



The Corporation of the Village of Salmo

REGULAR MEETING #13-25 MINUTES

Minutes of the Regular Meeting of the Council of the Village of Salmo held in Council Chambers at 423 Davies Avenue in Salmo, B.C. on Tuesday, July 8, 2025 at 7:00 p.m.

PRESENT:

In Person:

Mayor Diana Lockwood
Councillor Jennifer Lins
Councillor Kenzie Neil

CAO Derek Kwiatkowski

Members of the Public -2

Electronically:

Members of the Public -2

REGRETS:

Councillor Jonathon Heatlie.

CALL TO ORDER:

Mayor Lockwood called the meeting to order at 7:00 p.m.

AGENDA:

R1-13-25

Moved and seconded, that the agenda of Regular Meeting #13-25 of Tuesday, July 8, 2025 be adopted as amended from *Council Procedure Bylaw #663, 2014* Schedule "A" to include a New Business section, an Administrative Report section, and a Public Question period.

Carried.

DELEGATIONS: NIL

NEW BUSINESS: NIL

MINUTES:

R2-13-25

Regular Meeting
June 24, 2025

Moved and seconded, that the minutes of the Regular Council meeting #12-25 of Tuesday, June 24, 2025 be adopted as presented.

Tabled.

REFERRALS FROM DELEGATIONS: NIL

REFERRALS FROM PRIOR MEETINGS: NIL

POLICY DEVELOPMENT & REVIEW:

R3-13-25

Memorial Wall Plaque
Policy A-010

Moved and seconded, that Council adopt the Memorial Wall Plaque Policy as presented and further, that Council direct staff to prepare the amendment to Cemetery Bylaw #603 for the installment costs for the plaques.

Tabled.

BYLAW DEVELOPMENT & REVIEW: NIL

ADMINISTRATIVE REPORTS:

R4-13-25

2025 Canada Day
Review

Moved and seconded, that Council accepts the CAO report for information. (See *Appendix A*).

Carried.

R5-13-25
Pre-Renovation
Hazardous Material
Survey Report Salmo
Valley Youth &
Community Centre

Moved & seconded that Council approves the Salmo Valley Youth Community Centre to contain the asbestos found within the facility but allow the Salmo Valley Youth Community Centre to choose to remove the asbestos if they feel this is the best course of action. (See *Appendix A*).

Carried.

R6-13-25
Wastewater Treatment
Plant Emergency Pump
Replacement Funding

Moved and seconded, Council direct staff to apply to the Community Development Fund for \$15,043.06 to fund the replacement of the wastewater treatment plant pump. (See *Appendix A*).

Carried.

ACCOUNTS PAYABLE:

R7-13-25

Moved and seconded, that Council receive for information the list of account payable cheques and electronic fund transfers from June 20 to July 3, 2025 totaling \$58,123.93.

Carried.

CORRESPONDENCE REQUIRING A COUNCIL DECISION: NIL

CORRESPONDENCE FOR INFORMATION ONLY:

R8-13-25

Moved and seconded, that Council receive for information the following correspondence from:

- (1) City of Campbell River Re: UBCM Resolution - Inclusion of Rural and Resource Communities in Provincial Economic Decision-Making - #27
- (2) District of Coldstream Re: UBCM Resolution - Modernization of Wastewater Regulations - #28
- (3) Letter to Minister of Health Josie Osbourne Re: Concerns Regarding the Closure of the Interior Health Lab in Trail, BC - #29

Carried.

MEMBER REPORTS & INQUIRIES:

Councillor Lins

NIL

Councillor Neil

NIL

Mayor Lockwood

See *Appendix B*.

R9-13-25
Verbal & Written
Reports of Mayor &
Council

Moved and seconded, that the verbal and written reports of Mayor and Council be received for information.

Carried.

PUBLIC QUESTION PERIOD: A non-resident congratulated the Village on having a large volunteer base within the Village & that the Village looked very nice. Council thanked them for the kind words.

ADJOURNMENT: Moved and seconded, that the meeting be adjourned.

R17-09-25

Carried @ 7:31 p.m.

I hereby certify the preceding to be a true and correct account of the Regular Meeting of Council held on Tuesday, July 8, 2025.

Originally Signed By:

Diana Lockwood

Mayor

Derek Kwiatkowski

Chief Administrative Officer/CO

APPENDIX A



The Corporation of the Village of Salmo

CAO Report

Report Date: July 4, 2025
Meeting Date: July 8, 2025 (#13-25)
From: Derek Kwiatkowski, Chief Administrative Officer
Subject: CAO Report - 2025 Canada Day Review

The Village hosted the annual Canada Day celebrations & is finalizing the final reporting. The event was put on with the phenomenal support from volunteers and local non-profit groups with some support from the Village summer students. The celebration included a parade filled with many creative entries. The car show was spectacular with more than 2 dozen participants of classic & modern cars, trucks, & specialty vehicles. The local ATV Club participated in the parade & set up on the grounds to showcase their club. The market space was full of over 40 local vendors. There was watermelon eating contests, races, bubble gum blowing contest for the kids & included a great showing by the Salmo Volunteer Fire Department who hosted events for the kids & put on a fantastic fireworks show to cap off the festivities.

The Village will be looking at different options for improving the 2026 celebrations that will include more local artistry and tying in more of the Village's history with some mining & fishing events being included.

Feedback that staff received during the event was 100% positive, with rave reviews for the car show and the fireworks. It was a great event that brought the community together to celebrate the Village of Salmo & Canada.

STAFF RECOMMENDATION:

That Council accepts the CAO report for information.



The Corporation of the Village of Salmo

Request for Decision

Report Date: June 23, 2025

Meeting Date: July 8, 2025 (#13-25)

From: Derek Kwiatkowski, Chief Administrative Officer

Subject: Pre-Renovation Hazardous Material Survey Report Salmo Valley Youth & Community Centre

1. **OBJECTIVE**

For Council to determine how to proceed with the asbestos found in the Salmo Valley Youth Community Centre (SVYCC).

2. **DISCUSSION AND ANALYSIS**

At the May 27, 2025 Regular Council meeting, Council approved the renovation of a portion of the Salmo Valley Youth Community Centre to a new arts room, on the condition that environmental testing be completed.

The SVYCC has completed testing and asbestos was found in the decorative stucco finishing. The SVYCC has reached out to an abatement company to look at the scope of the work. The options are to contain the asbestos or to remove the portion within the entrance area.

The SVYCC has indicated that they would take care of this project & provide updates to the Village. As part of the Village's lease with the SVYCC, Council must now decide on whether to contain the asbestos or proceed with removal.

RECOMMENDATION

That Council direct the Salmo Valley Youth Community Centre to proceed with asbestos removal.

ALTERNATIVES

1. That Council direct the Salmo Valley Youth Community Centre to proceed with asbestos containment.



The Corporation of the Village of Salmo

Request for Decision

Report Date: July 4, 2025

Meeting Date: July 8, 2025 (#13-25)

From: Derek Kwiatkowski, Chief Administrative Officer

Subject: Wastewater Treatment Plant Emergency Pump Replacement Funding

1. OBJECTIVE

For Council to determine how to proceed with the funding of an emergency pump failure at the wastewater treatment plant.

2. DISCUSSION AND ANALYSIS

On May 20th one of the two clarifier pumps failed at the wastewater treatment plant. Staff went to have the pump repaired the next day & it was determined that the pump was not able to be repaired. Staff had reached out to the supplier and there was at least 3-week lead time for before the pump could be shipped. Staff ordered the pump at that time & the Village received the pump on July 4th. Installation was completed on July 4th & now the wastewater treatment plant is fully operational.

The pump was purchased on an emergency basis & was not a budgeted expense. The final cost of the pump was \$15,043.06 including freight & all applicable taxes. The Village has access to the Community Development Fund for this type of purchase & it is recommended that the Village pursue this grant application first. Other options would include taking it from the sewage reserves or the Community Works Fund. These balances are available on the Treasurer's Report within the agenda.

RECOMMENDATION

That Council direct staff to apply to the Community Development Fund for \$15,043.06 to fund the replacement of the wastewater treatment plant pump.

ALTERNATIVES

1. That Council direct staff to use \$15,043.06 from Community Works Fund to fund the replacement of the wastewater treatment plant pump.
2. That Council direct staff to use \$15,043.06 from sewage reserves to fund the replacement of the wastewater treatment plant pump.

APPENDIX B



THE CORPORATION OF THE VILLAGE OF SALMO **REPORT FROM MAYOR/DIRECTOR**

MAYOR LOCKWOOD

Mayor Report for Council Meeting held on July 8, 2025.

Salmo & Area G Emergency Preparedness Committee: Next meeting September 29, 2025.

Fire Department: Salmo fire department have had to deal with traffic accidents outside of their coverage area and I would personally like to thank them for their dedication to jump to action and help surrounding areas.

Citizen Engagement: I would like to thank everyone that has been involved in the Salmo Valley Newsletter over the past 43.5 years, giving our little community an opportunity to share stories and read what is going on.

Salmo & District Arts Council: Next meeting TBD

RDCK:

Board: Next meeting July 17, 2025

All Recreation: The three Kootenay International Junior Hockey League gave a presentation and their struggles with not having things like logos on building and advertising for fund raising and how we could support them in these ventures.

The financial access and inclusion policy has been updated giving senior management more discretionary on some decisions.

We have increased the recreation client service business coordinator position to five days a week instead of four and it will balance out through the contract services in the budget.

Salmo & Area G Recreation Commission: Unfortunately, the summer camps have been cancelled due to no staff. Next meeting September 8, 2025

Economic Trust of the Southern Interior – BC (ETSI-BC): Next meeting October 2, 2025, in Rossland.

Central/Joint Resource Recovery:

West Kootenay Hospital Board: Minister Anderson and MLA Morissette joined us for this meeting in Castlegar to hear our concerns with issues related to health delivery and about

closing the lab department down in Trail and moving it to the Trail Mall.

Nelson, Salmo, E, F, & G Regional Parks: Next meeting September 9, 2025

West Transit: Next meeting September 10, 2025

Other meetings of note:

Mayor's and chair Highway 3 Coalition: Next meeting September 21, 2025

Fortis: They will be updating the natural gas meters in May 2026 here in Salmo and it will take approximately 5 weeks.

Community Collaboration Meeting: Next meeting TBD

