



## The Corporation of the Village of Salmo

### Request for Decision

Report Date: April 10, 2025  
Meeting Date: April 14, 2025 (#06-26)  
From: Derek Kwiatkowski, Chief Administrative Officer  
Subject: 2026 OCP Second Public Hearing Scheduling

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#### 1. **OBJECTIVE**

For Council to direct staff to schedule a second public hearing for the 2026 Official Community Plan.

#### 2. **DISCUSSION AND ANALYSIS**

The Village is required to hold a public hearing after the first reading of the Official Community Plan Bylaw #769. The Village has already hosted a public hearing on March 9<sup>th</sup>, to which feedback from the public hearing and the Committee of the Whole Meeting have been added to the new OCP.

Staff are required to send letters to any affected property owners & tenants, providing at least 10 days notice to provide feedback once the first reading is passed. Staff is recommending booking a hearing for April 29<sup>th</sup> at the SVYCC. The first week of May is less available as it is possible that the Village's Financial Auditors will be presenting to Council that week. This would give 2 weeks notice for the community & sufficient time for any affected properties to respond.

#### **RECOMMENDATION**

That Council direct staff to book and advertise for a public hearing to discuss the Official Community Plan at the Salmo Valley Youth and Community Centre for April 29<sup>th</sup>, 2026.

#### **ALTERNATIVES**

1. That Council direct staff to book and advertise for a public hearing to discuss the Official Community Plan at the Salmo Valley Youth and Community Centre for another date.



## Official Community Plan Public Hearing

March 9, 2026- Salmo Valley Youth and Community Centre- 206 7<sup>th</sup> Steet

**Council Present:** Mayor Lockwood, Councillor Heatlie, Councillor Lins, Councillor Neil, Councillor McKellar

**Staff Present:** CAO Kwiatkowski

**Public Present:** 25

### **1. Sheri Pawlyshyn 1329 Glendale Ave**

- Doesn't want industry building on her block
- Carriage housing
- Secondary housing
- Development that has been stalled Harfman's and South of recycling building  
CAO-bridge any gaps, not encouraging trailer parks, these properties are at their point in the process
- The Village didn't put in any money into this building (youth center) for the roof I have lived here for 15 years and I have only seen the Lions use the concession on July 1
- Carriage houses more expensive to build than putting in a single wide trailer
- Mobile Homes only allowed minimum width doesn't allow me to put one on my property and they are long and skinny

#### **Staff & Council Responses:**

The Village is looking to bridge any gaps in Village Bylaws & Policies; the Village is not planning on allowing more trailer parks. The Village is completing an Asset Management Plan so that repair funding can be collaborated on & that water & sewer systems are assessed. The Village has spent \$84,000 on the roof in the past.

### **2. Shelley Jorgenson 807 Glendale Ave Salmo**

- Salmo baseball Lions field has lots of gopher holes and is unsafe in the summer.
- Doesn't want a gas station by her house
- Masterplan for the parks – to balance out the use

#### **Staff & Council Responses:**

CAO stated hiring gopher control this year.

### **3. Alana Lins 501 Ponderosa Cresnet**

- Opposed again to mixed use
- Mixed use will increase business and vehicles
- Don't know why this is back on the table for discussion

### **Staff & Council Responses:**

Mayor asked where she had gotten the information that she was referring to. Alana said Salmo Website Draft Bylaw 717.

#### **4. Doug Lockwood 309 Maclure Ave Salmo**

- He has been on the board of variance for 11 years and nothing has ever come to this board
- Industrial wording is nowhere in the OCP
- Gas Stations are only allowed in core commercials.
- We do need more housing, and the Provincial Government has put this on the Local Government
- Decreasing the lot sizes to 30 feet like they were in the past would allow for more housing. Look at places like Nelson and Vancouver

#### **5. Henry Huser 702 Highway 6 Salmo**

- When it was C1 C2 C3 that allowed places like Pipers Store as was there before. The thought was that that end of town would want a corner store.
- Opening the Commercial Zoning Davies from 4<sup>th</sup> to 3<sup>rd</sup>. You could do more with this section, but it is controlled in the zoning bylaw
- I have been here a little longer than 15 years and the concession has been used by other groups. You book it through the Village.
- Many times it was booked to raise money from ball tournaments

#### **6. Lynett Fox 1106 9<sup>th</sup> St Salmo**

- West 9<sup>th</sup> Street Park where the well is. Opening area to parks to incorporate into parks.

### **Staff & Council Responses:**

The Village is decommissioning the well on site, we will have discussion about the 4-5 acres with housing top of mine as there is a park right there.

#### **7. Jillian Russell- Area G Resident**

- Trails – was going to talk about trail
- Carriage homes how do you feel about more people in your neighborhood.
- The conversation seems to be increase or not density

### **Staff & Council Responses:**

CAO Completing a water study this year as we have soft points in town to not development.

#### **8. Melody Parentaeu 200 Sayward Ave**

- Not against carriage houses
- AirBnB – people that are here are in a happy party mood
- 2 level carriage houses are too big for the area

**Staff & Council Responses:**

CAO – building height and use, rental what is the use for long or short term. Bylaw enforcement is an administrative responsibility.

**9. Andy Dobson 808 Carney Bridge Road**

- The village took out the bike parks at KP Park
- What are you doing for the Youth in the community

**Staff & Council Responses:**

Staff are removing fall hazards at the Lions, putting in an interactive board at KP Park and a digger for both parks. The Village had an assessment, and the recommendation was to take out the bike park. Mayor-we worked with the trail society, who was maintaining as they put it in and they did not want to maintain it so there was an agreement to remove the piles of dirt that dangerous debris in it

**10. Ann Richens 401 2<sup>nd</sup> St**

- I am the host for the campground and have had campers throughout this winter, the grounds need some dog poop scooping as we have not had much snow this winter so many more dogs in the park.

**11. Shawna Lukowski 812 Glendale Ave**

- The OCP survey – will it be included in the OCP Confusing communication
- Have not seen OCP survey results
- More notice for community
- Not in support of mixed use due to living by a welder
- Off road in the document way more
- 323 days – how can we accommodate
- Same with Mining
- Will Salmo be annexing land
- Why is transit in here, heard that we are not getting more transit the other day
- Doesn't want money spent on the concession

**Staff & Council Responses:**

The OCP will be treated as a living document, and council will have a COTW on March 24 to discuss the OCP, Salmo will not be annexing land.

**Certification:**

I hereby certify the preceding to be a true and correct account of the *Official Community Plan Public Hearing* held on Monday, March 9, 2026.

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Derek Kwiatkowski, Chief Administrative Officer



# The Corporation of the Village of Salmo

## REGULAR MEETING #05-26 MINUTES

Minutes of the Regular Meeting of the Council of the Village of Salmo held in Council Chambers at 423 Davies Avenue in Salmo, B.C. on Tuesday, March 10, 2026 at 7:00 p.m.

**PRESENT:**

<u>In Person:</u>	CAO Derek Kwiatkokwski
Mayor Diana Lockwood	Members of the Public - 1
Councillor Jonathon Heatlie	
Councillor Jennifer Lins	<u>Electronically:</u>
Councillor Payton McKellar	Members of the Public – 4

**REGRETS:** Councillor Kenzie Neil.

**CALL TO ORDER:** Mayor Lockwood called the meeting to order at 7:11 p.m.

**AGENDA:**

R1-05-26

Moved and seconded, that the draft agenda of Regular Meeting #05-26 of Tuesday, March 10, 2026 be adopted as amended from Council Procedure Bylaw #663, 2014 Schedule "A" to include a New Business section, an Administrative Report section, a Public Question period, and an *In Camera* section.

Carried.

**DELEGATIONS:**

Mike Stolte, Salmo District Arts Council - #15

The Salmo and District Arts Council presented their Culture and Tourism Plan to Council. Council thanked them for the presentation.

Mayor Lockwood asked if the Chamber of Commerce has been approached for economic development efforts & how volunteers are being engaged.

The SDAC responded that they will be hosting the Chamber of Commerce & hosting meetings to assess each organization's capabilities. Relationship building needs to take place.

**NEW BUSINESS: NIL**

**MINUTES:** (Note: See official minutes and agenda package for applicable reports.)

R2-05-26  
Regular Meeting  
February 24, 2026

Moved and seconded, that the draft minutes of Regular Council meeting #04-26 of Tuesday, February 24, 2026 be adopted as presented.

Carried.

**REFERRALS FROM DELEGATIONS: NIL**

**REFERRALS FROM PRIOR MEETINGS: NIL**

**POLICY DEVELOPMENT & REVIEW: NIL**

**BYLAW REVIEW & DEVELOPMENT:**

R3-05-26                      Moved and seconded, that “*Council Procedure Amendment Bylaw #768, 2026*”, having had three readings, be reconsidered and adopted.  
Council Procedure                      #768, 2026”  
Amendment Bylaw                      Carried.  
#768, 2026

R4-05-26                      Moved and seconded, that Council accepts the CAO report for  
Amended 2026 Council                      information.  
Meeting Schedule                      Carried.

R5-05-26                      Moved and seconded, that Council approve the amended 2026 Council  
Meeting schedule as presented.  
Carried.

R6-05-26                      Moved and seconded, that Council accepts the CAO report for  
Municipal Utilities User                      information.  
Fees Bylaw #770, 2026                      Carried.

R7-05-26                      Move and seconded, that “*Municipal Utilities User Fees Bylaw #770,*  
Municipal Utilities User                      *2026*” be given first reading.  
Fees Bylaw #770, 2026                      Carried.  
– First Reading

R8-05-26                      Moved and seconded, that “*Municipal Utilities User Fees Bylaw #770,*  
Municipal Utilities User                      *2026*” be given second and third reading.  
Fees Bylaw #770, 2026                      Carried.  
– Second & Third  
Reading

R9-05-26                      Moved and seconded, that Council book a Special Council Meeting to  
adopt the “*Municipal Utilities User Fees Bylaw #770, 2026*”.  
Carried.

**ADMINISTRATIVE REPORT:**

R10-05-26                      Moved and seconded, that Council approve a Temporary Use Permit  
Temporary Use Permit                      for the existing woodshed located on 117 Davies Avenue. (See  
Application                      *Appendix A*).  
Carried.

R11-05-26                      Moved and seconded, that Council direct administration to work with  
Extension of 2025                      the RDCK to apply for a one-year extension. (See *Appendix A*).  
FireSmart Grant                      Carried.

R12-05-26 Moved and seconded, that Council accepts the CAO report for  
Village of Salmo Event information. (See *Appendix A*).  
Food Survey Results Carried.

R13-05-26 Moved and seconded, that Council direct staff to apply to the  
Request for Community Community Development Fund for an amount of \$3,700 for the repair  
Development Funds - of the Village sweeper. (See *Appendix A*).  
Sweeper Repair Carried.

**ACCOUNTS PAYABLE:**

R14-05-26 Moved and seconded, that Council receive for information the list of  
accounts payable cheques and electronic fund transfers from February  
20 to March 5, 2026 totaling \$69,935.44.  
Carried.

**CORRESPONDENCE REQUIRING A COUNCIL DECISION:**

R15-05-26 Moved and seconded, that Council approve the \$300 community grant  
Community Grant request of Diverse Family Roots to assist with the costs of the Riondel  
Application: Diverse R3set 2026.  
Family Roots - #14 Carried.

R16-05-26 Moved and seconded, that Council of the Village of Salmo endorse the  
BC Council for Forest "Forestry is a Solution" campaign as an initiative to demonstrate public  
Industries Re: Request support for BC's Forest sector.  
for Official Carried.  
Endorsement of  
"Forestry is a Solution" -  
#15

R17-05-26 Moved and seconded, that Council support the letter of consent for  
RDCK Re: Letter of the "Kootenay Lake West Transit Service Establishment Amendment  
Consent Bylaw #3036 Bylaw No. 3036, 2026" and further, that the Mayor and CAO be  
authorized to execute the letter of consent.  
Carried.

**CORRESPONDENCE FOR INFORMATION ONLY: NIL**

**MEMBER REPORTS & INQUIRIES:**

Councillor Heatlie Councillor Heatlie reported that the Salmo Chamber of Commerce  
AGM is in the next couple of weeks. The Mining Exhibit grant should be  
completed before the May deadline.

Councillor Lins Councillor Lins reported that the Salmo Library AGM is March 11, 2026  
and noted that it was positive to see so many people engaged.

Councillor McKellar            Councillor McKellar reported that he has reached out to the City of Castlegar regarding the turkey crossing signs.

Mayor Lockwood                See *Appendix B*.

R18-05-26                        Moved and seconded, that the verbal and written reports of Mayor and Council be received for information. Carried.  
Verbal & Written  
Reports of Mayor &  
Council

**PUBLIC QUESTION PERIOD: NIL**

**IN CAMERA RESOLUTION:**

R19-05-26                        Moved and seconded, that the meeting be closed to the public under *Community Charter* Section 90(1)(e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality and (m) a matter that, under another enactment, is such that the public may be excluded from the meeting. Carried.

**RECONVENE OPEN MEETING:** Council reconvened the meeting at 10:06 p.m.

**RISE & REPORT:**

Moved and seconded, that Council rise and report the following from their In Camera session:

R20-05-26                        That Council direct staff obtain a property appraisal for the 2 potential road allowances on Main Street & Fourth Street. Carried.

R21-05-26                        That Council direct staff to release the “Key Messages” and information package sheet for the Columbia Basin Trust broadband Project. Carried.

**ADJOURNMENT:**                Moved and seconded, that the meeting be adjourned at 10:07 p.m. Carried.  
R22-05-26

I hereby certify the preceding to be a true and correct account of the Regular Meeting of Council held on Tuesday, March 10, 2026.

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Mayor

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Chief Administrative Officer/CO



# The Corporation of the Village of Salmo

## SPECIAL MEETING MINUTES

Minutes of the Special Meeting of the Council of the Village of Salmo held in Council Chambers at 423 Davies Avenue in Salmo, B.C. on Monday, March 16, 2026 at 6:00 p.m.

**PRESENT:**

<u>In Person:</u>	CAO Derek Kwiatkowski
Councillor Jonathon Heatlie	Members of Public - 0
Councillor Payton McKellar	
Councillor Kenzie Neil	<u>Electronically</u>
	Mayor Diana Lockwood
	Members of Public - 0

**REGRETS:** Councillor Jennifer Lins.

**CALL TO ORDER:** Mayor Lockwood called the meeting to order at 6:00 p.m.

**AGENDA:**

R1-0316-26 Moved and seconded, that the agenda of Special Meeting of Monday, March 16, 2026 be adopted as presented. Carried.

**MUNICIPAL UTILITIES USER FEES BYLAW #770, 2026:**

R2-0316-26 Moved and seconded, that "*Municipal Utilities User Fees Bylaw #770, 2026*", having had three readings, be reconsidered and adopted. Carried.

**PUBLIC QUESTION PERIOD:** NIL

**ADJOURNMENT:** Moved and seconded, that the meeting be adjourned. Carried at 6:01 p.m.

R3-0316-26

I hereby certify the preceding to be a true and correct account of the Special Meeting of Council held on Monday, March 16, 2026.

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Mayor

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Chief Administrative Officer/CO





# The Corporation of the Village of Salmo

## COMMITTEE OF THE WHOLE MEETING MINUTES

Minutes of the Committee of the Whole Meeting of the Council of the Village of Salmo held in Council Chambers at 423 Davies Avenue in Salmo, B.C. on Tuesday, March 24, 2026 at 7:00 p.m.

**PRESENT:**

<u>In Person:</u>	CAO Derek Kwiatkowski
Mayor Diana Lockwood	Members of Public - 4
Councillor Jonathon Heatlie	
Councillor Jennifer Lins	<u>Electronically</u>
Councillor Payton McKellar	Members of Public - 4
Councillor Kenzie Neil	

**CALL TO ORDER:** Mayor Lockwood called the meeting to order at 7:00 p.m.

**TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT** We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

**AGENDA:**  
CW1-0324-26 Moved and seconded, that the agenda of the Committee of the Whole meeting of Tuesday, March 24, 2026 be adopted as presented. Carried.

**MINUTES:** NIL

**DELEGATIONS:** NIL

**BYLAWS AND POLICY DEVELOPMENT AND REVIEW:**

CW2-0324-26	Moved and seconded that Council direct staff to bring amended
Sustainable Salmo	Official Community Plan draft to the April 14, 2026 Regular Council
Official Community Plan	Meeting for first reading.
Bylaw #769, 2026	

**MOTION TO EXTEND**

**MEETING:**  
CW3-0324-26 Moved and seconded, that the meeting be extended until 10:20 p.m. Carried.

**PUBLIC PARTICIPATION:**

Members from the gallery spoke to trying to find a balance for retail operations on residential property, flexibility for secondary residences & capping secondary residences & short-term rental possibilities. Providing the public with expectations of conduct within public meetings would be helpful. Some concerns over the accuracy of the public hearing notes & the notice given for the public hearing.

Questions on the future of the concession building & how the community will be kept informed & they will be given an opportunity for feedback.

**ADJOURNMENT:**  
CW4-0324-26

Moved and seconded, that the meeting be adjourned.

Carried at 10:09 p.m.

I hereby certify the preceding to be a true and correct account of the Committee of the Whole Meeting of Council held on Tuesday, March 24, 2026.

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Mayor

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Chief Administrative Officer/CO



## The Corporation of the Village of Salmo

### CAO Report

Report Date: April 10, 2026  
Meeting Date: April 14, 2026 (#06-26)  
From: Derek Kwiatkowski, Chief Administrative Officer  
Subject: CAO Report - General Updates

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- The 2026 DOT Night on April 1<sup>st</sup> was a great community event that received positive feedback from residents. I would like to thank SVYCC, Village staff, Council, and the community members who helped with the setup up and take down of the event.
- ASI Engineering will be inspecting Village buildings as part of the Village's Asset Management Plan. This will start on Monday, April 13<sup>th</sup> and will be completed on Friday, April 17<sup>th</sup>.
- Salmo/ RDCK Floodplain Review Project is being finalized. The new floodplain maps will be incorporated into the new OCP.
- Due to the cost & scope of the work, the Village will not be proceeding with rodent control at the Village cemetery.
- There is an increase in the number of building permits taken in 2026 (7) vs. 2025 (2).
- The regional Local Community Needs Project has been completed. This project highlighted the future long-term growth potential surrounding the Village. The report will be presented to the RDCK Board on April 16<sup>th</sup>. It will be presented to the Village Council at the May 12<sup>th</sup> Regular Council Meeting.
- Village Office staff met with the new Corporal with the Salmo RCMP at the Village Office.
- The Village is working with BCEHS regarding the placement of the temporary ambulance residence & working through the lease agreement.
- The CAO will be away the week of June 9, 2026 Regular Council Meeting for the LGMA Conference, it is requested that Council reschedule the Regular Council Meeting to June 15<sup>th</sup>, 2026. This meeting will be the last opportunity to consider any changes for the 2026 Annual Report.

#### **STAFF RECOMMENDATION:**

That Council accepts the CAO report for information & further, that Council reschedule the June 9<sup>th</sup>, 2026 Regular Council Meeting to Monday, June 15<sup>th</sup>, 2026 to be held in Council Chambers.





# The Corporation of the Village of Salmo

## Request for Decision

Report Date: March 30, 2026  
Meeting Date: April 14, 2026 (#06-26)  
From: Derek Kwiatkowski, Chief Administrative Officer  
Subject: Glendale Bridge Guardrail Replacement

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### 1. **OBJECTIVE**

For Council to approve the contractor to complete the Glendale Bridge guardrails construction.

### 2. **DISCUSSION AND ANALYSIS**

The Village issued a RFQ on February 20<sup>th</sup>, 2026 for the construction of the Glendale Bridge guardrails, with the opportunity closing on March 13<sup>th</sup>. WSA Engineering Ltd. answered any questions about the quotation & submission process & reviewed contract submissions, including checking references. Redwood Engineering Ltd. answered any technical questions for the guardrails.

The Village has received 9 total submissions for the construction, however, only 3 were compliant submissions & only 2 were under the Village's \$200,000 budget. Kootenay Precision Mechanical & Custom Dozing Ltd. were the 2 submissions that met all the submission criteria. The bid security is important for the following reasons:

1. It commits the contractor to sign the contract agreement if the owner chooses to award the project to them. If the contractor doesn't sign the contract the bid security is forfeited to the owner, who then needs to go back through the award process.
2. It demonstrates that the contractor is financially sound as the bonding is backed by the contractor's finances.
3. If a contractor can't get bid bonding, then they likely won't get project bonding either, which is a project red flag.
4. Regarding fairness of evaluation and award, it comes at a cost to the contractor to provide it. Those that didn't provide it have put themselves at a financial advantage by not adhering to the tender.

Kootenay Precision Mechanical's price was \$169,132.00 plus GST whereas Custom Dozing Ltd.'s price was \$199,000 plus GST.

WSA Engineering Ltd. has recommended that Kootenay Precision Mechanical be selected as the successful tenderer. Their Recommendation of Award Report is included, along with 2 submissions that were under budget.

### **Project Notes**

1. Project will be completed by October 31, 2026.
2. The Village will not be responsible for any cleanup or disposal.
3. Redwood Engineering Ltd. will be providing a final inspection of the bridge.

4. Bridge construction hours would be Monday-Friday 7:00am – 5:00pm.
5. Price includes traffic control. During bridge construction, the bridge will remain open for single-lane alternating traffic. Outside of working hours, overnight & weekends, the bridge will be open to two-lane traffic. **The Village will be given 21 days notice of any impending traffic disruption.**

Staff is recommending that Council approve WSA Engineering Ltd.'s recommendation of Kootenay Precision Mechanical to construct the bridge construction. The submission is just under \$30,000 under the next selection.

#### **RECOMMENDATION**

That Council select Kootenay Precision Mechanical to construct the Glendale bridge guardrails.

#### **ALTERNATIVES**

1. That Council select Custom Dozing Ltd. to construct the Glendale bridge guardrails.
2. That Council choose to not complete construction of the Glendale bridge guardrails.

Date: March 27, 2026

Project C26255-018

 Village of Salmo  
 PO Box 1000  
 423 Davies Avenue  
 Salmo, BC, V0G 1Z0

 Attention: Derek Kwiatkowski, CAO  
 By email: cao@salmo.ca

**RE: ITT 2026-01 – GLENDALE BRIDGE GUARDRAIL REPLACEMENT –  
RECOMMENDATION OF AWARD**

WSA Engineering (2012) Ltd. (WSA) has completed a review of the tender submissions for project ITT 2026-01 Glendale Bridge Guardrail Replacement. Nine (9) submissions were received prior to the close of the ITT, however only three (3) submissions were compliant with the tender requirements. The ITT submissions, including non-compliant tenders and the reason(s) for non-compliance, are summarized in the table below:

Tenderer	Total (excl. GST)	Compliant Bid Y/N	Non-Compliance
4Elem Technologies	\$736,700.00	N	No Bid Security
Custom Dozing	\$199,000.00	Y	N/A
Fab-Rite Services	\$127,085.00	N	No Bid Security
Kootenay Precision Mechanical	\$169,132.00	Y	N/A
Midwest Mechanical	\$154,407.79	N	No Bid Security No Form of Tender
Systematic Mill Installations	\$244,535.00	Y	N/A
West Coase Pre Fab	\$314,622.80	N	No Bid Security
West Kootenay Mechanical	\$198,800.00	N	No Bid Security No Form of Tender Addendum not acknowledged
Zap Welding	\$176,655.00	N	No Bid Security No Form of Tender Appendices not provided

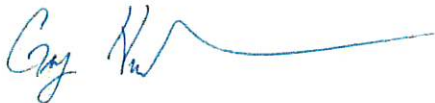
The non-compliant submissions did not include one or more of the required documents set out in the tender. Although the Village retains the right to ignore omissions of any submission, in order to ensure a fair submission review and award process, WSA does not recommend further consideration of non-compliant submissions.

WSA has completed a review of the submission and contacted references provided by the low, compliant bidder, Kootenay Precision Mechanical (KPM). Further, we have confirmed with the company principal, Doug White, that the pricing is firm and that the company will complete the work within the project timeline. WSA is satisfied that KPM is qualified, competent and capable of successfully completing the project.

### Closure

In closing, WSA recommends that the contract for ITT 2026-01 for the Glendale Bridge Guardrail Replacement project, in the amount of **\$169,132.00** excluding GST, be awarded to Kootenay Precision Mechanical.

Sincerely,  
WSA ENGINEERING (2012) LTD.

A handwritten signature in blue ink, appearing to read "Greg Henderson", followed by a long horizontal flourish.

Greg Henderson, P.Eng.  
Civil Engineer



## The Corporation of the Village of Salmo

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## Official Community Plan Public Hearing

March 9, 2026- Salmo Valley Youth and Community Centre- 206 7<sup>th</sup> Steet

**Council Present:** Mayor Lockwood, Councillor Heatlie, Councillor Lins, Councillor Neil, Councillor McKellar

**Staff Present:** CAO Kwiatkowski

**Public Present:** 25

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- Secondary housing
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- Gas Stations are only allowed in core commercials.
- We do need more housing, and the Provincial Government has put this on the Local Government
- Decreasing the lot sizes to 30 feet like they were in the past would allow for more housing. Look at places like Nelson and Vancouver

#### **5. Henry Huser 702 Highway 6 Salmo**

- When it was C1 C2 C3 that allowed places like Pipers Store as was there before. The thought was that that end of town would want a corner store.
- Opening the Commercial Zoning Davies from 4<sup>th</sup> to 3<sup>rd</sup>. You could do more with this section, but it is controlled in the zoning bylaw
- I have been here a little longer than 15 years and the concession has been used by other groups. You book it through the Village.
- Many times it was booked to raise money from ball tournaments

#### **6. Lynett Fox 1106 9<sup>th</sup> St Salmo**

- West 9<sup>th</sup> Street Park where the well is. Opening area to parks to incorporate into parks.

### **Staff & Council Responses:**

The Village is decommissioning the well on site, we will have discussion about the 4-5 acres with housing top of mine as there is a park right there.

#### **7. Jillian Russell- Area G Resident**

- Trails – was going to talk about trail
- Carriage homes how do you feel about more people in your neighborhood.
- The conversation seems to be increase or not density

### **Staff & Council Responses:**

CAO Completing a water study this year as we have soft points in town to not development.

#### **8. Melody Parentaeu 200 Sayward Ave**

- Not against carriage houses
- AirBnB – people that are here are in a happy party mood
- 2 level carriage houses are too big for the area

### **Staff & Council Responses:**

CAO – building height and use, rental what is the use for long or short term. Bylaw enforcement is an administrative responsibility.

#### **9. Andy Dobson 808 Carney Bridge Road**

- The village took out the bike parks at KP Park
- What are you doing for the Youth in the community

### **Staff & Council Responses:**

Staff are removing fall hazards at the Lions, putting in an interactive board at KP Park and a digger for both parks. The Village had an assessment, and the recommendation was to take out the bike park. Mayor-we worked with the trail society, who was maintaining as they put it in and they did not want to maintain it so there was an agreement to remove the piles of dirt that dangerous debris in it

#### **10. Ann Richens 401 2<sup>nd</sup> St**

- I am the host for the campground and have had campers throughout this winter, the grounds need some dog poop scooping as we have not had much snow this winter so many more dogs in the park.

#### **11. Shawna Lukowski 812 Glendale Ave**

- The OCP survey – will it be included in the OCP Confusing communication
- Have not seen OCP survey results
- More notice for community
- Not in support of mixed use due to living by a welder
- Off road in the document way more
- 323 days – how can we accommodate
- Same with Mining
- Will Salmo be annexing land
- Why is transit in here, heard that we are not getting more transit the other day
- Doesn't want money spent on the concession

### **Staff & Council Responses:**

The OCP will be treated as a living document, and council will have a COTW on March 24 to discuss the OCP, Salmo will not be annexing land.

### **Certification:**

I hereby certify the preceding to be a true and correct account of the *Official Community Plan Public Hearing* held on Monday, March 9, 2026.

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Derek Kwiatkowski, Chief Administrative Officer



# The Corporation of the Village of Salmo

## REGULAR MEETING #05-26 MINUTES

Minutes of the Regular Meeting of the Council of the Village of Salmo held in Council Chambers at 423 Davies Avenue in Salmo, B.C. on Tuesday, March 10, 2026 at 7:00 p.m.

**PRESENT:**

In Person:

Mayor Diana Lockwood  
Councillor Jonathon Heatlie  
Councillor Jennifer Lins  
Councillor Payton McKellar

CAO Derek Kwiatkokwski  
Members of the Public - 1

Electronically:

Members of the Public – 4

**REGRETS:**

Councillor Kenzie Neil.

**CALL TO ORDER:**

Mayor Lockwood called the meeting to order at 7:11 p.m.

**AGENDA:**

R1-05-26

Moved and seconded, that the draft agenda of Regular Meeting #05-26 of Tuesday, March 10, 2026 be adopted as amended from Council Procedure Bylaw #663, 2014 Schedule "A" to include a New Business section, an Administrative Report section, a Public Question period, and an *In Camera* section.

Carried.

**DELEGATIONS:**

Mike Stolte, Salmo  
District Arts Council -  
#15

The Salmo and District Arts Council presented their Culture and Tourism Plan to Council. Council thanked them for the presentation.

Mayor Lockwood asked if the Chamber of Commerce has been approached for economic development efforts & how volunteers are being engaged.

The SDAC responded that they will be hosting the Chamber of Commerce & hosting meetings to assess each organization's capabilities. Relationship building needs to take place.

**NEW BUSINESS: NIL**

**MINUTES:** (Note: See official minutes and agenda package for applicable reports.)

R2-05-26  
Regular Meeting  
February 24, 2026

Moved and seconded, that the draft minutes of Regular Council meeting #04-26 of Tuesday, February 24, 2026 be adopted as presented.

Carried.

**REFERRALS FROM DELEGATIONS: NIL**

**REFERRALS FROM PRIOR MEETINGS: NIL**

**POLICY DEVELOPMENT & REVIEW: NIL**

**BYLAW REVIEW & DEVELOPMENT:**

R3-05-26                      Moved and seconded, that “*Council Procedure Amendment Bylaw #768, 2026*”, having had three readings, be reconsidered and adopted.  
Council Procedure                      #768, 2026”  
Amendment Bylaw  
#768, 2026  
Carried.

R4-05-26                      Moved and seconded, that Council accepts the CAO report for  
Amended 2026 Council                      information.  
Meeting Schedule  
Carried.

R5-05-26                      Moved and seconded, that Council approve the amended 2026 Council  
Meeting schedule as presented.  
Carried.

R6-05-26                      Moved and seconded, that Council accepts the CAO report for  
Municipal Utilities User                      information.  
Fees Bylaw #770, 2026  
Carried.

R7-05-26                      Move and seconded, that “*Municipal Utilities User Fees Bylaw #770,*  
Municipal Utilities User                      *2026*” be given first reading.  
Fees Bylaw #770, 2026  
– First Reading  
Carried.

R8-05-26                      Moved and seconded, that “*Municipal Utilities User Fees Bylaw #770,*  
Municipal Utilities User                      *2026*” be given second and third reading.  
Fees Bylaw #770, 2026  
– Second & Third  
Reading  
Carried.

R9-05-26                      Moved and seconded, that Council book a Special Council Meeting to  
adopt the “*Municipal Utilities User Fees Bylaw #770, 2026*”.  
Carried.

**ADMINISTRATIVE REPORT:**

R10-05-26                      Moved and seconded, that Council approve a Temporary Use Permit  
Temporary Use Permit                      for the existing woodshed located on 117 Davies Avenue. (See  
Application                      *Appendix A*).  
Carried.

R11-05-26                      Moved and seconded, that Council direct administration to work with  
Extension of 2025                      the RDCK to apply for a one-year extension. (See *Appendix A*).  
FireSmart Grant  
Carried.

R12-05-26 Moved and seconded, that Council accepts the CAO report for  
Village of Salmo Event information. (See *Appendix A*).  
Food Survey Results Carried.

R13-05-26 Moved and seconded, that Council direct staff to apply to the  
Request for Community Community Development Fund for an amount of \$3,700 for the repair  
Development Funds - of the Village sweeper. (See *Appendix A*).  
Sweeper Repair Carried.

**ACCOUNTS PAYABLE:**

R14-05-26 Moved and seconded, that Council receive for information the list of  
accounts payable cheques and electronic fund transfers from February  
20 to March 5, 2026 totaling \$69,935.44.  
Carried.

**CORRESPONDENCE REQUIRING A COUNCIL DECISION:**

R15-05-26 Moved and seconded, that Council approve the \$300 community grant  
Community Grant request of Diverse Family Roots to assist with the costs of the Riondel  
Application: Diverse R3set 2026.  
Family Roots - #14 Carried.

R16-05-26 Moved and seconded, that Council of the Village of Salmo endorse the  
BC Council for Forest "Forestry is a Solution" campaign as an initiative to demonstrate public  
Industries Re: Request support for BC's Forest sector.  
for Official Carried.  
Endorsement of  
"Forestry is a Solution" -  
#15

R17-05-26 Moved and seconded, that Council support the letter of consent for  
RDCK Re: Letter of the "Kootenay Lake West Transit Service Establishment Amendment  
Consent Bylaw #3036 *Bylaw No. 3036, 2026*" and further, that the Mayor and CAO be  
authorized to execute the letter of consent.  
Carried.

**CORRESPONDENCE FOR INFORMATION ONLY: NIL**

**MEMBER REPORTS & INQUIRIES:**

Councillor Heatlie Councillor Heatlie reported that the Salmo Chamber of Commerce  
AGM is in the next couple of weeks. The Mining Exhibit grant should be  
completed before the May deadline.

Councillor Lins Councillor Lins reported that the Salmo Library AGM is March 11, 2026  
and noted that it was positive to see so many people engaged.

Councillor McKellar      Councillor McKellar reported that he has reached out to the City of Castlegar regarding the turkey crossing signs.

Mayor Lockwood      *See Appendix B.*

R18-05-26  
Verbal & Written  
Reports of Mayor &  
Council      Moved and seconded, that the verbal and written reports of Mayor and Council be received for information. Carried.

**PUBLIC QUESTION PERIOD: NIL**

**IN CAMERA RESOLUTION:**

R19-05-26      Moved and seconded, that the meeting be closed to the public under *Community Charter* Section 90(1)(e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality and (m) a matter that, under another enactment, is such that the public may be excluded from the meeting. Carried.

**RECONVENE OPEN MEETING:** Council reconvened the meeting at 10:06 p.m.

**RISE & REPORT:**

Moved and seconded, that Council rise and report the following from their In Camera session:

R20-05-26      That Council direct staff obtain a property appraisal for the 2 potential road allowances on Main Street & Fourth Street. Carried.

R21-05-26      That Council direct staff to release the “Key Messages” and information package sheet for the Columbia Basin Trust broadband Project. Carried.

**ADJOURNMENT:**      Moved and seconded, that the meeting be adjourned at 10:07 p.m. Carried.  
R22-05-26

I hereby certify the preceding to be a true and correct account of the Regular Meeting of Council held on Tuesday, March 10, 2026.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Chief Administrative Officer/CO



# The Corporation of the Village of Salmo

## SPECIAL MEETING MINUTES

Minutes of the Special Meeting of the Council of the Village of Salmo held in Council Chambers at 423 Davies Avenue in Salmo, B.C. on Monday, March 16, 2026 at 6:00 p.m.

**PRESENT:**

In Person:

Councillor Jonathon Heatlie  
Councillor Payton McKellar  
Councillor Kenzie Neil

CAO Derek Kwiatkowski  
Members of Public - 0

Electronically

Mayor Diana Lockwood  
Members of Public - 0

**REGRETS:**

Councillor Jennifer Lins.

**CALL TO ORDER:**

Mayor Lockwood called the meeting to order at 6:00 p.m.

**AGENDA:**

R1-0316-26

Moved and seconded, that the agenda of Special Meeting of Monday, March 16, 2026 be adopted as presented.

Carried.

**MUNICIPAL UTILITIES USER FEES BYLAW #770, 2026:**

R2-0316-26

Moved and seconded, that "*Municipal Utilities User Fees Bylaw #770, 2026*", having had three readings, be reconsidered and adopted.

Carried.

**PUBLIC QUESTION PERIOD: NIL**

**ADJOURNMENT:**

R3-0316-26

Moved and seconded, that the meeting be adjourned.

Carried at 6:01 p.m.

I hereby certify the preceding to be a true and correct account of the Special Meeting of Council held on Monday, March 16, 2026.

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Mayor

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Chief Administrative Officer/CO





# The Corporation of the Village of Salmo

## COMMITTEE OF THE WHOLE MEETING MINUTES

Minutes of the Committee of the Whole Meeting of the Council of the Village of Salmo held in Council Chambers at 423 Davies Avenue in Salmo, B.C. on Tuesday, March 24, 2026 at 7:00 p.m.

**PRESENT:**

<u>In Person:</u>	CAO Derek Kwiatkowski
Mayor Diana Lockwood	Members of Public - 4
Councillor Jonathon Heatlie	
Councillor Jennifer Lins	<u>Electronically</u>
Councillor Payton McKellar	Members of Public - 4
Councillor Kenzie Neil	

**CALL TO ORDER:** Mayor Lockwood called the meeting to order at 7:00 p.m.

**TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT** We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

**AGENDA:**  
CW1-0324-26 Moved and seconded, that the agenda of the Committee of the Whole meeting of Tuesday, March 24, 2026 be adopted as presented.  
Carried.

**MINUTES:** NIL

**DELEGATIONS:** NIL

**BYLAWS AND POLICY DEVELOPMENT AND REVIEW:**  
CW2-0324-26 Moved and seconded that Council direct staff to bring amended Sustainable Salmo Official Community Plan draft to the April 14, 2026 Regular Council Meeting for first reading.  
Official Community Plan  
Bylaw #769, 2026

**MOTION TO EXTEND MEETING:**  
CW3-0324-26 Moved and seconded, that the meeting be extended until 10:20 p.m.  
Carried.

**PUBLIC PARTICIPATION:**  
Members from the gallery spoke to trying to find a balance for retail operations on residential property, flexibility for secondary residences & capping secondary residences & short-term rental possibilities. Providing the public with expectations of conduct within public meetings would be helpful. Some concerns over the accuracy of the public hearing notes & the notice given for the public hearing.

Questions on the future of the concession building & how the community will be kept informed & they will be given an opportunity for feedback.

**ADJOURNMENT:**  
CW4-0324-26

Moved and seconded, that the meeting be adjourned.

Carried at 10:09 p.m.

I hereby certify the preceding to be a true and correct account of the Committee of the Whole Meeting of Council held on Tuesday, March 24, 2026.

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Mayor

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Chief Administrative Officer/CO



## The Corporation of the Village of Salmo

### CAO Report

Report Date: April 10, 2026  
Meeting Date: April 14, 2026 (#06-26)  
From: Derek Kwiatkowski, Chief Administrative Officer  
Subject: CAO Report - General Updates

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- The 2026 DOT Night on April 1<sup>st</sup> was a great community event that received positive feedback from residents. I would like to thank SVYCC, Village staff, Council, and the community members who helped with the setup up and take down of the event.
- ASI Engineering will be inspecting Village buildings as part of the Village's Asset Management Plan. This will start on Monday, April 13<sup>th</sup> and will be completed on Friday, April 17<sup>th</sup>.
- Salmo/ RDCK Floodplain Review Project is being finalized. The new floodplain maps will be incorporated into the new OCP.
- Due to the cost & scope of the work, the Village will not be proceeding with rodent control at the Village cemetery.
- There is an increase in the number of building permits taken in 2026 (7) vs. 2025 (2).
- The regional Local Community Needs Project has been completed. This project highlighted the future long-term growth potential surrounding the Village. The report will be presented to the RDCK Board on April 16<sup>th</sup>. It will be presented to the Village Council at the May 12<sup>th</sup> Regular Council Meeting.
- Village Office staff met with the new Corporal with the Salmo RCMP at the Village Office.
- The Village is working with BCEHS regarding the placement of the temporary ambulance residence & working through the lease agreement.
- The CAO will be away the week of June 9, 2026 Regular Council Meeting for the LGMA Conference, it is requested that Council reschedule the Regular Council Meeting to June 15<sup>th</sup>, 2026. This meeting will be the last opportunity to consider any changes for the 2026 Annual Report.

#### **STAFF RECOMMENDATION:**

That Council accepts the CAO report for information & further, that Council reschedule the June 9<sup>th</sup>, 2026 Regular Council Meeting to Monday, June 15<sup>th</sup>, 2026 to be held in Council Chambers.





# The Corporation of the Village of Salmo

## Request for Decision

Report Date: March 30, 2026  
Meeting Date: April 14, 2026 (#06-26)  
From: Derek Kwiatkowski, Chief Administrative Officer  
Subject: Glendale Bridge Guardrail Replacement

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### 1. OBJECTIVE

For Council to approve the contractor to complete the Glendale Bridge guardrails construction.

### 2. DISCUSSION AND ANALYSIS

The Village issued a RFQ on February 20<sup>th</sup>, 2026 for the construction of the Glendale Bridge guardrails, with the opportunity closing on March 13<sup>th</sup>. WSA Engineering Ltd. answered any questions about the quotation & submission process & reviewed contract submissions, including checking references. Redwood Engineering Ltd. answered any technical questions for the guardrails.

The Village has received 9 total submissions for the construction, however, only 3 were compliant submissions & only 2 were under the Village's \$200,000 budget. Kootenay Precision Mechanical & Custom Dozing Ltd. were the 2 submissions that met all the submission criteria. The bid security is important for the following reasons:

1. It commits the contractor to sign the contract agreement if the owner chooses to award the project to them. If the contractor doesn't sign the contract the bid security is forfeited to the owner, who then needs to go back through the award process.
2. It demonstrates that the contractor is financially sound as the bonding is backed by the contractor's finances.
3. If a contractor can't get bid bonding, then they likely won't get project bonding either, which is a project red flag.
4. Regarding fairness of evaluation and award, it comes at a cost to the contractor to provide it. Those that didn't provide it have put themselves at a financial advantage by not adhering to the tender.

Kootenay Precision Mechanical's price was \$169,132.00 plus GST whereas Custom Dozing Ltd.'s price was \$199,000 plus GST.

WSA Engineering Ltd. has recommended that Kootenay Precision Mechanical be selected as the successful tenderer. Their Recommendation of Award Report is included, along with 2 submissions that were under budget.

### Project Notes

1. Project will be completed by October 31, 2026.
2. The Village will not be responsible for any cleanup or disposal.
3. Redwood Engineering Ltd. will be providing a final inspection of the bridge.

4. Bridge construction hours would be Monday-Friday 7:00am – 5:00pm.
5. Price includes traffic control. During bridge construction, the bridge will remain open for single-lane alternating traffic. Outside of working hours, overnight & weekends, the bridge will be open to two-lane traffic. **The Village will be given 21 days notice of any impending traffic disruption.**

Staff is recommending that Council approve WSA Engineering Ltd.'s recommendation of Kootenay Precision Mechanical to construct the bridge construction. The submission is just under \$30,000 under the next selection.

#### **RECOMMENDATION**

That Council select Kootenay Precision Mechanical to construct the Glendale bridge guardrails.

#### **ALTERNATIVES**

1. That Council select Custom Dozing Ltd. to construct the Glendale bridge guardrails.
2. That Council choose to not complete construction of the Glendale bridge guardrails.

Date: March 27, 2026

Project C26255-018

 Village of Salmo  
 PO Box 1000  
 423 Davies Avenue  
 Salmo, BC, V0G 1Z0

 Attention: Derek Kwiatkowski, CAO  
 By email: cao@salmo.ca

**RE: ITT 2026-01 – GLENDALE BRIDGE GUARDRAIL REPLACEMENT –  
RECOMMENDATION OF AWARD**

WSA Engineering (2012) Ltd. (WSA) has completed a review of the tender submissions for project ITT 2026-01 Glendale Bridge Guardrail Replacement. Nine (9) submissions were received prior to the close of the ITT, however only three (3) submissions were compliant with the tender requirements. The ITT submissions, including non-compliant tenders and the reason(s) for non-compliance, are summarized in the table below:

Tenderer	Total (excl. GST)	Compliant Bid Y/N	Non-Compliance
4Elem Technologies	\$736,700.00	N	No Bid Security
Custom Dozing	\$199,000.00	Y	N/A
Fab-Rite Services	\$127,085.00	N	No Bid Security
Kootenay Precision Mechanical	\$169,132.00	Y	N/A
Midwest Mechanical	\$154,407.79	N	No Bid Security No Form of Tender
Systematic Mill Installations	\$244,535.00	Y	N/A
West Coase Pre Fab	\$314,622.80	N	No Bid Security
West Kootenay Mechanical	\$198,800.00	N	No Bid Security No Form of Tender Addendum not acknowledged
Zap Welding	\$176,655.00	N	No Bid Security No Form of Tender Appendices not provided

The non-compliant submissions did not include one or more of the required documents set out in the tender. Although the Village retains the right to ignore omissions of any submission, in order to ensure a fair submission review and award process, WSA does not recommend further consideration of non-compliant submissions.

WSA has completed a review of the submission and contacted references provided by the low, compliant bidder, Kootenay Precision Mechanical (KPM). Further, we have confirmed with the company principal, Doug White, that the pricing is firm and that the company will complete the work within the project timeline. WSA is satisfied that KPM is qualified, competent and capable of successfully completing the project.

### Closure

In closing, WSA recommends that the contract for ITT 2026-01 for the Glendale Bridge Guardrail Replacement project, in the amount of **\$169,132.00** excluding GST, be awarded to Kootenay Precision Mechanical.

Sincerely,

WSA ENGINEERING (2012) LTD.

A handwritten signature in black ink, appearing to read "Greg Henderson", followed by a long horizontal line extending to the right.

Greg Henderson, P.Eng.  
Civil Engineer



# The Corporation of the Village of Salmo

## Request for Decision

Report Date: April 10, 2026  
Meeting Date: April 14, 2026 (#06-26)  
From: Derek Kwiatkowski, Chief Administrative Officer  
Subject: Salmo's 80<sup>th</sup> Birthday Working Group Creation

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### 1. **OBJECTIVE**

For Council to approve the creation of the Salmo's 80<sup>th</sup> Birthday working group.

### 2. **DISCUSSION AND ANALYSIS**

The Village has reached out to local community groups to create a working group for the Canada Day celebration. Four people have come forward. Including a Council representative, there are enough volunteers to create the working group.

Cheryl Cook- Salmo and District Arts Council

Keith Temple- Salmo Lion's Club

Taylor Caron- Salmo Public Library

Mel Weston- Salmo Chamber of Commerce

Staff has created a general Program Guide for the Village's expectations for the event & included a rough budget sheet. There will be working document sent to the group that provides specific steps & contact information for the many associated parties that help put this event together. This document will be more detailed than the Program Guide & provide more concise steps for completing the logistics of the event.

The working group will be responsible for creating their own meeting times & reaching out to Village Council or administration if there are any questions. Having a Council representative will assist in answering many questions & to keep deadlines at the forefront.

Council can change any expectations for the event; the Program Guide are staff suggestions.

### **STAFF RECOMMENDATION**

#### **FIRST MOTION**

That Council approve the creation of the Salmo's 80<sup>th</sup> Birthday Working Group & further designate a Councillor to chair the working group.

#### **SECOND MOTION**

That Council approve the Program guide as presented.

### **ALTERNATIVES**

#### 1. **FIRST MOTION**

That Council approve the creation of the Salmo's 80<sup>th</sup> Birthday Working Group & further designate a Councillor to chair the working group.

**SECOND MOTION**

That Council approve the Program guide as amended.

2. That Council direct staff to host Salmo's 80<sup>th</sup> birthday.

# 2026 Salmo's 80<sup>th</sup> Birthday Celebration

## Program Guide

### Overview

The Village of Salmo has decided to create a working group to host Salmo's 80<sup>th</sup> Birthday Celebration to be held on July 1<sup>st</sup> (Canada Day). The working group will consist of community members as well as a Council representative.

### Roster

The working group is created with a mix of different community non-profit organization representatives that vary in focus and specialty. The working group consists of representatives from the Salmo Library, Salmo Chamber of Commerce, Salmo Arts Council & the Salmo Lion's Club.

### Budget

1. Village administration will provide the working group with a budget summary of previous events.
2. The working group will be responsible for creating an event budget.
3. The budget will consist of grants & donations. It will be the responsibility of the working group to create a budget & document all funding sources.
4. The Village has received \$5,000 from the Celebrate Canada Grant for 2026, a minimum of \$4,000 must be spent on the fireworks.
5. The working group is expected to solicit donations from community groups or local companies to fill any budget shortfalls.
6. The Village will provide the working group notification of any donations received directly to the Village.

### Staffing/ Volunteering

1. The working group will be responsible for ensuring that the event has enough volunteer coverage.
2. If there is any concern over the level of volunteer participation, the working group must approach the Village as soon as possible to discuss possible solutions.
3. The Village will be sent a volunteer list.
4. Volunteers must be easily identified at the event.

### Program & Advertising

1. The working group is responsible for creating a program of all events. The Village will supply them with a copy of previous program.
2. The working group is responsible for all advertising but will be provided with a template as there are grant requirements for advertisements.

## **EXPECTED PROGRAMMING**

### **Pancake Breakfast**

1. The working group is to confirm with the Salmo Valley Curling Club that the annual pancake breakfast will take place and include it in the program.

### **Children's Races**

1. The celebration must host children's races. The Village will provide the working group with additional information on categories and prizes previously used.
2. The children's races will take place on the Riverside Avenue side of KP Park at 9 am.
3. The working group will be responsible for arranging for sufficient volunteers to run this event. (this includes someone to announce the categories, set up the starting and finishing lines, judge and distribute prizes and ribbons. The Village will provide information on the volunteers who have previously ran this portion of Canada Day.

### **Salmo Quilters Guild Showcase**

1. The working group is to confirm with the Salmo Quilters Guild their participation and include it in the program.

### **Library Book Sale**

1. The working group is to confirm with the Salmo Public Library their participation and include it in the program.

### **Parade**

1. The celebration must host a parade. This parade will be family-friendly, with participants registered & approved by the working group.
2. The working group must designate an official Parade Marshall.
3. The Parade Marshall will be responsible for all parade logistics including staging logistics, float order, judging, etc.
4. The parade route is approved by the Ministry of Transportation, which the Village holds a multi-year permit. No parade route changes are permitted. **The Village takes care of this.**
5. The parade staging area will be located at the SVYCC north parking lot.
6. The parade is to start at 11:00 am.

7. Parade float landing area will take place on 4<sup>th</sup> Street adjacent to the Legion.

### **West Kootenay Smoke N' Steel Show N'Shine Car Show**

1. The working group is to confirm with the West Kootenay Smoke N'Steel Car Club their participation and include it in the program. The Village will provide contact details.

### **Salmo ATV Club – ATV Show**

1. The working group is to confirm with the Salmo ATV Club their participation and include it in the program. The Village will provide contact details.

### **Singing of O'Canada**

1. The celebration must include the singing of O'Canada.
2. This takes place in the gazebo in KP Park.
3. This is to happen right after the parade. The Village will provide information on the person that has been doing this in previous years.

### **Flag Raising**

1. The celebration must include a flag-raising. This is to happen during the singing of O'Canada and the flag is to be raised by the cadets.

### **Mayor's Welcome**

1. The celebration must include a mayor's welcome. This is to happen right after the singing of O'Canada.
2. This takes place in the gazebo at KP Park.
3. The working group must coordinate this with the mayor.

### **Market**

1. The celebration must hold a market.
2. The market will be held within KP Park.
3. Vendor parking will be located within KP Park, adjacent to the campground garbage.
4. The working group will send a list of vendors to Village administration for approval at least 1 month prior to the event.
5. The Village requires a minimum of 15 vendors.
6. The market must be open for a minimum of 4 hours.
7. All market vendors will be approved by Village administration.

8. There will be no private mobile food vendors allowed in the market in conjunction with Village Bylaws.

### **Bubble Gum Blowing Contest & Watermelon Eating Contest**

- 1) This has been included in the Canada Day celebration for years. This is put on by a few volunteers.
- 2) This takes place near the KP Park Washrooms.
- 3) The working group needs to supply bubble gum and watermelon to the volunteers. More information on categories and prizes used previously will be provided by the Village.

### **Bouncy Castle**

- 1) This is put on and provided by a volunteer group. The Village will provide contact information to arrange this.
- 2) This takes place in KP Park just past the concession on the Sayward Avenue side of the playground.

### **Salmo Fire Department Activity**

1. The celebration must include some sort of activity put on by the Salmo Fire Department. This is to be confirmed with the Fire Chief and is to be included in the program.
2. This event takes place in the KP Park ball field and is done after the parade in the afternoon.

### **Glow Stick & Popcorn Sales**

- 1) A nonprofit group can sell glow sticks and popcorn (or something else) prior to the fireworks in KP Park ball field.

### **Fireworks**

1. The celebration must have fireworks (if permitted).
2. The Village Council must approve the fireworks as per Bylaw #515 Fireworks Regulations. **The Village Administrator will ensure that this approval happens for 2026.**
3. Fireworks must be ordered through the person holding the Fireworks operator Certificate. **The Village will ensure that they are ordered for 2026.**
4. The working group is expected to work with Village Staff to ensure Ministry approval as fire bans may affect the ability to have fireworks.

5. The working group must ensure that the Salmo Fire Dept. is arranged to administer the fireworks.

### **Food Service**

1. The working group must prioritize full food service within the event, with food service taking place from 8:00am to 8:00pm.
2. The working group will ensure that the following food service takes place:
  - a) There must be a pancake breakfast hosted at the Village Curling Rink during the morning of the event.
  - b) There must be a minimum of 2 food vendors operating within KP Park at the event.
3. The working group will receive written confirmation from the food vendors for their participation in the event. This item will be specifically communicated to the Village Council.
4. The working group must provide Village Council with a contingency plan for approval in the case of a food vendor withdrawing their participation.

### **Prizes**

1. The working group will determine all prize categories for the entirety of the program.
2. Prize amounts will be budgeted for & included in reporting.
3. The categories & prize amounts for each part of the program will be advertised prior to the event.

### **Property Considerations**

1. There will be no vehicle parking allowed on the KP Park ball fields (exception is the Village fire truck used for entertainment purposes).
2. The working group must approach the Village Council to approve any additional road closures to be requested.
3. The working group will be responsible for coordinating with the Village for all logistical matters including waste management, recycling, parking, and washroom maintenance.

### **Programming Requirements**

1. Salmo's event has always been revered as a "small town" family event that emphasizes affordability & community spirit. An emphasis on keeping this feeling is a priority.
2. The event should prioritize the celebration of Salmo's history. Salmo's history reflects an emphasis on fishing, mining, forestry, outdoor recreation & arts. There

must be at least 1 program item that addresses each of these community pillars.  
This can be reflected as a display, game, presentation, etc.

3. The event should have at least 1 program item that is tailored to:
  - a) Seniors
  - b) Children
  - c) Parents
4. There must be an active fundraising initiative within the event (i.e. 50/50, bingo, homerun derby fundraiser, etc.).

### **Reporting**

1. The working group will report to Council monthly. The report will include all programming, financial, & logistical updates.
2. Any requests for Council from the working group will be sent to the Village CAO. The CAO will add these requests to the Council Program for consideration.

### **Village Approval**

1. Council will give final approval to the event programming & final budget. This will be submitted to the Village so that it is considered at the June 9<sup>th</sup> Regular Council Meeting.
2. The working group will not approach Council to for any Bylaw or Policy exceptions.

	2017	2023	2024	2025	2026	
<b>Expenses</b>						
Village Labour			\$	1,283	\$	1,300
Candy			\$	25	\$	50
Prize Money (kids races, contests)			\$	323	\$	350
Kids Races - Ribbons	\$ 246	\$ 572	\$ 554	\$ 36	\$	100
Kids Races - Cash Prizes	\$ 102	\$ 170	\$ 170	\$ 205	\$	200
Watermelon Contest - Cash Prizes	\$ 50	\$ 75	\$ 75	\$ 59	\$	100
Watermelon Contest - Watermelons	\$ 120	\$ 177	\$ 200	\$ 73	\$	100
Bubblegum Contest		\$ 20	\$ 20	\$ 71	\$	75
Bubblegum Contest - Prizes	\$ 50	\$ 75	\$ 75	\$ 59	\$	100
Strider Racers Prizes	\$ -	\$ 50	\$ 170	\$ -	\$	-
Farmers Market	\$ -	\$ 150	\$ 150	\$ 150	\$	150
T-Shirts for Volunteers	\$ -	\$ -	\$ -	\$ 155	\$	-
Magician	\$ -	\$ 500	\$ -	\$ -	\$	-
Flamenco performance	\$ -	\$ 100	\$ 100	\$ -	\$	-
Fireworks	\$ 3,295	\$ 4,000	\$ 4,000	\$ 4,000	\$	4,000
Fireworks Maintenance	\$ -	\$ -	\$ 600	\$ -	\$	-
Music	\$ 30	\$ -	\$ 50	\$ -	\$	-
Insurance	\$ 250	\$ -	\$ 250	\$ -	\$	250
Paint Supplies for Board	\$ -	\$ -	\$ 161	\$ -	\$	-
Carnival Game Prizes	\$ -	\$ -	\$ 100	\$ -	\$	-
Parade - Cash Prizes	\$ 331	\$ 290	\$ 290	\$ 290	\$	290
Parade - Flags, ball caps, ribbons, clip board	\$ 154	\$ 571	\$ 100	\$ 179	\$	180
Parade - Water Bottles	\$ 280	\$ -	\$ -	\$ -	\$	-
Parade - Pens	\$ 40	\$ -	\$ -	\$ -	\$	-
Parade - Gift Bags (Promo Items)	\$ -	\$ -	\$ -	\$ 396	\$	-
Advertising - Pennywise	\$ 194	\$ 265	\$ 278	\$ 278	\$	-
Advertising - Salmo News	\$ 50	\$ 25	\$ 25	\$ 65	\$	-
Advertising - Printing cost	\$ 50	\$ 302	\$ -	\$ -	\$	100
<b>Total Expenses</b>	<b>\$ 5,243</b>	<b>\$ 7,342</b>	<b>\$ 7,368</b>	<b>\$ 7,648</b>	<b>\$ 7,345</b>	<b>Estimated</b>

**Revenue**

Royal Canadian Legion	\$ 500	\$ 750	\$ 750	\$ 750	\$	-
Salmo Lions	\$ 200	\$ 450	\$ -	\$ -	\$	-
Village of Salmo portion	\$ 2,000	\$ 452	\$ 2,660	\$ 146	\$	3,100 (\$1,300 Labour, Donations offset/ Lower the remaining \$1,800)
Celebrate Canada	\$ 2,100	\$ 3,840	\$ 3,840	\$ 4,900	\$	5,000
Curling Rink Association	\$ 100	\$ 250	\$ -	\$ -	\$	-
Shambhala	\$ -	\$ 1,000	\$ -	\$ -	\$	-
Salmo Quilters Guild	\$ -	\$ 100	\$ 100	\$ 100	\$	-
Personal Donation	\$ -	\$ -	\$ -	\$ 100	\$	-
CBT	\$ 300	\$ 500	\$ 500	\$ 500	\$	-
Berukoff Foundation	\$ -	\$ -	\$ 250	\$ -	\$	-
Red Lion Organic Farm	\$ -	\$ -	\$ 250	\$ -	\$	-
Skyway Hardware	\$ -	\$ -	\$ 100	\$ -	\$	-
Salmo Pharmacy	\$ -	\$ -	\$ 200	\$ -	\$	-
Harfman Hauling	\$ -	\$ -	\$ 500	\$ -	\$	-
Evergreen Mobile Home park	\$ -	\$ -	\$ 1,000	\$ -	\$	-
<b>Total Revenue</b>	<b>\$ 5,200</b>	<b>\$ 7,342</b>	<b>\$ 10,150</b>	<b>\$ 6,496</b>	<b>\$ 8,100</b>	





# The Corporation of the Village of Salmo

## Report to Council

Report Date: April 9, 2026

Meeting Date: April 14, 2026 (#06-26)

From: Fred Paton, Public Works Foreman

Subject: Public Works Report from February 20, 2026 – April 9, 2026

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### 1. **OBJECTIVE**

To update Council on Public Works operations.

### 2. **DISCUSSION**

#### 2.1. **Spring Activities**

- (a) Routine winter snow plowing and sanding of streets. (last plowed March 16th)
- (b) Dike Maintenance – clearing brush.
- (c) Routine Maintenance of Village Fleet.
- (d) Preparing KP Park Washrooms so they can be opened for the season.
- (e) Pressure washed the dugouts.
- (f) Trimmed trees and cleaned up boulevards.
- (g) Put out posting for summer student positions.
- (h) Scheduled spring clean-up. (May 6<sup>th</sup> & 7<sup>th</sup> 2026)
- (i) Completed semi-annual water chlorination. (April 9<sup>th</sup>-10<sup>th</sup>)
- (j) Prepared equipment for upcoming grass cutting.
- (k) Completed (2) two water shut off's/turn on's.
- (l) Ordered fertilizer & grass seed for ball fields.
- (m) Cleaned campground.
- (n) Repaired 2 (two) water valves.
- (o) Completed street sweeping.
- (p) Cleaned water drains.
- (q) Ordered approved items from CBT Small Communities Wildfire Readiness Grant.
- (r) Worked with CAO on the 2026 budget.
- (s) Staff completed Public Works Inventory as part of the Asset Management Plan.

- (t) Cleaning of Lions Park Washroom.
- (u) Prepared two (2) plots at the Salmo Cemetery for burials.
- (v) Annual inspection of the sweeper was completed.
- (w) Weekly water samples.
- (x) Working with a local contractor, electrician and Fortis Electric to look over and price potential KP Campground expansion.
- (y) Started discussions with the company hired to do building inspections for the Asset Management Plan.

2.2.

**Attachments:**

- (a) Spring clean-up notice.



# Spring Clean Up

The Village of Salmo Public Works Crew will be picking up **ORGANIC MATERIAL ONLY** from all residents during the following days:

**WEDNESDAY MAY 6<sup>th</sup> & THURSDAY MAY 7<sup>th</sup>, 2026**

## Be Prepared.

- ▶ Please have all organic material out by 8am for pick-up.
- ▶ Tree cuttings should be tied and left in one location.
- ▶ All other organic materials such as grass, leaves, etc. must be bagged in transparent bags.
- ▶ **Rocks, corrugated cardboard, all recyclable and household materials WILL NOT be picked-up.**



**Sustainable Salmo**  
*Exploring Our Future. Together.*







## Fire Chief's Report: March 01, 2026

Regular Council Meeting #06-26

Since the last report on February 1st, 2026 the Salmo Fire Department responded to 7 calls:

- |   |                 |   |             |   |                |
|---|-----------------|---|-------------|---|----------------|
| 2 | Jaws Calls      | 1 | Lift Assist | 1 | Structure Fire |
| 3 | Burn Complaints |   |             |   |                |

### DESCRIPTION

Crews responded to a report of an explosion and possible structure fire. On arrival, crews determined the incident involved a very large burn pile that had been ignited using a significant amount of fuel. During assessment, crews observed a considerable amount of material in the pile that should not have been burned. The Ministry of Environment became involved in the incident.

Crews were also dispatched on three separate occasions to an unoccupied property for burn complaints. A very large mixed debris pile was found burning, containing several materials that should not be burned. Crews attempted to extinguish the fire; however, without heavy equipment it was not possible to fully extinguish the pile. The Ministry of Environment again became involved and ultimately required the property owners to bring in heavy equipment to break up the pile. Even on our final visit, water applied to the smouldering pile began boiling due to the intense heat deep within the material.

Crews also responded to a motor vehicle collision involving a passenger vehicle and a logging truck. Fortunately, the incident was not as severe as initially reported. Both vehicles were written off, and one patient was transported to hospital.

### Misc.

Engine 6 (E6) has been returned to service, which is a significant relief for the department. This apparatus provides us with larger water capacity along with the Compressed Air Foam System (CAFS), and it reduces our reliance on mutual aid from the Ymir Fire Department, whose response time is approximately 10 minutes longer to our area.

Repairs to E6 were more extensive than originally anticipated. What was initially believed to be a blown seal was later determined to be caused by a failed impeller and bearings. Parts had to be ordered from the Hale pump manufacturer in Florida, and delays occurred due to shipping and customs clearance. An incorrect impeller was also shipped with the initial order, requiring an additional replacement part to be ordered.

Significant delays were encountered due to shipping and customs. The manufacturer of the Hale pump components is located in Florida, which resulted in extended shipping times and several weeks of the parts waiting to clear customs. Numerous calls were made over a two-week period by multiple individuals in an effort to have the parts released.

There were some concerns regarding the technician's billing for the repairs on E6, which it is hoped have now been resolved. Certified Emergency Vehicle Technicians are difficult to find, experienced and reliable technicians such as the one we have worked with for many years are extremely valuable.

Joint training exercises with the Ymir Fire Department are planned for later this spring.

*Originally Signed By:*

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David Hearn, Fire Chief



## Fire Chief's Report: April 01, 2026

Regular Council Meeting #06-26

Since the last report on March 1st, 2026 the Salmo Fire Department responded to 8 calls:

3	Jaws Calls	1	Assist Ambulance	1	Smoke inside report
1	Burn Complaints	1	Transformer Fire	1	Hazmat

### DESCRIPTION

Crews were dispatched to a reported hazardous materials incident near the Bombi Summit. While enroute, an update confirmed the substance involved was antifreeze. As the incident was outside our fire protection boundary and did not involve a highway rescue response, crews were stood down and returned to the hall.

Crews responded to a report of smoke inside a building. Upon investigation, the source was determined to be overheated electrical plug-ins that had begun to smoke. The hazard was mitigated, and the scene was turned over to the RCMP.

On one day, crews responded to two separate "Jaws" activations, both initiated by Apple emergency alert systems. This was notable, as the department has not been paged to an iPhone alert in several years.

- The first incident involved a vehicle that had left the roadway and came to rest in a treed area. Due to minimal visible evidence of the vehicle's path, the Apple-generated location was critical in locating the vehicle.
- The second incident involved a motorcycle crash. GPS coordinates were highly accurate, directing crews precisely to the scene.

Crews were also dispatched to assist with a Medevac helicopter landing at KP Park. Members assisted BC Ambulance personnel with transferring a patient to the aircraft. This incident was related to a fire event to which the department had not been dispatched. Tragically, the patient later succumbed to their injuries. At the request of the BC Coroners Service, Salmo Fire Department members conducted an investigation into the incident.

### Misc.

Ongoing training and preparation of pumps and tools are taking place for the upcoming grass and wildland fire season.

Joint training exercises with the Ymir Fire Department are planned for later this spring to familiarize crews on each others engines and equipment for mutual aid calls.

*Originally Signed By:*

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David Hearn, Fire Chief





## Bylaw Officer's Report: February 1, 2026 to March 31, 2026

Regular Council Meeting #06-26

### *Complaints:*

INFRACTION TYPE	NO. OF INFRACTIONS	RESOLUTION
Building Related	1	<ul style="list-style-type: none"><li>Four (4) separate residences have buildings encroaching on the Dike. Pictures were taken and will be followed up on.</li></ul>

### *Enforcement:*

INFRACTION TYPE	NO. OF INFRACTIONS	RESOLUTION
Traffic Related	1	<ul style="list-style-type: none"><li>A pick-up with a camper was parked in KP Park. The Bylaw officer left a green card for the truck to be removed. The bylaw officer returned to follow-up on the vehicle and the owner had complied with and removed the truck.</li></ul>
Garbage Related	3	<ul style="list-style-type: none"><li>The Bylaw officer noticed that one (1) resident's garbage bag was split open. The Bylaw Officer knocked on the door but had no answer.</li><li>The Bylaw officer went to two (2) separate residences where the garbage was strewn all over the yard. The bylaw officer knocked on the door and rang the doorbell at one property with no response but at the second property, the garbage was picked up.</li></ul>
Business License Related	1	<ul style="list-style-type: none"><li>The Bylaw Officer went to five (5) separate businesses that did not have their license renewed. One (1) business had a green card left for the license to be renewed and the owner complied. Four (4) businesses were notified. Three (3) owners did not comply, and one (1) owner did comply. Will need to follow-up.</li></ul>

### *Follow up Complaints/Enforcement:*

INFRACTION TYPE	NO. OF INFRACTIONS	RESOLUTION
Animal Related		<ul style="list-style-type: none"><li>The Bylaw officer followed up on the chickens at the residence and saw no evidence that the chickens were still there.</li></ul>

Information submitted by:
Fred Nevakshonoff, Bylaw Officer



Strategic Plan Update April 14, 2026 Council Meeting

Project	Start Date	End Date (Projected)	Progress	Notes
OCP Planning Grant	20-03-2025		90%	Final reporting will be completed after adoption
Loss Control Prevention Report Recommendations	26-04-2022	June 1, 2026	90%	Repair costs up to \$12,000 covered by grant
GPS Mapping of Water Distribution System	01-01-2025	October 1, 2026	90%	Will be completed & presented as part of the Asset Management Plan
IT Service and Infrastructure Audit	01-03-2025	April 1, 2026	90%	Will be completed & presented as part of the Asset Management Plan
Procedure Bylaw	01-01-2017	March 24, 2026	100%	1st Reading complete, 2nd & 3rd Reading on Feb 27
Glendale Bridge Guardrails	27-07-2022	November 1, 2026	85%	WSA has provided recommendation. Upon Council approval, construction will be completed in 2026.
Machinery and Equipment Audit	01-03-2025	July 1, 2026	85%	Will be completed & presented as part of the Asset Management Plan
Fire Truck Purchase	27-06-2023		85%	MFA Fall Intake, RDCK to pass Consent Bylaw in April
Heritage Mine Grant			75%	Final stage of lighting & signage, COC obtaining quotes
Facility and Major Infrastructure Audit	01-03-2025	July 1, 2026	75%	Inspections to take place April 13-17
Complete Communities Regional Project (Grant)	08-08-2023	March 6, 2026	100%	Complete, RDCK Board review April 16th, Village Council presentation in May
Create Employee Code of Conduct	22-04-2025		50%	Recommended from financial auditors. Reviewing from other municipalities
DRIF Floodplain Review	27-08-2024	November 1, 2026	95%	Final report drafted, finalizing maps
NG911 GIS Project	23-07-2020	(August 2027)	35%	Some data updates sent to RDCK
Indigenous Engagement- Emergency Management	04-12-2023	November 1, 2026	30%	Project Expectation Meeting Held January 21, building project framework
Accessibility Plan	21-06-2021		25%	Council approved SPARC-BC application
Website Changes	20-03-2025	Ongoing	25%	Working w/ RDCK GIS department on next steps
Local Community Plan	19-03-2025	June 1, 2026	40%	Council has reviewed & 1st draft is prepared
Dike Project Management	16-06-2021	Ongoing	30%	Staff inspected dike, verifying information from 2024 report, drafting workplan for grant application, meeting w/ engineers to develop BCBid
Salmo Parks Master Plan	20-03-2025	July 1, 2026	20%	Creating survey
GIS Strategic Plan	01/20/2025	November 1, 2026	25%	working through data weighting, project priorities
Accessibility Plan	13-09-2024	December 31, 2026	10%	Applied for SPARC- BC grant, survey created
Bylaw & Policy Review	09-09-2024	Ongoing	15%	Fire department bylaws review complete & changes adopted.
Create Job Descriptions	22-04-2025		10%	Reviewing from other municipalities
Create Wage Scales	22-04-2025		10%	Reviewing from other municipalities
Zoning Bylaw Review	01-03-2020	July 1, 2026	15%	Staff is reviewing feedback received from the OCP hearing, will be proceeding with updates on April 24th.
Business Case for Permanent Fire Chief Position	08-11-2024		10%	building potential duty list to determine costing measures
Water Reservoir Replacement Study	25-11-2024	March 1, 2026	10%	Village must create a Water Plan before proceeding with Reservoir Replacement Study
MIABC Best Practices Recommendations	16-10-2024	December 31, 2026	5%	Inspection & Maintenance policy for water & sewer systems, roads, outdoor spaces, contracts, records management
Human Resources Policy Creation	17-11-2025	November 1, 2026	5%	reaching out to benefits contractor for assistance
Development Harmonization Project	15-02-2026	February 15, 2027	5%	Council approved application for LGDAP funds



Village of Salmo Regular Council Meeting #06-26  
Treasurer's Report as of March 31, 2026

Account Name	31-Mar-26	28-Feb-26	31-Mar-25
	Balance	Balance	Balance
Chequing Community Plus (Operating Account)	\$2,157,365.99	\$2,173,868.23	\$2,178,113.66
Masterplan Community Plus - Wellness Centre Equipment	\$0.00	\$0.00	\$0.00
Masterplan Community Plus - Community Works	\$417,372.69	\$417,355.10	\$417,165.66
Masterplan Community Plus - Salmo Parks	\$16,337.53	\$16,313.15	\$16,052.71
Masterplan Community Plus - Growing Community	\$0.00	\$0.00	\$0.00
Maximizer Community Plus - Civic Works Reserves	\$175,186.20	\$174,785.39	\$170,080.14
Maximizer Community Plus - Sewer Civic Works Reserves	\$4,232.89	\$4,226.61	\$4,159.51
Maximizer Community Plus - Cemetery Care	\$26,757.12	\$26,717.41	\$26,293.27
Maximizer Community Plus - Water Civic Works Reserves	\$335,284.38	\$334,786.79	\$329,472.15
Maximizer Community Plus - Lions Park (Previously Curling Rink)	\$19,598.41	\$19,569.32	\$19,258.66
Maximizer Community Plus - Wellness Centre	\$128,049.67	\$127,859.63	\$125,829.89
Maximizer Community Plus - Fire Department Equipment	\$143,864.58	\$143,651.07	\$141,370.64
Maximizer Community Plus - Jaws of Life	\$252,333.01	\$251,958.52	\$247,958.75
Maximizer Community Plus - Ambulance	\$13,238.64	\$13,218.99	\$13,009.15
Membership Shares	\$25.00	\$25.00	\$25.00
Patronage Shares	\$2,238.00	\$2,238.00	\$2,238.00
	<b>\$3,691,884.11</b>	<b>\$3,706,573.21</b>	<b>\$3,691,027.19</b>
<b>Accounts Receivable</b>			
Utilities	\$597,296.79		
Taxes	\$116,308.63		
Other	\$10.50		
	<b>\$713,615.92</b>		
<b>Accounts Payable</b>	\$0.00		
<b>Grand Total (Assets minus Liabilities)</b>	<b>\$4,405,500.03</b>		



Village of Salmo  
Accounts Payable March 6 to April 9, 2026

Cheque #	Pay Date	Vendor Name	Description	Paid Amount
018619	2026-03-18	Ace Courier Systems	Water Sample Shipping	\$78.55
018633	2026-04-02	Ace Courier Systems	Water Sample Shipping	\$58.09
018620	2026-03-18	Air Liquide Canada Inc.	Fire Dept. Supplies	\$34.37
EFT	2026-03-23	ASI-Asset Strategy Inc.	Professional Services - Asset Manag	\$4,161.15
018621	2026-03-18	Billy's Automotive Service Ltd.	Sweeper Repairs	\$3,635.09
018634	2026-04-02	BV Tool Rentals (2011) Ltd.	Shop Supplies	\$234.11
EFT	2026-03-19	Collabria	Adobe/F.D. GPS/PW Job Posting/Shop Supplies	\$734.33
018623	2026-03-18	Columbia Basin Broadband Corporation	Office Internet	\$280.00
018622	2026-03-18	Commissionaires British Columbia	Bylaw Enforcement	\$499.90
018635	2026-04-02	Commissionaires British Columbia	Bylaw Enforcement	\$251.17
018636	2026-04-02	Eco/Logic Environmental	WWTP Reporting	\$693.00
EFT	2026-04-07	Fortis BC - Natural Gas	Natural Gas Expense	\$349.17
EFT	2026-04-07	Fortis BC - Natural Gas	Natural Gas Expense	\$178.17
EFT	2026-04-07	Fortis BC - Natural Gas	Natural Gas Expense	\$332.86
EFT	2026-04-07	Fortis BC - Natural Gas	Natural Gas Expense	\$48.02
EFT	2026-04-07	Fortis BC - Natural Gas	Natural Gas Expense	\$52.61
EFT	2026-04-07	Fortis BC - Natural Gas	Natural Gas Expense	\$48.02
EFT	2026-04-07	Fortis BC - Natural Gas	Natural Gas Expense	\$71.60
EFT	2026-03-19	Fortis BC Inc.	Electric Expense	\$1,327.03
EFT	2026-03-19	Fortis BC Inc.	Electric Expense	\$50.26
EFT	2026-03-19	Fortis BC Inc.	Electric Expense	\$870.95
EFT	2026-03-19	Fortis BC Inc.	Electric Expense	\$2,857.75
EFT	2026-03-19	Fortis BC Inc.	Electric Expense	\$1,257.27
EFT	2026-03-19	GFL Environmental Inc. 2020	Residential Garbage Services	\$8,700.62
EFT	2026-03-19	GFL Environmental Inc. 2020	P.W./WWTP Garbage Services	\$3,309.22
018611	2026-03-09	House of Contractors Inc.	CBT Small Com. Wildfire Grant Purchase	\$21,242.74
EFT	2026-04-07	Imperial Oil Esso	P.W. F. D. Fleet Fuel Purchases	\$977.82
EFT	2026-04-07	Inland Allcare	Garbage Bags, KP Washroom, Office, Shop, Water Distribution Supplies	\$775.76
018625	2026-03-18	Kelowna Barrette	Janitorial Services	\$409.50
Pre-Authorized Debit	2026-04-09	Kootenay Savings Credit Union	Service Fees	\$78.00
018637	2026-04-02	Mills Office Productivity	Office Supplies	\$142.92
Pre-Authorized Debit	2026-04-08	Moneris Solutions	Service Fees	\$92.63
018638	2026-04-02	MTS Maintenance Tracking Systems Inc.	WWTP Staff Training	\$1,275.75
018624	2026-03-18	Municipal Insurance Association of BC	Legal/Equip/F.D/Property Insurance	\$66,921.00
EFT	2026-03-20	Power Tech Electric Ltd.	Office Maintenance	\$357.95
018639	2026-04-02	Precision Service & Pumps Inc	Water Distribution System Expense	\$4,114.05
018631	2026-03-18	Profire Emergency Equipment	Fire Dept E6 Parts	\$1,993.21
EFT	2026-03-19	ProTELEC Security & Safety Ltd.	PW Safety Monitoring	\$94.50
EFT	2026-03-11	Receiver General for Canada	Payroll Remittance	\$12,077.51
018618	2026-03-17	Receiver General for Canada	EI Payment	\$848.99
018626	2026-03-18	Regional District of Central Kootenay	Feb Building Permits	\$45.00
018632	2026-03-18	Salmo Village Grocery	Office, Shop Supplies	\$109.36
EFT	2026-03-19	Sensible Solutions Inc.	IT Managed Services	\$2,327.80

Village of Salmo  
Accounts Payable March 6 to April 9, 2026

Cheque #	Pay Date	Vendor Name	Description	Paid Amount
018627	2026-03-18	Skyway Hardware (1985) Ltd.	Summer Road Maintenance, Shop, WWTP Supplies	\$233.72
EFT	2026-04-07	Startup HVAC Solutions LTD	Wellness Centre Maintenance HVAC	\$724.50
018612	2026-03-09	TAB Products of Canada Co.	Record Management Expense	\$309.12
EFT	2026-04-07	Telus	Alarm Monitoring	\$31.50
EFT	2026-04-07	Telus	Alarm Monitoring	\$26.25
EFT	2026-03-19	Telus Communications Inc.	Office Fax	\$85.01
EFT	2026-03-19	Telus Communications Inc.	Telephone Fax Internet Expenses	\$1,172.10
EFT	2026-04-07	Telus Mobility	CAO & P.W. Cell Phone Expense	\$258.58
018628	2026-03-18	Trowalex Rentals & Sales	Shop Supplies	\$191.19
018629	2026-03-18	Union of BC Municipalities	Annual Dues	\$1,071.38
018614	2026-03-11	Van Alkier Rob	F.D. E6 Maintenance	\$17,187.00
018613	2026-03-09	VH Sport	P.W. Supplies (Clothing Allowance)	\$472.86
018641	2026-04-02	Wholesale Fire & Rescue Ltd.	F.D. CBT Small Community Wildfire Grant	\$172.62
			Employee Benefits, Reimbursements and Salaries (PP6, PP7, Council 3)	\$52,114.88
			<b>Total:</b>	<b>\$218,048.51</b>

**Credit Card Details:**

Adobe Subscription	\$29.11
F.D. GPS Subscription	\$72.74
P.W. Job Posting	\$488.25
Shop Supplies	\$144.23
	\$734.33



DATE Mar. 18/26  
NO 16 TO MHC - Apr. 14/26  
FILE NO 0230-20

VILLAGE OF SALMO

March 17, 2026

Village of Salmo  
423 Davies Avenue  
PO Box 1000  
Salmo, BC  
V0G 1Z0

Dear Mayor, Council and CAO,

Salmo & District Hospice Society is a group of trained volunteers offering support to individuals and families as they face life limiting illnesses and loss. We provide on-site support during the dying process and ongoing support for the grieving family following loss. We host several public events each year offering information, community support gathering space, and fundraising. We are funded by a very small grant from Interior Health which allows us to hire 2 part time coordinators to manage the inner workings of Salmo & District Hospice Society.

This letter is for 2 separate requests from the village.

- 1) Recently Salmo Hospice in partnership with Salmo Secondary School and Salmo Public Library have installed a wind phone (see attached windphone definition) behind the library in the Phyllis Tatum Garden. This phone has been very well received with several people taking great comfort in using it. There has been requests from the public to install a second wind phone up at the cemetery. After visiting the cemetery, it is believed the upright plywood boards that are already installed and have a roof on them would be a great place for this phone installation (see attached photo). We request permission to install a windphone and bench seat at this location
- 2) Salmo & District Hospice Society hosts many annual events including an annual hospice walk. In addition, in 2024 we began hosting bonfires. This year we would like to combine the 2 events. We request access to the KP Park toilets and a fire pit for our Annual Hospice walk and bonfire on Sunday, May 31, 2026 from 11am – 2 pm.

We sincerely Thank You for providing us this opportunity to meet the needs of Salmo's grieving population.

I can be reached on my personal cell phone with any questions or concerns at 306-981-3898.

Sincerely,

Shawna Lukowski  
Coordinator  
Salmo & District Hospice Society

## WIND PHONE ORIGIN STORY

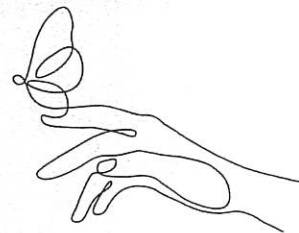
The original Wind Phone was created in Japan by Itaru Sasaki while grieving his cousin who died of cancer. He purchased an old-fashioned phone booth and set it up in his garden. He installed an obsolete rotary phone that was not connected to wires or any "earthly system." Here, Itaru felt a continued connection to his cousin and found comfort and healing amid his grief. Itaru gave his phone booth a name, Kaze No Denwa (風の電話), translated as The Wind Phone.

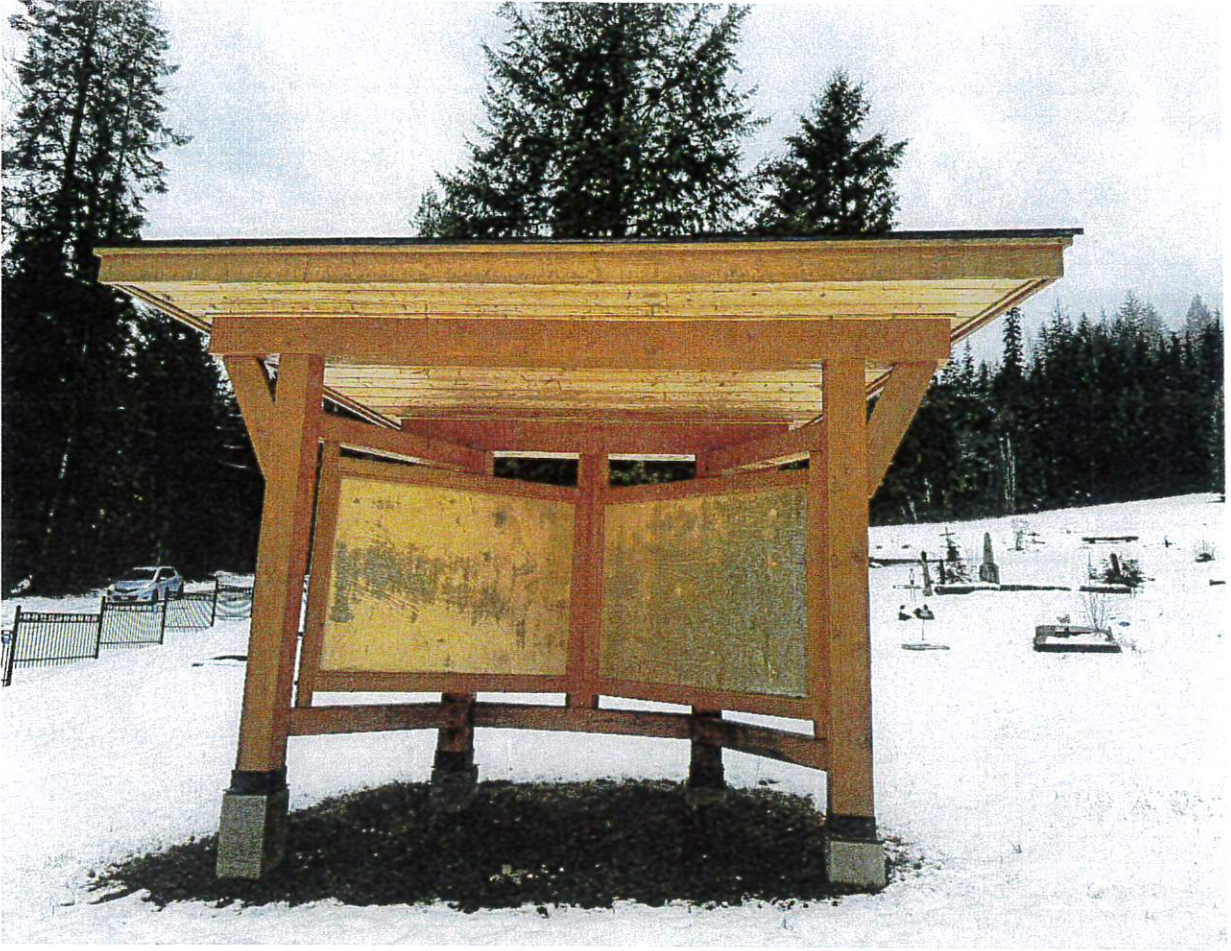
The following year, in 2011, an earthquake (9.1 magnitude) resulted in a tsunami with 30-foot waves that obliterated the coast of Japan, destroying entire towns and taking thousands of lives. Many were swept out to sea, and their bodies never recovered. The city of Ōtsuchi is recorded with the highest number of missing persons. The tsunami's catastrophic ocean waves destroyed the town; its people were left in ruins by the tsunami of grief thrust upon them.

Itaru Sasaki salvaged his phone booth and relocated it on a windy hill overlooking the Pacific Ocean at the foot of the Kujira-Yama, next to the town of Otsuchi. He welcomed mourners to visit his phone booth to make calls to their friends and relatives lost in the great tsunami, hoping they would find a connection to help them cope with their grief as it did him

The Phone of the Wind is a shrine mindfully created to connect people to their loved ones on the other side. It is one of the world's most powerful resilience sites. Grievers travel from around the world to "call" their loved ones in spirit, to say the things they didn't get a chance to say while the person was living. It is a place that offers the peace and solitude grievers need to work through their pain. Itaru Sasaki has inspired the creation of many beautiful spaces worldwide to hold space for a griever—one where the wind will carry their words to those they love who have gone ahead.

*Salmo & District Hospice Society*









# The Corporation of the Village of Salmo

P.O. Box 1000  
Salmo, British Columbia V0G 1Z0  
www.salmo.ca

Phone: (250) 357-9433  
Fax: (250) 357-9633  
Email: [info@salmo.ca](mailto:info@salmo.ca)

## COMMUNITY GRANT APPLICATION FORM

### Part A: Applicant or Designate

Name of Organization: World Health Outreach Association

Address/Phone #: Box 2046, Rossland, BC, V0G 1Y0

Contact Person: Mandy McGill

Address/Phone #: Box 2046, Rossland, BC, V0G 1Y0

### Part B: About the Applicant

Are the funds being requested for a non-profit organization in the Salmo Valley? Yes. World Health Outreach Association

How will this project benefit the people of Salmo?

This project will bring engaging, hands-on oral health learning materials and tools directly to families in the Salmo Valley.

Is a proportionate request being made to other local governments?

Yes, proportionate funding requests are being made to other local governments within the Kootenay region.

Has your group initiated other activities to raise funds (excluding appeals for grants?)

If so, please list those activities:

Yes, World Health Outreach Association has initiated additional fundraising efforts, including a community walk.

### Part C: About the Application

Briefly describe the purpose for which you are requesting this grant:

Early childhood caries (ECC) is one of the most common childhood diseases, yet it is largely preventable. We are requesting funds to purchase dental X-ray equipment for a dental clinic in the Salmo Valley.

Amount of grant requested: \$300

(Except under extraordinary circumstances, no grant-in-aid shall exceed \$300.)

Amount of Village labour, equipment and supplies requested:

None





## **SALMO COMMUNITY GRANT APPLICATION FORM - DENTAL DISCOVERY BOXES**

### **Part B: About the Applicant Are the funds being requested for a non-profit organization in the Salmo Valley?**

Yes. World Health Outreach Association is a British Columbia–based non-profit organization with strong connections to the Salmo Valley and broader Kootenay Boundary region. While the organization's address is in Rossland, it has board representation within many communities in the region, including Salmo, and actively delivers programs and supports local initiatives. This project represents a meaningful expansion into the Salmo community. The requested funding will directly support the introduction of Dental Discovery Boxes in Salmo, ensuring local benefit and impact.

#### **How will this project benefit the people of Salmo?**

This project will bring engaging, hands-on oral health learning materials and tools directly to families in Salmo.

By offering Dental Discovery Box Loan-Out Kits through trusted community spaces, the approach is both cost-effective and sustainable. The kits can be used again and again, creating lasting benefits for families and strengthening the community's ability to support children's health and well-being.

Families can access easy-to-use, age-appropriate resources without needing to travel long distances. This is especially important in rural communities like Salmo, where access to services can be impacted by transportation challenges.

The kits can also be loaned out to local daycares and early childhood providers who regularly care for and educate young children, reinforcing healthy habits in both home and early learning environments.

Over time, this project will help:

- Build healthy habits early in life
- Reach families who may not otherwise have access to oral health education

Each kit is custom created for each location and may include dental anatomy puzzles, short lesson plans, activities, a mouth model, and children's educational oral health books. These interactive tools support children in learning through play, while providing caregivers and educators with simple, practical ways to build and reinforce healthy habits.

#### **Is a proportionate request being made to other local governments?**

Yes, proportionate funding requests are being made to other local governments within the Kootenay Boundary region, including the City of Trail and the City of Rossland.

## SALMO COMMUNITY GRANT APPLICATION FORM - DENTAL DISCOVERY BOXES

The project is designed to serve multiple communities by placing Dental Discovery Boxes within shared community spaces. Funding requests are being distributed across local governments to reflect the regional reach and shared benefit of the initiative.

Each request is scaled appropriately based on community size, access needs, and the level of program delivery within each area. This approach demonstrates a shared commitment to improving early childhood health outcomes in the region.

**Has your group initiated other activities to raise funds (excluding appeals for grants?) If so, please list those activities:**

Yes, World Health Outreach Association has initiated additional fundraising efforts, including the *Hygiene Hustle 5K*, a virtual run/walk initiative that brings together community members to support prevention-focused programs. The Hygiene Hustle encourages participants to engage in physical activity while raising awareness and funds for oral health initiatives.

**Part C: About the Application Briefly describe the purpose for which you are requesting this grant:**

Early childhood caries (ECC) is one of the most common childhood diseases, yet it is largely preventable. In this region, rates are among the highest in British Columbia. Children with ECC can experience pain, infection, difficulty eating and sleeping, and impacts on learning and confidence.

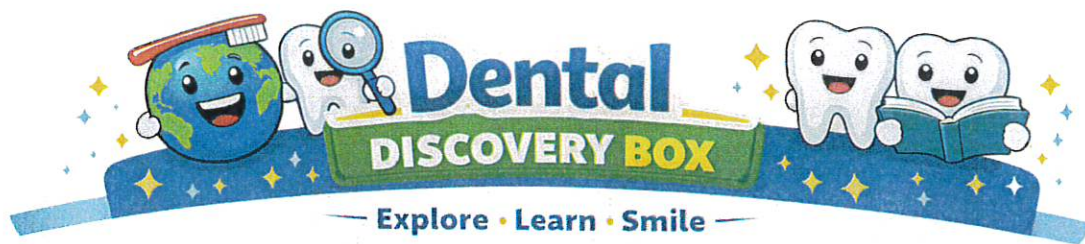
Rural families face additional barriers, including transportation challenges and limited access to oral health education, literacy, and prevention resources, as well as fewer local service providers.

This initiative addresses a significant community health need by providing low-barrier, community-based solutions that strengthen prevention, support families, build oral health literacy, and reduce oral health inequities in the Salmo Valley region.

The grant will support the development, assembly, and distribution of Dental Discovery Boxes in the Salmo community. These kits will be placed in trusted community settings to improve access to prevention-focused oral health education and resources for young children and their caregivers.

Each Dental Discovery Box includes engaging, hands-on learning materials such as oral health books, interactive tools, lesson plans, and demonstration models that support healthy habits and early prevention. By using existing community lending systems, the boxes can be accessed by families, daycares, and early childhood providers, creating a sustainable, cost-effective model with ongoing community benefit.

**Amount of grant requested:** \$300 **Amount of Village labour, equipment and supplies requested:** None



Building healthier smiles in your community



## Dental Discovery Box

We're inviting you to be part of a meaningful, community-driven initiative supporting children and families in your community, by helping fund **Dental Discovery Boxes**.

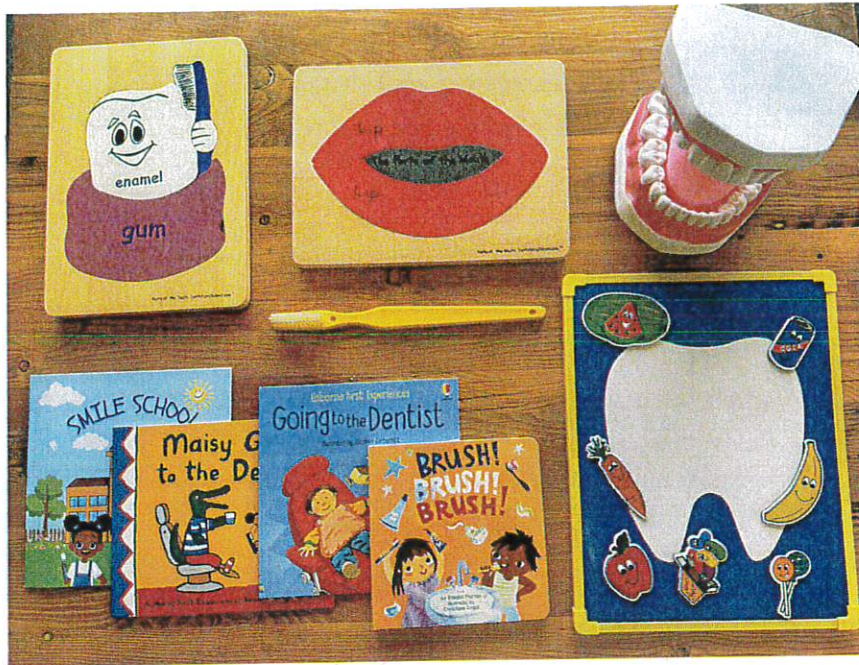
### **What is the Dental Discovery Box?**

A hands-on, family-friendly oral health education kit designed to be loaned out for free through libraries and family resource centres.

Each box may include tooth models, children's books, interactive lessons and activities, dental themed wooden puzzles, and simple caregiver guides. No training required, everything is ready to use.

### **Why It Matters**

- Oral health is a key part of overall health yet many families lack access to practical, engaging education.
- Tooth decay is one of the most common childhood conditions in BC, especially in rural communities.
- Early education helps prevent pain, missed school, and costly treatment later.



We're proud to share that Teck has contributed to this initiative, allowing us to begin purchasing supplies and take the first steps in building these boxes.

Each box costs approximately \$350 to create and equip, and multiple boxes are needed to support communities across the region.

We are requesting support from the Village of Salmo to help fund two Dental Discovery Boxes that will be placed in community spaces in Salmo.

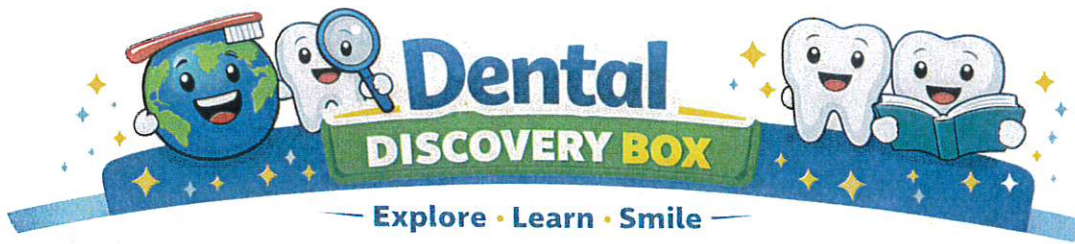
Contributions of any size are meaningful and every dollar stays in the Salmo Valley and directly supports children and families in the community.

Your support will help build healthy habits early and strengthen community-based prevention efforts. **Together, we can make oral health education accessible, practical, and community-driven!**

Warmly,

**World Health Outreach**

[info@worldhealthoutreach.com](mailto:info@worldhealthoutreach.com)



## Budget and Revenue

### Dental Discovery Boxes for Village of Salmo

Budget Category	Description	Estimated Cost (CAD)	Revenue	Village of Salmo Request
Kit Materials	Development, supply purchasing, & assembly of 2 kits (books, wooden tooth and mouth puzzles, visual lesson cards, demonstration mouth model, caregiver tip sheets, durable storage); annual kit maintenance	\$600		
Staff & Program Delivery	Program coordination, training, and kit management (part-time staff / project manager); volunteer training/support	\$0 (volunteer time and community supports)		
Community Partnerships & Outreach	Printing promotional/educational materials for libraries, literacy centres, family resource centres; small community events/workshops	\$50		
Administration & Miscellaneous	Office supplies, contingency	\$25		
Teck funding	\$125 x 2 boxes for Salmo - Community Investment		\$250	
World Health Outreach	Fundraising		\$125	
Village of Salmo Request				\$300
Total		\$675	\$375	\$300



DATE Mar. 25/26  
NO 17 TO M+C- Apr. 14/  
FILE NO 0510-20

**Brandy Jessup**

VILLAGE OF SALMO

**From:** Derek Kwiatkowski  
**Sent:** March 25, 2026 2:41 PM  
**To:** Brandy Jessup  
**Subject:** FW: Village of Salmo Wildfire Safety Planning Update: PSPS Inclusion  
**Attachments:** SAL2custcounts.pdf

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**From:** Weston, Blair <Blair.Weston@fortisbc.com>  
**Sent:** March 25, 2026 10:37 AM  
**To:** dlockwood@rdck.bc.ca  
**Cc:** Derek Kwiatkowski <cao@salmo.ca>  
**Subject:** Village of Salmo Wildfire Safety Planning Update: PSPS Inclusion

Dear Mayor Lockwood and council

As communities across B.C. prepare for the upcoming wildfire season, including [recent provincial announcements](#) focused on strengthening wildfire readiness and response, FortisBC is also advancing its annual wildfire risk review and local preparedness planning.

I'm reaching out today because following FortisBC's annual wildfire risk review, the Highway 6 corridor including around 30 addresses within Salmo have been identified as being located within an area where FortisBC may consider proactive power shutoffs – referred to as Public Safety Power Shutoffs (PSPS) - during periods of extreme wildfire conditions.

We are connecting ahead of the 2026 wildfire season, to begin planning together and to ensure your community has clear information, sufficient lead time, and a meaningful role in shaping how wildfire-related power safety planning is approached locally. I have attached a map of the powerline and a zoomed in view of the area within Salmo that would be affected.

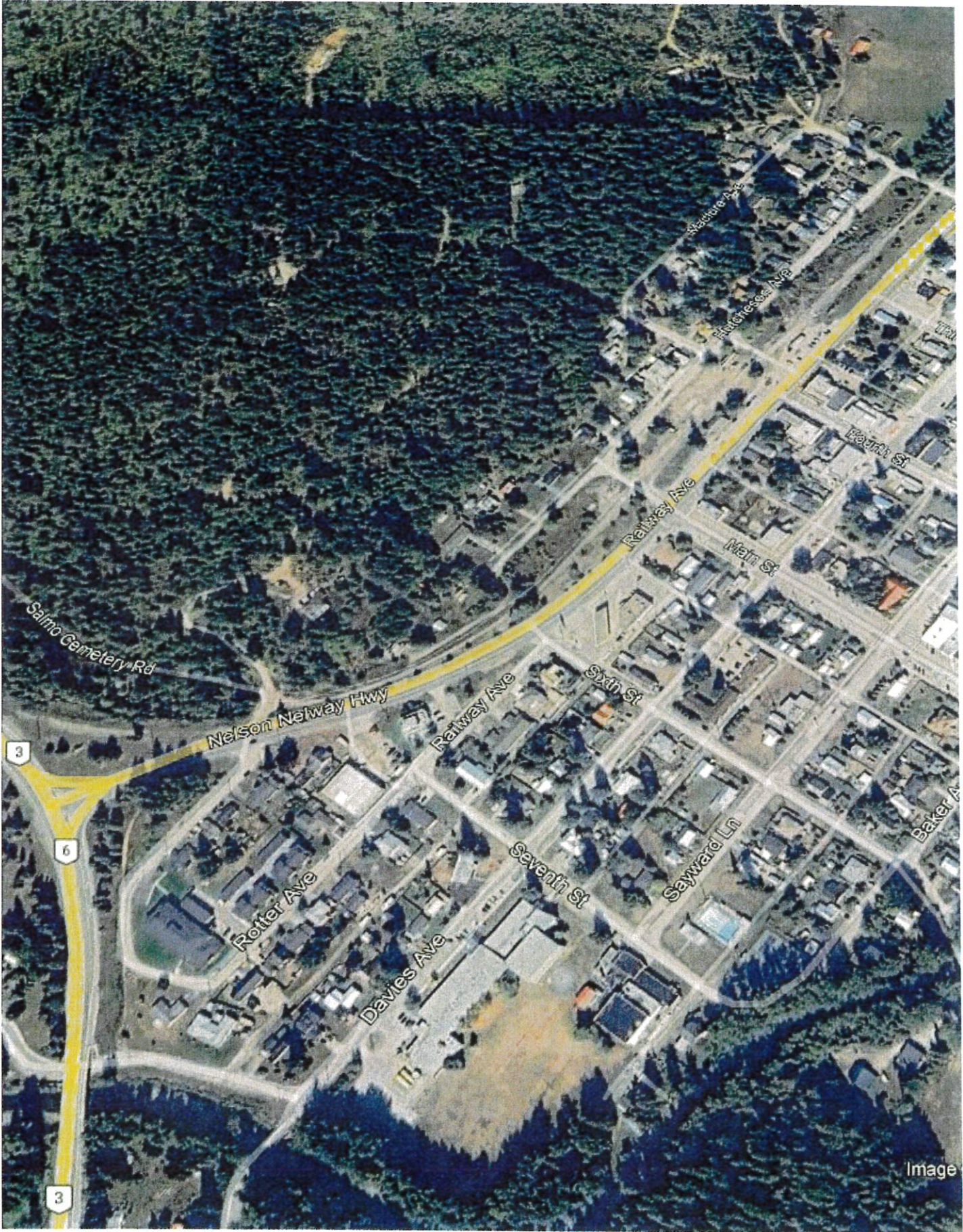
As part of FortisBC's broader wildfire mitigation efforts—including hazard tree removal and other vegetation management, system upgrades, and enhanced weather monitoring—we are developing proactive outage and restoration plans for communities that could experience a PSPS event. This planning is intended to reduce wildfire ignition risk during extreme wildfire conditions while ensuring communities are informed and prepared.

This work aligns with broader provincial efforts to reduce wildfire risk and protect communities during periods of extreme conditions, and reflects our shared responsibility to plan ahead, communicate clearly, and support local readiness. To this end we have begun planning a public information session in the area in the Spring to discuss our plans

Being identified as a community that may experience a PSPS event, does not mean that outages will occur. Rather, it reflects a need to plan ahead so that, should extreme wildfire conditions develop, your community has clear expectations, advance notice where possible, and a coordinated approach that reflects local needs and priorities.

Please reach out to me if you have any questions. FYI FortsBC Emergency Services department will be reaching out to RDCK Emergency Management directly as well.

Blair Weston  
Manager, Community and Indigenous Relations  
FortisBC







## THE CORPORATION OF THE VILLAGE OF SALMO REPORT FROM ALTERNATE DIRECTOR

### ALTERNATE DIRECTOR MCKELLAR

Alternate Director Report for Council Meeting held on April 14, 2026.

#### RDCK:

**Board:** March 19, 2026

Made a motion that the Salmo Fire Truck Security Issuing Bylaw no. 3073, 2026 receive First, Second and Third readings, this was passed.

The RDCK Financial Plan for 2026-2030 was passed.

The \$1500 grant to Kootenay Mountain Biking Ltd was discussed, Area G director assumed they would also support as agreed and that it should show up on next Grant report.





## THE CORPORATION OF THE VILLAGE OF SALMO REPORT FROM MAYOR/DIRECTOR

### MAYOR LOCKWOOD

Mayor Report for Council Meeting held on April 14, 2026.

**Salmo & Area G Emergency Preparedness Committee:** We welcomed Corporal Derek Bodner to Salmo and then talked about how we will prepare for the summer season ahead of us.

**Citizen Engagement:** One citizen had inquired about the length of time the parks would be closed while the Village dealt with the rodents creating hazardous holes for people to get hurt from.

#### RDCK:

**Board:** Please see Councillor McKellar's report as I was away. Next meeting April 16, 2026

**West Transit Services Committee:** Next meeting June 2, 2026

**All Recreation:** Community Services 2026/2027 Fees and Charges for fitness and aquatic, see on the following pages.

The Regional Parks, Trails, and Waterways working group are ready to have the masterplan presented to the board for comment and approval.

**Salmo & Area G Recreation Commission:** Next meeting May 11, 2026

**Economic Trust of the Southern Interior – BC (ETSI-BC):** The ETSI-BC board is working with the Provincial Government while we review the ACT and how it can be improved while keeping the autonomy of the Trust.

**Central/Joint Resource Recovery:** Next meeting April 15, 2026

**West Kootenay Hospital Board:** Dr. Carly Sylvester and Dr. Steven Sylvester spoke about a medical feasibility study for a Tier 2 Rural Health Hub at Big White Ski Resort. They were directed to speak with IHA which they already had made concessions for that.

Interior Health Capital Funding Request for the 2026/27 Fiscal Year. At the end of my report, you will see the requests. All requests were accepted.

**Nelson, Salmo, E, F, & G Regional Parks:** The commission will be doing a workshop on the process for municipal grant and capital funding and how it fits if at all within in this commission.

Taghum beach regional park improvement plans next step are for the parking area.

#### Other meetings of note:

**Mayor's and chair Highway 3 Coalition:** Next meeting May 6, 2026, in Castlegar.

**Community Collaboration Meeting:** Next meeting TBD

**UBCM Small communities check in:** Next meeting April 20, 2026

**DOT Night:** Salmo and Area G saw a fantastic turnout with 347 voting people plus those that were able to bring their children and all the presenters. 1735 dots were handed out. We will post the final allocation once passed by the RDCK board. Thank you to all that made this a wonderful night.

**Salmo and Area G service Committee meeting:** This committee will be able to discuss and listen to those groups that receive grants through taxation. The different organizations are Chamber of Commerce's, Salmo and Area Museum, the Ymir Museum, Salmo Public Library, and the Salmo Valley Youth and Community Centre. Once confirmed who and when will be presenting, we will advertise the meeting.

# Appendix 1: Summary of Regional Hospital District Funding Request for 2026/27

Facility	Location	Equipment/Project Description	26/27 Budget	2026/27 RHD Funding Request	Previous RHD Approval Total	RHD Share	B/L #	Total Budget	RHD Share
		<b>Construction Projects over \$100,000</b>							
Boundary Hospital	Grand Forks	Elevator Modernization	\$ 444,000	\$ 177,600				\$ 444,000	\$ 177,600
Castlegar District Health Centre	Castlegar	Fire Alarm System	\$ 233,200	\$ 93,300	\$ 1,375,250	\$ 550,100	408	\$ 1,608,450	\$ 643,400
Kootenay Lake Regional Hospital	Nelson	Permanent Doors on Patient Rooms in Emergency Department	1,000,000	400,000				1,000,000	400,000
Nelson Jubilee Manor	Nelson	Heating Boilers Replacement	3,303,700	1,321,500				3,303,700	1,321,500
		<b>Construction Projects under \$100,000</b>							
Arrow Lakes Hospital	Nakusp	Acute room 2 wheelchair accessible bathroom	99,000	39,600				99,000	39,600
Boundary Hospital	Grand Forks	Laundry/Air Handling Unit Replacement	99,500	39,800				99,500	39,800
Kootenay Lake Regional Hospital	Nelson	Seclusion room door	70,000	28,000				70,000	28,000
Kootenay Boundary Regional Hospital	Trail	Lower Main Conditional Power Distribution Redesign and Replacement	99,000	39,600				99,000	39,600
		<b>Digital Health over \$100,000</b>							
Arrow Lakes Hospital	Nakusp	Rural Emergency Department Project	678,700	271,500				678,700	271,500
		<b>IH-Wide Digital Health</b>							
Regional		Various	819,400	327,800				819,400	327,800
		<b>Equipment over \$100,000</b>							
Kootenay Boundary Regional Hospital	Trail	Thulium Laser	250,700	100,300				250,700	100,300
Kootenay Boundary Regional Hospital	Trail	Minimally Invasive Surgery (MIS) Towers	406,600	162,600				406,600	162,600
Kootenay Lake Regional Hospital	Nelson	Monitoring System, Physiological	587,000	234,800				587,000	234,800
		<b>Equipment under \$100,000 (Global Grant)</b>							
All Facilities		Equipment under \$100,000	1,112,800	445,100				1,112,800	445,100
<b>TOTAL</b>			<b>\$ 9,203,600</b>	<b>\$ 3,681,500</b>	<b>\$ 1,375,250</b>	<b>\$ 550,100</b>		<b>\$ 10,578,850</b>	<b>\$ 4,231,600</b>





# Appendix A – Community Services 2026/2027 Fees and Charges

**DRAFT PROVIDED TO ALL RECREATION COMMITTEE – April 1, 2026**

## Admission Fees

Admission charges as of September 8, 2026, for the following services:

- Creston and District Community Facilities, Recreation and Leisure Service Area (S224)
- Nelson and District Community Facilities, Recreation and Leisure Service Area (S226)
- Castlegar and District Regional Facilities, Recreation, Parks and Leisure Service Area (S222)
- Castlegar and Area Indoor Aquatic Centre Local Service Area (S227)
- Salmo and Area G Recreational Program Service (S230)\*

FEE TYPE	AMOUNT	UNIT
<b>Single Admission Fees</b>		
Adult	\$8.53	Single
Youth	\$4.27	Single
Child	\$0.00	Single
Golden Guest (75 +)	\$0.00	Single
Family Unit	\$17.06	Single
Salmo and District Fitness Centre Adult* - Fitness Centre	\$6.40	Single
Salmo and District Fitness Centre Adult* - Gym	\$3.38	Single
Salmo and District Fitness Centre Youth* - Fitness & Gym	\$3.21	Single
<b>Ten Single Admission Pass</b>		
Adult	\$76.78	10 Single (Expire in 1 year)
Youth	\$38.39	10 Single (Expire in 1 year)
Salmo and District Fitness Centre Adult*	\$57.63	10 Single (Expire in 1 year)
Salmo and District Fitness Centre Youth*	\$28.86	10 Single (Expire in 1 year)
<b>One Month Pass</b>		
Adult	\$76.78	1 Month
2 <sup>nd</sup> Adult same household	\$69.11	
Youth	\$38.39	1 Month
With the Purchase of Adult One Month Pass	\$34.55	
Salmo and District Adult*	\$57.63	1 Month
2 <sup>nd</sup> Salmo and District Adult*	\$51.87	
Salmo and District Youth*	\$28.86	1 Month
With the purchase of an Adult One Month Pass*	\$25.98	

<b>Three Month Pass</b>		
Adult	\$195.78	3 Months
2 <sup>nd</sup> Adult same household	\$176.21	
Youth	\$97.89	3 Months
With the Purchase of Adult Three Month Pass	\$88.10	
Salmo and District Adult*	\$146.96	3 Months
2 <sup>nd</sup> Salmo and District Adult*	\$136.92	
Salmo and District Youth*	\$73.59	3 Months
With the purchase of an Adult Three Month Pass*	\$66.23	
<b>Six Month Pass</b>		
Adult	\$345.50	6 Months
2 <sup>nd</sup> Adult same household	\$310.95	
Youth	\$172.75	6 Months
With the Purchase of Adult Six Month Pass	\$155.48	
Salmo and District Adult*	\$259.34	6 Months
2 <sup>nd</sup> Salmo and District*	\$233.41	
Salmo and District Youth*	\$129.88	6 Months
With the purchase of an Adult Six Month Pass*	\$116.89	
<b>Golden Guest Pass</b>		
Golden Guest Pass	\$0.00	1 Year

The definitions to be used when interpreting the table are:

- **Child Fee:** is an admission/membership fee for an individual to 4 years of age;
- **Youth Fee:** is an admission/membership fee for an individual 5 to 18 years of age;
- **Adult Fee:** is an admission/membership fee for an individual 19 to 74 years of age;
- **Golden Guest Fee:** is a yearly membership fee for an individual 75 years of age and over;
- **Family Unit Fee:** is an admission fee for up to five people with two adults max. Families are classified as adults with accompanying dependents.

*\* Salmo and District Fitness Centre has a different admission fee structure as the Service provides fitness services all year and only seasonal aquatic services. Salmo's single fee structure is 75% of the RDCK single fee structure.*

## **Aquatic Rental Rates**

Rental charges as of September 8, 2026, for the following services:

- Creston and District Community Facilities, Recreation and Leisure Service Area (S224)
- Nelson and District Community Facilities, Recreation and Leisure Service Area (S226)
- Castlegar and Area Indoor Aquatic Centre Local Service Area (S227)
- Salmo and Area G Recreational Program Service (S230)\*

**Nelson and Castlegar and District Complexes**

<b>Rental Type</b>	<b>Amount</b>	<b>Unit</b>
<b>Per Lap Lane Rental Fees</b>		
Youth Recreation (Regular, Private, Community Events, School Groups)	\$19.99	Per Hour
Adult Recreation (Regular, Private, Community Events, Post-Secondary School Groups)	\$29.99	Per Hour
Fundraising or Non-Profit Special Event	\$39.99	Per Hour
Commercial Usage	\$49.98	Per Hour
<b>Lap Pool Rental Fees</b>		
Youth Recreation (Regular, Private, Community Events, School Groups)	\$113.30	Per Hour
Adult Recreation (Regular, Private, Community Events, Post-Secondary School Groups)	\$173.01	Per Hour
Fundraising or Non-Profit High-Profile Event	\$226.61	Per Hour
Commercial Usage	\$278.25	Per Hour
<b>Leisure Pool Rental Fees: Full Pool</b>		
Youth Recreation (Regular, Private, Community Events, School Groups)	\$37.77	Per Hour
Adult Recreation (Regular, Private, Community Events, Post-Secondary School Groups)	\$56.65	Per Hour
Fundraising or Non-Profit High-Profile Event	\$75.54	Per Hour
Commercial Usage	\$92.75	Per Hour
<b>Leisure Pool Rental Fees: Half Pool</b>		
Youth Recreation (Regular, Private, Community Events, School Groups)	\$18.88	Per Hour
Adult Recreation (Regular, Private, Community Events, Post-Secondary School Groups)	\$28.33	Per Hour
Fundraising or Non-Profit High-Profile Event	\$37.77	Per Hour
Commercial Usage	\$46.38	Per Hour
<b>Whole Pool Atrium Rental Fee</b>		
Youth Recreation (Regular, Private, Community Events, School Groups)	\$188.84	Per Hour
Adult Recreation (Regular, Private, Community Events, Post-Secondary School Groups)	\$283.26	Per Hour
Fundraising or Non-Profit High-Profile Event	\$377.68	Per Hour
Commercial Usage	\$463.75	Per Hour

**Salmo and Creston and District Community Complex**

<b>Rental Type</b>	<b>Amount</b>	<b>Unit</b>
<b>Per Lap Lane Rental Fees</b>		
Youth Recreation (Regular, Private, Community Events, School Groups)	\$19.99	Per Hour

Adult Recreation (Regular, Private, Community Events, Post-Secondary School Groups)	\$29.99	Per Hour
Fundraising or Non-Profit High-Profile Event	\$39.99	Per Hour
Commercial Usage	\$49.98	Per Hour
<b>Lap Pool Rental Fees</b>		
Youth Recreation (Regular, Private, Community Events, School Groups)	\$95.69	Per Hour
Adult Recreation (Regular, Private, Community Events, Post-Secondary School Groups)	\$142.99	Per Hour
Fundraising or Non-Profit High-Profile Event	\$191.93	Per Hour
Commercial Usage	\$239.91	Per Hour
<b>Whole Pool Atrium Rental Fee (Creston Only)</b>		
Youth Recreation (Regular, Private, Community Events, School Groups)	\$188.84	Per Hour
Adult Recreation (Regular, Private, Community Events, Post-Secondary School Groups)	\$283.26	Per Hour
Fundraising or Non-Profit High-Profile Event	\$377.68	Per Hour
Commercial Usage	\$463.75	Per Hour

**Nelson and Creston and District Community Complexes**

Rental Type	Amount	Unit
<b>Teach Pool Rental Fees</b>		
Youth Recreation (Regular, Private, Community Events, School Groups)	\$37.77	Per Hour
Adult Recreation (Regular, Private, Community Events, Post-Secondary School Groups)	\$56.65	Per Hour

**Arena Rental Rates**

Rental charges as of September 8, 2026, for the following services:

- Creston and District Community Facilities, Recreation and Leisure Service Area (S224)
- Nelson and District Community Facilities, Recreation and Leisure Service Area (S226)
- Castlegar and District Regional Facilities, Recreation, Parks and Leisure Service Area (S222)
- NOTE: Prime rates apply for ice rentals on statutory holidays, all spring and summer ice rentals, and as of 3:00pm on weekday evenings and all day on weekends during the core season.

Facility	Summer Season	Core Season	Spring Season
Nelson & District Complex	Monday of the 2 <sup>nd</sup> full week in August	September 1 to March 31	April 1 to April 15
Creston & District Complex	Monday of the 3 <sup>rd</sup> full week in August	September 1 to March 31	No Spring Ice
Castlegar & District Complex	Monday of the last full week in August	September 1 to March 31	No Spring Ice