useful lives of tangible capital assets for amortization, future employee benefits, allowance for doubtful accounts, provision for contingencies, and timing and extent of future asset retirement obligations. Actual results could differ from management's best estimates as additional information becomes available in the future.

(n) Budget

Budget data presented in these financial statements is based on the Village's Five Year Financial Plan for the years 2024-2028, adopted by Council on May 6, 2024.

(o) Segments

The Village conducts its business through a number of reportable segments. These operating segments are established by senior management to facilitate the achievement of the Village's long-term objectives to aid in resource allocation decisions, and to assess operational performance.

(p) Asset retirement obligations

An asset retirement obligation is a legal obligation associated with the retirement of a tangible capital asset that the Village will be required to settle. The Village recognizes asset retirement obligations when there is a legal obligation to incur retirement costs in relation to a tangible capital asset, the past transaction or event giving rise to the liability has occurred, it is expected that future economic benefits will be given up, and a reasonable estimate of the amount can be made.

Asset retirement obligations are initially measured at the best estimate of the amount required to retire a tangible capital asset at the financial statement date. The estimate of a liability includes costs directly attributable to asset retirement activities.

Asset retirement obligations are recorded as liabilities with a corresponding increase to the carrying amount of the related tangible capital asset. The obligation is adjusted to reflect period-to-period changes in the liability resulting from the passage of time and for revisions to either the timing or the amount of the original estimate of the undiscounted cash flows or the discount rate.

2. Change in accounting policy

On January 1, 2024, the Village adopted new Public Sector Accounting Standard Section PS 3400 Revenue. This section establishes standards on how to account for and report on revenue. The standard was applied prospectively and had no impact on the comparative figures.

THE CORPORATION OF THE VILLAGE OF SALMO

NOTES TO THE FINANCIAL STATEMENTS

December 31, 2024

3. Cash and Cash Equivalents

Cash and cash equivalents in the statement of financial position are comprised of:

	2024	2023
Cash	\$ 3,728,749	\$ 3,192,704
MFA bond and money market funds	<u>155,673</u>	<u>148,528</u>
	<u>\$ 3,884,422</u>	<u>\$ 3,341,232</u>

Municipal Finance Authority (MFA) pooled investment funds are considered equivalent to cash because of their liquidity.

4. Accounts Receivable

	2024	2023
Property taxes	\$ 100,845	\$ 105,339
Utility billings	39,705	46,075
Other governments	15,893	30,194
Trade and other receivables	<u>38,299</u>	<u>69,200</u>
	<u>\$ 194,742</u>	<u>\$ 250,808</u>

5. Municipal Finance Authority Debt Reserve Fund

The Municipal Finance Authority of British Columbia provides capital financing for regional districts and their member municipalities. As a condition of this financing, a portion of the debenture proceeds is withheld by the Municipal Finance Authority as a Debt Reserve Fund. The Municipal Finance Authority must then use this fund if at any time there are insufficient funds to meet payments on its obligations. Upon maturity of the debt issue, the unused portion is discharged to the municipality. The Village recognizes these cash deposits on the financial statements.

The Village also executes demand notes in connection with each debenture whereby the Village may be required to loan certain amounts to the Municipal Finance Authority. These demand notes are contingent in nature and are not recorded in the financial statements.

As at December 31, 2024, the total of the Debt Reserve and Demand Note balances are as follows:

	2024 Cash Deposit	2024 Demand Note	2023 Cash Deposit	2023 Demand Note
General fund	\$ <u>15,638</u>	\$ <u>22,711</u>	\$ <u>15,112</u>	\$ <u>22,711</u>

6. Accounts Payable and Accrued Liabilities

	2024	2023
Trades payable	\$ 242,584	\$ 153,153
Accrued wages and benefits	<u>24,379</u>	<u>21,029</u>
	<u>\$ 266,963</u>	<u>\$ 174,182</u>

THE CORPORATION OF THE VILLAGE OF SALMO
NOTES TO THE FINANCIAL STATEMENTS
December 31, 2024

7. Deferred Revenue

	Opening Balance	Contributions Received	Revenue Recognized	Ending Balance
Federal Gas tax grant*	\$ -	\$ 115,320	\$ (115,320)	\$ -
Other grants and contributions	204,254	333,308	(123,124)	414,438
Prepaid taxes, licenses, & fees	29,075	26,523	(23,450)	32,148
	<u>\$ 233,329</u>	<u>\$ 475,151</u>	<u>\$ (261,894)</u>	<u>\$ 446,586</u>

* The Federal Gas tax grant and the Growing Communities Fund is recognized into revenue and immediately transferred into the Community Works fund and the Growing Communities Fund reserve, respectively.

8. Accrued Future Payroll Benefits

	2024	2023
Holiday Pay	\$ 12,612	\$ 10,581
Sick Leave	17,741	15,667
Banked Overtime	6,247	3,361
	<u>\$ 36,600</u>	<u>\$ 29,609</u>

The Village accrues holiday pay and banked overtime as they are earned by the employee, however, it is expected that these substantially funded liabilities will be met on a continuous basis over the long-term. Payment of these amounts will be funded from revenues of the period in which they are settled.

9. Debt

Debt Bylaw #	Purpose of Bylaw	Interest rate %	Year of Maturity	Original Issue	2024 Balance	2023 Balance
General Purposes:						
311	John Deere loader	2.60%	2023	\$ 137,000	\$ -	\$ -
549	Wellness centre	2.25%	2039	885,000	569,035	596,360
610	Public works shop	1.47%	2026	150,000	25,270	37,268

Total Debt \$ 594,305 \$ 633,628

Principal payments and expected actuarial additions for the next 5 years and thereafter are as follows:

	Total
2025	\$ 40,836
2026	42,407
2027	30,737
2028	31,967
2029	33,245
Thereafter	415,113
	<u>\$ 594,305</u>

THE CORPORATION OF THE VILLAGE OF SALMO

NOTES TO THE FINANCIAL STATEMENTS

December 31, 2024

10. Asset Retirement Obligations

Existing laws and regulations require the Village to take specific actions regarding the removal and disposal of certain capital assets at the end of their useful life. Asset retirement obligations related to buildings, sewer, and storm sewer infrastructure capital assets, are amortized over the remaining expected useful life of the related assets.

Estimated costs totaling \$1,852,219 using an inflation rate of 3.5% have been discounted using a present value calculation with a discount rate of 4.73%. The discount rate used was based on borrowing rate for liabilities with similar risks and maturity. The timing of these expenditures is estimated to occur between 2025 and 2048 with the regular replacement, renovation, or disposal of assets. No recoveries are expected at this time.

The following is a summary of asset retirement obligation transactions for the year:

	2024	2023
Opening asset retirement obligation	\$ 699,691	\$ -
Initial recognition of expected discounted cash flows	-	668,090
Increase due to accretion	33,095	31,601
Closing asset retirement obligation	<u>\$ 732,786</u>	<u>\$ 699,691</u>

11. Tangible Capital Assets

	Cost	Accumulated Amortization	2024 Net Book Value	2023 Net Book Value
Land	\$ 1,256,899	\$ -	\$ 1,256,899	\$ 1,256,899
Buildings	3,473,821	1,380,577	2,093,244	2,091,355
Vehicles, equipment & furniture	2,526,904	1,915,998	610,906	672,742
Transportation infrastructure	3,845,603	2,045,702	1,799,901	1,821,464
Water infrastructure	2,599,309	1,062,326	1,536,983	1,548,522
Sewer infrastructure	4,051,326	1,714,886	2,336,440	2,345,574
	<u>\$ 17,753,862</u>	<u>\$ 8,119,489</u>	<u>\$ 9,634,373</u>	<u>\$ 9,736,556</u>

See Schedule A - Schedule of tangible capital assets for more information.

12. Other Assets

	2024	2023
Property acquired for taxes	<u>\$ 17,317</u>	<u>\$ 17,317</u>

THE CORPORATION OF THE VILLAGE OF SALMO
NOTES TO THE FINANCIAL STATEMENTS
December 31, 2024

13. Accumulated Surplus

	2024	2023
Reserves		
Ambulance service	\$ 12,953	\$ 12,728
Community works fund	472,450	416,906
Curling rink	19,176	18,858
Employee sick leave	10,000	10,000
Fire department equipment	185,012	138,857
Growing communities reserve	703,596	829,098
Jaws of life	272,254	243,069
Machinery & equipment	218,630	160,899
Parks	17,984	15,848
Sewer infrastructure	51,305	3,605
Water infrastructure	343,408	332,731
Wellness centre	<u>134,921</u>	<u>123,257</u>
	2,441,689	2,305,856
Operating surplus	952,746	913,846
Invested in tangible capital assets	<u>8,306,479</u>	<u>8,403,236</u>
Total Accumulated Surplus	<u>\$ 11,700,914</u>	<u>\$ 11,622,938</u>

14. Trust Funds

The Cemetery Care Trust Fund is not reported in these financial statements. The following is a summary of Trust Fund transactions for the year:

	2024	2023
Balances, beginning of year	\$ 26,925	\$ 26,034
Contributions received	455	445
Interest earned	<u>456</u>	<u>446</u>
Balances, end of year	<u>\$ 27,836</u>	<u>\$ 26,925</u>

15. Taxes Levied For Other Paid Authorities

In addition to taxes levied for municipal purposes, the Village is legally obligated to collect and remit taxes levied for the following authorities. These collections and remittances are not recorded as revenue and expenses.

	2024	2023
Provincial Government - School taxes	\$ 395,630	\$ 380,846
Provincial Government - Police taxes	69,835	65,595
Regional District of Central Kootenay	366,022	337,295
West Kootenay Boundary Hospital District	37,449	37,727
British Columbia Assessment Authority	9,362	8,982
Municipal Finance Authority	<u>48</u>	<u>47</u>
	<u>\$ 878,346</u>	<u>\$ 830,492</u>

THE CORPORATION OF THE VILLAGE OF SALMO

NOTES TO THE FINANCIAL STATEMENTS

December 31, 2024

16. Pension Plan

The Village of Salmo and its employees contribute to the Municipal Pension Plan (a jointly trustee pension plan). The board of trustees, representing plan members and employers, is responsible for administering the plan, including investment of assets and administration of benefits. The plan is a multi-employer defined benefit pension plan. Basic pension benefits provided are based on a formula. As at December 31, 2023, the plan has about 256,000 active members and approximately 129,000 retired members. Active members include approximately 45,000 contributors from local governments.

Every three years, an actuarial valuation is performed to assess the financial position of the plan and adequacy of plan funding. The actuary determines an appropriate combined employer and member contribution rate to fund the plan. The actuary's calculated contribution rate is based on the entry-age normal cost method, which produces the long-term rate of member and employer contributions sufficient to provide benefits for average future entrants to the plan. This rate may be adjusted for the amortization of any unfunded actuarial liability.

The most recent actuarial valuation of the Municipal Pension Plan at December 31, 2021, indicated a \$3,761 million funding surplus for basic pension benefits on a going concern basis.

The next valuation will be as at December 31, 2024 with results available in 2025.

Employers participating in the plan record their pension expense as the amount of employer contributions made during the fiscal year (defined contribution pension plan accounting). This is because the plan records accrued liabilities and accrued assets for the plan in aggregate, resulting in no consistent and reliable basis for allocating the obligation, assets and cost to individual employers participating in the plan.

The Village of Salmo paid \$47,860 (2023 - \$39,143) for employer contributions to the plan in fiscal 2024.

17. Commitments and Contingencies

Regional District debt

Regional District debt is under the provisions of the Community Charter of BC a direct, joint and several liability of the District and each member municipality within the District including the Village of Salmo.

Claims for Damages

In the normal course of a year the Village is faced with lawsuits and claims for damages of a diverse nature. The outcome of these claims cannot be reasonably determined at this time.

Reciprocal Insurance Exchange Agreement

The Village is a subscribed member of the Municipal Insurance Association of British Columbia (The "Exchange") as provided by Section 3.02 of the Insurance Act of British Columbia. The main purpose of the Exchange is to pool the risks of liability so as to lessen the impact upon any subscriber. Under the Reciprocal Insurance Exchange agreement, the Village is assessed a premium and specific deductible based on population and claims experience. The obligation of the Village with respect to the Exchange and/or contracts and obligations entered into by the Exchange on behalf of its subscribers in connection with the Exchange are in every case several and not joint and several. The Village irrevocably and unconditionally undertakes and agrees to indemnify and save harmless the other subscribers against liability losses and costs which the other Subscriber may suffer.

THE CORPORATION OF THE VILLAGE OF SALMO

NOTES TO THE FINANCIAL STATEMENTS

December 31, 2024

18. Budget Data

The reconciliation of the approved budget for the current year to the budget figures reported in these financial statement is as follows:

	2024
Budget surplus per Statement of Operations	\$ (201,112)
Less: Capital expenditures	363,650
Debt principal repayments	23,832
Budgeted transfers to reserves	339,199
Add: Budgeted transfers from surplus & reserves	519,251
Amortization	408,542
Debt proceeds	-
Net annual budget	<u>\$ -</u>

19. Segmented Information

The Village is a diversified municipal government institution that provides a wide range of services to its citizens. Village services are provided by departments and their activities are reported in these service areas. Departments disclosed in the segmented information, along with the services they provide, are as follows:

General Government Services

The Departments and Divisions within General Government Services are responsible for adopting bylaws & administrative policy; levying and collecting taxes and utilities; acquiring, disposing and managing Village assets; ensuring effective financial management and communication; administering Village grants; emergency planning; economic development; preparing land use plans, bylaws and policies for sustainable development of the Village; monitoring and reporting performance; and ensuring that high quality Village service standards are met. The general revenue reported under the department includes revenues associated with taxation, business tax revenues and senior government payments in lieu of taxes. These revenues have not been apportioned to other departments supported by the general fund.

Protective Services

Protective Services comprises of fire protection and bylaw enforcement. Bylaw is responsible for parking and other bylaw enforcement, as well as domestic animal control.

The mandate of the Fire and Rescue Services is to protect life, property and the environment through the provision of emergency response, inspections, code enforcement and public education, ensuring safety for the public.

Transportation Services

Transportation Services is responsible for planning, building, operating and maintaining the Village's physical infrastructure including roads and sidewalks, civic buildings and facilities. In addition, the divisions provide services for storm sewer services, and fleet services.

Environmental Health

Environmental Health is responsible for the Village's solid waste collection services.

THE CORPORATION OF THE VILLAGE OF SALMO

NOTES TO THE FINANCIAL STATEMENTS

December 31, 2024

19. **Segmented Information** (continued)

Public Health and Welfare

Public Health and Welfare maintains the cemetery grounds and operations for the Village.

Parks, Culture and Recreation Services

Parks, Culture and Recreation is responsible for providing, facilitating the development of, and maintaining high quality parks, recreation facilities and cultural services.

Water and Sewer Utility Operations

The Water Utility is responsible for planning, designing, building and maintaining the Village's drinking water distribution system including the reservoir, water mains and pump stations. The Sewer and Drainage Utility collects, treats and disposes sanitary sewage and drainage through the wastewater treatment plant and the network of sewer mains and pump stations.

THE CORPORATION OF THE VILLAGE OF SALMO SCHEDULE A - SCHEDULE OF TANGIBLE CAPITAL ASSETS

For the Year Ended December 31, 2024

	Additions & Reallocation of Assets Under Construction		Disposals	Closing Balance		Accumulated Amortization Opening Balance		Amortization Expense	Reduction on Disposals	Accumulated Amortization Closing Balance		Net Carrying Amount End of year
	Opening Balance											
Tangible Capital Assets												
Land	\$ 1,256,899	\$ -	\$ -	\$ 1,256,899	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,256,899
Buildings	3,377,002	96,819	-	3,473,821	1,285,647	-	-	94,930	-	1,380,577	-	2,093,244
Vehicles, equipment & furniture	2,495,318	31,586	-	2,526,904	1,822,576	-	-	93,422	-	1,915,998	-	610,906
Transportation infrastructure	3,777,039	68,564	-	3,845,603	1,955,575	-	-	90,127	-	2,045,702	-	1,799,901
Water infrastructure	2,551,320	47,989	-	2,599,309	1,002,798	-	-	59,528	-	1,062,326	-	1,536,983
Sewer infrastructure	3,952,885	98,441	-	4,051,326	1,607,311	-	-	107,575	-	1,714,886	-	2,336,440
Total	\$ 17,410,463	\$ 343,399	\$ -	\$ 17,753,862	\$ 7,673,907	\$ -	\$ -	\$ 445,582	\$ -	\$ 8,119,489	\$ -	\$ 9,634,373

THE CORPORATION OF THE VILLAGE OF SALMO SCHEDULE B - SCHEDULE OF SEGMENTED INFORMATION

For the Year Ended December 31, 2024

	General Government	Protective Services	Transportation Services	Environmental Health Services	Public Health Services	Parks & Recreation	Water Utility	Sewer Utility	2024 Total
Revenues									
Taxes	\$ 504,983	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 504,983
Sales of Service	-	-	-	103,771	2,307	-	14,797	13,670	134,545
Other revenue from own services	31,238	20,973	6,242	-	55,152	14,658	-	-	128,263
Investment income	86,442	-	-	-	-	-	-	-	86,442
Government transfers- unconditional	498,600	-	-	-	-	-	-	-	498,600
Government transfers-conditional	268,731	106,666	17,236	6,802	10,000	7,560	-	-	416,995
Water user fees	-	-	-	-	-	-	203,766	-	203,766
Sewer user fees	-	-	-	-	-	-	-	341,681	341,681
	<u>1,389,994</u>	<u>127,639</u>	<u>23,478</u>	<u>110,573</u>	<u>67,459</u>	<u>22,218</u>	<u>218,563</u>	<u>355,351</u>	<u>2,315,275</u>
Expenditures									
Wages and benefits	407,493	15,987	146,080	6,792	4,603	17,480	77,985	162,369	838,789
Supplies and services	283,552	97,958	120,906	106,711	8,400	33,633	72,439	174,114	897,713
Interest and other debt charges	-	-	2,208	-	19,912	-	-	-	22,120
Amortization	31,868	59,047	123,185	507	39,059	24,813	59,528	107,575	445,582
Accretion	<u>21,344</u>	<u>172,992</u>	<u>392,379</u>	<u>114,010</u>	<u>71,974</u>	<u>75,926</u>	<u>220,948</u>	<u>444,813</u>	<u>33,095</u>
	<u>744,257</u>	<u>345,986</u>	<u>662,478</u>	<u>227,520</u>	<u>134,946</u>	<u>142,832</u>	<u>358,471</u>	<u>787,862</u>	<u>2,237,299</u>
Annual Surplus (Deficit)	<u>\$ 645,737</u>	<u>\$ (45,353)</u>	<u>\$ (368,901)</u>	<u>\$ (3,437)</u>	<u>\$ (4,515)</u>	<u>\$ (53,708)</u>	<u>\$ (2,385)</u>	<u>\$ (89,462)</u>	<u>\$ 77,976</u>

THE CORPORATION OF THE VILLAGE OF SALMO
SCHEDULE C - GROWING COMMUNITIES FUND RECONCILIATION
December 31, 2024

Province of BC Growing Communities Fund reconciliation

The following is a summary of fund transactions for the current year:

	<u>2024</u>
Growing Communities Fund opening balance	\$ 829,731
Interest earned during the year	14,904
Less: Eligible use of funds	140,406
Remaining grant	<u>\$ 704,229</u>

THE CORPORATION OF THE VILLAGE OF SALMO
SCHEDULE D - CAPACITY FUNDING RECONCILIATION
December 31, 2024

Province of BC Capacity Funding for Local Government Housing Initiatives reconciliation

The following is a summary of fund transactions for the current year:

	<u>2024</u>
Capacity Fund opening balance	\$ -
Initial funds	156,221
Interest earned during the year	-
Less: Eligible use of funds	5,736
Remaining grant	<u>\$ 150,485</u>

THE CORPORATION OF THE VILLAGE OF SALMO
EXHIBIT 1 - PROVINCE OF BC GRANT RECONCILIATIONS (UNAUDITED)
December 31, 2024

Province of BC COVID-19 Restart Grant reconciliation

The following is a summary of grant transactions for the current year:

	<u>2024</u>
COVID-19 Restart Grant received opening Balance	\$ 120,467
Less grant recognition:	
Revenue shortfalls	-
Facility reopening & operating costs	3,779
Emergency planning & response costs	-
Computer & other electronic technology costs	<u>14,747</u>
Remaining grant	\$ <u><u>101,941</u></u>



DATE APR. 17/25
NO 16 TO MIC-May 13/2
FILE NO 0230-20

SCHEDULE "E"
The Corporation of the Village of Salmo
DELEGATION APPLICATION FORM

Delegate(s) Name: Keith Temple & Directors + Angela
Members of the Salmo Lions Club and Legion

Mailing Address: P.O. Box 433, Salmo BC V0G 1Z0

Email Address: Salmolionsclub@gmail.com Phone No.: 403-325-0348

Delegation Status: (select one)

[☒] Representing a Group/Organization/Business S. Lions Club & Legion
(Name of Group/Organization/Business)

[☐] Attending as an Individual

Council Date Requested for Meeting: April 22, 2025

Purpose of the Delegation Request:

Requesting no food trucks on Canada Day events that threaten the existence of service clubs & non profits in Salmo

Note:

- A copy of all information regarding the presentation **must** accompany this application.
- Delegation requests are subject to approval by the Mayor and Corporate Officer. Submission of an application is not a guarantee that you will be approved to appear before Council. Where the subject matter of a delegation pertains to legal matters, personnel, and/or private property issues, the Village of Salmo reserves the right not to approve the delegation.
- The Village of Salmo cannot guarantee you will be scheduled on the date requested

I/We acknowledge that only the above matter will be discussed during the presentation:

Signature: YK Temple

Date: 4/17/25

This information is collected by the Village of Salmo in accordance with Section 124 of the *Community Charter* and is protected under the *Freedom of Information and Protection of Privacy Act*. The information will be used to facilitate processing this request to appear as a delegation before Council. Should you have any questions about the collection of this personal information, please contact the Village of Salmo, Corporate Officer at 250.357.9433.

The applicant, in the process of submitting or authorizing this application, hereby recognizes and accepts that this material will become available to the public as part of the application, review and approval process.

KT Applicant's Initials

Return completed form along with the information regarding the presentation to the Corporate Officer either by mail, in person, by fax, or by email

Keeping Rural Communities Strong: The Vital Role of Service Clubs

Hello, my name is Keith Temple, president of the Salmo Lions Club. I have been a Lions Club member for 16 years. I love working with people to accomplish great things for my community. The Lions Club is an international organization that supports local service clubs in their structure and community goals. The Lions Club's mission is to help local clubs follow a traditional model of community-building that encourages volunteerism and fosters fundraising that is directly reinvested to support community needs not funded by tax revenue. A large percentage of the fundraising dollars received by our local Salmo Lions Clubs go directly back to our community.

Being a member of the Lions Club gives me a sense of belonging and contribution. I believe that volunteering strengthens the fabric of our community. One of the things I love about Salmo is how many non-profits and volunteers dedicate their time and resources for the betterment of our village. Their generous actions seldom get recognition, yet demographic and economic factors threaten the pillar of volunteering and non-profit organizations in rural communities.

The Salmo Lions Club is 62 years old. It is comprised of a small group of volunteers who work together on local projects, including the maintenance and upkeep of the Railway Gardens and the outdoor skating rink; as well as, raising funds for such things as youth scholarships and camps, medical equipment for hospitals, and financial support for numerous community organizations here in Salmo. Service organizations often organize community events like pancake breakfasts, barbeques, or, as the Lions Club did this past Family Day, hot dogs and hot cocoa at the skating rink. We are a small group of volunteers, but we work together to create opportunities for the community to get together. More than fundraising, we want to give back to our

community and offer activities that enrich people's lives. A handful of volunteers maintain the skating rink, coordinating their efforts with the weather throughout the winter season. The Lions Club built and maintains the skating rink with the help of willing volunteers and the Zamboni donated by Sutco. Our club is currently working on a budget to purchase underlayment and sand to create a weed barrier and for water conservation for the rink in preparation for next winter. We are not a business supported by staff and regular income; we are your neighbors who are grateful to find time in our lives to give back to our community. While we conduct other fundraising, such as selling bundled wood for campfires, hosting the Terry Fox pancake breakfast, and selling reflective house number signage, our **MAIN** source of revenue comes from the concession stand at KP Park on Canada Day weekend – monies that go back into the community.

There are increasing pressures on service clubs and non-profits to continue their efforts to provide services to communities. Another threat to the existence of service clubs or non-profits that rely on concession stand funding is the introduction of food trucks to local events. For the Salmo Lions Club, having food trucks at KP Park on Canada Day last year resulted in fewer sales of food. Knowing there was a pilot project for Food Trucks, we purchased fewer products than usual and still had food, drink, and ice cream left over. We are not there to make a profit, but nor are we in a position to lose money. We believe in supporting entrepreneurs, such as food trucks, but many people are unaware that this diverts money from organizations run by volunteers that are not well-equipped to compete.

Many non-profits depend on Canada Day to generate the revenue they need to provide their services. I hope our village will support our local organizations by inviting food trucks to other events, but not compete with them on Canada Day weekend.



The Corporation of the Village of Salmo

REGULAR MEETING MINUTES

Minutes of the Regular Meeting of the Council of the Village of Salmo held in Council Chambers at 423 Davies Avenue in Salmo, B.C. on Tuesday, April 22, 2025 at 7:00 p.m.

PRESENT:

<u>In Person:</u>	Finance Officer Nathan Russ
Mayor Diana Lockwood	CAO Derek Kwiatkowski
Councillor Jonathon Heatlie	Members of Public - 1
Councillor Jennifer Lins	<u>Electronically:</u>
	Members of the Public - 4

REGRETS: Councillor Melanie Cox and Councillor Kenzie Neil.

CALL TO ORDER: Mayor Lockwood called the meeting to order at 7:00 p.m.

SALMO VALLEY VOLUNTEER LONG SERVICE AWARD:

Rudy Huser was the recipient of the Salmo Valley Volunteer Long Service Award.

AGENDA:

R1-08-25 Moved and seconded, that the draft agenda of Regular Meeting #08-25 of Tuesday, April 22, 2025 be adopted as amended from *Council Procedure Bylaw No. 663, 2014* Schedule "B" to include a New Business section, a Bylaw Development & Review section, and a Public Question Period.

Carried.

DELEGATIONS: NIL

NEW BUSINESS: NIL

MINUTES: (Note: See official minutes and agenda package for applicable reports.)

R2-08-25 Moved and seconded, that the minutes of the Regular Council meeting
Regular Meeting #07-25 of Tuesday, April 8, 2025 be adopted as amended.
April 8, 2025

Carried.

R3-08-25 Moved and seconded, that the minutes of the Special Council meeting
Special Meeting of Monday, April 14, 2025 be adopted as presented.
April 14, 2025

Carried.

REFERRALS FROM DELEGATIONS: NIL

REFERRALS FROM PRIOR MEETINGS:

R4-08-25 Moved and seconded, that Council approve the Mobile Food & Vendor Policy A-010 as presented.

Tabled.

R5-08-25
Notice of Motion

Moved and seconded, that Council direct administration to create a plan for public engagement regarding the participation of mobile food vendors at Canada Day.

Carried.

BYLAW DEVELOPMENT & REVIEW:

R6-08-25
Financial Plan (2025-2029) Bylaw #762, 2025
- Adoption

Moved and seconded, that the "*Financial Plan (2025-2029) Bylaw #762, 2025*", having had three readings, be reconsidered and adopted.

Carried.

R7-08-25
Annual Tax Rate Bylaw #763, 2025 – Adoption

Moved and seconded, the "*Annual Tax Rate Bylaw #763, 2025*", having had three readings, be reconsidered and adopted.

Carried.

R8-08-25
Fire Department Remuneration Amendment Bylaw #764, 2025 – Second Reading

Moved and seconded, that the "*Fire Department Remuneration Amendment Bylaw #764, 2025*" be given second reading.

Carried.

R9-08-25
Fire Prevention Amendment Bylaw #765, 2025 – Second Reading

Moved and seconded, that the "*Fire Prevention Amendment Bylaw #765, 2025*" be given second reading.

Carried.

R10-08-25
Village of Salmo Volunteer Fire Department Amendment Bylaw #766, 2025 – Second Reading

Moved and seconded, that the "*Village of Salmo Volunteer Fire Department Amendment Bylaw #766, 2025*" be given second reading.

Carried.

OPERATIONAL REPORTS:

R11-08-25
Public Works

Moved and seconded, that Council receive for information the written report as presented by Public Works Foreman Fred Paton for the period of April 2025. (see *Appendix A*).

Carried.

R12-08-25
Fire Department

Moved and seconded, that Council receive for information the written report dated April 1, 2025 provided by Fire Chief David Hearn for the period of March 2025. (see *Appendix A*).

Carried.

R13-08-25 Bylaw Enforcement	Moved and seconded, that Council receive for information the written report on bylaw enforcement for the period of March 2025. (see <i>Appendix A</i>).	Carried.
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R14-08-25 CAO Report – OCP Consultation Policy	Moved and seconded, that Council accepts the CAO report for information. (see <i>Appendix A</i>).	Carried.
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Strategic Plan	Moved and seconded, that Council accepts the CAO report for information. (see <i>Appendix A</i>).	Carried.
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FINANCIAL REPORTS:

R15-08-25 Accounts Payable	Moved and seconded, that Council receive for information the list of accounts payable cheques and electronic fund transfers from April 4, 2025 to April 16, 2025 totaling \$64,463.36.	Carried.
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R16-08-25 Treasurer's Report	Moved and seconded, that Council receive for information the Treasurer's report for March 2025.	Carried.
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CORRESPONDENCE REQUIRING A DECISION: NIL

CORRESPONDENCE FOR INFORMATION ONLY: NIL

MEMBER REPORTS & INQUIRIES:

Councillor Heatlie	NIL
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Councillor Lins	NIL
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Mayor Lockwood	See <i>Appendix B</i> .
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R17-08-25 Notice of Motion	Moved and seconded, that Mayor Lockwood's speech on volunteerism be included in her written report.	Carried.
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R18-08-25 Verbal & Written Reports of Mayor & Council	Moved and seconded, that the verbal and written reports of Mayor and Council be received for information.	Carried.
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PUBLIC QUESTION PERIOD: NIL

ADJOURNMENT: Moved and seconded, that the meeting be adjourned.
R19-08-25 Carried @ 9:11 p.m.

I hereby certify the preceding to be a true and correct account of the Regular Meeting of Council held on Tuesday, April 22, 2025.

Mayor

Chief Administrative Officer/CO



The Corporation of the Village of Salmo

Request for Decision

Report Date: May 5, 2025
Meeting Date: May 13, 2025 (#09-25)
From: Derek Kwiatkowski, Chief Administrative Officer
Subject: Bylaw #764 - FIRE DEPARTMENT REMUNERATION AMENDMENT BYLAW

1. OBJECTIVE

For Council to pass 3rd reading of Fire Department Remuneration Amendment Bylaw #764.

2. DISCUSSION AND ANALYSIS

The proposed amendments of the Bylaw are to:

1. Update the language regarding fire inspection remuneration,
2. Change in financial reporting, as the existing bylaw did not follow proper accounting procedures,
3. Annual financial adjustment of position stipends.

These adjustments will harmonize Bylaw language & increase financial reporting ability.

UPDATE

On April 22nd, Council passed the second reading of the Bylaw:

“(6) The Village shall pay to the Fire Inspector a sum of fifty dollars (\$50) for each fire inspection carried out on behalf of the Village.

“(7) The Village shall budget a sum of four thousand five hundred dollars (\$4,500) annually to be used for the fire department’s social & community outreach activities.

“(8) Effective January 1, 2026, the amounts set forth under sections 2.1, 2.2, 2.3, and 2.4 of this Bylaw shall be adjusted annually by two percent (2%).”

3. RECOMMENDATION

That the “Fire Department Remuneration Amendment Bylaw #764, 2025” be given third reading.

ALTERNATIVES

1. That Council deny the “Fire Department Remuneration Amendment Bylaw #764, 2025” as presented.

THE CORPORATION OF THE VILLAGE SALMO

BYLAW #764

A BYLAW TO AMEND FIRE DEPARTMENT REMUNERATION BYLAW #557

WHEREAS section 12 of the *Community Charter* authorizes Council to provide, by bylaw, for the provision of remuneration for the Salmo Volunteer Fire Department,

NOW THEREFORE the Council of the Village of Salmo, in open meeting assembled, ENACTS AS FOLLOWS:

1. CITATION

This Bylaw may be cited as the "**FIRE DEPARTMENT REMUNERATION AMENDMENT BYLAW #764, 2025**".

2. AMENDMENTS

2.1. Section 2.6 is hereby deleted and replaced with the following:

"The Village shall pay to the Fire Inspector a sum of fifty dollars (\$50) for each fire inspection carried out on behalf of the Village."

2.2. Section 2.7 is hereby deleted and replaced with the following:

"The Village shall budget a sum of four thousand five hundred dollars (\$4,500) annually to be used for the fire department's social & community outreach activities."

2.3. Section 2.8 is hereby deleted and replaced with the following:

"Effective January 1, 2026, the amounts set forth under sections 2.1, 2.2, 2.3, and 2.4 of this Bylaw shall be adjusted annually by two percent (2%)."

3. ENACTMENT

3.1. If any section, subsection, sentence, clause or phrase of this Bylaw is for any reason held to be invalid by the decision of any court of competent jurisdiction, the invalid portion shall be severed and the part that is invalid shall not affect the validity of the remainder.

3.2. This Bylaw shall come into full force and effect on final adoption.

READ A FIRST TIME

this 14th day of April, 2025

READ A SECOND TIME

this 22nd day of April, 2025

READ A THIRD TIME

this ___ day of ___, 2025

RECONSIDERED AND FINALLY ADOPTED

this ___ day of ___, 2025

Mayor

CAO/Corporate Officer

I HEREBY CERTIFY THIS TO BE A TRUE AND CORRECT COPY OF THE "FIRE DEPARTMENT
REMUNERATION AMENDMENT BYLAW #764, 2025".

CAO/Corporate Officer

THE CORPORATION OF THE VILLAGE OF SALMO

BYLAW #557

A BYLAW TO PROVIDE FOR THE REMUNERATION OF THE SALMO VOLUNTEER FIRE DEPARTMENT

WHEREAS section 12 of the *Community Charter* authorizes Council to provide, by bylaw, for the provision of remuneration for the Salmo Volunteer Fire Department.

NOW THEREFORE the Council of the Village of Salmo, in open meeting assembled, ENACTS AS FOLLOWS:

SHORT TITLE

1. (1) This Bylaw may be cited as the "**FIRE DEPARTMENT REMUNERATION BYLAW**"

REMUNERATION

2. (1) The Village shall pay to the Fire Chief annually a sum of six thousand dollars (\$6,500) in compensation for services provided (BL711).
- (2) The Village shall pay to the Deputy Fire Chief annually a sum of fifteen hundred dollars (\$1,500) in compensation for services provided.
- (3) The Village shall pay to the Training Officer annually a sum of fifteen hundred dollars (\$1,500) in compensation for services provided.
- (4) The Village shall pay to each Fire Captain annually a sum of four hundred (\$400) in compensation for services provided.
- (5) The Village shall pay to the Fire Department a sum of eighty dollars (\$80) annually for each member that performs on-call service. This amount may be adjusted to reflect the amount of service provided by a member in a calendar year.
- (6) The Village shall pay to the Fire Inspector ~~Department~~ a sum of fifty dollars (\$50) for each fire inspection carried out on behalf of the Village.
- ~~(7) The Village shall pay to the Salmo Firemen's Association budget a sum of four thousand five hundred dollars (\$4,500) annually to be used for the Association's activities.~~
fire department's social & community outreach activities.
- ~~(7)~~(8) Effective January 1, 2026, the amounts set forth under sections 2.1, 2.2, 2.3 and 2.4 of this Bylaw shall be adjusted annually by two percent (2%).

ENACTMENT

3. (1) If any section, subsection, sentence, clause or phrase of this Bylaw is for any reason held to be invalid by the decision of any court of competent jurisdiction, the invalid portion shall be severed and the part that is invalid shall not affect the validity of the remainder.
- (2) This Bylaw shall come into full force and effect on final adoption.

READ A FIRST TIME
READ A SECOND TIME
READ A THIRD TIME
RECONSIDERED AND FINALLY ADOPTED

this 13th day of December, 2005
this 14th day of March, 2006
this 14th day of March, 2006
this 11th day of April, 2006

Mayor

Village Clerk

Certified a true copy of Bylaw #557 as adopted.

Village Clerk



The Corporation of the Village of Salmo

Request for Decision

Report Date: May 6, 2025
Meeting Date: May 13, 2025 (#09-25)
From: Derek Kwiatkowski, Chief Administrative Officer
Subject: Bylaw #765 - FIRE PREVENTION AMENDMENT BYLAW

1. **OBJECTIVE**

For Council to pass 3rd reading of the Fire Prevention Amendment Bylaw #765.

2. **DISCUSSION AND ANALYSIS**

The Bylaw changes include direction from Council & input from the Fire Chief.

The proposed amendments of the Bylaw #719 are to:

1. Any reference to the previous legislation of the "Fire Services Act" is replaced with "Fire Safety Act".
2. Removal of any reference to gender specific pronouns & replaced with gender-inclusive language in line with the Government of Canada's Legislative Drafting guidelines.
3. The definition of "Inspector" is hereby deleted and replaced with the following:
"Inspector - means a bylaw enforcement officer, peace officer, Chief Administrative Officer, qualified person designated by the Chief Administrative Officer, designated Member of the Salmo Volunteer Fire Department, the Fire Chief, or a person acting under the authority of the Fire Chief."
4. 5.1 is hereby deleted and replaced with:

"The Fire Chief, any Member of the Salmo Volunteer Fire Department or any designated Inspector may at all reasonable hours and subject to the terms in the Community Charter enter into and upon any property or private Dwelling Units:

 - a) for the purpose of testing or inspecting;
 - b) for the purpose of testing or inspecting buildings, as required by the Fire Safety Act;
 - c) to determine if Salmo Volunteer Fire Department access and an adequate water supply are available for fire suppression purposes; or
 - d) to determine if the requirements of this bylaw or any other Village Bylaw are being carried out."

5. **7.0 ENFORCEMENT AND PENALTIES**

7.10 is hereby deleted and replaced with:

“Designated Bylaw Enforcement Officers:

- Salmo Fire Chief or designated Fire Department Member acting in their place
- Bylaw Enforcement Officer
- Commissionaires BC
- Chief Administrative Officer (CAO) or designated person acting in their place
- Royal Canadian Mounted Police”

6. SCHEDULE “A”

Schedule “A” is hereby changed to remove “Open burning more than once per week during a public welfare emergency, per day.” and replaced with “Open burning more than once per week during a public welfare emergency or more than six (6) hours per day.”

3. **RECOMMENDATION**

That the “Fire Prevention Amendment Bylaw #765, 2025” be given third reading.

ALTERNATIVES

1. That Council deny the “Fire Prevention Amendment Bylaw #765, 2025” as presented.

THE CORPORATION OF THE VILLAGE SALMO
BYLAW #765
A BYLAW TO AMEND FIRE PREVENTION BYLAW #719

WHEREAS in accordance with the *Community Charter*, the Council may, subject to the Fire Safety Act and regulations made thereunder, by bylaw establish fire regulations for the protection of persons and property;

NOW THEREFORE the Council of the Village of Salmo, in open meeting assembled, ENACTS AS FOLLOWS:

1. CITATION

This Bylaw may be cited as the "**FIRE PREVENTION AMENDMENT BYLAW #765, 2025**".

2. AMENDMENTS

- 2.1. Any reference to the previous legislation of the "Fire Services Act" is replaced with "Fire Safety Act"
- 2.2. The definition of "Inspector" is hereby deleted and replaced with the following:
"Inspector - means a bylaw enforcement officer, peace officer, Chief Administrative Officer, designated Member of the Salmo Volunteer Fire Department, the Fire Chief, a person acting under the authority of the Fire Chief or any other qualified person designated by the Chief Administrative Officer."
- 2.3. Section 5.1 is hereby deleted and replaced with:
"The Fire Chief, any Member of the Salmo Volunteer Fire Department or any designated Inspector may at all reasonable hours and subject to the terms in the Community Charter enter into and upon any property or private Dwelling Units:
 - a) for the purpose of testing or inspecting;
 - b) for the purpose of testing or inspecting buildings, as required by the Fire Safety Act;
 - c) to determine if Salmo Volunteer Fire Department access and an adequate water supply are available for fire suppression purposes; or
 - d) to determine if the requirements of this bylaw or any other Village Bylaw are being carried out."
- 2.4. Section 7.10 is hereby deleted and replaced with:
"Designated Bylaw Enforcement Officers:
 - Salmo Fire Chief or designated Fire Department Member acting in his place
 - Bylaw Enforcement Officer
 - Commissionaires BC
 - Chief Administrative Officer (CAO) or designated person acting in their place
 - Royal Canadian Mounted Police"

- 2.5 Schedule "A" is hereby changed to remove "Open burning more than once per week during a public welfare emergency, per day" and replaced with "Open burning more than once per week during a public welfare emergency or more than six (6) hours per day."

3. ENACTMENT

- 3.1. If any section, subsection, sentence, clause or phrase of this Bylaw is for any reason held to be invalid by the decision of any court of competent jurisdiction, the invalid portion shall be severed and the part that is invalid shall not affect the validity of the remainder.

- 3.2. This Bylaw shall come into full force and effect on final adoption.

READ A FIRST TIME

this 14th day of April, 2025

READ A SECOND TIME

this 22nd day of April, 2025

READ A THIRD TIME

this ____ day of ___, 2025

RECONSIDERED AND FINALLY ADOPTED

this ____ day of ___, 2025

Mayor

CAO/Corporate Officer

I HEREBY CERTIFY THIS TO BE A TRUE AND CORRECT COPY OF THE "FIRE PREVENTION AMENDMENT BYLAW #765, 2025".

CAO/Corporate Officer

THE CORPORATION OF THE VILLAGE OF SALMO

BYLAW #719

A Bylaw for the Prevention of Fires and the Protection of Persons and Property

WHEREAS in accordance with the *Community Charter*, the Council may, subject to the Fire Safety Services Act and regulations made thereunder, by bylaw establish fire regulations for the protection of persons and property;

NOW THEREFORE, the Council of the Corporation of the Village of Salmo, in open meeting assembled, enacts as follows:

1. ADOPTION OF FIRE CODE

- 1.1. The British Columbia Fire Code Regulations, as amended from time to time, are hereby adopted and made applicable within the Village.

2. INTERPRETATION

2.1. Definitions:

B.C. Building Code – means the British Columbia Building Code 2018, adopted by BC Reg. 216/2006, as amended or re-enacted from time to time.

B.C. Fire Code – means the British Columbia Fire Code 2018, as amended or re-enacted from time to time.

Campfire – means a contained outdoor fire, not exceeding ½ meter in diameter and ½ meter in height.

Council - means the Council of The Corporation of the Village of Salmo.

Declaration of a State of Emergency, per BC's *Emergency Program Act*, means a declaration of the minister or the Lieutenant Governor in Council under section 9 (1) of the *Act*;

Declaration of a State of Local Emergency, per BC's *Emergency Program Act*, means a declaration of a local authority or the head of a local authority under section 12 (1) of the *Act*;

Dwelling Unit – means a Suite operated as a housekeeping unit, used or intended to be used as a domicile by one or more persons usually containing cooking, eating, living, sleeping and sanitary facilities.

False Alarm – means an alarm activated for a purpose other than where an emergency exists and necessitating a response by the Salmo Volunteer Fire Department.

Fire Department – means the Salmo Volunteer Fire Department.

Fire Chief – means the person appointed by Council, in consultation with the Fire Department, as head of the Salmo Volunteer Fire Department and a person:

- a) Designated by Council, in consultation with the Fire Department members, to act in the place of the Fire Chief;
- b) For the purposes of a local assistant under the Fire ~~Safety Services~~-Act, who is authorized in writing by the Fire Chief to exercise the powers of a local assistant;
- c) Appointed by Council, in consultation with the Fire Department members, as the Deputy Fire Chief, and
- d) For the purposes of exercising the powers of the Fire Chief under section 66 of the *Community Charter*, who is acting under the authority of the Fire Chief.

Hazardous - means any condition or thing that the Fire Chief considers is a fire hazard or that may increase the risk of the start, spread or danger of fire.

Inspector - means a bylaw enforcement officer, peace officer, Chief Administrative Officer, qualified person designated by the Chief Administrative Officer, ~~or~~ designated Member of the Salmo Volunteer Fire Department, the **Fire Chief**, ~~and or~~ a person acting under the authority of the Fire Chief.

Member – means a paid or volunteer **Member** of the Salmo Volunteer Fire Department; and includes the **Fire Chief** and an **Inspector**.

Nuisance – means:

- a) The act of creating or maintaining a fire that does not comply with the requirements of this bylaw or of an **Open Burning** permit, which causes a response by Salmo Volunteer Fire Department; or
- b) Any act or operation which interrupts the ability of the Salmo Volunteer Fire Department to carry out its duties without encumbrance.

Occupant or Occupier – means the resident **Owner**, lessee, licensee or tenant of any building to which any of the provision of this bylaw apply.

Occupancy – means the use or intended use of a building or part of it for the shelter or support of persons, animals, or property.

Officer – means a **Member** of Salmo Volunteer Fire Department, appointed by Council on the recommendation of the Fire Chief and Fire Department members, and given specific authority to assist the Fire Chief in their ~~his or her~~ duties.

Open Burning – means the combustion or burning of any substance or material in the open air by any means, but shall not include:

- a) The operation, using charcoal briquettes, propane, or natural gas of an outdoor barbecue intended for and used solely for the preparation of food;
- b) Fires used by Salmo Volunteer Fire Department for the purpose of education, training and other Salmo Volunteer Fire Department purposes;
- c) Fires used or recommended by the Ministry of Forests to manage ecosystems for

purposes of silviculture management, forest fuel management, fire hazard reduction, wildlife enhancement, domestic range improvement and the use of fire as a means of fire control;

d) **Campfires** and;

e) **Outdoor Fireplaces.**

Owner – means the registered owner of an estate in fee simple or ~~their~~his/her agent authorized in writing, **Ownership** in a corporation or company and includes the tenant for life under a registered life estate, the registered holder of the last registered agreement for sale, corporate and public agency **Ownership**, and the holder or occupier of land held in the manner described in the *Community Charter* or an authorized agent of the **Owner** acting on their behalf.

Outdoor Fireplace – means a secured container, which is commercially manufactured, certified by the Canadian Standards or a similar entity, and designed with a chamber to hold an outdoor fire, used for heat, light, or cooking purposes.

Permitted Burning Material – means seasoned and dry parts of trees or other vegetation.

Prohibited Burning Materials – means material as defined in Section 3.1.5 of this bylaw.

Public Welfare Emergency – means, as defined in the Federal *Emergencies Act*, R.S.C., an Act to authorize the taking of special temporary measures to ensure safety and security during national emergencies and to amend other Acts in consequence thereof, Part 1, Public Welfare Emergency as follows:

5 In this Part (*of the Act*),

Declaration of a Public Welfare Emergency means a proclamation issued pursuant to subsection 6(1); (*déclaration de sinistre*)

Public Welfare Emergency means an emergency that is caused by a real or imminent

- (a) fire, flood, drought, storm, earthquake or other natural phenomenon,
- (b) disease in human beings, animals or plants, or
- (c) accident or pollution

and that results or may result in a danger to life or property, social disruption or a breakdown in the flow of essential goods, services or resources, so serious as to be a national emergency. (*sinistre*)

Residential Premises – means a building occupied as a home or sleeping place by one or more persons, including a hotel, motel, auto court, motor hotel, apartment building, dormitory, rooming house or institution.

Smoke alarm – means the combined smoke detector and audible alarm device designed to sound an alarm within the **Dwelling Unit, Suite** or room which it is located upon the detection of smoke within that room.

Smoke – means the gases, particulate matter and all other products of combustion emitted into the atmosphere when a substance or material is burned.

Suite – means a single room or series of rooms of complementary use, operated under a single tenancy, and includes individual guest rooms in motels, hotels, boarding houses, rooming houses and dormitories.

Village means The Corporation of the Village of Salmo.

Wood Burning Appliance – means a solid fuel burning device including, without limitation, a stove and fireplace insert.

Woody Debris means refuse that comprises clean, unstained and untreated wood resulting from land clearing that has been allowed to dry for at least one (1) year and that is not readily composted including prunings of over 1 metre in length or 5 centimetres in circumference, branches, tree trunks and stumps; “

Yard Waste means refuse that comprises vegetative matter resulting from gardening, landscaping or land clearing that is capable of being composted including grass and hedge clippings, leaves, grass, flowers, vegetable stalks, herbaceous waste, fruit and vegetable waste and prunings up to 1 metre in length and 5 centimetres in circumference;

3. FIRE PREVENTION AND LIFE SAFETY

- 3.1. The Owner or occupant of any lands, premises, yards or buildings situated within the Village of Salmo shall at all times keep the same in safe condition so as to guard against starting and the spread of fire.
- 3.2. No person or persons may allow accumulations of empty boxes, barrels, rubbish, trash, waste paper or any light combustible materials, on any property, or sidewalk or in any alley; except that such materials may be stored in a receptacle of fire resistant material fitted with fire doors, or in metal containers equipped with tight fitting lids.
- 3.3. The Owner or occupier or agent of any vacant building must at all times keep the building free of debris and flammable material, and keep all openings in such buildings securely fastened and closed so as to prevent the entry of unauthorized persons. After a notice of a requirement to secure or repair has been delivered by the Village to the Owner or occupier of a building unsecured for more than a seven day period, or in a state of repair contrary to this bylaw, a building will be considered a threat to public safety, and Village Staff or others may enter the property to secure or repair as required in the notice. Any charges incurred by the Village in securing or repairing the building are the responsibility of the Owner in accordance with Section 17 of the Community Charter and may be collected in accordance with Section 258 of the Community Charter as property taxes.
- 3.4. The Owner of a fire damaged building will ensure that the building is either guarded or all openings secured to prevent unauthorized entry.
- 3.5. The occupier of any lands, premises, facilities of buildings must at all times keep same in safe condition so as to guard against starting or spreading of fire by complying with

Division B of the B.C. Fire Code. In particular, and without limiting the generality of the foregoing, an occupier must, where applicable:

1. Maintain the required vehicle access for Salmo Volunteer Fire Department;
 2. Maintain a means of a way in and out;
 3. Provide and maintain an approved fire safety plan;
 4. Maintain hydrants in an approved manner;
 5. Maintain the fire alarm;
 6. Maintain emergency lighting and exit lighting;
 7. Maintain commercial cooking equipment;
 8. Maintain portable fire extinguishers; and
 9. Maintain an automatic sprinkler and/or standpipe and hose system.
- 3.6. No person may Smoke in areas where conditions may cause a fire or explosion, and "No Smoking" signs shall be posted by the building Owner or an authorized agent of the agent acting on their behalf.
- 3.7. The Owner of a building having a fire alarm system or sprinkler system must maintain and provide a current list of accessible contact person (s) to Salmo Volunteer Fire Department. Contact person(s) must be available to attend all alarms within 1 hour from the time they are notified.

4. OPEN BURNING

- 4.1. Except as otherwise provided, no person may light, ignite or allow or cause to be lit or started a fire of any kind in the open air.
- 4.2. No person shall burn any of the following materials:
- tires
 - plastics
 - domestic waste
 - paint
 - treated lumber
 - railway ties
 - manure
 - rubber
 - asphalt products
 - fuel and lubricant containers
 - biomedical waste
- 4.3. No person may start a fire if wind and weather are such that to do so is likely to be Hazardous or when banned under Provincial regulation.

- 4.4. During a public welfare emergency to reduce the risk emissions that may contribute to respiratory distress in residents, provided a provincial or regional ban is not in place, no person may:
- (a) Conduct more than one open fire per week; and
 - (b) Said fire may burn for no longer than six (6) hours, at which time it must be extinguished.
- 4.5. Every person must comply with the requirements set out in the Open Burning Smoke Control Regulation, BC Reg. 145/93 enacted under the Environmental Management Act (SBC 2003) c. 53, both as amended from time to time. Such requirements include, but are not limited to, the required distance open burning must be from buildings, duration of smoke release, smoke-free periods per year, weather conditions and Smoke reduction measures.
- 4.6. The Fire Chief, or other Fire Officer acting in ~~their~~his/her place, may take any action to ban, extinguish or require extinguishment of any burning that the Fire Chief considers Hazardous.

5. INSPECTION OF PREMISES

5.1. "The Fire Chief, any Member of the Salmo Volunteer Fire Department or any designated Inspector may at all reasonable hours and subject to the terms in the Community Charter enter into and upon any property or private Dwelling Units:

- a) for the purpose of testing or inspecting;
- b) for the purpose of testing or inspecting buildings, as required by the Fire Safety Act;
- c) to determine if Salmo Volunteer Fire Department access and an adequate water supply are available for fire suppression purposes; or
- d) to determine if the requirements of this bylaw or any other Village Bylaw are being carried out."

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~~5.1. The Fire Chief and any career Member of the Salmo Volunteer Fire Department may at all reasonable hours and subject to the terms in the Community Charter enter into and upon any property or private Dwelling Units:~~

- ~~a) for the purpose of testing or inspecting;~~
- ~~b) for the purpose of testing or inspecting buildings, as required by the Fire Services Act;~~
- ~~c) to determine if Salmo Volunteer Fire Department access and an adequate water supply are available for fire suppression purposes; or~~
- ~~d) to determine if the requirements of this bylaw are being carried out.~~

- 5.2. No person may obstruct, hinder, or prevent any authorized Salmo Volunteer Fire Department Member from entering into or upon any property or private dwelling units.
- 5.3. The Owner or occupier of the building or property or any other person having

knowledge of a building or property must, upon request, give to a Member of the Salmo Volunteer Fire Department who is carrying out an inspection on a building or property such assistance he may require in carrying out the inspection.

6. RIGHT TO CARRY OUT FIRE SERVICES

- 6.1. The Fire Chief at any fire may cause demolition of any building or part of a building which, in ~~their~~^{his/her} judgment, should be demolished in order to prevent spread of fire or to prevent damage to persons or property or loss of life.
- 6.2. No person may impede, hinder, or obstruct the extinguishment by Salmo Volunteer Fire Department of any fire. Every person who fails to comply with the orders or instructions of a Member of the Salmo Volunteer Fire Department may be forcibly removed from the scene of such emergency or fire by an Officer, Peace Officer or Fire Chief.
- 6.3. No person may refuse to permit any Member of the Salmo Volunteer Fire Department to enter into or on any premises, for which an alarm of fire has been received, or in or upon any premises while the Member has reasonable grounds to suspect that a fire exists.
- 6.4. No person shall drive a vehicle over any Fire Department equipment without the permission of the Fire Chief or persons ~~they~~^{he/she} designates to give permission.
- 6.5. No person may cause or contribute to the causation of a False Alarm which requires Salmo Volunteer Fire Department to be summoned. Any person found so intentionally or negligently causing a False Alarm is liable to a fine as per section 8.3 of this bylaw.

7. ENFORCEMENT AND PENALTIES

7.1. Issuance of Inspection Notice

- (a) If the Fire Chief finds that any provision of this bylaw has been contravened or has not been complied with, or has been complied with improperly or only in part, or that conditions exist in or upon a building or property to which the bylaw applies and which, in ~~their~~^{his/her} opinion, constitutes a fire hazard or otherwise constitutes a hazard to life and/or property, ~~they~~^{he/she} may make such notice to ensure full and proper compliance with this bylaw, and in particular, but without limiting the generality of the foregoing, he may:
 - i. make to the Owner, occupier or lessee of the building or property such recommendations as ~~they~~^{he/she} deems necessary to correct the contravention or to ensure compliance with this bylaw, or to remove the hazards referred to in the bylaw, or
 - ii. make such notice as ~~they~~^{he/she} deems necessary with respect to any of the matters referred to in this bylaw.
- (b) A notice made under this bylaw shall be in writing and must be directed to the occupier, or where the occupier is not the owner, to the owner and occupier of the building or property in respect of which the notice is made.

7.2. Service of Notice

An Inspection Notice made under this bylaw shall be served:

- a) by delivering it or causing it to be delivered to the person to whom it is directed; or by
- b) sending the notice by return registered or certified mail to the last known property Owner at the Owner's last known address; or
- c) after 14 days of sending a notice by return registered or certified mail to the last known property Owner at the Owner's last known address, post a copy in a conspicuous place on the building or property if the person to whom it is directed cannot be found, is not known or refuses to accept service of notice.

7.3. Every person who violates any provision of this Bylaw is guilty of an offence and shall be liable on summary conviction to a fine (see Schedule A) of not less than one hundred dollars (\$100.00) and not more than two thousand dollars (\$2,000.00) plus the cost of prosecution for each offence. Should this fine be unpaid, the fees shall be added to taxes in accordance with Section 260 of the *Community Charter*.

7.4. Every day or portion of day for which an offence continues shall constitute a new offence.

Designation of Bylaw and Bylaw Enforcement Officers

7.5. This Bylaw is designated under section 264 of the *Community Charter* as a bylaw that may be enforced by means of a Bylaw Notice.

7.6. Without limiting the enforcement options under section

7.7. A person who commits an offence under this Bylaw will be liable to a penalty established under the Bylaw Notice Enforcement Bylaw.

7.8. Bylaw Enforcement Officers are designated to enforce this Bylaw by means of a Bylaw Notice under section 264 of the *Community Charter*.

7.9. No person may obstruct a Bylaw Enforcement Officer in the fulfillment of ~~their~~^{his or her} duties under this Bylaw.

7.10. Designated Bylaw Enforcement Officers:

- Salmo Fire Chief or designated Fire Department Member acting in ~~his~~^{their} place
- Bylaw Enforcement Officer
- Commissionaires BC
- Chief Administrative Officer (CAO) or designated person acting in their place
- Royal Canadian Mounted Police

8. SEVERABILITY

8.1. If any section, subsection or clause of this Bylaw is held to be invalid by the decision of any court of competent jurisdiction, the invalid portion shall be severed and shall not affect the validity of the remainder of this Bylaw.

The following were moved up:

9. REPEAL

Bylaw #637 is hereby repealed and replaced.

10. CITATION

This Bylaw may be cited for all purposes as "Fire Prevention Bylaw #719, 2020."

Read a first time	this 14 th day of April, 2020.
Read a second time on	this 14 th day of April, 2020.
Read a third time on	this 14 th day of April, 2020.
Adopted on	this 14 th day of April, 2020.

Originally Signed By:

Diana Lockwood

Anne Williams

Mayor

Chief Administrative Officer

I CERTIFY THAT THIS IS A TRUE COPY OF THE FIRE PREVENTION BYLAW #719, 2020 AS ADOPTED.

Anne Williams

Chief Administrative Officer

SCHEDULE "A"**FIRE PREVENTION BYLAW No. 719, 2020****FINES**

Offence	Bylaw Section	Fine
Accumulation of combustible materials	3.2	\$150.00
Vacant building with debris or flammable material, unsecured	3.3	\$150.00
Fire damaged building left unguarded or unsecured by Owner	3.4	\$150.00
Occupier not keeping property in safe condition to guard against start or spread of fire	3.5	\$150.00
Smoking in area where conditions may cause fire or explosion	3.6	\$100.00
Failure to provide contact person or attend fire alarm within one hour	3.7	\$100.00
Burning of prohibited materials	4.2	\$500.00
Starting fire in Hazardous conditions or during Provincial fire ban	4.3	\$1,150.00
Open burning more than once per week during a public welfare emergency, per day or more than six (6) hours per day.	4.4 (a) & (b)	\$500.00
Non-compliance with Open Burning Smoke Control Regulation	4.4	\$250.00
Obstruction of Salmo Volunteer Fire Department Inspection	5.2	\$500.00
Obstructing Salmo Volunteer Fire Department in the extinguishment of a fire	6.2	\$500.00
Refusing entry into premise in which alarm has been received or fire is suspected	6.3	\$250.00
Driving vehicle over Fire Department equipment without permission	6.4	\$250.00
Intentionally or negligently causing a false alarm	6.5	\$250.00



The Corporation of the Village of Salmo

Request for Decision

Report Date: May 6, 2025

Meeting Date: May 13, 2025 (#09-25)

From: Derek Kwiatkowski, Chief Administrative Officer

Subject: Bylaw #766 - VILLAGE OF SALMO VOLUNTEER FIRE DEPARTMENT AMENDMENT
BYLAW

1. **OBJECTIVE**

For Council to pass 3rd reading of the Village of Salmo Volunteer Fire Department Amendment Bylaw #766.

2. **DISCUSSION AND ANALYSIS**

On March 25, 2025, Council directed staff to bring forward all fire department bylaws with appropriate changes regarding fire inspections.

The proposed amendments of the Bylaw are to:

1. Update the name of relevant legislation,
2. Increase the ability of the Chief Administrative Officer to appoint more fire inspectors.

These adjustments will harmonize Bylaw language & provide more flexibility for administration.

UPDATE

On April 22nd, Council passed the first reading of the Bylaw with following proposed amendments:

“2.1 Any reference to the previous legislation of the “Fire Services Act” is replaced with “Fire Safety Act”.

2.2 Removal of any reference to gender specific pronouns & replaced with gender-inclusive language in line with the Government of Canada’s Legislative Drafting guidelines.

2.3 Section 13 is hereby deleted & replaced with the following:

“The Chief Administrative Officer annually designates an Inspector(s) to cause inspections to be made in accordance with Schedule “A” to this bylaw. The Inspector may at any reasonable time enter any building other than those used for residential purposes, for the purpose of fire prevention inspections. The Fire Chief is required to provide the Chief Administrative Officer with a list of qualified inspectors within the Salmo Volunteer Fire Department by January 31st each year.

2.4 Section 15 is hereby deleted.

2.5 “Schedule A” is hereby deleted & replaced.”

3. RECOMMENDATION

That the "Village of Salmo Volunteer Fire Department Amendment Bylaw #766, 2025" be given third reading.

ALTERNATIVES

That Council deny the "Village of Salmo Volunteer Fire Department Amendment Bylaw #766, 2025".

THE CORPORATION OF THE VILLAGE SALMO
BYLAW #766
A BYLAW TO AMEND VILLAGE OF SALMO VOLUNTEER FIRE DEPARTMENT
BYLAW #518

WHEREAS section 517 (1) of the *Local Government Act* authorizes Council to establish the Salmo Volunteer Fire Department,

AND WHEREAS fire protection powers are established under section 522 of the *Local Government Act*,

NOW THEREFORE the Council of the Village of Salmo, in open meeting assembled, ENACTS AS FOLLOWS:

1. CITATION

This Bylaw may be cited as the "**VILLAGE OF SALMO VOLUNTEER FIRE DEPARTMENT AMENDMENT BYLAW #766, 2025**".

2. AMENDMENTS

- 2.1. Any reference to the previous legislation of the "Fire Services Act" is replaced with "Fire Safety Act".
- 2.2. Removal of any reference to gender specific pronouns & replaced with gender-inclusive language in line with the Government of Canada's Legislative Drafting guidelines.
- 2.3. Section 13 is hereby deleted and replaced with the following:
"The Fire Chief is hereby required to cause inspections to be made in accordance with Schedule "A" to this bylaw. The Fire Chief or his delegate may at any reasonable time enter any building other than those used for residential purposes, for the purpose of fire prevention inspections. The Chief Administrative Officer may designate additional inspectors, if they have the training as required by the Fire Safety Act."
- 2.3. Section 15 is hereby deleted.
- 2.4. "Schedule A" is hereby deleted & replaced with the attached "Schedule A".

3. ENACTMENT

- 3.1. If any section, subsection, sentence, clause or phrase of this Bylaw is for any reason held to be invalid by the decision of any court of competent jurisdiction, the invalid portion shall be severed and the part that is invalid shall not affect the validity of the remainder.
- 3.2. This Bylaw shall come into full force and effect on final adoption.

READ A FIRST TIME

this 14th day of April, 2025

READ A SECOND TIME

this 22nd day of April, 2025

READ A THIRD TIME

this ___ day of ___, 2025

RECONSIDERED AND FINALLY ADOPTED

this ____ day of ____, 2025

Mayor

CAO/Corporate Officer

I HEREBY CERTIFY THIS TO BE A TRUE AND CORRECT COPY OF THE "VILLAGE OF SALMO
VOLUNTEER FIRE DEPARTMENT AMENDMENT BYLAW #766, 2025".

CAO/Corporate Officer

“Schedule A”

Occupancy Type	Inspection Frequency
	(Completed Every 2 Years beginning in 2025)
Assembly	
Theatre, Community Hall	Year 1
Church, Club	Year 1
Library, Museum	Year 1
Restaurant	Year 1
Arena	Year 1
School	Year 1
Institutional	
Police Station w/ Overnight Quarters	Year 1
Nursing Home	Year 1
Residential	
Boarding House	Year 2
Dormitory, Hotel, Motel	Year 2
Business/ Retail	
Bank, Office, Laundry	Year 2
Hairdressing Shop	Year 2
Store	Year 2
Industrial	
Garage/ Service Station	Year 2
Plant/ Warehouse/ Mill	Year 2
Factory/ Laboratory	Year 2

THE CORPORATION OF THE VILLAGE OF SALMO

BY-LAW No. 518

A By-Law providing for the establishment and regulating of the
Volunteer Fire Department of the Village of Salmo.

The Council of the Corporation of the Village of Salmo, in open meeting assembled, hereby enacts as follows:-

1. A Municipal Fire Department is hereby established under authority of the Local Government Act Section 517 (1) to be known as the Salmo Volunteer Fire Department.
2. Subject to the provisions of the ~~Fire Services Act~~ Fire Safety Act, fire protection powers are hereby established under the authority of the Local Government Act Section 522.
3. The Department shall be equipped with such apparatus and accessories as may be required from time to time to maintain its efficiency.
4. All equipment of the Department shall be safely and conveniently housed in such station or stations as may be designated by the Corporation of the Village of Salmo.
5. The operations officers of the Department shall be a Fire Chief, a Deputy Fire Chief, and such other company officers as the Chief may deem necessary for the effective operation of the Department.
6. The Fire Chief shall be appointed by the Village Council annually in consultation with the Fire Department members. The appointment shall have a six month probationary period if it is the first consecutive appointment for the individual.
7. The Fire Chief shall be held accountable only to the Council of the Village of Salmo. ~~They~~He shall submit a written monthly report to the Council at the end of each month of the calendar year.
8. The Deputy Fire Chief and all other operational officers shall be appointed from the regular, active Fire Department roster, by the Fire Chief, accountable solely to him, and subject to removal from the office at ~~his~~ their discretion.
9. The Deputy Fire Chief shall assume the position of "Acting Fire Chief" if the Chief position is vacated and until such time as a new Chief has been appointed. An "Acting Fire Chief" shall assume all responsibilities of the Fire Chief.

10. The membership of the Department shall consist of such persons as may be appointed by the Fire Chief; shall be able-bodied citizens, not less than eighteen (18) years of age; able to read and write the English language understandingly; and of good moral character.
11. The Chief shall formulate a set of rules and regulations to govern the Department and shall be responsible to the Council for the personnel, morale, and general efficiency of the Department.
12. The Chief shall call the entire department together at least twice each month for the purpose of conducting suitable drills in the operation and handling of equipment, first aid rescue work, salvage, a study of buildings in the Village, and all other matters generally accepted as having a bearing upon good firemanship.
- ~~13. The Fire Chief is hereby required to cause inspections to be made in accordance with Schedule "A" to this bylaw. The Fire Chief or his delegate may at any reasonable time enter any building other than those used for residential purposes, for the purpose of fire prevention inspections.~~
13. The Fire Chief is hereby required to cause inspections to be made in accordance with Schedule "A" to this bylaw. The Fire Chief or his delegate may at any reasonable time enter any building other than those used for residential purposes, for the purpose of fire prevention inspections. The Chief Administrative Officer may designate additional inspectors, if they have the training as required by the Fire Safety Act.
14. The annual cost of operating the Department shall be included in the annual estimates of the Municipality and the Administrator shall notify the Fire Chief at least four (4) weeks prior to the date on which the estimates are to be considered. The Fire Chief shall submit to the Administrator, within two (2) weeks thereafter, his ~~their~~ estimates for the expenditures necessary for the operation and maintenance of the Fire Department for the ensuing year.
- ~~15. Salaries and allowances to the Officers and Firefighters shall be as may be determined from time to time by Council resolution.~~
- ~~16.~~15. Any citizen served with an order to abate any fire hazard or hazards, shall comply with said order and promptly notify the Chief.
- ~~17.~~16. No person shall:
 - race with, trail, or follow within six hundred (600) feet, any apparatus belonging to the Fire Department when actively responding to a fire alarm. start or continue to allow a fire to burn when wind and weather conditions are such that to do so is likely to be hazardous.
 - drive, push or pull a vehicle of any kind over a fire hose or fire equipment without permission of the Fire Chief or the member in charge.
 - tamper with, remove, destroy, render inoperative or interfere with any fire protection equipment or part thereof which is provided for the protection of

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property or persons, whether public or private.

- ring a fire alarm except when there is a fire, or for testing purposes carried out by persons authorized by the Fire Chief.
- use, or allow to be used a standpipe or hydrant, or affix a hose to the standpipe or hydrant without permission from the Fire Chief or from Public Works.
- unless authorized to do so, park or leave a vehicle within 7.6 meters of a standpipe or hydrant, in the prohibited area at the Fire Hall, or in a fire lane.
- sit, stand, place or leave any article, thing or matter in such a manner as to interfere with the means of egress or access within or outside any building or premises.
- start or continue to allow a fire to burn when wind and weather conditions are such that to do so is likely to be hazardous or if smoke becomes a nuisance to the neighborhood.
- burn rubber tires or other material which produces toxic products of combustion, examples of which include but are not restricted to: Garbage, polypropylene film, polystyrene foam, ABS, PVC, electrical wiring, plastic pipe, adhesives, other plastics, and other hydrocarbon-based and polymer-based solid wastes.
- interfere with the prevention or suppression of a fire.
- prevent the entry of a member of the Fire Department into, or upon any premises, for which a fire alarm has been received, or where that member has reasonable grounds to believe that there is a fire.
- carry on, within a building or premises, activities which create a hazard and which were not provided for in the original design of the building or premises, unless provisions are made to alleviate the hazard and permission is obtained from the Fire Chief to carry out such activities in a manner that complies with the British Columbia Fire Code.

~~18.~~17. An owner or occupier of any building or premises shall, for any vacant or fire damaged building, at all times keep the building free from debris and flammable material, and shall keep all openings in the building securely fastened and closed so as to prevent the entry of unauthorized persons.

~~19.~~18. The Fire Chief, or member in charge, is empowered to:

- Allow a fire at anytime for the purpose of reducing hazardous conditions, or for the purpose of training Firefighters in accordance with ongoing educational requirements.
- Enter premises or property where an incident occurred and to cause any member, apparatus or equipment of the Fire Department to enter, as theyhe deems necessary, in order to combat, control or deal with the incident.
- Enter, pass through or over buildings or property adjacent to an incident and to cause members of the Fire Department and the apparatus and equipment of the Fire Department to enter or pass through or over buildings or property, where theyhe deems it necessary to gain access to the incident or to protect any person or property.
- Cause a building, structure or other thing to be pulled down, demolished or otherwise removed if theyhe deems it necessary to prevent the spread of fire to other buildings, structures or things.

~~20.~~19. The British Columbia Building Code, as amended from time to time, is hereby adopted and in force within the Municipality.

~~21.~~20. In the event of a conflict between this bylaw and the ~~Fire Services Act~~ Fire Safety Act or any regulation thereunder, the provisions of that Act and its regulations shall prevail.

~~22.~~21. All regularly appointed members of the Fire Department are hereby given the necessary special powers for the purpose of enforcing the provisions of this ordinance.

~~23.~~22. This By-law may be known and cited for all purposes as the "Village of Salmo Volunteer Fire Department By-law No. 518, 2003" and shall take effect upon adoption by Salmo Village Council.

~~24.~~23. The "Village of Salmo Volunteer Fire Department By-law No. 507, 2003" is hereby repealed.

READ a first time	this	28 th	day of	October	, 2003.
READ a second time	this	9 th	day of	December	, 2003.
READ a third time	this	9 th	day of	December	, 2003.

RECONSIDERED and FINALLY ADOPTED
this 23rd day of December , 2003.

I hereby certify that this is a true copy
of the Village of Salmo Volunteer Fire
Department Bylaw No. 518, 2003.

Mayor

Chief Administrative Officer

Chief Administrative Officer

SCHEDULE 'A'

Occupancy Type	Inspection Frequency
<u>Assembly</u>	
Theatre, Community Hall	Bi-Annual
Churches, Clubs	Bi-Annual
Library, Museum	Bi-Annual
Restaurant	Bi-Annual
Arena	Bi-Annual
Schools	Bi-Annual
<u>Institutional</u>	
Police Station w/ overnight quarters	Bi-Annual
Nursing Home	Bi-Annual
<u>Residential</u>	
Boarding houses	Bi-Annual
Dormitories, Hotels, Motels	Bi-Annual
<u>Business/Retail</u>	
Banks, Offices, Laundries	Every 5 years
Hairdressing shops	Every 5 years
Stores	Every 5 years
<u>Industrial</u>	
Garages/Service Stations	Every 5 years
Plants/Warehouses/Mills	Every 5 years
Factories/Laboratories	Every 5 years



The Corporation of the Village of Salmo

CAO Report

Report Date: May 6, 2025
Meeting Date: May 13, 2025 (#09-25)
From: Derek Kwiatkowski, Chief Administrative Officer
Subject: CAO Report – Salmo Climbing Society Update

BACKGROUND:

In 2024, the Salmo Climbing Society had proposed the installation of a freestanding climbing wall at the SVYCC within a room that was an old changeroom. This was approved by Council on the condition that no building permit was required.

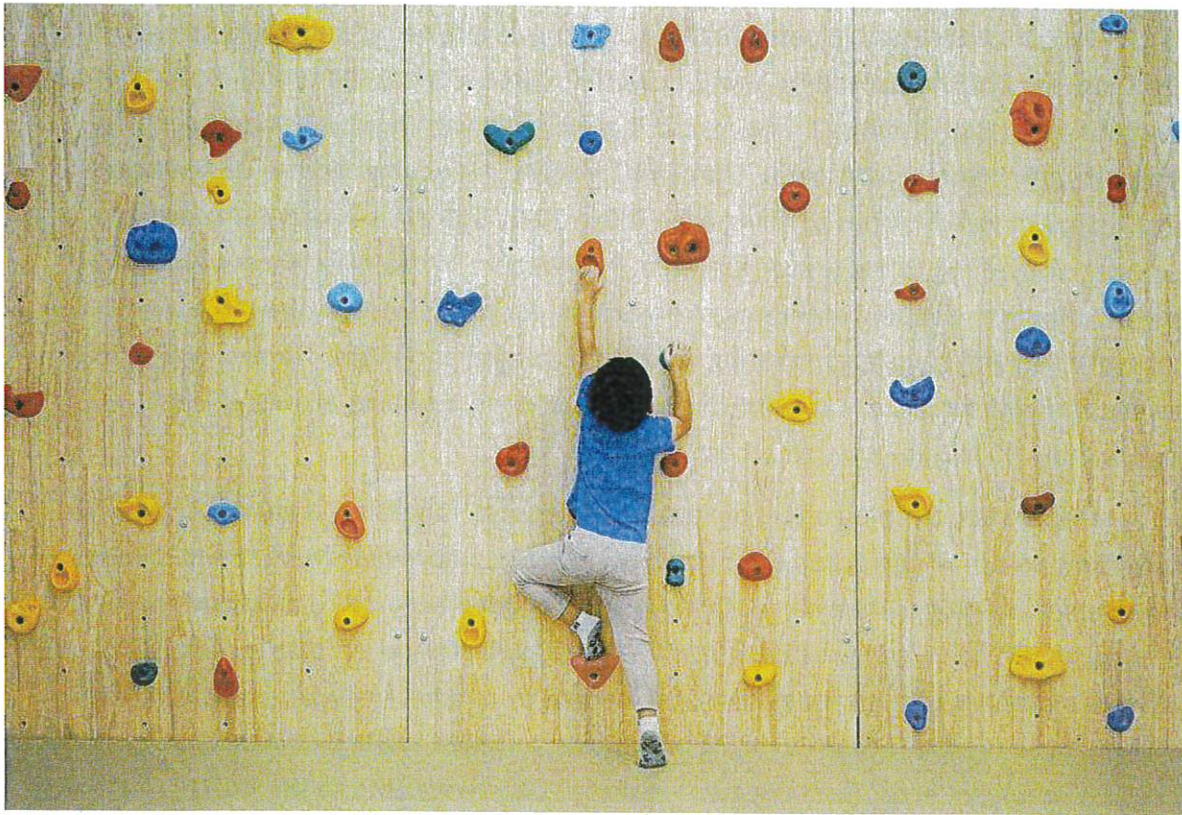
The Village has been approached to move the wall from the proposed space to the area that currently hosts an arts studio. This location is preferred due to the higher ceiling height in comparison to the changeroom. The Salmo & District Arts Society agreed with this assessment & agreed to vacate the space.

The SVYCC has confirmed that they will be completing environmental testing for all spaces where the original building will be disturbed for any future renovations.

The Climbing Society has provided information regarding the group's overall plan with the space.

Staff Recommendation:

That Council accepts the CAO report for information.



Salmo Climbing Society's Indoor Rock Climbing Gym Project Proposal

02.13.2025

Linnet Fox
1106 Ninth Street
Salmo, BC V0G1Z0

Background Information

Indoor rock climbing, particularly bouldering, is a dynamic and challenging form of climbing that involves ascending short, powerful routes without the use of ropes. Climbers navigate a series of climbing problems, or "boulders," on artificial walls equipped with holds of varying shapes and sizes. The climbing scene in Canada and the US has seen steady growth with facilities totalling over 700 in 2022, 591 gyms in the US, and 136 in Canada¹, all catering to the growing interest in this sport. In the West Kootenay region of British Columbia, climbing enthusiasts can explore facilities like Flux, the Cube, and Selkirk College's Climbing Cave, each offering unique climbing experiences. These gyms provide diverse climbing terrain suitable for climbers of all levels, however all require an approximate 30 minute drive to access.

Indoor rock climbing offers a plethora of physical, mental, and social benefits for individuals across all age groups. For children, it fosters improved coordination, balance, and strength development while instilling a sense of adventure and accomplishment. In climbing, youth find a constructive outlet for building resilience, problem-solving skills, and self-confidence.² Adults, on the other hand, benefit from a full-body workout, stress relief, and enhanced mental focus.³ Engaging in climbing activities at the proposed Salmo Valley Youth Community Center climbing gym would not only contribute to the holistic well-being of youth and community members but also serve as a hub for fostering social connections and a shared sense of achievement. Embracing this proposal is not just about climbing walls; it's about investing in the health and vitality of our community.

Please see Appendix A for letters of support from Local Outdoor Education Teacher and Physiotherapist.

¹ <https://www.climbingbusinessjournal.com/gyms-and-trends-2021/>

² https://www.researchgate.net/publication/280246783_Rock_Climbing_for_Promoting_Physical_Activity_in_Youth

³ <https://onlinelibrary.wiley.com/doi/full/10.1002/pmrj.12891>

Board of Directors and Membership Count

Membership Count: 94

Linnet Fox - President

Elementary School Teacher, certified ECE, and Secretary for the Salmo Valley Trail Society

Todd Van der Star - Vice President/Treasurer

Physiotherapist, business owner, and home climbing wall builder

Geneva Weber - Secretary

Paramedic, First Aid Instructor, and Search and Rescue member

Organizational Purpose

- To encourage healthy, inclusive, and connected communities through the sport of climbing.
- To create and maintain a safe and inclusive indoor rock climbing facility in Salmo that is dedicated to promoting community health and connection.

Project Overview

Project Description and Community Involvement

The Salmo Indoor Rock Climbing Gym is a community-driven initiative that transforms an underutilized space at the Salmo Valley Youth and Community Centre (SVYCC) into a vibrant, multi-purpose climbing facility. More than just a recreational space, this project represents a collaborative effort between local organizations, businesses, and residents to create an accessible, year-round activity hub for children, youth, and families.

This facility will not only provide open recreational access but will also support structured programming for local organizations. Established youth after-school programs will have exclusive access to the space during their scheduled programming, ensuring a safe and supportive environment for skill development. The Salmo Children's Center plans to utilize the facility to enrich its programming, offering young children early exposure to climbing in a fun, engaging setting. Additionally, the Outdoor Education teacher at Salmo Secondary School intends to integrate the climbing gym into the curriculum, enhancing students' physical education experience and outdoor skills training. The Salmo Climbing Society (SCS) will further support the project by developing introductory and advanced climbing programs, ensuring that both beginners and experienced climbers have structured learning opportunities.

A True Community-Based and Community-Driven Initiative

This project relies on strong local partnerships to bring the vision to life. The SVYCC has been a key supporter, providing the space and infrastructure for the climbing gym. To make room for this new resource, SCS has worked closely with the Salmo Valley Arts Council to relocate the existing art studio to a new, dedicated space, ensuring that both recreation and artistic expression remain central to the community. This demonstrates a commitment to collaboration and maximizing shared resources.

The project has gained widespread grassroots support. In under six months, approximately 100 members have joined the initiative, showing a clear demand for indoor recreation in Salmo. Additionally, a successful silent auction fundraiser received generous donations from local businesses, further demonstrating the community's belief in and commitment to this project.

The project timeline is to complete construction and facility setup throughout 2025, with the goal of opening the climbing facility to the public in January 2026.

Capacity to Deliver the Project

The Salmo Climbing Society (SCS) has the leadership, expertise, and community support to successfully complete and sustain this project. The organization is led by a highly skilled Board of Directors with experience in education, business, healthcare, and emergency response:

Educator & Non-Profit Secretary – Experienced in program development, grant applications, and organizational management.

Physiotherapist & Business Owner – Brings knowledge of physical health, rehabilitation, and financial sustainability.

Paramedic & Search and Rescue (SAR) Member – Provides expertise in risk management, emergency response, and safety training.

SCS has also assembled a skilled volunteer team that includes a CPA providing financial consultation and a structural engineer guiding the safe design and installation of the climbing walls. Additionally, local contractors, tradespeople, and business owners have pledged in-kind contributions and discounted services to help complete the facility build.

Through its partnership with SVYCC, SCS has secured a dedicated space for the climbing gym and is well-positioned to manage facility operations and programming. A membership-based revenue model will support financial sustainability, while trained volunteers will oversee daily operations. Key individuals will receive Climbing Wall Instructor (CWI) certification, First Aid training, and risk management instruction to ensure a safe and well-maintained facility.

Support from Local Businesses, Organizations, and Grant Funding

This initiative is made possible through contributions from Salmo Village Grocery, Kootenay Savings Credit Union, and ATCO, as well as numerous local businesses that have provided donations and fundraising support. Volunteer commitments include financial consultation from a CPA and facility planning support from a structural engineer. Additionally, local contractors, tradespeople, and community members have pledged their time and resources to assist with renovations and construction.

To further strengthen the project's financial sustainability, SCS will be applying for grants from the AgriSpirit Fund and the RDCK Recreation Grants to secure additional funding. We

are also seeking funding from the Columbia Basin Trust Community Development Fund, and initial conversations have indicated that this is a project they would support.

SCS is actively engaging with local businesses and organizations such as Teck, Shambhala, Valhalla Pure Outfitters, and SUTCO to determine cash and in-kind donation amounts. These ongoing discussions will help secure the necessary materials, funding, and sponsorships to ensure the successful completion and long-term sustainability of the climbing gym.

Addressing an Existing Need

The Salmo Indoor Rock Climbing Gym directly addresses a lack of accessible, year-round recreational opportunities for children, youth, and families in Salmo. With limited structured indoor recreation, particularly during the long winter months, residents often have to travel significant distances to access climbing facilities, pools, hockey rinks, etc. in neighboring communities. This project eliminates barriers to participation by providing a local, affordable, and inclusive space for physical activity, skill development, and social connection.

The need for increased access to recreational programming has been specifically highlighted by the Regional District, which, in its budget proposal meeting, has emphasized the importance of partnering with local community organizations to expand programming options for youth and adults. This project directly aligns with those priorities, demonstrating a collaborative approach to addressing the recreation gap in Salmo.

Salmo has a low socioeconomic status (SES), meaning many families face financial challenges that make traditional sports and activities unaffordable. Organized sports such as hockey or skiing require expensive gear, transportation, and high fees, making them inaccessible for many families. The climbing gym will provide a low-cost, inclusive alternative, with subsidized youth programming and community partnerships to ensure affordability.

In small rural communities, youth are at higher risk of social isolation, mental health struggles, and substance use, particularly when positive, structured activities are lacking.

Climbing is a mentally engaging activity that promotes resilience, confidence, and problem-solving skills, providing a healthy outlet for stress and anxiety.

Project Goals

Phase 1: Facility Construction and Setup

The first stage of the project focuses on transforming an underutilized space at the Salmo Valley Youth and Community Centre (SVYCC) into a functional indoor climbing gym. The following steps will be taken to ensure a safe, high-quality, and community-supported facility:

1. Renovation and Facility Preparation of New Art Studio

Remove existing structures (lockers, shelving, etc.) and renovate to an acceptable standard in partnership with the Salmo Valley Arts Council.

Assist the SVAC with removing their supplies to the new space.

Partner with local contractors and tradespeople to assist in renovations, ensuring cost-effective and community-supported construction.

2. Climbing Wall Installation and Safety Setup

- Conduct safety and structural assessments, working with a structural engineer to ensure the facility will meet all requirements for construction.
- Install 60 linear feet of fixed climbing walls 12 ft tall, designed by a reputable climbing wall builder.
- Lay high-density padded flooring to ensure a safe climbing environment.
- Set up climbing holds, training features, and adjustable routes to accommodate all skill levels.
- Establish risk management procedures and emergency protocols.

3. Training and Staff Development

- Train volunteers in First Aid, and safety procedures.
- Develop a volunteer mentorship program, allowing experienced climbers to assist with beginner instruction.
- Establish an operational management system, including membership tracking, key card access, and scheduling software.

4. Community Awareness and Membership Enrollment

- Host a launch event and community information sessions to introduce residents to the facility.
- Offer early membership sign-ups and promotional discounts to generate local engagement.
- Conduct outreach to schools, community organizations, and local businesses to establish partnerships for long-term program delivery.
- The target completion date for construction and facility setup is January 2026, when the climbing gym will officially open to the public.

Phase 2: Ongoing Programs and Services

Once operational, the Salmo Climbing Society will provide a range of structured and drop-in programs designed to meet the diverse needs of the community.

1. Youth & School Programs

- After-School Climbing Club – Partnering with SVYCC, local schools, and youth programs to provide exclusive climbing sessions for students.
- Outdoor Education Integration – The Salmo Secondary School Outdoor Education teacher will incorporate climbing into the curriculum, providing students with technical skill development and confidence-building exercises.
- Salmo Children's Center Sessions – Preschool and early childhood climbing programs will introduce young children to movement, coordination, and basic climbing fundamentals.

2. Adult and Community Programs

- Recreational Climbing Access – Open gym hours for drop-in and membership-based climbing, allowing community members to access the facility on their own schedule.
- Women's Climbing Nights – A dedicated climbing time for women and gender-diverse individuals, fostering an inclusive and welcoming environment.
- Senior & Adaptive Climbing – Special sessions designed for older adults or individuals with disabilities, promoting accessibility and lifelong fitness.

3. Skills Training & Certification Programs

- Beginner Climbing Courses – Instructional programs for new climbers focusing on technique, safety, and route reading.

- Advanced Climbing Clinics – Training sessions for experienced climbers looking to refine their skills, including route setting, and endurance training.
- Climbing Wall Instructor (CWI) Certification – Training for volunteers and aspiring coaches to develop safe instruction and supervision skills.

4. Community Engagement & Events

- Climbing Competitions & Fun Challenges – Friendly competitions to bring climbers together and encourage skill progression.
- Family Climbing Days – Monthly family-friendly climbing events to promote intergenerational activity and engagement.
- Fundraising & Community Nights – The gym will host events such as silent auctions, gear swaps, and guest speaker nights to support ongoing sustainability.

5. Membership & Sustainability Model

- Affordable Membership Options – A tiered pricing system with youth, family, and low-income options to ensure accessibility.
- Grant & Sponsorship Support – Ongoing fundraising efforts with businesses such as Teck, Shambhala, Valhalla Pure Outfitters, and SUTCO, as well as grants from the AgriSpirit Fund, RDCK Recreation Grants, and Columbia Basin Trust Community Development Fund.
- Volunteer Engagement – Recruiting and training community members to assist with route setting, facility maintenance, and event coordination.

Predicted Outcomes & Measures of Success

Increased Participation in Recreational Activities

More children, youth, and families will have access to a structured, year-round physical activity option in Salmo.

The climbing gym will provide an alternative to screen time and inactivity, particularly during winter months.

Measures:

Number of memberships and drop-in participants within the first year.

Growth in participation over time, tracked through attendance records.

Demographic breakdown of users (age, gender, frequency of visits) to ensure inclusivity.

Improved Physical and Mental Health

Participants will experience enhanced fitness, coordination, and overall well-being through climbing.

Climbing will provide a positive outlet for stress relief and mental resilience, especially for youth.

Measures:

Self-reported improvements in physical fitness, confidence, and mental health (via surveys).

Observations from teachers, parents, and local health professionals on behavioral and academic benefits for youth.

Enhanced Social Connections and Community Engagement

The climbing gym will foster a sense of belonging and community, bringing together individuals of all ages and backgrounds.

Families will have a shared recreational space, strengthening parent-child relationships.

Measures:

Surveys and feedback from participants, parents, and community members assessing the facility's impact.

Number of volunteers and local businesses engaged in supporting or sponsoring the project.

Skill Development and Personal Growth for Youth

Young climbers will develop confidence, problem-solving skills, and perseverance through the challenges of climbing.

Older youth will have opportunities to take on leadership roles, such as mentoring younger participants or assisting in programs.

Measures:

Number of youth involved in mentorship, coaching, or volunteer roles at the gym.

Participation in climbing-related events, competitions, or skills workshops.

Sustainability and Long-Term Community Impact

The facility will operate sustainably, with membership fees helping to cover operating costs.

Ongoing programming and partnerships (e.g., schools, youth groups) will ensure the long-term viability of the climbing gym.

Measures:

Revenue generated from memberships and programming fees compared to operational costs.

Securing additional grants or funding to expand programming and accessibility.

Community partnerships formed (e.g., schools, local businesses, health professionals).

By tracking these outcomes and measures, the Salmo Climbing Society will be able to assess the success and long-term impact of the climbing gym, ensuring it remains a valuable community asset for years to come.

Primary Beneficiaries of the Program

The Salmo Indoor Rock Climbing Gym will serve a diverse range of community members, with a particular focus on children, youth, and families who currently have limited access to indoor recreation opportunities. The primary beneficiaries include:

1. Local Youth (Ages 3-18)

Students from Salmo Secondary School & Local Elementary Schools – The gym will provide structured programming, including after-school activities, school curriculum integration, and outdoor education enrichment.

Participants in Salmo Valley Youth & Community Centre (SVYCC) Programs – The climbing gym will be used exclusively during scheduled youth programming, ensuring a safe and supportive environment for skill-building.

Children Enrolled in the Salmo Children's Center – The facility will be incorporated into early childhood programming, introducing young children to climbing in a fun and engaging way.

Youth Seeking Leadership Opportunities – Older youth will have opportunities for mentorship, coaching, and volunteer roles, helping to develop leadership, responsibility, and teamwork skills.

2. Families & Parents in Salmo and Area G

Parents and caregivers will benefit from a local, family-friendly recreational space where they can engage in physical activity alongside their children.

The facility will strengthen family connections by offering a shared space for active play, fitness, and social engagement.

3. Adult Residents & Recreation Enthusiasts

Community members looking for accessible fitness opportunities will benefit from a low-cost, non-traditional workout alternative that promotes full-body strength, coordination, and mental resilience.

New and experienced climbers will have a dedicated training space, reducing the need to travel to other facilities in the region.

Individuals seeking mental health and stress relief benefits will have a safe, structured environment for building focus, confidence, and perseverance.

4. Schools & Educators

Teachers from Salmo Secondary School and surrounding schools will use the facility for physical education classes, outdoor education programming, and extracurricular activities.

The Outdoor Education Program will integrate climbing into its curriculum, helping students develop technical skills, problem-solving abilities, and self-confidence.

5. Community Organizations & Local Businesses

SVYCC and the Salmo Valley Arts Council will benefit from expanded programming capacity through a new, multi-use indoor recreation space.

Local businesses, including sponsors and in-kind donors, will gain visibility and community recognition for their support, while also contributing to the economic vitality of Salmo.

6. Regional District & Partner Organizations

The Regional District of Central Kootenay (RDCK), which has prioritized partnerships with community organizations to improve access to youth and adult programming, will benefit from this community-led initiative aligning with its strategic goals.

Partnering organizations such as Teck, Shambhala, Valhalla Pure Outfitters, and SUTCO will play a role in strengthening community investment and fostering long-term recreation development.

Budget Breakdown - Total Estimated Cost: \$91747

SCS - Budget FY 2025, as of Jan 31

Income

Grant	Canada Post Foundation Grant - Unconfirmed	\$	15,000
	Columbia Basin Trust Community Development Fund - Unconfirmed	\$	20,000
	AgriSpirit Grant - Unconfirmed	\$	20,000
	RDCK Redi Grant - Unconfirmed	\$	4,900
	RDCK Recreation Grant - Unconfirmed	\$	10,000
	Private - Teck - Unconfirmed	\$	2,500
Other	Events (Silent Auction, Climbing Social, Food Truck, etc.)	\$	5,000
	Membership & donations	\$	4,000
Net Assets	Reserves (Grants and Community Fundraising from Aug 2024 - Jan 31 2025)	\$	10,347
Total:		\$	91,747

Expense

Admin & Events	Software & subscription	\$	500
	Printing & Other	\$	1,500
	Insurance & Other Liability	\$	6,000
	Payment Fees (Square & Paypal)	\$	150
	Renovations	\$	7,500
	Design Plans and Engineering	\$	2,500
	Climbing Wall Materials	\$	15,000
	Labour	\$	15,000
	Climbing Holds and Hardware	\$	10,597
	Flooring	\$	24,000
	Rental Shoes	\$	2,000
	Technology Infrastructure	\$	5,000
	Equipment and Fixtures	\$	2,000
Total:		\$	91,747
Balance		\$	-

Appendix A



Salmo Physio
Box 92, Salmo, BC V0G1Z0
Tel. 250-551-9119 Fax: 833-892-7355 Email: todd@salmo physio.com

REGARDING: Salmo Climbing Gym
Patient Number: 1207
Salmo, BC

March 25, 2024

I am writing to offer my wholehearted support for a community climbing gym in Salmo and its pivotal role in nurturing the gross motor skills development of children. As both a physiotherapist and a parent of two young kids in this community, I can attest to the profound benefits that climbing offers for physical, cognitive, and emotional growth.

Climbing serves as a dynamic platform for all ages, but especially children, to enhance their strength, coordination, balance, and flexibility—all essential components of gross motor development. I strongly believe that one must maintain a highly diverse diet of movement to maintain optimal function. In climbing, it offers just that - the movement is extremely varied: ranging from powerful, dynamic full-body throws to delicate and measured footwork and body tension. The movement patterns associated with climbing can be viewed as one possible countermeasure to many of the common postural and functional disorders of modern life. I've leveraged these potent movement patterns in my own practice in helping people heal from and prevent injury but I believe an early exposure to this sport can do much more for the overall movement health of our community. I've watched the transformative impact of climbing on my own children. I firmly believe that it fosters not only physical health but also resilience, problem-solving abilities, and self-confidence.

Moreover, as a passionate climber myself, I recognize these indoor spaces as important hubs for community engagement and development. Climbing indoors as a youth was the spark that ignited my lifelong love for the outdoors, as well, it served as the common ground upon which I've built some of the most important relationships of my life. The climbing gym provides a welcoming space where individuals of all ages and backgrounds can come together to challenge themselves, support one another, and celebrate achievements. This inclusive ethos not only strengthens community bonds but also instills valuable life lessons in empathy, acceptance, and mutual respect.

By supporting the community climbing gym, we are investing in the well-being and future of our children. As a parent, I am deeply grateful for the opportunity this will provide for my kids to explore their physical potential, cultivate friendships, and develop essential life skills in a safe and supportive environment. As a passionate climber, I am excited to see our community thrive and grow as more individuals discover the joys and benefits of climbing.

Regards,

Todd Van der Star MPT, BKin
License #08180
Monday March 25, 2024 at 8:25am



Salmo
Secondary

Box 310, 715 Davies Avenue, Salmo BC V0G 1Z0
Tel/Fax 250 357 2226 salsec.sd8.bc.ca

April 5, 2024

It is very exciting to see this project coming alive and I am pleased to be writing a letter of support for an indoor climbing gym in Salmo. As a teacher at Salmo Secondary and rock climber, I have witnessed rock climbing change student lives and build community. I am in full support of this project and hope to see an indoor climbing gym in Salmo in the near future!

In the past I have taught outdoor education and physical and health education, and have brought students to the CUBE in Nelson, Flux in Rossland, and to outdoor crags in the area. There's often a mix of feelings before our first day of rock climbing, ranging from excited and confident to apprehensive and nervous. After a couple of trips to the climbing gym these feelings change - many students are humbled, but most importantly, many students gain so much confidence in themselves and learn that with perseverance, teamwork, and hard work they can grow and accomplish more than they could ever imagine. They learn resilience. What has surprised me most when bringing classes climbing is also that it is something that every single student can find success in. Students who historically dreaded PE class, and tried their best to avoid movement, are now excited to come to class and move their bodies. Some even pestering me every day about when we will be going climbing next. Climbing really is for everyone, and it shows me time and time again that it is a great way to get students moving, working together, and developing a love for movement that will last throughout their lives.

As a climber, I have also seen what a brilliant role a climbing gym can play in building community. Many people I speak to find it hard to fit into a new town when they move. There are a few exceptions to this rule including people who frequent climbing gyms. Climbing gyms bring people together and are incredible places to make new friendships and deepen community ties. I always appreciate meeting new friends at the climbing gym who I otherwise would not know - meeting people of varying ages and cheering on strangers-turned-friends. If you walk into a climbing gym you will see empathy, support, and inclusion.

The community of Salmo will greatly benefit from a climbing gym. I see it being a community hub where people can connect in positive ways - making connections, building community, learning important social and emotional skills, and moving their bodies in a challenging and fun ways. I can see this making a big difference for people of all ages in the community and in Salmo's schools and hope to see it go forward!

Sincerely,

Cara McGuire
Teacher
Salmo Secondary





The Corporation of the Village of Salmo

CAO Report

Report Date: May 6, 2025

Meeting Date: May 13, 2025 (#09-25)

From: Derek Kwiatkowski, Chief Administrative Officer

Subject: CAO Report - Fire Truck Purchase Update

BACKGROUND:

Administration has begun the first steps in a path to purchase a new fire truck. The Fire Chief has provided a list of specifications for the new apparatus. This list of specifications has been inputted into BCBid for a Request for Quotation. Once administration receives these bids, Council will have the information necessary to proceed with a Council motion to begin the referendum process or Alternative Approval Process (AAP).

The RDCK has provided the Village with a guide for the referendum process that gives approximate timelines for the entire process. Once the bids are in, the process took the RDCK approximately from approximately 8 months, with the General Voting Day occurring 6 months after the process begins. These timelines are approximate, but the administration is hoping to follow this timeline as closely as possible.

The alternative approval process was formerly known as counter-petition. The alternative approval process requires that 10 percent or more of the eligible electors must sign and submit response forms in opposition to the proposed initiative to require the local government to obtain assent of the electors to proceed. When this happens, the issue is considered significant, and the local government has two choices. They may proceed to assent voting within 80 days, or they may put the matter on hold and consider alternatives to the proposed action.

Administration will provide Council with the different purchase options once the bidding period closes.

STAFF RECOMMENDATION:

That Council accepts the CAO report for information.



The Corporation of the Village of Salmo

Request for Decision

Report Date: May 8, 2025

Meeting Date: May 13, 2025 (#09-25)

From: Derek Kwiatkowski, Chief Administrative Officer

Subject: Recreation Enhancements in Accessibility for Children (REACH) Grant Workplan Approval

1. **OBJECTIVE**

For Council to determine the project work for the REACH grant.

2. **DISCUSSION AND ANALYSIS**

In February, 2025 the Village was notified by Columbia Basin Trust that they were successful in a \$50,000 grant application to enhance recreation access for children, known as the REACH grant. Council had previously been given the opportunity to provide potential project options. The Village is required to submit a workplan to CBT for the grant this month. Administration has provided some ideas for the project.

The project would include:

1. New sidewalk around the "racetrack" portion of KP Park playground, approximately 200 feet long.
2. Building of a shelter in Lion's Park like the picnic shelter that was constructed by the Lion's Club in KP Park, approximately 18 x 28.
3. New sidewalk from the new shelter to the accessible swing in the Lion's Park Playground, approximately 100 feet long.

Additional options may include:

1. Sensory or activity board on the north wall of the KP Park washroom building.
2. Village has requested pricing on a couple of smaller playground equipment items including an accessible excavator & activity board.

Staff has priced approximate project costs reflecting \$40,000 for approximately 300 feet of 6 feet wide sidewalk, 200 feet at KP Park & 100 feet at Lion's Park. allowing for \$10,000 for the shelter. Council may

3. **RECOMMENDATION**

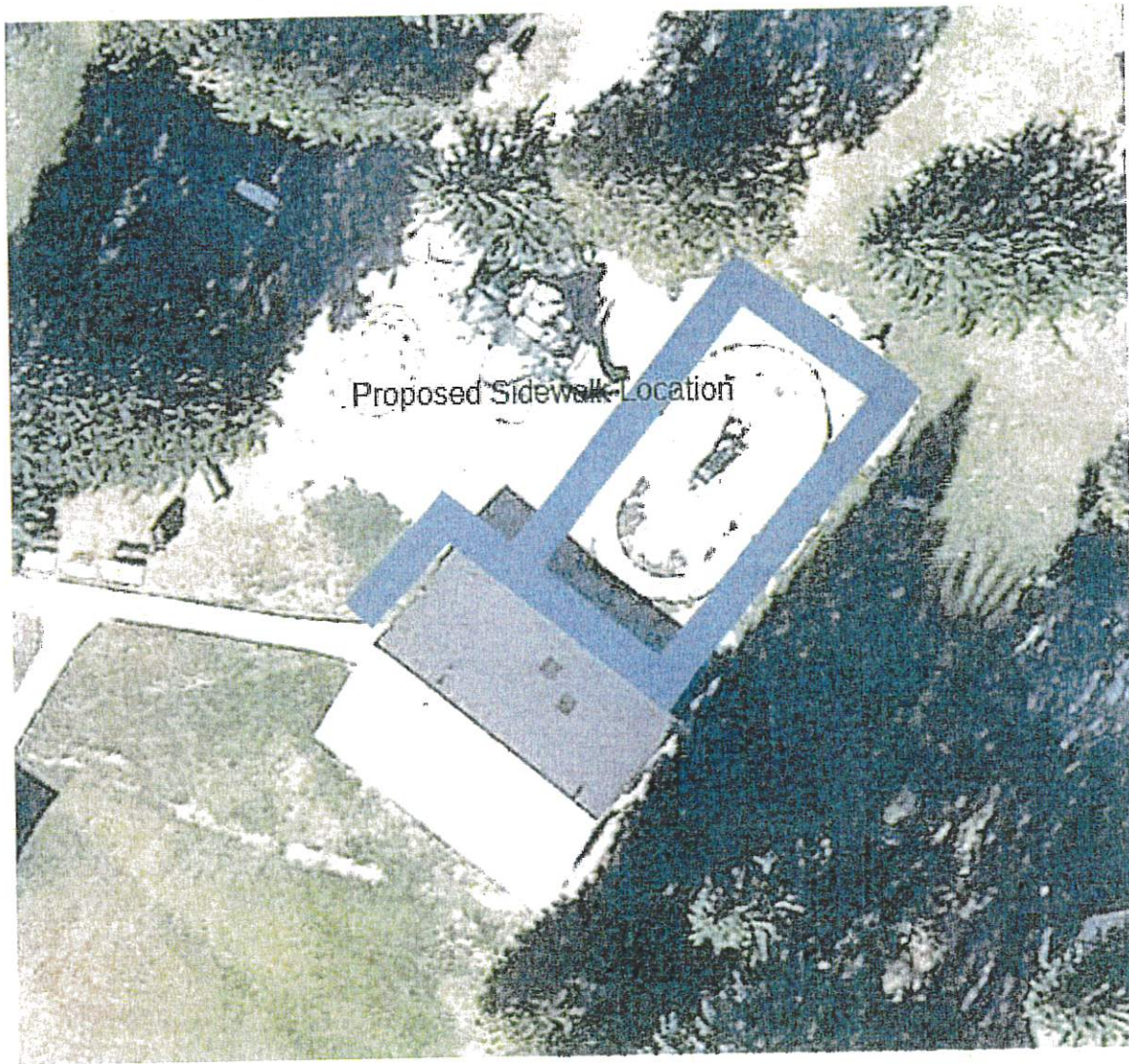
That Council direct administration to complete the Columbia Basin Trust's REACH grant workplan with the proposed project items.

ALTERNATIVES

1. That Council direct administration completes the Columbia Basin Trust's REACH grant workplan with Council's proposed items.

KP Park

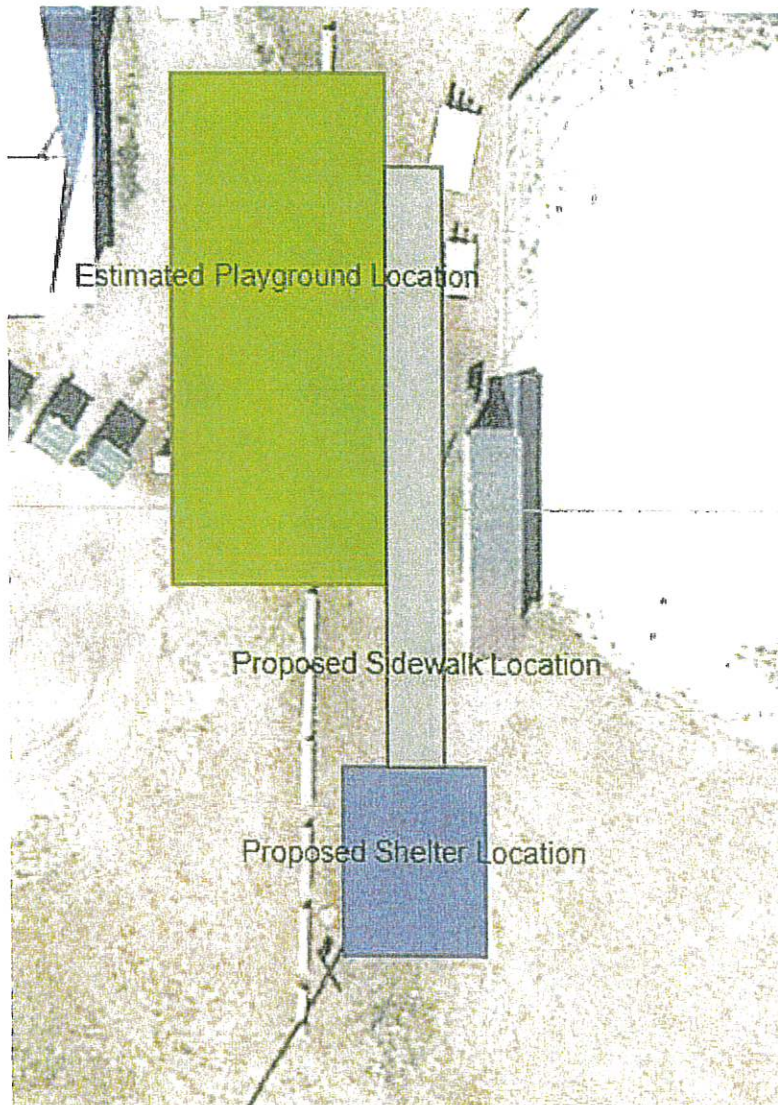
A new sidewalk would extend from the existing washroom building sidewalk north towards the playground equipment & around the “racetrack playground”. There would be a potential for an accessible “activity panel”.



Lion's Park

Proposed shelter would be located at the south end of the playground near the parking lot. It will be ground-level construction.

A new sidewalk would run from new shelter along the east side of the playground, reaching the accessible swing on the north side of the playground.



Cheque #	Pay Date	Vendor Name	Description	Paid Amount
018112	2025-04-22	Ace Courier Systems	PW/Water Sample Shipping Expense	\$84.55
018139	2025-05-02	Ace Courier Systems	Water Sample Shipping Expense	\$24.11
018150	2025-05-02	Alumichem Canada Inc.	WWTP Supplies	\$4,820.93
018113	2025-04-22	BC ONE CALL Ltd	BC One Call Services	\$13.91
018114	2025-04-22	BH Safety Gear	PW Shop Supplies	\$145.85
018140	2025-05-02	Brandt Tractor Ltd.	2018 Loader Supplies	\$475.78
018115	2025-04-22	City of Nelson	Financial Services Contract	\$10,652.78
018141	2025-05-02	Commissionaires British Columbia	Bylaw Enforcement	\$241.49
EFT	2025-04-24	Fortis BC - Natural Gas	Natural Gas Expense	\$245.94
EFT	2025-04-24	Fortis BC - Natural Gas	Natural Gas Expense	\$192.34
EFT	2025-04-24	Fortis BC - Natural Gas	Natural Gas Expense	\$50.13
EFT	2025-04-24	Fortis BC - Natural Gas	Natural Gas Expense	\$49.09
EFT	2025-04-24	Fortis BC - Natural Gas	Natural Gas Expense	\$245.42
EFT	2025-04-24	Fortis BC - Natural Gas	Natural Gas Expense	\$44.92
EFT	2025-04-24	Fortis BC - Natural Gas	Natural Gas Expense	\$50.13
EFT	2025-04-28	Fortis BC Inc.	Electricity Expense	\$620.79
EFT	2025-04-24	Fortis BC Inc.	Electricity Expense	\$48.22
EFT	2025-04-24	Fortis BC Inc.	Harmonic Upgrade Supplies	\$2,620.80
018142	2025-05-02	Gescan Division of Sonepar Canada Inc.	FD/PW Fleet Fuel Expense	\$996.53
EFT	2025-04-24	Imperial Oil Esso	KP Washroom Supplies	\$100.69
018123	2025-04-22	Inland Allcare	KP Washroom/Water Distribution Supplies	\$936.99
018151	2025-05-02	Inland Allcare	Photocopier Expense	\$620.44
018116	2025-04-22	Innov8 Digital Solutions Inc.	Janitorial Services	\$477.75
018147	2025-05-02	Kelowna Barrette	Annual Inspections	\$1,576.45
018143	2025-05-02	Kokanee Fire & Safety Ltd	Utility Overpayment Refund	\$226.85
018118	2025-04-22	Lohmeyer Tracy	Office Supplies	\$56.46
018119	2025-04-22	Mills Office Productivity	Office/PW Supplies	\$243.66
018124	2025-04-25	Mills Office Productivity	Camp Caretaker/F.D. Supplies	\$188.91
018144	2025-05-02	Mills Office Productivity	Ballfield Maintenance	\$1,252.83
018145	2025-05-02	Nelson Farmers Supply Ltd.	Office Door Replacement	\$2,388.75
018120	2025-04-22	Ninco Construction Ltd.	Advertising Expense	\$301.67
018146	2025-05-02	Pennywise	Mixed Waste Transfer Station Charge	\$16.50
018148	2025-05-02	Regional District of Central Kootenay	Service Fees	\$128.30
Pre-Authorized Debit	2025-05-01	Royal Bank Central Card Services	Bleacher Maintenance, KP Washroom/WWTP Supplies	\$289.41
018149	2025-05-02	Skyway Hardware (1985) Ltd.	F.D. 2000 International Parts	\$492.57
EFT	2025-04-24	Summit Truck & Equipment		

Cheque #	Pay Date	Vendor Name	Description	Paid Amount
018121	2025-04-22	Sunco Communication & Installation	Battery Replacement	\$140.00
018125	2025-04-25	Sunco Communication & Installation	IT Services	\$1,915.09
EFT	2025-04-24	Telus	Alarm Monitoring	\$31.50
EFT	2025-04-24	Telus	Alarm Monitoring	\$26.25
EFT	2025-04-24	Telus Communications Inc.	Office Fax	\$85.01
EFT	2025-04-24	Telus Communications Inc.	Fax/Internet/Telephone Expense	\$1,165.96
018122	2025-04-22	Wholesale Fire & Rescue Ltd.	Turnout Gear - Shipping Expense	\$163.34
EFT	2025-04-24	Yellow Pages Group	Advertising Expense	\$2.37
		Employee Benefits, Reimbursements and Salaries (PP9, Council 4)		\$27,801.94
		Total:		\$62,253.40

Hello Directors Cunningham and Lockwood,

As you likely know, I work as the Climate Action Assistant for the RDCK and am coordinating the Rural Mobility Community Advisory Committee (RMCAC). This committee is made up of a diverse collection of community organizations from across the region who will be planning a series of pilot projects over the next two years to support improved transportation opportunities for residents in rural communities. One of the initial projects the group has identified as a priority is exploring how to provide safe bike education to children in smaller rural schools.

Currently safe bicycling education is provided to around 8-10 schools in the RDCK each year through the Everyone Rides program. Everyone Rides is a province-wide program coordinated by HUB Cycling that provides hands-on cycling safety and skills training for elementary students, supporting our broader goals of promoting active transportation, climate action, and healthy communities. The program has been delivered locally since 2021 by Kootenay Mountain Biking, however funding is quite limited. Given these funding restrictions, smaller class sizes, and increased travel expenses, further afield schools are seldom visited.

Initial investigations of supporting this program have **led to Area K and H directors generously offering to contribute \$3000 and \$9000** respectively through Community Development discretionary funds to support Everyone Rides visiting schools in their area. The RMCAC wants to see if it is possible to continue this momentum so that the Everyone Rides program could be delivered to all interested schools across the RDCK (~30 schools) over the next two years. To achieve this we will be leveraging the existing Provincial program funds and hoping to match those through Director contributions as well as looking to other funding streams to cover any remaining gaps. Programming would begin this fall and run for two school years. If we are successful, HUB Cycling has expressed an eagerness to showcase this story across the Province to inspire other rural regional districts, and support investigations for more long-term funding.

We are wondering if you would be willing to contribute to the costs to deliver the program to the following schools in your communities? (The rough costs to deliver the program (including all travel expenses) per school is roughly \$3,000, give or take 10% with travel costs, etc.)

School serving Area G and Salmo: Salmo Elementary
Please let me know if there are any schools that I have missed!

The Everyone Rides Program Summary:

- Costs ~\$3,000/school visited (cost efficiencies optimized the more schools that commit)
- Includes bikes for all children
- Targets grade 4/5 students (but in the smaller schools we are including grades 3-7)
- Instructors and bikes provided by Kootenay Mountain Biking

Thanks so much for considering our request, and happy to discuss if you have any questions,

Alex

Alex Leffelaar | Climate Action Assistant

Area G is committing \$1500 and we would like to request Salmo commit \$1500 for a school visit.

When would this program start, this school year or next school year with ending in two years?

1. This program would be offered in the next two school years. Kootenays Mountain Biking will begin scheduling with schools for fall 2025. The program is offered in Spring and Fall, and cycles between schools every two years with intentions to ensure that all grade 4/5 students receive the education opportunity.

Is this group out of Nelson and if so, what happens to the funding not being used? Salmo is much closer than Area K for example.

2. Kootenays Mountain Biking is located in Rossland, they deliver the program across RDCK & RDKB. We don't plan on requesting any unnecessary funding from Directors. At the moment, we are gathering verbal commitments from Directors to see which areas and municipalities are interested in the offering. We are hoping to establish an overarching agreement with HUB Cycling and Everyone Rides to deliver the program across the region. This would allow us to leverage existing Provincial program funding (delivered through HUB Cycling) as well as improve efficiencies - visiting multiple schools in each area in a week, reduce travel expenses, etc. managing the project on a school-by-school basis would likely result in higher individual costs as well as much more administrative time on our part.

Our Elementary School goes to grade 6 now, can grade 7 be included?

3. The Everyone Rides program generally targets grades 4/5 students. To increase impact and optimize efficiencies, we have been working with them to adapt the program on a school-school basis based on each school's unique situation. The program can be offered to as much as Grades 3-7 students, making it worthwhile to visit some of the smaller schools with very small class sizes. In some cases, we will even combine schools. I believe up to 60 students can be included in a one-day program. After that it is moved to a 2-day program.

DATE May 8/25
NO 20 TO MVC-MAY 13/2
FILE NO 0230-20

Brandy Jessup

From: Salmo Lions Club <salmolionsclub@gmail.com>
Sent: May 8, 2025 9:06 AM
To: Derek Kwiatkowski; Brandy Jessup
Subject: Village of Salmo Flower Planters

VILLAGE OF SALMO

Good Morning CAO.

The Salmo Lions would be pleased to once again take on the responsibility of planting the Village Planters around town. We have done this the previous couple of years. In the past, the Village paid for the flowers and gave the Lions a nominal fee of \$300 for their services. Of course all this money goes back into the community in many ways. We would be open to the same arrangement this year.

As we are not presently looking after the Imperial Oil owned property, we don't know if you would want to include the Salmo Lions built planters there for flowers this year. Please advise if this would be wanted.

We look forward to hearing from you with your positive response.

Thank you

Doug Lockwood, secretary, Salmo Lions Club



The Corporation of the Village of Salmo

Request for Decision

Report Date: May 9, 2025

Meeting Date: May 13, 2025 (#09-25)

From: Derek Kwiatkowski, Chief Administrative Officer

Subject: Salmo Valley Youth & Community Centre Renovation Request

1. **OBJECTIVE**

For Council to determine if the renovations requested by the Salmo Valley Youth Community Centre for a new arts studio space should proceed.

2. **DISCUSSION AND ANALYSIS**

In 2024, the Salmo Climbing Wall Society was approved to install a climbing wall at the SVYCC as part of an increased effort for different programming.

Through ongoing discussions between the SVYCC, the Salmo Climbing Society & the Salmo & District Arts Society, moving the climbing wall to the current arts studio location was determined to be the best programming option for the space. This would in turn require the arts studio to be relocated. These same discussions led to the possibility of renovating the old boy's changeroom space into the new arts studio.

The studio space would require renovations that include more than cosmetic renovations & would involve moving some plumbing & making the space more access.

On April 7, staff inspected the SVYCC along with the Executive Directors of the SVYCC (both outgoing & incoming) and a representative from the Salmo Climbing Society regarding the potential change in venue of the climbing wall and subsequent renovations required to the changeroom space.

The Salmo & District Arts Society has applied for DOT night funding for some of the renovation costs as a partnership with SVYCC, though this project was not approved by Council. Staff has also engaged in a review of the contract with the new Executive Director to determine the proper steps for all future renovations.

RECOMMENDATION

That Council approve the proposed renovations for the new arts studio at the Salmo Valley Youth Community Centre.

ALTERNATIVES

1. That Council deny the proposed renovations for the new arts studio at the Salmo Valley Youth Community Centre.

April 17, 2025

Re: Amended request for Chair room at SVYCC.

The Salmo Valley Youth and Community Centre would like to amend the proposal for use of the current chair room. In June 2024 it was proposed and subsequently approved that the space be renovated to accommodate the indoor bouldering gym. SVYCC would like to now request that the chair room be utilized for the community arts space. The realignment of the space will better suite the needs of the users, reduce the scope of the renovations needed in the facility and make the arts space wheelchair accessible.

The SVYCC is excited to provide an expanding base of programs for our community. We are flexible and the attached rendering can be modified to work within the restrictions of the building.

Please note that we are committed to working in partnership with the Salmo Climbing Society, the Salmo Districts Arts Council and are consulting the Youth Advisory Council throughout this process. We have attached their letters of support

Thank you,

Laura Stavast



Executive Director

Salmo Valley Youth & community centre

250-357-2320

laura@svycc.ca

Attached:

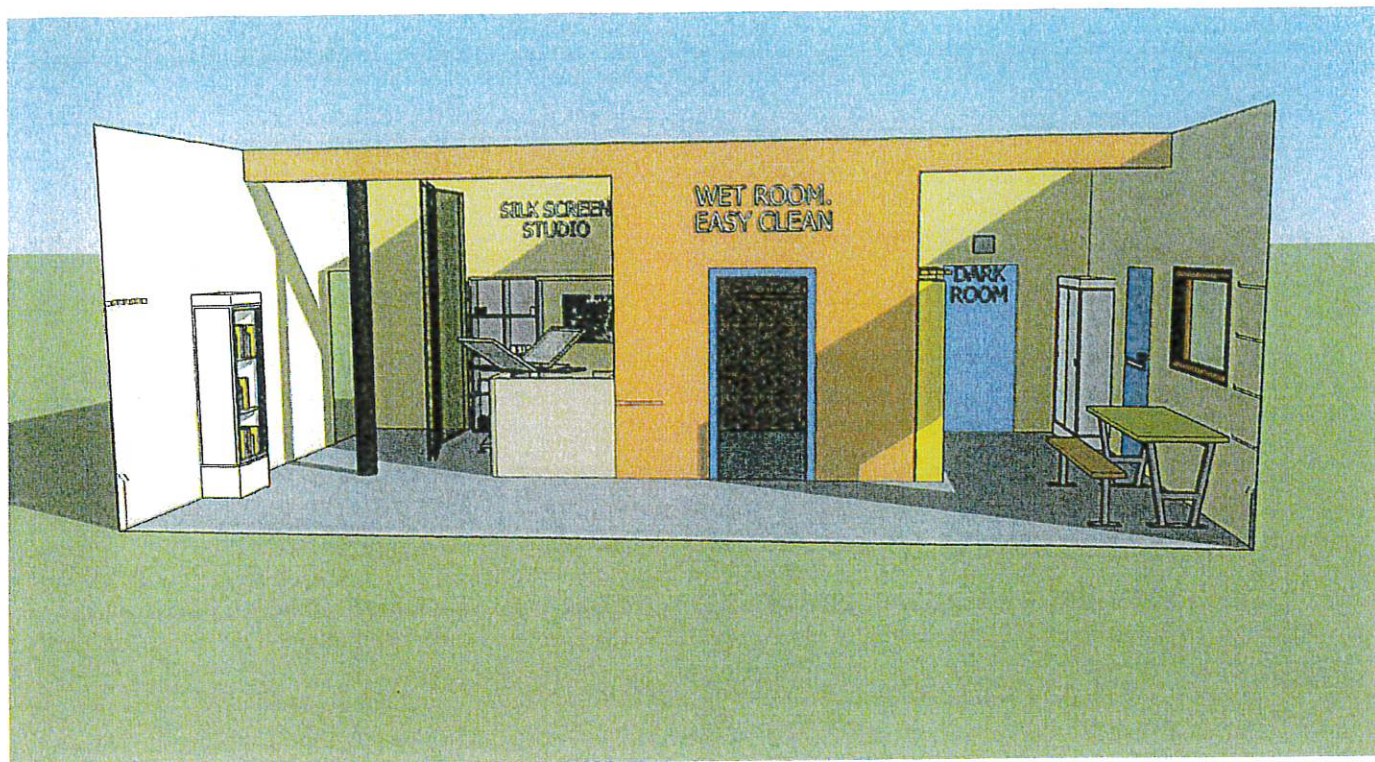
Photos of current space

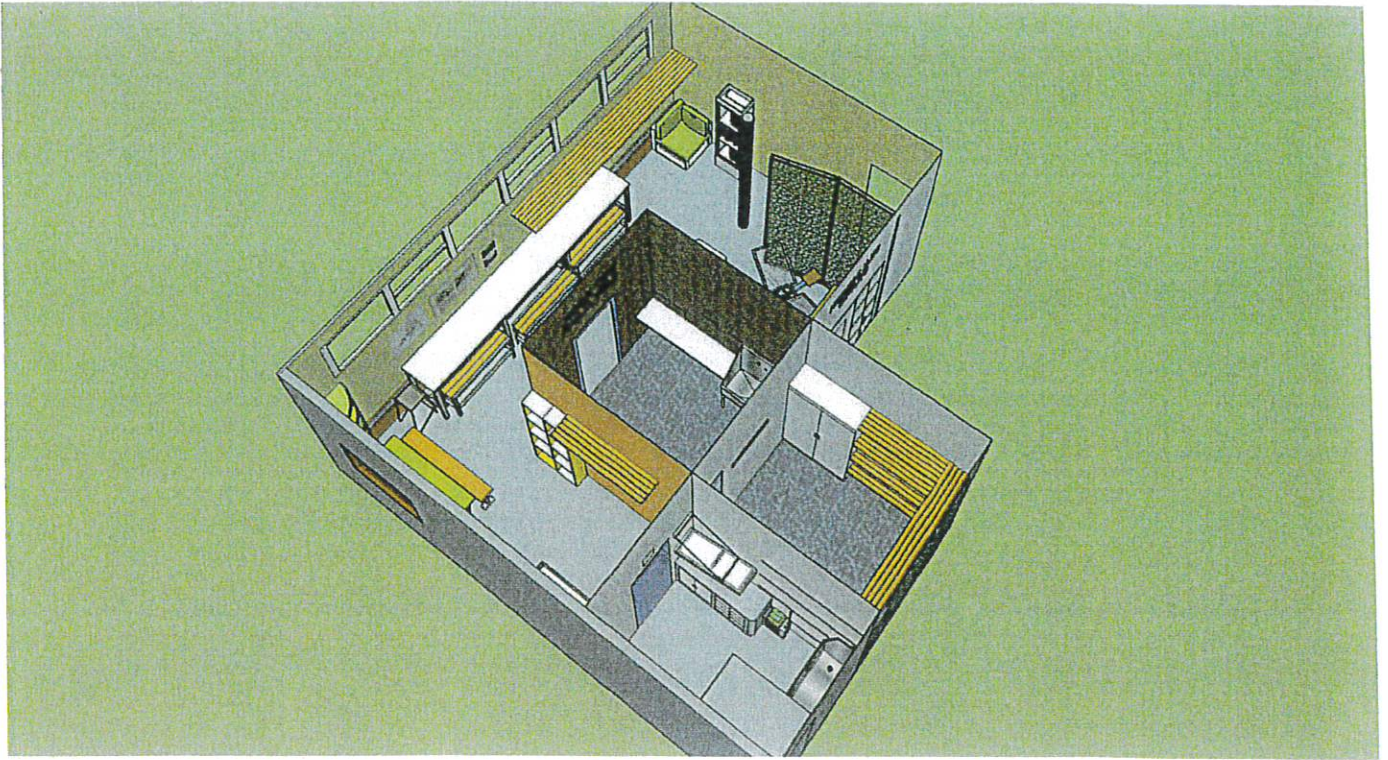
3D rendering of proposed retrofit

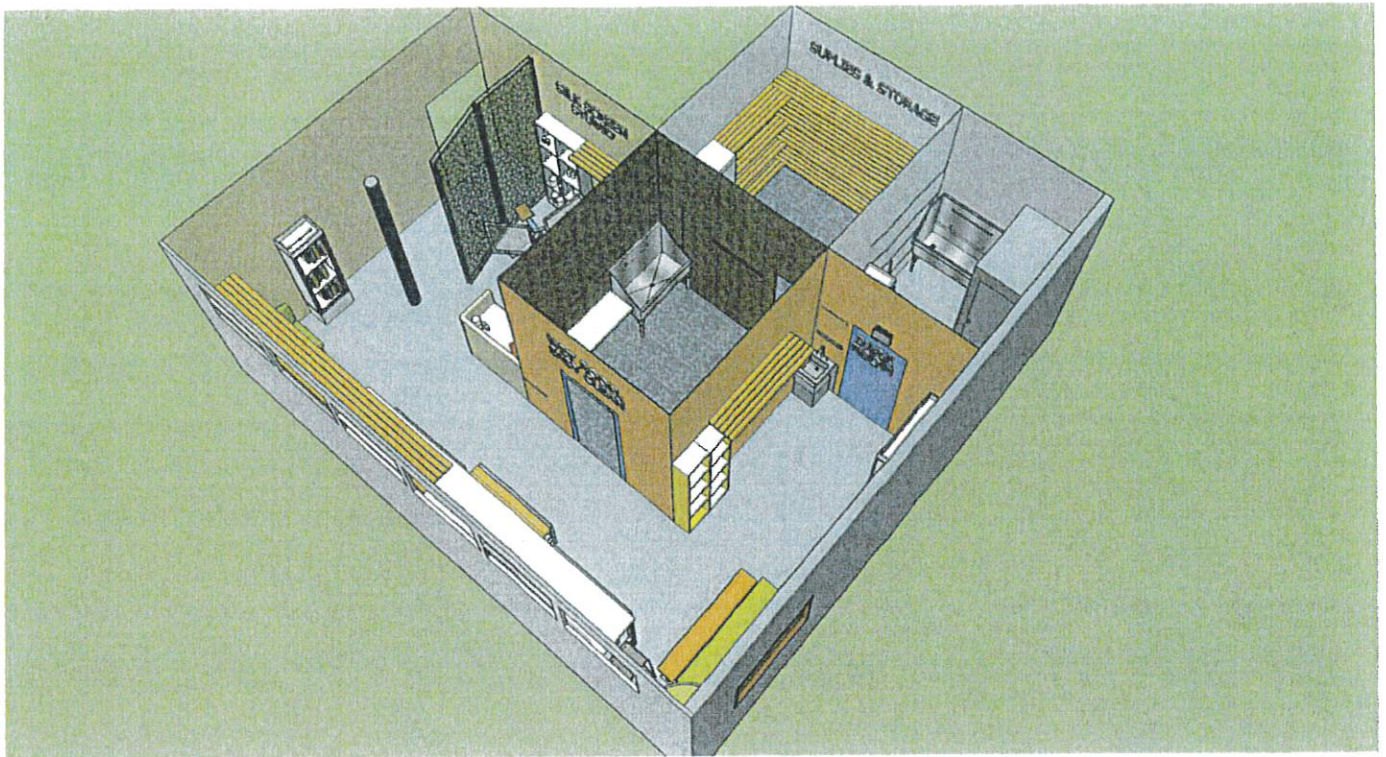
Letter of Support Salmo District Arts Council

Letter of Support Salmo Climbing Society

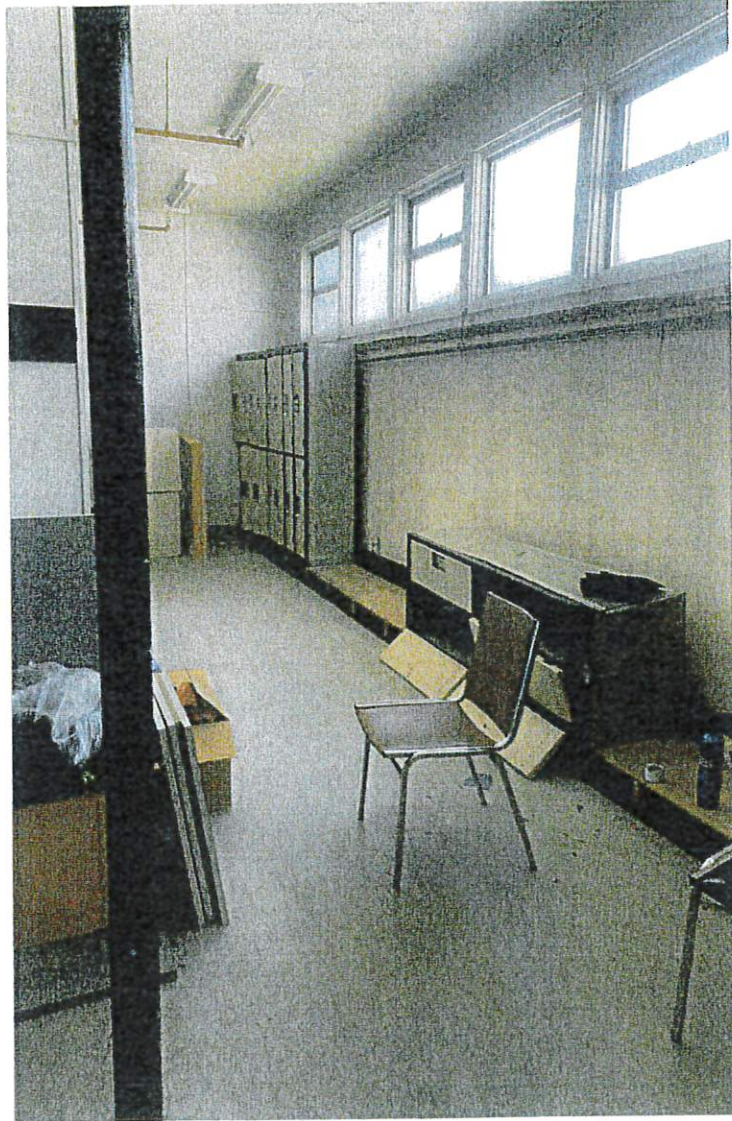
Letter of Support Youth Advisory Council

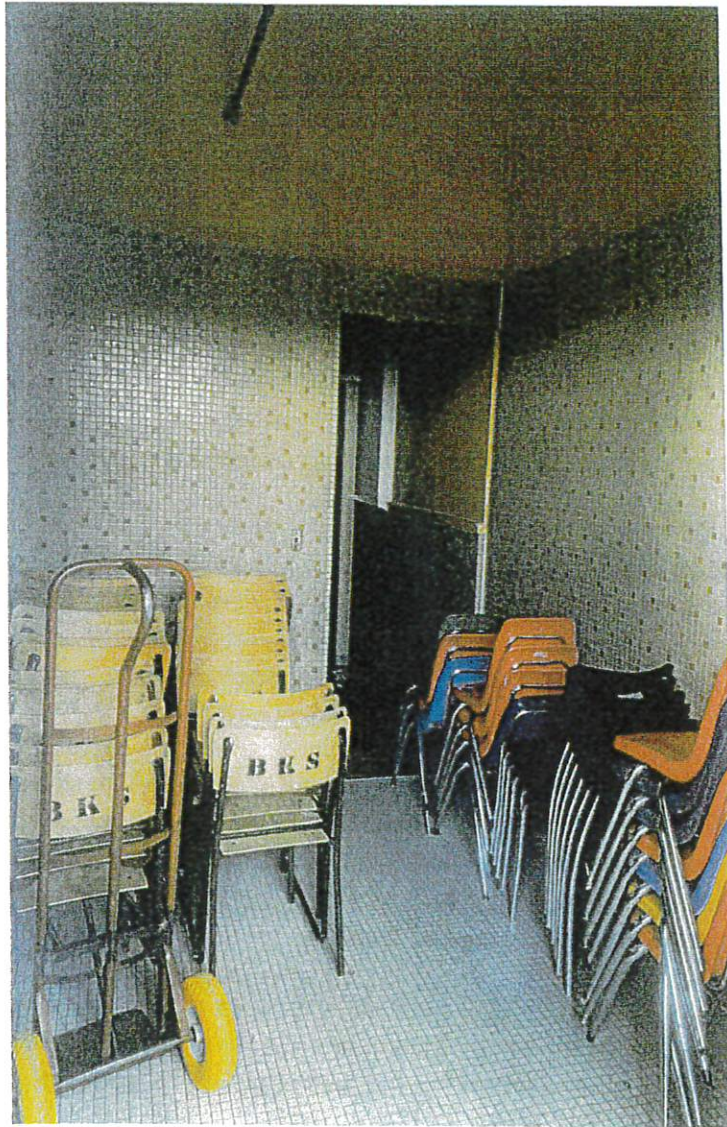












Linnet Fox
Salmo Climbing Society
Salmo, BC
April 16, 2025

Re: Letter of Support for the Salmo Valley Youth Community Center Renovation

To whom it may concern,

On behalf of the Salmo Climbing Society, I am pleased to offer our strong support for the Salmo Valley Youth Community Center (SVYCC) initiative to transform an underutilized space in the Salmo Valley Youth & Community Centre into a dedicated art studio. This project will provide much-needed creative space for the residents of Salmo, enhancing opportunities for artistic expression and community engagement.

Our organizations share a common goal: to improve the quality of life for Salmo residents by creating inclusive, accessible spaces that promote community health, connection, and well-being. The SDAC has demonstrated its commitment to collaboration by generously relocating its current space to allow for the development of an indoor climbing gym—an effort that reflects our shared vision of maximizing resources to benefit our community.

To support this initiative, the Salmo Climbing Society has committed \$4,000 in grant funding toward the renovation of the new art studio space. Additionally, we plan to continue assisting the SVYCC with future grant opportunities and provide volunteer labour to help with the transformation of the space. We recognize that both recreation and the arts are integral to the social and cultural fabric of our community, and we are committed to ensuring that both thrive in Salmo.

Salmo is a small but dynamic town where recreational and cultural activities are essential to the social and economic vibrancy of the region. Climbing is an integral part of Kootenay culture, just as the arts play a vital role in fostering creativity and expression. By working together, our organizations are ensuring that both recreation and the arts continue to flourish, providing meaningful opportunities for residents of all ages.

We wholeheartedly support the SVYCC's efforts to create a new art studio and believe this project will have a lasting impact on our community. We encourage your organization to invest in this initiative, knowing that it will contribute to a stronger, more connected, and culturally rich Salmo.

Thank you for your time and consideration. Please do not hesitate to reach out if you require further information.

Sincerely,

Linnet Fox

Youth Advisory Council Support for Climbing Gym Proposal and Art Studio Relocation

Dear SVYCC Board of Directors, Village of Salmo CAO, Village Council of Salmo, and Salmo Climbing Society

This letter is to formally inform you that the Youth Advisory Council has been actively engaged in the exploration of a proposed climbing gym within the Salmo Valley Youth and Community Centre.

The original concept for the climbing gym involved utilizing the former change room adjacent to the gymnasium, currently used for storage. However, due to height limitations in that area, the Salmo Climbing Society approached the Youth Centre to explore the possibility of relocating the current community art studio to the old change room, thereby enabling the climbing gym to be established in the existing art studio space, which offers higher ceilings and is more suitable for such a facility.

Upon receiving this verbal proposal, we presented it to the Youth Advisory Council for feedback and discussion. The youth responded with enthusiasm and expressed strong interest in the addition of a climbing gym. They viewed the relocation of the art studio as a positive opportunity for improvement, provided that the new space maintains or enhances the current quality and accessibility of the art studio.

While supportive, the youth did raise thoughtful questions about how these changes might affect the overall flow and feel of the youth space. In response, they expressed a desire to be meaningfully involved in visioning and planning for the potential new art studio. The first youth visioning session was originally scheduled for Friday, April 11, 2025. Unfortunately, due to illness, this session has been rescheduled to Friday, April 25, 2025.

We want to emphasize that due process has been followed, with youth being consulted from the outset and their input helping to shape the ongoing discussion. The Youth Advisory Council is in full support of both the improvement of the art studio space and the addition of a climbing gym at the SVYCC, pending continued involvement in planning and assurance of equitable access to creative spaces.

We appreciate your attention to this matter and look forward to continued collaboration as the project develops.

Sincerely,
Nyla Raney,

Salmo Valley Youth Network Coordinator,
SVYCC Youth Program Coordinator

April 17, 2024

To Village of Salmo Council, Mayor and Staff,

Greetings, this letter is regarding the Community Arts Studio located in the Salmo Valley Youth and Community Centre (SVYCC) at 206 Seventh St, Salmo, BC.

The Salmo District Arts Council (SDAC) supports the relocation of the Community Art Studio from the current location above the Youth Lounge and beside the Multi purpose room to what has been known as the "Chair Room" or the old boys washroom. This move will allow the Salmo Climbing Society to make use of the current art studio space which is an objectively better fit for a climbing room than the chair room/boys washroom is. The Community Arts Studio is a critical piece of community infrastructure that has been used for a wide variety of youth arts programming as well as community arts programming at large. The new location will allow for a revamping of storage and systems which will greatly increase usability by other community groups such as the Arts Council. It will also allow for a larger range of use by emerging and professional artists. We are all excited about the change, though it was not something we were seeking out.

The role SDAC is taking in this project is collaborator and sponsor. We will work closely with the Salmo Climbing Society and The Salmo Valley Youth and Community Centre to align resources to best serve the needs of the community. Currently the Salmo District Arts Council is seeking funding to provide sediment filtration on the drains and replace the lights in the space, these are the same lighting changes that were proposed by the Salmo Climbing Society for the space, we have applied to DOT night funding for this but will also be exploring other funding. SDAC has also applied to the Columbia Kootenay Cultural Alliance (CKCA) for Minor Capital purchases including free standing lockable storage and recycling bins for the space. SDAC and SVYCC have long worked in heavy collaboration around community arts and are looking forward to continuing this partnership. SDAC has been helping SVYCC formulate a plan for the space that will serve youth and community at large. SDAC will help SVYCC source funding for infrastructure development of the space. SDAC will provide staff and volunteers towards the project as funding and time allows.

The Salmo District Arts Council is honoured to be fulfilling our mission statement of "Nourishing Arts for all in the Salmo Valley" by partnership and collaboration with the Salmo Valley Youth and Community Centre around support and development of the Community Arts Studio. We fully appreciate and look forward to the improvement to our community that will be brought by creating space for the Salmo Climbing Society.

Best,
Cheryl Cook
Signing Authority, Salmo District Arts Council



Canadian
Heritage

Patrimoine
canadien

DATE APR. 11/25
NO 15 TO M+C - MAY 13/25
FILE NO 1855-03

VILLAGE OF SALMO

April 4, 2025

Derek Kwiatkowski
Chief Administrative Officer
THE CORPORATION OF THE VILLAGE OF SALMO
Post Office Box 1000
Salmo, British Columbia
V0G 1Z0

Title: Celebrate Canada Funding Application

Dear Derek Kwiatkowski:

On behalf of the Minister of Canadian Culture and Identity, Parks Canada and Quebec Lieutenant, it is my pleasure to inform you that your application for funding has been approved.

A grant in the amount of \$4,900 will be awarded to help your organization carry out its activities, under the Celebration and Commemoration Program, Celebrate Canada Component. This funding will be allocated over one government fiscal year 2025-2026 and will be subject to certain terms and conditions, the appropriation of funds by Parliament, and the budget levels of the Program.

One of our program representatives may contact you in the near future to review the terms and conditions and answer any questions you may have related to this funding.

In closing, I would like to take this opportunity to wish you and the members of your organization the greatest success in your endeavours.

Sincerely,

Colin Boyd
Regional Director General
Canadian Heritage

Canada

May 2, 2025

To Whom It May Concern:

Re: Sheep Creek Nutrient Addition Program

The Sheep Creek Nutrient Addition Program has been in place for many years. This program has been successful at supporting the local bull trout population as it creates more food and better growing conditions for fish, which helps to ensure a healthy and robust fish population.

Addressing local concerns

Last year, we heard concerns about potential impacts to the water quality in Sheep Creek as a result of the Sheep Creek Nutrient Restoration Program. BC Hydro is taking this matter very seriously. In response to these concerns, we conducted water quality testing through an independent laboratory. The results of this testing concluded that the water in Sheep Creek meets all Canadian water quality guidelines for drinking water. We also temporarily suspended the program so that we can investigate any outstanding concerns.

Next steps

We want to ensure that we fully understand the concerns related to this project and fully investigate any reported incidents of potential negative impacts before resuming this work. For this reason, the project will remain on hold again this year. During this time, we will continue to engage with the local community and investigate any outstanding issues or concerns. We expect that the program will resume operations in the spring of 2026.

Working together

To ensure that we can conduct a thorough investigation, we ask that you reach out to us directly if you would like to schedule a meeting or require any additional information. We would also appreciate any information you are willing to share with us so that we can ensure that our investigation is thorough, and we are able to address any outstanding concerns.

Learn more

For your reference, we are including some additional information about this program on page 2 of this letter. If you have any questions or concerns about this program, or would like to schedule a meeting with us, please contact me directly at melissa.fieldesousa@bchydro.com.

Sincerely,



Melissa Fiel de Sousa
Water License Requirements

Sheep Creek Nutrient Addition Program

The Sheep Creek nutrient addition program was originally developed and implemented by the Salmo River Streamkeepers Society (SWSS). The SWSS spent three years studying the effects and benefits of the program before initiating trial nutrient releases in 2004. After several years of successful trials, the project was funded annually through grants from the Fish and Wildlife Compensation Program (FWCP) to enhance Bull Trout populations, which is a species of concern in B.C. The project was transitioned to BC Hydro in 2018 as part of our Fisheries Act Authorization commitment. The project was reviewed by a panel of scientists from Fisheries and Oceans Canada, Ministry of Environment, and local First Nations before it was accepted. The program has shared information with the Salmo community several times over the last 20 years of operations.

Benefits of nutrient addition programs

Many freshwater streams in British Columbia, including Sheep Creek, are naturally poor in available nutrients and have naturally low productivity. These streams have typically relied on natural contributions from fish, the surrounding vegetation, and as erosion during freshet to form the building blocks of the food chain. Without natural nutrient contributions, freshwater ecosystems are typically phosphorus-limited and can also be nitrogen-limited, which has an adverse impact on the native fish that live in these streams.

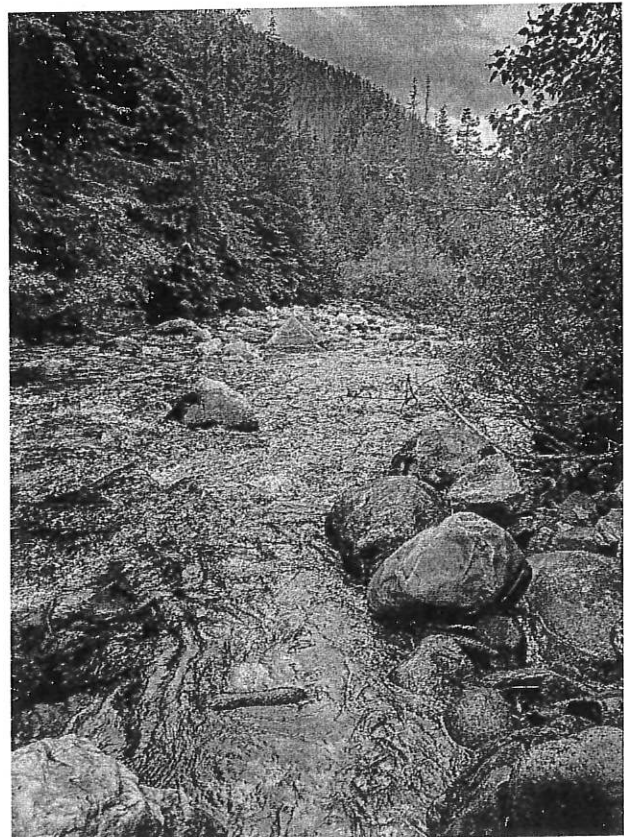
Nutrient addition is a proven method to effectively enhance naturally poor freshwater ecosystems and help native fish populations. Adding nitrogen and phosphorus is a proven and effective method to enhance nutrient-depressed ecosystems by supplementing algal growth. This provides additional food and shelter for insects and other invertebrates, which are then consumed by native fish. The overall outcome of nutrient addition programs is more food and better growing conditions for fish, which helps to ensure a healthy and robust fish population.

Water quality testing results

In early July of 2024, an independent research laboratory, CARO Lab (www.caro.ca), analyzed water samples from Sheep Creek to determine if they met the Canadian government drinking water quality guidelines. Two samples, with replicates, were analyzed: one upstream of the nutrient addition site, the other 1 km downstream of the site.

The results of this testing concluded that **the water in Sheep Creek meets all Canadian water quality guidelines for drinking water.**

For example, the maximum acceptable concentration (MAC) for nitrates in drinking water is 45 mg/L and 3 mg/L for nitrites. CARO lab results show that the maximum recorded concentration in Sheep Creek below the nutrient application site was 0.031 mg/L for nitrates in July and < 0.010 mg/L for nitrites. In other words, it was more than 1,400 times lower than the MAC for nitrates and at least 300 times lower for nitrites. For phosphates, the MAC is less than 40 mg/L and was 0.0242 mg/L in Sheep Creek, or more than 1,600 times lower than the MAC. A full copy of the report is available on request.



Sheep Creek near Salmo, BC



THE CORPORATION OF THE VILLAGE OF SALMO **REPORT FROM COUNCIL**

COUNCILLOR HEATLIE

Council Report for Council Meeting held on May 13, 2025.

PORTFOLIOS

Salmo & District Chamber of Commerce:

April 28/25: I had a meeting with the chamber of commerce at 2:30 pm to discuss the mining exhibit. The chamber first apologized for the project taking so long to complete.

The project is in its final stage of lighting and signage. The cost of materials and light have gone up and vendors have fallen through. It will take some time to secure pricing for the remaining portion of the project. I did stress that this would be the 5th extension on this grant. I also relayed that this project needs to be completed. The chamber agrees fully and again apologized.

April 28/25: I attended the chamber meeting at the museum at 7pm. Not enough members showed so there was no quorum and no meeting.

Next meeting is on May 26/25 at 7 pm.

Salmo Museum:

Citizen Engagement:

Economic Development:

Respectfully submitted,

Councillor Heatlie



THE CORPORATION OF THE VILLAGE OF SALMO REPORT FROM MAYOR/DIRECTOR

MAYOR LOCKWOOD

Mayor Report for Council Meeting held on May 13, 2025.

Salmo & Area G Emergency Preparedness Committee: Next meeting September 29, 2025.

Fire Department: As you are all aware, our fire department is volunteer-based and they need your help and diligence. If you are burning, please follow the regulations, **DO NOT** leave the fire unattended for any amount of time, and make sure it is completely out using water to extinguish it. Yes, we are not looking at a drought situation like last year but as people have experienced already, it is dry out there and fire itself creates its own wind. **PLEASE BE DILIGENT!**

Citizen Engagement: April 11, Parkinson's held a community wellness event at the Community Center. Our very own Todd Wallace initiated this event, and his hope is it is the first of many to come. It was well attended and very educational.

There were tables set up for information and where one can get help along with a show of books that are available right at our local library to learn more. Better at Homes and a Community Collaborator can be reached at Community Services, CBAL offers courses at the library to help with electronics making things easier to continue the use of them, Cannabis Wellness Coach (Terese Bowors) at www.terese.ca, Parkinson's Society Sheila, Trail/Castlegar Support Group: (250) 231-7705 BC Information Line: 1-800-668-3330 BC Office Fax: (604) 608-3311, RDCK promoting the fitness center and swimming pool and how the leisure access program can help people that are in need of financial help, West Kootenay Boundary Caregiver Support (United Way) through the Nelson manager at 1-888-212-2337, and the Salmo & District Hospice Society, which is holding their AGM May 13 at 6pm at the Salmo Senior's Villa Lounge and hosting a Hike for Hospice May 25 starting at 11am from the Villa at 517 Davies Ave. in Salmo, were all in attendance.

Salmo & District Arts Council: Next meeting TBD

RDCK:

Board: Chair Watson took a moment of silence for the family of RDCK staff member Jon Jackson.

The Board approved the calculations of Total Costs for the Fees and Charges for Indoor Facilities which was presented by general manager Joe Chirico. The schedule of Fees and Charges will be implemented for September 2, 2025. The review was needed to see if we are charging appropriately so we can continue with recreation going forward.

There was a direction for staff to prepare an amendment to the Kootenay Lake West Transit Service Establishment Bylaw No. 1783, 2005 to update the method of apportionment to reflect the Hybrid Method and to update apportionment percentages in the bylaw to reflect the Hybrid Methods apportionment of current transit costs. Salmo will see a large hike in transit going forward with hopes this will be implemented over a span of time.

RDCK & BC Transit staff will negotiate a funding agreement with Health Connections (IHA) to ensure a consistent level of Health Connections Service based on the 2019 hours funded benchmark which has been frozen since 2021.

The Rural Mobility Community Advisory Committee Bylaw No. 3005, 2025 has been adopted. This committee will help advise all RDCK participants on making mobility easier for all.

The unqualified 2024 Audited Financial Statements as audited by BDO Canada LLP were adopted.

All Recreation: Next meeting June 25, 2025

Salmo & Area G Recreation Commission: Next meeting May 12, 2025

Economic Trust of the Southern Interior – BC (ETSI-BC): Next meeting June 19, 2025

Central/Joint Resource Recovery: Next meeting April 16, 2025, was cancelled. Next meeting is May 14, 2025

West Kootenay Hospital Board: Next meeting June 26, 2025.

Nelson, Salmo, E, F, & G Regional Parks: Next meeting March 25, 2025, was cancelled. Next meeting June 10, 2025

West Transit: Next meeting June 10, 2025

Other meetings of note:

Mayor's and chair Highway 3 Coalition: May 7, 2025

Fortis: They will be updating the natural gas meters in May 2026 here in Salmo and it will take approximately 5 weeks.

Association of Kootenay and Boundary Local Governments (AKBLG) Conference:

I started the conference by joining the walking tour with the planning department for the City of Kimberley. The feeling is that opening areas to bike or skateboard allows people more freedom for transportation and reduces the work on the Bylaw Officer and they feel most people are respectful and those that are not held accountable through the public. Public parking seems to be only a concern when an event is happening within the downtown core, and they encourage residents to walk or carpool to the event. They are looking to see how they can promote other means of transportation. Their parking for residential housing has been changed from requiring two parking spaces for every resident to being determined by the size of housing if you require parking and how much parking.

Four MLAs were at the opening ceremonies - Brittny Anderson, Pete Davis, Scott McInnis, and Steve Morissette - and this gave me an opportunity to discuss with them about reducing the requirement to have an Alternative Approval Process or a Referendum to replace a fire apparatus that the residents already stated at one time they wanted. This could save thousands of dollars that could be put towards purchasing the equipment. I will be writing a formal ask to MLA Anderson.

Opportunities, Cooperation, and Connectivity for a dynamic Kootenay Region: A State of the Local Economy by Mike Bushore, Chief Risk Officer, Kootenay Savings Credit Union. This session gave a good insight how our credit unions must navigate the world economics such as technology, regulatory environment, competition, member expectation, and global reordering. World Economics look at Debt, Deficit, Dollar, and National Defence.

Credit Unions are Not-for-profits organizations, members have a hand in decisions made in the organization, by voting during the election time. There are not many branches that give a more personalized approach. He spoke about Canada as a whole

and how it affects us as a region, things like undersea cables, US satellites, cloud kingdoms, and Canadian Contributions to Digital Economy.

Undersea cables are fiber-optic cables laid on the ocean floor that transmit data across continents. The USA owns 22% of the world's 475 undersea cable system. This system conducts things such as web browsing, money transactions, emails and video calls. So, you can appreciate that this system could be compromised. Without this system the global internet speeds would be like dial up using satellites. This system is needed to conduct real time global commerce.

Cloud Kingdom are data centers that hold data. There has been a significant increase due to artificial intelligence apps. Canada has over 200 centers with 35 of them right here in BC. Going forward there may be challenges for the grid because it is moving so fast.

Ways that Canada can lead in Global Infrastructure:

- Power, Process and Feed: Invest in future-proof industries [oil, gas, mining, processing, agriculture, clean energy, advanced automation]
- Optimize Domestically: Strengthening domestic supply chains, building homes, investing in energy, Policies to build not to block
- Banking Reform: Strengthen AML, fraud regulations, legal
- Scale Human Capital: Investing in technology, trades, and treatment (healthcare)
- Govern & Regulate: Reasserting out global governance role (AI, Quantum, Banking)

What does a borrowed calm and a silent squeeze have to do with finance?

A borrowed calm refers to a temporary sense of financial stability and may not be sustainable for the long run. A silent squeeze refers to a significant pressure on the financial system but may not be noticeable to the public quickly but can lead to increased borrowing costs while decreasing access to credit. So put these two terms together and witness the delicate dance between them so the central banks maintain immediate liquidity and ensure financial stability while watching for issues that may need to be addressed to avoid other severe problems.

I attended Leading with Heart: Building Relationships that Strengthen Governance Christina Benty, Strategic Leadership Solutions. Christina always has something that we

can learn from. Does your local government have a policy defining service levels, and if so, are you making it hard for staff to meet those levels? Are you hearing from your residents about issues you are discussing at your council table, if so, how did you reach out and if not, why not? Whether good or bad council should be hearing how the residents think things are going within your community because you have a relationship. Take the time to hear from your residents so council can make good decisions going forward.

I attended Supporting Economic Development in the Southern Interior – Lessons Learned Laurel Douglas, CEO & Paul Weist, Project Consultant, ETSI-BC. Laurel and Paul spoke about how many projects have been funded since changing course and the ability to have a consultant help you through your project to make it better and stronger. Biggest key factor is collaboration!

I attended the Value of Tourism Chris McCurry, Destination Development & Sustainability, Kootenay Rockies Tourism. Destination Development hopefully brings people back to your area. Employment rates for tourism are 4.8% on average. He talked about promoting your own community, not forgetting about Indigenous tourism and supporting sustainable tourism.

AKBLG Business Meeting is where the resolutions are presented. Below is the resolution that Salmo put in and I had the opportunity to speak to it with no one speaking against it.

Referendum for the Replacement of Fire Apparatus Village of Salmo

Whereas local governments need to replace aging fire apparatus to ensure continued effective emergency response capabilities;

And whereas pursuant to local government legislation, a referendum is required for the authorization to spend public funds to replace fire apparatus, and the process of holding a referendum can bring significant costs to local governments, in particular small communities:

Therefore, be it resolved that UBCM ask the provincial government to remove the requirement to hold a referendum to replace fire apparatus for local governments under 15,000 in population. **ENDORSED BY MEMBERSHIP**

I attended the foundational relationships with First Nations and local governments with Jared Basil, Cultural Framework Educator, Ktunaxa Nation. It was informative and he reinforced the need to build a relationship instead of blame.

I attended Easy Methods and Best Practices to Build Ongoing Public Engagement Capacity in Your Community – And in turn Build Higher Public Trust Kent Waugh, Managing Partner, The W Group. Engaging with residents telling them what is happening and why, allowing them to voice their thoughts and concerns. Tell the story of what we are responsible for as local government vs provincial and federal governments. Use simple language so there is not the confusion in what you are saying. Create a communication plan along with a calendar when things are happening. Newsletters are way more effective than social media because you can give more information, and it can be easily found again. Share with the residents what you have done to keep them engaged.

I attended Strong Towns: A Bottom-Up Revolution to Rebuild Prosperity Norm Van Eeden Petersman, Director of Membership and Development, Strong Towns. Norm strongly stated that we as local government get in the way for people to build and we need to get out of their way, and we would prosper.

I attended Regional Districts – Legislative Reform Don Lidstone, Lidstone & Company. Don spoke about the differences between regional and municipal powers and how they need to change to give regional areas more power to do the same as municipal governments. He talked about the Natural Person's Power that only Municipalities can use. He encouraged us all to look at the road map for changing the Local Government Act. There have been motions put forward to UBCM for 25 years and the provincial government (whoever is in power) has not taken on the challenge to change it. I attended Leading Through Ambiguity: Cultivating Resilience for Kootenay & Boundary Leaders Dr. Caroline Brookfield. She spoke about people in general like to work in a world of certainty where ambiguity is about not knowing what something means, and uncertainty is about not knowing what will happen and when we are ambiguous or uncertain the public trust can be broken down or we allow creativity. Reducing ambiguity in our jobs could easily be reduced by following your strategic plan.

Practice the ability to handle ambiguity with the three C's.

- 1- Catch On – Recognize we are in ambiguity
- 2- Consider – Mindfulness Data
- 3- Create – New Options Innovation

Try Creative Problem Solving:

Key Elements of Creative Problem Solving:

1. Clarify the Problem – Understand the issue deeply, sometimes redefining the problem itself.
2. Generate Ideas – Brainstorm many ideas without immediately judging them.
3. Develop Solutions – Evaluate and refine promising ideas into workable solutions.
4. Implement and Test – Put the solution into action and adjust based on results.

Thank you to the taxpayers and council for giving me this opportunity to attend this conference and bring back as much as possible to benefit our community.

