



The Corporation of the Village of Salmo

REGULAR MEETING #01-26 MINUTES

Minutes of the Regular Meeting of the Council of the Village of Salmo held in Council Chambers at 423 Davies Avenue in Salmo, B.C. on Tuesday, January 13, 2026 at 7:00 p.m.

PRESENT:

In Person:

Mayor Diana Lockwood
Councillor Jonathon Heatlie
Councillor Jennifer Lins
Councillor Payton McKellar
Councillor Kenzie Neil

CAO Derek Kwiatkokwski
Members of the Public - 0

Electronically:

Members of the Public – 0

CALL TO ORDER:

Mayor Lockwood called the meeting to order at 7:00 p.m.

AGENDA:

R1-01-26

Moved and seconded, that the draft agenda of Regular Meeting #01-26 of Tuesday, January 13, 2026 be adopted as amended from *Council Procedure Bylaw #663, 2014* Schedule "A" to include a New Business section, an Administrative Report section, a Public Question period, and an *In Camera* section.

Carried.

DELEGATIONS:

Laura Adamiak, West
Kootenay Dog Kennel -
#01

The West Kootenay Kennel Club presented a request for a 2026 event that would be held in August at KP Park. Council will consider the request.

NEW BUSINESS: NIL

MINUTES: (Note: See official minutes and agenda package for applicable reports.)

R2-01-26

Regular Meeting
December 9, 2025

Moved and seconded, that the draft minutes of Regular Meeting #20-25 of Tuesday, December 9, 2025 be adopted as presented.

Carried.

REFERRALS FROM DELEGATIONS: NIL

REFERRALS FROM PRIOR MEETINGS: NIL

POLICY DEVELOPMENT & REVIEW: NIL

BYLAW REVIEW & DEVELOPMENT:

R3-01-26

Council Procedures
Amendment Bylaw
#768, 2026 – First
Reading

Moved and seconded, that "*Council Procedures Amendment Bylaw #768, 2026*" be given first reading.

Carried.

ADMINISTRATIVE REPORT:

R4-01-26 Moved and seconded, that Council direct staff pay for the overages on the well repairs using \$25,000 of the Village’s Water Reserves with the remaining the Community Works Fund for the well repair overages. (See *Appendix A*).

Carried.

R5-01-26 Moved and seconded, that Council change the scope of the project to include all Village Parks and that staff develop a Salmo Parks Master Plan.

Carried.

R6-01-26 Moved and seconded, that Council direct staff to build a Parks Master Plan Survey that includes questions for each specific park.

Carried.

R7-01-26 Moved and seconded, that Council direct staff to book a public hearing for March 9, 2026 at the Salmo Valley Youth and Community Centre to discuss the Salmo Parks Master Plan & further to change the March 24, 2026 Regular Council Meeting to a Committee of the Whole.

Carried.

R8-01-26 Moved and seconded, that Council direct staff to reach out to the local community groups with the intention of forming a working group for Salmo’s celebrations. (See *Appendix A*).

Carried.

R9-01-26 Moved and seconded, that Council extend the meeting by 30 minutes to 10:00 p.m.

Carried.

ACCOUNTS PAYABLE:

R10-01-26 Moved and seconded, that Council receive for information the list of accounts payable cheques and electronic fund transfers from December 2 to January 8, 2026 totaling \$347,567.42.

Carried.

CORRESPONDENCE REQUIRING A COUNCIL DECISION:

R11-01-26 Moved and seconded, that Council support the letter of consent for the “Salmo and Electoral Area G (Rec #7) Recreational Program Amendment Bylaw #3068, 2025” and further, that the Mayor and CAO be authorized to execute the letter of consent.

Carried.

CORRESPONDENCE FOR INFORMATION ONLY:

I hereby certify the preceding to be a true and correct account of the Regular Meeting of Council held on Tuesday, January 13, 2026.

Originally Signed By:

Diana Lockwood

Mayor

Derek Kwiatkowski

Chief Administrative Officer

APPENDIX A



The Corporation of the Village of Salmo

Request for Decision

Report Date: January 6, 2025
Meeting Date: January 13, 2025 (#01-26)
From: Derek Kwiatkowski, Chief Administrative Officer
Subject: Funding for Well Repairs

1. **OBJECTIVE**

For Council to direct staff on how to fund overages to the repairs to the Glendale & Sayward Wells.

2. **DISCUSSION AND ANALYSIS**

In November/December 2025, the Village completed inspections, maintenance & repairs on both Village water wells. This maintenance was overdue as both wells have not been service regularly. The Glendale well had a large amount of sand that was removed that added on significant time to the repair. The inspection on the Glendale Well led to the discovery of a partial collapse of a side of the well casing.

After the repairs, it was noted that Glendale & Sayward well increased their pumping capacity by 21% & well efficiency improved 7% for each well.

The final cost for the repair of both wells was \$176,547.03. The Glendale well \$101,374.48 & the Sayward well \$ 75,172.55. The original budget was for \$63,000 per well. The total overage is \$50,547.03. In the 2025 budget discussions, the funding source was the Community Works Fund. There is currently \$417,234.84 in the Community Works Fund prior to the invoice.

It is recommended that the CWF be used for the overage & that the water reserve be used for emergency basis.

RECOMMENDATION

That Council direct staff to use the Community Works Fund for the well repair overages.

ALTERNATIVES

1. That Council direct staff to use funds from the Village's Water Reserve for the repair of the wells.



The Corporation of the Village of Salmo

Request for Decision

Report Date: January 5, 2026
Meeting Date: January 13th, 2026 (#01-26)
From: Derek Kwiatkowski, Chief Administrative Officer
Subject: Celebrations Working Group

1. OBJECTIVE

For Council to create a working group to host Salmo's 80th birthday celebration & subsequent Salmo Days.

2. DISCUSSION AND ANALYSIS

Salmo was officially incorporated on October 30th, 1946. 2026 is Salmo's 80th birthday. Salmo's history is rooted in mining, forestry & fishing. Today, Salmo serves as the Hub for the Kootenays. The 80th anniversary year is the year of the oak. With it is the proper moment to transition the celebration away from the Village office & further involve the community.

It is recommended that Council approve the creation of a working group, with the sole purpose of hosting Village event(s). The working group should be brought together early in 2026 to begin planning as soon as possible. Village staff has created a rough blueprint from previous year's events for the working group to build on. This will assist in the initial conversations.

The working group would include at least 1 member of Council and one member of the community groups who use the space during the event. This would include the Lion's Club, Salmo Legion, Salmo Valley Farmer's Market, Salmo Slow-pitch & the Salmo Chamber of Commerce. This allows all stakeholders to work through any potential overlaps or gaps in event programming & brainstorm potential ideas.

It is recommended that Council set parameters that are important to event success that are important to Council. Council could set parameters:

1. That the event organizers hold a family friendly parade.
2. That there be a minimum level of food service during the event (concession operation from 8:00 a.m. to 8:00 p.m.)
3. That there is a minimum fireworks budget (i.e. \$4,000 in previous years) & that the show starts after 7:00 p.m.
4. That there are musical performances continuous from 12:00 p.m. to 4:00 p.m.
5. That there are at least 2 booths that showcase mining, fishing, or forestry to align with Salmo's rich history.

A specific notation on whether the event will be used as a primary fundraising source for the local community groups or if mobile food vendors are allowed to participate. The working group would

be responsible for providing updates to Council on progress leading up to the event. The working group can then work through these guidelines to build a program that works for everyone. With a Council member present during these conversations, they can provide ongoing updates & keep the group on track.

The Village will always be required to apply for the Celebrate Canada grant & apply for & implement the highway closure.

In future years, Council may choose to reach out the community groups to solely host the event or choose to create another event.

Administration is recommending that Council create a working group for the Village's 80th birthday celebration and further direct staff to advertise for volunteers for membership.

RECOMMENDATION

That Council direct staff to reach out to the local community groups with the intention of forming a working group for Salmo's celebrations.

ALTERNATIVES

1. That Council direct staff to reach out to the local community groups with the intention of being the hosting organization for Salmo's celebrations.
2. That Council direct staff to continue to host Salmo's celebrations.

APPENDIX B



THE CORPORATION OF THE VILLAGE OF SALMO REPORT FROM MAYOR/DIRECTOR

MAYOR LOCKWOOD

Mayor Report for Council Meeting held on January 13, 2026.

Salmo & Area G Emergency Preparedness Committee: Next meeting TBA

Fire Department: The Alternate Approval Process passed and now we are finalizing the last steps.

Citizen Engagement:

RDCK:

Board: I will continue to be your representative as the Director for 2026, and Councillor McKellar will be my Alternate. I will continue to sit on the West Kootenay Transit Committee as well as ETSI-BC Board and I sit on the 2026 Parcel Tax Roll Review Panel.

Kootenay and Boundary Farmers Advisory was a delegation and spoke about what they have done to support local farmers with education, communication, collaboration, events, webinars, and field days. You can check them out through their newsletter KBFA.CA or through YouTube, Facebook, or Instagram.

The RDCK (11 electoral areas) partnered with seven municipalities, including the City of Nelson, City of Castlegar, and the Villages of Salmo, Nakusp, Kaslo, Silverton, and Slocan, to pursue a collaborative, regionally coordinated approach. The participants pooled year-one IER funding to deliver the Indigenous Engagement Regional Project.

The project is structured in two phases. Phase 1 (budgeted at \$70,000–\$100,000) establishes the foundation for compliance with EDMA by delivering jurisdictional needs assessments, IGB engagement summaries, a regional integration report, and a fully scoped implementation plan and budget to inform Phase 2. Phase 2 (budgeted at up to \$220,000), which will go to RFP in Q2 of 2026, will operationalize this work through tailored engagement with IGBs, development of EDMA-compliant agreements, delivery of training for staff and elected officials, and the revision of emergency management plans and risk assessments. Together, the two phases provide a clear and costed pathway to ensure the RDCK and partner municipalities advance reconciliation and culturally safe collaboration with local First Nations, all while meeting the Regional District's legislative obligations.

Central/Joint Resource Recovery: Resource Recovery Facilities Regulatory Bylaw No. 3065, 2025 has been read three times and adopted. This bylaw is about user fees and what is allowed and not allowed in the waste facilities.

A Construction Demolition Renovation Waste Multi-Material Diversion Pilot at the Nakusp Resource Recovery Facility in early 2026 will commence through a grant and the support from City of Nelson and the Local Government Climate Action Plan to help offset the costs incurred.

We extended the Service Agreement with Environmental 360 Solutions Ltd. for the provision of the required services for the Household Hazardous Waste collection events to a maximum value of \$132,025 plus GST, subject to hazardous waste unit quantities and annual inflation, for the period December 1, 2025 to November 30, 2026.

All Recreation: Next meeting TBD

Salmo & Area G Recreation Commission: Next meeting January 19, 2026 at 7pm at the Village Office.

Here is the organized recreation that is available in Salmo and Area.

BMX Track at the ski hill – crown land and operated 100% by volunteers

Cross country skiing – Non-profit owned and operated 100% by volunteers

Curling rink – building owned by village and operated 100% by volunteers

Fitness Center - building owned by village and operated by RDCK through taxation

Golf Course - Non-profit owned and operated 100% by volunteers

Hiking Trails - crown land and operated 100% by volunteers

Outdoor Pool – Owned and operated by RDCK through taxation

Rail trail outside of village limits – Owned by Ministry of Transportation and Transit and operated by RDCK through taxation in partnership with Salmo ATV Club

Salmo Community and Youth Center - building owned by village and operated by a non-profit through taxation and grants

Ski Hill – crown land and operated 100% by volunteers

Tennis and Pickleball Courts – Owned and operated by RDCK through taxation

Every single recreation has assets and those assets cost money. What are you willing to pay and or contribute to have all this available in this community. Recreation is expensive to deliver, and people need to understand what it costs to deliver it.

Economic Trust of the Southern Interior – BC (ETSI-BC): Next meeting March 13, 2026

West Kootenay Hospital Board: Next meeting January 28, 2026

Nelson, Salmo, E, F, & G Regional Parks: Next meeting January 28, 2026

West Transit:

Other meetings of note:

Mayor's and chair Highway 3 Coalition: Next meeting

Community Collaboration Meeting: Next meeting

CBT: The announcement of the Connect the Basin project expansion has now been made by the Province, and the news release is live at this link: <https://news.gov.bc.ca/releases/2025CITZ0015-001232>

This release is announcing funding for Columbia Basin Trust's fibre to the home builds in Nakusp, Slocan, New Denver, Silverton and Salmo. Our team has prepared a short internal briefing note as additional background for reference, which is attached. In addition on the Trust's website, you can view a map on the project page. The map shows our original build in red, and this expansion in blue:
<https://ourtrust.org/connect-the-basin/>

If you zoom in on that map, you can see which areas of your community are impacted by the original project footprint, and this announced expansion.

As a reminder, our first steps are finalizing design and then permitting – so you won't see any immediate construction activity in your communities in the near term. We will keep our website updated on project status and I'll ensure we reach out to you when construction is about to start.